Digitized by the Internet Archive
in 2016

https://archive.org/details/minutesofregular7189sanf

FREE PUBLIC LIBRARY,
July 1894
SAN FRANCISCO, CAL.

1904
1879

San Francisco Free Public Library.

	President	Trustees	Elected	Term of service	
1	1887	Wise, John H.	*Apr. 9, 1878	22 yrs.	
3	1889	Bishop, Thos. B.	Dec. 4, 1879	15 yrs.	Resigned Feb. 6, 1891. Reelected Jan. 5, 1897.
5	1893	Mann, A. L.	Feb. 2, 1886	14 yrs.	
4	1891-2	Lilienthal, P. N.	Mar. 2, 1886	14 yrs.	
2	1888	Taylor, Dr. Edw. R.	June 7, 1886	14 yrs.	
8	1896	Harrison, Ralph C.	Mar. 1, 1887	13 yrs.	
6	1894	O'Connor, Joseph	Mar. 1, 1887	13 yrs.	
7	1895	~~Shaw, Geo. T.~~	June 7, 1887	13 yrs.	
9	1897	Boyd, Colin M.	Feb. 6, 1891	9 yrs.	
10	1898	Davis, Horace	Aug. 1, 1893	7 yrs.	
11	1899	Hittell, John S.	Jan. 4, 1894	6 yrs.	DIED MARCH 8. 1901
		Kellogg Sheldon G.	MAY 1. 1901		

R B HALE

*Appointed by the Governor.

Jas D Phelan

out

Cullinan

San Francisco Aug. 7th 94

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8^15 P.M.
President O'Connor presiding ——

On Roll Call the following members noted present - Trustees Boyd, Davis, Harrison, Mann,
Roll-call Shaw, Taylor and Terrill ——
Absent — The Mayor, Trustees Lilienthal and Wise —
Present nine absent three ——

minutes Minutes of previous meeting (July 17th/94) read and Approved

Reports Report of Secretary for July 894 read and approved
Report of Librarian received and filed ——

Report of Special Committee on petition of the Boys and Girls High Schools to be allowed the privilege of drawing books for Class studies, presented by Chairman Davis recommending the granting of the privilege,
Report of Spl Com the pupils to comply with the rules &
on High School file applications signed by their teacher
privileges as Guarantor and countersigned by the Principal of the school, a card and slip to be sent for each book borrowed, the teacher to send a list of the books wanted to the Librarian at least one day previous
Moved that the report of the Committee be adopted — Carried unanimously ——

The annual Report of the President
Prest's Report of the Board read and adopted and ordered printed in the Annual Report of the Board of Trustees ——

Committee on Rules and Administration
Report of presents written report recommending the
Com on Rules payment of ten dollars to the Librarian of each Branch for the performance of the duties

Continuance of Aug 7th 1894

Report of Com. on Rules.

of their assistants during their vacation of two weeks — Moved by Trustee Terrill that the report be adopted — Ayes — Trustees Boyd, Davis, Harrison, Mann, O'Connor, Hittell, Shaw, Taylor and Terrill — Carried unanimously —

Sale of card plates to Oakland Liby

Moved by Trustee Mann that the Board of Trustees sell to the Oakland Free Library 1200 Card plates for Rudolph Indexers at the cost price ($173.00) to this Library, the amount received to be placed in the Treasury to the credit of the Library Fund, Carried unanimously —

Report of Book Com.

Committee on Books through Chairman Davis reports the approval of monthly bills for books to the amount of $87 42/100 and recommends the subscribing for the weekly editions of the following newspapers for use in the newspaper department of this library — viz — "New York Herald", "Washington Evening Star", "Philadelphia Ledger", "Cincinnati Times Star", "New Orleans Picayune", "Irish World" and the "Baltimore Sun". — Moved by Trustee Boyd that the subscription for said papers be ordered. Ayes — Trustees Boyd, Davis, Harrison, Mann, O'Connor, Hittell, Shaw, Taylor and Terrill. Carried unanimously —

The Committee further recommends in regard to the system of Cataloguing — That the Librarian suspend the Card Cataloguing and that he proceed to cut up so much of the old catalogues as are necessary to complete the titles of the books not yet prepared for the Indexers, and have them inserted as speedily as possible — Trustee Terrill moves the adoption of the recommendation — Carried unanimously

---

Report of [illegible]

Committee on Binding and Printing through Chairman Shaw submits bids for binding, and recommends that the contract be

Continuance of Aug. 7th 94

awarded to Phillips Bros for one year - Carried unanimously

Printg & Revision of Hand-book

Chairman Shaw of Committee on Binding and Printing called attention of the Board to the necessity of printing new hand book for borrowers. Trustee Boyd moves that the matter be referred to the Committee on Rules and Administration for [illegible] Carried unanimously

---

Report of Com. on Fix Furn Supplies

Committee on Fixtures Furniture and Supplies reports through Chairman Terrill the approval of monthly bills to the amount of $14[illegible] Moved by Trustee Taylor that the annual report of the Board of Trustees be printed Carried unanimously

---

Report of Com on Brch's

Committee on Branches - Chairman Mann moves that the Secretary notify the owner of the premises where Branch No 1 (Missouri) is located to have the same whitened and put in good order Carried unanimously Chairman Mann recommends the discontinuance of Branch No 2 on and after October 1st 1894 and the employees discharged and all expenses relating to said branch to cease Carried unanimously Chairman Mann further recommends that the same action be taken in regard to Branch No 4 (Richmond) Ayes Trustees Davis, Harrison, Hittell, Taylor and [illegible] Noes - Trustees Boyd, Mann, O'Connor, and Shaw Five ayes and Four noes - motion lost.

Report of Com on Municipal [illegible]

Committee on Municipal Relations Chairman Boyd makes report that in the condition and treatment this committee received at the hands of the Finance Committee of the Board of Supervisors and their final refusal to raise their estimate for the Library appropriation for 1894 + 5 -

Continuance of Aug 7th 1894

The Finance Committee through Chairman Taylor reports the approval of Salary warrants for the Employees for July amounting to $1896 55 and monthly bills amounting to $247 14/100 making a total disbursement of $2143 69/100 viz

Salary Warrants

6493	Cluney J. R.	200	—		Amt Forward	$1249	30
6494	Casey E. J.	150	—	6514	Reed Fred	9	35
6495	Rudolph W. H.	50	—	6515	Sawyer A L.	50	—
6496	Tyler W. C.	70	-	6516	Sheridan A L.	16	15
6497	Ainsworth [illegible] R.	25	-	6517	Schmidt M A	70	—
6498	Fleming Fred	60		6518	Thomas G. H.	15	—
6499	Conrad [illegible]	38	80	6519	Wade E. J.	60	60
6500	Simmons Ed	5	—	6520	Welspiel J.	15	—
6501	Gallagher Wm	10	—	6521	Williams Wm	25	—
6502	[illegible] J.	60	-	6522	Morton L. E.	70	—
6503	Lyman [illegible]	44	15	6523	Casey A. A.	20	—
6504	[illegible]	70	—	6524	Arnold L. E.	70	—
6505	Hayward C. A.	60	—	6525	Hansen A	15	—
6506	Lichtenstein J.	50	—	6526	Magilligan J. J.	53	65
6507	[illegible] Clark	—	50	6527	Woodman A	20	—
6508	Lynch W.	15	—	6528	Wood M. A.	50	—
6509	Mannin E.	68	85	6529	Folger L. J.	15	—
6510	McCann Robt	15	—	6530	Sperring Wm	60	—
6511	[illegible] R. A.	60	—	6531	Woodman A	11	65
6512	[illegible] Co.	50	—	6532	Rea Robt		85
6513	Rea Robert	25	—		Total	$1896	55
	Carried Forward	1249	30				

July Bills

6533	Wm Dorsey	34	40		Amt Forward	129	17
6534	E. J. Casey	25	50	6541	Madison & Burke	26	—
6535	J. E. Cammie	20	70	6542	Mrs J. Holt	26	—
6536	The Bancroft Co.	2	82	6543	W. E. Henderson	26	—
6537	Jewish Pub. Socty	3	00	6544	Pacific Telephone Co	8	65
6538	E J Casey	1	00	6545	Elec Light Co	16	44
6539	Pacific Printg Co.	11	75	6546	Pacific Gas Impt Co	5	18
6540	[illegible]	30	—	6547	E. J. Casey		80
	Carried Forward	$129	17		Total	$247	14

Moved by Chairman Taylor that the said amount be ordered paid Ayes — Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Pettit, [illegible] Taylor and Terrill, carried unanimously —

Continuance of Aug 7th 94

Time Schedule — Moved by Trustee Boyd that the Time Schedule prepared by Special Committee of which Trustee Taylor was Chairman, which has been in force for several months be adopted as the Permanent Schedule — Carried unanimously

Sunday hours — Moved by Trustee Boyd that on and after Sunday August 12th 1894 that the working hours of the Library and Branches be from 1:30 P.M. to 5 P.M. on Sunday. Carried unanimously

Tr Lilienthal Excused — Communication from Trustee Lilienthal regretting his inability to attend meeting read and Trustee excused

Centennial Map to be mounted — Moved by Trustee Taylor that the Map presented by Judge Morrow be mounted. Ayes Trustees Boyd, Davis, Hammond, Lilienthal, Mann, O'Connor, Pettee, Shaw Taylor and Terrill - Carried unanimously and referred to Committee on Binding and Printing

Appoint of Spl Com to curtail Expenses — Moved by Trustee Terrill that a Special Committee of three be appointed to examine into the matter of curtailing expenses so as to leave a surplus for the purchase of books and to report back to the Board of Trustees. Carried unanimously
The Chair appointed Trustees Terrill, Mann and Taylor

adjournmt — There being no further business (on) motion the Board regularly adjourned

[illegible] Carr
Secty

San Francisco Sept 4th 94

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.30 P.M. President O'Connor presiding.

On roll call the following members answered present: Trustees Boyd, Davis, Hanson, Lilienthal, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise. Absent [illegible] Trustees. Quorum present ten, absent two.

Minutes of the previous meeting August 7th read and approved.

Reports — Report of Secretary read and filed. Report of Librarian received & filed.

Committee on Rules and Administration through Chairman [illegible] submitted report. The Borrowers hand book issued in 1888 having been referred to this Committee for revision and, after due consideration the same has been corrected and amended and a number of copies respectfully submitted. Moved by Trustee Terrill that the same be taken up seriatim —— after careful revision the hand book was adopted as amended. Trustee Wise moves that the Printing Committee be authorized have 5000 copies printed for distribution. Ayes Trustees Boyd, Davis, Hanson, Lilienthal, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise. Carried unanimously.

[illegible] Committee through Chairman [illegible] reports the approval of monthly bills amounting to [illegible] and also [illegible] the purchase of a list of books for the Branches No 1 and 3 to the amount of [illegible] volumes, [illegible]

Continuance of the

Committee on Books

estimated cost of five hundred dollars, these books to maintain in the custody of each branch. Moved by Trustee Boyd that the Committee be authorized to purchase said books, the cost not to exceed five hundred dollars. Ayes Trustees Boyd, Davis, Hannon, [illegible], O'Connor, Hittell, Shaw, Taylor, Terrill and Wise. Carried unanimously.

The Committee further recommends the purchase of an additional list of fiction, the cost not to exceed six hundred dollars. Moved by Trustee Shaw that the Committee be authorized to purchase said books. Ayes Trustees Boyd, Davis, Hannon, [illegible], O'Connor, Hittell, Shaw, Taylor, Terrill and Wise. Carried unanimously.

Report of Committee on Bindg & Printg

The Committee on Binding and Printing through Chairman Shaw reports the approval of monthly bills to the amount of [illegible], also a bid for repairing [illegible] submitted by [illegible] at a cost of fifteen dollars. Moved by Trustee Terrill that the Committee be authorized to expend the sum of fifteen dollars for repairing the same. Ayes Trustees Boyd, Davis, Hannon, [illegible], O'Connor, Hittell, Shaw, Taylor, Terrill and Wise. Carried unanimously.

Report of Committee Fur. Fixt. Sup.

Committee on Furniture, Fixtures and Supplies through Chairman Terrill reports the approval of monthly bills to the amount of 205\frac{45}{100}$

Report of Committee on Branches

Committee on Branches - Trustee [illegible] reports chairman Mann as being ill - Trustee Mann duly excused. Trustee Boyd reports visiting branches and finding them in good working order. Further consideration being postponed until report of Special Committee makes report in regard to the curtailing of expenses.

Continuance Sept 4th/94

Finance Committee through Chairman [illegible] reports their approval of monthly bills as follows — Salary demands — $2,087.50
Monthly bills approved 586.19
Total $2673.69

Finance

monthly bills

Salary Demands

					Brot Forward	1299	85
6548	[illegible] J. L.	200	—	6570	Powers A. E.	50	80
6549	[illegible] L.	150	—	6571	Rea Robt.	25	-
6550	Ludwig C.	150	—	6572	Sawyer A. L.	50	-
6551	[illegible]	50	-	6573	Sheridan G.	17	50
6552	[illegible] E.	25	-	6574	Schmidt M.	70	-
6553	[illegible] Fred	60	-	6575	Thomas G. F.	15	—
6554	[illegible]	40	—	6576	Wade E. J.	75	-
6555	[illegible] Frank	51	30	6577	Welshiel Jos	15	-
6556	Ehrhorn Ed.	15	—	6578	Williams Wm	25	-
6557	[illegible] Wm	13	50	6579	Morton L. E.	67	60
6558	Gomez J. E.	60	—	6580	Casey D. A.	20	—
6559	Hahn A.	50	—	6581	[illegible] L. E.	70	-
6560	Harrington N.	15	—	6582	Hansen T. J.	15	—
6561	Hay E. M.	70	—	6583	Magilligan	70	—
6562	Hayward C. A.	60	—	6584	[illegible] A.	20	—
6563	Lichtenstein J.	50	—	6585	[illegible]	50	—
6564	Lowe Frank	15	—	6586	Folger [illegible]	15	
6565	Lynch H.	1	—	6587	[illegible]	60	—
6566	[illegible]	70	—	6588	Morton L. E.	10	—
6567	McCann [illegible]	15	-	6589	[illegible] A.	23	35
6568	[illegible] D. C.	60	—	6590	Folger S.	23	35
6569	Nolan G. J.	50	—				
	Forward	1299	85		Total	2087	50

Monthly Bills

					Brot Forward	488	74
6591	Wm [illegible]	93	[illegible]	6601	[illegible] & Johnson	22	50
6592	The Evans Co.	[illegible]	50	6602	[illegible] Casey	3	25
6593	The Examiner	[illegible]	60	6603	[illegible] D. Davidson	12	85
6594	Geo C. Seymour	[illegible]	20	6604	F. P. [illegible] Co	12	15
6595	[illegible]	215	17	6605	[illegible] Co	11	—
6596	[illegible] Co	28	50	6606	[illegible] Telephone	8	50
6597	[illegible]	30	—	6607	Scott & Bannan	8	—
6598	[illegible] Bros	26	—	6608	Pacific Gas I. Co	7	70
6599	[illegible]	26	—	6609	D. J. Casey	1	50
6600	[illegible]	26	—				
	Carried Forward	488	72		Total	586	19

Moved by Trustee [illegible] that the said amount

Continuance Sept 12th 94

be ordered paid - Ayes - Trustees Boyd, Davis
Harrison, Lilienthal, O'Connor, Hittell, Shaw
Taylor, Terrill and Wise, carried unanimously

Special Committee on curtailing of expenses
through Chairman Terrill recommend the
closing of Branch No 4 on October 1st 1894 until
August 1895 provided sufficient appropriation
be made by the Board of Supervisors to reopen
on that date the Committee further states
that in regard to curtailing Library expenses
that the Librarian had been instructed to
Report of Special Com. on Curtailing of Expenses write to twenty of the leading libraries of
the United States enclosing a type written
blank for each librarian to fill out, giving
circulation, salaries and expenses, and
a table for comparison be made up for the
use of the Committee and as yet this
had not been received the committee will
reserve the same for future consideration
Trustee Harrison moves the adoption of the
report. Trustees Boyd and Lilienthal
addressed the Board in behalf of the
continuance of Branches 2 and 4 -
On motion the consideration of the report
postponed until next regular meeting.
Trustee Boyd moves the reconsideration of
the vote closing Branch No 2 - Ayes Trustees
Boyd, Davis, Lilienthal, Shaw, Terrill and Wise
Noes Trustees Harrison, O'Connor, Hittell and Taylor
Six ayes and four noes motion declared lost

Moved by Trustee Lilienthal that Branches
No 1 and 3 be closed on November 1st 1894
Motion to close Br 1 + 3 Ayes - Trustees Lilienthal and Terrill, Noes
Trustees Boyd, Davis, Harrison, O'Connor, Hittell
Shaw, Taylor and Wise - Two ayes, eight noes
Motion declared lost. -

There being no further business (10:45) on
Motion the Board regularly adjourned.
A. E. J. Carey —
Secty.

San Francisco Oct. 2nd 1894

Regular adjourned Meeting of the Board of Trustees of the San Francisco Free Pub. Library

Board was called to order at 8 P.M. President [illegible] in the chair

Roll-call On roll call the following members noted present- Trustees Boyd, Davis, [illegible], [illegible], [illegible], Shaw, Taylor, Tirrell and Wise - Absent the Mayor [illegible] [illegible] and Lilienthal Present nine absent three

Minutes of previous meeting of Sept [illegible] read and approved

Trustees [illegible] and Lilienthal entered and noted present

Reports Report of Secretary read and filed
Report of Librarian received and filed

Committee on Rules and Administration through Chairman Wise reports the necessary changes [illegible] designating the [illegible] paper department for the new hand book of rules for Branches - also an authorization signed by seven members of the Board of Trustees for the Librarian and Secretary not to close Branch No 2 until after the regular meeting of the Board - On motion the report adopted.

Report of Com on Rules & Adm

Committee on Books through Chairman Davis reports the approval of monthly bills to the amount of $1197.78 - also [illegible] [illegible] the bill of the San Francisco News Co for periodicals for the year 189[illegible] Trustee Taylor called attention to the cost & that a discount should be allowed

Report [illegible]

[illegible] Oct 4

third [illegible] Pacific [illegible] that the Librarian [illegible] empowered to [illegible] to the Publishers for [illegible] and to consult with [illegible] dealers as to the best terms that can be secured & report at the next regular meeting of the Board. Adopted

Committee on Books

Report of Committee on Binding & Printing

Committee on Binding and Printing Binding through Chairman [illegible] bids for binding [illegible] and a number of printing firms on the printing of Bowzers Hand Book (500 copies) [illegible] the Pacific Printing Co for $247.50 being the lowest and they being responsible parties Chairman Shaw moved that the contract be awarded to the Pacific Printing Co - Ayes Trustees Freud, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell Shaw Taylor, Terrill and Wise carried unanimously

---

Report of Committee on Bldg Fix Furn and Supplies

Committee on Building Fixtures, Furniture and supplies through Chairman [illegible] [illegible] recommends that the Building Committee be authorized to purchase for the Buildings [illegible] now in use in the library [illegible] lighter for each machine - Ayes Trustees Freud, Davis, Harrison, Lilienthal, Mann O'Connor, Hittell, Shaw, Taylor, Terrill and Wise carried unanimously

---

Report of Committee on Branches

Committee on Branches through Chairman Mann calls attention of the Board to the increase of patronage in Branches [illegible] & [illegible] taken at the last [illegible] meeting [illegible] rescinded - Carried unanimously

---

Report of Committee on [illegible]

Committee on [illegible] [illegible] [illegible]

Continuance of Oct 2nd/94

[illegible] five thousand (5000) dollars to the [illegible] + further that the Committee favored the continuance of the Branches

---

[illegible] the approval of monthly bills [illegible] salary warrants for [illegible] $2012.30
Monthly bills approved 1814.—
making a total of $3826.30

Report of [illegible]

6610	Feeney J. V.	200	—		Brot forward	1310	25
6611	Casey E. J.	150	—	6632	[illegible] L.	50	—
66[illegible]	[illegible]	150	—	6633	[illegible]	[illegible]	50
6613	Tyler Wm. J.	[illegible]	15	6634	Schmidt [illegible]	[illegible]	[illegible]
6614	[illegible] E. C.	[illegible]		6635	[illegible]	14	35
6615	Blessing Fred	[illegible]		6636	Wade E. [illegible]	75	—
6616	[illegible] M.	[illegible]		6637	[illegible] Jos	5	—
[illegible]	[illegible]	50		6638	Williams Wm	25	—
[illegible]	[illegible] Ed	[illegible]	[illegible]	66[illegible]	Morton L. E.	70	
6619	[illegible]	60		66[illegible]	[illegible] A.	20	—
6620	[illegible] A	[illegible]	[illegible]	66[illegible]	[illegible] A.	70	
6621	Harrington J.	[illegible]		66[illegible]	[illegible]	15	
6622	Hay E. M.	[illegible]	—	66[illegible]	[illegible] J.	70	—
6623	Hayward C. A.	[illegible]		66[illegible]	[illegible]	30	—
66[illegible]	Lichtenstein J.	[illegible]		66[illegible]	[illegible] M. A.	50	—
66[illegible]	[illegible] J. C.	[illegible]		66[illegible]	Folger J. J.	15	—
66[illegible]	[illegible]	[illegible]		66[illegible]	[illegible] J.	[illegible]	
66[illegible]	[illegible]	[illegible]	—	66[illegible]	[illegible]		65
66[illegible]	[illegible]	[illegible]	—	6649	[illegible]	15	—
66[illegible]	[illegible]	[illegible]		6650	[illegible]	60	—
	[illegible]	[illegible]	[illegible]	6651	[illegible]	1	65
66[illegible]	[illegible]	[illegible]			Total Salaries	2012	30

Monthly Bills

66[illegible]	S. F. News Co.	[illegible]	32		Brot forward	1715	48
66[illegible]	S. F. News Co	[illegible]	[illegible]	66[illegible]	[illegible]	26	—
66[illegible]	Wm Dobbey	[illegible]	[illegible]	66[illegible]	[illegible]	26	—
66[illegible]	[illegible]	[illegible]	[illegible]	66[illegible]	[illegible] Light Co	18	80
66[illegible]	[illegible]	[illegible]	[illegible]	6660	[illegible]	10	55
66[illegible]	[illegible]	[illegible]	[illegible]	66[illegible]	[illegible] Casey	9	[illegible]0
66[illegible]	[illegible]			6667	Pacific Telephone Co	8	50
66[illegible]	[illegible]	[illegible]		66[illegible]	Pacific Gas Co	6	48
66[illegible]	[illegible]	[illegible]	—	66[illegible]	[illegible] Casey	2	40
66[illegible]	[illegible] & Co.	[illegible]			Total	1814	—

Continuance of Oct [illegible]

Finance Committee

Chairman [illegible] moved that the same [illegible] be ordered paid. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise carried unanimously —

Rebinding of books in Branch No 4

Trustee Terrill as a member of the Committee on Branches reports having visited Branch No 4 and the Branch Librarian called attention to the number of books and magazines that were in need of rebinding and would recommend that the matter be referred to the Committee on Binding and Printing with full power to act. Ayes- Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise carried unanimously —

Report of Spl Com on Expense

Received [illegible] Expenses [illegible] reports that [illegible] to the [illegible] from Eastern Libraries [illegible]

Fire Insurance for 1894-5—

The attention of the Board of Trustees called to the matter of [illegible] the fire insurance policies for the year 1895 and matter referred to Trustee Boyd. —

Change of Monthly meeting & adjournment

Trustee Terrill called the attention of the Board that the next regular meeting of the Board would fall on Tuesday November 6th 1894 - a legal holiday —
There being no further business the Board regularly adjourned to Monday Evening November 5th

Secty

San Francisco Nov 5th/94

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8 20 P.M. President O'Connor presiding

Roll-call On roll call the following members noted Present Trustees, Boyd, Davis, Harrison, Lilienthal Mann, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise; absent The Mayor. Present eleven and absent one

Minutes Minutes of previous meeting Oct 2nd/94 read and approved.

Reports Report of Secretary read and filed. Report of Librarian received and filed

[illegible] Committee on Rules and Administration no report

Com. on Books Committee on Books through Chairman Davis reports monthly bills for books $37.60

[illegible] Committee on Binding and Printing through Chairman Shaw reports monthly bills $255.60

Committee on Branches through Chairman Mann reports that the Librarian Mrs Morton of Branch No 1 - on certain days of the week has more than she can very well attend to and requests that her Assistant be called upon to give the necessary assistance.

[illegible] Moved by Trustee Mann that the Librarian of Branch No 1 - be empowered to call upon her Assistant for extra service to the extent of six hours additional each week to her present time and that the salary of said Assistant be increased from Twenty to Twenty-five dollars per month during the pleasure of the Board & the [illegible] Rains [illegible] to employ assistant while she is [illegible]

Continuance of Mrs [illegible]

[illegible] in making up her new catalogue for said Branch. Ayes Trustees, Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise. Carried unanimously

Com on Branches Trustee Terrill reports that Branch No 3 did not have a copy of Barrabas and Mammon. Moved by Trustee Terrill that the Book Committee be authorized to secure a copy of each of said books for the said Branch. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise. Carried unanimously.

Book Com old books Br 3 Trustee Terrill reports that at Branch No 3 that there are a number of books worn out & should be replaced and also there were a number of books in need of rebinding. Moved by Trustee Terrill that the Book Committee be authorized to replace the worn out books & that the Binding Committee be authorized to rebind all books in need of rebinding. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise. Carried unanimously-

Finance Com The Finance Committee through Chairman Taylor reports the approval of monthly salary warrants and bills for October amounting to $2546.30

6670	Cheney J. V.	200	—		Brought Forward	842	
6671	Casey E. J.	150	—	6683	Hay E. M.	70	—
6672	Rudolph A. J.	150	—	6684	Hayward C. A.	57	50
6673	[illegible] M. G.	70	—	6685	Lichtenstein J.	50	
6674	Ainsworth E. C.	25	—	6686	[illegible] Frank	15	
6675	Blessing Fred.	60	—	6687	Melville E.	68	80
6676	Carson M.	12	—	6688	McCarry R.	15	
6677	Carll Frank	20	—	6689	[illegible]	60	—
6678	Ehrhorn Ed.	15	—	6690	Nolan Geo J.	50	—
6679	Ehrhorn Chas	15	—	6691	Powers A. E.	57	70
6680	[illegible] C. E.	60	—	6692	Rea Robt	25	—
6681	[illegible] A.	50	—	6693	[illegible] C. E.	50	
6682	Harrington W.	15	—	6694	Offenbacher C. R.	15	
	Forward	842	—		Forward	1376	"

Ordinance Nov 5/92.

	Amt Forward	1376	25				
6695	Sheridan R.	17	50		Amt Forward	1758	75
6696	Schmidt M.A.	70	-	6704	Magilligan S.J.	70	-
6697	Thomas C.F.	15		6705	Woodman A.	20	-
6698	Wade E.C.	75	-	6706	Wigg M.A.	50	-
6699	Williams Wm	25	-	6707	Folger S.J.	20	-
6700	Martin L.E.	70	-	6708	Sperling M.	60	-
6701	Casey N.A.	120	-	6709	Casey N.A.	11	65
6702	Arnold L.E.	70	-	6710	Hansen N.	23	35
6703	Hansen N.	20	-		Wigg M.A.	10	-
		1858	75			2023	75

ance Com

Miscellaneous Bills

6712	Doxey Wm	24	10		Amt Forward	413	06
6713	[illegible]	8	50	6719	Madison & Burke	26	-
6714	Casey E.J.	5	-	6720	Mrs S. Holt	26	-
6715	Phillips Bros.	240	46	6721	W. E. Henderson	26	-
6716	Pacific Printg Co.	15	-	6722	S.F. Gas Light Co	19	77
6717	Eli Marks	90		6723	Pacific Tel Co.	8	50
6718	Federmark & Co	30	-	6724	Pacific Gas I. Co.	9	10
		413	06	6725	E J Casey	14	20
						542	63

Moved by Chairman Taylor that the said amounts be ordered paid - Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Terrill & Wise Carried unanimously

Report of Special Committee on Retrenchment of Expenses - Chairman Terrill submits tabulated statement of the expense of maintaining various libraries of the United States having over fifty thousand volumes. Moved by Trustee Davis that the report be received as progressive and the Committee granted further time - Carried unanimously

The resignations of Libn Cheney and Assistant Libn Rudolph to take effect Nov 24th 1892 read and on motion were accepted as tendered.

Continuance of Nov 5/94

The Secretary reports receiving a number of applications for the positions of Librarian and Assistant Librarian —

List of app. for Libn &c — Moved by Trustee Wise that the Secretary prepare a list containing the names of the applicants and their references and send a copy to each member of the Board. Carried unanimously —

Periodicals for 1895 — Bids for supplying the Library and Branches with periodicals for the year 1895 received and read and on motion referred to the Book Committee —

Richards Relief Map — Communication from Geo. E. Richards offering for sale a Relief Map of the State of California on motion referred to the Committee on Books —

Fines of B. Katz & P. Ellis — Applications of B. Katz and Paul Ellis requesting the remitting of their fines — On motion same ordered remitted —

Ex. Session — On motion of Trustee Taylor the Board went into Executive Session —

Reg. Session — Board resumes regular session

---

adjournt — There being no further business (10^{30}) P.M. on motion the Board adjourned to Tuesday evening Nov. 20th 1894 at 8. P.M. —

E. J. Cassidy
Secty

San Francisco Nov. 20th/94

Regular adjourned meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8:15 P.M. Trustee Davis presiding.

Roll-Call On roll-call the following members noted present - The Mayor, Trustees Boyd, Davis, Lilienthal, Mann, Hittell, Shaw, Taylor and Terrill - Absent Trustees Harrison, O'Connor and Wise - Present nine, absent three
Trustee O'Connor enters and takes his chair.

Tr. Wise Communication from Trustee Wise received read and ordered filed.

Ex. Session Moved by Trustee Hittell that the Board go into Executive Session, carried unanimously

Reg. session + election of Librarian At 8:35 P.M. the Board resumes regular session Nominations for Librarian being declared in order, Trustee Terrill places the name of Mr. Geo. T. Clark in nomination, there being no further nominations upon roll call Mr. Geo. T. Clark was unanimously elected Librarian.

[illegible] The Secretary was directed to telegraph Mr. Clark of his election & if possible for him to assume office Nov. 24th '94, also to write Mr. Clark to come if possible before said date so as to have the benefit of Messrs Cheney and Rudolph experience!

[illegible] Moved by Trustee Terrill that the consideration of the election of assistant Librarian be postponed until next regular meeting.

[illegible] There being no further business (8:55 P.M.) on motion the Board regularly adjourned.

[illegible] Secty

San Francisco Dec 1st 91

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting Called to order at 8 P.M. President O'Connor presiding

Roll-call On Roll Call the following members noted present, Trustees Boyd, Davis, Lilienthal, ~~[illegible]~~, O'Connor, Fittell, Shaw, [illegible], [illegible] and [illegible] Absent the Mayor, Trustees Harrison and [illegible] Present nine, absent three, - quorum present

Minutes Minutes of Nov 5th read amended and approved. Minutes of Special Meeting Nov 20th read and approved Trustee Harrison enters & takes his chair

Reports Report of Secretary for November read & filed Report of Librarian received and filed

Report of Committee on Rules & Adm. Report of Committee on Rules and Admin through Chairman [illegible] recommending the assignment of [illegible] [illegible] to assist the Librarian, and his salary to be seventy five (75) dollars per month, and that Miss [illegible] be assigned to the Reference room in place of [illegible] Lichtenstein - Robert Rea detailed to perform the duties of [illegible] [illegible] at the Delivery Desk and his salary to be forty dollars (40) per month - Richard [illegible] detailed to take Robert Rea's place at salary of twenty five (25) dollars per month, and Robt H. McCunn assigned to Branch delivery service at a salary of seventeen 50/100 ($17.50) dollars per month, and Wm F. [illegible] appointed at the usual salary of fifteen dollars ($15) per month [illegible] Moved by Trustee [illegible] that the report be received and placed on file - Carried

Committee on Books through Chairman [illegible] reports [illegible] [illegible] to the [illegible]

Com...

Continuance Dec 4 /94

Com. on Books on Periodicals

approved and referred to the Finance Committee and this Committee further recommends that the contract for periodicals for 1895 be awarded to the San Francisco News Co, the said periodicals to be mailed direct from the publishers and this library to receive the benefit of a discount of ten percent. Moved by Trustee Terrill that the contract be awarded to the San Francisco News Co. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Hittell, Shaw, Taylor Terrill and Wise - carried unanimously

---

Com. on Bdg & Printing

Committee on Binding and Printing through Chairman Shaw, reports monthly bills to the amount of $140 42/100 - referred to the Finance Committee.

Com on Bldg.

Committee on Building, Furniture, Fixtures and Lighting through Chairman Terrill reports estimates for placing glass doors or wire nettings on the book cases of the Periodical Room - Trustee Terrill requests further time as he was not satisfied with the bids - further time granted.

Com on Books on Periodicals 1895

Committee on Books through Chairman Davis offers as an amendment to his previous report, the approval of Periodical list for the Branches. amendment accepted

---

Report of Com. on Branches on [illegible]

Committee on Branches - Chairman Mamclock, no report, Trustee Boyd no report, Trustee Terrill calls attention to the condition of the Catalogue in Branch No 1 - and recommends that the Committee on Rules and Administration be authorized to have made for Branch No 1 a complete and accurate catalogue, Referred to the Committee on Rules and Administration with power to act.

Continuance Dec 4th 94

Com. on Municipal Rel.

Committee on Municipal Relations - Cont.

Finance Com.

Finance Committee through Chairman Taylor requests the passing temporarily the report of said Committee until after the consideration of the Report of the Committee on Rules and Administration - request granted

---

Moved by Trustee Terrill that the report of the Committee on Rules and Admin. be taken up for consideration, seriatim. Carried

Consideration of Report of Com. on Rules & Adm.

Chairman Wise reports your Committee on Rules and Administration recommends that Mr Jos. Lichtenstein be detailed to assist the Librarian in the performance of any duty to which the Librarian may assign him, and we recommend that his salary be fixed permanently at seventy five (75) dollars per month.

Trustee Harrison moves the [illegible] salary be [illegible] 75 dollars per month commencing Dec. 1st 1894 until the election of a first Assistant Librarian - Ayes Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Hittell, Shaw, Taylor, and Wise. Noes - Trustee Terrill, nine ayes one no - Motion carried

Second recommendation that Robert Rea be detailed to perform the duties of [illegible] at the Delivery Desk and to assist the Librarian and that his salary be increased to forty (40) dollars per month [illegible] while so detailed - ayes, Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise. Carried unanimously

Third recommendation that Richard [illegible] be detailed to take the place of Robert Rea at a salary of twenty five (25) dollars per month from Dec 1st 1894 while so engaged Ayes Trustees, Boyd, Davis, Harrison, Lilienthal, O'Connor, Hittell, Shaw, Taylor Terrill and Wise Carried unanimously.

Continuance Dec 4/94

Compensation of [illegible] — Fourth recommendation - that Robert W. Carey be detailed to the Branch Delivery service at a salary of seventeen & a half (17½) dollars per month from Dec 1st 1894 while so engaged - Ayes Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise Carried unanimously

Fifth recommendation - that Wm. [illegible] a new boy be employed from Dec 1st/1894 at a salary of fifteen (15) dollars per month as a messenger, Ayes Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise Carried unanimously -

Mo. to enlarge Room of Br. 1 — Trustee Terrill calls the attention of the Board to the necessity of enlarging the Reading Room of Branch No 1 by building arches between the two rooms. Moved that the matter be referred to the Committee on Building, Fixtures, Furniture and Supplies with power to act. Ayes Trustees, Boyd, Davis, Harrison Lilienthal, O'Connor, Hittell, Shaw, Taylor Terrill and Wise - Carried unanimously

Report of Finance Committee — The Finance Committee through Chairman [illegible] reports the allowance of November salary demands to the amount of $1866.50
Monthly bills " " " 1443.25
Total $3309.75

626	[illegible]	153	35		Brt Forward	663 35
627	Casey E. J.	150		640	[illegible]	50 —
628	Rudolph A. J.	10		[illegible]	[illegible]	10 —
629	Tyler M. A.	[illegible]		[illegible]	[illegible] C. H.	60 —
630	[illegible]	[illegible]	—	[illegible]	Lichtenstein [illegible]	50 —
631	[illegible]	[illegible]		[illegible]	[illegible]	15 —
632	[illegible]	40	—	641	[illegible]	[illegible] —
633	[illegible]	5		642	[illegible]	[illegible] —
634	[illegible]	[illegible]		643	[illegible]	15 —
635	[illegible]	[illegible]		644	[illegible]	60 —
	[illegible] forward	663	35		Carried forward	[illegible]

Continuance of Demands

Report of Finance Committee

	Amount Forward	1064	35		Amount Forward	1436	50
6745	Nolan Rev. J.	41	[illegible]	6755	[illegible]	[illegible]5	-
6746	Offerbach C.	15	-	6756	Thornton L. E.	[illegible]0	-
6747	Parsons Wm. E.	60	-	6757	Casey [illegible]	[illegible]	
6748	Rea Robert	25	-	6758	Arnold [illegible]	[illegible]0	
6749	Sawyer A. L.	50	-	6759	Hansen N.	[illegible]0	
6750	Girard Wm.	3		6760	Magilligan J.	[illegible]0	-
6751	Sheridan R.	17	50	6761	[illegible]	[illegible]0	
6752	Schmidt M.A.	[illegible]0	-	6762	Wigg M. A.	50	-
6753	Thomas G. H.	15	-	6[illegible]	Folger S. J.	[illegible]0	
6754	Wade E. J.	[illegible]5		6[illegible]	Sperling M.	60	
	Carried Forward	1436	50		Total	1866	50

Monthly Bills

					Amount Forward	1244	6[illegible]
6765	A.M. Robertson	644	[illegible]	6775	E. J. Casey	[illegible]	[illegible]
6766	Wm Doxey	534	[illegible]	6776	Hedemark C.	[illegible]0	
6767	Wm Lewis	226	[illegible]	6777	[illegible]	[illegible]6	
6768	Bancroft Co	38	[illegible]	6778	Mrs I. Holt	[illegible]6	-
6769	Phillips [illegible]	69	4[illegible]	6779	W. E. Henderson	[illegible]6	
6770	N. K. Marker	[illegible]	-	6780	H. G. Crocker	[illegible]	
6771	Pacific [illegible]	44	-	6781	[illegible]	[illegible]	
6772	J. [illegible]	3	50	6782	Pacific Telephone	[illegible]	[illegible]
6773	E. [illegible]	60	60	6783	Leo Klotz	[illegible]	[illegible]
6774	S. F. Gas Light Co	58	79	6784	G. Graham	[illegible]	[illegible]
	Carried Forward	1244	6[illegible]		Total	1443	25

Report of Finance Committee

Moved by Trustee Taylor that the said demands be ordered paid — Ayes, Trustees Boyd, Davis Harrison, Lilienthal, O'Connor, Pettell Shaw, Taylor Terrill and Wise. Carried unanimously

Communication from Librarian accepting the position of Librarian of this Library & on motion of Trustee Terrill ordered spread in full upon the minutes

Letter of acceptance from Libn Clark

Sacramento Nov. 21st 1894

To E. J. Casey, Secy Board of Trustees, San Francisco Free Public Library

Dear Sir — Yours of yesterday notifying me of my election to the position of Librarian of the S.F. Free Public Library is at hand. I accept the office with pleasure, and at the same time desire to express my gratitude to the Trustees for the honor they have conferred upon me. Very truly yours

George T. Clark

Continued Dec 4th/1894

Same action as Normal School — Communication from the Normal School requesting the use of the library as a school library. Moved and carried that the same action be taken as the High School received and that books be drawn in the same manner.

Same action Stanford University — Communication from Dr. Woodruff, Librarian of the Stanford University, requesting permission to draw books for the use of the professors. Moved by Trustee Taylor that the matter be left to the joint Committee on Rules and on Books. Carried

---

[illegible] — Moved by Trustee [illegible] that the further consideration of a selection for First Assistant Librarian be postponed until the next regular meeting carried —

Time of next Meeting — Moved by Trustee [illegible] that when the Board adjourn that they adjourn to the second Tuesday of January 1895

Adjourned — There being no further business (at 10 PM) on motion the Board duly adjourned

Case
Secty

San Francisco Jan 5th/95

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library —

Meeting called to order at 8 P.M., President O'Connor presiding

On roll-call the following

Roll Call members noted present Trustees, Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise – absent The Mayor – present eleven absent one

Minutes Minutes of previous meeting Dec 11th read and approved

Reports Report of Secretary read and filed

Report of Librarian received and filed

Report of Committee on Rules and Admn.

Report of Committee on Rules and Administration, – Chairman Wise moves that the report be taken up seriatim – Carried.

First recommendation, That Miss E. I. Wade be placed in charge of the Catalogue Department with Miss A. E. Powers and Miss C. A. Hayward as assistants, on motion of Trustee Terrill the recommendation adopted.

Second – that the Librarian be authorized to prepare a catalogue for Branch No 1. On motion of Trustee Boyd adopted –

Third – that the action of the Librarian in ruling, that popular books, at present in much demand should not be renewable On motion of Trustee Mann approved –

Fourth – Ordered that the Branch Librarians report to the Secretary each week, all books overdue for more than two weeks – On motion of Trustee Shaw adopted –

Fifth – that the Library issue a Monthly Bulletin at an expense not to exceed fifty (50) dollars per month

Librarian Clark addresses the Board [illegible]

Continuance Jan 8th/95

of the issuance of a Library bulletin
Moved by Trustee Boyd that the Committee on Printing be authorized to have three thousand [illegible] copies printed as suggested, Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Tittell, Shaw, Taylor, Terrill and Wise — carried unanimously ——

Report of Committee on [illegible]

Sixth - Ordered that all patrons of the Reference room before leaving it return to the Attendant in charge their book and in so doing to receive a pass from the room, & furthermore recommend that the Board authorize the printing of notices to this effect — —
On motion of Trustee Boyd adopted —
Seventh - we recommend that the salary of [illegible] be increased to sixty (60) dollars per month — On motion of Trustee Boyd carried Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Tittell, Shaw, Taylor, Terrill and Wise ——
Trustee Shaw moves that the salary of Miss E. C. [illegible] be increased from twenty five to forty dollars per month - Ayes Trustees Mann, O'Connor, Shaw, Terrill and Wise Noes - Trustees, Boyd, Davis, Harrison, Lilienthal, Tittell and Taylor - five ayes & six noes motion lost ——

Report of Book Committee

Report of Committee on Books, Chairman Davis submits monthly monthly bills for approval for books for December to the amount of $312.99 referred to the Finance Committee. ——
Also bids for replace books, new books, list 108 and a special list of one copy of the American Journal of Politics,
Five copies Century ency. of names,
Two copies Bartholomews World atlas.
Two sets Chambers Encyclopedia.
Two sets Appletons American Biography —
One copy Worlds Parliament of Religion,
One Copy [illegible] of University of California and
[illegible] list of English books to Dowey —
The cost of this list will be three hundred

Continuance Jan 8/95

and eighteen (318) dollars. Also a special list of insurance books not to exceed two hundred (200) dollars. ——

Report of Book Committee

Moved by Trustee Terrill that the list and bids be referred to the Book Committee and that they be authorized to order the purchase of said books. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Terrill and [illegible]. Carried unanimously. —

The matter of the purchase of Book [illegible] California left to the Board without recommendation. Moved by Trustee Terrill, That the book be not purchased. Carried — Trustee Shaw excused from voting.

Report of Committee on Binding and Printing

Committee on Binding and Printing [illegible] Chairman [illegible] Trustee Taylor reported a recommendation of the Committee in favor of the purchase of the new paper covers for books - the same being in two sizes also large heavy covers for periodicals and Magazines. The Committee recommend the purchase of fifteen hundred small size covers, and five hundred medium size - two dozen covers for magazines and two dozen periodicals covers ——

Moved by Trustee Boyd that the matter be referred to the Binding Committee with power to act - Ayes - Trustees [illegible], Harrison, Lilienthal, Mann, O'Connor, Hittell, Taylor, Terrill and [illegible], Carried unanimously ——

Report of Committee on Building

Report of Committee on [illegible] [illegible] Chairman [illegible] recommending the purchase of book-cases for the reference room at [illegible] not to exceed [illegible] dollars. Ayes Trustees Boyd, Shaw, Harrison, Lilienthal, Mann, O'Connor, Hittell, Taylor, Terrill and [illegible]. Carried unanimously. ——

Continuance Jan. 8th/95

Report of Committee on Bldg. Fix. + Supplies

Chairman (Terrill) recommends that the reading room of Branch No. 1 be enlarged by building arches between the main and rear rooms. Moved by Trustee [illegible] that the matter be referred to the Building Committee & they be authorized to have the arches and necessary repairs made so as to open the rear rooms as a Ladies Reading room and that the expense be limited to fifty (50) dollars. The Library to pay one half of the expense and the owner of the premises the other half, and in case of his refusal that the Committee be empowered to secure another location and that the Secretary notify the owner to this effect. Ayes. Trustees Boyd, Davis, Hassen, Lilienthal, Mann, [illegible], Hulett, Taylor, Terrill and Wise — Carried unanimously —

Report of Committee on Municipal Relations

Committee on Municipal Relations: Chairman [illegible] reports having interviewed the Mayor in behalf of retaining the present quarters of the newspaper department —

Trustee Terrill reports having interviewed the New City Hall Commission in behalf of the newspaper department and also in securing the closing up of the exit from the new Police Court leading to entrance of the Library —

Report of Committee on Branches

Committee on Branches — Chairman Mann calls the attention of the Board that the [illegible] be painted on the window of Branch No 1 — referred to Committee on Building with power to act —

Trustee Terrill reports that more shelving is needed in Branch No 3 — and that the only expense would be for labor — referred to Committee on Building with power to act.

Finance Committee through Chairman Taylor reports monthly bills and salar-

Continuance Jan 8/95

as follows ——

Salary demands for Dec. 1894 — $1902.15

Monthly bills for — 803.71

Report of Finance Com.

Salary Demands

		$					
					[illegible] Forward		
6785	Clark Geo [illegible]	200	-	6805	A. S. [illegible]	60	-
6786	Casey E. [illegible]	150	-	6806	Rea Robt	[illegible]	-
6787	Tyler [illegible]	[illegible]		6807	Sawyer A. P.	[illegible]	-
6788	Ainsworth E. C.	25		6808	[illegible]	[illegible]	-
6789	Fleming [illegible]	60	-	6809	Sheridan [illegible]	[illegible]5	-
6790	[illegible] Frank	60	-	6810	Schmidt [illegible]	[illegible]	-
6791	[illegible] Norman	13	-	6811	Thomas [illegible]	[illegible]	-
6792	Ekstrom Ed	15	-	6812	[illegible]	[illegible]	-
6793	Ekstrom Chas	15	-	6813	Williams Wm	[illegible]	-
6794	[illegible]	50	-	6814	Martin L. E.	[illegible]	-
6795	Harris Wm	15	-	6815	Casey N. A.	[illegible]	-
6796	Hay E. [illegible]	[illegible]	-	6816	Arnold L. E.	[illegible]	-
6797	Hayward C. A.	60	-	6817	Hansen N.	[illegible]	
6798	Lichtenstein J.	[illegible]	-	6818	[illegible]	[illegible]	-
6799	Lowe Frank	[illegible]	-	6819	Woodman A.	[illegible]	
6800	Melville E.	[illegible]	-	6820	Woodman A.	[illegible]	65
6801	[illegible] E.	[illegible]	-	6821	Wigg M. A.	50	-
6802	McCann [illegible]	[illegible]	50	6822	Folger C. J.	[illegible]	
6803	[illegible] A. A.	60	-	6823	[illegible] M.	[illegible]	
6804	[illegible] Geo	50					
	Carried Forward	$1105	50		Total —	1902	15

Report of Finance Committee

[illegible]

					[illegible] Forward		
6824	[illegible]	[illegible]21	00				
6825	Wm Dixey	42	[illegible]	6835	Mrs C. J. Holt	26	-
6826	Johnson & Emigh	3[illegible]	[illegible]3	6836	W. E. Henderson	26	-
6827	D. Appleton	[illegible]	-	6837	E. J. Casey	26	55
6828	[illegible]	[illegible]	32	6838	Buchanan Bros	15	70
6829	[illegible] Bros	200	45	6839	[illegible]	[illegible]	[illegible]
6830	Pacific Printg Co	[illegible]		6840	Pacific [illegible] Co.	[illegible]	[illegible]
6831	Wm & E. Walter	3[illegible]	50	6841	Pacific Tel. Co.	8	50
6832	S. F. Gas Light Co	33	41	6842	A. Guicelino	5	75
6833	C. Hedemark	30		6843	G. Graham	4	75
6834	Madison & Burke	26			Total	803	71
	Carried Forward	$669	38				

Salary Warrants 1902.15

Total for the Month 2705.86

[illegible] by Chairman Taylor that the same be ordered paid as audited, Ayes Trustees Boyd, [illegible], Harrison, Lilienthal, Mann, O'Connor, Hottell, Taylor, Terrill and Wise — carried unanimously.

Continuance Jan 8th/95

Report of Special Committee

Special Committee upon the applications of the Professors of Stanford University to become Borrowers—through Chairman Davis reports the action taken under the rules on motion the report received and the action of the Committee approved

Special Committee on curtailment of expenses report progress and further time granted—

Resignation of Miss E. C. Magilligan as Librarian of Branch No 3 received and read and on motion accepted with deep regret.

Resignation of Miss Magilligan Br No 3—

Moved by Trustee Wise that the Secretary prepare a suitable resolution—stating that Miss Magilligan's services and devotion to Branch No 3 were greatly appreciated and that the same be sent to Miss Magilligan. Carried unanimously

Moved by Trustee Hittell that Miss Schmidt be appointed to take charge of Branch No 3 on Feby 1st 1895 or as soon after as would be convenient to Miss Magilligan—Carried unanimously

Schedule of Qualifications of Applicants

Trustee Hittell offers the following resolution Resolved that the Committee on Rules and Administration be requested to report on the advisability of adopting a schedule of qualifications for persons to be elected hereafter to vacancies that may arise in the places of Library Assistants in the Main Library or Branches—Referred to the Committee on Rules and Administration.

Bond of [illegible]

Moved by Trustee Boyd that the Librarian and Secretary furnish a bond of five hundred ($500) dollars as per the Rules and Regulations of the Board— Carried unanimously

Trustee Boyd calls the attention of the Board to the necessity of having some

Continuance Nov 5 05

Committee to Free-holders

Committee of the Board to look after the Library's interest in the making of the new Charter by the Board of Free Holders — The chair appoints the Committee on Municipal Relations to look after the library's interest — Trustee Boyd requests to be excused off the Committee, he being a member of the Board of Free-Holders - The chair appoints Trustee Taylor to Trustee Boyd's place on the Committee during said sessions — —

Election of Asst Libn

On the motion of Trustee Terrill the matter of an election for an assistant Librarian was postponed ~ — — — —

There being no further business (9^{55} P.M) on motion the Board duly adjourned —

Secy.

San Francisco Feby 5th 95

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8 P.M. President O'Connor presiding. On Roll-call the following members noted present Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor and Currell - absent The Mayor and Trustee Wise - present ten absent two

Roll Call

Minutes of previous meeting Jan. 8th 1895 read and approved.

Minutes

Report of Secretary read and filed

Report of Librarian received and filed

Reports

Report of Committee on Rules and Administration temporarily passed

Trustee Wise enters and takes his chair.

Com. on Rules

Committee on Books through Chairman Davis reports monthly bills for books to the amount of $849 62/100 referred to the Committee on Finance and further recommends that there be purchased the following

List No 1 (1895) American books consisting of 407 volumes at a cost of $614 75/100

List No 2 - (English books) 73 Volumes at a cost of $202 77/100

List No 3 - Publications direct from the Publisher or agent 63 Volumes at a cost of $190 -

Making a total of 543 Volumes at cost of $1007.52

and further recommend that there be purchased for Branches 2 and 4 books not to exceed two hundred volumes for each Branch on motion report received and recommendations adopted Ayes Trustees Boyd Davis, Harrison, Lilienthal

Report of Committee on Books

Continuance Feby 5th/95

Mann, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise

Report of Committee on Rules and Adm.

Committee on Rules and Administration through Chairman Wise reports as follows:

In the matter of the adoption of a schedule of qualifications for applicants for positions as assistants your Committee recommends —

First, that all appointments to the Library staff be made from those whose names appear on a list of Eligibles to be kept by the Secretary

Second - In order to determine who shall be entitled to places on said list of Eligibles we further recommend that examinations for applicants be held under the supervision of an examining committee, composed of the members of the Committee on Rules and Administration and the Librarian; such examination to be conducted in writing and to be of such nature as will fairly test the applicants knowledge in the elementary branches of study taught in the higher grades of the Grammar Schools, including questions in history and literature of general nature. All who pass such examinations to the satisfaction of the Examining Committee shall be required to render a probationary service in the library for a period of not less than two weeks, in order that a judgment may be formed as to their personal qualifications or adaptability for library work. Such service shall be given without remuneration and at such times and in such manner as the Librarian may direct. At the expiration of the probationary period the Librarian shall report to the Examining Committee on the qualifications of each applicant.

The Examining Committee shall thereupon prepare a list of those persons

Continuance Feby 5th/95

whom in their judgment may be eligible for appointment to the library service. The order of the names on the list shall be determined by the standing obtained on the written examination, taken in connection with the fitness of applicants as developed during the probationary service; This list shall be filed with the Secretary. No applicant failing to render satisfactory evidence of fitness shall be placed on the list of eligibles.

Report of Com. on Rules

Third - we would recommend that all Substitutes be selected from the list of Eligibles in the order in which their names appear on the list. It is understood that the foregoing recommendations do apply to the positions of messengers, assistants in the work room, special officer and janitors etc

The Committee has under consideration some further revisions on the subject relating chiefly to the branch libraries but has deferred action upon them until its next meeting, at which time, it is suggested that the Committee on Branch Libraries meet with this committee.

Report of Com. on Rules and Admn.

Moved by Trustee Hanson that the report be received and laid over for one month and a type written copy to be sent to each Trustee - Trustee Lilienthal amends that the report be referred back to the Committee and that they formulate rules, complete the report and that a type written report be sent each member of the Board before the next meeting, Trustee Hanson accepts the amendment, Motion carried unanimously

The Committee further reports no action taken on the issuance to home borrowers of two volumes of the same work on one card, Librarian Clark addresses the Board, Trustee Hanson calls attention to the

Continuance Feb. 15th/95

rule on page six of the Borrower's Hand-book the Chair decides that the rule printed on page six of the Hand-book will be construed so as to cover works of fiction in two volumes until the further action of the Board.

Report of the Com. on Binding and Printing

Committee on Binding and Printing through Chairman Shaw reports monthly bills to the amount of $327.08 same referred to the Finance Committee.

The Committee further reports that bids were called for printing four hundred thousand buff slips and fifty thousand blank applications & that Brunt & Co being the lowest bidders that the contract should be awarded to them. Moved by Trustee Boyd that the contract be awarded to Brunt & Co. Ayes Trustees, Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor Terrill and Wise. Carried unanimously. The Committee further reports that bids were called for printing ten thousand membership cards & that the Pacific Co's bid for $34.70 being the lowest that the said company be awarded the contract. Moved by Trustee Boyd that the contract be awarded to the Pacific Printing Co. Ayes. Trustees. Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise carried unanimously.

The Committee further recommends the purchase of one & one half dozen of Shipman Binders for the Library Bulletins for the main and branch libraries at an outlay of thirteen and one half dollars. Moved by Trustee Hittell that the Printing Committee be authorized to purchase said binders. Ayes. Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor Hittell, Shaw, Taylor, Terrill and Wise Carried

Continuance Feby 5th/95

Report of Com on Bldg Fixtures &c Supplies

Committee on Building, Fixtures, Furniture and Supplies through Chairman Terrill reports monthly bills to the amount of $319.93 same referred to Committee on Finance and further reports that new shelving will be necessary in Branch No 1 also progress as to the new arches in same branch, & would recommend the enlarging of the space for visitors in the Main Library room by moving the delivery desk and side railings, and further in the bound newspaper room the building up of the center newspaper case and the putting in of another large center case and the purchasing of the necessary wire shelves for these said cases - the expense of these changes is roughly estimated at about five hundred dollars - Moved & seconded that the Committee be given full power to act - Ayes. Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor Hittell, Shaw Taylor, Terrill and Wise - carried unanimously -

---

[illegible]

Committee on Branches Chairman Mann no report

Report of [illegible]

Committee on Municipal Relations through acting Chairman Taylor reports that through the able assistance of Trustee Boyd that the Board of Trustees of this library in the proposed new City Charter was to be maintained at eleven members and that the tax for the support of the of the library finally raised to two cents on the one hundred dollars & the said tax to be outside of the one dollar limit and beyond the control of the Supervisors Trustee Boyd addressed the Board stating and congratulating the Board that under the proposed charter the appropriation would be permanent and that the library would be known as The San Francisco Public Library —

Continuance Feby 5th/95

Report of Finance Committee

The Committee on Finance and Audit through Chairman Taylor reports the approval of Monthly Salary warrants for $1896.20 and Monthly bills for 1496.63 Total of $3392.83

6844	Clark Geo. J.	200	—	—	Amt Forward	1114	35
6845	Casey E. J.	150	—	6864	Powers A. E.	57	70
6846	Tyler M. J.	70	—	6865	Rea Robt	40	—
6847	Ainsworth E. C.	25	—	6866	Sawyer A. L.	50	
6848	Blessing Fred.	60	—	6867	Shepard M. E.	15	—
6849	Carll Frank	60	—	6868	Sheridan R	25	—
6850	Cowan N.	15	—	6869	Schmidt M. A.	70	—
6851	Ekhorn Chas	15	—	6870	Thomas G. H.	15	—
6852	Hahn A	57	35	6871	Wade E. S.	75	—
6853	Harry Wm	15	—	6872	Williams Wm	25	
6854	Hay E. M.	70	—	6873	Martin L. E.	70	
6855	Hayward C. A.	60	—	6874	Casey N. A.	25	
6856	Kahler C. F.	14	50	6875	Arnold L. E.	70	—
6857	Lichtenstein J.	75	—	6876	Hansen N	20	
6858	Lowe Frank	15	—	6877	Magilligan J. J.	70	—
6859	Melville E.	70	—	6878	Woodman A	50	—
6860	Meyer Eug	15	—	6879	Wigg C. A.	50	
6861	McCann Robt	17	50	6880	Folger C. J.	50	
6862	Noland D. A.	60	—	6881	[illegible]	60	
6863	Nolan Geo. J.	50	—	6882	Goodman A	[illegible]	
		$1114	35			1896	20

Report of Finance Committee

Monthly Bills

6883	Wm Doxey	172	99		Amt Forward	1232	70
6884	Jos. Hofmann	120	—	6898	[illegible] Holt	26	—
6885	D. Appleton & Co	60	—	6899	W. E. Henderson	26	—
6886	W. B. Dunlap	60	—	6900	S. F. Gas Light Co	58	84
6887	Johnson & Emigh	42	99	6901	Pacific Gas I. Co	11	[illegible]
6888	M. S. Criswell	3		6902	C & C & [illegible]	43	56
6889	The Bancroft Co.	2	81	6903	Western [illegible] Co	22	
6890	B. F. Stevens	344	50	6904	[illegible] Nielsen	[illegible]	10
6891	S. F. News Co.	2	03	6905	E. J. Casey	16	60
6892	E. J. Casey	39	30	6906	Brum & Johnson	15	
6893	Phillips Bros	229	83	6907	J. Y. O'Brien & Co	12	—
6894	Pacific Pntg Co	32	75	6908	L. B. [illegible]	[illegible]	
6895	Os Winterburn	44	50	6909	R. & [illegible] & Co	11	50
6896	C. Hedemark	30	—	6910	Pacific Telephone	5	50
6897	Madison & Burke	26	—	6911	L. Klotz	2	57
		$1232	70			$1496	[illegible]

Continuance Feby 5th/95

Finance Committee

Moved by Chairman Taylor that said amounts be ordered paid ayes Trustees Boyd, Davis, Harrison, Lilienthal, Mann O'Connor, Hittell, Shaw, Taylor, Terrill and Wise carried unanimously —

Mayor Sutro

Communication from Mayor Sutro received read and on motion of Trustee Boyd - ordered spread in full on the minutes ——

Mayors Office - City & County of San Francisco
Adolph Sutro Mayor
San Francisco Feby 5th, 1895 -

Mr E. J. Crane —
Secty Free Public Library,
Dear Sir

The Mayor - Hon Adolph Sutro, has received your notification of a meeting of the Trustees on this evening at 8. P.M.

Unless some extraordinary circumstances occurs, it is not his habit to go out at night.

Com from Mayor Sutro

Therefore for that and a pressure of business he will not be present.

But he directs me to assure you that he has sincere sympathy with the Library, and will at all times render it every assistance in his power as Mayor.

He believes its scope of usefulness should be extended and that it is worthy of a liberal support from the Municipality.

Yours Respectfully
James Taylor Rogers
Mayor's Clerk

Communication from Miss Florence A Bacon applying for a position in the Library read & ordered placed on file —

Asst Lib

The matter of the election of an Assistant Librarian on motion of Trustee Davis laid over until next regular meeting

Continuance Feby 5th/95

Special Com on Curtailment

Special Committee on curtailment of library expense through Chairman Terrill reports progress and further time granted

Opening of Periodical Room

In the matter of opening the Periodical Reference Room it was moved by Trustee Boyd that the consideration of the same be laid over, and that the Building Committee be instructed to get estimates as to the cost of glass doors for the cases - amended by Trustee Wise that the Committee on Rules and Administration be request to report at the same time some plan, with the estimate of the expense, that would give full protection to the books in case the room was opened to the public Carried unanimously

Cataloguing

Moved by Trustee Hittell that the matter of Cataloguing the books be left to the Supervision and under the direction of the Book Committee - Moved by Trustee Wise that the resolution lie over until the next regular meeting - Carried unanimously

Librarians Assn -

Moved by Trustee Davis that the Board grant the Librarians in the vicinity of this City the use of its rooms for meeting purposes - Carried unanimously

On motion (at 9.35) on motion the Board regularly adjourned

Respectfully
E J Casey
Secretary

San Francisco March 5th 95

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8 P.M. President O'Connor presiding. On roll call the following members noted present. Trustees

Roll Call

Davis, [illegible], Lilienthal, O'Connor, Hittell, [illegible], and [illegible], absent the Mayor, Trustees Boyd, Mann, Taylor and Wise present seven, absent five

Minutes

Minutes of previous meeting Feby 5th 95 read and approved

Reports

Report of Secretary read and ordered filed. Report of Librarian received and filed. Librarian Clark addresses the Board and calls attention to the steady increase of business for the last five years, taking the month of February of each of said years as a standard

[illegible]

Report of the Committee on Rules & Administration. Chairman Wise being absent, the reading and the minutes of meetings of the Committee, on motion of Trustee Lilienthal all action in regard to the business of this Committee was postponed until next meeting on account of Chairman Wise's absence

[illegible]

Report of Book Committee. Librarian Clark reports the allowance [illegible] for books and periodicals to the amount of [illegible], same referred to the Finance Committee for approval and the Committee recommends the purchase of the following

Course of Study [illegible] Branch No. 6 26 Vols [illegible] 21

Course of Study [illegible] Branch No. 3 25 Vols [illegible]

March 5th 1895 Continued

List #3 Books on Electricity	38 Volumes for	$80.35
One Set of Buckingham's [illegible] Eng.	10 Vols	45.00
Periodicals to complete sets now in the Library	24 Vols - [illegible]	
desirable sets offered - (periodicals)	76 Vols	260-
French Books	81 volumes estimate	30-
Books for the Young	100 volumes estimated	100-
Total		1561.85

Report of Book Committee

this amount with that already expended and ordered but not delivered would make a total outlay for the eight months of this fiscal year of $6100 leaving a balance for the remaining four months of $3900. of the $10,000 set aside for purchase of books. The Committee also recommends the subscribing for [illegible] Not [illegible] The Evening Post. Moved by Trustee Terrill that the list be approved and the report adopted - Ayes - Trustees Davis, Harrison, Lilienthal, O'Connor, Hittell, Shaw and Terrill carried unanimously.

Committee on Binding and Printing

Report of Com. on Binding & Printing

Chairman Shaw reports monthly bills $509.04 referred to Committee on Finance - and would recommend that an additional sum of two dollars per month be allowed for extra printing on the monthly issue of the Library Bulletin [illegible] of forty (40) dollars per month. Moved by Trustee Hittell that the Committee have this power to act. Ayes Trustees Davis, Harrison, Lilienthal, O'Connor, Hittell, Shaw and Terrill carried unanimously.

Committee on Building, Fixtures, Furniture and Supplies

Report of Com on Bldg & Fix

Chairman Terrill reports monthly bills amounting $391.06 referred to Committee on Finance for Approval. [illegible] reports [illegible] of the [illegible] the [illegible] be placed in working order [illegible] that bids have been received

March 5th /95 continued

Report of Committee on Bldgs & Grds

from a number of contractors for making the alterations ordered by the Board - viz. the moving of the delivery desk and railings, the building of new cases for the Bound newspaper room and that the work would be commenced in a few days. And further reports that a number of bids had been received for building glass doors on the book cases of the Periodical Reference Room, and would further recommend the purchase of four thousand (4000) twisted wire for the Periodical Indexes at a cost of one hundred fifty dollars - Ayes Trustees Davis, Harrison, Lilienthal, O'Connor, Hittell, Shaw and Terrill carried unanimously.

The Committee further recommends the purchase of thirteen & a half (13½) dozen of newspaper files for the Newspaper Department. Ayes, Trustees, Davis, Harrison, Lilienthal, O'Connor, Hittell, Shaw and Terrill carried unanimously.

Also recommends the purchase of material to make a curtain for window at Branch - the committee authorized to purchase the same -

Com on Branches

Committee on Branches - Chairman Mann absent, Trustee Terrill no report

Com on Municipality

Committee on Municipal Relations no report

Report of Finance

Report of Finance Committee - Acting Chairman Lilienthal reports the following monthly salary warrants for month of February amounting $1823.45
Monthly bills approved " 1749.91
$3573.36

Making a total of $3573.36

March 5th 1895 Continued

6912	Clark Geo. F.	200	—		By Amount	1823	45
6913	Casey E. J.	150	—	6934	[illegible]	[illegible]	
6914	Tyler Wm. J.	70	—	6935	[illegible]	[illegible]	
6915	Ainsworth E. C.	25	—	6936	[illegible]	[illegible]	—
6916	[illegible] Fred	66	—	6937	Hayward Chas	15	—
6917	Carl Frank	54	—	6938	Sheridan R.	25	—
6918	Curran Wm.	50	—	6939	Thomas E. F.	10	—
6919	Cowan O. F.	5	—	6940	Meads E. S.	15	—
6920	Ekblom Chas	15	—	6941	Williams Wm	25	—
6921	Gomez J. E.	26	—	6942	Martin L. E.	10	—
6922	Halpin C. F.	60	—	6943	Casey W. W.	6	65
6923	Harris Wm	15		6944	Arnold L. E.	10	—
6924	Hunt E. W.	70		6945	Hansen W	20	—
6925	Hayward C. F.	60	—	6946	[illegible] C. F.	10	—
6926	Kahler C. F.	15	—	6947	Woodman A.	20	
6927	Lichtenstein [illegible]	15		6949	Young W. F.	50	
6928	[illegible]	[illegible]		6950	[illegible]	[illegible]	
6929	[illegible]	10	—	6951	[illegible]	[illegible]	
6930	Meyer C. F.	15	—	6952	[illegible]	15	—
6931	McCann [illegible]	1	50	6953	[illegible]	1	75
6932	Moran [illegible]	60	—		Total	[illegible]	45
6933	[illegible]	50	—				

Report of Committee on Finance

Miscellaneous [illegible]

6954	Wm Geary	142	36		By Amount	[illegible]	[illegible]
6955	J. N. Peterson	221	20	6972	[illegible]	[illegible]	
6956	[illegible]	[illegible]	[illegible]	6973	[illegible]	[illegible]	—
6957	[illegible]	33	35	6974	[illegible]	[illegible]	—
6958	[illegible] Freeman	25	10	6975	W. E. [illegible]	[illegible]	—
6959	Bancroft Whitney Co	10	80	6976	[illegible]	[illegible]	[illegible]
6960	Am. Acad. of P&S	10	—	6977	[illegible]	[illegible]	[illegible]
6961	Am. Inst. of E. E.	5	—	6978	[illegible]	[illegible]	[illegible]
6962	[illegible]	5	—	6979	[illegible]	[illegible]	[illegible]
6963	[illegible] Gerard	1	50	6980	[illegible]	[illegible]	[illegible]
6964	Am. [illegible]	5	—	6981	[illegible]		
6965	R. R. [illegible]	[illegible]	[illegible]	6982	[illegible]	[illegible]	
6966	[illegible] Bros	[illegible]	[illegible]	6983	[illegible]	[illegible]	
6967	[illegible]	[illegible]	—	6984	[illegible]	[illegible]	
6968	[illegible] Co	[illegible]	—	6985	[illegible]	[illegible]	
6969	Pacific Printing Co	[illegible]	[illegible]	6986	[illegible]	[illegible]	
6970	[illegible]	4	25	6987	[illegible]	[illegible]	
6971	[illegible] Co	[illegible]	08			[illegible]	

March 5th 1895 Continued,

Moved by Trustee Lilienthal that the said accounts be approved and ordered paid Ayes Trustees Davis, Harrison, Lilienthal, O'Connor, Hittell, Shaw, and Terrill - carried unanimously -

---

Discharge of Special Com on Retrenchment

Special Committee on Retrenchment
Moved by Chairman Terrill that the Committee be discharged - motion carried

---

Elect of Asst Librarian

Election of an Assistant Librarian
Moved by Trustee Davis that the matter be postponed until next meeting - carried

---

Resolution for Librarian to Report work in Catalog Dept

Trustee Hittell offers the following resolution Resolved - That the Librarian report each month, the work completed in the Catalogue Department - viz - the number of new books Catalogued the number of old book catalogued and the amount of service of each employee. By request Librarian Clark makes a verbal report as to the number of titles now in the Indexers and the number remaining to index and also gives estimate as to the time that will be required to complete the unfinished cataloguing

Trustee Lilienthal offers as an amendment that the Librarian make a report at the next meeting, Trustee Hittell accepts the amendment

Moved by Trustee Harrison as a substitute that the Librarian make a verbal instead of a formal written report motion lost.

The original motion as amended that the Librarian make a full written report at the next regular meeting considered and carried unanimously

---

Communication

Communication from Mrs Mary Willis making application for position as assistant read & ordered filed

Communication from Gas Consumers Co read & filed

Continuance Mch 5^{4}/95

Class privilege to Pub. Schools — Moved by Trustee Davis that the privilege granted to the Lovell High School to draw books for Class studies be extended to the 8th & 9th & all higher grades of the Public Schools & also to the California School of Mechanical Arts – Carried unanimously.

Closing Library for Repairs — On the motion of Trustee Terrill ~~that~~ the Library was ordered closed for repairs on Sunday March 11th 1895.

Adjmmt — There being no further business (9 oc P.M) on motion the Board regularly adjourned –

C. J. Casey
Secretary

San Francisco April 2nd 1895

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8²⁰ P.M. President O'Connor presiding

Roll-call

Roll call the following members noted present - Trustees Boyd, Harrison, Lilienthal, Morrow, O'Connor, Hittell, Shaw, Taylor and Terrill. Absent the Mayor, Trustees Davis and Wise present nine absent three

Minutes approved

Minutes of previous meeting March 5th read and approved

Reports of Officers

Report of Secretary read and filed, Report of Librarian received and filed. Report of Librarian at the request of the Board of the Catalogue Department read and filed, Moved by Trustee Hittell that a similar report be made at the next meeting Carried unanimously

Report of Committee on Books

Committee on Books - Chairman Davis being absent, acting Chairman Harrison reports as follows -

Recommend the purchase of periodicals to complete sets at the cost of

to complete sets at the cost of	$695.50
Cyclopaedia + Miscellaneous items	69.05
List No. Reference books - English - 200 vols	200.00
Reference Books (American) and Additional copies of popular books	419.40
making a total of	$1383.95

Moved by Trustee Terrill that the list be approved and the purchase of the books ordered. Ayes - Trustees, Boyd, Harrison, Lilienthal, Morrow, O'Connor, Hittell, Shaw, Taylor and Terrill Carried unanimously. Trustee Wise enters and takes his chair. The Book committee further recommends the purchase of the Slevin library for $1575-

San Francisco Jan [illegible] 05

Report of Com. on Books

Moved by Trustee Taylor that the Committee be authorized to purchase the Stein Library for $1275.00 Ayes Trustees Boyd, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise carried unanimously— Monthly bills to the amount of $513 91/100 referred to the Finance Committee.

Report of Committee on Rules & Adm.

Committee on Rules and Administration through Chairman [illegible] presents a written report, Moved by Trustee Hittell that the reported be considered seriatim—carried. First recommendation—That Miss Powers be promoted to the position and salary left vacant by the transfer of Miss [illegible] Schmitt—Moved & seconded that the recommendation be adopted, Ayes—Trustees Boyd Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise carried unanimously. Second recommendation—That the Periodical Reference Room be opened to the public Ayes Trustees Harrison, Lilienthal, Mann, O'Connor, Shaw Terrill and Wise Noes Trustees Hittell and Taylor, seven ayes & two noes—motion carried

Third recommendation that the E C [illegible] be transferred to the Periodical Room recommendation adopted

Fourth recommendation—that the Librarian be authorized to employ an additional boy or girl for the work room at a salary of fifteen (15) dollars per month—Ayes Trustees Harrison, Lilienthal, Mann, O'Connor, Hittell Shaw, Taylor, Terrill and Wise—carried unanimously

Fifth recommendation, that Miss M. [illegible] be elected to a permanent position at the Delivery Desk at a salary of fifty (50) dollars per month—Ayes—Trustees Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Terrill [illegible] carried unanimously—

(Continuance) San Francisco April 2/95

Sixth recommendation that Miss Casey the Assistant at Branch No 1 be transferred to the Main Library and placed on the regular substitute list recommendation adopted
Seventh recommendation that the position left vacant at Branch No 1 by Miss Casey's transfer be filled by the Librarian of said branch subject to the approval of this Committee — moved by Trustee Hittell that the Committee on Rules recommend some one for this position at the next meeting carried unanimously —
Eighth recommendation — that the Assistant at Branch No 3 be employed an additional six hours per week and the salary increased to twentyfive (25) dollars per month. Ayes Trustees Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise carried unanimously —
At the request of Chairman Wise the consideration of the schedule for all applicants for positions as assistants was postponed until next monthly meeting

Continuance of Report of [illegible]

Committee on Binding and Printing through Chairman Shaw reports monthly bills to the amount of $\$333^{\underline{74}}$ referred to the Finance Committee for approval.

Committee on Building, Fixtures, Furniture and Supplies through Chairman Terrill reports monthly bills to the amount of $\$227^{\underline{40}}$ referred to the Finance Committee for approval
Chairman Terrill reports the awarding of the contract for changing the electric lights in the main library to Thos Day & Co for $143^{\underline{50}}$ and would recommend the construction of swinging doors at the entrance of the main library and building of storm doors in the vestibule or landing leading to the main entrance, also the construction of glass cases placed in said entry for

Report of [illegible] on [illegible]

(Continuance) April 2nd 1895-

Continuance Report of Committee on Bldg. Fix: Furn & Supplies

for the Library Bulletin, the cost of the said changes not to exceed two hundred and fifty (250) dollars - Moved and seconded that the Committee have full power to act - Ayes Trustees Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw Taylor, Terrill and Wise Carried unanimously - The Committee further recommends the building of additional book-cases for Branch No 2 - Moved and Seconded that the Committee have full power to act - Ayes Trustees Harrison, Lilienthal, Mann, O'Connor Hittell, Shaw, Taylor, Terrill and Wise carried unanimously

Gas Consumers Assn Reg. for Branches

Moved by Trustee Terrill that the Gas Consumers Assn be allowed a thirty day trial of their regulators on the gas mains of each of the four branches at an expense not to exceed fifty cents per month Ayes Trustees Harrison, Lilienthal, Mann, O'Connor, Hittell Shaw, Taylor Terrill and Wise carried unanimously

---

Report of Committee for Branches

Committee on Branches, through Chairman Mann, reports - that Branch No 1 should be supplied with a dozen of chairs and etc. Moved that the Building Committee be authorized to purchase the same at a cost not to exceed twenty four (24) dollars, Ayes Trustees, Harrison, Lilienthal, Mann, O'Connor Hittell, Shaw, Taylor, Terrill and Wise Carried unanimously

New quarters for Br. 3-

Trustee Wise called the attention of the Board to Branch No 3 as to securing new quarters for the said Branch and that certain parties had called on him ~~with~~ and had made an offer of certain buildings and he would make a motion that the Committee on Branches investigate this matter & report back to to the Board Carried -

---

Continuance of April 2nd/95

Advertisement on [illegible] — Trustee Hittell calls attention to the maps in the branches with railroad advertisements printed on, and moves that the maps be stricken from the walls, Trustee Lilienthal amends that the advertisements be stricken off motion carried as amended

[illegible] Rel. — On Printing [illegible] - Chairman Boyd not being present no report

Com. on Finance, Chairman Taylor reports - Monthly Salary warrants $1857.60
On [illegible] bills 1074.15
Total 2931.75

6988	Clark Geo.	200	—		Amt Forward	1115	50
6989	Casey E. J.	50	—	7008	Nolan [illegible]	50	—
[illegible]	Yelder [illegible]	10	—	[illegible]	Powers A. E.	48	45
[illegible]	[illegible]	25	—	7010	Rea Robert	40	—
[illegible]	Dunning [illegible]	60	—	7011	Sumner A. L.	41	65
[illegible]	[illegible]	[illegible]	[illegible]	7012	[illegible] Wm	15	—
[illegible]	[illegible]	15	—	7013	Sheridan R	25	—
6995	[illegible]	10	—	7014	[illegible]	15	—
[illegible]	[illegible]	60	—	7015	Wade E. E.	75	—
[illegible]	[illegible]	60	—	7016	Williams Wm	25	—
[illegible]	[illegible]	5	—	7017	Horton L. E.	70	—
[illegible]	[illegible]	10	—	7018	[illegible]	25	—
[illegible]	[illegible]	60	—	[illegible]	Upfield L. E.	70	—
[illegible]	Taylor [illegible]	15	—	7020	[illegible]	20	—
[illegible]	[illegible]	15	—	[illegible]	[illegible]	70	—
[illegible]	[illegible]	15	—	7022	Wiedeman [illegible]	20	—
[illegible]	[illegible]	61	15	[illegible]	[illegible]	50	—
[illegible]	Dreyer [illegible]	10	—	[illegible]	[illegible]	20	—
[illegible]	McCamy R	[illegible]	50	[illegible]	[illegible]	60	—
[illegible]	Noland D. A.	[illegible]	—	[illegible]	Masters [illegible]	2	—
	Forward	1115	50		[illegible]	1857	60
[illegible]	[illegible]	126	55		Amt Forward	385	91
[illegible]	[illegible]	113	42	7035	[illegible] Hopkins [illegible]	7	50
[illegible]	[illegible]	56	82	7036	Wm Buckley	7	05
7030	[illegible]	47	78	7037	F. J. Crocker Co	5	—
7031	[illegible]	10	89	7038	Wm A. Hoffman	4	35
7032	McMillan & Co	10	45	7039	[illegible]	3	—
[illegible]	G. P. Putnam's Sons	10	—	7040	Lucian Gechert	100	20
[illegible]	Louis [illegible] Wilson	10	—	[illegible]	[illegible] Bros	245	24
		385	91			758	25

Continued Apr 3d 95

Continuance of Report of Finance Committee

	Am't Forward	758	25		Am't Forward	965	25
7042	Pacific Printg Co.	23	50	7050	Frank Knoblock	6	25
7043	Hinton Printg Co.	25	–	7051	Pacific Telephone Co	11	50
7044	Jos Winterburn Co	40		7052	Pacific Gas Im. Co	6	10
7045	C. Hedemark	30	–	7053	Grace & Reynolds	50	–
7046	Madison & Burke	26	–	7054	E J Casey	26	25
7047	Mrs T. Holt	26	–	7055	Geo. H. Tay Co	4	50
7048	N. E. Henderson	26	–	7056	Goldberg Bowen	4	30
7049	R. H. Webb Co	10	50				
	Forward	$965	25		Total	$1074	15

Moved by Trustee Terrill that the same be approved and ordered paid Ayes Trustees, Harrison, Lilienthal Mann, O'Connor, Hittell, Shaw, Taylor, Terrill and Wise - carried unanimously

Com. from Mayor Sutro

Communication from Mayor Sutro expressing his inability to attend evening sessions, read and ordered filed

Special Committee on Salaries

Moved by Trustee Wise that the incoming president appoint a committee of five the president to be one of that number to prepare a salary schedule & that they report at the next regular meeting - carried -

Nom & election of President of the Board

Nominations for President for the ensuing term, Trustee Terrill placed Trustee Geo. T. Shaw in nomination, there being no further nominations the Chair declared the same closed and the Secretary instructed to cast the ballott. The Secretary announces the ballott and the Chair declares Trustee Geo. T. Shaw elected President ~~by~~ unanimously
President Shaw assumes the chair after thanking the Board for the honor

Election of Asst Lib'n

The election of an Assistant Librarian on motion of Trustee O'Connor was postponed

Steps & handles for Cases

Trustee Terrill moves that the Building Committee be authorized to purchase Iron steps & handles for the book cases at a cost not to exceed twenty dollars per

Continuance of April 2/95

Continuance [illegible] As amended - Ayes Trustees Hansen, Rosenthal, Manns, O'Connor, Hutell, Shaw Taylor, Lemke and Wise carried unanimously. There being no further

[illegible] business (10 P.M.) on motion the Board regularly adjourned - J. J. Casey

Secty

San Francisco May 7th 1895

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8^{25} P.M. President Shaw presiding

Roll-call On roll-call the following members noted present - Trustees Boyd, Davis, Lilienthal, Mann O'Connor, Hittell, Shaw, Taylor, and Tevis, absent The Mayor, Trustees Harrison and Wise present nine absent three -

Minutes Minutes of previous meeting April 2nd 95 read and approved

Reports Officers Report of Secretary read and filed. Report of Librarian received and filed. Librarian Clark reads special report from Catalogue Department and on motion was ordered filed.

Member protem Binding Com. President Shaw appoints Trustee Hittell a member of the Committee on Binding and Printing pro-tem

Report of Libn Painting Books Trustee Hittell calls for report from the Librarian in regard to the experiments made with certain kinds of paint as to durability for backs of books. Librarian stated that he had been experimenting with white enamel and would recommend it as the most serviceable

Petition for Ocean View Branch Trustee O'Connor introduces to the Board a delegation of residents of Ocean View who were desirous of addressing the Board in behalf of establishing a Branch Library at Ocean View On motion of Trustee Tevis the regular order of business was temporarily suspended and the gentlemen invited to address the Board.

Continuance May 7th/95

Ocean View Branch

Dr. Hunter in behalf of the citizens of Ocean View petitioned the Board for a Branch Library and after discussion the delegations withdrew with the understanding that their petition would be presented in writing for the Board to consider and pass upon —

Regular Session.

The Board resumes regular order of business Reports of Committees —

Repo. of Com. on Rules & Adm.

Asst. Greenleaf Branch 1 -

Committee on Rules and Administration Chairman Rice being absent - acting chairman Mann reports that the Committee had temporarily appointed Miss R. E. Greenleaf as assistant at Branch No 1 - and would recommend that she be appointed permanently —

On motion the matter of the permanent appointment of Miss Greenleaf was laid over until next regular meeting —

Moved by Chairman Mann that the Librarian be authorized to employ the substitute during the annual vacations of the Employees - carried —

Com. on Rules

On motion of Chairman Mann the report on the qualifications for the applicants for positions as assistants was taken up for consideration.

Schedule for Applicants

Chairman Mann reads the proposed schedule as recommended by the Committee Moved by Trustee Hettell that the report be considered section by section, carried

Section 1 - That all appointments to the Library Staff be made from those whose names appear on a list of eligibles to be kept by the Secretary - adopted as read —

Section 2 - In order to determine who shall be entitled to places on the said list of eligibles, we further recommend that examinations for applicants be held under the supervision of an examining Committee composed of the members of the Committee

Continuance May 7th/95

Report of Committee on Rules & Admin.

on Rules and Administration and the Librarian. Such examinations to be conducted in writing and to be of such nature as will fairly test the applicant's knowledge in the elementary branches of study taught in the higher grades of the Grammar Schools, including questions in history and literature of a general nature.

All who pass such examinations to the satisfaction of the Examining Committee shall be required to render a probationary service in the library for a period not less than two weeks, in order that a judgment may be formed as to their personal qualifications or adaptability for library work.

Such service shall be given without remuneration and at such times and in such manner as the Librarian may direct.

Schedule for applicants for positions

At the expiration of the probationary period the Librarian shall report to the Examining Committee on the qualifications of such applicant. The Examining Committee shall thereupon prepare a list of those persons who in their judgment may be eligible for appointment to the library service.

The order of the names on this list shall be determined by the standing in the written examination, taken in connection with the fitness of applicant as developed during the probationary service. This list shall be filed with the Librarian. No applicant failing to render satisfactory evidence of fitness shall be placed on the list of eligibles. This section adopted as read.

Section 3 - We would recommend that all substitutes be selected from the list of eligibles in the order in which the names appear on the list. Trustee Hittell offers as an amendment that all substitutes be selected from the list of eligibles - roll call - Ayes Trustees Boyd, Hittell and Taylor. Noes Trustees, Davis, Lilienthal, Mann, O'Connor, and Terrill - three ayes and six no

Continuance May 7/95

Report of Com. on Rules &c on Schedule for Applicants for Position

motion lost. Trustee Terrill offers as an amendment that the selection of substitutes be made from the highest three names on the list - roll-call ayes - Trustees, Boyd, Davis, Lilienthal, Mann, O'Connor, Stitzel, Shaw, Taylor and Terrill amendment carried.
On motion the original recommendation as amended was adopted unanimously.
Section 4 - We recommend that, in general, the line of promotion be from substitute and from eligible women assistant in a branch library to subordinate in the Main Library; and since it is desirable that branch librarians should have the knowledge and training acquired by experience in the Main Library, we recommend also that vacancies in such positions be filled by appointment from the Main Library.
This section adopted as read.
Moved by Trustee Terrill that the schedule be adopted as a whole - carried unanimously

---

Report of Book Committee

Committee on Books - Chairman Davis reports monthly bills to the amount of $1057.99 referred to the Finance Committee for approval, the committee would recommend the purchase of 130 Vols of German books estimated cost $200.00
106 volumes of other books for Branches - cost 53.00
List of miscellaneous books including American - books some fifty two (52) volumes to cost 79.00
List of 78 Volumes of Foreign books to cost. 230.50
In all making a total of 366 volumes at an estimated cost of - - - - - $562.50

Chairman Davis calls the attention of the Board to the condition of the Book fund for May & June.
Estimated balance on hand July 1/95 - $2480 -
Against which there would be outstanding orders 809 -
leaving available before July 1st 95 $1671 -
Trustee Boyd calls attention of the Board to the condition of the finances of the City.
Trustee Terrill requests that more Juvenile

Continuance Dec 11/95

Report of Book Committee

books be purchased for Branches 2 and 4 - Chairman Davis states there are now outstanding orders for more books for the said branches. Moved by Trustee Lilienthal that the report be approved and that the lists of books recommended by the Committee be ordered purchased Ayes, Trustees Boyd, Davis, Lilienthal, O'Connor, Hittell, Shaw Taylor and Terrill carried unanimously - Trustee Mann excused from the further session of the Board

---

Fire Ins.

Trustee Boyd calls attention to the small amount of insurance carried by the library viz 10,000 dollars, and that advantage should be taken of the cut-rates, and a term of three years placed or covered by the insurance. The matter temporarily passed so as to complete reports of Committees

---

Book Committee

Moved by Trustee Lilienthal that the Book Committee be authorized to order books to the amount of sixteen hundred and seventy one dollars ($1671) Ayes Trustees Boyd, Davis, Lilienthal, O'Connor, Hittell Shaw, Taylor and Terrill, carried unanimously

---

Report of Com Bindg & Printg

Report of Committee on Binding and Printing. Chairman Taylor reports monthly bills of [illegible] referred to Finance Committee for approval

---

Report of Committee on Bldg. Fix. Furniture & Supplies

Report of Committee on Building, Fixtures Furniture and Supplies - Chairman Terrill reports Monthly bills amounting to $1104.24 referred to the Finance Committee for approval. The Committee reports the completion of the building of new swinging doors, glass cases and desk shelving for the main library. The Committee would further recommend the purchase of five (5) dozen magazine covers at a price not to exceed $36 - also the purchase of 4 dozen [illegible] binders at a price not to exceed $70, recommendation adopted

Continuance May 7/95

Report of Committee on Rules & Finance

Chairman Terrill calls attention of the Board to the fact that the Gas Consumers Regulators at the four Branches did not improve or give a satisfactory light & would recommend that the gas fixtures be replaced with a double burner, the same kind as now in use in the Main Library & would also recommend that the improved lights be placed in the Periodical Reference Room. Moved by Trustee Boyd that the entire Matter left to the Committee with full power to Act. Ayes Trustees Boyd, Davis, Lilienthal, O'Connor, Hittell, Shaw, Taylor and Terrill. Carried unanimously

Report of Committee on Branches

Report of Committee on Branches.

Chairman Mann having been excused, acting Chairman Boyd reports that offer made of quarters at Powell, New Montgy Ave & Union Sts for Branch No 3 had been rejected by the Committee as the rooms would not be suitable

Report of Committee on Finance

Report of the Committee on Finance

Chairman Taylor reports monthly Salary Warrants to the amount $1933.15

Monthly Bills " " 3378.80

Making a total of $5311.95

Salary Warrants

		$				$	
7057	Clark, Geo. T.	200	—		Amount Forward	848	35
7058	Carey E. J.	150	—	7070	Lilienstern J.	75	—
7059	[illegible]	70	—	7071	Love Frank	15	—
7060	Ainsworth E. C.	25	—	7072	Melville Eug	70	—
7061	Dunning Fred	60	—	7073	Meyer Eug	15	—
7062	[illegible]	48	35	7074	McCann Robt	17	50
7063	[illegible] Chas	15	—	7075	Nolan D. A.	60	—
7064	[illegible] J. E.	60	—	7076	Nolan Geo J.	50	—
7065	Hall [illegible] A.	60	—	7077	Powers A. E.	69	35
7066	Harris Jno	15	—	7078	Rea Robert	40	—
7067	Hart E. M.	70	—	7079	[illegible] A. L.	41	15
7068	Hayward C. H.	60	—	7080	[illegible], Mc	15	—
7069	[illegible] C. F.	15	—	7081	Sheridan R	25	—
	Forward	848	35		Forward	1349	35

Report of Committee on Finance

	Amount Forward	1349	35
7082	Taylor T. O.	11	30
7083	[illegible] G. A.	15	–
7084	[illegible] E. [illegible]	[illegible]5	–
7085	Williams Wm	25	–
7086	[illegible] G.	11	50
7087	Marlow L. E.	10	–
7088	Greenleaf K. E.	15	35
7089	[illegible] L. E.	70	–
	Forward	1642	70

[illegible]

	Amount Forward	1642	70
7090	[illegible] A.	50	–
7091	Schmidt M. A.	[illegible]	–
7092	Woodman A.	[illegible]	65
7093	Wigg M. A.	50	–
7094	Folger S. J.	[illegible]	
7095	Sperling M.	[illegible]	
7096	Casey M. A.	[illegible]	[illegible]
[illegible]	[illegible]		65
	Total	[illegible]	15

Monthly Bills

7098	A. W. Robertson	290	96
7099	Johnson & Emigh	197	61
7100	Wm Doxey	142	86
7101	R. M. Brereton	210	–
7102	Am. Inst of M. Eng.	123	–
7103	S. W. Alexander	57	55
7104	Dodd Mead & Co	34	–
7105	Langley's Directory	35	–
7106	Southern Hist. Socty	9	–
7107	Payot Upham & Co	7	99
7108	J. Tauzy & Co.	7	50
7109	L. P. McCarthy	4	–
7110	S. F. News Co.	512	75
7111	S. F. News Co.	287	71
7112	Boston Book Co	18	–
7113	[illegible]	264	82
7114	Jos. Winterburn Co	40	–
	Forward	2262	81

	Amount Forward	226[illegible]	[illegible]
7115	Pacific Print. Co	11	[illegible]
7116	R. [illegible]	11	40
7117	H. S. Crocker Co	115	[illegible]
7118	[illegible]	[illegible]	[illegible]
7119	S. F. Gas Light Co	47	12
7120	[illegible]	50	
7121	[illegible]	[illegible]	
7122	[illegible]	50	
7123	[illegible]	[illegible]	
7124	[illegible]	[illegible]	50
7125	[illegible] Co.	[illegible]	50
7126	[illegible]	[illegible]	[illegible]
7127	Pacific [illegible] Co	[illegible]	50
7128	Pacific Gas Imp Co	[illegible]	[illegible]
7129	[illegible]	[illegible]	
	Total	33[illegible]	[illegible]
	Salaries forward	1933	15

Total for April 1895 — $5311.95

Moved [illegible] Trustee Lilienthal that the same be approved and ordered paid. Ayes Trustees, Boyd, Davis, Lilienthal, O'Connor, Hittell, Shaw, Taylor and Tenney. Carried unanimously.

Increase of Fire Ins.

The matter of fire insurance taken up for consideration. Trustee Davis that the amount of fire insurance be increased so as cover $30,000 on books — for three years at short or cut rates — Ayes Trustees Boyd, Davis Lilienthal, O'Connor, Hittell, Shaw, Taylor and Tenney Carried unanimously.

Continuance of May 7/95

Spl Com. on Salary Schedule

Report of Special Committee on Salary Schedule - Chairman Wise absent no report - committee granted further time

Increase of Committee on Rules & Adm. to five members

Trustee Terrill addresses the Board in behalf of increasing the Committee on Rules and Administration to five members - Moved Trustee Terrill that subdivision three of Section Six of the By-Laws be amended so as to read **Committee on** Rules and Administration to consist of five members; Ayes Trustees Boyd, Davis, Lilienthal, O'Connor, Hittell, Shaw, Taylor and Terrill - carried unanimously

Adjournment

There being no further business (10²⁵ P.M.) on motion the Board regularly adjourned

S J Casey
Secty

San Francisco, June 4th /95

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8^30 P.M. President Shaw presiding.

Roll-call

On roll-call the following members noted present, Trustees, Boyd, Davis, Mann, O'Connor, Hittell, Shaw, Taylor and Terrill. Absent, The Mayor, Trustees Harrison, Lilienthal and Wise, present eight absent four.

Minutes

Minutes of May 7th read and approved

Reports Officers

Report of Secretary read & ordered filed - Report of Librarian received & filed.

Finance pro tem

President Shaw excuses Trustee Boyd from duties and appoints Trustee O'Connor a member of the Finance Committee pro tem.

Time Schedule Branch Libns to Com. on Rules

The attention of the Board was called as to the schedule of time served by the Branch Librarians relating to the busy hours. Moved by Trustee Hittell that the matter of fixing the time of service of the Branch Librarians be referred to the Committee on Rules and Administration & that the Committee arrange a schedule and report the same at the next regular meeting - Carried.

Report Committee on Rules

Reports of Standing Committees

Committee on Rules and Administration

Chairman Wise being absent, acting Chairman Mann reports that Miss K E Greenleaf the temporary assistant at Branch No 1 was giving the Committee and the Librarian of said branch full satisfaction and that her work was well done, & would move that Miss Greenleaf be elected to the position of Assistant at Branch No 1 - Ayes Trustees Davis, Mann, O'Connor, Hittell, Shaw, Taylor and Terrill.

Continuance of June 4th/95

contd Report Comm on Rules

Carried unanimously

Chairman Mann, calls the attention of the Board to the meeting of the American Library Assn which is to meet within a short time in Denver, Colorado and would move that Librarian Clark be granted a leave of absence for three weeks to enable him to attend. Ayes Trustees, Davis Mann, O'Connor, Hittell, Shaw, Taylor and Terrill carried unanimously

Report of Committee on Books

Committee on Books, Chairman Davis reports monthly bills for $576.04 same referred to Finance Committee, and further reports the purchase and delivery of the Heine Library to be paid for at the pleasure of the Board.

Report of Committee on Bindg & Prntg

Committee on Binding and Printing, Chairman O'Connor reports monthly bills for $265.89 referred to the Finance Committee

Report of Committee on Bldg Fixtures Furn & Supplies

Committee on Building, Fixtures, Furniture and Supplies, Chairman Terrill reports monthly bills for $603.12 referred to the Finance Committee and further reports that after thirty days trial of the Gas Consumers Assns Regulators that they did not give the result promised and that they would be ordered removed, and further reports that bids had been received for putting in of new burners and electric lights for the Periodical Reference Room and that the bid of the San Francisco Novelty Works for one hundred and fifty five (155) dollars being the lowest, that the contract would be awarded to them, the Secretary to send notice to that effect.

Report of Committee on Branches

Committee on Branches - Chairman Mann no report, Trustee Terrill reports having visited some of the branches & found them all doing well

Continuance June 4th/95

Report of Finance Committee

Committee on Finance— Chairman Taylor reports monthly warrants and bills for— $3394.40

7130	Clark Geo. C.	200	-		Amount Forward	1949	35
7131	Casey E. J.	100	-	7152	Sawyer A.L.	15	
7132	Cutler W.C.	70	-	7153	Sherrard Wm	15	
7133	Ainsworth E.C.	25	-	7154	Sheridan R	25	-
7134	Blessing Fred	60		7155	Taylor J.C.	15	
7135	Curran Wm	50	-	7156	Thomas G.H.	15	-
7136	Elihorn Chas	15	-	7157	Wade E.J.	75	-
7137	Gurney J.E.	60	—	7158	Williams Wm	25	-
7138	Hahn A.	60	-	7159	Wimmer G.	15	
7139	Harry Wm	15	-	7160	Casey [illegible]	50	
7140	Haight E.M.	70		7161	Martens J.	12	80
7141	Hayward C.A.	58	85	7162	Morton L.E.	70	-
7142	Kahler C.F.	15	-	7163	Greenleaf K.E.	[illegible]	
7143	Lichtenstein J.	75	-	7164	Arnold L.E.	70	-
7144	Lowe Frank	15	-	7165	Hansen A.	20	-
7145	Melville E	58	35	7166	Schmidt M.A.	70	
7146	Meyer E	15		7167	Woodman A.	25	
7147	McCarty Robt	[illegible]	50	7168	Wigg M.A.	50	
7148	Noland D.A.	60	-	7169	Folger S.J.	20	-
7149	[illegible], Geo. J.	50	—	7170	[illegible] Norman	3	
7150	[illegible] A.E.	68	85	7171	Sperling M	60	
7151	Rea Robert	40	-		Total —	1949	35
	Forward	1949	35				

Monthly Bills

7172	Wm [illegible]	289	65		Amount Forward	841	93
7173	Johnson & Emigh	100	74	7186	Office Specialty Co	221	28
7174	Gustav E. Hecht	99	65	7187	Thos Day Co	113	50
7175	A.M. Robertson	24	24	7188	Pacific [illegible]	35	
7176	Payot, Upham & Co	21	06	7189	H.S. Crocker Co	35	
7177	Bancroft Whitney Co	10	65	7190	Hedemark & Co	30	
7178	Geo. W. Alexander	5	62	7191	Madison & Burke	26	-
7179	G.P. Putnam's Sons	5	-	7192	Mrs T. Holt	26	
7180	R.W. Brereton	4	-	7193	W.E. Henderson	26	-
7181	F.H. [illegible]smith	5		7194	E.J. Casey	21	40
7182	E.J. Casey	10	40	7195	S.F. Gas Light Co	[illegible]	[illegible]
7183	Phillips Bros	178	89	7196	Pacific Gas I. Co.	1	-
7184	Pacific Printing Co	47	-	7197	Gas Consumers Assn	3	35
7185	[illegible] Co	40	-	7198	[illegible]	3	50
	Forward	841	93		Total -	1445	05

Salary Warrants	1949	35
Total	$3394	40

Continuance June 4th /95

Report of Finance Com

Moved by Chairman Taylor that the amounts be allowed and ordered paid, Ayes. Trustees Davis, Mann, O'Connor, Hittell, Shaw Taylor and Terrill carried unanimously

Appointment of Com Terrill & O'Connor Rules & Adm

President Shaw announces the appointment of Trustees Terrill and O'Connor as the additional two members of the Committee on Rules and Administration as per resolution of the Board.

Com from Auditor

Communication from Auditor Broderick requesting the Board of Trustees to send in estimate for running expenses of the Library for the fiscal year 1895-6— Moved by Trustee Terrill that the communication be received, filed and acknowledged carried

Joint Com on Estimate for Auditor

Moved by Trustee Mann that a joint Committee consisting of the Committees on Finance and Municipal Relations be appointed to consider, prepare and send to the Auditor an estimate as called for— carried unanimously

[illegible]

Communication from Pacific Telephone Company cancelling contract and making special rates read and ordered filed

[illegible] Ref. Room

Trustee Taylor calls the attention of the Board to the fact that the patrons have free access to many of the shelves of the Reference Room and that some action should be taken or some rules made to cover the practice. On motion the Librarian was authorized to use his discretion as to what books full access would be allowed.

Adjourned

There being no further business (12.25) on motion the board duly adjourned—

E. J. Casey
Secty

San Francisco July 2nd 95

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8³⁰ P.M. Chairman Shaw presiding.

Roll-call On roll-call the following Trustees noted present, Trustees Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw and Terrill; absent Trustees, Boyd, Taylor, Wise and the Mayor — present eight, absent four

Minutes Minutes of previous meeting June 4th 1895, read and approved

Tr. Wise Trustee Wise enters and takes his chair.

Monthly Reports Report of Secretary read and filed. Report of Librarian received and filed.

Report of Committees

Report of Committee on Rules & Admn. Committee on Rules and Administration through Chairman Wise moves that the report of this Committee be considered, seriatim. First recommendation, that the Ladies Reading Department be moved from the Gallery to the main floor of the Library on the right-hand side & that the space now used in the Gallery as the Ladies Reading Department be changed to the Juvenile Reading Department & that the necessary book racks be erected for the juvenile books and that the Librarian detail an assistant to take charge of the Juvenile Department. Trustee Terrill moves the adoption of the recommendation. Ayes — Trustees Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Terrill and Wise. Carried unanimously.

Second recommendation, that the Librarian be allowed to increase the size of the Monthly bulletins and that he be permitted

July 12th 95. Contin'd

Continuance of Report of Committee on Rules and Admn.

to insert free our business advertisement, and the enlarging of the bulletin not to be an additional cost to the library —

Librarian Clark addresses the Board in behalf of the recommendation — Moved by Trustee Terrill that the recommendation be adopted — Motion carried unanimously —

Third recommendation that Miss Wade be allowed one week's additional vacation. Making in all three weeks with salary, so as to enable her attend the annual meeting of the American Library Association at Denver. Moved by Trustee Lilienthal that the same be adopted — Ayes Trustees, Davis, Harrison, Lilienthal, Mann, O'Connor, Tuttle, Shaw, Terrill and Wise carried unanimously. Moved by Trustee Terrill that the report be adopted as a whole — carried unanimously —

Report of [illegible]

Report of Committee on Books — Chairman Davis reports monthly bills to the amount of — $623.84 referred to Finance Committee for approval

---

Report of [illegible]

Committee on Binding and Printing Chairman O'Connor reports monthly bills to the amount of — $159.13 Same referred to Committee on Finance.

Report of [illegible]

Committee on Building Furniture, Fixtures and Supplies — Chairman Terrill reports monthly bills to the amount of $636.17 Trustee O'Connor calls attention of the Board to the lack of fire insurance on the branches & moves that the Committee on Branches report to the Board an estimate and that fire insurance be secured to cover the same, Ayes Trustees Davis, Harrison, Lilienthal, Mann, O'Connor, Tuttle, Shaw, Terrill and Wise. carried unanimously —

July 2nd 95 Contd

Continuance of Report of Com on Bldg. Fix. Furn Sup.

Chairman Terrill of the Building Committee further reports the completion of the contract for placing new gas & electric fixtures in the Periodical Reference Room at a cost as per contract of $153.00 the warrant covering the same not to be delivered until Trustee Terrill accepts the work -

Moving of Ladies Readg Dept & the Juvenile Dept

Moved by Trustee Brann that the Committee on Building, Fixtures, Furniture & Supplies be empowered to put up the necessary racks and shelving and make repairs so as to transfer the Ladies Reading Department from the gallery to the main floor, and the gallery to be the Juvenile Department. Ayes Trustees Davis Hanssen, Lilienthal, Brann, O'Connor, Hettell, Shaw Terrill and Wise, carried unanimously

Com on Branches

Committee on Branches - Chairman Brann no report

Estimate for Elevator

Trustee Terrill calls attention of the Board as to the cost of building an elevator and submits an estimate from a builder. Moved by Trustee O'Connor that the Committee on Municipal Relations be instructed to call the attention of the City Hall Commissioners to the necessity of an elevator for this library - motion carried unanimously

Report of Committee on Municipal Relations

Report of Committee on Municipal Relations. Chairman Boyd being absent, Trustee O'Connor reports that Chairman Boyd had succeeded in securing an appropriation of $53000 and that the Chairman had stayed with the Finance Committee until adjournment so as to prevent any accidental reduction.

Report Com. on Finance

Report of Committee on Finance Chairman Taylor being absent, acting chairman Lilienthal reports the

July 2nd 1895 Contd

[illegible] a Warrant of Salaries & bills as follows

Continuance of Report of [illegible]

7199	[illegible]	200 00		Amount Forward	1313 45
7200	[illegible]	150 00	7223	Taylor F. O.	15 00
7201	[illegible]	58 35	7224	Thomas E. J.	15 00
7202	Ainsworth E. C.	25 00	7225	Wade E. E.	75 00
7203	[illegible] Fred	60 00	7226	Williams Wm	25 00
7204	Carson [illegible]	40 15	7227	Cummings G.	15 00
7205	Ekhorn Chas	15 00	7228	Casey J. J.	50 00
7206	[illegible] C. E.	60 00	7229	Martens J.	48 40
7207	[illegible]	60 00	7230	Tapley J. S.	23 35
7208	[illegible]	[illegible] 00	7231	Harris Wm	15 00
7209	[illegible]	48 45	7232	Newell C. C.	8 35
7210	Kahler C. F.	15 00	7233	Rea Robt.	2 00
7211	Lichtenstein J.	75 00	7234	Ainsworth E. C.	2 50
7212	Lowe Frank	5 00	7235	Williams Wm	2 50
7213	Melville E.	[illegible]0 00	7236	Sheridan R	25
7214	Meyer E	[illegible] 00	7237	Morlan L. E.	70 00
7215	McCamy R.	[illegible] 50	7238	Greenleaf R. E.	20 00
7216	Noland D. A.	60 00	7239	Arnold L. E.	70 00
7217	Nolan Geo. J.	50 00	7240	Hansen O.	20 00
7218	Powers G. E.	70 00	7241	Schmidt M. A.	70 00
7219	Rea Robert	40 00	7242	Woodman A.	25 00
7220	Sawyer A. L.	50 00	7243	Wigg M. A.	50 00
7221	[illegible]	15 00	7244	Folger R. J.	20 00
7222	[illegible]	25 00	7245	Sterling M.	60 00
	Carried Forward	1313 45		Totals	2016 85

Monthly Bills

7246	[illegible] Engl.	18 80		Amount Forward	980 17
7247	J. Tanzy & Co	65 00	7260	[illegible] Novelty Co	155 00
7248	Wm Doxey	66 60	7261	C. C. & [illegible]	5[illegible] 72
7249	Payot Upham & Co	54 96	7262	Library Bureau	40 43
7250	[illegible] E. Herbert	36 80	7263	E. J. Casey	31 50
7251	[illegible]	6 00	7264	Hileman & Co	30 00
7252	[illegible]	5 00	7265	[illegible] & Burke	26 00
7253	[illegible] Casey	[illegible]0 10	7266	Mrs S. Holt	26 00
7254	[illegible]	20 00	7267	N. E. Anderson	26 00
7255	[illegible]	14 00	7268	S. F. Gas Light Co	15 57
7256	Pacific [illegible] Co	18 50	7269	R. H. Webb & Co	11 00
7257	[illegible] Co	4[illegible]	7270	[illegible] Stetson	9 00
7258	[illegible] Bros	8 63	7271	[illegible] B. Getty	5 65
7259	[illegible] Dickson	1[illegible]7 20	7272	Pacific Telephone	5 00
	Carried Forward	980 17		Total	1419 14

July 2nd 1895 Contd

Continuance of Report of Finance Committee

Salary Warrants for June $2016.85
Monthly Bills for June 1419.04
Total $3435.89

Moved by Trustee Lilienthal that the amounts be approved and ordered paid - Ayes Trustees Davis, Hanson, Lilienthal, Thomas, O'Connor, Hittell, Shaw, Terrill and Wise. Carried unanimously

---

Report of Special Committee on Salary Schedule

Report of Special Committee on Salary Schedule

Chairman Wise reads written report viz, that a minimum and maximum salary had been fixed for each department and that the difference between the two amounts to be divisible by four viz that the maximum salary would be paid each employee at the commencement of the fifth year of service, the following salaries recommended -

Delivery Department	$50 to $70	Catalogue Department	$50 to $75
Reference Department	50 to 70	Branch Librarians	50 to 75
Periodical Department	40 to 60	Newspaper Department	40 to 60
Special Officer	50 to 60	Chief Cataloguer	"85"
Assts Reference Department	30 to 50	Messenger Boys	$15 to [illegible]

with a raise of 1.25 every six months until the maximum of $20 is reached

Assistants at the branches first year of service $15.00, this covers janitorial work and two & a half hours of library work. Second year $20. per month for the same service; all extra services as per resolution of the Board of Trustees to be paid for at the rate of twenty cents per hour.

Trustee Terrill moves the adoption of the report. Trustee Hittell amends that the salary of Chief Cataloguer Miss Wade be fixed at seventy five dollars per month. Trustee Terrill offers as an amendment that the said salary be fixed at eighty dollars per month. Trustee Hittell accepts Trustee Terrill's amendment. Trustee [illegible] moves the adoption of the report as amended. Ayes Trustees, Davis, Hanson, Lilienthal, Thomas, O'Connor, Hittell, Shaw, Terrill and Wise - Carried unanimously

June 2nd 1895. Contin'd

the salary schedule to take effect July 1st 1895.

Donation from Du Pee of [illegible]

Trustee Wise calls attention of the Board to the donation of the Hon W. R. Dupee Trustee of the Boston Library of the Life of Charles Sumner and that he would present the same to this library in the name of Mr Du Pee

Moved Trustee Lilienthal that the same be accepted and that Trustee Wise be empowered to draw up the proper resolutions accepting the works in behalf of the Board of Trustees, carried unanimously

Schedule

Committee on Rules granted further time to prepare a schedule of service of each branch librarian

[illegible]

Moved by Trustee Wise that Librarian Clark be instructed to attend the annual convention of the American Librarians Association which is to meet in Denver in August and that he be allowed the sum of two-hundred dollars for expenses Ayes Trustees Davis, Harrison, Lilienthal Mann, O'Connor, Hittell Shaw Terrill and Wise carried unanimously

Adjournment

There being no further business (9.50 P.M) on motion the Board duly adjourned.

J. J. Case

Secretary

San Francisco Aug 6th 1875

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8 30 P.M. President [illegible]

[illegible]

Roll-call Members present; Trustees [illegible] Lilienthal, Mann, O'Connor, Hittell, [illegible] and Taylor. absent [illegible] Trustee [illegible]. Present nine abs[illegible]

[illegible]

Minutes Meeting [illegible]

Annual Report of Officers Annual report of Secretary and [illegible] and ordered filed

[illegible]

Monthly Reports of Officers read and filed

[illegible]

received and [illegible]

[illegible] Clark [illegible]

Annual Inventory and reads [illegible] states that the number [illegible] greatly reduced [illegible] on file

The recommendation [illegible]

Catalogue Dept Annual report relating to the Catalogue Department referred to the [illegible]

Annual Report of President President [illegible] annual report [illegible] and ordered printed with the [illegible] of the Board of Trustees [illegible]

Report of Committee on Rules & Admin Report of [illegible] Committee on Rules and Administration [illegible] acting Chairman [illegible] reads report [illegible] recommendation [illegible] time schedule [illegible] adopted

August 6th 1895 contd

Continuance of report of Committee on Rules & Admn.

[illegible] recommendation that when several books at a time are loaned to teachers for school use the names of the same be [illegible] upon slips or [illegible], instead of requiring a separate slip to be filled out for each book - on motion adopted. Third recommendation that the rules relative to the renewal of books be amended by adding to the first paragraph on page 7 of the Borrowers Handbook the following: Application for renewal may be made not more than 5 days prior to the date on which the book is due. On motion adopted. Fourth recommendation that persons desiring [illegible] the "[illegible]" by mail, may have it sent on payment of 25¢ per year in advance. On motion adopted.

On motion the report as a whole adopted.

Memorial resolution [illegible]

Trustee Mann offers resolutions in memory of Trustee Terrill. Moved by Trustee Boyd that the resolution be spread in full upon the minutes [illegible] engrossed and sent to the family of the deceased. Trustee [illegible] amends that the resolution also be published in the [illegible]. [illegible] amendment accepted and the resolution adopted unanimously.

In Memory of Trustee Terrill

[illegible] regular meeting of the Board of Trustees of the Library, Charles M. Terrill, Chairman of the Committee on Building, Fixtures, Furniture and Supplies, has been removed by death. Considering the long and great services rendered to the library by the deceased trustee during his [illegible] years tenure of office, we think it is due to his memory that an acknowledgment of these services should be made a part of the permanent records of the [illegible].

[illegible] meeting of [illegible] of persons interested in public libraries, was held in Dashaway Hall [illegible]

[illegible]

Mr. Terrill took a [illegible] part in the transactions of that meeting, and attracted so much attention by his zeal and ability that he was named as one of the first Board of Trustees, in the Act of the Legislature, approved March 18th, 1878, under the provisions of which this Library was organized —

When a new Act was passed in 1880 superceding the Act of 1878 Mr. Terrill was appointed a trustee by Governor George C. Perkins, and he held the office, without interruption, up to the time of his death.

[illegible]
of
Memorial
Resolution

Grave responsibilities rested upon the original Board of Trustees, [illegible] It was without much experience [illegible] many of the difficulties incident to new enterprises.

The people had to be educated to the necessities and the benefits of a great public library, and Boards of Supervisors were not always willing to make needful appropriations.

Trustee Terrill was active, faithful and earnest, in these earlier times, and his exertions contributed largely to establish [illegible] on a firm and lasting basis.

His energy suffered no diminution with advancing years

He was seldom absent from meetings of the Board or of the Committee of which he was a member. His last public act, indeed the last business of any moment he was able to perform, was to attend the July meeting of this Board

Moreover, he was a frequent visitor to the rooms of the Library, and [illegible] was fruitful in suggestions tending to increase its usefulness and the convenience and comfort of its patrons.

His practical [illegible] and wide experience [illegible] of good advice [illegible] the [illegible] for the [illegible]

August 6th 1895 (Continued)

[illegible] branch libraries but in Library, always a firm friend, [illegible] advocate and a frequent visitor.
In him, by the death of Charles C. Terrill, [illegible] has lost one of its most active and useful members, one who was distinguished for his integrity, ability, energy and public spirit.

Report of Park Committee

[illegible] Committee Chairman O'Davis reports [illegible] bills to the amount of $1417.77 referred to the Finance Committee.

[illegible] Committee on Buildings, Fixtures, Furniture and Supplies acting chairman Davis reports [illegible] bills to the amount of [illegible] referred to the Finance Committee.
Chairman Davis further reports on the plans and estimates for moving the Ladies Reading Department to the main floor of the library and the placing of the juvenile department in the gallery with proper racks & fixtures. Mr Herring gives in a written bid to complete the work according to plans for $390.00 Chairman Davis announces that other bids would be received before contract would be awarded. Moved by Trustee Harrison that the matter be referred to the Building Committee with full power to act and that the expense of the same was not to exceed —— $390 — Ayes. Trustees, Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw and Taylor — carried unanimously

On [illegible] Chairman Mann [illegible] very much needed in front of the entrance of Branch 2 — as the old one had fallen to pieces and [illegible] lamp — referred to the Committee on Building, Fixtures &c with power to act. Ayes — Trustees, Boyd, Davis, Harrison, Lilienthal, [illegible] Hittell [illegible] Taylor — Carried [illegible]

Continuance of Report of Committee on Branches

Chairman Mann further reports that the gas at Branches 1 and 3 continue to give a poor light. Communication read from the [illegible] Gas [illegible] submitting bid for complete gas service for Branch No. 1 – Moved by Trustee Boyd that the matter be left in the hands of the Committee on Branches with power to act – carried unanimously –

Trustee Boyd called attention of the Committee on Branches to the book cases of Branch No. [illegible] in regard to painting & having them look uniform

Elevator Committee on Municipal Rel.

The matter of elevator referred to the Committee on Municipal Relations, [illegible] to confer with the New City Hall Commissioners

Report of Finance Committee

Report of Finance Committee. Chairman Taylor reports Salary Warrants amtg $2183.15 and Monthly bills to the amount of [illegible]

Total $3818.57

7273	Clark Geo. T.	200	—				
7274	[illegible]	150	—		Brought Forward	1353	65
7275	Tyler Wm. T.	70	—	7296	[illegible] A.	[illegible]	
7276	[illegible] E. L.	45	—	7297	[illegible] G. H.	[illegible]	
7277	Blessing Fred	60	—	7298	Murray E.	[illegible]	
7278	Carson M	50	—	7299	Wade E.	[illegible]	
7279	[illegible] Chas	[illegible]	25	[illegible]	[illegible]	[illegible]	
7280	Gomez J. E.	60	—	7301	Wimmer E.	[illegible]	
7281	[illegible] A.	52	65	7302	Casey A. H.	[illegible]	
7282	[illegible]	[illegible]	—	[illegible]	[illegible]	[illegible]	70
7283	[illegible]	[illegible]		[illegible]	[illegible]	[illegible]	
7284	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	
7285	[illegible]	[illegible]		[illegible]	[illegible]	[illegible]	
7286	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible] E.	[illegible]		[illegible]	[illegible] E.	[illegible]	
[illegible]	[illegible]	16	[illegible]	[illegible]	[illegible]	[illegible]	
[illegible]	[illegible] R.	[illegible]	—	[illegible]	[illegible]	[illegible]	
[illegible]	Noland D. A.	60	—	[illegible]	Goodman W.	[illegible]	
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	Wigg M. A.	[illegible]	
[illegible]	Powers A. E.	[illegible]	—	[illegible]	Folger E.	[illegible]	
[illegible]	Rea Robt	[illegible]		[illegible]	Hansen L.	[illegible]	[illegible]
[illegible]	Sawyer A. L.	[illegible]	—	[illegible]	Folger R. J.	[illegible]	[illegible]
[illegible]5	Shepard Wm	[illegible]	[illegible]	[illegible]	Sperling W.	[illegible]	
	Carried Forward	1353	65	—	Total $	[illegible]	[illegible]

August 6th 1895 Continued

Continuance of Report of Finance Committee

[illegible]	[illegible]	1116	82
[illegible]	[illegible]	[illegible]	46
[illegible]	[illegible]	34	58
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	1	40
[illegible]	[illegible]	81	[illegible]
[illegible]	[illegible]		30
	Carried Forward	1447	77

	Brought Forward	1447	77
[illegible]	[illegible] & Burke	26	—
[illegible]	[illegible] J. Holt	26	—
[illegible]	[illegible] S. Henderson	26	
[illegible]	Pacific Gas Imp Co	10	50
[illegible]	[illegible] Dickson	64	75
[illegible]	[illegible] Owen	3[illegible]	[illegible]
		1635	36
	Monthly [illegible] Salary Warrants for [illegible]	2183	15
	Total	$3818	51

Moved by Trustee [illegible] that the said amounts be ordered paid — Ayes: Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw and Taylor, carried unanimously.

Report of Committee on Municipal Relations

Chairman Boyd of the Committee on Municipal Relations called attention of the Board to the [illegible] and [illegible] communication to the Committee received from the Finance Committee of the [illegible] [illegible].

adjournment

There being no further business (4.35 P.M) the Board on motion regularly adjourned.

C. [illegible] Moser

Secty

San Francisco Sept 3rd 1895

Regular Monthly Meeting of the Board of Trustees
of the San Francisco Free Public Library

Meeting called to order at 8^{30} P.M. President
Shaw presiding.

On roll-call the follow-
ing members noted present, Trustees
Roll-call Boyd, Davis, Lilienthal, Mann, Hittell,
Shaw and Taylor; absent The Mayor
Trustees, Harrison, O'Connor and Wise.
present seven, absent four

Minutes Minutes of previous Meeting Aug. 6th 1895
read and approved

Monthly Reports Monthly report of Secretary read and filed
Monthly report of Librarian received and filed

Reports of Standing Committees
Committee on Rules and Administration
Chairman Wise being absent, acting Chair-
Report man makes report as follows
of First recommendation, That the Committee
on Printing & Binding be authorized to have
Committee printed for use in the library four
hundred thousand buff slips and one
on hundred thousand pink slips - Moved
by Trustee Mann the adoption of the recom-
Rules mendation Ayes Trustees, Boyd, Davis,
and Lilienthal, Mann, Hittell, Shaw and
Adm. Taylor - Carried unanimously
Second recommendation that the Committee
on Binding and Printing be authorized to
have printed twenty five hundred "Borrowers
Hand Books" - Trustee Mann moves the adoption
of the recommendation Ayes Trustees Boyd,
Davis, Lilienthal, Mann, Hittell, Shaw and
Taylor - Carried unanimously
Third recommendation, That the Librarian
be authorized to adopt in the Juvenile
department a new system of charging

Sept 3rd 1895 Contd.

books loaned, this system having a book-card and pocket for each book, and a borrower's pocket to be used in place of the borrower's card as at present.
The books in this department to be numbered according to the Cutter system of notation, the expense of this change is estimated at thirty five dollars ——
Trustee Mann moves that the matter be referred to the Committee on Printing and Binding with full power to act.
Ayes Trustees, Boyd, Davis, Lilienthal Mann, Hittell, Phelan and Taylor—
Carried unanimously ——

Book Committee Chairman Davis reports one bill Wm. Doxey for books amtg $126.00 referred to Finance Committee.
Trustee Wise enters and takes his chair
Chairman Davis further reports that there were in the library a number of duplicate books obtained through the purchase of the Sloan collection and that they could be disposed or exchanged to an advantage
Moved by Trustee Hittell that the Book Committee be authorized to exchange Transactions of Cumberland for another book Carried unanimously ——

Committee on Binding and Printing Chairman Dimond being absent, acting Chairman Taylor reports monthly bills to the amount of $105.50
and further reports that the yearly contract for binding had expired and moves that the Committee be authorized to have specifications prepared, bids called for and the contract awarded—
Carried unanimously ——

Committee on Building, Fixtures, Furniture and Supplies, acting Chairman Davis

Sept 3rd 1895 Contd

reports monthly bills to the amount of $182.53 referred to the Finance Committee –
Chairman Davis further reports as to the progress made in changing and refitting Ladies and Juvenile Departments.

Committee on Branches – Chairman Mann reports that branches 1 and 3 had made considerable improvement
President Shaw called attention to the gas lights of Branch No 1 that some action should be taken to improve the service –
Trustee Wise calls attention to the improved Laurence Light & suggested that it be examined
Moved by Trustee Hittell, that President Shaw, the Chairman of the Committee on Branches and the Chairman of the Building Committee be appointed a special Committee in regard to improving the gas service in Branch No 1 with full power to act. Ayes Trustees, Boyd, Davis, Lilienthal, Mann, Hittell, Shaw, Taylor and Wise carried unanimously

---

Committee on Municipal Relations,
Chairman Boyd, reports that in regard to the library securing an elevator that no further action could be taken until the matter of the tax levy was settled by the Board of Supervisors as the City Hall Commission would then consider it, if the levy provided them with the funds

---

Committee on Finance –
Chairman Taylor reports as follows
Salary warrants of Employees $2119.70
Monthly bills – " 414.30
Making total of – 2533.70

Salary Warrants

7330	Clark Geo Y.	200 –		[illegible]	20 –
7331	Casey E. C.	150 –	7333	Ainsworth E.O.	40 –
7332	Tyler T. Y.	70 –	7334	Piessing Fred	60 –
	[illegible]	40 –		[illegible]	

REF
363.
Sa52
1977

Sept 3rd 1895 Contd

Report
of
Finance
Committee

	Amount Forward	525	—
7335	Carson M.	50	—
7336	Eliason Chas	16	25
7337	Gurney J. E.	60	—
7338	Hylin H.	70	—
7339	Hay E. M.	66	50
7340	Henry Wm	16	25
7341	Hayward C. H.	75	—
7342	Kohler C. F.	16	25
7343	Lichtenstein J.	75	—
7344	Melville E.	70	—
7345	Meyer E.	16	25
7346	McCarty R.	20	—
7347	Nolan D. H.	60	—
7348	Nolan Geo J.	33	50
7349	Powers A. E.	70	—
7350	Ryan Robt	50	—
7351	Sawyer H. L.	33	50
7352	Sherwood [illegible]	16	25
7353	Sheridan R.	20	—
		1403	75

	Amount Forward	1403	75
7354	Taylor T. P.	15	—
7355	Thomas G. H.	17	50
7356	Thomas Jos	15	—
7357	Wade E. J.	80	—
7358	Williams Wm	35	—
7359	Wimmer G.	15	—
7360	Casey N. H.	50	—
7361	Martens J.	45	15
7362	Nolan L. E.	75	—
7363	Greenleaf K. E.	26	65
7364	Arnold L. E.	70	—
7365	Hansen O. V.	20	—
7366	Schmidt M. A.	75	—
7367	Woodman A.	30	40
7368	Wigg M. A.	56	25
7369	Folger S. J.	20	—
7370	Arnold L. E.	10	—
7371	Sperling M.	60	—
		2119	70

Monthly Bills

7372	Wm Doxey	126	—
7373	[illegible] Bro	24	25
7374	The Whitaker Co	60	50
7375	Pacific Printing Co	20	25 ~~75~~
7376	Feldmark & Leo	30	—
7377	Madison & Burke	26	—
7378	Mrs I. Holt	26	—
7379	W. E. Henderson	26	—
	Carried Forward	339	50

	Amount Forward	339	30 ~~50~~
7380	Pacific Gas Imp Co	5	25
7381	S. F. Gas Light Co	16	97
7382	Fred Knoblock	5	50
7383	Leo Kotz	5	—
7384	E. E. Carley	36	81
7385	Pacific Telephone	5	—
	Total	414	~~43~~
	Salaries	2,119.	70
	Total	*2533	~~73~~

Moved by Chairman Taylor that the amounts be ordered paid — Ayes: Trustees, Boyd, Davis, Lilienthal Mann Mitchell, Chair, Taylor and Wise carried unanimously —

J. D. Hooper

Communication from Prof. J. D. Hooper received read and ordered filed

Chairman Clark addresses Board giving his views on the recent annual meeting

Sept 3rd 1895 Cont'd

Report of Libn — at Denver of the American Library Association and recommends that the matter of making binding repairs in the library by employing a competent binder be look into.

Liby binding repairs — Moved by Trustee Boyd that the recommendation of the Librarian be referred to the Committee on Binding and Printing and that they report back to the Board at the next regular Meeting - Carried unanimously.

Adjmnt — There being no further business (9^{25} P.M) on motion the Board regularly adjourned

E.J. Casey
Secty

San Francisco October 1st 1895

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8^{30} P.M. — President Shaw presiding. — On roll-call the following members noted present Trustees Davis, Harrison, Mann, O'Connor, Pitchell, Shaw and Taylor and absent The Mayor, Trustees, Boyd, Lilienthal and Wise - Present seven, absent four. — Roll-Call

Minutes of previous meeting ~~August 6~~ Sept 3rd /95 read and approved. — Minutes &c

Reports of Officers

Report of Secretary read and ordered filed
Report of Librarian received and ordered filed

Reports of Standing Committees

Report of Committee on Rules &c

Committee on Rules and Administration. Chairman Wise being absent acting Chairman Mann ~~makes~~ reports —
A schedule has been prepared for the Juvenile department and for the Delivery desk a new schedule was in preparation.

Report of Book Com.

Committee on Books - Chairman Davis reports one bill for Binder for $2.83 and would further recommend the subscription for the following periodicals. The University of California Magazine $1.50 per year, the Western Journal of Education at 1.50 per year and would recommend the purchase of of the following books —

Transactions of the Society of Naval Architects	2 Vols	$12.00
Publications of the American Statistical Assn	4 Vols	15.50
American Book Prices Current		6.00
Biography of Blaine		3.25
Larned's History of Ready Reference	5 Vols	30.00
Books wanted without delay	9 Vols.	32.00
Books offered by E. S. Holden	11 Vols	6.00
		$104.50

San Francisco Oct 1st 95 Contd

	Forward	$104.50
Replace Books for Main Library	369 Vols –	315.11
Replace Books for Branch No 1 –	17 " –	13.50
	Total	$433.25

Continuance of Bk Com. Report

Moved by Trustee Mann that the said list of books be ordered purchased, Ayes, Trustees Davis, Harrison, Mann, O'Connor, Hittell Shaw and Taylor carried unanimously —— Chairman Davis further reports about 98 duplicate volumes from the Slevin Collection valued about fortyone dollars and would move that the Book Committee be authorized to exchange these for other books, Ayes, Trustees, Davis, Harrison, Mann, O'Connor, Hittell, Shaw, and Taylor, carried unanimously —— — — — —

Committee on Binding and Printing

Report of Committee on Binding & Printing

Chairman Harrison reports, that Librarian Clark requires a book for listing condemned and worn out books at an estimated Cost of twelve dollars, Moved by Trustee O'Connor that the Committee be authorized to have the same made, Ayes Trustee, Davis, Harrison, Mann, O'Connor, Hittell, Shaw and Taylor, carried unanimously, Chairman Harrison further reports that there was needed in the Secretary's office a Register for listing the Borrowers names to be made in two volumes at an estimated expense not to exceed twenty dollars Moved by Trustee Hittell that the Committee be authorized to have the same made, Ayes, Trustees Davis, Harrison, Mann, O'Connor, Hittell, Shaw and Taylor carried unanimously ——

Report of Committee on Bldg, Furn First Supplies

Committee on Building, Furniture, Fixtures and Supplies, Chairman O'Connor reports Monthly bills to the amount of $172.90 referred to the Finance Committee — Chairman O'Connor further reports that by resolution of the Board he was appointed

San Francisco Oct 1st 1895

a member of a Special Committee to improve the lights of Branch No 1 the Committee had made a contract for eleven Welsbach lights & that the same had been put up and that the lights were now giving full satisfaction, the eleven lights would cost two dollars and a half each ——— — — ————

Continuance of Report of Com. on Bldg. Fire, Heat & Sup.

Report of Com. on Branches

Committee on Branches, Chairman Mann reports a great improvement in the lights of Branch No 1. ————————

Report of Committee Municipal Relations

Committee on Municipal Relations, Chairman Boyd being absent no report. Moved by Trustee Taylor that the Committee on Municipal Relations be authorized to petition the New City Hall Commission in behalf of the Board of Trustees for an Elevator Motion carried unanimously

Finance Committee, Chairman Taylor reports monthly bills and warrants for $2577.70 2578.10 and moves the approval and payment of the same, Ayes Trustees Davis, Hamson, Mann, O'Connor, Hittell Shaw, and Taylor carried unanimously ————————

Report of [illegible]

Salary Warrants

7386	Black Geo. F.	200	—		Amount Forward	970	45
7387	Casey E. J.	150	—	7400	Melville E.	67	25
7388	[illegible]	70	—	7401	Meyer E.	16	25.
7389	Unsworth E. G.	40	—	7402	McCarry R.	20	—
7390	[illegible] Fred	60	—	7403	Nolan D. A.	60	—
7391	[illegible] W.	45	35	7404	Nolan Geo. J.	52	50
7392	[illegible]	16	25	7405	Pierce A. E.	70	—
7393	[illegible] E.	60	—	7406	Rea Robt.	50	—
7394	[illegible]	70	—	7407	Sawyer A. L.	55	—
7395	Hay E. M.	68	85	7408	Sherard Wm	16	25
7396	Hay Wm	6	20	7409	Sheridan R.	25	—
7397	[illegible] C. A.	75	—	7410	Taylor F. A.	15	—
7398	[illegible] C. F.	16	25	7411	Thomas C. H.	7	50
7399	Lichtenstein J.	75	—	7412	Thomas [illegible]	15	—
		970	40			[illegible]	[illegible]

San Francisco Oct. 1st 1895

Continuance of Report of Committee on Finance

	Amount Forward	1450	70		Amount Forward	1829	70
7413	Wade E. E.	80	–	7422	Schmidt M. A.	75	–
7414	Williams Wm	35	–	7423	Wadman A.	30	40
7415	Wimmer P. S.	15	–	7424	Wigg M. A.	56	25
7416	Casey N. A.	48	35	7425	Folger S. J.	20	–
7417	Martens J.	9	–	7426	Sterling M.	60	–
7418	Morton L. E.	75	–	7427	Greenleaf K. E.	23	35
7419	Greenleaf K. E.	26	65	7428	Wadman A.	23	35
7420	Arnold L. E.	70	–	7429	Wigg M. A.	10	–
7421	Hansen O. T.	20	–	7430	Odell F.	28	–
	Forward	$1829	70		Total	$2156	45

Monthly Bills

7431	F. Meder	2	83		Amount Forward	330	75
7432	Jos Winterburn Co	40	–	7438	W. E. Henderson	26	–
7433	C. A. Murdoch & Co	11	50	7439	Blake, Moffitt & T.	13	50
7434	Phillips Bros	194	42	7440	S. F. Gas Light Co	15	40
7435	Hedemark & Co	30	–	7441	Pacific Gas I. Co.	5	45
7436	Madison & Burke	26	–	7442	E. J. Casey	25	45
7437	Mrs T. Holt	26		7443	Pacific Telephone	5	
	Forward	330	75		Total	$421	65

Mrs Melville Salary #7400 - Error of 40$ - corrected by order of [illegible]

Memorial for Ex Trustee Norris

Trustee Mann calls the attention of the Board to the death of ex-Trustee Norris and suggests that a proper memorial should be published in the Monthly Bulletin.

Moved by Trustee Hittell that Trustee Mann be appointed a Committee of One to prepare proper resolutions carried unanimously

Adjournment

There being no further business (9 P.M.) on motion the Board regularly adjourned

E. J. Casey
Secty

San Francisco Nov 5th 1895

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

No Quorum

Present, Trustees, Boyd, Hittell, Lilienthal, Shaw, O'Connor and Taylor —
Absent, The Mayor, Trustees, Davis, Harrison, Mann, and Nye - present six absent five -

Adjournmt

There being no quorum on motion the meeting adjourned to Wednesday Nov 13th 1895 at 3 30 P.M.

Respectfully
Secty

IN MEMORY OF CAPT. WM. NORRIS.

By the death of William Norris, Secretary of the Spring Valley Water Company, on September 25th ult., this city sustained the loss of one of her most prominent, respected and useful citizens. His enterprise, integrity, benevolence, patriotism, public spirit, and the many amiable traits of his character, displayed in all the relations of life, have been commented on in the eulogies called forth by his decease, and in numerous notices in the daily and weekly journals.

His services to the Public Library have not received heretofore the attention they deserve, especially in view of the fact that the office of library trustee was the only one of a public character which he ever filled, although his abilities were so great and so well known, and his friends so many, that he might have been elected to any office in the gift of his fellow-townsmen.

He was elected trustee on March 9, 1885, and he served continuously a period of six years and seven months, resigning on October 6, 1891, on account of failing health.

Immediately after his election he was appointed chairman of the Committee on Books and Donations, by James M. McDonald, who was then President of the Board of Trustees. This chairmanship, the most important and responsible of all, he held during the entire term of his connection with the Board. He was selected for this post on account of his fine education and his acknowledged taste in books, and his fondness for them.

The library owes much of its high reputation to his zeal and judgment in stocking its shelves with the most and the best books attainable with the funds at its disposal.

He was constant in attendance at meetings of the Board, where his good sense, his geniality, and his courtesy, were fully appreciated by his associate members. He earned their esteem and affection, and it is in accordance with their wish, expressed at their last regular meeting, that this tribute to his memory appears in this number of the BULLETIN.

San Francisco Nov. 13th/95

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 4 P.M. President Shaw presiding

Roll-call — On roll-call the following members noted present, Trustees Boyd, Davis, Lilienthal, O'Connor, Hittell, Shaw and Taylor — absent, The Mayor, Trustees Harrison, Mann and Wise, present seven, absent four.

Minutes — The minutes of Oct 1st and Nov 5th read and approved

Officers Reports — Report of Secretary read and ordered filed. Report of Librarian received and ordered filed

Reports of Standing Committees

Report of Committee on Rules & Admin — Committee on Rules and Administration Chairman Wise being absent, acting Chairman O'Connor reports as follows —
First recommendation that a time card, as prepared by the Librarian, hereafter be used by the Employees & retained by the Secretary. Trustee O'Connor moves the adoption of the recommendation, Ayes, Trustees, Boyd, Davis, Lilienthal, O'Connor, Hittell, Shaw and Taylor carried unanimously
Second recommendation, that the circulation of current magazines be limited to four days, on motion adopted

Report of Committee on Books — Committee on Books, Chairman Davis reports book bills to the amount of 1740.52 which includes bill for Slevin collection for 1275.00 referred to Finance Committee for approval. Chairman Davis further reports, recommending the renewal of the subscriptions for periodicals for next year as revised by the Committee — Trustee Davis moves the adoption of the recommendation, Ayes Trustees; Boyd, Davis, Lilienthal, O'Connor, Hittell, Shaw and Taylor —

San Francisco Nov 13th 1895 –

Report of Committee on Books

Trustee Hittell recommends the discontinuance of three Eastern papers at Branch No 1 and five Eastern papers at Branch No 3 – as the newspaper readers were crowding these two branches, Trustee Hittell moves that the matter be referred to the Book Committee with full power to act, carried unanimously –

Report of Committee on Printing and Binding

Committee on Printing and Binding, Chairman Harrison being absent, Acting Chairman Taylor reports – That bids had been received from three firms, viz. Hicks Judd Co, Phillips Bros and J. B. McIntyre, That the Hicks Judd Co. being the lowest bidders the Committee would recommend the awarding of the Contract to said firm for one year, Moved by Trustee Hittell the adoption of the recommendation – carried unanimously –

The Committee further recommends that five thousand order slips for binding be printed at an estimated cost of $\$17^{50}$ adopted by the following vote Ayes Trustees Boyd, Davis, Lilienthal, O'Connor, Hittell, Shaw and Taylor – – –

The Committee further recommends the printing of two thousand time cards for the library employees at an estimated cost of $\$3\frac{50}{100}$ adopted by the following vote Ayes Trustees Boyd, Davis, Lilienthal, O'Connor Hittell Shaw and Taylor – –

The Committee further recommends the purchase of a new Accession Catalogue at an estimated cost of $\$12^{00}$ adopted by the following vote Ayes Trustees Boyd Davis Lilienthal, O'Connor Hittell, Shaw and Taylor

---

[illegible]

Committee on Building, Fixtures, Furniture and Supplies Chairman O'Connor reports November bills amounting to $5.00 referred to the Finance Committee.
The Committee further recommends the fitting of gates to windows of the eight-

San Francisco Nov: 13th 15

stations at the delivery and receiving desk at an estimated cost five dollars per window — Trustee Boyd moves the adoption of the recommendation, Ayes Trustees Boyd, Davis, Lilienthal, O'Connor, Hittell Shaw and Taylor — carried

Report of Committee on Bldg &c

Report of Comm. on Branches

Committee on Branches. Chairman Mann being absent, Trustee Boyd reports that the branches show steady improvement.

Report of Committee on Municipal Relations

Committee on Municipal Relations, Chairman Boyd reports that as soon as the tax levy question has been settled by the Courts, the City Hall Commission would make the necessary provision for an elevator for the library.

Report of Committee on Finance

Committee on Finance, Chairman Taylor reports Salary demands amtg $2157.35
Monthly bills 2849.76
Total — $5007.11

7444	Clark, Geo W.	200	—		Amount Forward	1365	60
7445	Casey E. J.	150	—	7466	Sherrard Wm	16	25
7446	Tyler M. C.	70	—	7467	Sheridan R	23	35
7447	Ainsworth E. C.	45	—	7468	Taylor C. P.	16	25
7448	Blessing Fred	60	—	7469	Thomas G. H.	17	50
7449	Carson M.	49	15	7470	Thomas Jos	15	—
7450	Elihorn Chas	17	50	7471	Wade E. J.	80	—
7451	Gomes J. E.	60	—	7472	Williams Wm	35	—
7452	Ha[illegible] A	68	85	7473	Wimmer G.	15	95
7453	Hay E. W.	[illegible]	—	7474	Casey N. A.	50	—
7454	Harry Wm	16	25	7475	[illegible]	23	15
7455	Hayward C. A.	[illegible]	—	7476	Call Frank	56	—
7456	Kohler C. J.	16	25	7477	Morton L. E.	75	—
7457	Lichtenstein J.	75	—	7478	Greenleaf K. E.	26	65
7458	Melville E	68	85	7479	Arnold L. E.	70	—
7459	Meyer Eug.	16	25	7480	Hansen N.	20	—
7460	McCann Robt.	20	—	7481	Schmidt M. A.	75	—
7461	Noland D. A.	60	—	7482	[illegible] C.	30	40
7462	Brien Geo. J.	32	50	7483	Wigg M. A.	56	25
7463	Givens A. E.	[illegible]	—	7484	Folger S. J.	20	—
7464	Rea Robert	150	—	7485	[illegible]	60	—
7465	Sawyer A. S.	55	—	7486	[illegible]	10	—
		1365	60		Total	2157	35

San Francisco Nov 13th/95

Monthly Bills.

Continuance of List of [illegible] Committee

7487	Viani & Slevin	1275	—		Amount Forward	2430	12
7488	Gustav E. Stechert	157	05	7505	Hildemark & Co	30	—
7489	Wm Dixon	142	80	7506	Madison & Burke	26	—
7490	Johnson & Emigh	50	13	7507	Mrs S. Holt	26	—
7491	C. E. Tallmadge	30	—	7508	W. E. Henderson	26	—
7492	W. F. Robertson	23	64	7509	S. F. Gas Light Co.	43	75
7493	[illegible]	23	28	7510	Pacific Gas Im. Co.	9	45
7494	The Hicks Judd Co	16	—	7511	P. H. Creyer	33	25
7495	Dodd Mead & Co	6	47	7512	C. F. Weber	23	—
7496	E. S. Golden	6	—	7513	J. A. Lalanne Co	10	45
7497	[illegible]	5	—	7514	Buchanan Bros	10	—
7498	W. H. Alexander	11	50	7515	P. J. O'Donnell	8	-
7499	S. F. News Co.	14	50	7516	C. A. Klinkner	5	34
7500	[illegible]	5	25	7517	Pacific Telephone Co	5	-
7501	Pacific [illegible] Co.	88	50	7518	E. J. Casey	23	40
7502	[illegible]	65	—	7519	Geo. W. Clark	120	—
7503	[illegible] Co	45	—	7520	C. Williams	20	—
7504	R. Herring	465	—		Total	2849	76
	Carried Forward	2430	12		Salaries	2157	35

Total bills approved — $5007.11

Chairman Taylor moves the approval and payment of the several amounts - Ayes Trustees Boyd Davis Lilienthal, O'Connor, Hittell, Shaw and Taylor carried unanimously

Executive Session

On motion of Trustee Taylor the Board goes into Executive Session

The Board rises from Executive session and resumes regular session

Trustee J. D. Phelan

President Shinn declares that nominations to fill the vacancies in the Board of Trustees was in order, Trustee Lilienthal places Mr Jas D Phelan in nomination, there being no further nominations, on motion Trustee Lilienthal cast the vote of the Board for Mr Phelan. The President declares Mr Jas D. Phelan elected a member of the Board of Trustees

Changing time to 3³⁰

On motion the time of the monthly meetings was changed from 8 P.M. to 3³⁰ P.M.

There being no further business, on motion the Board adjourned

San Francisco Dec. 3rd 1895

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library.

Meeting called to order at 4.10 P.M. President Shaw presiding. On Roll-call the following members noted present, Trustees Boyd, Davis,
Roll call Harrison, Mann, O'Connor, Hittell, Shaw and Phelan; absent The Mayor, Trustees Lilienthal, Taylor and Wise; present eight, absent four.

Minutes The minutes of the previous meetings Nov 5, & 13th read and approved

Reports Report of Secretary read and ordered filed. Report of Librarian received and ordered filed

Reports of Standing Committees

Com. on Rules Committee on Rules and Administration Chairman Wise absent - no report

Book Committee, Chairman Davis reports Monthly bills to the amount of $388.77 referred to the Finance Committee

The Committee further reports the following recommendations

Report of Book Committee

First the purchase of a set of Alta California newspapers in 94 volumes together with 35 volumes of other early San Francisco papers as offered by Mr Geo. P. Thurston making in all 129 vols for $1200. on motion the recommendation adopted by the following vote, Ayes- Trustees Boyd, Davis, Harrison, Mann, O'Connor, Hittell, Shaw and Phelan.

Second recommendation, the purchase of List 14. English publications including 145 Volumes of new books and additional copies at an estimated cost of $312.00 and 51 Volumes of replace books at an estimated cost of $42. making total $354.00 adopted by the following vote, Ayes. Trustees, Boyd, Davis, Harrison, Mann O'Connor, Hittell, Shaw and Phelan

San Francisco Dec 3rd 1895

Continuance of the Report of Book Committee

Third recommendation the purchase of List 15; of 211 volumes of Juvenile books at estimated cost of $150.00 adopted by the following vote Ayes Trustees, Boyd, Davis, Hanson, Mann, O'Connor Hittell, Shaw, and Phelan ——

Fourth recommendation the purchase of List 16; of miscellaneous books, and the American portion of additional copies of books on Roman and Mediaeval history of 222 volumes at an estimated cost of $316.00, Adopted by the following vote; Ayes Trustees, Boyd, Davis, Hanson, Mann, O'Connor, Hittell, Shaw and Phelan ——

Fifth recommendation the purchase of List #17 of Reference books for 226 volumes at an estimated cost of $183.00 adopted by the following vote; Ayes, Trustees, Boyd Davis, Hanson, Mann, O'Connor, Hittell, Shaw and Phelan ——

Sixth recommendation the purchase of Reclus America (Earth and its inhabitants) 5 Vols for $29.20
Reynard Oeuvres 6 vols (H. H. Moore) for 7.50
Foreign books to be ordered through agent in New York of 14 volumes for 37.50
Making a total purchase of 1009 vols at estimated cost of $2277.20 adopted by the following vote, Ayes; Trustees Boyd, Davis Hanson Mann, O'Connor Hittell, Shaw and Phelan ——

Report of Committee on Binding

Committee on Printing and Binding Chairman Hanson, reports sundry bills to the amount of $65.25 referred to the Finance Committee —— and would recommend the purchase of the following Magazine covers or binders. ——

85 Magazine Covers, 15 Magazine binders and 50 small covers at an estimated cost of $41.50/100 adopted by the following vote; Ayes. Trustees Boyd, Davis, Hanson, Mann, O'Connor, Hittell, Shaw and Phelan

Second recommendation the purchase of 2000 card slips for Readers and 1000 order slips for replace books at an estimated cost of $35.00 adopted by the following vote. Ayes. Trustees Boyd, Davis, Hanson, Mann, O'Connor, Hittell, Shaw and Phelan ——

San Francisco Dec 3/95

Continuance of Report of Committee on Printing and Binding

Third recommendation, the printing of a Title page for the Monthly Bulletins, constituting the twelve numbers for the year, at an estimated cost of $6.00 adopted by the following vote, Ayes Trustees Boyd, Davis, Harrison, Mann, O'Connor, Hittell, Shaw and Phelan — — —

Fourth recommendation, that the contract for printing and binding the annual report be awarded to the Hinton Printing Co for $20.00 adopted by the following vote Ayes Trustees Boyd Davis, Harrison, Mann, O'Connor, Hittell, Shaw and Phelan —

Report of Committee on Buildings

Committee on Buildings, Fixtures, Furniture and Supplies, Chairman O'Connor reports monthly bills to the amount of $276.40 referred to the Finance Committee. — —

Com. on Branches

Committee on Branches, Chairman Mann, no report — — — — — — —

Committee on Municipal Relations

Committee on Municipal Relations, Chairman Boyd reports that the City Commission would provide the library with an elevator, the same to be run by electric power —

Report of Committee on Finance

Committee on Finance, Chairman Taylor being absent, acting Chairman Boyd reports as follows

Salaries for November	$2050.00
For Books — — — — —	118.44
For Printing supplies	65.25
For Miscellaneous supplies	276.46
making a total of	$2510.15

Salary Warrants

7521	Clark Geo. T.	200	—		Amount Forward	651	65
7522	Casey E. J.	150	—	7529	Hahn A.	70	—
7523	Tyler W. T.	70	—	7530	Hay E. M.	70	—
7524	Ainsworth E. C.	45	—	7531	Henry Wm.	16	25
7525	Blessing Fred	60	—	7532	Hayward C. A.	75	—
7526	Carson M	49	15	7533	Kahler C. F.	16	25
7527	Ehrhorn Chas	17	50	7534	Lichtenstein J.	75	—
7528	Gomez J. E.	60	—	7535	Melville E.	[illegible]	[illegible]
	Carried Forward	651	65		Carried Forward	[illegible]	[illegible]

San Francisco Dec 3rd 1895

	Amount Forward	1041	15		Amount Forward	1515	60
7536	Meyers E.	17	10	7549	Williams Wm	35	-
7537	McKany Robt	20	—	7550	Wimmer G.	16	25
7538	McLean D. A.	60		7551	Casey N. A.	48	35
7539	McLean Geo. J.	52	50	7552	Martens J.	25	85
7540	Powers A. E.	116	65	7553	Martin L. E.	75	—
7541	Rea Albert	50	—	7554	Greenleaf K. E.	26	65
7542	Sawyer A. L.	55	—	7555	Arnold L. E.	70	—
7543	Sherard Chas	16	115	7556	Hansen W.	20	-
7544	Sheridan R.	25		7557	Schmidt M. A.	75	—
7545	Taylor T. P.	16	25	7558	Fordman A.	30	40
7546	Thomas G. H.	17	50	7559	Higg M. A.	62	50
7547	Thomas Jas	15		7560	Frazer L. J.	20	—
7548	Wade E. C.	50		7561	Sperling M.	60	—
	Forward	1515	60		Total	2080	60

Committee

of

Report

of

Finance

Monthly Bills

7562	Johnson & Emigh	49	21		Amount Forward	449	92
7563	Wm Doxey	39	41	7576	Upton Bros	3	50
7564	A. M. Robertson	20	77	7577	Hedemark & Co	30	—
7565	Payot, Upham & Co	6	48	7578	Madison & Burke	26	—
7566	H. L. Tyler	2	-	7579	Mrs L. Holt	26	—
7567	The Bancroft Co.	3	-	7580	W. E. Henderson	26	—
7568	Library Bureau	2	-	7581	Pacific Gas Imp. Co.	9	80
7569	B. F. Stevens	311	30	7582	H. S. Crocker Co	97	64
7570	Boston Book Co.	21		7583	E. J. Casey	25	02
7571	Daly & Curran	5		7584	J. J. Upham	15	—
7572	F. W. Barkhaus	5		7585	R. H. Webb Co	11	—
7573	Jos. Winterburn Co	30	-	7586	Pacific Telephone Co	5	—
7574	Phillips Bros	12		7587	Paul Bernhardt Co	5	-
7575	Pacific Printing Co	11	75		Bills	729	88
	Carried Forward	449	92		Salaries	2080	60

Moved by Chairman Boyd the approval and payment of the same, Ayes, Trustees Boyd, Davis, Hutchison, Freeman, O'Connor, Hittell, Shaw, and Phelan - carried unanimously

[illegible] from [illegible]

Communication from Mr James D. Phelan accepting the office of Trustee of this Library read and ordered filed

Trustee Davis calls the attention of the Board to the request of Principal Merrill

Request of Lick Mechan. School

of the Lick Mechanical School that he be allowed the privilege of withdrawing from the Library the set of Muybridges Animal Locomotion for the purpose of making photographic copies for school use, —

Tr Lilienthal

Trustee Lilienthal enters and takes his chair —

Lick Mechan School —

Moved by Trustee Boyd that the matter of loaning Muybridges Animal locomotion be left in the hands of Trustee Davis with full power to act. Carried unanimously. —

Adjournment

There being no further business on motion the Board duly adjourned (4^{55} P.M)

Respectfully
E J Casey
Secty

San Francisco Jan 7th/96

Regular Monthly Meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 4¹⁵ P.M. President Clark presiding

Roll call

On roll-call the following members noted present, Trustees Boyd, Davis, Harrison, Mann, Hittell, Shaw and Taylor - absent The Mayor, Trustees Lilienthal, O'Connor, Phelan and Wise present seven and absent five

Minutes

The minutes of Dec 3rd 1895 read and approved

Reports Officers

Reports of Secretary read and filed.
Report of Librarian received and filed

Report of Committee on Rules and [illegible]

Reports of Standing Committees
Committee on Rules and Administration
Chairman Wise being absent, acting Chairman Mann reports and recommends as follows

First That the patrons of the Branch Libraries be permitted to go to the shelves to select their books, on motion referred to Committee on Branches for consideration & they to report back to the Board -

Second recommendation that the charging system now employed in the Juvenile Department be adopted throughout the library -
Trustee Wise enters and takes his seat
Librarian Clark gives an estimate of $85⁰⁰ for the cost of changing the charging system.
On motion adopted by the following vote
Ayes, Trustees, Boyd, Davis, Harrison, Mann Hittell, Shaw, Taylor and Wise
Trustee Hittell appointed a member pro tem of the Committee on Building Furniture Fixtures and Supplies

Third recommendation that the Librarian of this Library in conjunction with other members of the Library Association of Central

San Francisco Jan 7th 1896

California be authorized to formulate a plan
Report of subject to the approval of this Board, providing
Comm. for mutual loans of books between this Library
on Rules the Library of the University of California, the Library
+ Adm. of Stanford University and other libraries in this
(cont'd) vicinity containing not less than 50,000 volumes –
Moved by Trustee Davis that the matter be referred to a Special Committee consisting of Trustees Taylor and Hanson – Carried

---

Committee on Books – Chairman Dyer reports Monthly bills to the amount of $182.16 – referred to the Finance Committee –
Chairman Davis reports the following recommendations –

Report

1. Additions to Periodical List for 1896 –		
2. Books for Branch 3 – Included in List 22	53 Vols –	$45.00
3. One set of Johnson's Encyclopaedia –	8 "	50.00
4. Bibliographie Francaise (French Reference Catalogue)	1 "	1.00
5. Additional Copies (Included in Lists 20+22)	83 "	85.50
6. Replace list (" " " 19-21+23)	104 "	135.50
7. Replace list, German books (List 18)	52 "	50.00
8. New books Included in Lists 20+22	277 "	457.00
	578 "	$824.00

of

Committee The lists are as follows, List 18 German books.
List 19 English books replace, List 20 English books new
" 21 American books replace " 22 American books new.
" 23 Out of print books.
9th Recommendation, the printing of a catalogue for Juvenile
on Department, Estimated to take about 60 pages,
and to have about 750 copies at an estimated cost
of about $175.00 On motion the report
adopted as a whole by the following vote
Ayes, Trustees Boyd, Davis, Hanson, Mann
Books Hittell, Shaw, Taylor and Wise –
Chairman Davis further reports the apportionment of the Book fund as follows –

General works and Cyclopaedias, Periodicals &c	$1000.
Philosophy and Religion	300.
Sociology, incl Statistics, Political Science, Commerce	500.
Science and useful Arts	1000.
Fine Arts & Architecture, Music &c	400.
	$3200.

Forward

San Francisco Jan 7/96

Report of Committee on [illegible]

Book apportionment Amount forward	$3200.00
Literature & language incl'g Dictionaries	700.00
English Fiction	600.00
Juvenile Books	400.00
History & Biography	800.00
Geography & Description	300.00
Branch Libraries 400 400 200 200	1200.00
Monthly $100 Lists	1200.00
Asta Newspapers &c	1200.00
Replace Books	2000.00
Unapportioned	1400.00
Total	$13000—

Report of Committee on Binding & Printing

Committee on Binding and Printing Chairman Harrison reports Monthly bills amtg $238.22 referred to the Finance Committee. And further recommends that the Librarian be authorized to secure 10,000 Book Plates 10,000 Borrowers Cards, and 50,000 Book slips at an estimated cost of $85.00 on motion adopted by the following vote- Ayes, Trustees Boyd, Davis, Harrison, Mann, Hittell, Shaw, Taylor and Wise

Report of Committee on Bldg Fixtures Furniture & Supplies

Committee on Buildings, Fixtures, Furniture and Supplies, Chairman O'Connor reports Monthly bills to the amount of $257.60 referred to the Finance Committee — Committee further reports that additional shelves are needed in the Librarians room viz 3 movable wooden shelves at a cost of $30.00

Also additional shelves for Periodical Reference room estimated cost	32.50
Also brass signs for Juvenile Department	8.00
Curtains for lower front of cases for Ladies Dept.	20.00
51 yds Rubber runners for Reference & Juvenile Depts	76.50
Gas Stoves for heating purposes not exceed	40.00
Total	$207—

adopted

On motion referred back to Committee on Building &c with full power to act & to further some plan of ventilation, on motion adopted by the following vote—

San Francisco Jany 7/96

Ayes Trustees Boyd, Davis, Harrison, Mann, Hittell, Shaw Taylor and Wise ——

Report of Committee on Branches

Committee on Branches, Chairman Mann reports, recommending that an additional Branch Library be established in the vicinity of the Corner of Third and ~~Market~~ Sts. Moved by Trustee Mann that the recommendation be adopted Ayes, Trustees, Boyd, Davis, Harrison Mann, Hittell, Shaw, Taylor and Wise Chairman Mann further calls attention to the necessity of a gas regulator for the Wellsbach Light so as to have an even pressure & would recommend the attaching of one by the Gas Consumers Co at Branch No 1, at an expense of fifty cents per month — carried by the following vote Ayes Trustees Boyd, Davis Harrison, Mann Hittell Shaw, Taylor and Wise ——

Trustee Boyd of the Committee on Branches calls attention to the necessity of cleaning the carpet at Branch No 2 - On motion referred to the Committee on Branches with full power to act - Ayes Trustees Boyd, Davis, Harrison, Mann, Hittell, Shaw, Taylor and Wise - carried unanimously

Com. on Municipal Rel.

Committee on Municipal Relations Chairman Boyd no report ——

Resignation of Secretary

Resignation of E. J. Casey as Secretary read and on motion was accepted to take effect on the 15th inst. ——

Appt. of Secty pro tem.

Miss Martha Tyler appointed Secretary pro tem to take effect on the 15th inst.

Report of Finance Committee

Committee on Finance Chairman Taylor reports Salary Warrants amtg $2084.[illegible]5
Monthly Book-bills amtg " 1559.76
Monthly Binding & Printing " 238.22
Miscellaneous Bills " 257.6[illegible]
Total $41[illegible]

San Francisco Jany 7th/96

Salary Warrants

7588	Clark Geo. T.	200	—		Amount Forward	1302	10
7589	Casey E. J.	150	—	7609	Sherard Wm	17	50
7590	Cyler W. J.	70	—	7610	Sheridan R.	25	—
7591	Ainsworth E. C.	47	—	7611	Taylor F. P.	16	25
7592	Blessing Fred.	60	—	7612	Thomas C. H.	17	50
7593	Carew Wm	50	—	7613	Thomas Jos.	15	—
7594	Ekelborn Chas.	17	50	7614	Wade E. J.	80	—
7595	[illegible] C. E.	60	—	7615	Williams Wm	35	—
7596	Hopkins E. H.	70	—	7616	Wimmer C.	16	25
7597	Hoppe E. F. V.	68	85	7617	Casey N. A.	50	—
7598	[illegible] Wm	1[illegible]	50	7618	Martens J.	70	—
7599	Hayward C. A.	75	—	7619	Morton L. E.	75	—
7600	Kahler C. F.	16	25	7620	Greenleaf K. E.	26	65
7601	Lichtenstein J.	75		7621	Arnold L. E.	70	—
7602	Melville Eug.	70		7622	Hansen A.	20	—
7603	Meyer E.	17	50	7623	Schmidt M. A.	75	—
7604	McCarny R.	20	—	7624	Nordman A.	30	40
7605	Nolan D. A.	60	—	7625	Wigg M. A.	62	50
7606	Nolan Geo. F.	52	50	7626	Folger R. J.	20	—
7607	Rea Robert	50	—	7627	Spelling Wm	60	—
7608	Sawyer A. L.	55	—		Total	2084	15
	Carried Forward	1302.	10				

[illegible] Bills

7628	Johnson & Emigh	135	07		Amount Forward	1663	20
7629	Mc [illegible] & Co	93	90	7644	The Hicks Judd Co	58	53
7630	Payot, Upham & Co	29	06	7645	Jos Winterburn Co	64	50
7631	D. Appleton & Co	29	15	7646	Pacific Printg Co	11	75
7632	Am. Statistical Assn	15	50	7647	Feldmark & Co	30	—
7633	City [illegible] Archts	12	-	7648	[illegible] & Burke	26	—
7634	A. M. Robertson	11	76	7649	Mrs J. Holt	26	—
7635	Jos. A. Hofmann	[illegible]	53	7650	W. E. Henderson	26	—
7636	H. H. Moore	1	50	7651	S. F. Gas Light Co	60	55
7637	W. B. Dunning	6	25	7652	Pacific Gas Im. Co	11	20
7638	Geo. W. Alexander	2	80	7653	Est of C. C. Terrill	15	—
7639	Geo. P. Thurston	1200	-	7654	Gilbert Boyen & L	12	65
7640	S. C. Drake	[illegible]	30	7655	L. B. Fetty	7	15
7641	Western Jnl Education	1	50	7656	A. Guichard	6	—
7642	Library Bureau	1	25	7657	Pacific [illegible] Co	5	—
7643	The Hicks Judd Co	113	[illegible]	7658	E. [illegible]	32	15
	Carried Forward	1663	20		Total	2055	58

San Francisco Jany 2d 96-

Report of Finance Committee Moved by Chairman Taylor that the amounts approved by the Committee be ordered paid. Ayes- Trustees Boyd, Davis, Harrison, Mann, Hittell, Shaw, Taylor and Wise carried unanimously-.

Adjournment There being no further business, on motion the Board duly adjourned -

Respectfully E J Casey Secty

San Francisco February 4th 1896.
Regular monthly meeting of the Board of Trustees,
of the San Francisco Free Public Library.

Meeting called to order at 4.15 P. M. President Shaw in the chair

On roll call the following members noted present: Trustees Boyd, Davis, Harrison, Mann, Kittle, Shaw and Taylor. Absent the Mayor, Trustees Lilienthal, O'Connor, Phelan and Wise: present seven and absent five.

The minutes of January 7th 1896 read and approved. Trustee O'Connor enters and takes his seat.

Report of Secretary read and filed. Report of Librarian received and filed. Trustees Lilienthal and Phelan enter and seat themselves

Reports of Standing Committees.

Committee on Rules and Administration

Chairman Wise reports and recommends as follows: First. That the position of assistant in the Juvenile Department be created.

Second recommendation. That the salary for said position be fixed at twenty dollars a month for the first year, twenty three dollars a month for the second year, and so on, with a yearly increase of three dollars per month per year, until the maximum of thirty two dollars per month is reached at the commencement of the fifth year of service. These recommendations being made for the reason that when the salary schedule was adopted last July, the Juvenile Dept. had not been established hence no provision was made for it. The Dept. was opened on Oct. 10th with Miss Powers transferred from the Delivery desk, in charge, and Gertrude Wimmer as assistant. Prior to this time Miss Wimmer was asst. in the work room, but it seemed to the interests of the service that she be transferred to her present position. These recommendations do not mean any additions to the force but merely official recognition of a position made necessary

the establishment of the Juvenile Department.
On motion, the foregoing recommendations are unanimously adopted.

The Committee further reports that it has agreed upon February 15th as the date for holding examinations for applicants, under the rules adopted May 7th, 1895, and it recommends that notice of the same be published in the daily papers: in three morning and three evening papers; the papers to be selected by the Chairman of the Committee on Rules and Administration — carried unanimously.

Trustee Hittell requests that the Chairman of this Committee make some report in regard to cause of inharmony between Mrs. Morton, Libn of Branch No. 1., and her asst. Miss Greenleaf. Chairman Wise reads a letter of instructions which the Committee desires to present to these ladies, and a lengthy discussion follows.
Trustee Phelan makes a motion, seconded by Trustee Taylor, that the Committee consider further and report back ~~formally~~ to the Board.
Adopted by the following vote: Ayes. Trustees Boyd Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Phelan and Wise — carried unanimously.

Report of Committee on Books.

Chairman Davis reports monthly bills to the amount of $1482 68
Referred to the Finance Committee for approval.
Chairman Davis recommends the purchase of the following works:

1.	American Historical Assoc. Papers	5 vols	$11 75
2.	Prince Society Publications	1 vol.	5 00
3.	Books offered by Wm. Doxey	23 vols	47 50
4	Sargent's Sylva of N. A.	2 "	260 00
5.	Willard and Livermore. A woman of the Century.	1 vol.	8 00

Also books for Branch Libraries:

Branch No.	1.	226 Vols. est. cost	$ 96 00
" "	2	55 " "	125 00
" "	3.	188 " "	160 00
" "	4.	50	125 00
" "	5	200	[illegible]
Total		7[illegible]	710 75

Trustee Phelan moves that the

San Francisco. February 4th 1896.

Librarian be requested to prepare a selected list of works on Art to be published in the Library Bulletin. On motion carried unanimously.

Committee on Printing and Binding.

Chairman Harrison reports monthly bills amounting to ——— $451.96
Referred to Finance Committee. ———

Trustee Kittell submits a resolution in regard to marking the books of the Library, which is referred to the Committee on Printing and binding.

Committee on Building, Fixtures etc.

Chairman O'Connor reports monthly bills to the amount of ——— $285.00
Referred to the Finance Committee for approval.

Committee on Branches.

In respect to location of Branch 5, Trustee Boyd reports that the Committee have tried to find a suitable location, but so far have not been successful. Chairman Mann reports that he also has investigated independently but has discovered nothing in the exact neighborhood of Harrison near Third St. He did find a place a little beyond this limit, which may possibly answer. Trustee Boyd asks what rent the Board will be satisfied to pay for the new Branch. Thinks it will be necessary to pay a higher rent than has been customary for the other Branches. On motion, matter of rent referred back to Committee with power to act. Chairman Mann moves that linoleum be laid at Branch .. instead of carpet. & that the experiment of allowing the Public access to the shelves, be tried for two months — carried

---

Committee on Municipal relations.

No report. ———

Committee on Finance and Audit.

Chairman Taylor reports salary warrants amtg. to	$2012 70
monthly book bills amtg. to ———	1482 68
Bills for Binding to the amount of ———	451 96
miscellaneous bills amtg. to ———	285 00
Total	4232 34

Salary Warrants.

7659	Clark. G. T.	$200	-
7660	Casey. E. J.	75	-
7661	Tyler. M. T.	70	-
7662	Ainsworth, E. C.	50	-
7663	Blessing. Fred.	60	-
7664	Carson. M.	50	-
7665	Ehrhorn. Chas.	17	50
7666	Gomez. J. E.	32	-
7667	Hahn. A.	68	85
7668	Hay. E. M.	66	50
7669	Harry Wm.	17	50
7670	Hayward C A	75	-
7671	Kahler C F.	5	95
7672	Lichtenstein J.	75	-
7673	Melville, E.	67	65
7674	Meyer. E.	17	50
7675	McCarry. R.	20	-
7676	Nolan. D. A	60	-
7677	Nolan. Geo J.	52	50
7678	Rea. Robt.	50	-
7679	Powers A. E.	39	65
7680	Sawyer. A. L.	59	-
7681	Sherward, Mc.	17	50
7682	Sherridan. Rich.	25	00
7683	Taylor. F. P.	16	25
7684	Thomas G. H.	18	75
7685	Thomas Jos.	15	-
7686	Wade. E. F.	80	-
7687	Williams. Wm.	40	-
7688	Wimmer. G.	16	25
7689	Casey. N. A.	78	35
7690	Martens, J.	28	45
7691	Offenbacher, C.	10	-
7692	Carll. Frank.	28	00
	Carried Forward	1573	15

Amount Forward		1573	15
7693	Morton L E	75	-
7694	Greenleaf. F. E.	26	65
7695	Arnold. L. E.	70	-
7696	Hansen. N.	20	-
7697	Schmidt. M. A.	75	-
7698	Woodman. A.	30	40
7699	Wigg. M. A.	62	50
7700	Folger. S. J.	20	-
7701	Sperling. M.	60	-
	Total	2012	70

Monthly Bills.

7702	Anglo.Cal. Bank for Stevens	35	20
7703	Appleton & Co.	46	65
7704	Wm. Doxey.	112	25
7705	J. A. Hofmann.	2	80
7706	Johnson & Emigh	21	78
7707	Payot. Upham & Co.	154	67
7708	Peabody Inst. Lib.	8	54
7709	A. M. Robertson	5	69
7710	H. L. Tyler.	4	-
7711	S. F. News Co.	821	40
7712	M. T. Tyler.	269	70
7713	Hicks-Judd Co.	290	46
7714	Winterburn Co.	90	50
7715	Pacific Printing Co.	48	75
7716	Murdock & Co.	13	75
7717	J. B. McIntyre.	8	50
7718	W. N. Stevens.	30	-
7719	Madison & Burke.	26	-
7720	Mrs. T. Holt.	26	-
7721	W. E. Henderson.	26	-
7722	L. Klotz.	6	-
7723	F. Knobloch.	11	50
7724	Webb & Co.	10	50
7725	Pac. Coast [illegible] Co.	12	25
7726	Bowers Rubber Co.	78	50
7727	Goldberg. Bowen	2	25
7728	Pacif. Tea Co.	5	00
7729	J. Prendergast.	3	00
7730	S. F. [illegible]	48	[illegible]

San Francisco February 4th 1896.

amounts forward: Bills	$2219.64
Salaries	2012.70
Total	$4232.34

Chairman Taylor moves approval of the same. Carried unanimously

Report of Special Committee.

Trustee Taylor reports in regard to exchange of books with other Libraries that the committee have considered the proposition and conclude they have no legal authority to approve the exchange.

Chairman Taylor further moves that G. H. Thomas who has been entitled to an increase of salary at the rate of $1.25 per month since Aug. 1895 but whose name through some inadvertence was overlooked on the salary schedule, be allowed to present a warrant for the sum of $6.25, the amount now due him. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Phelan and Wise _ carried unanimously. Chairman Taylor draws attention to the fact that Miss Tyler, the asst. Secty. who is now acting as Secretary, pro tem. has been allowed no additional compensation for her services as Secretary during two weeks of January '96. Trustee Boyd makes a motion, seconded by Trustee Lilienthal, that Miss Tyler be permitted to draw Mrs. Casey's salary for the half of Jan. 96. making to her regular salary of $70.00 per month an addition of $40.00 due her for services rendered for two weeks of January. Granted by the following vote: Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, Phelan and Wise....

Trustee Lilienthal moves that the hour for the meeting of the Board on the first Tuesday of every month be changed from 3.30 P.M. to 8 P.M. Carried by the following vote. Ayes Trustees Davis, Harrison, Lilienthal, Hittell, Shaw, Taylor and Wise. Noes Trustees. Boyd. Mann, O'Connor and Phelan. Ayes, 7. and noes 4.

There being no time left for further transaction of business the Board duly adjourned.

Respectfully,
Martha T. Tyler.
Secretary, pro tem.

San Francisco, March 3rd 1896.

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library.

Meeting called to order at 8.30 P. M. President Shaw in the Chair.

On roll call noted present Trustees Boyd, Davis Lilienthal Mann, O'Connor, Hittell Shaw, Taylor and Wise. Absent the Mayor and Trustees Harrison and Phelan

The minutes of February 4th 1896. are read and adopted

Report of Secretary read and filed.

Report of Librarian received and filed.

Reports of Standing Committees.

Trustee Hittell makes a motion seconded by Trustee Taylor that the report of the Committee on rules and Administration be heard last. Carried by a vote of the whole.

Report of Committee on Books. Chairman Davis, reports monthly bills to the amount of 1147 39

Referred to the Finance Committee.

Also recommends the purchase of six hundred additional copies of novels in constant demand at an estimated cost of $450 00. Further recommends the purchase of 81 vols of Juvenile books at an estimated cost of $68 00, making a total as per estimate of $518 00. Purchase of volumes as cited authorized by the following vote. Ayes Trustees Boyd Davis Lilienthal Mann, O'Connor, Hittell Shaw, Taylor and Wise. Chairman Davis refers to the proposition of Librarian Clark as to the re-arrangement and re-cataloguing of the Library but does not care to precipitate a discussion as the matter is not yet formally before the Board. Librarian Clark is requested to prepare a type written report of his plan.

Committee on Printing and Binding

In the absence of Chairman Harrison, Trustee Taylor repts monthly bills amounting to 218 75

Also recommends the purchase of an accession register in duplicate for Branch No. 5.

Trustee Boyd moves to adopt. Motion Carried.

unanimously. Acting Chairman Taylor again recommends the purchase of 200,000 pink slips for use in the Main Library, at a cost of $70.00. Carried by the following vote: Ayes, Trustees Boyd Davis. Lilienthal Mann, O'Connor, Hittell, Shaw, Taylor, and Wise. Ayes 9 and noes none. It is also recommended that the printing of said slips be awarded to the Pacific Printing Co. — carried unanimously. — — — —

Committee on Bldg. Fixtures, Furniture etc.

Chairman O'Connor reports monthly bills to the amt. of $34 70. Referred to the Finance Committee for approval.

Chairman O'Connor states that the Librarian would like a truck made, for the purpose of transferring books from the Delivery desk to the shelves, and moves that the Board allow the same, at a cost of about $16.00. Motion seconded by Trustee Boyd and carried unanimously. The Chairman also reports that the Library mail box in the main corridor of the City Hall, is too small ~~to receive periodicals~~, and asks that a suitable mail box be obtained at a cost not to exceed $9—. Recommendation adopted by the following vote: Ayes, Trustees Boyd Davis, Lilienthal, Mann, O'Connor, Hittell, Shaw Taylor and Wise — — — —

Committee on Branches. Chairman Mann reports difficulty in finding a place for the establishment of Branch No. 5. States that he is expecting to hear something from Dr Rottanzi, the owner of a lot on Third St.

Trustee Boyd declares that it is almost impossible to rent a place with desirable surroundings in the locality selected, but if the Board would authorize the Committee to lease a place the difficulty would be lessened. Mr. Fr. Lea's property on the South side of Folsom St. immediately East of Third might do, but Trustee Boyd is not sure he would be willing to lease, and knows he would not agree to rent. Matter of lease referred to the Committee with power to act, term of lease not to exceed three or if possible two years.

San Francisco. Mar. 3rd 1896.

Trustee Boyd recommends additional shelving for books at Branch no. 4. He thinks the necessary expenditure will not amount to more than $50.00. On motion referred to the Committee on Building by the following vote: Ayes Trustees Boyd, Davis, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, and Wise.

Committee on Municipal Relations.

Chairman Boyd reports that, within the next three months, Architect Shea will plan a new roof for the Library which will afford additional light and ventilation and about the same time will complete arrangements for introducing an an elevator

Committee on Finance and Audit.

Chairman Taylor reports bills audited as follows

Salary warrants amtg. to	$ 1999	20
monthly Book Bills amtg. to	1147	39
Bills for Printing & Binding amtg. to	218	45
miscellaneous bills to the amt of	394	70
Total	3759	74

7731	Clark. Geo. T.	$ 200	-	7748	Noban. Geo. J.	52	50
7732	Tyler. M. T.	70	-	7749	Powers. A. E.	65	35
7733	Tyler. M. T.	40	-	7750	Rea. Robt.	50	-
7734	Ainsworth. E. C.	50	-	7751	Sawyer A. L.	60	-
7735	Blessing. Fred.	60	-	7752	Sherrbard. Mc	17	50
7736	Carson. M.	49	15	7753	Sheridan. Rich.	25	-
7737	Ehrhorn. Chas.	17	50	7754	Taylor. F. P.	16	25
7738	Gomez. G. E.	60	-	7755	Thomas. G. H.	9	55
7739	Hahn. A.	70	-	7756	Thomas. G. H.	6	25
7740	Hay. E. M.	70	-	7757	Thomas. Jos.	16	25
7741	Harry. Wm.	17	50	7758	Warde. E. J.	80	-
7742	Hayward. C. A	75	-	7759	Williams. Wm	40	-
7743	Lichtenstein J.	75	-	7760	Wimmer G.	20	-
7744	Melville E	66	50	7761	Offenbacher C.	15	-
7745	Meyer. E.	17	50	7762	Casey. N. A.	50	-
7746	Mc Carry. R	20	-	7763	Martens. G.	7	85
7747	Nolan. D. A.	60	-		Total for Main Library		
					Carried Forward	1559	65

San Francisco, March 3rd 1896.

	Forward $	1559	65
7764	Morton, L. E.	75	–
7765	Greenleaf, K. E.	26	65
7766	Arnold, L. E.	70	–
7767	Hansen, N.	20	–
7768	Schmidt, M. A.	75	–
7769	Woodman, A.	30	40
7770	Wigg, M. A.	62	50
7771	Folger, S. J.	20	–
7772	Sperling, M.	60	–
	Total salary warrants	1999	20
	Monthly Bills		
7773	Boston Book Co.	130	–
7774	Wm. Doxey	345	04
7775	Johnson and E	349	85
7776	F. Meder.	2	66
7777	Payot, Upham & Co.	45	95
7778	S. F. News Co	2	40
7779	G. E. Stechert	58	79
7780	Mrs. F. F. Victor.	8	–
7781	Amer. Inst. El. Eng.	5	–
7782	Am. Acad. Pol. & S.S.	5	–
7783	Stechert, G. E. Period	194	70
7784	Klinker & Co.	2	–
7785	Pacific Printing Co	14	75
7786	Union Paper Co.	12	50
7787	Murdock & Co.	6	25
7788	Winterburn Co	40	–
7789	Hicks, Judd Co.	42	95
	Forward $	1365	84

	Forward	1365	84
7790	H. N. Stevens	30	–
7791	Madison & B.	26	–
7792	Mrs. T. Holt.	26	–
7793	W. E. Henderson	26	–
7794	S. F. Gas L. Co. Store D.	37	10
7795	" " Gas.	34	65
7796	Pacif. Teleph. Co.	5	–
7797	A. Pinocchio	6	–
7798	Goldberg Bowen	7	35
7799	L. Douglass.	10	45
7800	Buchanan Bros.	5	–
7801	Indianap. Furn. Co	30	–
7802	R. Herring	65	–
7803	L. B. Hettly	6	15
7804	Sloane & Co.	33	03
7805	M. T. Tyler	46	97
	Total Monthly Bills	1760	54

Chairman Taylor moves that these bills be ordered paid. Carried unanimously.

Chairman Taylor repts further that Miss Tyler's warrant for February has been allowed for $70.00 only, and asks the Board to determine what additional pay shall be granted for services rendered as acting Sec.

Trustee Boyd moves that the salary of Sec. be fixed at $125.00 per month, & that Miss Tyler during her incumbency, shall receive the salary.

Trustee Mann offers the following amendment: That Miss Tyler be allowed $125.00 per month during her term of service as acting Sec.

San Francisco. March 3rd. 1896.

Trustee Lilienthal moves that Miss Tyler be allowed $125.00 per month from the first of Feb. 1896, for so long as she shall continue to act as Sec. Final motion adopted as a substitute for the whole, + carried unanimously.

Committee on Rules.

Chairman Wise in regard to applicants for position in the Library under the examination held Feb. 15th 96, reports as follows:

"Your Committee on Rules would rept. that as agreed at the last meeting of this Board, announcement was made through the columns of the six leading daily papers of an examination of applicants for positions in the Library to be held on Sat. Feb. 15th. In response thereto 46 applicants registered their names but only 33 presented themselves for examination, and of these 5 withdrew before the examinations were completed. We submit herewith lists of all questions, together with a rept. showing the rank and standing attained by each applicant. The highest 9, or those receiving over 85%, having passed the written examinations satisfactorily, have been notified that they are expected to undergo the probationary service of two weeks, as required by the rules adopted by this Board. Chairman Wise moves that the highest 9, of those that presented themselves for examination be permitted to undergo probationary service — carried.

In regard to the matter of discipline at Br. 1., Chairman Wise submits letters intended for the Librarian, Mrs. Morton, and her assistant, respectively and recommends that the letters be signed by the President, + transmitted to the persons addressed. Recommendation adopted.

Chairman Wise recommends thirdly that Miss Powers be allowed two months' leave of absence — carried: and fourthly that Miss Martens be appointed her substitute — adopted.

Trustee Taylor thinks the matter regarding Br. 1 should have come under section 6 of the by-laws instead of under section 10. When any

San Francisco, March 3rd 1896

difficulty is simply a question of misconduct, the Committee should say "obey the rule", but if a charge is to be made, the matter should be reported to the Board.
Trustee Hittell offers a resolution that any charge against any employé of the Library, with the exception of the Librarian, the Sec. and the Asst. Sec. shall be investigated by the Librarian who shall rept. in writing to the Board — referred to the Committee, on motion of Trustee Boyd.
Chairman Wise recommends that some one be detailed to assist in the Sec'y's office, & states that this will necessitate the employment of an extra substitute. referred to Committee with power to select a substitute from the list of 9 "eligibles," by the following vote ayes, Trustees Boyd, Davis, Lilienthal, Marin, O'Connor, Hittell, Shaw, Taylor, and Wise.

Trustee Taylor moves that, in future, the Committee on Rules be the last to report; that section 14 of the by-laws be amended by making rept no. 1, no. 7; each preceding rept. taking one rank higher numerically. Carried unanimously, under the rule providing that the order of business may be changed, or suspended by a two thirds vote of the Board, at any regular meeting.

And then on motion the Board goes into executive session.

Respectfully,
Martha T. Tyler,
Secty, pro tem.

San Francisco April 7th 1896.

Regular meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.15 P.M. President Shaw in the Chair. The other members present are Trustees Davis, Harrison, Lilienthal Mann, O Connor, Hittell, Taylor and Wise. Absent the Mayor, and Trustees Boyd and Phelan.

The minutes of March 3rd 1896 are read and adopted. Reports of Librarian & Secy received and filed.

Reports of Standing committees.

Committee on Books.

Chairman Davis reports monthly book bills amounting to $1500 83

Referred to Finance Committee.

Chairman Davis recommends: 1st The purchase of a replace list for the Main Library. 400 volumes at an estimated cost of $300 –
A replace list for Branch 1. 55 volumes at an estimated cost of $42 –
Secondly, the purchase of novels. 130 volumes at a cost of $91 10
Thirdly, McCarty's list (year book etc.) at 5 –
Fourthly, 19 volumes selected from Doxey's Catalogue 34 50
Further, periodicals from Cadby's catalogue. 56 vols. at a cost of 115 00
Books on electricity. 21 volumes at 32 50
Miscellaneous books 120 volumes at 185 75
Total cost as estimated 805 85

On motion the above recommendations are adopted unanimously.

Chairman Davis states that the Committee endorses the recommendation of Librarian Clark in regard to a re-arrangement of the Fiction list, by means of which the books in this class may be distributed on the shelves according to the Cutter system. Cost of printing, cards for shelf list, time required in Catalogue Dept. and re-numbering of books estimated at 1138 5

San Francisco. April 7th 1896

moved that the recommendation of this Committee be adopted. Carried by the following vote: Ayes, Trustees Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor and Wise. ………

Committee on Printing and Binding.

Chairman Harrison reports monthly bills to the amount of ……… $323 83

Referred to the Finance Committee. Also recommends the purchase of a supply of shelf list paper at a cost of ……… $11 00

Recommendation adopted by the following vote: Ayes, Trustees Davis, Harrison, Lilienthal, Mann, O'Connor, Hittell, Shaw, Taylor, and Wise. …

Committee on Building Fixtures etc.

Chairman O'Connor reports bills to the amount of ……… $203 86

Referred to the Finance Committee. ………

Chairman O'Connor states that his committee would like to formulate a plan in regard to supplies for, and repairs necessary from time to time, at the Branch Libraries, by means of which, supplies might be granted upon requisition, and repairs effected more promptly than may be accomplished under existing arrangements. Trustee Harrison moves that the Committee be authorized to devise a plan and report to the Board. Carried by a vote of the whole

Committee on Branches.

Chairman Mann reports that the experiment tried at Branch 1. of allowing the patrons access to the shelves, has proved a success, and asks that the time allowed for said experiment be extended till the next meeting of the Board, when the Committee shall make a formal report. On motion carried unanimously. ………

Chairman Mann suggests the removal of shelves at Branch - and an extension of the space behind the railings at Branch

San Francisco, April 7th 1896

Chairman Taylor recommends that these bills be ordered paid — carried unanimously.

Committee on Rules and Administration.

Chairman Wise makes a report which is considered seriatum.

1st. That miss Carson be transferred from the Delivery desk to the position of Librarian of Branch No. 2 vice miss Arnold deceased — carried.

Also reports that the following have been placed on the list of eligibles in the order named: misses Martens, Sturges, Haines, Goldman, mrs. Loveland, misses Flood, Partridge & mrs. Ratliff, and that miss Toomey who has yet to serve a probationary period, will be reported on later.

2nd. That miss Casey, regular substitute be promoted to the Delivery desk, vice miss Carson transferred — Carried.

3rd That miss Martens be appointed regular substitute — carried.

Chairman Wise then calls attention to the salary schedule of the Branch assistants which seems to need adjustment. On motion of Trustee Taylor this part of the report was re-committed.

Chairman Wise recommends that the Librarian be authorized to arrange for the Summer vacations of the employés, and provide the necessary substitutes. Trustee O'Connor offers an addition to this recommendation — that substitutes be selected from the list of eligibles in the order of rank, that number 2 on the list be appointed to substitute — carried unanimously.

Moved and seconded that the hour of meeting on the first Tuesday of every month, be changed from 8 P.M. to 3.30 P.M. Carried by the following vote: Ayes. Trustees Davis, Harrison, Lilienthal, Mann, O'Connor, Kittell, Shaw, Taylor, and Wise.

On motion the Board goes into executive session after which upon adjournment Trustee Ralph C. Harrison is declared elected President for the ensuing year.

Respectfully,
Martha T. Tyler.
acting Secr

San Francisco, April 7th 1896.

monthly book bills to the amount of $1500 83

Bills for Printing and Binding to the amount of 323 83

miscellaneous bills to the amount of 208 86

Total $4085 72

7806	Clark, Geo. T.	$200	-
7807	Tyler, M. T.	125	-
7808	Tyler, M. T.	55	-
7809	Ainsworth, E. C.	50	-
7810	Blessing, F.	60	-
7811	Carson, M.	49	15
7812	Ehrhorn, C.	17	50
7813	Gomez, J. E.	60	-
7814	Hahn, A.	70	-
7815	Hay, E. M.	70	-
7816	Harby, Wm.	17	50
7817	Hayward, C. A.	75	-
7818	Lichtenstein, J.	75	-
7819	Melville, E.	70	-
7820	Meyer, E.	17	50
7821	McCarty, R.	20	-
7822	Nolan, D. A.	60	-
7823	Nolan, Geo. J.	55	-
7824	Powers, A. E.	8	15
7825	Rea, Robt.	50	-
7826	Sawyer, A. L.	60	-
7827	Sherrard, Wc	17	50
7828	Sheridan, Rich.	25	-
7829	Taylor, F. P.	16	25
7830	Thomas, G. H.	20	-
7831	Thomas, Jos.	16	25
7832	Wade, E. J.	80	-
7833	Williams, Wm.	40	-
7834	Wimmer, G.	20	-
7835	Offenbacher, C.	15	-
7836	Casey, N. A.	49	15
7837	Martens, J.	63	50
7838	Loveland, E. F.	21	60
7839	Morton, L. E.	75	-
7840	Greenleaf, F. E.	26	65
7841	Arnold, L. E.	8	65
7842	Hansen, A.	20	-
	Carried [illegible]		

	Forward	$1789 31
	Schmidt, M. A.	75 -
	Woodman, A.	30 40
	Wigg, M. A.	62 50
	Folger, S. J.	20 -
	Sperling, M.	60 -
	Hansen, N.	14 95
	Total salary warrants	$2,05[illegible]
	Monthly Bills	
7849	Wm. Doxey	702 36
7850	Johnson & Emigh	631 23
7851	Payot Upham & Co.	39 18
7852	Pub. Weekly per Bowker	7 36
7853	Putnam's sons	5 -
7854	A. M. Robertson	11 25
7855	Anglo-Calif. Bank	74 35
7856	G. E. Stechert	30 10
7857	Hicks-Judd Co	193 33
7858	Hinton Print. Co	20 -
7859	Pacif. Print. Co	70 -
7860	Winterburn Co.	38 -
7861	Bernhardt & Co	2 50
7862	H. N. Stevens	30 -
7863	Madison & Burke	26 -
7864	Mrs. T. Holt	26 -
7865	W. E. Henderson	26 -
7866	Pacif. Gas Imp. Co	21 -
7867	S. F. Gas L. Co	25 20
7868	Pac. Teleph. Co.	5 15
7869	Plum & Co.	7 50
7870	M. T. Tyler	25 20
7871	F. Knoblock	11 75
7872	Amer. Lib. Assn.	[illegible]
	Total various bills	$2,033 [illegible]
	Total [illegible]	$[illegible] 72

San Francisco, April 7th 1896

Chairman Taylor recommends that these bills be ordered paid — carried unanimously.

Committee on Rules and Administration.

Chairman Wise makes a report which is considered seriatum.

1st. That miss Carson be transferred from the Delivery desk to the position of Librarian of Branch No. 2 vice miss Arnold deceased — carried.

Also reports that the following have been placed on the list of eligibles in the order named: misses Martens, Sturges, Haines, Goldman, mrs. Loveland misses Flood Partridge & mrs. Ratliff, and that miss Toomey who has yet to serve a probationary period, will be reported on later

2nd. That miss Casey, regular substitute be promoted to the Delivery desk, vice miss Carson transferred — Carried.

3rd That miss Martens be appointed regular substitute — carried.

Chairman Wise then calls attention to the salary schedule of the Branch assistants which seems to need adjustment. On motion of Trustee Taylor this part of the report was re-committed

Chairman Wise recommends that the Librarian be authorized to arrange for the Summer vacations of the employés, and provide the necessary substitutes. Trustee O'Connor offers an addition to this recommendation — that substitutes be selected from the list of eligibles in the order of rank; that number 2 on the list be appointed to substitute — carried unanimously.

Moved and seconded that the hour of meeting on the first Tuesday of every month, be changed from 8 P.M. to 3.30 P.M. Carried by the following vote: Ayes, Trustees Davis, Harrison, Lilienthal, Mann, O'Connor, Kittell, Shaw, Taylor, and Wise.

On motion the Board goes into executive session after which, upon adjournment, Trustee Ralph C. Harrison is declared elected President for the ensuing year.

Respectfully,
Martha T. Tiser.
acting Secr

San Francisco, May 5th 1896.

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library.
Meeting called to order at 4 P. M. President Harrison in the Chair.
On roll call the following members noted present. Trustees Boyd, Davis, Harrison, Mann, O'Connor, Kittell, Shaw, Taylor and Wise. Absent the Mayor, and Trustees Lilienthal and Phelan.

The minutes of April 7th, 1896, are read and approved.
Reports of Librarian and Secretary are received and filed.

Reports of Standing Committees.
Trustee Davis, chairman of the Committee on Books, reports bills for April amounting to $890 20 which are referred to the Finance Committee for approval, and recommends the purchase of the following:

1 Periodicals for Branch 5. 19 titles, amounting to $56 50 per year.
2. Periodicals to fill gaps in sets now in the Main Library. 110 vols. at a cost of $137 25
3. Books for Branch Libraries. Branch 1. 125 vols at $100 00
Branch 2. 62 vols. at $50 00
Branch 3. 125 vols at $100 00
Branch 4. 62 vols. at $50 00

Subscription to Southern Historical Society Papers is recommended at $3.00 per year, and subscription to the "Far East" at $1.00 per year.
The above recommendations are, on motion unanimously adopted.
The Secretary is instructed to send a letter of acceptance from the Board, to Dr. Simms of this city who has recently donated 520 volumes to the library and to express appreciation of the gift.

The Committee on Printing and Binding, recommends monthly bills to the amount of $19 38 which are referred to the Committee on Finance

Chairman O'Connor of the Committee on
monthly bills amounting to $330 00 which are referred to the Finance Committee. Reports also
Building, reports that the building to be occupied by Branch no. 5 has been re-modeled, gas pipes introduced etc, and that it will probably be ready for occupancy in a weeks

time. Presents approximate cost of four tables and four dozen chairs which shall be needed in furnishing the new Branch, estimating the former expenditure at $70- and the latter at $60- Recommends also that linoleum be provided for Branch no. 3., not to be laid, however, until after the shelving is in place. On motion, these recommendations are adopted by a unanimous vote. Trustee Boyd desires to state that the rent of Branch #5. has been reduced from $25- per month, as originally proposed to $20.00, thus making a saving of $60.00 per year.

Committee on Branches. ...

Trustee O'Connor recommends that the rent of Branch #5 shall begin from the first of May — carried; and that Branch 3. shall move into its new quarters before the first of June, if necessary, and that the difference in rent shall be paid. Adopted by the following vote: Ayes, Trustees Boyd, Davis, Harrison, Mann, O'Connor, Hittell, Shaw, Taylor and Wise. ...

Chairman Mann reports that the plan of permitting the patrons of Branch no. 1, to select books directly from the shelves, has proved a success, not a single volume's having been lost in consequence of this experiment, while the number of visitors has been largely increased. He recommends that the arrangement be continued indefinitely at the pleasure of the Board — carried. ...

Chairman Mann recommends further, that the same experiment be tried at Branch no. 3, until the September meeting of the Board — carried.

Trustee Wise suggests that the railing at Branch #5 be arranged with a view to adopting the same plan there, if feasible — carried. ...

Trustee O'Connor states, in this connection, that the Committee on Building would like authority to make certain changes at Branch 1. Carried by the following vote: Ayes. Trustees Boyd, Harrison, Mann, O'Connor, Hittell, Shaw, Taylor & Wise. Trustee Davis not voting because of temporary absence from the room. ...

San Francisco May 5th 1896.

Committee on Finance.

Chairman Taylor reports bills audited as follows. ——

Salary warrants amounting to ———	$2024	00
Bills for printing, stationery and Binding ———	319	38
monthly Book bills amounting to ———	890	20
miscellaneous bills to the amount of ———	330	41
Total for April 1896 ———	$3563	99

7873	Clark, Geo T.	200	-	7894	Taylor, F. P.	17 50
7874	Tyler, M. T.	125	-	7895	Thomas, G. H.	20 -
7875	Ainsworth, E. C.	50	-	7896	Thomas, Jos.	16 25
7876	Blessing, Fred.	60	-	7897	Wade E. F.	80 -
7877	Casey, N. A.	47	50	7898	Williams, Wm	40 -
7878	Ehrhorn, Chas.	18	75	7899	Wimmer, G.	20 -
7879	Gomez, J. E.	60	-	7900	Offenbacher, C.	15 -
7880	Hahn, A.	70	-	7901	Martens, J.	69 35
7881	Hay, E. M.	70	-	7902	Loveland, E. F.	13 25
7882	Harry, Wm.	17	50	7903	Sturges, E. J.	36 70
7883	Hayward, C. A.	75	-	7904	Powers, A. E.	2 30
7884	Lichtenstein, J.	75	-	7905	Morton, S. E.	72 50
7885	Melville, E. O.	70	-	7906	Greenleaf, R. E.	32 90
7886	Meyer, E.	17	50	7907	Carson, M.	56 25
7887	McCarry, R.	20	-	7908	Hansen, N.	20 -
7888	Nolan, D. A.	60	-	7909	Schmidt, M. A.	75 -
7889	Nolan, Geo. J.	55	-	7910	Woodman, A.	30 40
7890	Rea, Robt.	47	80	7911	Wigg, M. A.	62 50
7891	Sawyer, A. L.	60	-	7912	Folger, S. J.	20
7892	Sherrard, Mc	17	50	7913	Sperling, M.	60 -
7893	Sheridan, Rich	25	-	7914	Hansen, N.	22 55
	Total				Salaries	2024 00
	Monthly Bills.				Amt Forward	606 68
7915	Appleton & Co.	46	65	7924	G. W. Alexander	25 -
7916	Wm Doxey	404	06	7925	Johnson & Emigh	206 52
7917	Johns Hopkins Press	1	76	7926	American Statis. Assoc	2 .
7918	L. P. McCarthy	5	-	7927	Pacific Printing Co.	36 75
7919	Payot, Upham & Co.	52	49	7928	Winterburn Co.	40 -
7920	Publishers' Wkly	13	72	7929	Hicks-Judd Co.	242 63
7921	Putnam's Sons	5	-			
7922	A. M. Robertson	12	-			
7923	Soc. Naval Archi.	6	-			
	Forward	606	68			

San Francisco, May 5th 1896

	Forward 1	209	58				
7930	H. N. Stevens	30	-				
7931	Madison & B.	26	-				
7932	Mrs. T. Holt	26	-				
7933	W. E. Henderson	26	-				
7934	R. H. Webb & Co	10	75				
7935	Pacif. Tel Co	5	—				
7936	Bass Hueter Co.	3	75				
7937	Library Bureau	2	50				
7938	Goldberg Bowen	2	90				
7939	R. Herring	15	-				
7940	M. T. Tyler	30	20				
7941	S. F. Gas L. Co.	26	25				
7942	Pac. Gas Imp. Co	8	75				
7943	Geo. C Terrill	97	31				
7944	Plum & Morrice	20	—				
	Total monthly bills $1	539	99				
					Total for month	$ 3	563 99

Chairman Taylor moves that these warrants be ordered paid. Carried by the following vote: Ayes. Trustees Boyd, Harrison, Mann, O'Connor, Hittell, Shaw, Taylor and Wise. Trustee Davis not voting. ——

Trustee Boyd states that the Finance Committee have arranged to carry over from the present year, funds sufficent to cover the salary warrants for three months of the next Fiscal year, as there will be nothing available from taxes before November next.

Trustee Taylor makes a statement in regard to the relations of the former Secy with the Board. On motion the matter is referred to the Finance Committee with power to act.

Committee on Rules. ——

Chairman Wise recommends as follows:

1st That Miss Martens be promoted from the position of substitute to that of assistant in the Main Library — carried. ——

2nd. That Miss Sturgis be appointed regular substitute, vice Miss Martens promoted — carried.

3rd. That Miss Carson be transferred from Branch 2, to the Main Library, & that Miss Martens be transferred to the position of Librarian at Branch 2. This recommendation was lost by a vote of five to four. Ayes. Trustees Mann, O'Connor, Shaw & Wise. Noes. Trustees Boyd, Davis, Harrison, Hittell & Taylor. ——

San Francisco, May 5th 1896.

4th Recommendation: That at the opening of Branch 5 Miss Casey be transferred from the Main Library, to the position of Librarian of said Branch — adopted.

5th. That Miss Sturges be promoted to the position of regular assistant, to fill the vacancy caused by the transfer of Miss Casey. — carried.

6th That Miss Haines be appointed regular substitute. adopted.

7th That the salaries of Branch assistants be, during the first year of service, at the rate of $20- per month, and cover in addition to the Janitorial work, 16½ hours per week of Library work. During second year & thereafter salaries to be at the rate of $25- per month. All hours of Library work in excess of 16½ per week shall be paid for at the rate of 20cts per hour.

On motion the last proposition is divided. He then moves that the words "first year" in first part be stricken out. Amendment lost by the following vote. Ayes, Trustees Boyd, Davis, Hittell & Tyler. Noes, Trustees Harrison, Mann, O'Connor, Shaw and Wise.

After some discussion the latter part of recommendation, on motion of Trustee O'Connor, is adopted by a vote of eight to one. Trustee Hittell voting no. Trustee Davis then moves the adoption of the report as a whole — carried unanimously.

Trustee Boyd moves that the Secretary be instructed to write to those at a distance with whom the Library has had financial dealings to ascertain if there are any old bills unpaid.

And then on motion, the Board adjourns.

Respectfully
Martha T. Tyler,
Actg Secy

Committees for 1896-7 as announced by President Harrison, May 25th. 1896.

Printing and Binding.
Shaw.
Taylor.
Phelan.

Books.
Davis.
Hittell.
Shaw
Taylor
Phelan.

Branches.
Mann.
Boyd.
Hittell.
O'Connor.
Phelan.

Building
O'Connor
Shaw.
Davis.

Finance.
Taylor.
Lilienthal.
Davis.

Municipal Relations.
Boyd.
Wise.
Lilienthal.

Rules and Aministration.
Wise.
Mann.
Lilienthal.
Boyd
Hittell

San Francisco, June 2, 1896.

Regular meeting of the Board of Trustees of the San Francisco Free Public Library. ——

Meeting called to order at 3.45 P.M. President Harrison in the Chair. On roll call noted present Trustees Boyd, Davis, Harrison, Mann, Hittell, Shaw, Taylor and Wise. Absent Trustees Lilienthal, O'Connor, Phelan and the Mayor. Trustee O'Connor arriving before close of the session ——

The minutes of May 5th 1896, are read and approved. ——

Reports of Librarian and Secretary received and filed. ——

Reports of Standing Committees ——

Committee on Books. ——

Chairman Davis recommends monthly book bills to the amount of —— $370 61

Referred to the Finance Committee for approval

Chairman Davis recommends further, that the Librarian be authorized to dispose of duplicate U.S. Public documents, amounting to about 400 volumes — carried. ——

That the Secretary enter into correspondence to secure for the Library a copy of the Jaypore portfolio of Architectural details as offered by the Maharajah of Jeypore. Adopted by a unanimous vote. ——

That subscription for one year to the monthly Index of Periodicals, to be published by the Cleveland Library, be authorized at a cost not to exceed $10- per year. unanimously adopted.

That a list of 446 volumes of periodicals wanted to fill incomplete sets, be submitted to the Boston Book Co., it being understood that the Library will purchase such periodicals when offered at satisfactory prices. Carried. ——

That books be purchased to replace copies worn out and condemned, viz: ——

American books, 380 vols. estimated cost —— 101 75
English books 35 22 50
20 vols. of Scott, Dante, and Andrews in place of 2 volumes of [illegible] —— 15 00
Total [illegible] volumes [illegible] cost about [illegible]30 [illegible]

Adopted by the following vote: Ayes Trustees

San Francisco, June 2, 1896.

Boyd, Davis, Harrison, Mann, Hittell, Shaw Taylor and Wise.

Comittee on Printing and Binding

Chairman Shaw reports monthly bills to the amount of $423 56 which are referred to the Finance Committee. Recommends also the purchase of the Glover binder for certain periodicals at an estimated cost of $18 00 and the ordering of 10,000 issue slips at a cost of $7 50. Carried by the following vote Ayes, Trustees Boyd, Davis, Harrison Mann, Hittell, Shaw, Taylor & Wise.

Committee on Building.

In the absence of Chairman O'Connor, acting Chairman Shaw reports bills aggregating $877 70. referred to the Finance Committee.

On motion, the committee is requested to prepare a statement of expenses incurred by the removal of Branch 3, and the establishment of Branch 5. segregating the expenditures for each.

Trustee Shaw recommends the introduction into the newspaper room of the Welsbach burners - 14 lights at a probable cost of $2.50 each and that the Department shall be re-painted & whitened. The former recommendation is adopted by a unanimous vote on roll call, & the latter referred back to the Committee with power to act.

Committee on Branches.

Chairman Mann reports that Branches 3 & 5 were thrown open to the public on June 1st, and that Branch 5 is to-day in complete operation. Proposes that the new branch be named in honor of the President the Harrison Branch — motion carried unanimously

Committee on municipal relations — no report

Committee on Finance.

Chairman Taylor reports bills for the month as follows:

Salary warrants amounting to	$2113 00
Books bills	870 61
Bills for Stationery, Printing & Binding	423 56
Miscellaneous Expenses	902 70
Total	$4309 87

San Francisco, June 2nd 1896

and moves that these bills be ordered paid. Carried by the following vote: Ayes Boyd, Davis, Harrison, Mann, Hittell, Shaw, Taylor and Wise.

7945	Geo. T. Clark	200	-		Carried Forward $1	860	30
7946	M. T. Tyler	125	-	7983	M. A. Schmidt	75	-
7947	E. C. Ainsworth	50	-	7984	A. Woodman	30	20
7948	Fred. Blessing	60		7985	M. A. Wigg	62	50
7949	N. A. Casey	48	35	7986	S. J. Folger.	25	-
7950	Chas. Ehrhorn	18	75	7987	M. Sperling.	60	-
7951	J. E. Gomez	60	-		Total Salaries $2	113	00
7952	A. Hahn	70	-		Monthly Bills		
7953	E. M. Hay	70	-	7988	G. W. Alexander	10	80
7954	Wm. Harry	17	50	7989	Park & Kennedy	1	90
7955	C. A. Hayward	75	-	7990	Payot, Upham	17	77
7956	J. Lichtenstein	75	-	7991	A. M. Robertson	179	25
7957	J. Martens	49	15	7992	G. E. Stechert	47	46
7958	E. Melville	70	-	7993	Wm. Doxey	109	43
7959	E. Meyer	18	75	7994	A. M Kashiwa	1	00
7960	R. McCarry.	20	-	7995	W. C. Russell.	3	00
7961	D. A. Nolan.	60	-	7996	Crocker Co.	45	39
7962	Geo. J. Nolan.	55	-	7997	Hicks Judd Co.	283	32
7963	C. Offenbacher.	15	-	7998	J. B. McIntyre	8	-
7964	A. E. Powers.	59	50	7999	Library Bureau	20	25
7965	Robt. Rea.	56	25	8000	Pacific Print. Co.	26	00
7966	A. L. Sawyer.	59	-	8001	Winterburn Co.	40	-
7967	Mc Sherward.	17	50	8002	H. N. Stevens	30	-
7968	Rich. Sheridan.	25	-	8003	Madison & B.	26	-
7969	Sturges. E. J.	48	35	8004	Mrs T Holt.	26	-
7970	Taylor. F. P.	17	50	8005	W. E. Henderson	26	-
7971	G. H. Thomas.	20	-	8006	Madison & B	20	-
7972	Jos. Thomas.	16	25	8007	S. F. Gas L. Co	28	70
7973	E. T. Wade.	80	-	8008	Pac. Gas Imp. Co.	5	95
7974	Wm. Williams	40	-	8009	Pac. Telephone Co	5	-
7975	G. Wimmer.	20	-	8010	Pac. Telephone Co	30	-
7976	A. J. Haines	31	65	8011	Buchanan Bros	12	50
7977	E. J. Loveland.	18	35	8012	Ch. Nevin	3	95
7978	B. A. Goldman.	7	-	8013	A. B. Little	2	35
7979	L. E. Morton.	72	50	8014	Edison L. Co.	43	10
7980	K. E. Greenleaf.	32	70	8015	Sloane & Co.	21	11
7981	M. Carson.	56	25	8016	Davis Bros.	0	80
7982	N. Hansen.	25	-	8017	S. F. Novelty Wks	17	50
	Am't Forward $1	860	30		Am't Forward $1	098	13

San Francisco, June 2nd 1896

	Carried Forward. $	1098	13
8018	Goldberg, Bowen.	4	–
8019	Bernhardt & Co.	5	–
8020	Indianapolis F. Co.	117	50
8021	Olevin & Morice	6	50
8022	Weber & Co.	29	–
8023	M. T. Tyler.	33	12
8024	Walter & Co.	218	62
8025	Briggs & Son.	160	–
8026	C. Williams	25	–
	Total Bills. $	1696	87

Trustee Taylor states that it will be necessary for the Board to send to the Auditor an estimate of requirements of the Library for the coming year. On motion it is agreed to ask for the sum of $58,000.00, to be subdivided as follows:

For salaries	$27,500 –
Books new	16 000 –
" Replace	2000 –
Binding	3000 –
Periodicals	2500 –
Printing and Stationery	1500 –
Catalogues	1000 –
Branches	2500 –
Expense	2000 –
Total	$58,000 –

The Secretary is instructed to communicate these figures to the Auditor.

Chairman Taylor states that expert Williams, according to directions of Committee has presented a report upon the delinquencies of the former Secretary, the deficit including several items not mentioned in the report, amounting to $635.65, which sum Mr. Casey promises to make good next week.

Committee on Rules.

Chairman Wise recommends: 1st That Expressman Sperling be allowed the sum of $2.50 per month additional for extra car fare to Branch 5. Carried unanimously on roll call.
2nd That the salary of Joy Lichtenstein be increased $10- per month

San Francisco. June 2nd 1896

next meeting on suggestion of Trustee Shaw.

In regard to an assistant to be appointed for Branch "5. The committee makes no recommendation.

Trustee Hittell moves that the Chairman be authorized to appoint an assistant but not from the list of eligibles. Trustee Davis moves to strike out the words "from list of eligibles." Question put and carried on amendment of motion. Question put and lost, on motion as amended.

It is agreed to send a boy from the Main Library, to serve as assistant at Branch 5., until some decision shall have been arrived at.

A communication is presented from Hugh Thomas asking that he be placed in charge of the elevator when introduced.

And then, on motion the Board adjourns

Respectfully
Martha J. Tyler.
Actg Secy.

San Francisco June 18th 1896.

Special meeting of the Board of Trustees of the San Francisco Free Public Library called for the purpose of electing a Secretary. – President Harrison in the Chair. Other members present are Trustees Boyd, Davis, Kittell, Mann, O'Connor, Shaw, Taylor and Wise. Absent: the Mayor, and Trustees Phelan and Silenthal.

George A. Mullin is elected Secretary of the Board, his duties to begin on the 1st of July 1896...

On motion of Trustee Boyd it is decided that the Secretary elect file a surety bond in the sum of two thousand dollars, the expenses of the same to be borne by the Board.

A. L. Mann,
Secy pro tem, per
Martha J. Tyler

San Francisco July 7. 1896

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library.

No quorum

Present Trustees Harrison, Hittell & Boyd.
Absent the Mayor, Trustees Davis, Lilienthal, Mann, O'Connor, Phelan, Shaw, Taylor & Wise. Present three. absent nine

Adjournment

There being no quorum, on motion the meeting adjourned over until the regular meeting August 4. 1896.

George A. Mullin
Secretary

San Francisco August 4. 1896

Regular meeting of the Board of Trustees of the San Francisco Free Public Library.

Roll Call

Meeting called to order at 4.05 P.M. President Harrison presiding. On roll call following members noted present Trustees Boyd, Harrison, Mann, Hittell, Taylor, Phelan & Wise. Absent Trustees Davis, Lilienthal, Shaw, O'Connor & the Mayor. Trustee Shaw arrives and takes his seat at early part of the session. Trustee O'Connor takes his seat at latter part of the session.

Minutes

The minutes of June 2, June 18, & July 7. 1896 read & approved.

Reports of Secy & Libn

Report of Librarian received & filed

Report of Secretary for June & July read & filed

Tr. Wise appted on Finance &

President appoints Trustee Wise as a temporary member of the Finance & Building & Supplies Committees.

Reports of Standing Comittees

Committee on Books

Report of Book Committee

In absence of Chairman Davis, Acting Chairman Hittell reports bills for month of June '96 to the amount of $992.24 & for month of July '96 to amount of $398.81 Refered to Finance Committee.

Committee on Printing & Binding

Report of Committee on Printing

Chairman Shaw reports bills for month of June '96 to amount of $367.63 & for month of July '96 to amount of $432.27. Referred to Finance Committee. Recommends that the Annual Report of the Trustees be printed independent of the report as printed by the Board of Supervisors. Moved by Trustee Boyd that the Committee ascertain the cost of printing the report. Carried unanimously

Committee on Building & Supplies

[illegible]

In absence of Chairman O'Connor, Acting Chairman Shaw reports bills for month of June '96 to amount of $765.19 & for month of July '96 to amount of $699.73. Refered to Finance Committee. Chairman reports the expense of removing Branch #3 is $456.00 and that of establishing Branch #5 is $1025.55. also reports that bids have been received ~~from~~ to paint and whiten Newspaper Dept. as follows W. T. Beck $27.00 J. McBriggs $36.00 J. St Denis & Co $50.00. On motion the Committee were instructed to proceed with the painting & whitening of the department by W. T. Beck Carried on roll call by unanimous vote.

San Francisco August 4. 1896.

Committee on Branch Libraries

Report of Committee on Branches

Chairman Mann reports that the increase of readers & borrowers at both Branches 2 & 3 as very gratifying considering that it is now the vacation months,

Committee on Municipal Relations

Report of Committee on Municipal Relations

Chairman Boyd reports that the Board of Supervisors have made an appropriation of $53.000 for the Library

Committee on Finance & Audit.

Report of Committee on Finance

Chairman Taylor reports bills for month of June '96 as follows.

Salary warrants amounting to		$2,202.80
Book Bills	" "	992.24
Printing & Binding	" "	367.63
Miscellaneous Bills	" "	$ 765.19
Total		4,327.86

Salary Warrants June 1896.

[illegible]	Clarke, Geo. T.	200	00		Brought Forward Sheridan, Rich	25	00
[illegible]	Tyler, M. T.	125	00	[illegible]	Sturges. E. J	50	00
[illegible]	Ainsworth E. C.	50	00	[illegible]	Taylor, T. P	17	50
[illegible]	Blessing, Fred	60	00	8052	Thomas, Geo. H.	20	00
[illegible]	Ehrhorn, Chas.	18	75	8053	Thomas, Jos	16	25
[illegible]	Gomez J. E.	60	00	[illegible]	Wade, E. J.	80	00
8033	Hahn, A.	66	50	8055	Williams Wm	40	00
[illegible]	Hay E. M.	70	00	8056	Wimmer G.	22	50
[illegible]	Harry, Wm	18	75	[illegible]	Haines A J	50	85
8036	Hayward, C. A.	75	00	[illegible]	Loveland E. F.	46	65
[illegible]	Lichenstein J.	75	00	[illegible]	Goldman B. A	3	50
8038	Martens J	49	15	8060	Morton L. E	80	00
8039	Melville. E.	68	85	8061	Greenleaf K. E.	35	20
8040	Meyer. E.	18	75	8062	Carson. M.	55	30
[illegible]	McCarry. R.	20	00	[illegible]	Hansen. N	25	95
[illegible]	Nolan, D. A.	60	00	[illegible]	Schmidt M. A	75	00
8043	Nolan Geo. J	55	00	[illegible]	Woodman A.	30	20
8044	Offenbacher, C.	15	00	[illegible]	Wigg M. A.	62	50
[illegible]	Powers A. E.	50	20	[illegible]	Folger, S. J	48	30
[illegible]	Rea, Robt	56	25	[illegible]	Casey. N. A.	50	00
[illegible]	Sawyer. A. L.	60	00	[illegible]	Goldman. B. A.	14	65
[illegible]	Sherrard Mc	18	75	[illegible]	Sperling [illegible]	[illegible]	[illegible]
	Carried Forward	[illegible]	[illegible]		[illegible]	2202	80

San Francisco August 4. 1896

Monthly Bills June 1896

ontinuation

of

Report

of

Finance

Committee

					Brought Forward	1467	24
8071	Johnson & Emigh	192	14	8091	Indianapolis Fur Co	40	50
8072	Wm Doxey	53	48	[illegible]	Madison & Burke	20	00
8073	A. M. Robertson	36	68	8093	W. E. Henderson	26	00
8074	Boston Book Co	135	25	8094	Madison & Burke	26	00
8075	Payot, Upham & Co	135	78	8095	G. H. Umbsen & Co	40	00
8076	Whitaker & Ray Co	1	58	8096	H. N. Stevens	30	00
8077	Crocker-Langley Co	40	00	8097	H. Lehrke & Sons	1	50
8078	John W. Cadby	115	00	8098	S. F. Gas Light Co	4	80
	S F News Co	33	48	8099	S. F. Gas Light Co	18	56
8080	Geo. A. Mullin	242	85	8100	Geo. W. Clarke & Co	14	00
	The Guide	6	00	[illegible]	Bowers Rubber Co	11	55
8082	Phillips Bros	15	00		Ph. Meyer	94	45
8083	Hicks-Judd Co	270	38	[illegible]	S. F. Novelty Wks	34	00
	Pacific Printing Co	36	00	8104	Buchanan Bros	5	00
8085	C. A. Murdock & Co	6	25	8105	Geo. C. Terrill	244	65
	Jos Winterburn & Co	40	00	8106	Pac. Gas Imp Co	5	95
	Seth Thomas Clock Co	5	00		Merchant & Nickles	10	20
[illegible]	Standard Iron Wks	86	62	8107	Geo. A. Mullin	30	66
[illegible]	Pacific Telephone Co	5	00		Total Bills	2125	06
[illegible]	R. H. Webb & Co	10	75		" Salaries	2202	80
	Carried Forward	1467	24		Total for month	4327	86

for month of July 1896

Salary warrants amounting to	$2202.70
Book Bills " "	398.81
Printing & Binding Bills " "	432.27
Miscellaneous " "	$ 699.73
Total	3,733.51

Salary Warrants for July 1896

8109	Clark, Geo T.	200	00		Brought Forward	885	50
8110	Mullin, Geo. A	125	00	8121	Martins J.	50	00
8111	Tyler, M. T.	70	00	8122	Melville E.	70	00
8112	Ainsworth E. C	50	00	8123	Meyer. E.	18	75
8113	Blessing Fred	60	00	8124	McCarry R.	20	00
8114	Ehrhorn Chas	18	75	8125	Nolan D. A	60	00
8115	Gomez J. E.	60	00	8126	Nolan Geo. J	55	00
8116	Hahn A.	63	00	8127	Offenbacher C.	13	00
8117	Hay E. M	70	00	8128	Powers A. E	23	35
8118	Harry Wm	18	75	8129	Rea. Robt	56	25
8119	Hayward C A	75	00	8130	Sawyer A. L.	55	00
8120	Lichenstein J.	[illegible]5	00	8131	Sherrard [illegible]	15	75
	Carried Forward	[illegible]	50		[illegible]	[illegible]	[illegible]

San Francisco, August 4. 1896

Continuation of Report of Finance Committee

	Brought Forward	1328	60		Brought Forward	1731	60
8132	Sheridan Rich	25	00	8143	Greenleaf K E	30	20
8133	Sturges E. J	50	00	8144	Carson M.	66	25
8134	Taylor F. P	17	50	8145	Hansen N.	25	00
8135	Thomas G. H.	20	00	8146	Schmidt M. A.	75	00
8136	Thomas Jos	16	25	8147	Woodman A	53	50
8137	Wade E. J.	64	60	8148	Wigg M. A.	62	50
8138	Williams Wm	40	00	8149	Folger S. J	25	00
8139	Wimmer G.	21	65	8150	Casey N. A.	50	00
8140	Haines A. J	47	00	8151	Goldman B. A.	21	15
8141	Loveland E. F.	26	00	8152	Sperling M.	62	50
8142	Morton L. E.	75	00				
	Carried Forward	1731	60		Total Bills	2202	70

Monthly Bills for July 1896

8153	Johnson & Enright	206	80		Brought Forward	1051	08
8154	A. M. Robertson	122	88	8173	Madison & Burke	26	00
8155	Wm Doxey	27	11	8174	G. H. Umbsen & Co	40	00
8156	Payot Upham & Co	5	72	8175	W. E Henderson	26	00
8157	Hicks-Judd Co	1	00	8176	Madison & Burke	20	00
8158	S. F. News Co.	25	30	8177	S. F. Gas Light Co	15	05
8159	Amer. Acdy. P&S.S.	5	00	8178	Pac. Gas Imp Co	4	20
8160	The Wasp	5	00	8179	D N & E Walter	36	80
8161	Pacific Printing Co	35	75	8180	J M. Briggs & Son	23	00
8162	Winterburn & Co	40	00	8181	H T Whitley	6	00
8163	Phillips & Smyth	42	50	8182	Orrin Bailey	7	68
8164	Hicks-Judd Co	314	02	8183	Geo C Terrell	173	35
8165	G. G. Wickson & Co	7	15	8184	J Goldman	4	50
8166	Pac. B. Telephone Co	5	00	8185	P J O'Donnell	2	90
8167	L. P Hetty	1	25	8186	F. J Lane	7	50
8168	Ph. Meyer	4	60	8187	Mrs A. L Holt	8	00
8169	Goldberg-Bowen & Co	5	05	8188	J St Denis & Co	12	00
8170	S. F. Laundry Assn.	6	00	8189	W W. Montague & Co	26	00
8171	W T. Beck	160	95	8190	U.S. Ray Mfg Co	18	[illegible]
8172	H. N. Stevens	30	00	8191	Geo A M[illegible]	[illegible]	[illegible]
	Carried Forward	1051	08		Total Bills	1530	8[illegible]

& moves that these bills be ordered paid. Carried by the following vote: Ayes. Trustees Boyd, Harrison, Mann, O'Connor, Hittell, Shaw, Taylor, Phelan & Wise.

Chairman Taylor, also reports that the sum of Forty Dollars has been received from the Insurance Company to cover loss by fire & water, at Branch # 2.

San Francisco, August 4. 1896

Committee on Rules & Administration

Chairman Wise recommends, as follows.

1st "That Miss A. E. Powers be granted a three months leave of absence from July 8. 1896 to Oct 1. 1896." Carried unanimously

2nd "That Miss B. A. Goldman be appointed assistant at Branch #5, at a salary of $20.00 per month. she to have the janitorial work attended to, under the direction & to the satisfaction of Miss N. A. Casey Librarian." On roll call carried by a unanimous vote.

Report of Committee on Rules

3rd "That the Chatauqua Society be allowed the privelege of drawing books from the Library in the same manner that books are now being issued for school use."
Trustee Boyd moves that privelege be granted. Trustee Phelan moves, as an amendment that "the privelege now enjoyed by the Public Schools be allowed to all societies subject to approval of the Board of Trustees". On roll call, amendment lost by the following vote
Ayes Trustees Boyd, Mann, O'Connor, Shaw, Taylor, & Phelan. Noes Trustees Harrison, Hittell & Wise.
6 Ayes. 3 Noes.
Original motion then carried by a vote of 8 to 1. Trustee Taylor voting in the negative.

4th "That the salary of Mrs. M. T. Tyler Assistant Secretary be increased to $85.00 per month, same to take effect from July 1. 1896." Trustee Boyd moves that same take effect Aug. 1. 1896. On roll call carried by a unanimous vote

5th. "That borrowers may reserve books under the following conditions. The requests shall be made on postal cards which may be procured from the Secretary at the rate of two cents each in packages of not less than five. The applicant shall fill in the name and number of the book desired, the date & hour of the application, and address the card to himself. He may name not more than three books of which the first that is returned to the Library shall be reserved for him & thereupon his card shall be withdrawn & cancelled, & the reserved book held for the applicant for a period not to exceed three days from the date of mailing the card from the Library." Carried.

[illegible]

President Harrison reads his annual report which is adopted and ordered printed in the Annual Report of the Board of Trustees.

San Francisco, August 4. 1896.

Contract with Electric Light Co.

Trustee Boyd calls attention to the contract to be made with the Edison Light & Power Co. to furnish power for running elevator & moves that the President & Secretary sign same. On roll call carried unamiously. ——

—— There being no further business, meeting adjourned

George A Mullin
Secretary

San Francisco September 1. 1896

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Roll Call

Present Trustees Davis Harrison, Hittell, Mann, Shaw & Taylor. Absent Trustees Boyd, Lilienthal, O'Connor, Phelan Wise & the Mayor. Present six, Absent six

Adjourn

There being no quorum the meeting adjourned to Friday September 4. 1896, at 3.30 P. M

George A. Mullin
Secretary.

San Francisco, September 4. 1896

Adjourned meeting of the Board of Trustees of the San Francisco Free Public Library.

Meeting called to order at 4 P.M. President Harrison presiding

Roll Call — On roll call the following noted present Trustees Davis, Harrison, Mann, Hittell, Shaw, Taylor & Phelan, Absent Trustees Boyd, Lilienthal, O'Connor, Wise & the Mayor. Present 7, Absent 6.

The minutes of Aug 4 & Sept 1. 1896 read and approved

Tr. Wise enter — During the reading of minutes Trustee Wise enters & takes his seat.

Sec. & Librarian's rep — Librarian's & Secretary's reports presented & filed.

Reports of Standing Committees

Committee on Books

Chairman Davis reports bills for month of August to amount of $377.20 Referred to Finance Committee, also recommend

Report of Committee on Books

1st that the offer of Alfred Webb of Rathgar, Dublin to donate a scrap book, containing a collection of 147 copper plate engravings, apparently made 110 years ago, be accepted. The expense of carriage be paid by the Library. Carried unanimously.

2nd that the following amounts be expended for purchase of duplicates of standard books for Branches

Branch	No 1.	100.00
"	" 2	50.00
"	" 3	100.00
"	" 4	50.00
"	" 5	200.00
Total		500.00

On roll call carried unanimously

3rd	Purchase of books to replace copies worn out and condemned for Branch No 1	117 vols. estimated cost	80.00
4th	New English Books	24 " " "	53.00
5th	Miscellaneous	104 " " "	154.00
		235 "	287.50

On roll call carried unanimously.

6th that a map of California be purchased to cost $1.50

On roll call carried unanimously.

7th That a set of Littré Dictionary be purchased. On

On roll call carried unanimously.

San Francisco, September 4. 1896.

T. O'Connor. [illegible] Trustee O'Connor enters & takes his seat.

Committee on Binding & Printing

Report of Committee on Binding & Printing

Chairman Shaw reports bills to amount of $553.79. Referred to Finance Committee. Committee recommend that three binding lists be ordered, at an estimated cost $10.00 On roll call carried unanimously also report that the cost of printing annual report of the Trustees independent of the report as published by the Supervisors would be between $50.00 & $60.00, but that Hinton & Co. had agreed to print 500 copies for $20.00, as last year, and cut the delay, as before

Committee on Building & Fixtures

Report of Building Comm.

Chairman O'Connor reports bills for the month to amount of $326.20. Referred to the Finance Committee.

Committee on Branches

Report of Committee on Branches

Chairman Mann reports all branches to be in a prosperous condition, & that there was quite a demand for Daily Papers for Branch #5. On motion this matter was referred to Branch Committee.

Ocean View Branch

Trustee Phelan asks if there is an intention of establishing a branch in vicinity of Ocean View. After discussion referred to Trustee Hittell, he to look into the matter and report to the Board.

Committee on Municipal Relations

Committee on Municipal Relations

Chairman Boyd through the Secretary reports that the elevator will be completed in a few days & turned over to the Board for operation

Committee on Finance

Report of Finance Committee

Chairman Taylor reports bills for month of August, as follows

Salary warrants amounting to		2133.85
Book Bills	" "	377.20
Printing & Binding Bills	" "	553.79
Miscellaneous	" "	336.20
Total		3401.04

& moves that the bills be ordered paid Carried by the following vote. Ayes Trustees Davis Harrison, Mann, O'Connor, Hittell, Shaw, Taylor, Phelan & Wise.

Salary Warrants

8192	Clarke, Geo T.	200	00		Brought Forward	410	00
8193	Mullen, Geo. A	125	00	8195	Ainsworth, E. C	30	00
94	Tyler, M. T.	85	00	8196	Blessing, Fred	60	00

[illegible] $10 00

San Francisco, September 4. 1896

Continuation of Report of Finance — Committee

	Amount Forward	520	00		Amount Forward	1405	05
97	Ehrhorn, Chas	18	75	[illegible]	Taylor F. J	17	50
3198	Gomez, J E.	60	00	3218	Thomas, G. H.	20	00
3199	Hahn, A.	70	00	3219	Thomas, Jos	2	90
3200	Hay. E. M.	70	00	220	Wade, E. J.	63	10
3201	Harry, Wm	18	75	[illegible]	Williams, Wm	110	00
[illegible]	Hayward, C A	75	00	222	Wimmer, G.	20	00
[illegible]	Lichenstein J	75	00	223	Haines. A. J	50	00
3204	Martens, J	50	00	[illegible]	Loveland E. F.	11	50
[illegible]	Melville E	68	85	[illegible]	Morton L. E	72	50
3206	Meyer, E.	18	75	226	Greenleaf, K E	31	55
[illegible]	McCarry R.	20	00	7	Carson M	56	25
208	McLaughlin T.	4	00		Hansen, N	25	00
209	Nolan, D. A	60	00		Schmidt. M. A	75	00
[illegible]	Nolan. Geo J	55	00		Woodman, A	30	20
[illegible]	Offenbacher, C	16	25		Wigg, M. A	62	50
3212	Rea, Robt	56	25	3232	Folger, S. J	25	00
3213	Sawyer, A. L.	60	00	3233	Casey N. A	45	90
3214	Sherrard, W Mc	18	75	3234	Goldman, B. A	21	10
[illegible]	Sheridan R.	19	70	[illegible]	Sperling M.	62	50
[illegible]	Sturges, E. J.	30	00				
	Forward	1405	05		Total Salaries	2133	55

Monthly Bills

[illegible]	Johnson & Emigh	127	35		Amount Forward	[illegible]	[illegible]
[illegible]	Wm Doxey	199	57		H. Meyer	10	05
[illegible]	The Creightons	1	60	3256	Welsbach Com Co	36	35
3239	Jos. A. Hofmann	5	77	3257	H. N. Sterne	30	00
3240	P. Healy	2	75	3258	Madison & Burke	26	00
3241	A. M. Robertson	4	32	3259	G. H. Umbsen & Co	40	00
3242	D. Appleton & Co	6	00	3260	W. E. Henderson	26	00
3243	S. F. News Co	13	00	3261	Madison & Burke	20	00
[illegible]	Anglo-Californian Bk for B. F. Sterne London	16	51	[illegible]	S. F. Gas Light Co	14	40
3245	H. S. Crocker & Co	57	88	3263	Pac. Gas Imp. Co	7	00
3246	Abramson Heunisch Co	1	75	3264	H. N. Sterne	15	00
3247	Hicks-Judd Co	5	00	3265	H. W. Lascelle	5	00
3248	Jos Winterburn & Co	197	75	3266	G. W. Clarke & Co	7	00
[illegible]	Pacific Printing Co	26	00	[illegible]	A. Ginocchio	6	00
3250	Hicks-Judd Co	265	41	3268	Indianapolis Fur. Co	3	50
3251	American Surety Co	10	00	3269	California Fur Co	4	50
52	Connecticut Fire Ins Co	11	25	3270	T. O'Brien	6	00
53	Pacific Telephone Co	5	00	3271	Geo. A. Mullen	26	15
254	N. T. Beck	27	00				
	[illegible]	[illegible]	[illegible]			1267	19

San Francisco September 4. 1896

Committee on Rules & Administration

Chairman Wise recommends

Report of Committee on Rules

1st That the salary of the elevator man be placed at $\$50^{00}$. Trustee Phelan moves that the salary be $\$40^{00}$ with increase of five dollars a year until the maximum salary of $\$50^{00}$ a month be reached. On roll call carried by unanimous vote.

2nd That Edward Palmer be appointed elevator man Carried

3rd That the salary of Joy Lichenstein be increased to $\$85^{00}$ per month as recommended June 2 1896 same to take effect September 1. 1896. On roll call carried by unanimous vote.

There being no further business meeting adjourned

George A. Mullin
Secretary

San Francisco October 6. 1896

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library –

Roll Call — Present Trustees Harrison, Hittell, Mann, O'Connor, Phelan & Taylor. Absent Trustees Boyd, Davis, Lilienthal, Shaw, Wise, & the Mayor. Present 6 Absent 6.

No Quorum — There being no quorum, meeting adjourned to Friday October 9, 1896. 3.30 P. M.

Geo A Mullin
Secretary

San Francisco October 9. 1896

Adjourned meeting of the Board of Trustees of the San Francisco Free Public Library.

Meeting called to order, at 4.45 P.M. President Harrison presiding

Roll call — On roll call the following noted present. Trustees Boyd Harrison, Hittell, Lilienthal, Mann, Shaw, & Taylor. Absent Trustees Davis, O'Connor, Phelan, Wise & the Mayor. Present 7 Absent 5.

Minutes — The minutes of September 4 & October 6. 1896 read & approved.

Boyd Added on Finance Com — The President appoints Trustee Boyd, a temporary member of the Finance Committee

Rpts of Secy & Librarian — Report of Librarian received & filed

Report of Secretary read & filed

Report of Standing Committees

Committee on Books

Report of Book C — In absence of Chairman Davis, Trustee Hittell reports bills to amount of $374.65. Referred to Finance Committee. Committee also recommend the following.

1st Subscription to

Baltimore Weekly Sun	1 year	1.00
New Orleans Picayune	1 "	1.00
Washington D C Saturday Star	1 "	1.00
Philadelphia Saturday Ledger	1 "	1.00
Cincinnati Weekly Times	1 "	30
Mining Review	1 "	1.00

2nd The purchase of the following

U.S. Patent Office Specifications & Drawings

monthly drawings Jan 1893 - Dec 1895	36 vols	@ 3.00	108.00
General Index of Patents	3 "	for	10.00
History of Banking	[illegible]	"	24.00
Oakland Directory	1 "	"	5.00
Memorial History City of New York	1 "	"	7.50
Works of Herbert Spencer	15 "	"	36.00
Books from J. W. Cadby	16 "	"	33.50
Replacements	224 "	estimated cost	186.15
Books for Juvenile Dept	139 "	"	117.15
Additional copies of books used in connection with school work	59 "	"	133.10
Books on Science & Useful Arts	195 "	"	396.00
Total	726		1056.40

San Francisco, October 9 1896

Continuation of Report of Book Committee

Recommendations adopted by the following vote Aye - Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, Shaw, & Taylor

The Committee suggest the following apportionment of Book fund for 1896-7 Amount available $14.000.00

Replacements		1500.00
One Hundred Dollar Lists		1200.00
Branch Libraries No 1. 3 & 5	$500. each = 1500.	
" " " 2 & 4	250 " 500.	2000.00
General Works (Periodicals, Cyclopaedias &c		1500.00
Science & Useful Arts		1500.00
History & Biography		1200.00
Literature & Language		1000.00
English Fiction		800.00
Sociology (Including Political Science, Education &c)		600.00
Fine Arts (" Architecture)		300.00
Geography & Travel		400.00
Philosophy & Religion		400.00
Juvenile Department		400.00
Unapportioned		1000.00

Committee on Printing & Binding

Report of Committee on Printing & Binding

Chairman Shaw, reports monthly bills to amount of $473.10. Referred to Finance Committee. Committee recommend that 10,000 Borrowers Cards 10000 Book Pockets & 500 Stamped Envelopes, be ordered & that the E. D. Taylor Co. be awarded the contract for printing the Borrowers cards for $34.25, & that the contract for printing Book Pockets & Stamped envelopes be awarded to the Pacific Printing Co the bid being $13.25 for Pockets & 12.00 for Envelopes. Carried by following vote Aye - Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, Shaw & Taylor

Committee on Building & Supplies

Report of Committee on Building & Supplies

In absence of Chairman O'Connor, Trustee Shaw, reports monthly bills to amount of $356.11. Referred to Finance Committee, Committee also recommend that Counter & Desk space be fitted up in the Juvenile Department, at a cost not to exceed $250.00 & Additional shelving for same department, not to exceed $50.00. Carried by following vote Aye Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, Shaw & Taylor

San Francisco, October 9 1896.

Continuation of report of Committee on Building & Supplies

2nd Additional case for files of bound newspapers
" " " Reference Room
3rd Extra Shelving for main Library
4th Partitions or screens to protect assistants at Delivery Desk from draft. On motion committee were instructed to ascertain the cost of same.

Committee further recommend the purchase of
Rubber Mat for elevator floor at cost of $16.50
5 Umbrella Racks for Branches " " " 3.50 less 1/4
Rubber stripping " " $3
" mat " " $3
Changes on Rudolph Indexer cost $3.50
Carried by following vote ayes Trustees Boyd ~~Hittell~~, Harrison, Hittell, Lilienthal, Mann, Shaw & Taylor.

That 9 Welsbach Burners be placed in Branch #4 at cost of $2.65 each, also a gas regulator at cost of 50c per month. Carried by following vote Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, Shaw & Taylor.

Committee on Branches

Report of Committee on Branches

Chairman Mann reports 1st that the experiment of allowing borrowers access to the shelves at Branches 1 & 3 has been a success & recommends that this privilege be continued. Carried by a unanimous vote.

2nd That the same experiment be tried at Branches #2 & #4 for three months. Carried by a unanimous vote.

3rd That three morning & three evening papers with necessary stands be placed in Branch #3. Trustee Hittell presents a minority report, and on motion the matter was laid over until next meeting.

4th That framed cards of instructions regarding rules be placed in each Branch. Cost not to exceed $20.00. On roll call carried by following vote. Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, Shaw & Taylor.

Trustee Hittell who was appointed to report on the advisability of establishing a branch at Ocean View, requests that his report be laid over until next meeting on account of the lateness of the hour, and on motion so ordered.

Committee on Municipal Relations

[illegible] Relations

Chairman Boyd reports that the elevator has been handed over to the Board and is now running

San Francisco, October 9. 1896

Committee on Finance & Audit
Report

Committee on Finance & Audit.

Chairman Taylor reports bills for month of September as follows

Salary warrants amounting to	2290.75
Book Bills " "	374.65
Printing & Binding Bills " "	473.10
Miscellaneous " " "	356.16
Total	3494.66

& moves that the bills be ordered paid. Carried by the following vote Ayes Trustees. Boyd, Harrison, Hittell, Lilienthal, Mann, Shaw & Taylor

Salary Warrants

3272	Clark, Geo. T.	200 00			
3273	Mullin, Geo A.	125 00	3296	Shenard, W M	15 75
3274	Tyler, M. T.	85 00	3297	Sheridan, R.	25 00
3275	Ainsworth, E E	50 00	3298	Stenger, E J	50 00
3276	Blessing, Fred	60 00	3299	Taylor, F P	3 50
3277	Dixon, Thos.	12 00	3300	Thomas, G. H.	20 00
3278	Ehrhorn, Chas.	18 75	3301	Wade, E I	50 00
3279	Gomez, J E.	60 00	3302	Williams, Wm	40 00
3280	Hahn, A.	70 00	3303	Wimmer, G.	20 00
3281	Hay. E M.	70 00	3304	Hauner, C J	50 00
3282	Harry, Wm	18 75	3305	Loveland, E J.	23 30
3283	Hayward C A	75 00	3306	Morton, L E.	73 30
3284	Lichenstein, J	55 00	3307	Greenleaf K E	51 60
3285	Martens J	50 00	3308	Carson, M.	56 25
3286	Melville, E.	70 00	3309	Hansen, N	25 00
3287	Meyer, E.	18 75	3310	Schmidt, M. A	85 00
3288	McCarry, R.	20 00	3311	Woodman, A.	30 20
3289	McLaughlin, F.	15 00	3312	Wigg, M. A	62 50
3290	Nolan, D. A	60 00	3313	Folger, S. J	25 00
3291	Nolan, Geo J	55 00	3314	Casey, W. A	50 00
3292	Offenbacher, C.	16 25	3315	Goldman, B. A	20 00
3293	Palmer, Edw	20 00	3316	Sperling, M.	62 50
3294	Rea, Robt	56 25	3317	Carll, Frank	45 10
3295	Sawyer, C L	60 00		Total Salaries	2290 75

Monthly Bills

3318	Johnson & Emigh	134 52			
3319	Wm Doxey	81 12	3322	W. H. Anderson & Co	3 50
3320	H L Tyler	7 20	3323	G W Alexander	3 20
3321	Payot, Upham & Co	13 19	3324	A. M. Robertson	5 25
	Forward	[illegible]			[illegible]

San Francisco October 9 1896

Confirmation
of
Report
of
Committee
on
Finance
&
Claims

	Brot. Forward	247	98		Brot Forward	933	52
8325	S. F. News Co	11	50	8342	B. H. Paluck & Co.	2	70
8326	A. P. C. Griffin	6	50	8343	Cahill & Hall Elev. Co.	28	40
8327	The Whitaker & Ray Co	3	57	8344	H. W. Stevens	30	00
8328	S. F. News Co	5	30	8345	Madison & Burke	26	00
8329	The Irish World	1	25	8346	G H. Umbsen & Co.	40	00
8330	G. E. Stechert	2	20	8347	W E Henderson	26	00
8331	Geo A. Mullin	103	35	8348	Madison & Burke	20	00
8332	H. S. Crocker Co.	9	54	8349	S. F. Gas Light Co.	17	92
8333	Jos Winterburn Co	52	50	8350	Pac. Gas Imp Co.	8	05
8334	Pacific Printing Co	4	75	8351	Geo E Terrill	18	20
8335	Hicks-Judd Co.	7	50	8352	D. N. & E. Walter	4	27
8336	Hicks-Judd Co	398	81	8353	Geo. W. Clark & Co	1	50
8337	Pacific Telephone Co	5	00	8354	Frank Knobloch	9	00
8338	Welsbach Com Co	2	45	8355	A Ginocchio	6	00
8339	Edison Light & Power Co	24	90	8356	Alex Whelden	5	30
8340	L. B. Hetty	50	42	8357	Geo. A. Mullin	27	05
8341	S F Laundry Assn	3	00		Total	1203	91

Report
of
Committee
on
Rules
&
Administration

Committee on Rules & Administration

In absence of Chairman Wise, Trustee Boyd recommends the following as an addition to the By-Laws "The Trustees shall hold a regular meeting on the first Tuesday of each month, at such hour as they may previously determine by resolution entered in their minutes. If the first Tuesday of any month is a legal holiday, the regular meeting of the Trustees shall be held on the succeeding day.

Special meetings may be held at the call of the President, & he shall call a special meeting whenever requested by three Trustees. The Secretary shall give notice to each Trustee of any special meeting & of its object, by depositing the same in the Post Office at least two days prior to the time for which the meeting is called" ——

To conform with the By-Laws this recommendation is laid over until next meeting ——

—— Letter is read from Mrs L. Robitcher, requesting the Trustees to call and inspect premises suitable for Br #4 should the moving of this Branch be contemplated. On motion the letter was ordered filed ——

—— There being no further business the meeting adjourned

Geo. A. Mullin

San Francisco, November 3. 1896

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Present Trustees Mann & Shaw. Absent Trustees Boyd Davis, Harrison, Hittell, Lilienthal, O'Connor, Phelan, Taylor, Wise & the Mayor. Present 2. Absent 10

There being no quorum meeting adjourned to Tuesday November 10/96 3.30 PM

Geo. A. Mullin
Secretary

San Francisco, November 10. 1896

Adjourned meeting of the Board of Trustees of the San Francisco Free Public Library

TR. LILIENTHAL ACT'G PRESIDENT

Meeting called to order at 4.30 P.M. and in the absence of President Harrison, Trustee Lilienthal is elected President pro tem.

ROLL CALL

On roll call the following are noted present. Trustees Boyd, Hittell, Lilienthal, Mann, O'Connor, Shaw & Taylor. Absent Trustees Davis, Harrison, Phelan, Weir & the Mayor. Present 7. Absent 5

MINUTES

The minutes of October 9 & November 3. 1896 read & approved

TR. BOYD. TEMP. MEMBER FINANCE COM.

The President appoints Trustee Boyd as a temporary member of the Finance Committee

LIBRARIANS REPT.

Report of the Librarian received & filed.

SECRETARY'S

Report of the Secretary read & filed.

Reports of Standing Committees

Committee on Books

In absence of Chairman Davis, Trustee Hittell reports monthly bills to amount of $1032.36 Referred to Finance Committee. Committee recommend the purchase of the following

1	McIan, Clans of the Scottish Highlands 2 vols	25.00
2.	Index to Hansards Debates 4 vols	52.50
3	Stuart & others, Antiquities of Athens 1 vol not to exceed	25.00
4.	Harper's Weekly 1857-1890 33 vols	145.00
5	Outing (Magazine) 1882-1896 27 "	30.00
6	Engineering News 20 vols	45.00
7	List No 49, English Books 91 vols estimated cost	220.00
8	" 50 Miscellaneous Books 342 vols " "	512.00
	520 "	1054 50
9	Periodical Lists for 1897	1777.55
	Total	2832.05

Recommendations adopted by the following vote. Ayes Trustees Boyd, Hittell, Lilienthal, Mann, O'Connor, Shaw & Taylor.

Committee on Binding & Printing

REPORT OF COM. ON BINDING

Chairman Shaw reports monthly bills to amount of $432.51 Referred to the Finance Committee. Committee recommend the following supplies be printed

10.000 Order slips Main Library books } cost 12.50
5.000 " " Branch "

San Francisco, November 1896

500 Checks for visitors to Periodical Room	cost	2.50
1 Bindery Account Book	"	5.00
1 Periodical Subscription Book	"	7.50

REPORT OF COMMITTEE ON BINDING AND PRINTING CONTINUED

Recommendation carried by the following vote. Ayes Trustees Boyd, Hittell, Lilienthal, Mann, O'Connor Shaw & Taylor. Committee further recommend that the Hicks Judd Co. contract for binding be extended for one year, at same prices. Carried by the following vote. Ayes Boyd, Hittell, Lilienthal, Mann, O'Connor, Shaw & Taylor

Committee on Fixtures & Supplies

REPORT OF COMMITTEE ON FIXTURES & SUPPLIES

Chairman O'Connor reports monthly bills to amount of 334.79 Referred to Finance Committee Committee recommend that the contract for making one Newspaper Case, one Map case, & 15 Book cases be awarded to Geo. C. Terrell for the sum of Nine Hundred & Seventy Dollars, he being the lowest bidder Carried by following vote. Ayes Trustees Boyd, Hittell, Lilienthal, Mann O'Connor, Shaw & Taylor

Committee further recommend the purchase of two four tray oak card cabinets for Branches 2 & 4 & three six tray Oak card cabinets for Branches 1. 3 & 5 at a cost of about $76.80 Carried by following vote Trustees Boyd, Hittell, Lilienthal, Mann, O'Connor Shaw & Taylor. Committee also recommend that the Rudolph Indexers be repaired as follows. Drums to be covered with felt & provided with flanges. Pegs on drums to be shifted to angles. Tops to be provided with supports similar to those placed on later machines The 20 Indexers to be repaired at a cost not to exceed $4.00 per Indexer Carried by the following vote, providing the consent of Mr. Rudolph be first obtained to make such repairs. Ayes Trustees Boyd, Hittell, Lilienthal Mann, O'Connor, Shaw & Taylor.

Committee on Branch Libraries

REPORT OF COMMITTEE ON BRANCH LIBRARIES

Chairman Mann reports that the cost of Information Cards is five cents each, and suggests that the cards be placed on the walls of branches unframed. The matter of placing the daily papers in Branch #5, is on motion laid over

San Francisco November 10. 1896.

Report of
Committee
on
Branch Library

until next meeting. The report of Special Committee appointed to report on advisability of establishing a branch at Ocean View, is, at the request of Trustee Hittell again laid over until next meeting

Committee on Finance

Chairman Taylor reports bills for the month as follows

Salary warrants amounting to	2310.50
Book Bills	1032.36
Bills for Printing, Binding & Stationery	432.81
Miscellaneous Bills	334.79
Total	$4110.76

& moves that these bills be ordered paid. Carried by the following vote Ayes Trustees Boyd, Hittell, Lilienthal, Mann, O'Connor, Shaw & Taylor

Report
of
Committee

Salary Warrants.

8358	Clark, Geo. J	200	00		Brought Forward	1347	90
8359	Muller, Geo A	125	00	8382	Rea, Robt	56	25
8360	Tyler M. T	55	00	8383	Sawyer, A. L.	59	00
8361	Ainsworth, E. C.	50	00	8384	Sherrard, Wm McK.	18	75
8362	Blessing, Fred	60	00	8385	Stenger, E. J	48	35
8363	Dixon, Thos	15	00	8386	Sheridan, R.	25	00
8364	Elkhorn, Chas	20	00	8387	Thomas, G.	20	00
8365	Friel, H	10	00	8388	Wade, E. J.	80	00
8366	Gorney J E	60	00	8389	Williams, Wm	40	00
8367	Hahn, A	70	00	8390	Wimmer, G.	20	00
8368	Hay, E. M.	70	00	8391	Hamer, A. J	23	35
8369	Harry, Wm	18	75	8392	Loveland, E. F.	10	55
8370	Hayward C. A	75	00	8393	Carll F	40	00
8371	Lichtenstein J	85	00	8394	Merton, L. E.	75	00
8372	Martens, J	50	00	8395	Greenleaf. K. E	30	20
8373	Melville, E.	70	00	8396	Carson, M	56	25
8374	Meyer, E.	18	75	8397	Hansen, N.	25	00
8375	McCarry, R.	20	00	8398	Schmidt, M A	75	00
8376	McLaughlin, F	15	00	8399	Woodman, A	30	20
8377	Nolan, D. A	60	00	8400	Wigg, M. A	72	50
8378	Nolan, Geo. J	55	00	8401	Folger J. J	23	00
8379	Offenbacher, C	5	40	8402	Casey. N A	50	00
8380	Palmer, Edw	40	00	8403	Goldman S A	20	00
8381	Powers A E	70	00	8404	Sperling, M	62	50
	Carried Forward	1347	90			2310	50

San Francisco November 10. 1896

Monthly Bills

Report of Committee on Finance Continued

3405	Johnson & Emigh	323	69		Brought Forward	1545	87
3406	A. M. Robertson	199	40	8422	S. F. Laundry Ass.	3	00
3407	Payot Upham & Co	196	95	3423	Chas Brown & Son	1	95
3408	Wm Dixey	81	88	3424	M Lando	3	50
3409	D Appleton & Co.	36	00	3425	H N Stevens	30	00
3410	J W Cadby	13	50	3426	Madison & Burke	26	00
3411	W H Lowdermilk & Co	4	00	3427	G H Umbsen & Co	10	00
3412	Anglo Californian Bk for Commissioner of Patents	125	20	3428	W E Henderson	26	00
3413	G E Stechert	50	79	3429	Madison & Burke	20	00
3414	G. E Stechert		95	3430	S F Gas Light Co	18	55
3415	Payot Upham & Co	3	10	3431	Pac Gas Imp Co	9	10
3416	H S Crocker & Co	6	55	3432	J Caire	13	63
3417	Jos Winterburn & Co.	72	75	3433	Welsbach Co Co	17	60
3418	Pacific Print Co	12	00	3434	Alex Mackay & Son	3	30
3419	Hicks-Judd & Co	338	08	3435	Geo C Terrill	11	50
3420	Pacific Telephone Co	5	00	3436	U S Ray Mfg Co	9	13
3421	Edison Light & Power Co	75	70	3437	Geo A Mullin	20	30
	Carried Forward	1545	87		Total	1799	96

Report of Committee on Rules and Administration

Committee on Rules & Administration

In absence of Chairman Wise, Trustee Mann, recommends the following as an addition to the By-Laws, the same having been recommended by the Committee at the meeting held Oct 9 1896 and laid over for one month.

"The Trustees shall hold a regular meeting on the first Tuesday of each month at such hour as they may previously determine by resolution entered in their minutes. If the first Tuesday of any month is a legal holiday, the regular meeting of the Trustees shall be held on the ~~following~~ ~~Tuesday~~ succeeding day.

Special meetings may be held at the call of the President, & he shall call a special meeting whenever requested by three Trustees. The Secretary shall give notice to each Trustee of any special meeting and of its object, by depositing the same in the Post Office, at least two days prior to the time for which the meeting is called."

Trustee O'Connor moves that the words "succeeding day" be changed to read "following Tuesday" the [illegible]

San Francisco November 10. 1896

REPORT
OF
COMMITTEE
ON
ULES AND
ADMINISTRATION

is accepted, and the recommendation as ammended is carried unanimously

The Committee further recommend that the privilege enjoyed by the Public schools in the matter of drawing a number of books at a time, be extended to the College Settlement at 15 South Park, Carried unanimously.

There being no further business the meeting adjourned.

Geo A. Mullin
Secretary

San Francisco, December 1. 1896

Regular meeting of the Board of Trustees of the San Francisco Free Public Library.

Meeting called to order, at 4. P.M. President Harrison presiding

ROLL CALL

On Roll call the following noted present. Trustees Boyd, Davis, Harrison, Hittell, ~~[illegible]~~, Mann, Phelan & Taylor Present 7 Absent 5

MINUTES

The minutes of November 10.1896 read & approved

MAYOR ~~out~~ SUTRO by order 15/97

During the reading of the minutes the Mayor enters explains to the Board, his reasons for being absent from the meetings for the past two years & takes his seat.

SECRETARYS REPT

Report of the Secretary read & ordered filed

LIBRARIANS

Report of the Librarian, received & ordered filed

TEMPORARY APPOINTMENTS

The President appoints Trustee Boyd, a temporary member of the Finance Committee & Trustee Mann a temporary member of the Committee of Building & Supplies

Reports of Standing Committees

Report of Committee on Books

REPORT OF COMMITTEE ON BOOKS

Chairman Davis reports monthly bills to amount of 528,29. Referred to Finance Committee. Trustee Hittell for the Committee recommends the purchase of the following books

1	Books for Branch Libraries				
	Branch	1	276 volumes	estimated cost	230.00
	"	2	153 "	" "	150.00
	"	3	279 "	" "	268.60
	"	4	143 "	" "	158.00
		5	233 "	" "	237.90
	TOTAL		1084 "		$1044.50
2	Replacements 258 volumes			" "	212.50
3	Additional copies of novels 192 volumes			" "	154.00
4.	German Books		130 "	"	190.00
5	French Books		72 "	" "	90.00
6.	Flugel German dictionary 3 "				18.00
7	Bancroft H.H. Works 6 vols to complete set			" "	15.00
	Totals 1745 volumes				$1724.00

Recommendation adopted by the following vote Ayes Trustees the Mayor, Trustees Boyd, Davis, Harrison, Hittell, Mann, Phelan & Taylor.

San Francisco December 1. 1896

Committee on Printing & Binding

REPORT OF COMMITTE ON BINDING AND PRINTING

In absence of Chairman Shaw, Trustee Phelan reports monthly bills to amount of $227.46. Referred to Committee on Finance

Committee on Building & Supplies

REPORT OF COMMITTEE ON [illegible] AND SUPP[illegible]

In absence of Chairman O'Connor, Trustee Davis reports monthly bills to amount of $424.56. Referred to Committee on Finance

Committee on Branches

REPORT OF COMMITTEE ON BRANCHES

Chairman Mann reports that the only matter that the committee has to present, is the placing of daily papers in Branch No 5, as recommended at meeting held Oct 9. 1896, and moves that the discussion of same be postponed until next meeting. Carried unanimously

SPECIAL C[illegible] REPORT

Trustee Hittell requests that his report on the advisability of establishing a branch library at Ocean View be postponed until next meeting. Carried

[illegible]CIPAL RELATIONS

Committee on Municipal Relations no report

RULES AND AD-

Committee on Rules & Administration no report

Committee on Finance temporarily passed

[illegible]

Communication from Miss N.A. Casey, Librarian of Branch No 5, requesting that her salary schedule be considered & credit given her for the time employed as substitute. On motion same was referred to Committee on Rules.

TR O'CONNOR AND SHAW ENTER

Trustees O'Connor & Shaw enter and take their seats.

COMMUNICATION FROM J. C. ROWELL U.C. OF CAL

Communication from J. C. Rowell, Librarian of the University of California Library, requesting permission for the Professors to draw books from the library. Trustee Davis moves that the privilege be granted, subject to the same conditions as granted to the Stanford University Professors on January 5. 1893. Carried. Trustee Harrison alone voting in the negative for the reason that the Board has no authority to allow non-residents of County to withdraw books from the Library.

Trustee Phelan retires & Trustee Wise enters and takes his seat

TYPE WRITER

Trustee O'Connor reports the need of a new Typewriter & recommends that a Hammond Machine be purchased at a cost not to exceed $75.00 Carried by the following vote Ayes- The Mayor, Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Shaw, Taylor & Wise

San Francisco December 1. 1896

Committee on Finance & Audit

REPORT OF COMMITTEE ON FINANCE AND AUDIT

Chairman Taylor reports bills for the month as follows

Salary warrants amounting to	2235.10
Book Bills "	525 29
Bills for Printing, Binding & Stationery	227. 46
Miscellaneous Bills	1124. 56
Total	$ 3415. 41

& moves that these bills be ordered paid. Carried by the following vote. Ayes The Mayor, Trustees Boyd, Davis, Harrison, Hittell, Mann, Phelan, O'Connor, Shaw, Taylor & Wise

Salary Warrants

8438	Clark, Geo. T.	200	00		Brought Forward	[illegible]	
8439	Mullin, Geo. A.	125	00	8461	Powers, A. E.	70	00
8440	Tyler, M. T.	85	00	8462	Rea, Robt	56	25
8441	Ainsworth, E. C.	50	00	8463	Sawyer, A. L.	60	00
8442	Blessing, Fred	60	00	8464	Sherrard, W. McK	18	75
8443	Dixon, Thos	15	00	8465	Sturger, E. J	50	00
8444	Ehrhorn, Chas	20	00	8466	Sheridan, R.	25	00
8445	Friel, Hugh	7	50	8467	Thomas, G.	20	00
8446	Gomez, J. E.	60	00	8468	Wade, E. J.	50	00
8447	Hahn, A.	70	00	8469	Williams, W.	40	00
8448	Hay, E. M.	70	00	8470	Wimmer, G.	18	00
8449	Harry, W.	15	75	8471	Liveland, E. F.	1	65
8450	Hayward, C. A.	75	00	8472	Morton, L. E.	75	00
8451	Lichtenstein, J.	85	00	8473	Greenleaf, K. E.	30	20
8452	Martens, J.	49	15	8474	Carson, M.	56	25
8453	Melville, E.	70	00	8475	Hansen, N.	25	00
8454	Meyer, E.	19	65	8476	Schmidt, M. A.	75	00
8455	McCarry, R.	20	00	8477	Wiedman, A.	30	20
8456	McLaughlin, R.	15	00	8478	Wigg, M. A.	65	75
8457	Neper, Henry	7	50	8479	Folger, J. J.	25	00
8458	Nolan, D. A.	60	00	8480	Casey, N. A.	30	00
8459	Nolan, Geo. J.	55	00	8481	Goldman, B. A.	20	00
8460	Palmer, Edw.	40	00	8482	Sperling, M.	62	50
	Forward	1217	55		Total	[illegible]	

Monthly Bills

[illegible]	Payot Upham & Co	151	05		Brought Forward	1123	29
[illegible]	Wm Doxey	159	03	[illegible]	Johnson & Emigh	7	00
[illegible]	A. M. Robertson	113	21	[illegible]	Henry Zeiler	[illegible]	
	Forward	423	29		Forward	[illegible]	29

San Francisco, December 1. 1896

REPORT
OF
COMMITTEE
—
FINANCE
CONTINUED

	Brought Forward	455	29		Brought Forward	967	00
8188	F A. Peckham	45	00	[illegible]	W W Gillespie	7	00
8189	Journal of Commerce & Commercial Bulletin	25	50	[illegible]	Alex Mackay & Son	1	00
8190	Mining & Elect. Review	1	00	[illegible]	L Lebenbaum & Co	2	75
[illegible]	C C Hutchinson	1	30	[illegible]	H N. Stevens	30	00
[illegible]	H S Crocker Co	7	18	[illegible]	Madison & Burke	26	00
[illegible]	Jas. Winterburn Co	65	25	[illegible]	G. H Umbsen & Co	40	00
8194	Hicks Judd Co	135	03	[illegible]	W. E Henderson	26	00
8195	Pacific Telephone Co	5	00	[illegible]	Madison & Burke	20	00
8196	Edison Light & Power Co	37	80	[illegible]	S F Gas Light Co	24	96
[illegible]	Geo C Terrill	145	00	[illegible]	Knobloch. J	5	73
[illegible]	Bowers Rubber Co	18	95	[illegible]	L Klotz	6	00
	L. S Kelly	4	50	[illegible]	Geo A Mullin	23	83
	Forward	[illegible]17	00		Total	1151	[illegible]

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco January 5 1897

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 4.10 P.M. & in absence of ~~Trustee~~ President Harrison, Trustee Davis, is elected president pro tem.

On roll call the following are noted present The Mayor, Trustees Boyd, Davis, Hittell, Mann, Shaw & Taylor, Absent Trustees Harrison, Lilienthal, O'Connor & Wise. Present 7 Absent 4.

The minutes of December 1. 1896 read, corrected & approved.

The report of the Librarian received & filed

The report of the Secretary read & filed.

The President appoints Trustee Boyd a temporary member of the Finance Committee

Reports of Standing Committees

Committee on Books

Chairman Davis reports monthly bills to amount of $922.15. Referred to Finance Committee. Committee recommend the purchase of the following

Princeton review 68 vols	95.00
Review of reviews 6 " , estimated cost	9.00
Institution of Civil Engineers 9 vols	36.00
Spencer H. Sociology 1 vol	2.40
Franklin Works 10 vols	50.00
For sale by Healy 5 vols	11.00
" " " Cowan 7 "	9.25
Replacements, Branch No. 4. 13 vols	10.00
Fiction 38 vols	32.50
State Archives & Historical Societies 119 vols	260.00
Juvenile books, 179 vols	160.70
Total 454 vols estimated cost	$675.85

Trustee Wise enters and takes his seat

On roll call the recommendations of the Book Committee adopted by the following vote. Ayes the Mayor, Trustees Boyd Davis, Hittell, Mann, Shaw, Taylor & Wise

Acting President Davis reports the receipt of a check for $475.00 from Henry A. Crane covering a legacy left the Library by Thos. Mooty Jr. & on motion the same is accepted & a vote of thanks tendered to

San Francisco January 5. 1897

Henry A Crane, executor of the estate, & to Miss Mary Moody, sister of the deceased

+ see below +

Trustee Hittell presents the following resolution
"Resolved that in some form to be prescribed by the chairman of the Book Committee, the name of the donor, shall be placed in every book hereafter presented to this Library"

On motion same is adopted by an unanimous vote

Committee on Printing & Binding

Chairman Shaw reports monthly bills to amount of $306.16. Referred to Finance Committee
Committee recommend the following supplies to be purchased for Main & Branch Libraries

14	Flexible Magazine covers. estimated to cost	7.00
10	Glovers Temporary Binder	8.00
1000	Binding order slips for Branches	1.50
5000	Labels for Branch Books	5.00
500	Reference Room Checks	2.00

Recommendation adopted by the following vote. Ayes The Mayor Trustees Boyd, Davis, Hittell, Mann, O'Connor, Shaw Taylor & Wise

+

Trustee Hittell moves that this money be expended by the Book Committee for such books, as they may see fit Carried by the following vote Ayes The Mayor Trustees Boyd Davis, Hittell, Mann, O'Connor, Shaw, Taylor & Wise

The Mayor asks that he be recorded as voting for the placing of daily papers in branch #5 and retires

Chairman Shaw of the Committee on Printing & Binding suggests that the Monthly Bulletin be set up on the Linotype Machine, so that slugs can be preserved for future use; & after discussion, on motion of Trustee O'Connor the matter is referred to the Committee on Books & Rules & Administration with full power to act. Carried by the following vote Ayes Trustees Boyd, Davis, Mann, O'Connor, Shaw Taylor & Wise. Noes Trustee Hittell. Ayes 7. Noes 1.

Committee on Fixtures & Supplies

Chairman O'Connor reports monthly bills to amount of $523.94. Referred to Finance Committee

Committee on Branches

Chairman Mann reports Branch #3 to be in a prosperous condition Branch #5 to be doing a good

San Francisco, January 5. 1897

work, and the attendance to be increasing. At Branch #2 the tenants in the front part of the building, are found to be undesirable, the Children using the entrance to the Library as a play ground, and in other ways they are found obnoxious. On motion the matter of Branch #2 is referred back to the Committee with full power to abate the nuisance, and in case of failure to do so to choose a new location, and report back to the Board. Trustee Mann moves that 3 morning & 3 evening papers be placed in Branch #5. Carried by the following vote Ayes Trustees Boyd, Davis, Mann, O'Connor, Shaw, Wise & Taylor. Trustee Taylor in voting Ayes explains his vote by stating that he is not in favor of daily papers in any of the Branches but as the papers have been placed in the other Branches he cannot see how an exception can be made in the case of Branch #5. Noes Trustee Hittell. Ayes 7. Noes 1

Committee on Municipal Relations, no report

Committee on Finance & Audit

Chairman Taylor reports bills for the month as follows

Salary warrants amounting to	$2241.10
Book Bills	922.15
Printing & Binding Bills	306.16
Miscellaneous Bills	523.94
Total.	$3993.35

& moves that these bills be paid. Carried by the following vote. Ayes Trustees Boyd, Davis, Hittell, Mann, O'Connor, Shaw, Taylor, & Wise.

Salary Warrants

8512	Clark, Geo. T	200	00		Brought Forward	743	55
8513	Mullin, Geo. A.	125	00	8523	Hayward, C. A.	75	00
8514	Tyler, M. T.	85	00	8524	Lichtenstein J	85	00
8515	Ainsworth, E. C	52	15	8525	Marks J	50	00
8516	Blessing F	30	00	8526	Melville, E	70	00
8517	Dixon, F.	15	00	8527	Meyer, E.	20	00
8518	Ehrhorn, C.	20	00	8528	McCarry, R	20	00
8519	Gomez J. E.	60	00	8529	McLaughlin, F	15	00
8520	Hahn, A.	66	40	8530	Neper, H.	15	00
8521	Hay, E. M.	70	00	8531	Nolan, D. A	60	00
8522	Harris A	20	00	8532	Nolan, G. J	55	00
	Carried Forward	743	55		[illegible]	[illegible]	[illegible]

San Francisco January 5 1897

	Brought Forward	1208	55
8533	Palmer, Ed	40	00
8534	Powers, A. E.	70	00
8535	Rea, Robt	56	25
8536	Sawyer, A. L.	60	00
8537	Sherrard W. McK	20	00
8538	Sturges, E. J	49	20
8539	Sheridan, Rich	25	00
8540	Thomas, G.	20	00
8541	Wade, E. I	80	00
8542	Williams, W.	40	00
8543	Wimmer, G.	20	00
8544	Loveland, E. T	4	20
	Carried Forward	1693	20

	Brought Forward	1693	20
8545	Carll, F	30	00
8546	Maton, L E	75	00
8547	Greenleaf, K E	30	20
8548	Carson, M.	56	25
8549	Hansen, N	25	00
8550	Schmidt, M A	73	00
8551	Woodman, A.	30	20
8552	Wigg, M. A	68	75
8553	Folger, S J	25	00
8554	Casey, N. A	50	00
8555	Goldman, B. A	20	00
8556	Sperling, M.	62	30
	Total	$2241	10

Monthly Bills

8557	Johnson & Emrigh	134	55
8558	A. M. Robertson	75	40
8559	Payot, Upham & Co	164	30
8560	Wm Doxey	53	48
8561	Chas E Tallmadge	130	00
8562	Jos A Hofmann	5	20
8563	Cunningham C. & Welch	2	00
8564	M. Evans	29	20
8565	John W. Cadby	175	00
8566	F. Meder	2	67
8567	N Y History Co	7	50
8568	National Municipal Leag	2	35
8569	F W Barnhart	5	00
8570	Library Bureau	1	00
8571	Geo A Mullin	134	50
8572	H. S. Crocker, Co	3	60
8573	Abramson-Heunisch Co	3	50
8574	Payot-Upham & Co	1	50
8575	Pacific Printing Co	93	50
8576	Jos Winterburn & Co	64	50
8577	E. D. Taylor, Co.	8	40
8578	Hinton Printing Co	20	00
8579	Hicks-Judd Co	12	50
	Carried Forward	1129	65

	Brought Forward	1129	65
	Hicks-Judd Co	98	66
8581	Pacific Telephone Co	5	00
8582	Edison L & Power Co	46	85
8583	M. Lando	70	00
8584	S. F. Laundry Assn.	3	90
8585	Library Bureau	90	00
8586	Patrick & Co	3	93
8587	Chas Brown & Son	1	15
8588	Buchanan Bros	1	50
8589	Payot Upham & Co	73	00
8590	H N. Stevens	30	00
8591	Madison & Burke	26	00
8592	G H. Umbsen & Co	40	00
8593	W E Henderson	26	00
8594	Madison & Burke	20	00
8595	S. F. Gas Light Co	28	48
8596	Pac. Gas Imp Co	2	56
8597	W W Gillespie	6	95
8598	Davis Bros	2	25
8599	R H Webb & Co	11	00
8600	Geo A Mullin	33	35
	Total	1752	23

Chairman Taylor reports the receipt of a check of $475.00 from the estate of Thos Mooney Jr., deceased

San Francisco January 5. 1897

Committee on Rules & Administration
Chairman Wise reports.

1. Adversely against an increase of salary to Miss N. A. Casey, Librarian of Branch No 5. Outside of the regular schedule as adopted by the Board, adopted by the following vote Ayes Trustees Boyd, Davis, Hittell, Mann, O'Connor, Shaw, Taylor & Wise ____

2. That the practice of keeping a record of visitors in the separate Branches, be discontinued in all Branches established for more than one year, Carried by a unanimous vote ____

Special Committee appointed to report on the advisability of establishing a branch at Ocean View Trustee Hittell requests that the report be laid over until the next meeting, no objections so ordered ____

Communication read from Trustee Hoban tendering his resignation as a sitting member of the Board, [illegible]

Following communication read from A. J. Rudolph,

Chicago Dec. 4. 1896.

Mr Geo. A. Mullin
Secretary of the Board of Trustees
Free Public Library. S. F.

Dear Sir In answer to your note of Nov 25th, I take pleasure to empower the Board of Trustees of the San Francisco Free Public Library to use all improvements on my Indexer devices, below described, that have been made or may be made to the full end of the term for which letter patents have been granted, with the right to manufacture such improvements but only for the use of the San Francisco Free Public Library.

The letter patents covered with this licence are viz Continuous revolving files and indexes, patented April 19. 1892 No 473.348: September 27. 1892 No 483.312 June 13. 1892 No 499.443.

Very Respectfully
(signed) A. J. Rudolph ____

On motion the letter is ordered spread upon the minutes, and a vote of thanks tendered Mr Rudolph ____

Communication read from Trustee Phelan tendering his resignation as a sitting member of the Board, for the

San Francisco January 5. 1897.

reason that as Mayor he will be, ex officio, a member of the Board. On motion the resignation is accepted.

Motion made to fill the vacancy on the Board caused by the resignation of Trustee Phelan. Carried.

Trustee O'Connor nominates Mr T. B. Bishop. There being no further nominations, the President appoints Trustee Mann teller, who reports total number of votes cast 5, for Mr T B Bishop 5. The President declares Mr T. B. Bishop duly elected, and the Secretary instructed to so inform him.

There being no further business the meeting adjourned.

George A Mullin
Secretary

San Francisco. February 2 1897

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 4.15 P M President Harrison presiding.

On roll call the following noted present, Trustees Boyd, Davis, Harrison, Hittell, Mann, Shaw & Taylor. Absent Trustees Lilienthal, O Connor, Bishop, Wise & the Mayor. Present 7. Absent 5

[illegible] On President appoints Tr Boyd a temporary member of Finance Committee.

Trustee Boyd moves that the reading of the minutes be dispensed with, the rules suspended & the Committee on Rules & Administration be allowed to make their report. Carried.

Committee on Rules & Administration

In the absence of Chairman Wise, Trustee Mann recommends "That the position of assistant at Branch No 1 be declared vacant, and that the vacancy be filled from the list of eligibles, by the Chairman of this Committee." Carried, on roll call by the following vote. Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann Shaw & Taylor

Trustee Hittell recommends the following as an amendment to Section 2 of Provisions relative to the Examination & Appointment of applicants for positions " Such examinations shall be conducted in writing in a manner as shall fairly test the qualification of the applicants, and nobody shall be admitted to them until after filing, with the Librarian, documentary evidence of having completed a full course of education in a High school, or in some institution of not lower grade." "To conform with the By-Laws this recommendation is laid over until next meeting.

Committee on Books

Chairman Davis reports monthly bills to amount of $32.36. Referred to Finance Committee

Committee also recommend the purchase of the following

	Vols	Est. cost
1 Replacements		
Main Library	550	440.00
Branch No 1	23	16.50
" 2	15	14.00
2 Additional Copies, Juvenile Dept.	39	32.00
3 Books from Warren estate	4	3.50

San Francisco February 2. 1897

	vol	est cost
4. Barrère & Leland Dictionary	1	5.50
5. Phelps Contemporary Biography ----	2	10.00
6. New Books	266	445.00
TOTALS	903.	$966.50

Recommendations adopted by the following vote. Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, Shaw & Taylor

Trustee Davis reports that at a joint meeting of the Book, Rules & Administration Committee held December 8/96 the following action was taken "The offer of Hinton & Co to print the Monthly Bulletin for Thirty Dollars per month was accepted & the slugs as set up on the Linotype to be reserved for one year. The action of this joint Committee is approved by the following vote. Ayes. Trustees Boyd, Davis, Harrison, Hittell, Mann, Shaw & Taylor.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $307.77. Referred to the Finance Committee

Committee on Building, Fixtures & Supplies

In absence of Chairman O'Connor, Trustee Shaw reports monthly bills to amount of $1327.04 Referred to Finance Committee. Committee also report the need of four new closets. Trustee Boyd, moves that the Committee be authorized to procure same from the lowest reliable bidder. Carried by the following vote. Ayes Trustees Boyd Davis, Harrison, Hittell, Mann, Shaw & Taylor.

Committee on Finance & Audit

Chairman Taylor reports bills for the month as follows

Salary warrants to amount of ------	$2225.85
Book Bills ----------------	832.36
Printing Bills --------------	307.77
Miscellaneous Bills -----------	1327.04
Total	$4,693.02

& moves that these bills be ordered paid. Carried by the following vote, Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, Shaw & Taylor.

San Francisco February 1897

Warrant

8601	Clarke, Geo. T.	200	00
8602	Mullin, Geo. A	125	00
8603	Tyler, M. T.	68	00
8604	Ainsworth, E C.	55	00
8605	Blessing, F.	60	00
8606	Dixon, T.	15	00
8607	Elrhorn, Chas	20	00
8608	Gomez J E.	40	00
8609	Hahn, A	70	00
8610	Hay, E. M.	70	00
8611	Harry, Wm	20	00
8612	Hayward, C. A.	75	00
8613	Lichtenstein, J	55	00
8614	Martens, J	50	00
8615	Melville, E.	68	85
8616	Meyer, E	20	00
8617	McCarry, R	20	00
8618	McLaughlin, F.	15	00
8619	Neper, H.	15	00
8620	Nolan, D. A	60	00
8621	Nolan, Geo. J	35	00
8622	Palmer, Edw	40	00
8623	Powers A. E	59	50
8624	Rea, Robt	36	25
	Carried Forward	13602	60

	Brot Forward	13602	60
8625	Sawyer, A L	65	00
8626	Sherrard, W. McK	20	00
8627	Sturges, E J	50	00
8628	Sheridan R	5	50
8629	Thomas, G.	20	00
8630	Wade, E. J	50	00
8631	Williams, W.	45	00
8632	Wimmer, G.	20	00
8633	Loveland, E T.	14	55
8634	Curll, S	20	00
8635	Hardy C	1	50
8636	Haggard R G.	3	50
8637	Morton, L. E	75	00
8638	Greenleaf K E.	30	20
8639	Carson, M	36	25
8640	Hansen, N	25	00
8641	Schmidt M A	75	00
8642	Woodman, W	30	20
8643	Wigg, M. A	68	75
8644	Folger, S. J	25	00
8645	Casey, N. A	49	13
8646	Goldman, B	20	55
8647	Sperling, N	62	50
		2225	53

8648	Johnson & Emigh	178	59
8649	A. M. Robertson	533	40
8650	Wm Dacey	57	20
8651	Payot, Upham & Co.	32	39
8652	R E Cowan	9	25
8653	P. J. Healy	11	00
8654	F. M. Huster	5	00
8655	S F News Co	2	53
8656	W. C. Russell	1	50
8657	Whitaker Ray Co	1	50
8658	H. S. Crocker Co	13	65
8659	Jo Winterburn Co	36	65
8660	Pacific Printing Co	17	50
8661	The E. D. Taylor Co	38	00
8662	Hicks-Judd Co	262	01
	Carried Forward	[illegible]	

	Brot For	[illegible]	
8663	Pac. Telephone Co	35	00
8664	Edison L & Power Co	46	35
8665	G C Terrill	939	00
8666	L Lebenbaum & Co	7	25
8667	Patrick & Co	1	75
8668	Union Paper Co	10	10
8669	H N Stevens	30	00
8670	Madison & Burke	26	00
8671	G. H. Umbsen & Co	110	00
8672	W. E. Henderson	26	00
8673	Madison & Burke	20	00
8674	S. F. Gas Light Co	31	[illegible]
8675	Pac. Gas Imp Co	[illegible]	[illegible]
8676	" " Gill[illegible]	[illegible]	[illegible]
	Carried Forward	[illegible]	

San Francisco February 2. 1897

	Brought Forward	2412	32		Brt Forward	2432	77
8677	U S Ray Mfg Co	5	75	8681	A. Genucchio	6	00
8678	Indianapolis Mfg Co	3	50	8682	T. O'Brien	6	00
8679	G Graham	6	00	8683	Geo A. Mullen	22	40
8680	L. Kloch	5	00	-	— — — —	.	.
	Carried Forward	2432	77		Total	2467	17

The meeting then adjourned

Geo. A Mullen
Secretary

San Francisco March 2. 1897

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library.

Meeting called to order at 3.45 P. M. President Harrison presiding.

Boyd, On roll call the following noted present, Trustees Boyd, Harrison, Hittell, Mann, Shaw, Taylor & Wise. Absent The Mayor, Trustees Davis, Lilienthal, O'Connor, & Bishop, Present 7 Absent 5.

The President appoints Trustee Boyd, a temporary member of the Finance Committee, & Trustee Mann a temporary member of the Building & Fixture Committee.

The minutes of February 2. 1897 read, corrected & approved.

Report of the Librarian received & filed.

Report of the Secretary read & ordered filed.

Trustees Davis & O'Connor, enter & take their seats.

Reports of Standing Committees

Committee on Books.

Presiding Chairman Hittell reports monthly bills to amount of $2,345.63 Referred to Finance Committee. Committee recommend the purchase of the following:

1.	From Boston Book Co	136 vols	est. cost	161.00
2.	" Francis P. Harper	74 "	" "	119.03
3.	Bancroft. H.H. works	39	" "	40.00
4.	For sale by P. J. Healy	9 "	" "	18.25
5.	" " " H. H. More	6 "	" "	14.50
6.	" " " Bancroft Bros	2 "	" "	5.75
7.	Additional copies for Juvenile Dept	33 "	" "	32.80
8	List for Branch No 1.	100 "	" "	55.00
	Total	399		$1176.33

Recommendation adopted by the following vote Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Shaw, Taylor & Wise.

Committee on Printing & Binding

Chairman Shaw reports monthly bills to amount of $264.92. Referred to Finance Committee. Committee recommend that they be authorized to have printed

2 Record of Delinquent Books to cost 4.00

San Francisco, March 2. 1897

400M Buff Home Use Slips	to cost	37.50
2500 Borrowers Hand Books	" "	16.00

recommendation, adopted by the following vote Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Shaw, Taylor & Wise.

Committee on Buildings, Fixtures &c.

Chairman O'Connor reports monthly bills to amount of $360.91 Referred to Finance Committee Committee recommend the following

16 Glass Doors to be altered & fitted to shelves in Ladies Reading Rooms	to cost	60.00
2 Wash Bowls	" "	10.00
Linoleum for Office Floor	" "	80.00
Rugs	" " about	40.00
	Total	$190.00

recommendations adopted by the following vote. Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Shaw, Taylor & Wise.

Committee on Branch Libraries

Chairman Mann reports that Branch #1 is growing and that extra assistance should be given

Report of Committee on Finance & Audit temporarily passed

Committee on Rules & Administration

Chairman Wise reports that by reason of the large increase in the number of borrowers during the last few months, and a proportional increase in the number of books circulated the work in the Secretary's office and at the Delivery Desk is now too great to be handled by our present force we therefore recommend

1st That W. M. Williams, now assistant in the Reference & Periodical Rooms be relieved of his duties in the Reference Room, and in place thereof be assigned to office work. Since the office work is not covered by the Salary Schedule & since, about one half of his time will be devoted to such work, the other half being required for his hours in the Periodical Room, we recommend

2d That the salary of Mr Williams be fixed at the rate of $50.00 per month an increase of $5.00 per month on his present rate. Carried by the following vote. Ayes Trustees

San Francisco, March 2. 1897

Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Shaw Taylor, & Wise ___

3rd, We recommend that Miss Haines, now regular substitute, be promoted to the position of library assistant & be assigned to the Reference Room, vice Williams, & to duty at the Delivery Desk, at a salary of $45.00 per month. Carried by following vote Ayes Trustees Boyd, Davis Harrison, Hittell, Mann, O'Connor, Shaw, Taylor & Wise.

4th We recommend that Mrs E. F. Loveland now highest on the list of eligibles, be elected regular substitute, vice Miss Haines, promoted. This recommendation, on motion, is amended "providing Miss Goldman assistant at Branch #5 declines the position. Recommendation as amended carried by the following vote. Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann O'Connor, Shaw, Taylor, & Wise ___

The circulation of Branch No 1, as shown by the monthly reports of the librarian, has increased to 6000 vols. per month. The branch librarian reports that it is impossible to render adequate service to the public under present conditions. We therefore recommend;

5th That the schedule of library hours of assistant at Branch No 1 be increased from 22 to 37 hours per week. Carried by the following vote Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor Shaw, Taylor & Wise. ___

Chairman Wise reports that Miss M. Flood being the highest on the list of eligibles, according to resolution adopted at the last meeting she has been appointed assistant at Branch No 1. Action of the Chairman approved by the following vote. Ayes Trustees Boyd Davis, Harrison, Hittell, Mann, O'Connor, Shaw Taylor & Wise. ___

Committee on Finance & Audit

Chairman Taylor reports bills for the month as follows.

Salary warrants to amount of	$2242.90
Book Bills " " "	2345.63
Printing & Binding Bills " " "	264.92
Miscellaneous "	360.91
Total	$5214.36

San Francisco March 2. 1897

I move that these bills be ordered paid. Carried by the following vote Ayes Trustees Boyd, Davis, Harrison, Hillett, Mann, O'Connor, Shaw, Taylor & Wise.

Salary Warrants

[illegible]	Clarke, G. T.	200	00
3685	Mullin, Geo. A	125	00
3686	Tyler, M. T.	70	85
3687	Ainsworth, E C.	55	00
3688	Blessing, T	60	00
3689	Dixon, Thos	15	00
3690	Ehrhorn, Chas	20	00
3691	Gorney, J E	30	00
3692	Hahn, A	69	05
3693	Hay, E M	70	00
3694	Harry, Wm	20	00
3695	Hayward, C A	75	00
[illegible]	Lichtenstein, J	55	00
3697	Martens, J	49	15
3698	Melville, E	65	85
[illegible]	Meyer, E	20	00
[illegible]	McCarry, R	20	00
[illegible]	McLaughlin, F	15	25
3702	Neper, H	15	00
3703	Nolan, Geo J	55	00
3704	Nolan, D C	60	00
3705	Palmer, Edw	40	00
3706	Powne, A. E	70	00
3707	Rea, Robt	56	25
	Forward	1364	40

	Brot Forward	1364	40
[illegible]	Sawyer, A L	65	00
3709	Sherrard, W McK	20	00
[illegible]	Stinger, E. J	50	00
[illegible]	Sheridan, R	15	85
[illegible]	Thomas, G	20	00
[illegible]	Wade, E J	80	00
[illegible]	Williams, W	45	00
[illegible]	Wimmer, G	21	45
[illegible]	Loveland, E F	10	65
[illegible]	Haines, A J	9	00
[illegible]	Carll, F	30	00
[illegible]	Morton, L E.	70	00
[illegible]	Greenleaf, K E	2	25
[illegible]	Flood, M.	26	60
[illegible]	Carson, M.	56	25
[illegible]	Hansen, N.	25	00
[illegible]	Schmidt, M A.	75	00
[illegible]	Woodman, A	30	20
[illegible]	Wigg, M A	68	75
[illegible]	Filger, L J	25	00
[illegible]	Casey, N A	47	45
[illegible]	Goldman, B. A	22	35
[illegible]	Sperling, M	12	50
		2242	40

3731	Johnson & Emigh	245	57
[illegible]	C M Robertson	9	56
3733	Wm Doxey	753	47
3734	Payot Upham & Co	6	56
3735	Bancroft Bros	10	00
3736	G. E. Stechert	250	12
3737	Publishers Weekly	3	50
[illegible]	S F News Co	967	65
3739	Cleveland Pub Library	10	00
3740	Amer. Library Assn	5	00
[illegible]	H S [illegible]	[illegible]	[illegible]
	Forward	[illegible]	[illegible]

	Brot Forward	2353	[illegible]
[illegible]	Payot Upham & Co	1	00
[illegible]	Jos Winterburn Co	33	15
[illegible]	Pac. Printing Co	12	00
[illegible]	E. D. Taylor Co	1	40
[illegible]	Thos Judd Co	209	17
3747	Edison L & Power Co	45	20
3748	Pacific Telephone Co	5	00
3749	E. H. Black	2	50
3750	Pac. Sheet Metal Wks	2	75
3751	[illegible] Co	[illegible]	[illegible]
	Forward	[illegible]	[illegible]

San Francisco March 2 1897

	Brot Forward	2676	00		Brot Forward	2554	60
8752	G. C. Sweeney	54	00	8761	W. E. Henderson	26	00
8753	Standard Iron Wks	20	00	8762	Madison & Burke	20	00
8754	L. B. Hetty	1	25	8763	S. F. Gas & Elec. Co	30	00
8755	Cahill & Hall Elev Wks	1	00	8764	Pac. Gas Imp Co	2	56
8756	Calrick & Co	3	40	8765	R. H. Webb & Co	11	00
8757	S. F. Laundry Assn	2	95	8766	Leo Klotz	6	00
8758	H. W. Stevens	30	00	8767	Wm Gillespie	1	50
8759	Madison & Burke	26	00	8768	Geo. A. Mullin	19	60
8760	G. H. Umbsen & Co	40	00	—	—		
	Forward	2854	60			2971	[illegible]

Trustee Bishop enters & takes his seat.

Trustee Taylor reports that a number of Guarantors decline to pay for books ~~when~~ lost by borrowers, and suggests that some action be taken against them. On motion the matter is referred to the President, Chairman of the Committee on Finance & Trustee Bishop with full power to act, by the following vote Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Bishop, Shaw, Taylor & Wise.

Trustee Hittell who was appointed to report on the advisability of establishing a branch at Ocean View, reads his report which is against establishing a branch in this part of the city & on motion the report is received & placed on file and the petition of the residents of Ocean View, denied. Carried unanimously.

Communication read from Miss K. E. Greenleaf protesting against her dismissal as assistant at Branch #1 and requesting an investigation, also charging that Mrs L. E. Moton librarian, had imposed upon her. Trustee O'Connor moves that the matter of Miss Greenleaf's dismissal be re-referred to the Committee on Rules & Administration for investigation, they to report at next meeting. Carried by the following vote Ayes Trustees Davis, Harrison, Mann, O'Connor, Bishop, Shaw, & Wise. Noes Trustees Boyd, Hittell, & Taylor. Ayes 7 Noes 3

On motion, the charges made by Miss Greenleaf against Mrs Moton are referred to Committee on Rules & Administration for [illegible]

The following introduced at the last meeting

San Francisco, March 2 1897

by Trustee Hittell as a substitute for the second sentence of section 2 in the Provisions relative to the examination & appointment of applicants for positions ——

"Such examinations shall be conducted in writing in a manner as shall fairly test the qualifications of the applicants & nobody shall be admitted to them until after filing with the librarian, documentary evidence of having completed a full course of education in a High School, or in some institution of not lower grade comes up for vote. Trustee Boyd moves that same be adopted. Lost by the following vote Ayes Trustees Davis Hittell & Mann Noes: Trustees Boyd Harrison O'Connor Bishop Shaw Taylor & Wise Ayes 3 Noes 7

There being no further business the meeting adjourned.

George A. Mullin
Secretary

San Francisco, April 6. 1897

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 3.45 P.M. President Harrison presiding

On roll call the following noted present. Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, O'Connor & Taylor. Absent Trustees, Davis, Bishop, Shaw, Wise & the Mayor. Present 7. Absent 5.

The minutes of March 2. 1897 read & approved

President appoints the following temporary members of Committees. Trustee Boyd on Finance & Audit, Trustee O'Connor on Printing & Binding. & Trustee Mann on Building & Supplies.

Report of Librarian received & ordered filed

Report of Secretary read & ordered filed

Trustee Davis enters and takes his seat.

Reports of Standing Committees

Committee on Books

Chairman Davis reports monthly bills to amount of $1943.80 Referred to Finance Committee. Committee recommend the purchase of the following

			Ex cost
1	First volume of Examiner	1 vol.	10.00
2	Barnes. Studies in Education	1 "	1.00
3	Land of Sunshine.	5 "	2.50
4.	Virginia Historical Society	11 "	31.00
5	Replacements		
	a. Miscellaneous Books	159.	151.00
	b. Juvenile	139.	104.23
6.	Branch #3		
	New books	13[illegible]	110.50
	Replacements	70	39.30
	Branch #5	111	94.30
7.	Lads Beacon lights	3.	9.60
8.	For sale by Cowan	26	18.90
9	" " " Doxey	17	30.65
10.	" " " Cadby	10	21.00
11	" " " Littlefield	1.	4.50
12	" " " Crawford	11	6.50
13	" " " McDonough	10	12.35
	" Sotheran	9	2.3[illegible]

San Francisco April 6 1897.

			est. cost
15.	For sale by McClurg	31 vols	27.50
16	" " " Burnham	35 "	60.75
17	Miscellaneous list	309 "	520.00
	Total	1090 "	1319.70

Recommendation adopted by the following vote. Ayes Trustees Boyd, Davis, Harrison, Hittell, Lilienthal, Mann O'Connor & Taylor Committee further recommend the following extra appropriation of Book money for Branches.

Branch No 1.	700 vols	estimated cost	$600.00
" " 3	200 "	" "	160.00
" " 5	350 "	" "	280.00
Total	1250 "	" "	1040.00

Carried by the following vote Ayes Trustees Boyd, Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor & Taylor

Printing & Binding Committee

In absence of Chairman Shaw Trustee O'Connor reports monthly bills to amount of $466.55. Referred to Finance Committee

Building Fixtures & Supplies Committee

Chairman O'Connor reports monthly bills to amount of $482.15 Referred to Finance Committee Committee also recommend that the ceiling at Branch #5 be repaired at a cost not to exceed $35.00. Recommendation adopted by the following vote Ayes Trustees Boyd, Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor & Taylor.

Trustee O'Connor call attention to the rents paid for Branches 5 [illegible] & suggests that some action be taken regarding the matter. Motion made to refer the matter to the Branch Committee they to report at next meeting. Carried Unanimously

Committee on Branches

Chairman Mann reports the need of more of the assistants time at Branches 3 & 5 and recommends 6 hours per week additional time at each of these Branches Carried by the following vote Ayes Trustees Boyd Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor & Taylor

On the matter of extending the open time at Br. 1. 3 & 5 from 12 M. to 1. P.M. on motion same is left to the discretion of the Librarian with power to act

Committee on Finance & Audit

Chairman Taylor reports bills for the month as follows

San Francisco April 6 '94

Salary warrants to amount of	2318.35
Book Bills	1943.80
Printing & Binding Bills	466.55
Miscellaneous	482.15
	5210.85

I move that these bills be ordered paid, Carried by the following vote. Ayes. Trustees Boyd, Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor & Taylor

Salary Warrants

3769	Clark, Geo. T.	200	00		Bro't Forward	[illegible]	75
3770	Mullin, Geo. A	125	00	3793	Rea, Robt	56	25
3771	Tyler, M. T.	85	00	3794	Sawyer, A. L.	63	00
3772	Ainsworth, E. C.	55	00	[illegible]	Sherrard, Wm K	20	00
[illegible]	Blessing, F	60	00	[illegible]	Stinger, E J	30	00
[illegible]	Dixon, T.	16	00	[illegible]	Sheridan, R.	25	00
[illegible]	Elerhan, Chas	20	00	[illegible]	Thomas, G.	20	00
3776	Gomez, J E	42	00	3799	Wade, E. J.	80	00
[illegible]	Hahn, A	70	00	[illegible]	Williams, W	30	00
[illegible]	Hay, E. M.	70	00	[illegible]	Wimmer, G	23	00
3779	Harry, Wm	20	00	3802	Loveland, E. T.	2	85
3780	Hayward, C. A.	75	00	3803	Carll, F	18	00
3781	Haines, A. J.	45	00	3804	Maton, L. E.	75	00
3782	Lichtenstein, J.	85	00	3805	Flood, M.	33	80
3783	Martens, J.	49	15	3806	Carson, M.	56	25
3784	Melville, E	70	00	3807	Hansen, N.	25	00
3785	Meyer, E	20	00	3808	Schmidt, M. A	75	00
3786	McCarry, R.	20	00	3809	Woodman, A	30	20
[illegible]	McLaughlin, F	16	25	[illegible]	Wigg, M. A.	68	75
3788	Neper, H.	15	00	3811	Folger, S. J	25	00
[illegible]	Nolan, Geo J	37	50	[illegible]	Casey, N. A.	118	90
3790	Nolan, D.	60	00	3813	Goldman, B.	21	10
3791	Palmer, Edw.	40	00	3814	Sperling, M	62	30
3792	Powers, A E	68	85				
	Forward	1384	75			2318	33

Monthly Bills

[illegible]	Johnson & Emigh	187	57		Bro't Forward	[illegible]	16
3816	A. M. Robertson	583	69	3821	The J Dewing Co	11	25
3817	Wm Doxey	289	59	3822	D. Appleton & Co	2	40
3818	Payot Upham & Co	18	81	[illegible]	H. H. Moore	9	00
[illegible]	P. J. Healy	61	75	[illegible]	R. M. Brereton	36	00
[illegible]	Bancroft Bros & Co	[illegible]	[illegible]	[illegible]	Geo E Lillie	[illegible]	[illegible]
	[illegible]	[illegible]	[illegible]		[illegible]	[illegible]	[illegible]

San Francisco April 6 1897

	Bro't Forward	1311	41
3826	Publishers Weekly	3	64
3827	Boston Book Co.	72	20
3828	F. P. Harper	109	00
	G. E. Stechert	233	60
3830	Anglo-Californian Bank for B. F. Stevens	67	90
	A. M. Kashiwa	1	00
3832	S. F. News Co.	27	00
	Geo. R. Mullin	115	05
	Abramson Heunisch Co.	3	50
	Jos. Winterburn Co.	31	00
	The E. D. Taylor Co.	56	00
3837	Hinton Printing Co.	90	00
3838	Hicks-Judd Co.	286	05
3839	R. Herring	60	00
	S. F. Laundry Assn	2	90
3841	Patrick & Co.	1	30
3842	Buchanan Bros.	17	05
3843	D. McE. Walter	27	50
	Forward	2519	10

	Bro't Forward	2519	10
3844	Gullixson & Co.	80	00
3845	Chas. Brown & Son	2	30
3846	Goldberg Bowen & Co.	2	75
3847	L. Lebenbaum & Co.	5	75
3848	J. W. Madden	2	50
	Bass Hueter Co.	1	50
3850	H. N. Stevens	30	00
3851	Madison & Burke	26	00
	G. H. Umbsen & Co.	40	00
	W. E. Henderson	26	00
	Madison & Burke	20	00
3855	S. F. Gas & Elec. Co.	46	25
3856	S. F. Gas & Elec. Co.	23	70
3857	Pac. Gas Imp. Co.	2	40
	C. A. Malm & Co.	3	00
	W. W. Gillespie	3	30
3860	G. Graham	5	00
3861	A. Genocchio	11	00
3862	T. O'Brien	6	00
3863	Geo. A. Mullin	35	95
	$	2892	50

Trustee Boyd moved that the Finance Committee be authorized to have the books of the Secretary experted. Carried by the following vote. Ayes Trustees Boyd, Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor, & Taylor.

Committee on Rules & Administration

In absence of Chairman Wise, Trustee Mann, reports ——

1st That, Saturdays April 24th & May 1st, have been selected for examination of applicants for positions in accordance with rules adopted May 7. 1895. & recommend that notice of same be published in 3 morning & 3 evening papers. Adopted by following vote. Ayes Trustees Boyd, Davis, Harrison Hittell, Lilienthal, Mann O'Connor & Taylor

2nd Committee would report that in accordance with instructions received at last meeting, the position of substitute in Main Library had been offered to Miss B. Goldman assistant at Branch No 5. Miss Goldman prefers however to remain where she is, it being understood that her remaining at Branch No 5 will not interfere with her rank on the list of eligibles. Committee therefore recommend that Miss B. F. Loveland be appointed substitute.

San Francisco April 6 1897

adopted by the following vote Ayes Trustees Boyd Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor & Taylor.

3rd In the matter of the dismissal of Miss K. E. Greenleaf as assistant at Branch No1 re-referred to this Committee at last meeting, Committee would report that they have investigated the matter, and would recommend that no further action be taken. Carried Trustee O'Connor voting No!

4th Regarding Charges made by Miss Greenleaf against Mrs Morton referred to this Committee for investigation, the Committee would report that same are not sustained.

Trustee O'Connor calls attention to the fact that some of the Branch Librarians leave their branches during the open hours to make their report to the Main Library & on motion of Trustee Taylor the same is referred to the Rules Committee for investigation & if necessary to formulate a rule to cover this matter.

Report of Special Committee

Trustee Taylor reports a suit brought against a guarantor & same having been settled by the party sued paying for the book & costs of suit. That the effect of bring this suit has been good, many outstanding books having been brought in. & that further suits would be brought if found necessary.

The Secretary reports that Miss Mary Mootry has presented to the Library a picture of her brother the late Thos Mootry Jr. & two paintings & on motion the thanks of the Trustees are extended to Miss Mootry for her gift.

Nominations of President being declared in order, Trustee O'Connor places Trustee Colin M. Boyd in nomination. There being no further nominations the Chair declares the same closed & on motion the Secretary is instructed to cast the ballot. Secretary announces the ballot and the Chair declares Trustee Colin M. Boyd unanimously elected President for the ensuing term.

Trustee Boyd moves that the thanks

San Francisco April 6 1897

of the Board of Trustees be extended to the retiring President for the excellent manner in which he performed his duties during the past year. Carried unanimously.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary

San Francisco May 4. 1897.

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 3.45 P.M. President Boyd presiding

On roll call the following noted present, Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Bishop & Shaw Absent The Mayor, Trustee Lilienthal, Taylor & Wise Present 8 Absent 4.

The minutes of April 6.1897 read & approved

President appoints Trustee Harrison a temporary member of the Finance Committee

Trustee Wise enters and takes his seat

Report of the Librarian received & ordered filed

Report of the Secretary read & ordered filed.

Reports of Standing Committees.

Committee on Books

Chairman Davis reports monthly bills to amount of $567.10. Referred to Finance Comt. Committee also recommend the purchase of books to amount of $294.50 Recommendation adopted by the following vote Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Bishop, Shaw & Wise

Trustee Mann moves that the Book Committee be authorized to expend during the month of May, for such books as they may deem suitable $500.00. Carried by the following vote Ayes Trustees Boyd Davis Harrison Hittell, Mann, O'Connor, Bishop, Shaw, & Wise.

Committee on Binding

Chairman Shaw reports monthly bills to amount of $415.26 Referred to Finance Committee Committee also recomends Binding & Printing to amount of $37.00 Adopted by following vote. Ayes Trustees Boyd Davis, Harrison, Hittell, Mann, O'Connor Bishop, Shaw & Wise

Trustee Taylor enters & takes his seat

Mr J T Harmer representing Mr Robt Day owner of the building occupied by Branch No 2. appears before the Board, and states that he knows that Mr Day is desirous of keeping the Library as tenants, and that he is willing to make all repairs desired by the Board & request that whatever repairs and alterations that may desired be enumerated and that he would commence at

San Francisco May 4. 1897

with Mr Day at once

Committee on Buildings & Supplies

Chairman O'Connor reports monthly bills to amount of $338.78 Referred to Finance Committee.

Committee recommend that Windows at Branch No 1 be relettered at a cost of $12.00. On motion adopted by following vote Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor Bishop, Shaw, Taylor & Wise.

On motion the Committee is authorized to fix up and remove Branch #4 to new quarters at an expense not to exceed $500.00 by the following vote Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Bishop, Shaw, Taylor & Wise.

Committee on Branches

Chairman Mann reports that ~~a~~ very desirable quarters have been selected for Branch #4 at 4th Ave & Clement Sts at a rental of $21.00 per month including water. also that parties in Potrero have agreed to put up a building about 75 feet east of the present location of Branch #2, suitable for Library purposes. On motion the matter is left to Branch & Building Committee for investigation

Committee on Finance & Audit

Chairman Taylor reports bills for the month as follows.

Salary warrants to amount of	$2344.20
Book Bills " " "	567.10
Printing & Binding Bills " "	415.26
Miscellaneous "	358.78
Total	$3685.34

& moves that these bills be paid. Carried by the following vote. Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Bishop, Shaw, Taylor & Wise

Salary Warrants

8364	Clark, Geo T.	200	04		Brot Forward	690	10
8365	Mullin, Geo. A.	125	00	8373	Hay E. M.	68	85
8366	Tyler, M. T.	55	00	8374	Harry Wm	20	00
8367	Ainsworth, E. C	55	00	8375	Hayward E. A.	75	00
8368	Blessing, F.	60	00	8376	Haines A. J.	45	00
8369	Dixon, T.	16	25	[illegible]	Lichtenstein J.	55	00
[illegible]	Ehrhan C	20	00	[illegible]	Martens, J.	50	00
8371	Gomez, J E.	60	00	8379	Melville E	65	55
8372	Hahn A.	65	85		Meyer E	20	00
		690	10			1122	50

San Francisco, May 4. 1897

	Brot Forward	1122	80
8881	McCarry R.	20	00
8882	McLaughlin, J	16	25
8883	Neper, H.	16	25
8884	Nolan, Geo J	57	50
8885	Nolan, D A	60	00
8886	Palmer, Edw	40	00
8887	Powers, A E	68	85
8888	Rea, Robt	62	50
8889	Sawyer, A L	65	00
8890	Sherrard, W. McK	20	00
[illegible]	Sturges, E J	49	15
8892	Sheridan, R	25	00
8893	Thomas, G.	20	00
8894	Wade, E. I	80	00
	Forward	1723	30

	Brot Forward	1723	30
8895	Williams, W.	50	00
8896	Wimmer, G	22	60
8897	Loveland, E. F	5	90
8898	Motor, L. E	73	75
8899	Flood, M	39	45
8900	Carson, M	62	50
8901	Hansen, N	25	00
8902	Schmidt, M. A	75	00
8903	Woodman, A	32	20
8904	Wigg, M. A	68	75
8905	Folger, S. J	25	00
8906	Casey, N. A	55	30
8907	Goldman, B.	22	95
8908	Sperling, M.	62	50
	Total	2,344	20

Monthly Bills

[illegible]	A. M. Robertson	135	53
[illegible]	Johnson Emigh	61	74
[illegible]	Wm Doxey	73	76
[illegible]	Payot, Upham & Co	4	51
[illegible]	Jos. A. Hofmann	1	50
[illegible]	Robt. E. Cowan	18	90
[illegible]	G E Stechert	112	28
[illegible]	Boston Book Co	82	50
[illegible]	Maryland Hist. Socy	37	85
[illegible]	Jos McDonough	7	59
[illegible]	A. J Crawford	5	75
[illegible]	Socy. of Naval Architects	6	00
[illegible]	A. C. McClurg & Co	4	39
[illegible]	Earl Barnes	1	00
[illegible]	Land of Sunshine Pub Co	4	40
[illegible]	S F News Co	6	40
[illegible]	C. Williams	20	00
[illegible]	H S Crocker Co	14	02
[illegible]	Payot Upham & Co	7	47
[illegible]	Jos Winterburn Co	26	75
[illegible]	Hinton Printing Co	30	00
[illegible]	Phillips Bros	4	00
	Forward	[illegible]	[illegible]

	Brot Forward	669	3[illegible]
[illegible]	Hicks Judd & Co	333	02
[illegible]	Standard Iron Wks	17	00
[illegible]	Gulick & Wetherbee	10	00
[illegible]	Indianapolis Furn Co	4	00
[illegible]	Baro Huck Co	1	63
8936	S F Laundry Assn	1	50
8937	Golden Rule Bazaar	2	50
8938	H. N. Stevens	30	00
8939	Madison & Burke	26	00
8940	G. H. Umbsen & Co	40	00
8941	W. E. Henderson	26	00
8942	Madison & Burke	20	00
8943	S. F. Gas Light Co	48	80
8944	S F Gas & Elec "	23	65
[illegible]	Pac. Gas Imp Co	2	08
[illegible]	W W Gillespie	1	80
8947	Halla & Co	1	90
8948	E. H. Black	6	00
8949	Geo. C Terrell	31	90
[illegible]	G Graham	6	00
8951	Geo. A. Mullin	38	00
	Total	1341	14

Chairman Taylor reads report of Expert C Williams, showing

San Francisco May 4. 1897

that the books of the Secretary have been examined, and found to be correct. On motion the report is received & placed on file

Committee on Rules & Administration

Chairman Wise reports the following recommendations.

1st That a vacation of two weeks be granted to all employees who have been in the service 12 months or more, & a vacation of one week to those who have been in the service 6 months to a year. Carried by the following vote. Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Shaw, Bishop, Taylor & Wise

2nd That the Librarian may select from the shelves of the main Library not more than 500 volumes to be placed on the shelves of the Reference Room where the public may have access to same. Carried unanimously

3rd In the matter of Branch Librarians leaving their Branches during their schedule hours to visit the main Library with repts. the committee would report that they do not deem it necessary to formulate any rule regarding same. Approved by a unanimous vote

Committee on Examination

Trustee Mann reports progress.

Communications

Letter read from Board of Regents of University of California extending to this Library the privelege of borrowing books from the University Library upon the same terms as at present exist between the University & State Libraries. On motion the letter is placed on file & the Secretary instructed to make proper acknowledgement

Letter from Madison & Burke regarding repairs at Branch No 2 referred to Committees on Buildings & Branches.

Trustee Hittell brings up the matter of the taking of an account of stock & Trustee Wise moves that the Committee on Rules be authorized to take an account of stock, and report to the Board at [illegible] meeting. Carried by the following vote. Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Shaw, Bishop, Taylor & Wise

Trustee Hittell moves that the Binding & Printing Committee report a series of rules regarding the marking

San Francisco May 4. 1897

of books, Motion amended that the Rules Committee report a series of rules. Trustee Hittell accepts the amendment as the original motion, and same is carried by a unanimous vote.

There being no further business the meeting adjourned

Geo A. Mullin
Secretary

Committees for 1897-1898

Books	Trustee Davis, Chairman " Harrison " Hittell " Shaw " Taylor	Trustee Wise, Chairman " Mann " Lilienthal " Harrison " Hittell	Rules and Administration
Binding and Printing	Trustee Shaw, Chairman " Taylor " Bishop	Trustee Harrison, Chairman " Wise " Lilienthal	Municipal Relations
Building and Supplies	Trustee O'Connor, Chairman " Shaw " Davis	Trustee Taylor, Chairman " Lilienthal " Bishop	Finance

Branches	Trustee Mann, Chairman " Hittell " O'Connor " Bishop Davis

San Francisco, June 1. 1897

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library.

Meeting called to order at 3.55 P.M. President Boyd presiding.

On roll call the following noted present Trustees Boyd, Davis, Hittell, Mann, Shaw, Taylor & Wise. Absent the Mayor, Trustees Harrison, Lilienthal, O'Connor & Bishop. Present 7. Absent 6.

The minutes of May 4. 1897 read & approved.

The President appoints Trustee Wise a temporary member of the Finance Committee.

Report of the Librarian received & ordered filed.

Report of the Secretary read & ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Davis reports monthly bills to amount of $513.06. Referred to Finance Committee. Committee report that books to amount of $2212.95 ordered during the month of May. Trustee Mann moves that the Book Committee be authorized to purchase during the month of June, books to the extent of balance to the credit of the Book fund. Carried by the following vote. Ayes Trustees Boyd, Davis, Hittell, Mann, Shaw, Taylor & Wise.

Committee on Printing & Binding

Chairman Shaw reports monthly bills to amount of $71.65. Referred to Finance Committee. Committee recommend the purchase of 12 temporary binders for periodicals, estimated cost $10.00

Adopted by following vote. Ayes Trustees Boyd, Davis, Hittell, Mann, Shaw, Taylor & Wise.

Committee on Building & Supplies

In absence of Chairman O'Connor Trustee Shaw reports monthly bills to the amount of $310.50 Referred to Finance Committee. Committee recommend the following

Linoleum at Main Library to be covered with Detrotas to cost	$75.00
" " Branch 3	8.00
" " " 5	5.00
1 Small Table for B. 1	3.50
Glass doors for cases in Librarian's office estimated	50.00
	$141.50

Adopted by following Ayes Trustees Boyd, Davis, Hittell, Mann, Shaw, Taylor & Wise.

San Francisco, June 1. 1897

Committee on Finance & Audit

Chairman Taylor reports monthly bills as follows

Salary warrants to amount of	$2435.10
Book Bills	813.06
Printing & Binding Bill	71.65
Miscellaneous	310.50
Total	3,630.31

& moves that these bills be paid. Carried by the following vote. Ayes Trustees Boyd, Davis, Hittell, Mann, Shaw, Taylor & Wise.

Salary Warrant

8952	Clark, Geo. T.	200	00		Br't Forward	1387	50
8953	Mullin, Geo. A	125	00	8976	Rea, Rob't	62	50
8954	Tyler, M. T.	85	00	8977	Sawyer, A. L.	62	50
8955	Ainsworth, E. C.	55	00	8978	Sherrard, W. McK	20	00
8956	Blessing, F.	60	00	8979	Stirger, E. J	54	10
[illegible]	Dixson, T.	16	25	[illegible]	Sheridan R	23	33
[illegible]	Ehrhorn, Chas	20	00	[illegible]	Thomas, G	20	00
8959	Gomez, J. E.	48	00	8982	Wade, E. I	50	00
8960	Hahn, A	66	50	8983	Williams W	30	00
8961	Hay E. M	67	65	8984	Wimmer, G	23	10
8962	Harry W.	20	00	8985	Loveland, E. F.	32	70
[illegible]	Hayward, C. A	75	00	[illegible]	Douglas, W. H. Jr.	23	33
[illegible]	Hamer, A. J	46	10	[illegible]	Harry R. J	12	00
[illegible]	Lichtenstein J	55	00	[illegible]	Marlow, L. E.	75	00
8966	Martens, J	55	00	8989	Flood, M	43	20
8967	Melville, E	66	50	8990	Carson, M	62	50
8968	Meyer, E.	20	00	8991	Hansen, N	25	00
[illegible]	McCarty R.	20	00	[illegible]	Schmidt, M. A	75	00
8970	McLaughlin F.	16	25	8993	Woodman, A.	35	40
[illegible]	Neper H.	16	25	8994	Wigg, M. A	65	75
8972	Nolan, Geo. J.	57	50	8995	Folger, S. J	48	33
8973	Nolan, D. A.	60	00	8996	Casey, N. A	54	40
[illegible]	Palmer Edw	[illegible]	[illegible]	[illegible]	Goldman B. A	31	03
8975	Powers A. E	[illegible]	[illegible]	[illegible]	[illegible]	63	50
	Forward	1387	50			[illegible]	[illegible]

Monthly Bills

[illegible]	Johnson & Emigh	480	13		[illegible]	[illegible]	[illegible]
[illegible]	A. M. Robertson	15	10	[illegible]	Bagot Upham & Co	[illegible]	[illegible]
[illegible]	Wm Doxey	99	[illegible]	[illegible]	J. F. Neur Co	[illegible]	[illegible]
	[illegible]	[illegible]	[illegible]		[illegible]	[illegible]	[illegible]

San Francisco June 1 1897

	Brt Forward	600	41
	L. P McCarty	3	50
9005	F. M. De Witt		70
9006	E D. Bronson & Co	6	75
9007	D Appleton & Co	46	63
9008	Geo. E Littlefield	4	05
9009	The Burnham Antique Co	45	25
9010	New Hampshire State Lby	84	00
9011	Jno. W. Cadby	20	75
9012	G. P. Putnam's Sons	5	00
9013	H. S. Crocker Co	1	65
9014	Payot Upham & Co	3	00
	Jos Winterburn & Co	33	00
9016	E D. Taylor Co	14	70
	Hicks Judd Co	19	33
	Pacific Telephone Co	5	00
9019	Pac Sheet metal Wks	7	50
	Brt Forward	897	24

	Brt Forward	897	24
9020	Cahill & Hall Elev Co	2	50
9021	S. F. Laundry Assn	1	50
9022	Roesdrans & Co	2	25
	H N Stevens	30	00
9024	Madison & Burke	26	00
9025	G H Umbsen & Co	40	00
9026	W E Henderson	26	00
9027	Madison & Burke	20	00
9028	S F. Gas & Elec Co	16	30
9029	Cal Artistic Metal Co	2	50
9030	L E Clawson & Co	26	00
	E H Black	16	00
9032	S F Gas & Elec Co	52	20
	H H Scott Coal Co	9	50
	Geo A Mullen	27	25
		1195	24

Trustee O'Connor enters and takes his seat

Committee on Branches

Chairman Mann reads a letter from Madison & Burke, Agents of Robt Day, agreeing to make alterations at Branch #2 And it is moved that the Branch Library #2 remain in the present premises providing that all the alterations and improvements as specified in the letter of Madison & Burke be made together with a partition to be built at back of room and the present two small rooms be thrown into one. also that the cesspool in adjoining premises be done away with & connection made with main sewer. Carried by following vote Ayes Trustees Boyd, Davis, Hittell, Mann, O'Connor, Shaw, Taylor & Wise

The Committee is instructed to see that these alterations are strictly & faithfully carried out.

On motion the Building Committee is authorized to fit up the Branch at an Expense not to Exceed 250.00 by the following vote Ayes Trustees Boyd, Davis Hittell, Mann, O'Connor Shaw, Taylor & Wise

Committee on Rules & Administration

Chairman Wise reports progress on the taking of Stock & recommends that the Library be closed

San Francisco June 1. 1897

on Sunday July 4. 1897 in addition to July 5th; that the Linoleum may be covered with [illegible] Carried

Trustee Taylor calls attention to the fact that the bond of the Secretary will expire on June 30 1897. It is moved that the Finance Committee have the bond renewed. Carried by the following vote, Ayes Trustees Boyd Davis, Hittell, Mann, O'Connor, Shaw, Taylor & Wise.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary

San Francisco July 6 1897

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library.

Meeting called to order at 4.10 P.M. President Boyd presiding.

On roll call the following noted present. Trustees Boyd, Harrison, Hittell, O'Connor, Shaw, Taylor & Wise. Absent. The Mayor, Trustee Davis, Lilienthal, Mann, Bishop. Present 7, Absent 5.

The minutes of June 1. 1897 read & approved.

The President appoints Trustee Harrison as a temporary member of the Committee on Finance & Audit.

Report of the Librarian received & ordered filed.

Report of the Secretary read & ordered filed.

Reports of Standing Committees

Committee on Books

In the absence of Chairman Davis, Trustee Hittell reports monthly bills to amount of $2,070.75 Referred to Finance Committee. Committee report that books to amount of $2,354.11 have been ordered during the month of June. Purchase approved by the following vote Ayes: Trustees Boyd, Harrison, Hittell, O'Connor, Shaw, Taylor & Wise.

Committee on Printing & Binding

Chairman Shaw reports monthly bills to amount of $1547.65 Referred to Finance Committee

Committee on Building Fixtures &c

Chairman O'Connor reports monthly bills to amount of $500.26 Referred to Finance Committee

Committee recommend the following

Pipe railing for window seats at Branch No 4, ex cost	7.50
Curtain poles & drapes	6.00
4 Welsbach Lamps & plumbing for Main Library	10.00
1 doz Electric Light sockets	2.00
1 - Newspaper file	6.00
Glass doors for cases in Librarians Room	85.00
	116.50

Recommendation adopted by the following vote. Ayes Trustees Boyd, Harrison, Hittell, O Connor, Shaw, Taylor & Wise

Chairman O'Connor calls attention to the lack of ventilation in the newspaper department. Trustee Harrison moves that the matter be referred to the Committee on Building

San Francisco July 6 1897

& Supplies with power to act. Carried by the following vote. Ayes. Trustees Boyd, Harrison, Hittell, O'Connor Shaw, Taylor & Wise

Committee on Branches

In absence of Chairman Mann Trustee O'Connor reports progress, regarding improvements at Branch No 2

Committee on Rules & Administration

Chairman Wise reports that Committee recommend That the new catalogue of English Fiction be sold for 25¢ bound in paper cover and 50¢ bound in cloth. On motion same is carried

Committee also report that the following have passed the examinations for positions in the Library Staff & recommend that they be placed on the list of eligibles

MISS M.A. BYRNE.
" M. L. WITCHER.
" M.A. STEWART.
" C. F. MEL.
" M. E. HYDE
" Sr. D. MORGAN.
MRS. S. J. FOLGER.
MISS. M.E. McNALLY.
" G. H. WINSLOW.
" D. WOLFE.
MRS. C. M. DIXON.
MISS. M. C. MELROSE
" ALICE Mc HEALY.

on motion recommendation is unanimously adopted

Committee on Finance & Audit

Chairman Taylor reports monthly bills as follows

Salary warrants to amount of	2133.43
Book Bills " "	2070.78
Printing & Binding Bills " "	1347.63
Miscellaneous " " "	500.26
Total	$6052.10

& moves that same be ordered paid. Carried by the following vote. Ayes Trustees Boyd, Harrison, Hittell O'Connor, Shaw, Taylor & Wise

San Francisco July 6 1897

Salary Warrants

9035	Clark, Geo T.	200	00
9036	Mullin, Geo. A	125	00
9037	Tyler, M. F.	85	00
	Armwath, E C	55	00
9039	Blessing, F	60	00
9040	Dixon T.	16	25
9041	Ehrhart, Chas	20	00
9042	Gumey J E.	60	00
9043	Hahn A	63	00
9044	Hay, E M	70	00
9045	Harry, W.	20	00
9046	Hayward, C. A	75	00
9047	Haines, A. J	45	00
9048	Lichtenstein, J	85	00
9049	Martens, J	55	00
9050	Melville, E	70	00
9051	Meyer, E	20	00
9052	McCurry, R	20	00
	McLaughlin, F	16	25
9054	Nepper, H.	16	25
9055	Nolan, Geo J	57	50
9056	Nolan, D. A	60	00
9057	Palmer Edw	40	00
9058	Powers A E	63	33
	Ren. Robt	[illegible]	[illegible]
	Forward	[illegible]	[illegible]

	Brot Forward	1462	10
9060	Sawyer, A L	65	00
9061	Sherrard, W McK	20	00
9062	Sturges, E. J	55	00
9063	Sheridan, R	25	00
9064	Thomas, G.	20	00
9065	Wade, E. J	80	00
9066	Williams, W	50	00
9067	Wimmer, G	23	55
9068	Loveland E F	52	00
9069	Hawthorne F	12	50
9070	Morton L. E	71	25
9071	Flood M	34	85
9072	Carson, M	62	50
9073	Hansen, N	25	00
9074	McNally M E	8	33
9075	Schmidt, M. A.	75	00
9076	Woodman, A	38	90
	Partridge, J	21	40
9078	Wigg, M. A	68	75
9079	Folger, S. J	25	00
9080	Casey, N. A.	59	53
9081	Goldman, B.	8	75
9082	Dixon C. M.	6	20
	Sperling, M	62	50
		2133	[illegible]

Monthly Bills

	Wm Doxey	230	33
	Johnson Engh	1130	20
	A W Robertson	311	36
9087	Anglo Californian Bk for B F Stevens	31	50
9088	Payot Upham & Co	5	30
	Hicks Judd Co	2	00
	H S Crocker Co	110	00
9091	C Freyer	29	50
9092	R E Cowan	5	10
9093	H H Moore	95	00
9094	D. Appleton & Co	6	00
9095	Mrs J W Winans	2	50
9096	S F News Co	[illegible]	[illegible]
	Forward	1423	21

	Forward	1423	21
	P. J. Healy	110	25
	G. Stechert	12	30
	F P Harper	17	23
	Jas McDonough	26	54
	Commissioner of Patents	37	20
	Secy of Commonwealth of Pennsylvania	23	33
	The Prince Secy	7	00
	Virginia Hist Socy	24	23
	Univ Cal[illegible]	6	83
	Geo P Humphrey	3	00
	J. W. Cadby	2	50
	W. B. W[illegible] & Co	[illegible]	[illegible]
	Forward	917	63

San Francisco July 6 1897

	Brot Forward	1917	63
[illegible]	Guido Pulp Co	6	00
9110	Geo. A. Mullin	147	10
9111	H. S. Crocker Co	2	31
9112	Payot Upham Co	5	13
9113	Jo Winterburn Co	441	25
9114	E. D. Taylor Co	400	55
[illegible]	Hinton Printing Co	60	00
9116	Phillips Bros	12	00
[illegible]	Hicks Judd Co	1023	21
9118	Pac. Telephone Co	10	00
[illegible]	S F Laundry Assn	3	10
9120	Union Paper Co	2	00
[illegible]	J W. Madden	1	50
9122	Patrick & Co	1	50
9123	Buchanan Bros	9	02
9124	Indianapolis Furn Co	3	50
	Forward	3649	05

	Brot Forward	3649	05
[illegible]	Hall & Co	5	05
[illegible]	H N Stevens	30	00
[illegible]	Madison & Burke	26	00
[illegible]	G H Umbsen & Co	110	00
[illegible]	C B Ryer	21	00
[illegible]	Madison & Burke	20	00
[illegible]	S F Gas & Elec Co	48	10
[illegible]	S F Gas & Elec Co	27	90
[illegible]	Pac Gas & Imp Co	3	54
9134	C H. Smith	145	93
[illegible]	S F Novelty Wks	13	00
9136	Geo. C. Terrill	22	00
[illegible]	Geo W. Clark & Co	16	90
9138	O Bailey	10	50
9139	Geo A. Mullin	36	10
		4,118	69

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary

San Francisco, August 3. 1897

— Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Present Trustees Boyd, Harrison, Hittell, Lilienthal, Mann & Shaw. Absent the Mayor, Trustees Davis, O'Connor, Bishop, Taylor & Wise. Present 6 Absent 6

No quorum being present the meeting adjourned to August 10. 1897

George A. Mullin
Secretary

San Francisco, August 10 1897

Adjourned meeting of the Board of Trustees of the San Francisco Free Public Library

Present Trustees Boyd, Hittell ~~Lilienthal~~ Davis Mann & Shaw. Absent The Mayor, Trustees Harrison, O'Connor, Bishop Taylor Lilienthal, & Wise. Present 5 Absent 7.

No quorum being present, the meeting was adjourned to the regular monthly meeting Sept 7. 97 unless otherwise ordered by the President

Geo. A. Mullin
Secretary

San Francisco September 7. 1897

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Present Trustees Boyd, Harrison, Hittell, Shaw Taylor & O'Connor. Absent The Mayor, Trustees Davis, Mann Lilienthal, Bishop & Wise. Present 6 Absent 6

No quorum being present an adjournment is made to Tuesday. Sept 14. 1897 at 4 P.M.

Geo A. Mullin
Secretary

San Francisco September 14 1897

Adjourned meeting of the Board of Trustees of the San Francisco Free Public Library.

Meeting called to order at 4.15 P.M. President Boyd presiding.

On roll call the following are noted present. Trustees Boyd, Harrison, Hittell, Mann, O'Connor, Bishop & Taylor. Absent. The Mayor, Trustees Davis Lilienthal, Shaw, & Wise.

The minutes of July 6, Aug. 3. Aug. 10 & Sept 7. 1897 read & approved.

Trustee Davis enters & takes his seat.

Reports of the Librarian for July & August 1897 received & ordered filed

Report of the Secretary for July & August 1897 read & ordered filed

President appoints the following as temporary members of Committees.

Finance & Audit Trustees Harrison & Hittell
Printing & Binding Trustee Hittell
Building & Fixtures Trustees Mann & Harrison

Reports of Standing Committees

Committee on Books

Chairman Davis reports bills for the month of July $886.90 & for month of August $766.75 referred to Finance Committee. Committee further report the purchase of 112 vols of replacements at a cost of $90.25 & recommend the subscription to the Municipal Affairs Magazine for one year to cost $1.00. Purchase & recommendation approved by the following vote Ayes Trustees Boyd, Davis, Harrison Hittell, Mann, O'Connor Bishop & Taylor

Committee on Printing & Binding

In the absence of Chairman Shaw Trustee Taylor reports bills for July to amount of $175.30 & for month of August 349 95. Referred to Finance Committee

Committee on Buildings & Fixtures.

Chairman O'Connor reports monthly bills for July to amount of $131.65 & for month of August $252.37. Referred to Finance Committee.
Committee recommend the purchase of.

San Francisco, September 14. 1897

1 Barrell Electric Lamps, estimated to cost	$40.00
10 Small Rugs for Desks " " "	18.50
1 Bolt Towelling " " "	5.00
2 Book Cases for Branch #3 " "	25.00
Total	88.50

Committee calls attention to the fact that the roof over the Library is about to be fixed & suggest that some steps be taken to have a skylight placed over the Periodical Room. Motion made requesting (through the Committee on Municipal Affairs) the City Hall Commissioners to place a skylight over the Periodical Room, Carried Unanimously.

Trustee O'Connor calls attention to the request of D. C. Nolan of the Newspaper Department who desires his title to be changed & on motion same is changed from "janitor" to "curator" of newspaper department.

Trustee O'Connor reports that a desirable building can be secured for Branch No1. the present quarters being to small. On Motion made to refer the matter to the joint Committees of Branches & Building with full power to act & expenditure to be not to exceed Two Hundred Dollars. Carried by the following vote. Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Bishop, & Taylor.

Committee on Municipal Relations

Chairman Harrison reports that the City Hall Architect intends to condemn the elevator on account of a defect in the machinery.

Committee on Finance & Audit

Chairman Taylor reports bills for the month of July 1897 as follows.

Salary Warrants to amount of	2448.40
Book Bills " "	886.90
Printing & Binding Bills " "	175.30
Miscellaneous Bills	441.65
Total	3952.25

San Francisco September 11. 1897

Salary Warrants for July 1897

9140	Clarke Geo T.	200	00				
9141	Mullin Geo A	125	00	9165	Sawyer A L	13	00
9142	Tyler W. J	85	00	9166	Sherrard W McK	21	00
9143	Ainsworth E C.	55	00	9167	Stringer E. J.	36	55
9144	Blessing. J	60	00	9168	Sheridan R	23	00
9145	Dixson T.	17	05	9169	Thomas G	20	00
9146	Ehrhan C.	21	00	9170	Wade E J	119	25
9147	Gomez J E	60	00	9171	Williams W	50	00
9148	Hahn A	64	35	9172	Wimmer G	23	00
9149	Hay E M	70	00	9173	Loveland E J	39	50
9150	Harry H	21	00	9174	Byrne M. A	11	65
9151	Hayward C. A	75	00	9175	Hawthorne J.	15	00
9152	Haines A. J	45	00	9176	Morton L E.	75	00
9153	Lichtenstein J	85	00	9177	Flood M	31	20
9154	Markus J	55	00	9178	Carson M	61	65
9155	Melville E	70	00	9179	Hansen N	20	00
9156	Meyer E	20	00	9180	McNally M E	20	55
9157	McCarry R	20	65	9181	Schmidt M A	61	25
9158	McLaughlin J	17	05	9182	Woodman A	43	75
9159	Neper H	17	05	9183	Partridge J	33	00
9160	Nolan Geo. J	57	50	9184	Wigg M. A	75	75
9161	Nolan D. A	60	00	9185	Folger S J	23	00
9162	Palmer Edw	40	00		Casey N. A	33	30
9163	Powers A E	60	70	9187	Dixon C. M	30	55
9164	Rea Robt	62	50	9188	Sperling M	62	50
					Total	[illegible]	

Bills for July 1897

9189	Amer. Surety Co	10	00				
9190	Johnson & Emigh	368	23	9202	J Winterburn Co	11	25
9191	G. W Robertson	20	75	9203	Pacific Printing Co	18	50
9192	Wm Doxey	110	00	9204	E D. Taylor Co	22	50
9193	Payot Upham & Co	26	50	9205	Hinton Print Co	30	00
9194	H L. Tyler	7	20	9206	Hicks Judd Co	5	00
9195	Whitaker & Ray Co	3	15		Hicks Judd Co	71	20
9196	Boston Book Co	318	25		Pacific Telephone Co	5	00
9197	S. B Weeks	16	00	9209	J W Klein's Elec Wk	2	11
9198	Mark Pub Co	5	00	9210	Buchanan Bro.	2	50
9199	Annals of the American Academy of Political & Social Science	5	00	9211	L Liebenbaum Co.	1	50
9200	H S Crocker Co	5	75	9212	S F Laundry Co	1	50
9201	Payot Upham & Co	3	[illegible]	9213	Rosekrans	1	[illegible]

San Francisco September 14. 1897

	Palmer & Co	2	30		Madison & Burke	20	00
	R Herring	53	00		S F Gas & Elec Co	47	90
	E. H. Black	93	00		Pac Gas Imp Co	2	72
	H. N. Stevens	30	00		Halla & Co	1	75
	Madison & Burke	26	00		O Bailey	6	86
	G Hillenbren & Co	110	00		Geo A Mullin	26	75
	C. B. Ryra	21	00			[illegible]	[illegible]
					Total	1.503	85

& for month of August 1897
Salary warrants to amount of .. 2403.50
Book Bills " " " 766.78
Printing & Binding Bills " " 349.95
Miscellaneous " " " 252.37
Total 3772.60

& moved that these bills be ordered paid. Carried by the following vote, Ayes, Trustees Boyd, Davis, Harrison Hittell Mann, O'Connor, Bishop & Taylor.

Salary Warrants for August 1897

9227	Clark, Geo T.	200	00	9249	Palmer, Edw	40	00
9228	Mullin, Geo A	123	00		Powers, A. E	63	00
	Tyler M. T.	53	00	9251	Rea, Robt	46	90
9230	Ainsworth, E C.	53	00		Sawyer A L	63	93
	Blinning F	60	00	9253	Sherrard, W McK	18	65
9232	Dixson T.	16	23		Stringer, E J	53	15
	Eliason Chas	20	00	9255	Sheridan R.	25	00
9234	Gurney J E	60	00	9256	Thomas G.	20	00
9235	Hahn A.	68	55	9257	Wade, E. J	80	00
9236	Hay, E M	70	00	9258	Williams W.	50	00
9237	Harry W.	20	00	9259	Wimmer, G.	18	00
9238	Hayward C. A	73	00		Lamand, E F.	33	80
	Hanna A J	63	00	9261	Byrne, M. A	3	90
9240	Lichtenstein J	55	00	9262	Morton, L. E	75	00
9241	Martens J	53	00	9263	Flood M	38	20
9242	Melville E	63	33	9264	Carson M.	62	50
9243	Meyer, E	20	00	9265	Hansen N.	31	65
9244	McCarry R	20	00	9266	McNally M E	6	65
9245	McLaughlin, F	16	45	9267	Schmidt M. A	75	00
9246	Neper, H	16	23	9268	Woodman, A.	40	40
9247	Nolan, Geo J	57	50		Partridge J	19	50
9248	Nolan, S. C	60	00				

San Francisco, September 11. 1897

9270	Wigg M. A.	68	75	9273	Dixon C. M.	31	65
9271	Folger. S. J.	25	00	9274	Sperling M	62	50
9272	Casey. N. A.	55	30				
					Total	$2413	50

Bills for August 1897

9275	Johnson & Emigh	112	61				
9276	W. Doxey	113	17	9292	E. D. Taylor Co	1	25
9277	A. M. Robertson	24	92	9293	Hinton Pr & Co	30	00
9278	Payot Upham & Co	304	12	9294	Hicks Judd Co	260	03
9279	Emporium & Golden Rule Bazaar	2	81	9295	Pacific Telephone Co	5	00
9280	J. Tausy & Co	7	75	9296	S. F. Laundry Assn	3	00
9281	S. F. News Co	23	65	9297	Bass. Hueter Paint Co	[illegible]	23
9282	N. J. Shreve & Co	8	00	9298	H. W. Stevens.	30	00
9283	New England Historic & Genealogical Socy	5	00	9299	Madison & Burke	26	00
9284	Robt Clarke Co	174	75	9300	G. H. Umbsen & Co	40	00
9285	Boston Book Co	55	00	9301	C. B. Ryer	21	00
9286	G. P. Putnams Sons	5	00	9302	Madison & Burke	20	00
9287	H. S. Crocker Co	6	39	9303	S. F. Gas & Elec Co	51	95
9288	Payot. Upham Co	10	41	9304	S. F. Gas & Elec Co	11	30
9289	Hicks-Judd Co	2	50	9305	Pac. Gas Imp Co	2	75
9290	Union Paper Co	1	35	[illegible]	Hall & Co.	3	[illegible]
9291	Jas Winterburn Co	38	00	9307	Geo. C. Munro	21	[illegible]
					Total	$1314	[illegible]

Trustee Davis moves that the thanks of the Board of Trustees be extended to Trustee Lilienthal for courtesies rendered the Board. Carried unanimously

REPORT OF COMMITTEE ON RULES SEE NEXT PAGE

Communication read from L. R. Hare offering to print the monthly bulletin free of charge in return for advertising privileges of the publication. On motion the offer is declined with thanks

Trustee O'Connor requests to be excused and retires

Annual Reports of the Secretary and Librarian are read and, on motion, are ordered received [illegible]

President Boyd reads his annual report, which is adopted and ordered printed in the Annual Report of the Board of Trustees.

It is moved that the Branch and Building Committee be authorized to move Branch No 2 to its new quarters at an expense not to exceed $200.00. Carried by the

San Francisco September 14. 1897

following vote Ayes Trustees Boyd, Davis, Harrison Hittell, Mann Bishop & Taylor.

Trustee Harrison moved that 500 copies of the Annual Report be printed by Hinton & Co at a cost not to exceed $1.00 per page. Carried Ayes Trustees Boyd Davis, Harrison Hittell, Mann Bishop & Taylor.

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary.

SHOULD HAVE BEEN INSERTED ON PAGE 201.

Committee on Rules & Administration.

In absence of Chairman Weir, Trustee Mann reports that the inventory of the books in the Library was taken during the month of June as directed by resolution of the Board. The result shows a total of 98 volumes unaccounted for, 23 of which are novels & 39 juvenile books.

Of the 199 vols. unaccounted for at the taking of the inventory in 1895, 118 have been found

G. A. M.

San Francisco October 5. 1897

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library.

Present Trustees Boyd, Harrison, Hittell, Taylor, Shaw & Wise. Absent The Mayor, Trustees Davis, Mann, O'Connor & Lilienthal. Present 6 Absent 6

No quorum being present, an adjournment is taken to regular monthly meeting Nov 2 1897

Geo. A. Mullin
Secretary

San Francisco November 2. 1897

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 4.10 P.M. President Boyd presiding

On roll call the following are noted present Trustee Boyd Harrison Hittell, Mann, Shaw, Taylor & Wise Absent The Mayor, Trustees Davis, Lilienthal O'Connor & Bishop. Present 7. Absent 5.

President Boyd appoints the following as temporary members of Committee,

Finance & Audit Trustee Wise
Building & Furniture " Harrison & Mann

The minutes of Sept 11. 1897 & Oct 5 1897 read & approved

Report of the Librarian for September & October 1897 received & ordered filed

Report of the Secretary for September & October 1897, read & ordered filed

Report of Standing Committees

Committee on Books

In the absence of Chairman Davis Trustee Hittell reports bills for the month of September $353,53 & month of October $24.23. referred to Finance Committee. Committee recommend the purchase of the following

		vols	Est. Cost
1. Oakland Directory		1	5.00
2 Offered by Cowan		19	55.25
3 " " Asherson		25	35.00
4. List No 2 Replacements			
Main Library	275 vols		
Branch No 1	35		
2	2		
3	72		
5	1	388	284.60
5 List No 5 English Replacements		39	28.10
6 Life of Tennyson		2	9.00
7 Monroe Writings		4	18.00
8 National Education Assn. Proceedings		26	36.00
9. Historical Soc. of Southern Cal.		1	1.00
10 Asiatic Soc. of Japan (continuation)		2	3.00
11 History of Odd Fellowship		1	1.25
12. California Political Code			3.00

San Francisco November 2. 1897

		vol	est. cost
13.	Additional copies of novels	700	500.00
14.	Miscellaneous List Amusements #4	1511	207.00
15	" " English #3	67	135.00
16	Twain following equator	10	32.50
	also		1356.70
	Periodical List for 1898		1844.13
	Total		3200.83

Adopted by following vote Ayes Trustees Boyd, Harrison, Hittell, Mann, Shaw, Taylor & Wise

Committee on Printing & Binding

Chairman Shaw reports bills for month of September $264.17 & for month of October $318.50 Referred to Finance Committee. Committee recommend the purchase of the following

1	Accession Register for Main + Brs 1, + 3	est cost	16.00
2	Withdrawal " " " "	" "	16.00
3	Printing Class numbers for Cases	" "	2.00
4	" Catch words for Indexes		10.00
5	" 4 M Book marks		5.93
6	" 300 Pasters for Books		1.00
		Total	50.93

Recommendation adopted by following vote Ayes Trustees Boyd Harrison, Hittell, Mann Shaw Taylor & Wise

Committee on Building Fixtures &c

In absence of Chairman O'Connor Trustee Shaw reports bills for September $413.71 & for October $532.96 Referred to Finance Committee Committee recommend the purchase of

1	2 Heaters	est. cost	10.00
2	Strips for Cases for holding numbers	" "	13.00
3	4 Umbrella Racks		28.00
4	100 Duplicate Umbrella Checks		8.00
5	Frames for Panorama of S. F		42.50
		Total	101.50

Adopted. Ayes Trustees Boyd, Harrison, Hittell, Mann Shaw, Taylor & Wise.

Committee also report that the cost of moving Branch #2 was $251.85 this being $51.85 in excess of amount allowed, the Committee motion is made to approve the action of the Committee

San Francisco November 2 1897

making this extra expenditure, Ayes Trustees Boyd, Harrison, Hittell, Mann, Shaw, Taylor & Wise

Committee further report that the estimated cost of removing Branch No 1 from 1131 Valencia St to Mission Masonic Temple was & is $552.50 Trustee Mann moves that the Committee be authorized to make the expenditure, Ayes Trustees Boyd, Harrison, Hittell, Mann, Taylor, Shaw & Mann, Wise

Committee on Municipal Relations

President Boyd reports that during the absence of Chairman Harrison from the city, the Board of City Hall Commissioners had agreed not to place a new roof over the Library until the rainy season is over.

Trustee O'Connor enters & takes his seat

Committee on Printing & Binding further report at this point & recommends that the contract for Binding be awarded to Hicks-Judd Co for 1 year as per specifications furnished [illegible]. Ayes Trustees Boyd Harrison, Hittell, Mann, Shaw, Taylor & Wise & O'Connor

Committee on Finance & Audit

Chairman Taylor reports bills for the month of September as follows

Salary Warrants to amount of	2441.20
Book Bills	353.53
Printing & Binding Bills	264.17
Miscellaneous	413.74
Total	3472.64

& moves that these bills be order paid. Carried Ayes Trustees Boyd, Harrison, Hittell, Mann, Shaw, O'Connor Taylor & Wise

9308	Clark, Geo T.	200	00				
9309	Mullen, Geo. A	123	00	9318	Harry W.	20	00
9310	Tyler, M. T.	85	00	9319	Hayward, C. A.	75	00
9311	Ainsworth, E C	35	00	9320	Hainer, A. J	39	00
9312	Blessing, F	60	00	9321	Lichtenstein, J	55	00
9313	Dixson, T.	17	25	9322	Martens, J.	55	00
9314	Elkhorn, Chas	20	00	9323	Melville, E.	64	15
9315	Gomez, J E	60	00	9324	Meyer, E.	20	00
9316	Hahn, A.	65	55	9325	McCarry, R.	20	00
9317	Hay, E. M.	70	00	9326	McLoughlin, F.	17	50

San Francisco, November 2 1897

9327	Neper H	16	25	9342	Byrne M. A	2	30
9328	Nolan Geo. J	57	50	9343	Courtney M R	36	00
9329	Nolan D. A.	60	00	9344	Mahon L. E.	75	00
9330	Palmer Edw	42	50	9345	Flood, M.	41	33
9331	Powers A. E	67	63	9346	Partridge J	17	53
9332	Rea Robt	62	50	9347	Carson M	55	33
9333	Sawyer A L	65	00	9348	Hansen N	28	30
9334	Sherrard W	20	00	9349	Schmidt M A	75	00
9335	Stringer E J	55	00	9350	Woodman A	35	40
9336	Sheridan R	25	00	9351	Wigg M A	65	75
9337	Thomas G	20	00	9352	Folger J J	25	00
9338	Wade E. J	50	00	9353	Carey M. A	56	25
9339	Williams W	49	15	9354	Dixon, C M	30	20
9340	Wimmer G	23	00	9355	Sperling M	62	50
9341	Loveland E F	20	10	9356	Carll F	5	33
						2441	20

9357	A W Robertson	8	37				
9358	Wm Doxey	14	30	9375	Will & Finck	1	00
9359	Payot Upham & Co	7	52	9376	Buchanan Bros	5	25
9360	Emporium & Golden Rule Bazaar	20	68	9377	Brooks Follis Co	115	00
9361	J Tauzy & Co	7	00	9378	Heywood Bros & Co	36	00
9362	G. W. Alexander	41	05	9379	D N & E Walter Co	59	70
9363	G. E. Stechert	146	90	9380	H N Stevens	30	00
9364	S F News Co	1	26	9381	Madison & Burke	26	00
9365	Geo. A. Mullin	106	40	9382	G. H. Umbsen & Co	40	00
9366	H. S. Crocker & Co	4	11	9383	C B Ryer	21	00
9367	E C. Veeder	4	80	9384	Madison & Burke	20	00
9368	Jas Winterburn Co	28	25	9385	S. F. Gas & Elec Co	47	90
9369	E D. Taylor Co	30	04	9386	S F. Gas & Elec Co	17	90
9370	Hicks-Judd Co	22	50	9387	Pac. Gas Imp Co	3	36
9371	Hicks-Judd Co	174	31	9388	W. S. Ray Mfg Co	2	15
9372	Pacific Telephone Co	5	00	9389	Cal. Artistic Co	2	50
9373	L Lebenbaum & Co	1	50	9390	Geo. A. Mullin	17	65
9374	S F Laundry Assn	1	50				
						4031	44

93 for month of October 1897

Salary Warrants to amount of	2406.25
Book Bills	824.23
Printing & Binding Bills	318.54
Miscellaneous Bills	532.96

San Francisco November 2. 1897

I move that the bills be ordered paid. Carried Ayes Trustees Boyd, Harrison, Hittell, Mann, O'Connor, Shaw Taylor & Wise.

Salary Warrants

[illegible]	Clark, Geo. J	200	00				
9392	Mullin, Geo. A	135	00	9417	Sherriard, W McK	20	00
9393	Tyler, M. T.	85	00	9418	Stringer, E. J	54	40
9394	Ainsworth, E C	55	00	9419	Sheridan, R	22	90
9395	Blessing, F.	60	00	9420	Thomas, G.	20	00
9396	Dixson, T.	17	50	9421	Wade, E. J	50	00
9397	Ehrhorn, Chas	20	00	9422	Williams, W.	25	00
9398	Dorney, J E	60	00	[illegible]	Wimmer, G	23	00
9399	Hahn, A	68	55	9424	Goldman, B	24	00
9400	Hay, E W	68	55	9425	Loveland, E. F.	23	40
9401	Harry, W	20	00	9426	Byrne, M. A	8	95
9402	Haywards, C. A	40	00	9427	Courtney, M R.	20	00
9403	Haines, A J	111	25	9428	Morton, L. E	73	00
9404	Lichtenstein, J	85	00	9429	Flood, M.	38	20
9405	Martens, J	55	00	[illegible]	Carson, M.	62	50
[illegible]	Melville, E	65	85	9431	Eastman, A	25	00
9407	Meyer, E	20	65	[illegible]	Schmidt, M. A	67	50
9408	McCurry, R	20	00	[illegible]	Woodman, A	39	25
9409	McLaughlin, F	17	50	9434	Partridge, J.	2	95
9410	Nepper, H	16	90	[illegible]	Wigg, M. A	68	75
9411	Nolan, Geo. J	57	50	9436	Folger, S. J	25	00
[illegible]	Nolan, D. C	60	00	9437	Casey, M. A	53	30
9413	Palmer, Edw	115	00	9438	Dixon, C. M	28	00
9414	Power, A. E.	67	65	9439	Sperling, M	62	50
9415	Rea, Robt	[illegible]	[illegible]	9440	[illegible] F	16	65
9416	Sawyer, A L	[illegible]	[illegible]				
						[illegible]	21

Miscellaneous

[illegible]	W M Robertson	31	47				
9442	Wm Doxey	51	50	[illegible]	R. E. Cowan	1	50
9443	Payot Upham & Co	21	65	9451	Payot Upham & Co	2	15
[illegible]	Anglo Californian Bk for B F Stevens	521	32	[illegible]	Jo Winterburn Co	22	50
9445	G. E. Stechert	162	27	9453	E D Taylor Co	23	35
[illegible]	Jno Hopkins Press	1	65	[illegible]	Hinton Printing Co	46	50
[illegible]	Robt Dunn Co	2	[illegible]	[illegible]	Hicks-Judd Co	174	[illegible]
[illegible]	Boston Book Co	[illegible]	[illegible]	[illegible]	Pac Telephone Co	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	J F [illegible]	[illegible]	[illegible]

San Francisco, November 2 1897

9458	Cahill & Hall Co	5.25	9468	S. F. Gas & Elec Co	20.45
9459	Bass. Heuter Co	6.07	9469	Pac. Gas Imp Co	11.64
9460	Patrick & Co	1.40	9470	E H Black	115.73
9461	Gallagher Bros	1.60	9471	C. H. Smith	133.00
9462	H. N. Stevens	30.00	9472	G W Clark & Co	7.50
9463	A. W. Wilson	26.00	9473	Buchanan Bros	5.45
9464	G H Umbsen & Co	40.00	9474	W J Ray Co	22.65
9465	C B. Ryer	21.00	9475	Hallas Co	6.65
9466	Madison & Burke	20.00	9476	H H Scott Call	[illegible]
9467	S F Gas & Elec Co	33.50	9477	G C Mullen	26.00
					[illegible]

Committee on Rules & Administration

Chairman Wise reports the following recommendations

1. That Miss Haines, assistant in the Reference Room be assigned to the Cataloguing Department vice Miss C. Hayward resigned. Adopted by the following vote. Ayes Trustees Boyd, Harrison, Hittell, Mann, O'Connor, Shaw, Taylor & Wise

2 That Miss B. Goldman, assistant at Branch No 5 be assigned to Reference Room vice Miss Haines promoted Adopted by the following vote Ayes Trustees Boyd, Harrison, Hittell, Mann O'Connor, Shaw Taylor & Wise

3. That Miss J Partridge, the first on the list of eligibles be appointed to the position of Assistant at Branch #5 vice Miss Goldman, promoted.
Trustee O'Connor moves that the name of Miss K. E. Greenleaf be substituted for that of Miss Partridge. Motion lost by following vote Ayes Trustees Mann, O'Connor, & Shaw. Noes Trustees Boyd, Harrison, Hittell, Taylor & Wise
Ayes 3. Noes 5.
The original recommendation is then put to vote & adopted by the following vote. Ayes Trustees Boyd, Harrison, Hittell, Mann, O'Connor Shaw, Taylor & Wise

4. That on account of illness Mrs Williams be granted one months leave of absence. Adopted Ayes Trustees Boyd, Harrison, Hittell, Mann, O'Connor, Shaw Taylor Wise

San Francisco November 2. 1897

Letter read from Miss C A Hayward resigning her position as an employee of the Library, she having accepted a position as Librarian of the Public Library at Galesburg, Ill. Motion made that the resignation be accepted & the Secretary be instructed to convey to Miss Hayward the sincere regrets of the Trustees that they are to lose her from the Library staff. Carried Ayes Trustees Boyd, Harrison, Hittell, Mann, O'Connor Shaw, Taylor & Wise.

Trustee Boyd calls attention to the death of Dr. Jas. Simpson, a former Trustee & it is decided that appropriate notice be printed in the monthly Bulletin.

Trustee Hittell moves that the hour of meeting be changed from 3.30 P.M. to 8. P.M. Carried by the following vote. Ayes Trustees Boyd, Harrison, Hittell, Mann, O'Connor Shaw, Taylor & Wise.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary

San Francisco December 7. 1897

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library. 8. P.M.

Present Trustees Boyd, Hittell, Lilienthal, O'Connor Taylor & Wise. Absent the Mayor, Trustees Harrison, Mann, Bishop, Shaw & Davis. Present 6. Absent 6.

No quorum being present an adjournment is taken to the regular monthly meeting Jan. 4. 1898

Geo. A. Mullin
Secretary

San Francisco January 4. 1898

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.10 P.M. President Boyd presiding

On roll call the following are noted present. Trustees Hittell, Lilienthal, Mann, O'Connor, Taylor, Wise & Boyd. Absent. The Mayor, Trustees Davis, Harrison, Shaw & Bishop. Present 7 Absent 6

President appoints Trustee Wise & Mann a temporary members of Committee on Building & Fixtures & ~~Trustee Ml~~

The minutes of November 2, & Dec 7. 1897 read & approved.

During the reading of the minutes Trustee Harrison enters & takes his seat

Reports of Secretary for November & December read & ordered filed

Report of the Librarian for November & December received & ordered filed

Reports of Standing Committees

Committee on Books

In the absence of Chairman Davis, Trustee Hittell reports bill for the month of November to amount of $1358.02 & for the month of December $929.33 Referred to Finance Committee. Committee recommend the purchase of the following

				vols	cost
1.	Victor. Indian wars of Oregon			1	3.00
2.	German Books			209	230.00
3	French "			11	9.50
4	Books for Branches				
	Branch No 1	411 vols	317.00		
	2	142 "	110.00		
	3	267 "	206.00		
	4	149 "	115.00		
	5	153 "	143.00	1152.	594.00
5.	Juvenile Department			193.	144.00
6.	Offered by H.H. Moore			24	23.70
7	" " R.E. Cowan			37	26.55
8	American Genealogist			1	4.50
9	Bliss Handbook of Socialism			1	1.00
10	" Encyclopedia of Social Reform			1	4.00
11	French Books			9	14.00

San Francisco January 4. 1895

12.	Replacements	229 vols	Ex.cost 175.00
13	Offered by Cowan	76 "	" 43.30
14	List #11 Miscellaneous	142 "	" 190.00
15	" #12 " English	45 "	" 106.00
16	2 Sets Tennyson's Memoirs	24	" 18.00
	Totals	2116 "	1886.83

Adopted by the following vote. Ayes Trustees Harrison, Hittell, Lilienthal Mann, O'Connor, Taylor Wise & Boyd.

Committee on Printing & Binding

In the absence of Trustee Shaw Trustee Taylor reports bills for November to amount of $1115.19 & for month of December $260.20 referred to Finance Committee. Committee report that the contract for printing the monthly Bulletin has expired, & that the following bids have been received to print the bulletin for the ensuing year.

By Linotype.

Hinton & Co	3000 copies	$40.00 per month
Mysell-Rollins Co	" "	40.00 " "

With Type Hand Set

Jos Winterburn Co	" "	not to exceed 40.00 " "
E. D. Taylor Co	" "	52.50 " "

On motion the contract is awarded Jos Winterburn Co for one year at $40.00 per month. Ayes Trustees Harrison, Hittell, Lilienthal, Mann, O'Connor, Taylor Wise & Boyd.

Committee recommend the printing of 400 copies of Title pages & indexes to Monthly Bulletin at an estimated cost of $27.50 Recommendation adopted by the following vote. Ayes Trustees Hittell, Harrison, Lilienthal, Mann, O'Connor Taylor, Wise & Boyd.

Committee also recommend the printing of 400,000 Buff slips at an estimated cost of $47.51 adopted by the following vote Ayes Trustees, Hittell, Harrison, Mann, Lilienthal O'Connor, Taylor, Wise & Boyd.

Committee on Building Fixtures &c

Chairman O'Connor reports bills for the month of November to amount of $565.55 & for the month of December

San Francisco, January 4. 1898

$439.29 On motion the action of the Committee in making these expenditures is approved & the bills referred to the Finance Committee by the following vote. Ayes Trustees Harrison, Hittell, Lilienthal, Mann, O'Connor, Taylor, Wise & Boyd.

Committee further report the cost of moving Branch No 1 was $525.33,

Committee recommend the following

1	1 table for Branch No 1	Estimated cost	5.00
2	Linoleum Br. 1	"	12.50
3	13 Oak Boards for Window Ventilators	"	15.00

Recommendation approved by the following vote. Ayes Trustee Harrison, Hittell, Lilienthal, Mann, O'Connor, Taylor, Wise, & Boyd. Committee further recommend that the Mercantile Laundry Towel & Laundry Co. be authorized to furnish 20 towels per week at a cost of $1.50 per month. Carried. Ayes Trustees Harrison, Hittell, Lilienthal, Mann, O'Connor, Taylor, Wise & Boyd

Committee on Branches.

Chairman Mann reports having visited all the Branches, & found same in a very prosperous condition, that the new quarters ~~locations~~ of Branches 1 & 2 are a decided improvement over the old locations, but that the quarters of Branch 5 are not as good as the other Branches.

Committee on Municipal Affairs

Regarding the elevator, the Committee through Chairman Harrison, report that the machinery is found to be too small for the amount of travel & that the builders of the Elevator the Cahill Hall Elevator Co offer to put in a larger machine and run up at a cost not to exceed $295.00 On motion the matter is left with the Committee with full power to act, by the following vote Ayes Trustee Harrison, Hittell, Lilienthal, Mann, O'Connor, Taylor, Wise & Boyd

Committee on Finance & Audit

Chairman Taylor reports bills for month of November, as follows

Salary Warrants to amount of	2329.75
Book Bills	1388.02
Printing & Binding bills	445.49
Miscellaneous	565.53
Sum.	4728.81

San Francisco, January 4. 1895

Ay. moves that the bills be ordered paid. Carried. Ayes Trustees Harrison, Hittell, Lilienthal, Mann, O'Connor, Taylor, Weir & Boyd

Salary Warrants

9478	Clark. G. T.	200	00				
9479	Mullin G. A	125	00	9503	Stenger, E J	51	10
9480	Tyler M. F.	85	00	9504	Sheridan R	25	00
	Ainsworth. E C	53	15		Thomas. G	20	00
9482	Blessing F.	60	00	9506	Wade. E I	50	00
9483	Dixson T	17	50	9507	Williams W	50	00
9484	Ehrhorn Chas	20	00	9508	Wimmer, G	23	00
9485	Gomez J E.	60	00	9509	Goldman B	45	00
9486	Hahn, A	70	00	9510	Loveland. E F.	10	45
	Hay E M	70	00		Byrne M. A	4	50
	Harry W	15	35		Edwards M. G	9	00
9489	Haines A. J	50	00	9513	Ehrhorn, A	1	30
9490	Lichtenstein J	85	00	9514	Byrne Chas	5	00
9491	Martins, J	54	10	9515	Morton L E	67	50
9492	Melville, E	70	00	9516	Flood. M	35	20
9493	McCarry R.	20	00	9517	Carson, M	62	30
9494	McLaughlin, F	17	50	9518	Eastman A	25	00
9495	Neper N	14	60	9519	Schmidt M. A	71	25
9496	Nolan, G. J	57	50	9520	Woodman A	37	05
	Nolan. D. A	60	00		Wigg M A	75	00
9498	Palmer Edw	45	00	9522	Folger A. J	25	00
	Powers A. E	51	35		Carey N. A	33	33
	Rea Robt	62	50		Partridge J	17	15
	Sawyer A. L	65	00		Dixon, C M	13	55
	Sherrard W McK	20	00		Sperling M	62	50
						2.329	7

Monthly Bills

9527	A M Robertson	66	16				
9528	Wm Doxey	703	41	9537	Jas H Barry		85
9529	Payot Upham & Co	74	39	9538	H Van Marle	1	50
9530	Emporium & Golden Rule Bazaar	418	46	9539	J B Wrenn	3	00
	Bancroft Whitney Co	2	50		Mining & Electrical Record	1	00
9532	M. T. Brewer	4	75	9541	J M Gunn	1	00
9533	E Asherson	35	00	9542	H S Crocker Co	16	83
9534	R E. Curran	57	00	9543	Payot Upham & Co	9	12
	L. P. Elder	9	00		Jo Winkelmann Co	32	00
9536	N. J. Stone & Co	8	00		E D Taylor Co	6	95

San Francisco January 4. 1898

9347	Hinton Print Co	30	00	9357	G. N. Umbsen & Co	40	00
9348	Hicks-Judd Co	341	54	9358	C. B. Ryer	21	00
9	Pac. Telephone Co	7	50		Madison & Burke	20	00
9350	Jno H Boden & Co	4	00	9360	S. F. Gas & Elec Co	44	65
1	Geo. M. Wood & Co	8	00		" "	23	95
9352	J Carr Co	28	00	9362	Pac. Gas Imp Co	4	80
9353	Buchanan Bros	3	45	9363	Halla & Co	3	05
9354	J. F. Myers Co	13	60	9364	Heywood Bros	36	00
9346	Pac. Print Co	8	75	9365	H. H. Scott Coal Co	4	75
[illegible]	H. N. Stevens	30	00	9366	Geo. C. Terrell	218	00
[illegible]	A. W. Wilson	26	00	9367	Geo. A. Mullin	26	80
						2399.	01.

On for month of December 1897

Salary Warrants to amount of	2331.20
Book Bills	929.33
Printing & Binding Bills . . .	260.20
Miscellaneous . . .	493.29
Total	4014.02

On moved that these bills be ordered paid. Carried Ayes Fuchser, Harrison, Hellert, Lilienthal, Mann, O'Connor, Taylor Weise & Boyd

Salary Warrants

9368	Clark, Geo. T	200	00				
9369	Mullen, Geo. A	125	00	9386	Neper H	17	50
9370	Tyler, M. T.	55	00	9387	Nolan Geo. J	57	50
9371	Blessing F.	60	00	9388	Nolan D. A	60	00
9372	Byrne C.	15	00	9389	Palmer Edw	45	00
9373	Dixson, T.	17	50	9390	Powers A E	56	00
9374	Elkan, Chas	20	00	9391	Rea Robt	62	50
9375	Gomez J	60	00	9392	Sawyer A L	65	00
9376	Goldman B	20	25	9393	Sherard W McK	20	00
9377	Hahn A	61	53	9394	Stinger, E J	55	00
9378	Hay E M	70	00	9395	Sheridan, R	24	15
9379	Harry Wm	17	00	9396	Thomas G	19	35
9380	Haines A. J	50	00	9397	Wade E I	50	00
9381	Lichtenstein J	55	00	9398	Williams W	46	65
9382	Martens J	53	00	9399	Widmmer G	22	60
9383	Melville E	70	00	9400	Loveland E F.	46	00
9384	McCarty R	20	00	9401	Byrne M. A	17	50
	McLaughlin F	[illegible]	[illegible]	[illegible]	Elkan A.	2	[illegible]

San Francisco January [illegible] 1898

[illegible]	Ammons E C	27 [illegible]	[illegible]	Waldman C	[illegible]
[illegible]	Mahr L E	[illegible]	[illegible]	Wigg M C	[illegible]
[illegible]	Flood M	31 [illegible]	[illegible]	Fitger J J	[illegible]
[illegible]	Carson M	62 50	[illegible]	Carey M C	[illegible]
[illegible]	Eastman C	25 00	[illegible]	Partridge J	[illegible]
[illegible]	Schmidt M C	75 00	[illegible]	Sperling M	[illegible]
					[illegible]

Monthly Bills

[illegible]	A M Robertson	11 [illegible]			
[illegible]	Wm Doxey	31 50	[illegible]	Modern Laundry Co	2 90
[illegible]	Payot Upham & Co	257 85	[illegible]	B F Cummins Co	29 [illegible]
[illegible]	D P Elder	6 [illegible]	[illegible]	Schmolz Bros	[illegible]
[illegible]	R E Cowan	45 45	[illegible]	Jno F Myers Co	12 [illegible]
[illegible]	G W Alexander	151 27	[illegible]	Brooks Follis Co	1 9[illegible]
[illegible]	J J Newbegin	32 50	[illegible]	Masonic Lodge Masonic Hall Assn	31 00
	H H Moore	31 95	[illegible]	C M Wilson	26 00
[illegible]	Rev W D P Bliss	4 00	[illegible]	G H Winter & Co	40 00
[illegible]	Mrs J J Tucker	3 00	[illegible]	C B Ryer	21 00
[illegible]	Natl Educ Assn	36 00	[illegible]	Modern Linen	[illegible]
[illegible]	Robt Clark & Co	3 19	[illegible]	S F Gas & Elec Co	41 10
[illegible]	Boston Book Co	69 00	[illegible]	S F Gas & Elec Co	21 75
[illegible]	A C McClurg & Co	30 60	[illegible]	Pac Gas Imp Co	3 75
[illegible]	J Munsell's Sons	[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	Geo A Mullin	137 55	[illegible]	G W Clark & Co	11 00
[illegible]	Payot Upham & Co	4 97		Hampton & Bailly	2 [illegible]
[illegible]	Jas Winterburn Co	30 50		Buchanan Bros	5 [illegible]
[illegible]	E D Taylor Co	35 75		E H Black	10 [illegible]
[illegible]	Hinton Print Co	30 00		G W Gillespie	15 [illegible]
[illegible]	Hicks Judd Co	26 50		Geo B Black	[illegible]
[illegible]	Hicks Judd Co	[illegible]		[illegible]	
[illegible]	Pac Telephone Co	[illegible]			
					[illegible]

Committee on Rules & Administration

Chairman [illegible] recommended that the Cogswell Polytechnical College, be granted the same privileges in the matter of drawing books as enjoyed by the Publ. Schools. Carried Ayes [illegible] [illegible] Mann [illegible] Taylor Weis & Boys

Communication

Letter read from [illegible]

San Francisco January 4. 1898

thanking the Trustees for the words expressed in the letter sent to her, in November 1897. Same is ordered placed on file.

Motion is made to close the Library on Monday January 24. 1898 (Jubilee Day) Carried. Ayes Trustees Harrison, Hettel, Mann, O'Kinna, Lilienthal, Taylor, Wise & Boyd.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary

San Francisco February 1. 1898

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library.

Meeting called to order at 8.05 P.M. President Boyd presiding.

On roll call the following are noted present Trustees Davis, Hittell, Lilienthal, Shaw, Taylor, Wise, & Boyd. Absent The Mayor, Trustees Harrison, Mann, O'Connor & Bishop. Present 7 Absent 5.

The minutes of January 4. 1898 read & approved

During the reading of the minutes Trustees Harrison & Mann enter & take their seats.

Report of the Librarian received & ordered filed

Report of the Secretary read & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Davis reports monthly bills to amount of $2.449.12 Referred to Finance Committee. Committee recommend the purchase of the following

		est. cost
1 Annual Amer. Catalogue, Index &c.	3 vols	9.00
2. Poole's Index 1892-96 for B^s 1 & 3	2 "	18.00
3 Offered by H. H. Moore	11	16.00
4 " " Cowan	17	35.90
5. From F. P. Harper's list	8	24.00
6 " McDonough's "	13	18.83
7 Technical Books	73	135.00
8 French "	115	105.00
9 Miscellaneous " Amer.	102	142.00
10 " " English	87	190.00
also Cal^a Pamphlets offered by E. P. Boon	12 lots	13.23
Total		707.06

Purchase approved by the following vote Ayes Trustees Davis, Harrison, Hittell, Lilienthal, Mann, Shaw, Taylor, Wise & Boyd

Committee on Printing & Binding

Chairman Shaw reports monthly bills to amount of $552.10 Referred to Finance Committee. Committee report the following as wanted & recommend that same be purchased.

		est. cost	
4000	Time Record Blanks		6.00
23	Glore Binders Style A		21.15

San Francisco February 1. 1898

49 Glass Binders Style B. for Magazines @ 50¢	24.50
2 Delinquent Books ext cost	7.00
total	65.65

Purchase approved by the following vote. Ayes Trustees Davis Harrison Hittell, Lilienthal, Mann, Shaw. Taylor, Wise & Boyd.

Committee on Buildings Fixtures &c.

In the absence of Chairman O'Connor. Trustee Shaw reports bills to amount of $563.35. Referred to Finance Committee. Committee recommend the following

1 Sign Post, at door of Library to cost	12.50
2 Lamps Lettered	1.50
Lettering office door	5.00
Case signs for B. 1	8.00
total	27.00

Purchase approved by the following vote Ayes Trustees Davis, Harrison, Hittell, Lilienthal, Mann, Shaw, Taylor, Wise & Boyd.

Committee on Branches

Chairman Mann calls attention to the large circulation at Branch No 1 & the necessity of having both the librarian and assistant on duty both afternoon & evening, this would necessitate the janitorial work be done by some one beside the regular assistant. & moves that the consideration of same be referred to Committee on Rules & Administration. Carried

Committee on Municipal Relations

Chairman Harrison reports that a contract had been awarded to the Cahill + Hall Elevator Co. to remove the present machine & motor operating the elevator & to replace same with a larger machine, also to replace the present rope with a new rope at a cost of $295.00

Committee on Finance & Audit

Chairman Taylor reports monthly bills as follows

Salary Warrants to amount of	2348.70
Book Bills	2449.12
Printing & Binding	552.10
Miscellaneous Bills	563.35
total	5,913.27

& moves that same be ordered paid.

Ayes Trustees Davis. Harrison. Hittell. Lilienthal, Mann. Shaw Taylor. Wise & Bo[illegible]

San Francisco February 1 1895

Salary Warrants

9659	Clark Geo. T.	200 00			
9660	Mullin, Geo. A.	125 00	9683	Sawyer, A L	65 55
9661	Tyler M. T.	85 00	9684	Sheward. W.	20 00
9662	Ainsworth E. C	60 00	9685	Sturges, E. J	55 00
9663	Blessing, F.	60 00	9686	Sheridan R	24 15
9664	Byrne Chas	15 00	9687	Thomas G	20 00
9665	Dixson, T.	17 50	[illegible]	Wade. E J	50 00
9666	Ehrhorn Chas	17 35	9689	Williams W.	45 85
9667	Gomez J	60 00	9690	Wimmer, G	23 00
9668	Hahn A.	70 00	9691	Loveland, E J	45 50
9669	Hay E M.	70 00	9692	Byrne. M. A	12 00
[illegible]	Harry. Wm	20 00	[illegible]	Van Santen, J	11 00
9671	Haines. A. J	50 00	9694	Morton, L. E	75 00
9672	Lichtenstein J	85 00	[illegible]	Flood. M	35 20
9673	Martens. J	55 00	9696	Carson, M.	62 30
9674	Melville. E	68 85	[illegible]	Eastman, C	25 00
9675	McCarry R	20 00	9698	Schmidt. M. A	75 00
[illegible]	McLaughlin F	15 15	9699	Woodman A.	35 40
9677	Neper, H.	17 50	9700	Wigg. M. A	72 50
9678	Nolan. Geo J	57 50	9701	Folger. S. J	26 65
[illegible]	Nolan D A	60 00	9702	Casey H. A	56 25
9680	Palmer Edw	45 00	9703	Partridge. J	25 20
9681	Powers. A E	59 50	9704	Sperling M.	62 50
9682	Rea Robt	62 50			
					23115 70

Monthly Bills

[illegible]	A. W. Robertson	69 83			
[illegible]	Wm Doxey	35 95	[illegible]	Mysell Rollins C.	12 00
[illegible]	Payot Upham Co	332 22	9721	Hicks. Judd Co	3 25
[illegible]	Emporium any Golden Rule Bazaar	667 02	9722	Hicks. Judd Co	420 87
9709	S. F. News Co	1 91	[illegible]	Pac. Telephone Co	7 30
9710	Robt E Cowan	40 93	[illegible]	Modern Laundry C.	1 60
9711	G. E. Stechert	235 29	9725	Patrick & Co	2 25
9712	Anglo. Californian Bk for B. F. Stevens	68 70	[illegible]	Rosekrans & C	1 85
9713	S. F. News Co	995 12	9727	Pac. Sheet Metal Wk	11 25
9714	W. C Russell	1 50	9728	A W. Jones	19 75
9715	Payot Upham & C	10 13	[illegible]	Mission Lodge Masonic Hall Assn.	35 00
9716	Jos Winterburn C	59 30	9730	A. M. Wilson	26 00
[illegible]	E D Taylor C	1 25	[illegible]	G H Umbsen & C.	40 00
[illegible]	Pac Print C	12 00	9732	Madison & Burke	21 00
[illegible]	Hinton Print C	2 36	[illegible]	Madison & Burke	2[illegible] 00

San Francisco February 1. 1898

[illegible]	S. F. Gas & Elec Co.	42	10	[illegible]	Buchanan Bros	4	60
[illegible]	S. F. Gas & Elec Co.	27	85	[illegible]	Chas Brown & Son	1	00
36	Jno F. Myers Co	3	50	[illegible]	Ertola & Rossi	4	25
37	Chas. M. Plum & Co	200	10	[illegible]	Bennett Bros	8	30
	E. H. Black	15	75	[illegible]	S. H. Scott Fuel Co	32	70
9739	W. W. Gillespie	4	13	[illegible]	Geo. A. Mullin	23	75
					TOTAL	3564	57

Committee on Rules & Administration

No report

Communications.

Application for a position in the library read from Emil C. Peters. Same is ordered placed on file & the Secretary instructed to advise the gentleman as to rules governing appointments.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary

San Francisco March 1. 1898

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.05 P.M. & in the absence of President Boyd, Trustee Harrison is elected President pro tem.

On roll call the following are noted present Trustees Harrison, Hittell, Mann O'Connor, Bishop, Shaw & Wise. Absent The Mayor Trustees, Boyd, Davis Lilienthal & Taylor. Present 7. Absent 5.

REPORT of Librarian received and ordered filed

Report of Secretary read and ordered filed

The minutes of February 1. 1898, read & approved

The President appoints Trustee Wise, a temporary member of the Finance Committee

Trustee Lilienthal enters, and takes his seat

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Davis, Trustee Hittell reports bills for the month of February to amount of $787.13 Referred to Finance Committee. Committee make the following recommendations

1st Purchase of.

	vols	amount
Books offered by Cowan	65	53.70
" " Robertson	19	13.25
Replacements main Library	320	240.00
" Branch #1	10	7.50
Additional copies of novels	180	135.00
" Juvenile Books	186	139.00
Spanish & Italian Books	30	37.50
Spanish Books for Branch No #3	27	31.00
Italian "	30	35.00
French "	100	100.00
" #1	50	50.00
" #5	50	50.00
German #1	50	50.00
" #3	50	50.00
" #5	50	50.00
Miscellaneous books for Br #1	230	210.00
" " main Library	133	195.00
English Books	126	235.00
Total	1726	$1703.5

San Francisco March 1. 1898.

Purchase approved by the following vote. Ayes Trustees Hittell, Lilienthal, Mann, O'Connor, Bishop, Shaw, Wise & Harrison.

2nd Committee recommends the rearrangement of the book cases, on the north side, of the main floor to provide open shelving for 10 000 vols to which the public may be admitted. Matter of cost referred to Building Com with instructions to report at next meeting Recommendation adopted by following vote Ayes Trustees Hittell, Lilienthal, Mann O'Connor, Bishop, Shaw Wise & Harrison

3rd Committee recommends that 500 copies of a catalogue of Foreign Literature be printed at a cost not to exceed $200.00 Adopted Ayes Trustees Hittell, Lilienthal Mann O'Connor, Bishop, Shaw, Wise & Harrison

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $322.13 Referred to Finance Committee. Committee recommends the following

	est cost
250 Pamplet Cases @ 25¢	62.50
22.000 Order Slips	15.00
10.000 Letter Heads	28.75
2.000 Note "	3.00
10 000 Green Renewal Slip	5.25
2.000 Envelopes	3.00
Total	117.50

Adopted, Ayes Trustees Hittell, Lilienthal, Mann, O'Connor Bishop, Shaw Wise, O'~~Connor~~ Bar

Committee on Building Fixtures &c.

Chairman O'Connor reports bills to amount of $302.97 Referred to Finance Committee. Committee recommends the following

	est cost
5 File Boxes for Branches	20.00
2 Racks for Tables in Periodical Room	15.00
1 Case for Periodicals	25.00
1 Sign " Librarians office	5.00
Partition in basement for Store Room	20.00
Total	$85.00

Adopted. Ayes Trustees Hittell, Mann O'Connor Lilienthal Bishop. Shaw. Wise & Harrison

Committee on Branches

No report

San Francisco March 1. 1898

Committee on Municipal Relations

Trustee Lilienthal reports that work on making changes in the machinery will probably commence on Sunday next

Committee on Finance & Audit

In the absence of Chairman Taylor, Trustee Lilienthal reports monthly bills as follows

Salary Warrants to amount of	2353.35
Book Bills	757.13
Printing & Binding Bills	322.13
Miscellaneous	302.97
Total	$3765.58

& moves that same be ordered paid. Ayes Trustees Hittell, Lilienthal, Mann, O'Connor, Bishop, Shaw, Wise & Harrison

Salary Warrants

9746	Clark G. T.	200	00				
9747	Mullen Geo. A.	125	00	9770	Sawyer A. L.	69	20
9748	Tyler M. T.	82	20	9771	Sherrard W. McL	20	00
9749	Ainsworth E. C.	57	00	9772	Stringer, E. J.	54	10
9750	Blessing F.	60	00	9773	Sheridan R.	24	13
9751	Byrne Chas	15	00	9774	Thomas G.	20	00
9752	Dixson T.	17	50	9775	Wade E. I.	80	00
9753	Ehrhorn Chas	20	00	9776	Williams W.	30	00
9754	Gomez J.	60	00	9777	Withmer G.	26	00
9755	Hahn A.	70	00	9778	Loveland E. F.	45	80
9756	Hay E. M.	68	85	9779	Byrne M. A.	9	00
9757	Harry W.	20	00	9780	Stewart M. A.	11	65
9758	Haines A. J.	50	00	9781	Morton, L. E.	75	00
9759	Lichtenstein J.	85	00	9782	Flood M.	43	20
9760	Martens J.	55	00	9783	Carson M.	62	50
9761	Melville E.	68	85	9784	Eastman A.	25	00
9762	McCarry R.	20	00	9785	Schmidt M. A.	75	00
9763	McLaughlin F.	17	75	9786	Woodman A.	33	40
9764	Neper H.	17	50	9787	Wigg M. A.	75	00
9765	Nolan G. J.	55	00	9788	Folger F. J.	25	00
9766	Nolan D. A.	60	00	9789	Casey H. A.	33	30
9767	Palmer Edw.	45	00	9790	Partridge J.	26	05
9768	Powers A. E.	51	35	9791	Sperling M.	62	50
9769	Ree R. I.	62	50				
						2353	35

San Francisco March 1. 1898

Monthly Bills

9792	A. M. Robertson	29	97
9793	Wm Doxey	35	18
9794	Payot. Upham & C	224	67
9795	Emporium & Golden Rule Bazaar	133	94
9796	D. P. Elder	3	50
9797	Alexander Yost & C	33	60
9798	H. H. Moore	16	00
9799	R. E. Cowan	35	90
9800	E. P. Boon	13	97
9801	G. P. Putnams Sons	12	25
9802	Amer Hist Assn	6	00
9803	G. E. Stechert	236	85
9804	A. M. Kashewa	2	00
9805	Payot. Upham & C.	111	13
9806	Ja Winterburn C.	145	25
9807	Pac. Printing C	8	50
9808	Hicks Judd C	137	25
9809	Pac. Telephone C	7	50
9810	Patrick & Co.	10	00
9811	C. W. Moulthrop	2	00
9812	Buchanan Bros	8	25
9813	E. N. Black	17	50
9814	Mission Lodge Masonic Hall Asn	35	00
9815	A. M. Wilson	26	00
9816	G. H. Umbsen & C	40	00
9817	Madison & Burke	21	00
9818	Madison & Burke	20	00
9819	S F Gas & Elec. C	49	20
9820	S F Gas & Elec C	27	20
9821	Pac. Gas Imp C	4	32
9822	Indianapolis Furn C	6	00
9823	J. F. Myers C	2	50
9824	S. F. & S. J. Coal C.	9	75
9825	Geo. A. Muller	16	75
	Total	1412	23

"Committee on Rules & Administration.

Chairman Wise reports that at an informal meeting it was agreed that the following recommendations be made.

1st That Mrs M. Flood, assistant at Branch No 1 be employed for full schedule time in library work (this will be an increase of 7 hours per week). Adopted Ayes Trustees Hittell Lilienthal Mann. O'Connor. Bishop Shaw Wise & Harrison.

2nd That the matter of janitorial service at Br No 1 be left to the President with power to act. Adopted. Ayes Trustees Hittell Lilienthal, Mann, O'Connor, Shaw, Bishop Wise & Harrison

On motion the Branch Committee is instructed to look into the ~~janitorial~~ matter of the janitorial work at the other branches & to report at next meeting.

Moved by Trustee O'Connor that the Board go into executive session. Carried.

Board resumes regular session. Trustee O'Connor moves that from March 1. 1898 the salary of the Secretary be $150.00 per month he to pay the premium on his

San Francisco March 1. 1898

bond. Carried. Ayes Trustees Hittell, Lilienthal, Mann, O'Connor, Bishop, Shaw, Wise & Harmon

Trustee Shaw called attention to the salary schedule of Mrs Wimmer Assistant in Juvenile Department. Motion made & carried that it is the sense of the Trustees that the salary be increased & the matter referred to the Committee on Rules for consideration

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary

San Francisco April 5. 1898

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.06 P.M. President Boyd presiding

On roll call the following are noted present Trustees Davis, Hittell, Lilienthal, Mann, O'Connor, Shaw, Taylor, Wise & Boyd. Absent Trustees Harrison, Bishop Shaw & the Mayor. Present 8 Absent 4

The minutes of March 1. 1898 read & approved

During the reading of the minutes Trustee Shaw enters & takes his seat.

Report of the Librarian received & ordered filed

Report of the Secretary read & ordered placed filed

Trustee Harrison enters & takes his seat.

Report of Standing Committees

Committee on Books.

Chairman Davis reports monthly bills to amount of $1676 06. Committee also make the following recommendation of purchase

		vols	est cost
1st	Replacements	198	154 00
2nd	Books for Branch Libraries		
	Branch No 2	132	100 00
	3	147	120,35
	4	130	100.50
	5	140	110.30
3rd	From Putnams list	19	29.00
4th	Rand McNally Atlas	2	22.00
5th	Books from Odd Fellows Library	1375	2073.65
	Totals	2143	2710.00

Purchase ordered by the following vote Ayes Trustees Davis Harrison Hittell, Lilienthal, Mann O'Connor, Shaw, Taylor, Wise & Boyd

Committee on Printing & Binding

Chairman Shaw reports monthly bills to amount of $155 50. Referred to Finance Committee

Committee recommend the following

50.000 Book Slips	est cost	45.00
10.000 Binding Tags	" "	7.50
5.000 Borrowers Hand Books	" "	30.00

Recommendation adopted by following vote Ayes Trustee Davis Harrison Hittell Lilienthal, Mann O'Connor, Shaw Taylor, Wise & Boyd

San Francisco April 5. 1898

Committee on Building & Furniture

Chairman O'Connor reports monthly bills to amount of $295.47 Referred to Finance Committee. Committee make the following recommendations

Changes in Main Library	Est. cost	263.00
New shelving in Periodical Room	"	43.00
6 Wellsbach Burners for main library	"	12.00
New shelving B. #5	"	30.00
2 Desks	"	37.00
Repaint 2 Sign posts	"	25.00
250 L. B. Shelf Label Holders @ 7.50 per 100	"	15.75
	Total	$425.75

Recommendation adopted by the following vote, Ayes Trustees Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor, Shaw, Taylor, Wise & Boyd.

Chairman O'Connor states that some electrical work in connection with the changes in main library will be necessary, but committee are not able as yet to give an estimate of the cost of same but think that the work can be done by one of the employees with small expense

Trustee Hittell moves that the Committee be authorized to have the work done at a cost not to exceed $50.00. Carried Ayes Trustees Davis, Harrison, Hittell Lilienthal Mann O'Connor Shaw Taylor Wise & Boyd.

Committee on Branches

Chairman Mann reports regarding the janitorial work, that the solution of same is gradually working itself out, that at Branch #1 a boy has been placed there to attend to this matter and as the work increases at the other branches no doubt similar action will be taken

After discussion Trustee Harrison moves that the Committee ascertain from some cleaning company as to the cost of cleaning the windows & scrubbing the floors each week, & [illegible] report at next meeting

Committee on Municipal Relations

Chairman Harrison reports that the Changes have been made in the running of a

San Francisco April 5. 1898

of the Elevator, but as yet, is not entirely satisfactory.

In the matter of skylight over Periodical Room, motion is made that the matter of consulting with the Commissioners regarding the arranging for the light be referred to the Committee on Municipal Relations & the matter of cutting the roof from the inside be referred to the Committee on Buildings. Carried.

Committee on Finance & Audit

Chairman Taylor reports monthly bills as follows.

Salary warrants to amount of	$2409.90
Book bills	1676.06
Printing & Binding bills	485.86
Miscellaneous	295.47
Total	4867.29

& moves that same be ordered paid. Ayes Trustees Davis, Harrison, Hillell, Lilienthal, Mann, O'Connor, Shaw, Taylor, Wise & Boyd.

Salary Warrants

9826	Clark, Geo T.	200	00				
9827	Mullin Geo. A.	150	00	9847	Nolan D. A.	60	00
9828	Tyler M. J.	52	05	9848	Palmer, Edw.	45	00
9829	Ainsworth E. C.	60	00	9849	Powers A. E.	37	35
9830	Blessing. J.	60	00	9850	Rea, Robt.	62	50
9831	Dixson T.	18	75	9851	Sawyer A L	70	00
9832	Ehrhorn Chas	20	00	9852	Sherrard W M	20	00
9833	Ehrhorn, Alf	15	00	9853	Stenger, E. J.	55	00
9834	Gorney. J.	60	00	9854	Sheridan R.	15	85
9835	Goldman B. A.	45	00	9855	Thomas G.	20	00
9836	Hahn A.	70	00	9856	Wade E. J.	80	00
9837	Hay E M.	70	00	9857	Wimmer G	26	00
9838	Harry W.	20	00	9858	Loveland, E J.	50	00
9839	Hamer, A. J	50	00	9859	Byrne M. A.	22	95
9840	Lichtenstein J	55	00	9860	Stuart M A	2	00
9841	Markus, J.	35	00	9861	Von Santen J	3	75
9842	Melville E.	70	00	9862	Mahon L E	75	00
9843	McCarty R.	20	00	9863	Flood M.	43	20
9844	McLaughlin J.	18	75	9864	Byrne, Chas	20	00
9845	Nepin H	17	50	9865	Carson M	61	50
9846	Nolan, G. J.	60	00	9866	Carter [illegible]	23	[illegible]

San Francisco April 3. 1898

9867	Schmidt M. A	75	00	9871	Casey N A	33	30
9868	Woodman A	33	40	9872	Partridge J	21	90
9869	Wigg M. A	75	00	9873	Sperring M	12	50
9870	Folger S J	25	00			—	
	"					2409	90

Monthly Bills

9874	A W Robertson	174	21				
9875	Payot Upham & C.	403	45	9893	Hicks Judd C.	305	50
9876	Wm Doxey	105	00	9894	Pac Telephone C.	7	50
9877	Emporium & Golden Rule Bazaar	333	61	9895	Palmer & C.	7	50
9878	Alexander-Yost C.	7	72	9896	Mercantile Laundry	11	50
9879	R E Cowan	75	95	9897	E H Black	5	00
9880	J Tauzy	37	50	9898	Buchanan Bros	111	22
9881	Cunningham C. & Welch	8	92	9899	Mission Lodge Masonic Hall Assn	35	00
9882	G. E. Stechert	302	62	9900	A W Wilson	26	00
9883	F P Harper	9	00	9901	G H Umbsen & C.	110	00
9884	Jos McDonough	9	75	9902	C B Rye	21	00
9885	R R Bowker for Publishers Weekly	7	35	9903	Madison & Burke	20	00
9886	N J Hirt Secy	33	75	9904	S F Gaslight C.	13	70
9887	Angl. Californian Bk for B F Stevens	59	96	9905	S F Gas & Elec C	21	30
9888	Geo. A. Mullin	107	20	9906	Pac Gas Imp C.	7	20
9889	Payot Upham & C.	11	31	9907	W W Gillespie	9	40
9890	Jos Winterburn C.	74	75	9908	P. J. O Donnell	2	00
9891	Pac. Print C.	49	00	9909	Geo A. Mullin	26	13
9892	Bent Meyerdirks	42	00				
						2457	39

Committee on Rules & Administration

Chairman Wise reports the following recommendations —

1st That the price of the bound Library Bulletin for 1897 be placed at fifty cents. Carried. Ayes: Tucker, Dare, Harrison, Hittell, Mann, Coleman, Shaw, Taylor, Wise & Boyd —

2nd That all unpaid fines for overdue books less than fifty cents incurred previous to April 1. 1896 be cancelled, & in future, for non payment of fines for overdue books less than fifty cents, a borrower shall be suspended from the privileges of the Library for a period of two years out, this deprivation being considered equivalent to the payment of all small fines ——

Trustee Harrison moves that the recommendation be adopted in part i.e. that all unpaid fines for overdue books less than fifty cents, incurred previous to April 1. 1896 be cancelled. Carried Ayes Trustee Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor, Shaw, Taylor, Wise & Boyd ——

Trustee Harrison, moves that the balance of the recommendation be referred back to the Committee with instruction to prepare a rule in accordance with the recommendation. Carried Ayes Trustees Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor, Shaw, Taylor, Wise & Boyd ——

3rd That the salary of assistant in the Juvenile dept. be fix at $30.00 per month with a yearly increase of $5.00 until the maximum of $50.00 per month is reached & that Miss Wimmer, the present assistant be given credit for the two years already served, making her salary beginning April 1, 1898 $40.00 per month Carried Ayes Trustees Davis, Harrison Hittell, Lilienthal Mann, O'Connor Shaw Taylor, Wise, & Boyd ——

4th That the salary of assistant at Branch No 1 be fixed at $40.00 per month with an increase of $5.00 per year until the maximum of $55.00 per year is reached ——

This schedule is recommended for the reason that the assistant at this branch now gives her entire time to Library work, she having been relieved of the janitorial work. Carried Ayes Trustees Davis Harrison Hittell Lilienthal, Mann, O'Connor, Shaw Taylor, Wise & Boyd ——

5th That six hours per week additional time of the assistant at Branch No 5 be given on account of increase of work at this branch. Carried Trustees Davis, Harrison, Hittell, Lilienthal, Mann O'Connor Shaw, Taylor, Wise & Boyd ——

Report of Special Committee

President Boyd to whom the matter of janitorial work at Branch No 1 was referred, with power to act, reports that Chas Byrne has been appointed to attend to the janitorial and men work at a monthly

San Francisco April 5. 1895.

salary of $20.00 per month, and on motion the action of President Boyd is affirmed

Communications

Letter read from D. A. Nolan, curator of the Newspaper Department, requesting an increase of fifteen dollars per month, to his present salary. On motion same is referred to Committee on Rules

Trustee Taylor reports having received a communication from H. C. Nash, librarian of Stanford University, requesting his co-operation in securing the passage of a bill through the U. S. Senate, naming this and several other libraries, as additional copyright depositories. Motion made that the Secretary be and is instructed to advise our representatives of the disapproval of the bill by the Trustees of this library. Carried. Ayes Davis, Harrison, Hallett Lilienthal, Mann, O'Connor, Shaw Taylor, Wise & Boyd.

Nominations for President being declared in order Trustee Davis is placed in nomination. There being no further nominations on motion the Secretary is instructed to cast the ballot of the Trustees for Trustee Davis for President. The President appoints Trustee Wise as teller, who announces the vote, & the Chair declares Trustee Davis as elected unanimously as President for the ensuing term.

Trustee Taylor moves that the thanks of the Board of Trustees be extended to the retiring President, for the impartial & excellent manner in which he has performed his duties during the past year. Carried unanimously.

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco May 3 1898

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.25 P.M. President Davis presiding

On roll call the following are noted present. The Mayor, Trustees Boyd, Davis, Hittell, Lilienthal, O'Connor, Shaw, & Wise. Absent Trustees Harrison, Mann, Bishop & Taylor. Present 8 Absent 4

Trustee Shaw asks to be excused & retires

President Davis appoints Trustee Wise as a member of Finance Committee pro tem & Trustees Boyd & O'Connor members of Printing & Binding Committee pro tem

Minutes of April 5 1898 read & approved

Report of Librarian received & ordered filed.

Report of Secretary read & ordered filed.

Reports of Standing Committees.

Committee on Books

In the absence of Chairman Harrison, Trustee Hittell reports bills to the amount of $3,175.70 Referred to the Finance Committee

Committee recommends the purchase of

			est cost
1st	Offered by Bronson	110 vols	50.00
2nd	From Dodd, Mead & Co. list	9	12.65
3rd	Jacobs. Lamson's "	7	10.35
4th	From Lippincott's list	30	26.25
5th	" Scribner "	57	97.15
6th	List 33 Foreign Books	59	109.75
7th	" 34 Misc	109	174.70
	Totals	341	480.85

Recommendation adopted by the following vote. Ayes The Mayor, Trustees Boyd, Lilienthal, Hittell, O'Connor, Wise & Davis

Committee reports a balance remaining unpledged in the Book Fund of $2060.00 & requests authority to expend same. On motion the desired authority is granted Ayes. The Mayor, Trustees Boyd, Hittell, Lilienthal, O'Connor, Wise & Davis.

Committee on Printing & Binding

In the absence of Chairman Shaw, Trustee O'Connor reports bills to the amount of $135.01 & moves that same be referred to Finance Committee. Ayes

San Francisco May 3. 1898

The Mayor, Trustees Boyd, Hittell, Lilienthal, O'Connor, Wise & Davis.

Committee on Building, Fixtures &c.

Chairman O'Connor reports bills to the amount of $966.98 & moves that these bills be referred to the Finance Committee & that the warrant in favor of the Cahill, Hall Elevator Co be not paid, until a proper guarantee to keep the Elevator in good ~~repair~~ running order for one year. Carried Ayes the Mayor, Trustees Boyd Hittell, Lilienthal, O'Connor, Wise & D.

Committee on Branches

Chairman Hittell recommends that $3.00 be added to the salary of Assistants at Branches 2, 3, 4 & 5 for the purpose of enabling them to secure some one to scrub the floors once a week & wash the windows. Carried Ayes the Mayor, Trustees Boyd, Hittell, Lilienthal, O'Connor, Wise & Dav.

Committee on Finance & Audit

In the absence of Chairman Taylor, Trustee Lilienthal reports monthly bills as follows

Salary warrants to amount of	$2457.60
Book Bills	3175.70
Printing & Binding bills	455.01
Miscellaneous	966.98
Total	7,055.29

& moves that same be ordered paid. Carried Ayes the Mayor, Trustees, Boyd, Hittell, Lilienthal, O'Connor, Wise & Davis.

Salary Warrants

9910	Clark Geo T.	200	00				
9911	Mullin Geo A	150	00	9920	Gomez J.	60	00
9912	Tyler M. T	83	00	9921	Hahn C	70	00
9913	Ainsworth E C.	60	00	9922	Hay E. M.	67	65
9914	Blessing J.	60	00	9923	Haines, A. J	50	00
9915	Bernstein M	5	00	9924	Harry W	20	90
9916	Dixson T.	19	75	9925	Lichtenstein J.	83	00
9917	Ehrhorn C	20	50	9926	Markus J	33	00
9918	Ehrhorn A	15	75	9927	Mitchell E	66	[illegible]
9919	Goldman [illegible]	[illegible]	[illegible]	9928	McCarry R.	[illegible]	[illegible]

San Francisco May 3 1898

9929	McLaughlin J.	19	25	9944	Byrne M. A	40	15
9930	Neper N	18	85	9945	Stewart M. A	31	50
9931	Nolan D. A	60	00	9946	Von Santen F.	2	75
9932	Nolan G. J.	60	00	9947	Malvin L. E	75	00
9933	Powers A E	16	35	9948	Flood M	40	00
9934	Palmer Edw	115	75	9949	Byrne Chas	20	00
9935	Rea Robt	68	75	9950	Carson M.	68	75
9936	Sawyer A. L	70	00	9951	Eastman A.	25	00
9937	Sherrard W M.	5	35	9953	Woodman A	33	40
9938	Stinger E. J	55	00	9952	Schmidt M. A	75	00
9939	Sheridan R.	25	00	9954	Wigg M A	75	00
9940	Thomas G.	20	10	9955	Folger S J	25	00
9941	Wade E. J	80	00	9956	Casey N.	60	40
9942	Wimmer G.	35	00	9957	Partridge J	28	80
9943	Loveland E. F.	31	15	9958	Sperling M	62	50
						2457	60

Monthly Bill

9959	A. M. Robertson	74	69				
9960	Payot, Upham & Co	225	71	9980	Pac. Telephone Co	7	50
9961	Wm Doxey	67	82	9981	Meyers Stove Co	2	00
9962	Emporium & Golden Rule Bazaar	135	37	9982	Market St Trunk Store	6	00
9963	R. E. Cowan	14	35	9983	G H Fuller Desk Co	34	65
9964	Alexander Yost & Co	88	32	9984	Buchanan Bros	5	40
9965	Elder & Shepard	6	40	9985	Schussler Bros	1	00
9966	E D Bronson & Co	21	00	9986	Geo Terrill	13	00
9967	Odd Fellows Liby Assn	1976	05	9987	W W Gillespie	7	37
9968	G. E. Stechert	475	01	9988	Cahill & Hall Elev Co	310	00
9969	Robt Clark & Co	65	95	9989	Wm G Hughes	327	00
9970	Soc Naval Architects & Marine Engineers	6	00	9990	Mission Lodge Marine Hall Assn.	35	00
9971	S. F. News Co	8	03	9991	A. M. Wilson	26	00
9972	G. P. Humphrey	3	00	9992	G. H. Umbsen & Co	40	00
9973	Helman-Taylor Co	5	00	9993	C. B. Ryer	21	00
9974	Payot, Upham & Co	11	33	9994	Madison & Burke	20	00
9975	Hicks-Judd Co	6	50	9995	S. F. Gas & Elec Co.	60	15
9976	Jos Winterburn Co.	66	50	9996	S F Gas & Elec Co	23	05
9977	E. D. Taylor Co	36	25	9997	Pac. Gas Imp Co	2	56
9978	Hicks-Judd Co	7	50	9998	Geo. A. Mullin	25	30
9979	Hicks-Judd Co	326	93				
						4597	

San Francisco May 3rd,

Committee on Rules & Administration

Chairman Wise recommends

1st For non-payment of fines for undue keeping, less than fifty cents, a borrower shall be suspended from the privileges of the Library for a period of two years only. Carried Ayes The Mayor, Trustees Boyd, Hittell, Lilienthal, O'Connor, Wise & Davis.

2nd That a vacation of two weeks be granted to all employees who have been in the service of the Library twelve months or more, and a vacation of one week to those who have been in the service six months to a year. Carried Ayes The Mayor, Trustees Boyd Hittell, Lilienthal, O'Connor Wise & Davis

3rd That Mrs E. F. Loveland, now regular substitute, be appointed to the position of Assistant in Periodical room & office, made vacant by the death of W. Williams & the salary be placed at $45.00 per month. Carried Ayes Trustee The Mayor, Trustees Boyd Hittell, Lilienthal O'Connor Wise & Davis

4th That Miss M. A. Byrne, the first on the list of eligibles, be appointed to the position of regular substitute, vice Mrs Loveland promoted. After discussion, by general consent this recommendation is "laid over for one [illegible]

The Librarian reports the mutilation of a book at Branch No 1 & on motion of Trustee Boyd, the matter is left in the hands of President Davis, he to confer with the District Attorney in regard to prosecuting the person mutilating said book. Carried Ayes The Mayor, Trustees Boyd, Hittell, O'Connor, Lilienthal, Wise & Davis

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary

Committees
1898–99

Books
HARRISON CHAIRMAN
HITTELL
TAYLOR
SHAW
MANN

Binding & Painting
SHAW CHAIRMAN
TAYLOR
HARRISON

Building & Supplies
O'CONNOR CHAIRMAN
SHAW
BOYD

Rules & Administration
WISE CHAIRMAN
MANN
LILIENTHAL
HITTELL
BOYD

Municipal Relations
BOYD CHAIRMAN
LILIENTHAL
WISE

FINANCE
TAYLOR CHAIRMAN
LILIENTHAL
BISHOP

Branches
HITTELL CHAIRMAN
MANN
BISHOP
O'CONNOR
BOYD

San Francisco June 7. 1898

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.25 P.M. President Davis presiding

On roll call the following are noted present. Trustees Boyd, Hittell, Lilienthal, Mann, O'Connor, Taylor & Davis. Absent Trustees Harrison Bishop Shaw, Wise & The Mayor. Present 7 Absent 5.

President Davis appoints Trustee Boyd on Finance Committee pro tem & Trustee Lilienthal on Printing & Binding Committee pro tem.

Minutes of May 3. 1898 read & approved.

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books

In the absence of Chairman Harrison Trustee Hittell reports bills to the amount of $1664.64 Referred to Finance Committee. Committee recommends

1st Subscription to Land of Sunshine 1 year 1.00

2nd That Payot Upham & Co be awarded the contract to supply publications of D. Appleton & Co. Harper Bros. Houghton, Mifflin & Co. G. P. Putnam's Sons & Chas Scribner's Sons, that may be desired, for one year at a discount of 35% from published prices. It being understood that the Library may purchase from any other dealer such of these publications immediately desired and not found in Payot & Upham's stock. Recommendation adopted by the following vote Ayes Trustees Boyd, Hittell, Harrison Lilienthal Mann, O'Connor, Taylor & Davis.

3rd Committee further recommend that a purchase be made from the Odd Fellows Library amounting to $188.70 Carried. Ayes Trustees Boyd Hittell, Lilienthal, Mann O'Connor, Taylor & Davis

Committee on Printing & Binding

In the absence of Chairman Shaw. Trustee Taylor reports bills to the amount of $454.85. Referred to the Finance Committee. Committee recommends the following

6 Record Books	ex. cost	12.00
50 M Application Blanks		23.75
500 copies Supplemental list of Fiction		11.40

San Francisco June 7. 1898

50 Placards - - - - - - - - - - - - -	ext. cost	2.00
40 M Labels - - - - - - - - - - - - - -		14.00
	Total	$62.75

Recommendation adopted. Ayes Trustees Boyd, Hittell, Lilienthal, Mann, O'Connor, Taylor & Davis

Trustees Harrison & Shaw enter & take their seats

Committee on Building, Fixtures &c

Chairman O'Connor reports bills to amount of $760.03 Referred to Finance Committee. Committee recommend that the linoleum in Main & Branch libraries be displaced at a cost of $11.00 Motion made that the Committee be authorized to award the contract to E. Black & that the Library be closed on July 3. 1898. Carried Ayes Trustees Boyd Hittell Harrison, Lilienthal, Mann, O'Connor, Shaw Taylor & Davis.

President Davis, reports that the Fire Insurance on the main library having expired after consultation with the members of the Finance Committee, he had placed the same amount of insurance for three years. Action of the President approved by the following vote. Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann O'Connor, Shaw Taylor.

Committee on Branches

Chairman Hittell suggests that the Building Committee look into the ~~matter~~ advisability of moving back the rail at Br. 5

Committee on Municipal Relations

No report

Committee on Finance & Audit

Chairman Taylor reports monthly bills as follows.

Salary warrants to amount of	2483.03
Book Bills	1664.64
Printing & Binding Bills	454.83
Miscellaneous "	$760.03
Total.	5,362.57

& moves that these bills be ordered paid. Carried Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, O'Connor, Shaw. Taylor & Davis.

San Francisco June 7. 1898

9999	Clark. Geo. T.	200	00	10024	Powers A E	50	15
10000	Mullin. Geo. A	150	00	10025	Rea Robt	68	75
10001	Tyler. M. T.	85	00	10026	Sawyer, A.L.	65	35
10002	Ainsworth E. C.	46	00	10027	Sheridan R.	24	60
10003	Blessing J.	60	00	10028	Stuiger. E. J.	60	00
10004	Bernstein, M.	15	00	10029	Thomas G.	20	00
10005	Dixson. T.	18	75	10030	Wade E J.	50	00
10006	Ehrhan C	20	00	10031	Wimmer. G.	39	35
10007	Ehrhan A.	15	00	10032	Byrne M. A	32	15
10008	Goldman. B. A.	45	00.	10033	Witcher. M. L.	14	15
10009	Gomez J.	60	00	10034	Stewart M A	13	75
10010	Hahn. A.	70	00	10035	Hawthorne. J.	3	50
10011	Hay E. M.	70	00	10036	Mahon. L. E.	75	00
10012	Hainer. A. J.	50	00	10037	Flood. M.	38	63
10013	Harry W.	20	00	10038	Byrne Chas	20	00
10014	Lichtenstein J	85	00	10039	Carson M.	68	75
10015	Loveland, E. J.	45	00	10040	Eastman. A.	28	00
10016	Martens J.	60	00	10041	Schmidt. M. A	75	00
10017	Mcneill. E	68	85	10042	Woodman. A.	38	40
10018	McCarty. A.	20	00	10043	Wigg. M. A.	75	00
10019	McLaughlin. J.	18	75	10044	Folger. S. J.	28	00
10020	Neper, H.	18	75	10045	Casey N.	62	50
10021	Nolan. D. A	60	00	10046	Partridge J.	33	40
10022	Nolan, G. J	60	00	10047	Sperling M	62	50
10023	Palmer, Edw	[illegible]5	[illegible]				
						2453	05

Monthly Bills

10048	A M Robertson	172	90	10062	Payot Upham & Co	7	25
10049	Payot. Upham & Co	432	65	10063	Jos Winterburn Co	60	50
10050	Wm Doxey	[illegible]4	[illegible]	10064	E D Taylor Co	27	30
10051	Emporium & Golden Rule Bazaar	100	39	10065	Hicks-Judd Co	9	00
10052	R. E. Cowan	77	75	10066	Hicks-Judd Co	350	80
10053	Alexander-Yost Co	50	50	10067	Conn. Fire Ins Co	236	00
10054	Elder & Shepard	19	70	10068	Royal Ex Assur.	70	80
10055	E. D. Bronson & Co	50	00	10069	Fire Ins. of Phil	47	20
10056	Jos. A. Hofmann	5	25	10070	Pac. Telephone Co	7	50
10057	Cunningham, Curtis & Welch	4	75	10071	Mercantile L. Co	3	00
10058	G. E. Stechert	359	20	10072	G. W. Clark & Co	2	75
10059	Johns Hopkins P. C	1	[illegible]2	10073	[illegible]	5	00
10060	Amer. Library Assn.	5	00	10074	C. M. Plum & Co	23	[illegible]
10061	The [illegible]	[illegible]		10075	Thos. Day Co	5	

San Francisco June 7. 1898

10076	India Alkali Wks.	6	20	10084	Mission Lodge Masonic Hall Assn	35	00
10077	E H Black	26	50	10085	A. M. Wilson	26	00
10078	Buchanan Bro	6	75	10086	G H Umbsen & Co	40	00
10079	Library Bureau	26	57	10087	C. B. Ryer	21	00
10080	W. W. Gillespie	4	50	10088	Madison & Burke	20	00
10081	S. F. Gas & Elec. Co	42	40	10089	A. W. Jones	25	00
10082	S F. Gas & Elec Co	17	60	10090	S. F. & S. J. Coal Co	20	[illegible]
10083	Pac Gas Imp Co	2	50	10091	Geo. A. [illegible]	39	[illegible]
					Total	[illegible]	[illegible]

Committee on Rules & Administration

In the absence of Chairman Wise Trustee Mann recommends

1st That the recommendation made at last meeting i.e. "That Miss M. A. Byrne, the first on the list of eligibles be appointed to the position of regular substitute, made vacant by the promotion of Miss E. F. Loveland" be confirmed. Carried Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann O'Connor Shaw, Taylor & Davis.

2nd That the request of D. A. Nolan, Curator of the newspaper department for an increase of salary be denied. Carried 7 ayes 2 noes.

3rd That the salaries of the assistant in Reference Room, & the assistant in the Office & Periodical Room be fixed at $45.00 per ~~year~~ month with an increase of $5.00 per year until the maximum of $60.00 per month is reached. Carried Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann O'Connor, Shaw, Taylor & Davis

4th That the salary of the Assistant in charge of the Periodical Room be fixed at $45.00 per month with an increase of $5.00 per year until the maximum of $65.00 per month is reached. Carried Ayes Trustees Boyd, Harrison, Hittell, Lilienthal Mann, O'Connor, Shaw, Taylor & Davis

5th That the title of the position now filled by Robt McCarry, be known as Messenger & Assistant in work room, & that the salary for this position be fixed at $22.50. Carried Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, O'Connor, Shaw. Taylor & Davis.

San Francisco June 7. 1898

6th That Section 2, of Provisions relative to examination of applicants for positions be amended by inserting the following after the 6th line. "All applicants desiring to take these examinations must be between the ages of 21 and 45 years. Carried. Ayes Trustees Boyd, Harrison, Hittell, Lilienthal Mann, O'Connor, Shaw Taylor & Davis.

Committee further recommends the following amendments to Borrowers Hand Book.

1st On page 4. 1st paragraph Add.
"Cards may be used either at the Main Library, or at any of the Branch Libraries, but all books must be returned to the place from whence obtained."
Carried unanimously

2nd Page 4 under heading "How to Draw a Book" substitute the following.
"At the Branch Libraries readers may make their selections from the shelves, provided every book is presented at the desk for charging before being taken outside the railing. At the Main Library a collection of selected books is set apart on open shelves from which borrowers may draw books in the same manner. Borrowers desiring books from the main collection, and those preferring to make their selections from the catalogue will hand in at the Delivery Desks on blanks provided for the purpose the numbers of the books desired. A request for a book for home use must be accompanied with the borrowers card which will be retained until the book is returned. Requests for books for use in the library will be made on Pink blanks, stating the name & address of the borrower as well as the number of the book wanted. Carried unanimously

3rd Add the following
"the Library,"

THE LIBRARY CATALOGUES.

The complete catalogue of the library, excepting English fiction and juvenile books, is contained in the twenty-one Rudolph Indexers in the Delivery Room. Authors, titles and subjects are arranged in one alphabet, and books may be found under the names of the authors, by their titles, or under the subjects to which they relate. Works in English fiction are included in the volume lettered "English Fiction, 1897," copies of which are always available in the Delivery Room. A catalogue of the juvenile books was published in 1896, and may be con-

San Francisco June 7. 1897

sulted at the Delivery Desk or in the Juvenile Department. There are also in use the printed catalogues issued in 1880, 1882, 1884 and 1888, respectively. Each of these is a distinct catalogue complete in itself, but comprising only a fraction of the books now in the library. It is not always convenient to consult the Indexers, however, and for the present these old printed catalogues will be continued in use. Those for 1880, 1882 and 1884 are bound together in one volume as a matter of convenience. Books sought then, should be looked for as follows:

1. For novels in English, consult volumes marked "English Fiction, 1897."
2. For miscellaneous books, consult the Rudolph Indexers or the old printed catalogues as above.
3. For Juvenile books, see that department.
4. For new books, see the files of the Bulletin, or the Rudolph Indexers.

Copies of the Juvenile and Fiction catalogues are for sale in the Secretary's office at 10 and 25 cents each, respectively.

Carried unanimously

Trustee Hilett reports that ~~he~~ an investigation of the peculiarities in reports made by Miss Carson Librarian, at Branch #2 has been made, that he has made a summary of the facts of the case which he desires the Board to [illegible]. After due Trustee Taylor moves that the Committee on Rules report the facts, to the Board, regarding reports made by Miss Carson Librarian Br. #2 &c as to her management &c. Carried

President Davis reports that he has been unable to see the District attorney regarding the matter of the mutilation of a book at Branch No 1 by one V. Maillot. After discussion a motion is made & carried instructing the Secretary to notify V. Maillot, that all privileges of the Main & Branch Libraries are denied to him.

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco July 5. 1898

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library.

Present Trustees Hittell & Shaw. Absent Trustees Boyd Davis, Harrison, Lilienthal, Mann O'Connor, Taylor, Wise, Bush & the Mayor. Present 2. Absent 10.

There being no quorum, meeting adjourned to Tuesday, July 19. 1898 4 P.M

Geo. A. Mullin
Secretary

San Francisco July 19 1895

Adjourned meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 4.05 P.M. President Davis presiding

On roll call the following noted present Trustees Boyd, Harrison, Hittell, O'Connor, Shaw, Taylor & Davis. Absent The Mayor, Trustees Lilienthal, Mann, Bishop & Wise Present 7. Absent 5

On motion of Trustee Taylor, the reading of the ~~last~~ minutes of the last meeting is dispensed with

Report of the Secretary for June read & ordered filed

Report of the Librarian received & ordered filed

President appoints Trustee Boyd on the Finance Committee pro tem

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills for the month of June to amount of $2,483.51 Referred to Finance Committee

Committee on Printing & Binding

Chairman Shaw reports bills for the month of June to amount of $745.78 Referred to the Finance Committee. Committee recommend the printing of one voucher receipt book, at an estimated cost of $5.50. Recommendation adopted by the following vote Ayes Trustees Boyd Harrison Hittell, O'Connor, Shaw Taylor & Davis

Committee on Buildings & [illegible]

Chairman O'Connor reports bills for the month of June to amount of $263.70 Referred to the Finance Committee

Committee on Branches &c

No Report

Committee on Municipal Relations

Chairman Boyd reports that he appeared before the City Hall Commissioners & that they had agreed to place the [illegible] sign over the Library [illegible]

Trustee Wise enters and takes his seat

San Francisco July 1st 1898

Trustee Boyd moves that the matter of renewing insurance on branches, that expires on August 1. 1898 be left to the Committee on Finance & Audit, with power to act. Carried Ayes Trustees Boyd, Harrison, Hittell, O'Connor, Shaw, Taylor, Wise & Davis

Committee on Finance & Audit

Chairman Taylor reports bills for the month of June as follows.

Salary Warrants to amount of	$2,556.15
Book Bills	2483.51
Printing & Binding Bills	745.78
Miscellaneous	283.70
Total	6.069.14

& moves that same be ordered paid. Carried Ayes Trustees Boyd, Harrison, Hittell, O'Connor, Shaw, Taylor, Wise & Davis

Salary Warrants

10092	Clark G. J.	200	00	10118	Rea Robt.	68	75
10093	Mullin G. A	150	00	10119	Sawyer A. L	70	00
10094	Lyle M	55	00	10120	Sheridan R	20	40
10095	Ainsworth E. C	38	00	10121	Sturges E. J.	59	00
10096	Blessing S.	60	00	10122	Thomas G	18	65
10097	Bernstein M	15	00	10123	Wade E. J	80	00
10098	Dixson J	18	75	10124	Wimmer G.	39	33
10099	Ehrhorn C	20	00	10125	Byrne M. A	41	45
10100	Ehrhorn A	15	00	10126	Stewart M. A	31	60
10101	Goldman B. A.	45	30	10127	Wilcher M L	30	00
10102	Gomez J	60	00	10128	Mel. C. F	13	35
10103	Hahn A.	63	00	10129	Hawthorne F.	15	25
10104	Hay E. M	70	00	10130	Woodman Arth.	3	00
10105	Haines A. J	50	00	10131	Malone L. E	75	00
10106	Harry W.	20	00	10132	Flood M.	40	00
10107	Lichtenstein J	55	00	10133	Byrne Chas.	20	00
10108	Loveland E	45	00	10134	Carson M.	67	60
10109	Martine J	60	00	10135	Eastman A	25	53
10110	McCollie E.	61	65	10136	Schmidt M. A	75	00
10111	McCarry R	22	50	10137	Woodman A.	35	40
10112	McLaughlin J.	[illegible]	75	10138	Wigg M. A	75	00
10113	Nefer H.	[illegible]	75	10139	Folger S. J	45	00
10114	Nolan D. A	60	00	10140	Casey N	36	25
10115	Nolan Geo J.	60	00	10141	Partridge J.	28	40
10116	Palmer Edw	15	[illegible]	10142	[illegible]	62	50
10117	Powers A. E	[illegible]	[illegible]				

255

San Francisco July 19. 1898

Monthly Bills

10143	C Williams	20	00	10161	E. D. Taylor Co	27	50
10144	Payot. Upham & Co	549	55	10162	Pac. Print Co.	25	75
10145	A. M. Robertson	801	95	10163	Hicks-Judd Co	603	01
10146	Wm Doxey	5	06	10164	Pac. Telephone Co	7	50
10147	Emporium & Golden Rule Bazaar	11	75	10165	Buchanan Bros	3	50
10148	R. E. Cowan	10	55	10166	Cahill & Elec. Co	12	50
10149	Elder & Shepard	124	74	10167	W. W. Gillespie	1	90
10150	S. F. News Co	5	12	10168	Will & Finck	3	00
10151	D. Appleton & Co	6	00	10169	Mission Lodge Masonic Hall Assn	35	00
10152	F. M. DeWitt	41	85	10170	A. M. Wilson	26	00
10153	Odd Fellows Library Assn.	159	70	10171	G. H. Umbsen & Co	40	00
10154	E C Haines	2	00	10172	C. B. Ryer	21	00
10155	G. E. Stechert	495	09	10173	Madison & Burke	50	00
10156	A. C. McClurg	63	00	10174	S. F. Gas & Elec. Co	36	00
10157	Wasp Pub Co	5	00	10175	S. F. Gas & Elec. Co	27	[illegible]
10158	Geo. A. Mullin	163	13	10176	Pac Gas-Imp Co	1	[illegible]
10159	Payot. Upham & Co	12	07	10177	Geo. A. Mullin	[illegible]	[illegible]
10160	Jos Winterburn Co	7	[illegible]				
						3513	09

Committee on Rules & Administration

No Report

President appoints Trustee Wise a temporary member of the Finance Committee

There being no further business the meeting adjourned

Geo. A. Mullin

[illegible]

San Francisco August 2. 1898

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.12 P.M. President Davis presiding

On roll call the following are noted present Trustees Boyd, Harrison Hittell, Lilienthal, Bishop, Shaw, Taylor Wise & Davis. Absent the Mayor, Trustees Mann & O'Connor. Present 9 Absent 3.

The President appoints Trustee Boyd a temporary member of the Committee on Finance & Audit

Minutes of July 19. 1898, read & approved.

Report of the Secretary read & ordered filed

Report of the Librarian " " " filed

Trustee O'Connor enters & takes his seat

Reports of Standing Committees

Committee on Books

Chairman Harrison reports monthly bills to the amount of $316.42. Referred to the Finance Committee. Committee recommend the purchase of books Engineering news at cost $15.00 Recommendation adopted Ayes Trustees Boyd Harrison, Hittell, Lilienthal, O'Connor, Bishop, Shaw, Taylor, Wise & Davis

Committee on Printing & Binding

Chairman Shaw reports bills to the amount of $116.75 Referred to Finance Committee. Committee recommend the purchase of the following.

1.	50 M Issue Slips	est cost 15.00
2.	250 Shelf List sheets	3.00
3	500 copies Annual Report at a cost not to exceed 1.00 per page	

Recommendation adopted. Ayes Trustees Boyd, Harrison, Hittell Lilienthal O'Connor Bishop Shaw Taylor, Wise & Davis

Committee on Building Fixtures &c

Chairman O'Connor reports bills to the amount of $352.65 Referred to Finance Committee. Committee recommend the purchase of the following.

1.	1 case Electric Lamps (300 lamps) est cost	$60.00
2.	1 Table for B. S.	7.50
3	2 doz. Electric Light sockets	4.00
4.	1 lot Tools	6.00

San Francisco August 2. 1898

5. 4 Shades for Newspaper Dept. . est cost 10.00
6. 100 feet Lamp Line - - - - - - - - - . . 3.00

Recommendation adopted by Total . . 90.50
following vote. Ayes Trustees Boyd, Harrison Hittell, Lilienthal O'Connor Shaw Bishop, Taylor, Wise & Davis

Committee on Branches

No report

Committee on Municipal Relations

Chairman Boyd reports that the roof skylights are being constructed by the City Hall Commissioners as agreed.

Committee on Finance & Audit

Chairman Taylor reports monthly bills, as follows.

Salary warrants to amount of	$2591.13
Book Bills . .	316.47
Printing & Binding Bills . .	116.73
Miscellaneous . .	352.63
Total	$3377.00

& moves that these bills be ordered paid. Carried. Ayes. Trustees Boyd, Harrison, Hittell, Lilienthal, O'Connor Shaw, Bishop, Taylor, Wise & Davis.

Salary Warrants

10178	Clark. G. T	200 00		10195	Macken J	60 00
10179	Mullen Geo A	130 00		10196	Meincke E	[illegible]
10180	Tyler M. T.	55 00		10197	McCarty R.	[illegible]
10181	Ainsworth E C	29 00		10198	McLaughlin T.	13 75
10182	Blessing. F	60 00		10199	Nefsen H.	19 3[illegible]
10183	Bernstein M	15 00		10200	Nolan D. A	[illegible]
10184	Dixon T.	15 75		10201	Nolan. G J	60 00
10185	Ehrhorn E	20 00		10202	Palmer Eda	45 00
10186	Ehrhorn. A	15 00		10203	Powers, A. E	42 00
10187	Goldman B A	45 00		10204	Rea Robt.	68 75
10188	Gomez J	60 00		10205	Sawyer, A. L	13 33
10189	Hahn. A	66 33		10206	Sheridan. R.	25 00
10190	Hay E. M.	67 63		10207	Stinger, E J	60 00
10191	Hamer. A J	50 00		10208	Thomas G	20 00
10192	Harry W	21 35		10209	Wade, E. J	50 00
10193	Lichtenstein J.	55 00		10210	Wimmer. G	38 00
10194	Loveland E F	[illegible]		10211	Byrne [illegible]	[illegible]

San Francisco August 2. 1898

10212	Stewart. M A	25	20	10222	Eastman. A	48	75
10213	Whiteley M. L	40	50	10223	McNally M E.	11	80
10214	Mel C. F	13	15	10224	Schmidt, M. A.	75	00
10215	Hawthorne S.	10	00	10225	Woodman. A	38	40
10216	Woodman A M	12	75	10226	Wigg. M A	75	00
10217	Crocker, Fred	5	00	10227	Folger. S J	25	00
10218	Malon. L. E.	73	75	10228	Casey N.	61	45
10219	Flood. M.	40	00	10229	Partridge. J	41	75
10220	Byrne Chas	20	00	10230	Spaulding. M	62	50
10221	Carson, M	1	75				
						2591	15

Monthly R:

10231	Payot. Upham & Co.	63	45	10248	Pac Telephone Co	7	50
10232	Wm Doxey	73	50	10249	Gallagher Bros	1	50
10233	Emporium & Golden Rule Bazaar	21	26	10250	Mercantile Toilet Co.	3	00
10234	Elder & Shepard	1	30	10251	L Lebenbaum & Co	2	00
10235	H. S. Crocker Co	40	00	10252	Paluck & Co	1	10
10236	L. P. Fisher	8	00	10253	Buchanan Bros	4	25
10237	H. L. Tyler	11	25	10254	E. H. Black	112	75
10238	G. E. Stechert	53	53	10255	W W Gillespie	3	70
10239	J. N. Odell	13	30	10256	Mission Lodge Masonic Hall Assn	33	00
10240	E H Mitchell	1	00	10257	A. M. Wilson	26	00
10241	Payot Upham & Co	3	50	10258	G. N. Umbsen & Co	40	00
10242	Jos Winterburn Co	63	50	10259	C B Ryer	21	00
10243	E D Taylor Co	17	45	10260	Madison & Burke	20	00
10244	Pac [illegible] Co	11	25	10261	S. F. Gas & Elec Co	42	50
10245	[illegible] Bros	17	00	10262	S F Gas & Elec. Co	12	60
10246	Hicks. Judd Co	3	50	10263	Pac. Gas Imp. Co	2	10
10247	Hicks. Judd Co	3	25	10264	Geo. A. Mullin	[illegible]	[illegible]
						1755	35

Chairman Taylor reports that he has received the report of the expert appointed to examine the books of the Secretary & considers it most interesting financial report. On motion the report is referred to the President to be inserted in the annual report if deemed advisable by him. Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, O'Connor, Bishop, Shaw, Taylor, Wise & Daw

Committee on Rules & Administration

Chairman Wise recommends that price of Catalogue of Foreign Literature be [illegible] to

San Francisco August 7. 18[illegible]

same as the price of the Catalogue of English Fiction 25c in paper & 50c in cloth binding. Adopted Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, O'Connor, Bishop, Shaw, Taylor, Wise & Davis.

President Davis reads his annual report & on motion same is adopted.

During the reading of the President's report the Mayor enters & takes his seat.

The Librarian reads his annual report, and on motion same is adopted

Trustee Lilienthal nominates Mr Jos. Lichtenstein as assistant librarian at a salary of $100# per month. Mr Lichtenstein is elected by the following vote. Ayes The Mayor, Trustees Boyd, Harrison, Hittell Lilienthal, O'Connor, Bishop, Shaw, Taylor Wise & Davis.

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco September 6. 1898.

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library.

Meeting called to order at 8.07 P.M. President Davis presiding

On roll call the following are noted present. Trustees Boyd, Harrison, Hittell, Lilienthal, Mann Bishop, Shaw, Taylor & Davis. Absent The Mayor, Trustees O'Connor & Wise. Present 9 Absent 3

The minutes of August 2. 1898, read & approved

Trustee O'Connor entered & taken his seat

Report of the Secretary for year ending June 30. 1898 read & ordered filed

Report of the Secretary for August 1898 read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to the amount of $155.98 Referred to the Finance Committee. Committee recommends the purchase of the following replacements.

List 44	English	28 vols	est. cost	19.50
" 45	(Pubs. of Harper, Putnam)	100 "	" "	80.50
" 46		354 "	" "	255.00
		Total		355.00

Recommendation adopted, Ayes Trustees Boyd, Harrison, Hittell Lilienthal, Mann, O'Connor, Bishop, Shaw, Taylor & Davis

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $737.42. Referred to the Finance Committee. Committee recommends the printing of

5000 Daily statistics memos est cost $5.00

adopted Ayes Trustees Boyd, Harrison, Hittell, Lilienthal Mann, O'Connor, Shaw, Bishop, Taylor & Davis

Committees on Buildings Fixtures &c

Chairman O'Connor reports bills to amount of $346.42. Referred to Finance Committee. Committee recommends the

Changing of Iron gate from Juvenile dept to Gallery cost	10.00
Lettering Lamps at entrance	3.50
	13.50

San Francisco, September 6 1898

Recommendation adopted Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, O'Connor Bishop, Shaw Taylor & Davis

Committee on Branches

Chairman Hittell reports having visited all the Branches & that the committee have no recommendations to make.

Committee on Municipal Relations

Chairman Boyd reports that the building of the new roof over the Library has been completed & the ceiling skylights can now be ~~cut~~ cut through

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary warrants to amount of	2249.55
Book bills	158.93
Printing & Binding bills	737.47
Miscellaneous	400.87
Total	3546.82

& moves that these bills be ordered paid. Carried Ayes, Trustees Boyd, Harrison, Hittell, Mann, O'Connor, Lilienthal, Shaw, Bishop, Taylor & Davis.

Monthly Bills

10317	Conn Fire Ins Co	54	45	10334	W. W. Gillespie	3	25
10318	Payot Upham & Co	64	95	10335	G. W. Clark & Co	4	30
10319	A. M. Robertson	35	58	10336	Schussler Bros	11	35
10320	Wm Doxey	20	85	10337	Indianapolis F. Co	5	00
10321	Elder & Shepard	10	63	10338	Pac. Coast Elec. Co	67	72
10322	Alexander Yost Co	3	97	10339	Mission Lodge Masonic Hall Assn	35	00
10323	D. E. Condon	15	00	10340	A. M. Wilson	24	00
10324	G. P. Putnam's Sons	5	00	10341	G. H. Umbsen & Co	40	00
10325	Payot Upham & Co	7	03	10342	C. B. Ryer	21	00
10326	Jos Winterburn Co	73	75	10343	Madison & Burke	20	00
10327	E. D. Taylor Co	20	40	10344	S. F. Gas & Elec Co	39	60
10328	Hicks Judd Co	352	40	10345	S. F. Gas & Elec Co	15	00
10329	Hicks Judd Co	253	54	10346	Pac. Gas Imp. Co	3	00
10330	Pacific Telephone	7	50	10347	S. F. & S. J. Coal Co	[illegible]	[illegible]
10331	E. B. Read	3	25	10348	Geo Terrill	8	30
10332	Bass-Hueter Co	3	25	10349	Geo. A. Muller	111	[illegible]
10333	Bur[illegible]	[illegible]	[illegible]				
					Total	1297	57

San Francisco September 1898

Salary Warrants

10265	Clark Geo. T.	200	00	[illegible]	Rea Robt	68	75
10266	Mullen Geo. A.	150	00	10292	Sawyer A. L.	70	00
10267	Lichtenstein J.	100	00	10293	Sheridan, R.	25	00
10268	Tyler M. T.	85	00	10294	Stenger, E. J.	59	40
10269	Ainsworth. E. C.	60	00	10295	Thomas G.	20	00
10270	Blessing T.	60	00	10296	Wade E. J.	63	10
10271	Bernstein M.	13	50	10297	Wimmer G.	36	65
10272	Dixson, T.	18	75	10298	Byrne, M. A.	48	40
10273	Ehrhorn, C.	20	00	10299	Woodman, A.	12	50
10274	Ehrhorn, A.	13	00	10300	Hawthorne J.	4	00
10275	Goldman B. A.	30	75	10301	Edwards M. G.	2	25
[illegible]	Gurney J.	60	00	[illegible]	Malone L. E.	75	00
[illegible]	Hilton A.	61	65	[illegible]	Flood M.	40	00
10278	Hay E. M.	70	00	10304	Byrne, Chas.	20	00
[illegible]	Haines A. J.	50	00	[illegible]	Carson M.	68	75
10280	Harry, W.	20	35	10306	Eastman, A.	28	00
10281	Loveland, E. S.	45	00	10307	Stewart, M. A.	25	30
[illegible]	Martin J.	60	00	[illegible]	McNally, M. E.	3	55
[illegible]	Melville E.	69	33	[illegible]	Schmidt, M. A.	38	75
10284	McCarty R.	22	50	10310	Woodmans A.	50	05
10285	McLaughlin S.	19	00	10311	Whitcher, M. L.	30	55
10286	Noper H.	18	75	10312	Wigg M. A.	43	75
10287	Nolan, D. A.	60	00	10313	Folger S. J.	48	85
10288	Nolan, G. J.	60	00	10314	Casey N.	62	50
[illegible]	Palmer Eliz.	115	00	[illegible]	Partridge J.	33	40
10290	Powers C. E.	[illegible]	[illegible]	[illegible]	Sprin[illegible] M.	62	50
					Total	$2,549	55

Committee on Rules & Administration

In the absence of Chairman Wise, Trustee Mann recommends

1st That 50 copies of Foreign Literature catalogue be reserved for "exchange" with other libraries, Adopted. Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann O'Connor, Bishop, Shaw, Taylor & Davis. ——

2nd That thirty days leave of absence without pay be granted Mrs E. C. Ainsworth, with privilege of extension at the pleasure of the President. Adopted. Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, O'Connor, Bishop, Shaw, Ta[illegible] ——

3rd That the following be added as an amendment to Section 2 of Rules for Employees "provided that in all cases of absence

San Francisco September 6 1898

requiring the employment of a substitute the absentee shall forfeit pay for the actual time lost." Adopted Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, O'Connor, Bishop, Shaw, Taylor & Davis

4th Committee would report that an inventory of books has been taken in the Branch Libraries and the following are unaccounted for, for two years ending June 1898.

Branch No	1	84 vols
" "	2	5 "
" "	3	2 "
" "	4	0 "
" "	5	13 "
	Total	104

Motion was made that the Committee on Building, Fixtures &c be authorized to employ (at a cost not to exceed $100.00) an architect to prepare the plans & submit an estimate for the cutting through of skylights, &c. & to report at the next meeting. Carried Ayes Trustees, Boyd Harrison, Hittell, Lilienthal, Mann, O'Connor Bishop, Shaw, Taylor & Davis

There being no further business the meeting adjourned.

George A. Mullin
Secretary

San Francisco October 4. 1898

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library ——

Meeting called to order at 8.05 P.M. President Davis presiding ——

On roll call the following are noted present Trustees Boyd, Harrison, H. Hall, Lilienthal, Mann, Shaw & Davis. Absent. The Mayor, Trustees O'Connor, Bishop, Taylor & Weir. Present 7 Absent 5 ——

The minutes of September 6. 1898 read & approved ——

During the reading of the minutes Trustee Taylor enters & takes his seat ——

Report of the Secretary for September 1898 read & ordered filed. ——

Report of the Librarian received & ordered filed ——

Reports of Standing Committees.

Committee on Books

Chairman Harrison reports monthly bills to amount of $460.50. Referred to Finance Comm.

Committee recommends the purchase of

	vol.	est cost
1st. Subscriptions to National Conference of Charities & Correction	1	1.25
" " University Chronicle	1	1.00
2. English Catalogue 1890. 97	1	21.00
3. American Book Prices Current 1898	1	6.00
4 Husted Oakland Directory	1	5.00
5. Map of Monterey Co "	1	6.00
6. From Sotheran's list	5	21.00
7. Offered by Cowan	13	27.25
8. Brinley Catalogues – exchange	—	—
9 Hugo's Works 2 sets.	16	16.00
10 Additional copies of novels	250	187.50
11 Juveniles	72	57.00
12. Books for Branch No 1	48	40.00
" " " 2	31	23.00
" " " 3	46	38.45
" " " 4	30	22.70
" " " 5	42	34.65
13 Miscellaneous Books	77	97.50
14 " " Foreign (list 47)	91	160.00
15. Winans Collection	245.	100.00
Total	[illegible]	[illegible]

San Francisco October 11. 1895

Recommendation adopted. Ayes Trustees Boyd. Davis. Harrison Hittell Lilienthal Mann. Shaw & Taylor.

Committee on Printing & Binding

Chairman Shaw reports monthly bills to amount of $309.60. Referred to Finance Committee. Committee recommends the purchase of

1. 4 M Bulletin wrappers	est cost	1.50
2. 1500 Printed application envelopes	"	3.50
3. 10 M Borrowers cards		32.50
4. 2 M Branch renewal slips		2.00
5. 25 M Cataloguing cards		30.00
6. 8 " Shelf Lists	"	14.00
	Total	83.50

Recommendation adopted. Ayes Trustees Boyd, Harrison Hittell. Lilienthal, Mann, Shaw. Taylor & Davis.

Committee on Building Fixtures &c

In the absence of Chairman O'Connor, Trustee Shaw reports monthly bills to amount of $274.60. Referred to Finance Committee.
Committee makes the following recommendations

1 Painting walls in Newspaper Dept	est cost	8.00
2. Linoleum for same Dept		20.00
3. 1 doz Chairs		12.00
4. Linoleum Br. 4		20.00
5. 3 Magazine Cabinets		10.00
	Total	70.00

Recommendation adopted. Ayes Trustees Boyd Harrison, Hittell. Lilienthal. Mann, Shaw. Taylor & Davis

The rules are suspended to allow Architect Shea to present plans & address the Board regarding the construction of the skylights.
Trustee O'Connor enters & takes his seat [illegible]

Motion made that the Building Committee have power to invite bids for the construction of the proposed skylights, under plans & specifications to be prepared by Architect Shea, & to award the contract for the construction of such skylights, the whole expenditure not to exceed $2500.00. Carried Ayes Trustees Boyd. Harrison Hittell. Mann. O'Connor, Shaw. Taylor & Davis.

Committee on Branches

Chairman Hittell. No report

San Francisco October 4. 1898

Committee on Municipal Relations.

Chairman Boyd reports that the Committee together with President Davis, Trustees Harrison & Taylor, appeared before the Board of Supervisors, in regard to the appropriation, & that the Supervisors had allowed the Library $56.520.00

The Mayor enters & takes his seat

Committee on Finance & Audit.

Chairman Taylor reports monthly bills as follows

Salary Warrants to amount of	$2559.40
Book Bills . . .	460.50
Printing & Binding bills . . .	309.60
Miscellaneous	274.60
TOTAL	$3604.10

& moves that these bills be ordered paid. Carried. Ayes The Mayor. Trustees Boyd. Harrison. Hittell. Mann. O'Connor. Shaw. Taylor & Davis

Salary Warrants

10350	Clark. G. T.	200	00	10375	Rea. Robt	68	75
10351	Mullin. G. A	150	00	10376	Sawyer. A L.	54	85
10352	Lichtenstein. J.	100	00	10377	Sheridan. R.	24	15
10353	Tyler M. J.	55	00	10378	Sturges E J.	60	00
10354	Blessing F	60	00	10379	Thomas. G.	19	65
10355	Bernstein. M.	15	00	10380	Wade. E. I	80	00
10356	Dixson. T.	20	35	10381	Wimmer G.	40	00
10357	Ehrhorn. C	20	00	10382	Byrne. M. A.	46	45
10358	Ehrhorn. A.	16	25	10383	McL. C. J.	22	50
10359	Goldman. B. A	42	00	10384	Woodman. A.	4	25
10360	Gomez J.	60	00	10385	Courtney M R.	56	00
10361	Hahn A	70	00	10386	Morton. L. E.	75	00
10362	Hay. E. M	70	00	10387	Flood. M.	14	65
10363	Haines. A. J.	50	00	10388	Byrne. Chas	20	00
10364	Harry W.	20	35	10389	Carson M	68	75
10365	Loveland. E. F.	115	00	10390	Eastman. A	28	00
10366	Martens. J	55	00	10391	Schmidt M A	75	00
10367	Melville. E	70	00	10392	Woodman. A	35	40
10368	McCarty K	21	75	10393	Wigg. M A	75	00
10369	McLaughlin F	20	00	10394	Folsom. S J	28	00
10370	Nefer H	13	75	10395	Casey M	61	45
10371	Nolan L.	60	00	10396	Partridge. J	36	45
10372	Nolan. G. J	60	00	10397	Whitaker. M L	40	10
10373	Palmer. Edw.	47	50	10398	Sperling. M	62	50
10374	Powers. A. E.	52	15	10399	Carlile J	28	00
						$2559	40

San Francisco October 1. 1895

Monthly Bill

10400	Payot, Upham & Co	124	43
10401	A. W. Robertson	11	77
10402	Wm Doxey	46	99
10403	Emporium & Golden Rule Bazaar	124	99
10404	Elder & Shepard	17	12
10405	Alexander-Yost Co	5	85
10406	Hicks-Judd Co	2	00
10407	G. P. Putnam's Sons	5	00
10408	W. B. Walkup	18	00
10409	Geo. A. Mullin	104	35
10410	Brown & Power	3	20
10411	Jos. Winterburn Co	66	50
10412	Hicks-Judd Co	239	90
10413	Pac. Telephone Co	7	50
10414	Mercantile Towel Co	3	00
10415	Buchanan Bros	9	40
10416	W. W. Gillespie	7	40
10417	C. H. Smith	14	00
10418	Palace & Co	1	00
10419	E. H. Black	3	50
10420	Cal. Artistic Metal	10	00
10421	L. E. Clawson & Co	1	25
10422	S. F. Gas & Elec. Co	43	20
10423	S. F. Gas & Elec. Co	16	20
10424	Pac. Gar. Imp. Co	2	70
10425	Mission Lodge Masonic Hall Assn	35	00
10426	A. W. Wilson	26	00
10427	G. H. Umbsen & Co	40	00
10428	C. B. Ryer	21	00
10429	Madison & Burke	20	00
10430	Geo. A. Mullin	15	45
		$1014	70

Committee on Rules & Administration

In the absence of Chairman Wm, Trustee Mann reports

1st That the resignation of Miss M Hurd, assistant at Branch No 1 be accepted

2nd That Miss J Partridge assistant at Branch No 5 be transferred to fill vacancy at Branch No 1.

3rd That Miss M. Whitcher, of the list of eligibles be appointed to the vacancy at Branch 5 caused by the transfer of Miss Partridge to Branch No 1.

These three recommendations adopted by the following vote. Ayes The Mayor, Trustees Boyd, Harrison, Hittell, Mann, O'Connor, Shaw, Taylor & Davis.

4th That Mrs Morton, librarian of Branch No 1 be granted leave of absence without pay, for sixty days with the privilege of returning before the expiration of that time, if able. Carried Ayes The Mayor Trustees Boyd, Harrison Hittell Mann, O'Connor, Shaw, Taylor & Davis

5th That during the absence of Mrs Morton, Miss Casey Librarian of Branch No 5 be transferred to Branch No 1. & Miss B Goldman assistant in Reference Room

San Francisco October 4 1898

be transferred to Branch No 5 to take Miss Casey's place during her absence. Carried Ayes The Mayor Trustees Boyd, Harrison Hittell, Mann, O'Connor Shaw, Taylor & Davis

6th That Miss Powers, assistant in charge, of the Juvenile Dept., be permitted to be absent without pay, during the morning & evening hours called for by her schedule, until Feb 1. 1899. Carried Ayes. The Mayor Trustees Boyd. Harrison, Hittell. Mann, O'Connor. Shaw. Taylor, & Davis

7th That the President be authorized to appoint an additional messenger boy, to serve full time, on account of the absence of Miss Powers. Carried Ayes The Mayor Trustees Boyd, Harrison, Hittell, Mann. O'Connor Shaw Taylor & Davis

8th That the maximum salary of the Special Officer be changed from $60. to $65. & that this maximum be paid to Geo. Nolan, commencing Oct. 1. 1898. Carried Ayes The Mayor Trustees Boyd, Harrison, Hittell, Mann, Shaw. O'Connor, Taylor & Davis

9th In the matter of statistics, at Branch No 2, referred to the Committee to report a statement of facts, the Committee reports as follows. That

" In November 1897, Miss Carson said that 1526 Branch books had been used outside. & at then it was considered advisable to make an investigation. She was called to the Main Library during portions of January & February & her place in the branch was occupied by Mr. Martens & Miss Sturges & for several days in March the slips were counted by Mr. Clark & Mr Lichtenstein. Each of these four persons found the average number of Branch books used outside was about 20 in a day & not 50, as Miss Carson reported. Since the numbers which they gave bore about the same proportion, as to the number of card holders, as that observed in the other branches.

In a letter under date of March 29th she asserted that not 50 new books had been added to the Potrero Branch Library in two years, and that most of the bound volumes added to the Branch since March 1896 were magazines. Both figures were far from the truth. The new books of the two years numbered 1169 & the bound magazines were not one tenth of the bound volumes added. For these erroneous statements she had two explanations, first in her letter of April 28th, that her letter of March 29th was written when she was nervous, & second her correction given to the Rules Committee through Mr O'Connor that when she wrote 50 new books she meant 50 new books, that is recently published

Nearly all the facts in this report are substantiated by documentary evidence in our records ——

Trustee Hittell moves that the matter be referred to Trustee Harrison, he to report to the Board as to the question of fact. Carried ——

The resignation of Miss M. Flood, as assistant at Branch No 1 is read, and formally accepted and ordered placed on file ——

The Secretary is instructed to convey to Miss Flood, the thanks & appreciation of the Trustees for faithful service rendered as an employee of the Library ——

There being no further business the meeting adjourned. ——

Geo A Mullin
Secretary

San Francisco November 1. 1898

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.20 P.M. President Davis presiding

On roll call the following are noted present. Trustees Boyd, Hittell, Lilienthal, Mann, O'Connor, Taylor & Wise, & Davis. Absent The Mayor, Trustees Harrison, Bishop & Shaw.

The President appoints Trustee Boyd, a member of the Finance Committee pro tem

The minutes of October 4. 1898 read & approved

The report of the Librarian received & ordered filed

Report of the Secretary read & ordered filed

Trustee Lilienthal requests to be excused & retires

Reports of Standing Committees

Committee on Books

In the absence of Chairman Harrison, Trustee Hittell reports bills to the amount of $371.71 Referred to the Finance Committee

Committee recommends the purchase of

					est. cost
1. Numbers of Alta California			43 nos.	ea	10.00
2. St Nicholas			21 vols		15.75
3. From H.H. Moore			4 "		3.50
4. From Burnham Catalogue			5 "		16.00
5. Membership in Amer. Historical Assn.					3.00
6. Replacement					
Main Library	130 vols	97.50			
Branch 3	55 "	43.50			
" 5	21 "	15.75	209. "		156.75
7. List 51 English Books			138 "		165.00
8. Miscellaneous Books			67 "		91.00
			Total		$461.00

Recommendation adopted. Ayes Trustees Boyd, Hittell, Mann, O'Connor, Taylor, Wise & Davis.

Committee further recommends subscriptions to Periodicals for 1899 to amount of $1133.25. Adopted Ayes Trustees Boyd, Hittell, Mann, O'Connor, Taylor, Wise & Davis

Committee on Printing & Binding

In the absence of Chairman Shaw Trustee Taylor reports monthly bills to amount of $283.03 Referred to the Finance Committee

Committee recommends the printing of

3000 Branch Renewal Notices	est cost	2.50
2000 " "Send Card" "	" "	2.00
2000 " Binding Tags	" "	2.00
5000 Renewal Notice (main)	" "	2.75
5000 " " (Green)	" "	3.25
Total		12.50

adopted. Ayes Trustees Boyd, Hittell, Mann, O'Connor Taylor, Wise & Davis

Committee on Building, Fixtures &c.

Chairman O'Connor reports bills to the amount of $316.80 Referred to Finance Committee. Committee makes the following recommendation

2 File Boxes for Main Library		est cost	5.00
300 Book Supports	Br 1	" "	15.00
2 Office Chairs	" 1	" "	5.00
1 Closet	" 2	" "	10.00
1 Table	" 2		2.50
100 Celluloid Periodical Room Checks		" "	6.00
		Total	$46.50

ad

adopted Ayes Trustees Boyd Hittell Mann, O'Connor Taylor, Wise & Davis. Committee also report that, according to instructions received, a call for bids to build the skylights has been made

Committee on Branches

Chairman Hittell reports having visited the Branches & moves that the President of the Board be authorized to withdraw from the Branch Libraries any book that he may in his discretion see fit. Carried Ayes Trustees Boyd Hittell Mann, O'Connor, Taylor, Wise & Davis

Trustee Mann reports as having visited all of the Branches & found them neatly kept & evidently doing good work. that ~~at~~ Branch No 5 was cramped for shelf Room. Motion made and carried that the Committee on Building be instructed to look into the matter and see if anything can be done to the [illegible] in this branch by extending the building or in any other way

Trustee O'Connor called at [illegible]

San Francisco November 1 1898

reduction of rent at Branch No 3. & on motion same is referred to the Building Committee

Committee on Municipal Relations

No Report

Committee on Finance & Audit

Chairman Taylor reports monthly bills as follows

Salary warrants to amount of : 2437.85
Book Bills 374 74
Printing & Binding Bills 283.03
Miscellaneous 316.80
Total $3.412 42

& moves that same be ordered paid. Carried Ayes Trustees Boyd Hittell, Mann, O'Connor Taylor Wise & Davis

Salary Warrants

10431	Clark Geo T.	200	00	10455	Rea, Robt.	68	75
10432	Mullen. Geo. A.	130	00	10456	Sawyer, A.L.	70	00
10433	Lichtenstein J	100	00	10457	Sheridan R	25	00
10434	Tyler, M. T.	85	00	10458	Sturges, E. J	57	00
10435	Bruning. J	60	00	10459	Thomas G.	19	35
10436	Bernstein M.	16	25	10460	Wade E. I.	80	00
10437	Dixon, J.	19	35	10461	Wemmer. G.	40	00
10438	Ehrhorn. C.	20	00	10462	Byrne M. A.	50	00
10439	Ehrhorn. A.	16	25	10463	Mel. C. F.	50	00
10440	Gorney. J.	60	00	10464	McNally M. E.	15	13
10441	Hahn. A.	70	00	10465	Woodman. A.	15	00
10442	Hay. E. M.	70	00	10466	Morton. L E.	5	00
10443	Haines. A. J.	50	00	10467	Casey N. A.	62	50
10444	Hair, W	15	65	10468	Partridge. J	40	00
10445	Loveland. E J.	45	00	10469	Byrne. C.	20	00
10446	Martin J	59	00	10470	Carson M.	65	75
10447	Melville E	70	00	10471	Eastman A	25	00
10448	McCarry R	15	00	10472	Schmidt M. A	75	00
10449	McLaughlin J.	20	00	10473	Woodman, A.	35	40
10450	Neper. H.	19	35	10474	Wigg M. A	55	00
10451	Nolan. D. A.	60	00	10475	Folger S. J	25	00
10452	Nolan. G. J.	65	00	10476	Goldman B. A.	45	00
10453	Farmer Edw.	19	35	10477	Winkler M L.	31	20
10454	Powers A E.	14	65	10478	Sperling. M.	62	00
						2437	

San Francisco November 1. 1898

Monthly Bills

10479	Payot, Upham & Co	158	75	10496	Union Paper Co	1	50
10480	A. M. Robertson	34	90	10497	C. M. Plum & Co	39	20
10481	Mrs Davy	21	03	10498	Buchanan Bros	5	00
10482	Emporium and Golden Rule Bazaar	34	22	10499	W. W. Gillespie	7	15
10483	Elder & Shepard	8	26	10500	E. H. Black	1	00
10484	R. E. Cowan	35	05	10501	Thos. Day Co	11	50
10485	Cunningham Curtiss & Welch	11	52	10502	Pac Coast Elec.	1	55
10486	E. D. Bronson & Co	16	00	10503	Heywood Bros.	12	00
10487	G. E. Stechert	45	71	10504	Mission Lodge Masonic Hall Assn.	33	00
10488	W. B. Walkup	9	00	10505	A. M. Wilson	26	00
10489	Payot, Upham & Co.	10	30	10506	G. H. Hunter & Co.	10	00
10490	J. Winterburn Co	88	50	10507	C. B. Ryer.	21	00
10491	E. D. Taylor Co	3	90	10508	Madison & Burke.	20	00
10492	Hicks-Judd Co	180	33	10509	S F Gas & Elec Co	39	60
10493	Pac Telephone Co	7	50	10510	S F Gas & Elec Co	20	40
10494	Bass-Hueter Co	2	95	10511	Pac Gas Imp Co	4	20
10495	Gallagher Bros	2	00	10512	G. C. Mullen	11	95
						[illegible]	[illegible]

Committee on Rules & Administration

No Report

President Davis reports as having appointed Allison Woodman, as an extra messenger during the absence of Mr Power.

President Davis addresses the Board, and presents his resignation as President and as a sitting member of the Board of Trustees. He expresses his regret at having to sever his connection with the Library, explains that his action in so doing is caused by ill health & the advice of his physician that he must take a rest

Trustee Boyd moves that the resignation be not accepted, but that the President Davis be granted an indefinite leave of absence.

Carried unanimously

There being no further business the meeting adjourned

Geo. C. Mullen
Secretary

San Francisco December 6 1898

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.15 P.M. & in the absence of President Davis Trustee Hittell is elected President pro tem

On roll call the following are noted present Trustees Boyd, Harrison Hittell, Lilienthal Mann, O'Connor & Taylor. Absent The Mayor, Trustees Davis, Bishop, Shaw & Wise. Present 7. Absent 6.

Minutes of November 1898 read & approved

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of 782.07. Referred to Finance Committee.

Committee recommends the purchase of

		Est. cost
1. Prince Society publications	2 vols	8.00
2. Daughters of the American Revolution .	12 .	12.00
3. Fifty years of Masonry	2 "	20.00
4. Offered by Cowan	56 .	62.50
5. Replacements	450 .	337.50
6. Books for Branches	1 .	
Br 1 New	122 .	104.00
Add. Copies.	125	94.00
Replacements	86 "	64.50
Br. 2	73 .	63.00
3	168 "	135.00
"	121 .	95.00
	120 .	95.00
7. French Books	60 .	60.00
8. German "	160 .	160.00
9. Miscellaneous foreign books	73 .	127.00
10. Additional copies of books in large demand	64 .	52.50
11 San Francisco Directory.	5 "	40.00
	1702 .	1530.00

Recommendation adopted by the following vote. Ayes Trustees Boyd Harrison Lilienthal Mann O'Connor Taylor & Hittell

Chairman Harrison reports that the Committee has received bids from Booksellers to furnish books of certain publishers. Motion made that the Committee be authorized to enter into contract with the lowest bidders to furnish the books desired until June 30 1899. Carried Ayes Trustees Boyd, Harrison, Lilienthal, Mann, O'Connor, Taylor & Hittell

Committee on Printing & Binding

In the absence of Chairman Shaw Trustee Taylor reports bills to amount of $517.12 Referred to Finance Committee. Committee makes the following recommendation.

25 Glover Binders at 80 cts	20.00
1 Order Record Book	5.00
Indexer Headings	1.00
4 M. pieces ruled card board for Indexes	20 00
500 Indexes to 1898 Bulletin	37.00
Total	$83.00

Recommendation adopted. Ayes Trustees Boyd, Harrison Lilienthal, Mann, O'Connor, Taylor & Hittell

Committee reports that the contract with Hicks Judd & Co for Binding has expired. Motion made that the Committee be authorized to renew the contract with Hicks Judd & Co. for one year. Carried Ayes Trustees, Boyd, Harrison, Lilienthal, Mann, O'Connor Taylor & Hittell

Committee on Building Fixtures

Chairman O'Connor reports bills to amount of $291.00 referred to Finance Committee. Committee report as having entered into contract with Conlin & Roberts to put in skylights at a cost of $645.00

Committee on Branches

No Report

Committee on Municipal Relations

No Report

Committee on Finance & Audit

Chairman Taylor reports bills as follows.

Salary warrants to amount of	2439.70
Book Bills	[illegible]
Printing & Binding bills	517.12
Miscellaneous	291.00
Total	[illegible]

San Francisco December 6 1898

[illegible] moved that these bills be ordered paid. Carried. Ayes Trustees Boyd, Harrison, Lilienthal, Mann, O'Connor, Taylor & Hittell

Salary Warrants

10313	Clark. Geo. T.	200	00	10337	Rea Robt	68	75
	Mullen. Geo. A	150	00		Sawyer. A. L.	65	83
	Lichtenstein J	100	00		Sheridan R.	23	35
	Tyler. M. T	83	00		Steiger E. J	60	00
	Blessing, J.	60	00		Thomas G.	20	00
	Bernstein. M.	16	25		Wade. E. J	50	00
10319	Dixon. T.	20	00	10343	Wimmer G.	40	00
10320	Ehrhan. C	20	00	10344	Byrne. M. A	50	00
10321	Ehrhan. A.	16	25	10345	Snell C. F.	46	80
	Gerry J	60	00		McNally. M. E.	13	50
	Hatch A.	70	00		Woodman. A.	13	00
10324	Hay. E. M.	70	00	10348	McConnell. A	8	00
10325	Haines A. J.	56	25	10349	Mahon L. E	19	65
	Haley Wm	9	33		Partridge J.	40	00
	Loveland E. F	113	00		Byrne C	20	00
	Martens J	60	00		Carson. M	68	75
	Metcalf E	65	83		Eastman. A	25	00
10330	McCarty R.	22	50	10354	Schmidt M. A	75	00
10331	McLaughlin F.	20	00	10355	Woodman. A.	38	40
10332	Nepper H.	20	00	10356	Wigg. M. A	75	00
10333	Nolan. D. A.	60	00	10357	Folger. S. J	28	00
10334	Nolan. G. J.	65	00	10358	Casey W. A	61	60
10335	Palmer. Edw.	50	00	10359	Mitchell M. L.	34	10
10336	Goldman B. A.	50	00	10360	Sperling M	62	50
						2439	70

Monthly Bills

10361	Payot Upham & Co	359	65	10369	Boston Book Co	67	50
	A. M. Robertson	9	83		Payot Upham & Co	5	13
	Wm Davy	7	00		Jas. Winterburn Co	79	25
	Amer. Tract Socit.	232	67		Stanley Taylor Co	1	00
	R. E. Cowan	25	00		Pac Print Co	12	2[illegible]
	Cunningham Curtis & Welch	9	[illegible]		Western Print Co	37	00
	G. E. Stechert	24	[illegible]		Hicks Judd Co	5[illegible]	[illegible]
	A. C. McClurg & Co.	26	2[illegible]		Hicks Judd Co	2[illegible]	[illegible]
70	Burnham [illegible]	10	55		Library Bureau	[illegible]	[illegible]
1	J. W. Buchanan	5	00	10381	Pac. Telephone Co	7	5[illegible]
72	[illegible]	[illegible]	[illegible]		E. B. [illegible]	[illegible]	[illegible]

San Francisco December 6 1898

10383	H. H. Gillespie	6 30	10390	C. B. Ryer	21 00
10384	Cahill & Hall Elec Co	22 50	10391	Madison & Burke	20 00
10385	Heywood Bros	9 00	10392	S. F. Gas & Elec Co	33 50
10386	H. H. Scott & Co.	6 00	10393	S. F. Gas & Elec Co	19 50
10387	Mission Lodge Masonic Hall Assn	35 00	10394	Pac. Gas Imp Co	11 50
10388	A. M. Wilson	26 00	10395	Geo. A. Mullin	27 15
10389	G. H. Umbsen & Co	40 00			
					$1590 19

Committee on Rules & Administration

In the absence of Chairman Wise Trustee Mann reports that no meeting of the Committee was held. That the committee would report the death of Mrs E. C. Ainsworth & that the Librarian has received an application of Miss C Hayward, formerly in the employ of the Library for the position, also the nal application of Mrs S. J. Folger assistant at Branch 11

Motion made that Miss C. Hayward's name be added to the end of the present list of eligibles Carried. Ayes Trustees Boyd, Harrison, Lilienthal, Mann, O'Connor, Taylor & Hillell

As to the application of Mrs Folger, motion made and carried that the matter be referred to the Rules Committee

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco January 3 1899.

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.20 P.M. & in the absence of President Davis, Trustee Hittell is elected President pro tem

On roll call the following are noted present Trustees Boyd, Harrison, Lilienthal, O'Connor, Bishop, Shaw, & Hittell. Absent the Mayor, Trustees Davis, Mann, Taylor & Ware. Present 7 Absent 3

Minutes of Dec. 6. 1898 read & approved.

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Report of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $998.53. Referred to Finance Committee

Committee recommends the purchase of

			est. cost
1st	Subscription to American Journal of Anthropology.		4.00
2nd	Printed Catalogue cards for publications of learned Societies.		13.50 per year
3rd	List from Union Iron Works	10 vols	40.00
4th	From Sotheran's list	15 "	30.00
5th	Offered by Cowan California	42 "	35.00
6th	Battles & Leaders (for Branch No 1)	4 "	10.00
7th	Replacements Main Library	272 .	209.00
8th	" Branch No 1	187 .	140.00
9th	Books for the Young	35 .	31.00
10th	Miscellaneous Books	213	388.00
		Total 778	900.00

Adopted Ayes Trustees Boyd, Harrison, Lilienthal, O'Connor, Shaw, Bishop & Hittell

Committee also recommends, "That a catalogue of books in the divisions of Science & Useful Arts, be printed at a cost of $56.00"

A minority report is presented as follows

"The minority of our Committee on Books recommends that the proposition to print a catalogue of the Scientific & Industrial books in the library be rejected for these reasons:—

1st That it implies the publication of a series of class catalogues at great expense, of which no estimate is presented.

2nd That class catalogues are objectional,

3rd That it implies the abandonment of the Indexes, which in the combination of cheapness and convenience & facility of keeping up to date is unequalled for catalogue purposes.

4th That a printed catalogue is soon out of date, & that most of the great national libraries do not possess one.

5th That a succession of class lists in the Monthly Bulletin obtained at little or no expense would satisfy every reasonable want in regard to the Scientific & Industrial books.

6th That History & Biography have more readers & should come first, if we are to have a series of class catalogues.

7th That our Librarian has not leisure for such work; that except in light literature he is not giving sufficient attention to the selection of books

8th That in the opinion of this minority, the recommendation of the majority of this Committee has been adopted without sufficient consideration, & without adopting a plan for the proposed book, & providing for supervision of the manuscript. Mr Clarks catalogues are unsatisfactory in many points, too many to be here specified, and especially in lack of uniformity and changing system without the instruction or knowledge of the board. In the fiction catalogue he gives the book title independently, and also under the name of the author; in the foreign catalogue he gives it only under the name of the author"

Signed John S. Hittell

Motion made and carried that the consideration of this matter be laid over until next meeting and that a copy of the both reports be forwarded to each Trustee.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $254.90 Referred to Finance Committee

Committee on Building Fixtures &c

Chairman O'Connor reports bills to amount of $332.24 Referred to Finance Committee

Committee recommends

Shelving for newspaper Dept	est cost	45.00
Shelf " Branch No 1		3.00
Stove " " 2		17.50
Total		[illegible]

San Francisco January 3. 1899

Recommendation adopted. Ayes Trustees Harrison, Boyd. Lilienthal, O'Connor, Bishop. Shaw & Hittell

Committee on Branches

No Report

Committee on Municipal Relations

No Report.

Committee on Finance & Audit

In the absence of Chairman Taylor, trustee ~~Hitt~~ Lilienthal report monthly bills, as follows

Salary warrants to amount of	2473.00
Books bills	998.83
Printing & Binding bills	254.90
Miscellaneous	332.34
Total	4059.97

& moves that these bills be ordered paid. Carried Ayes Trustees Boyd. Harrison. Lilienthal. O'Connor. Bishop. Shaw & Hittell.

Salary Warrants

10496	Clark. Geo T.	200 00	10520	Powers. A. E.	3 30
10497	Mullen. Geo A.	150 00	10521	Sawyer. A. L.	69 35
10498	Lichtenstein J.	100 00	10522	Sheridan. R.	17 90
10499	Tyler. M. T.	55 00	10523	Stenger. E. J	59 30
10500	Blessing. T.	60 00	10524	Thomas G.	20 00
10501	Bernstein. M.	11 90	10525	Wade. E. J	80 00
10502	Dixon. T.	20 00	10526	Wimmer. G	39 35
[illegible]	Ehrhorn C	20 00	[illegible]	Byrne M. A.	50 00
10504	Ehrhorn. A.	16 25	10528	Noel. C. F.	40 35
[illegible]	Goldman B. A	50 00	[illegible]	Woodman A	15 00
10506	Gomez J	60 00	10530	McConnell A	15 00
10507	Hahn A	70 00	10531	Maxton. L. E	55 95
[illegible]	May. E. M	70 00	[illegible]	Partridge J.	40 00
[illegible]	Harris A. S.	36 25	[illegible]	Byrne. C	20 00
[illegible]	Lovelund. E. F	115 00	[illegible]	McNally M. E	20 10
10511	Martens J	60 00	10535	Carson. M.	65 75
10512	Melville. E.	65 55	10536	Eastman. A.	25 00
[illegible]	McGarry R	22 50	[illegible]	Schmidt M.	75 00
10514	McLaughlin T.	20 00	10538	Woodman. A	35 40
10515	Nephi H.	20 00	10539	Rigg. M. A.	75 00
[illegible]	Nolan E. A	60 00	[illegible]	Folger J. J.	25 00
[illegible]	Nolan G. J	[illegible]	[illegible]	Curry H. A	60 00
10518	Palmer. Edw.	50 00	10542	Whitcher M. L.	33 05
10519	Rea. Robt	69 33	10543	Sheline M	62 30

San Francisco January 3 1899

Monthly Bills

[illegible]	Payot Upham & C.	382	80	[illegible]	L Lebenbaum & C.	2	40
[illegible]	Amer. Tract Socy	76	12	[illegible]	Mercantile Trust C.	11	50
[illegible]	A M Robertson	1	56	[illegible]	C H Smith	33	30
[illegible]	Wm Doxey	10	75	[illegible]	H.H. Gilbreath	6	20
[illegible]	R. E Cowan	62	50	[illegible]	Buchanan Bros	11	33
[illegible]	W. L Oge	2	50	[illegible]	Patrick & Co.	2	75
[illegible]	Geo. Spaulding & C.	12	00	[illegible]	Whitemead & Hagl.	1	10
[illegible]	E Melville	3	00	[illegible]	H.H. Scott & C.	33	75
[illegible]	G. E. Strechert	265	55	[illegible]	Mission Lodge Masonic Hall Assn.	3	[illegible]
[illegible]	John Hopkins Press	1	80	[illegible]	C M Wilson	26	00
[illegible]	Daughters of Amer. Revolution	7	00	[illegible]	G H Huebner & C.	10	00
[illegible]	The Pioneer Society	5	00	[illegible]	C B Ryer	21	00
[illegible]	Amer Hist. Society	3	00	10674	Madison & Burke	20	00
[illegible]	Geo. A. Mullin	162	23	10675	S. F. Gas & Elec. Co	35	00
[illegible]	Payot Upham & Co.	16	62	10676	S F Gas & Elec Co	24	90
[illegible]	Jos Winterburn Co	64	00	10677	Pac Gas Imp Co	11	30
[illegible]	Hicks-Judd Co	174	25	[illegible]	Geo. A. Mullin	[illegible]	[illegible]
[illegible]	Pac Telephone Co	7	50				
						[illegible]	[illegible]

Committee on Rules & Administration

No Report.

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco February 7. 1899

Regular monthly meeting of the Trustees of the San Francisco Free Public Library

Meeting called to order at 8.10 P.M. President Davis presiding

On roll call the following are noted present Trustees Boyd. Harrison Hittell, Mann, Shaw, Weir & Davis. Absent the Mayor. Trustees Lilienthal. O'Connor. Bishop & Taylor. Present 7. Absent 5

Minutes of January 3. 1899 read & approved

During the reading of the minutes Trustee Lilienthal enters & takes his seat.

President Davis, appoints Trustee Boyd, as a temporary member of the Finance Committee

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees.

Committee on Books

Chairman Harrison reports bills to the amount of $2, 460. 69. Referred to Finance Committee

Committee recommends the purchase of

		Vols.	Est. Cost
1.	Bookman	4	5.00
2.	Annual American & English Catalogues	1	5.00
3.	Nordenskiold Cliff Dwellers	1	20.00
4.	Colleccion de documents ineditos	42	122.50
5.	Offered by A.N. Moore	11	17.00
6.	" " Cowan	15	38.50
7.	From McDonough's list	27	35.00
8.	Encyclopaedia Britannica. Scribner ed.	25	75.00
9.	Replacements Branch No 3	36	27.00
10.	" " 5	40	30.00
11.	English list	201	435.63
12.	Foreign "	44	165.50
13.	Publications covered by contract with P.U. & C	51	78.00
14.	" " " " Am. Tr. Soc.	21.	25.00
15.	Additional copies popular books (Fiction)	645.	485.00
16.	National Single Taxer.	1	1.00
	Total		1565.13

Recommendation adopted by following vote

Ayes. Trustees Boyd. Harrison, Hittell. Lilienthal, Mann Shaw. Weir & Davis

San Francisco February 7 1890

Chairman Harrison moved that the majority report of the Book Committee i.e. "That a catalogue of books in the divisions of Science & Useful Arts be printed at a cost of 456.00" which was presented at the last meeting & laid ~~of~~ over for future consideration be ~~carried~~ adopted. Carried Ayes Trustees Boyd, Harrison, Lilienthal, Mann, Shaw Wise & Davis Noes Trustee Hittell. Ayes 7. Noes 1.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $352.01 Referred to Finance Committee

Committee makes the following recommendation for printing

4000 Branch Library Book Reports	est cost	10.00
3000 "Send Card" Slips		2.00
2000 "TAKE NOTICE"		2.00
1 Accession Register } Main Library 3 " " } Branches		20.00
50 Notices "Time Limit for Newspapers		1.00
500 Stamped Envelopes		12.00
		47.00

Recommendation adopted. Ayes Trustees Boyd Harrison Hittell, Lilienthal, Mann, Shaw. Wise & Davis

Committee on Building, Fixtures &c.

In the absence of Chairman O'Connor. Trustee Shaw reports bills to amount of $321.87 Referred to Finance Committee.

Committee recommends the purchase of

1 Vise for Work Shop	est cost	1.75
1 Rug " Branch No 1		5.00
150 Celluloid Checks for Reference Room		6.00
1 doz Electric Light sockets		2.50
50 yards " Wire cord		5.00
3 doz Opal Globes		7.50
3 " Globe holders		3.60
3 " Gas Tips		.75
30 Glover Magazine Binders		22.25
1 Sign for Reference Room		5.00
2 " " Book Cases		1.50
	Total	60.85

Adopted Ayes Trustees Boyd Harrison Hittell [illegible]

San Francisco February 7 1899

Mann, Shaw, Wise & Davis

Trustee Boyd calls attention to the need of a safe in the Secretary's office. Moved that the Committee on Building, Fixtures &c. be authorized to purchase a safe, at a cost not to exceed $200.00 Carried Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, Shaw, Wise & Davis

Trustee Shaw calls attention to the condition of walls, doors &c. from the lower entrance to the upper entrance of the library. Moved that the Committee on Building & Fixtures be authorized to have this hallway tinted & painted at a cost not to exceed $100.00 Carried Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, Shaw, Wise & ~~Taylor~~ Davis

Committee on Branches

Chairman Hittell reports as follows "That a branch library be established in the district bounded by Webster, Scott, Jackson & Sutter Sts., & that the Committee on Branches & Buildings be authorized to select & rent a place for such Branch, at a rent not to exceed $50.00 per month." Recommendation adopted Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, Shaw, Wise & Davis

Committee on Municipal Relations

No Report

Committee on Finance & Audit

In the absence of Chairman Taylor, Trustee Lilienthal reports bills as follows.

Salary warrants to amount of	2.433.35
Books Bills	2.460.69
Printing & Binding Bills	352.01
Miscellaneous	321.87
Total	5.567.92

& moves that these bills be ordered paid Carried Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, Shaw, Wise & Davis

San Francisco February 7. 1899

Salary Warrant

[illegible]	Clark Geo. T.	200	00	[illegible]	Sturges E J	12	00
[illegible]	Mullin Geo. A.	150	00	[illegible]	Shuman G	18	65
[illegible]	Lichtenstein J	100	00	[illegible]	Wade. E J	75	25
[illegible]	Tyler. M T	83	00	[illegible]	Wimmer G	110	00
[illegible]	Blessing. F	60	00	[illegible]	Byrne M.A	33	15
[illegible]	Bernstein M.	16	25	[illegible]	Mel C. F	39	15
[illegible]	Dixon. T.	20	00	[illegible]	McNally, M.E.	12	65
[illegible]	Ehrhorn. C	20	00	[illegible]	Wolfe: D.	2	55
[illegible]	Ehrhorn. A	16	25	[illegible]	Woodman A	2	50
[illegible]	Goldman B A.	50	00	[illegible]	McConnell A	15	00
[illegible]	Gomez. J	6	00	[illegible]	Robinson. W	12	00
[illegible]	Hahn. A	70	00	[illegible]	Meyer E	1	65
[illegible]	Hay. E M	70	00	10717	Courtney M R.	54	00
[illegible]	Haines A. J	35	93	10718	Morton. L E	68	95
[illegible]	Loveland E F	45	00	10719	Partridge. J	110	00
[illegible]	Martens J	60	00	10720	Byrne Chas	20	00
[illegible]	Melville E	66	65	10721	Carson M	65	75
[illegible]	McCarry R	22	50	[illegible]	Eastman A	25	00
[illegible]	McLaughlin F	17	00	[illegible]	Schumacher M	75	00
[illegible]	Neper H	20	00	[illegible]	Wiedman A	35	40
[illegible]	Nolan D A	60	00	[illegible]	Wigg M.A	75	00
[illegible]	Nolan G. J	65	00	[illegible]	Folger. S J	25	00
[illegible]	Palmer Edw	50	00	[illegible]	Chase, N A	62	50
[illegible]	Rea Robt	65	75	[illegible]	Winchester M.K	38	65
[illegible]	Sawyer A L	62	35	[illegible]	Sperling M	62	50
[illegible]	Sheridan R	16	65				
						2033	35

Misc'l [illegible]

[illegible]	Payot Upham Co.	460	33	[illegible]	Phillips Bros	1	50
[illegible]	Amer. Tract Soc.	337	80	[illegible]	Hicks Judd Co.	34	20
[illegible]	Mrs Dixey	6	00	[illegible]	Hicks Judd Co.	161	55
[illegible]	R. E. Cowan	10	45	[illegible]	Pac. Telephone Co	7	50
[illegible]	Husted Direct Co.	3	00	[illegible]	[illegible]	3	15
[illegible]	E A Green	1	00	[illegible]	Pac. Coast Chl.	1	00
[illegible]	Natl Educ Assc	2	00	[illegible]	Hicks Judd Co	20	55
[illegible]	G.E. Stechert	365	60	[illegible]	J Penny	1	55
[illegible]	Amer. Library Assn.	5	00	[illegible]	Pac. Sheet Metal Wks	13	60
[illegible]	S F News Co	1007	23	[illegible]	H H Scott Co	15	50
[illegible]	G E Stechert	266	22	[illegible]	S F Gas & Elec. Co.	116	50
10741	Payot Upham Co	13	43	[illegible]	S F Gas & Elec Co	2	50
10742	Jas. Wintermuth	131	[illegible]	[illegible]	Pac. Gas Impt Co.	3	70

San Francisco February 7. 1899

[illegible]	Mission Ldg. Masonic Hall Assn	35	00	10759	C. B. Ryer	21	09
[illegible]	A. M. Wilson	26	00	10760	Madison & Burke	20	00
[illegible]	G. H. Umbsen & C	40	00	[illegible]	Geo A. Mullin	30	55
						3134	57

Committee on Rules & Administration

Chairman Wise reports as follows.

Committee recommends

1st "That the price of Reserve postals, now being sold 5 for 10¢, be reduced to 4 for 5¢. Adopted Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, Shaw, Wise & Davis

2nd "That the elevator attendants be required to provide themselves with uniforms." Adopted. Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, Shaw. Wise & Davis

3rd. "That the resignation of Miss A E Powers, Assistant in charge of the Juvenile Dept, be accepted." Adopted Ayes Trustees Boyd Harrison Hittell, Lilienthal, Mann Shaw Wise & Davis

4th. "That Miss E. Sturges, assistant at the Delivery desk be appointed to succeed Miss Powers, as assistant in charge of the Juvenile Dept."

5th. That Miss B. A. Goldman, Assistant in Reference Room, be appointed as Assistant at the Delivery Desk in place of Miss Sturges promoted

6th That Miss M A. Byrne regular substitute, be appointed Assistant in Reference Room in place of Miss Goldman promoted.

7th That Miss C McC of the list of eligibles be appointed regular substitute, vice Miss Byrne, appointed as a regular assistant

8 That Mrs E. F. Loveland, assistant in Periodical Room be appointed Assistant in charge vice Mrs Ainsworth deceased.

9th That Mrs S. J. Folger, assistant at Branch No 4 be appointed Assistant in the Periodical Room vice Mrs E F. Loveland promoted

10th That Miss S. Morgan, of the list of eligibles, be appointed as assistant at Branch No 4 in place of Mrs Folger promoted

San Francisco February 7 1899

11th That the additional messenger appointed in October 1898 (on account of the absence of Miss Powers) be continued

Recommendations 1st to 11th inclusive adopted by the following vote. Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, Shaw, Wm & Davis.

Communications

Letter of resignation from Mrs. A. E. Powers read & ordered filed

Letter from Mrs. C. A. Hayward, requesting reinstatement as an employee of the Library read & ordered filed.

There being no further business the meeting adjourned

George A. Mullin
Secretary.

San Francisco March 7. 1899.

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.10 PM President Davis presiding

On roll call the following are noted present Trustee Boyd, Harrison, Hettell, Lilienthal, O'Connor, Shaw, Wise & Davis. Absent The Mayor Trustees Mann, Bishop Taylor Present 8 absent 4

President Davis appoints Trustee Boyd as a temporary member of the Finance Committee

Minutes of February 7. 1899 read and approved

Report of the Secretary, read and ordered filed

Report of the Librarian, received and ordered filed

Report of Standing Committee.

Committee on Books.

Chairman Harrison reports bills to amount of $792.97. Referred to Finance Committee

Committee recommends the purchase of

		Vols.	Cost
1.	Replacement, Main Library	230	184.00
2	Branch No 1 New & replace	144	110.00
	" " 2 "	15	11.50
	" " 3 " " an add cop.	112	91.00
	" " 4 " add. cop.	16	12.00
	" " 5 " replace	110	90.00
3.	Asked for by Miss Martin	3	6.50
4.	Whitelock's Swedish embassy	2	2.50
5.	Offered by Cowan	9	21.25
6.	From Bird's Catalogue	58	62.50
7.	" Cadby's	9	25.00
8	" Hammersmith's	141	214.00
9.	" Pauls	12	50.50
10.	" Sotheran's	41	116.00
11.	" Welters	20	99.00
12.	New Books (English list $300, Page & Upham's $60, Amer. Tract Soc. $45)	224	405.00
13	Books for Branch No 6 approximately	2000	2000.00
		3049	3503.75

Recommendation adopted Ayes Trustees Boyd Harrison Hettell, Lilienthal, O'Connor Shaw Wise & Davis

San Francisco March 7. 1899

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $424.40 Referred to Finance Committee

Committee recommends the printing of

300 M Pink Slips (Library Use)	est. cost.	42.00
400 M Buff " (Home Use)	" "	35.00
6 M Statistic Blanks	" "	10.00
	Total	$87.00

Recommendation adopted. Ayes Trustees Boyd. Harrison, Hittell Lilienthal O'Connor Shaw. Wise & Davis

Committee on Building Fixtures

Chairman O'Connor reports bills to amount of $519.03 Referred to Finance Committee

Committee recommends the placing of

	est. cost
6 oak doors in entrance to vestibules library	250.00
10 Towels weekly for Branches per month	.75
Total	$250.75

Recommendation adopted Ayes Trustees Boyd. Harrison, Hittell, Lilienthal, O'Connor, Shaw Wise & Davis

Trustee O'Connor reports for the joint Committees of Building Fixtures & Branches that the Committees were negotiating for two stores on Fillmore near California Sts for Branch No 6, at a rental of $40.00 per month

Motion made that the Committee on Building Fixtures etc be authorized to fit up this new Branch at a cost not to exceed $700.00 Carried Ayes Trustees Boyd Harrison Hittell Lilienthal, Shaw O'Connor Wise & Davis

Committees on Branches & on Municipal Relations. no Report

Committee on Finance & Audit

In the absence of Chairman Taylor Trustee Lilienthal reports

Salary warrants to amount of	2432.70
Book bills	792.79
Printing & Binding bills "	424.40
Miscellaneous "	519.03
Total	$4,168.92

& moves that these bills be ordered paid, Carried Ayes Trustees Boyd Harrison Hittell, Lilienthal, O'Connor Shaw, Wise & Davis

San Francisco March 7. 1894

Salary Warrants

16762	Clark Geo T	200	00	16787	Rea Robt	68	75
16763	Mullen Geo A	150	00	16788	Robinson W.	15	00
16764	Lichtenstein J.	100	04	16789	Sawyer A. L.	70	00
16765	Tyler M. T.	85	00	16790	Hinges E J	59	15
16766	Bernstein J.	16	25	16791	Thomas G.	20	00
16767	Blessing F.	60	00	16792	Wade E J	50	00
16768	Byrne M A	116	20	16793	Wimmer G.	40	95
16769	Dixson T.	20	00	16794	Mel C. F.	40	00
16770	Ehrhorn C.	20	00	16795	Wolf D.	2	70
16771	Ehrhorn A	17	50	16796	McNally M E.	7	15
16772	Folger O. J	38	50	16797	McConnell A.	15	00
16773	Goldman B. A	53	85	16798	Markwart J.	9	00
16774	Gurney J.	60	00	16799	Edwards M. G.	2	50
16775	Hahn A	70	00	16800	Morton L E	75	00
16776	Hay E M	67	65	16801	Partridge J	40	00
16777	Haines A. J.	11	30	16802	Byrne Chas.	20	00
16778	Loveland E J	115	00	16803	Carson M.	68	75
16779	Martens J	60	00	16804	Eastman A.	25	00
16780	Melville E.	69	65	16805	Schmidt M. A	75	00
16781	McCarty R.	22	50	16806	Woodman A.	38	40
16782	McLaughlin F	20	00	16807	Wigg M. A	75	00
16783	Nopel N.	20	00	16808	Morgan S J.	1	33
16784	Nolan D. A	60	00	16809	Casey N. A.	61	30
16785	Nolan G J	65	00	16810	Whitcher M L.	43	30
16786	Palmer Edw	[illegible]		16811	Sperling M	62	50
						21[illegible]	

[illegible]

16812	Puget Upham Co.	501	36	16826	Buchanan Bros	21	10
16813	Amer. Tract Soc.	133	92	16827	T. Day Co.	21	13
16814	R. E. Cowan	11	50	16828	W. W. Gillespie	3	00
16815	Eld. Sheppard	9	41	16829	C. W. Plum & Co.	5	00
16816	H. H. Moore	20	50	16830	C. H. Smith	33	00
16817	H. L. Tyler	5	10	16831	Hicks Judd Co.	13	20
16818	F. M. DeWitt	75	00	16832	Rue Mfg. Co.	19	00
16819	Jos Winterburn Co.	51	00	16833	S F Gas Elec Co.	19	50
16820	Hicks Judd Co.	300	00	16834	S F Gas Elec Co.	45	00
16821	Pac. Tel. Co.	7	50	16835	Pac Gas Imp Co.	3	30
16822	Gallagher Bros	1	50	16836	Union Lodge Masonic Hall Assn	35	00
16823	Mercantile [illegible]	3	[illegible]	[illegible]	W. W. Wilson	26	[illegible]
16824	L. Lebenbaum & Co.	[illegible]		[illegible]	G. Hulmbren & Co	40	[illegible]
16825	C. B. Parent	[illegible]		[illegible]	C. B. Ryer	21	[illegible]
				[illegible]	[illegible]	20	00
					[illegible]	30	[illegible]
						[illegible]	

San Francisco March 7. 1899

Committee on Rules & Administration

Chairman Wise report

1 The resignation of Richard Sheridan assistant in Charge of workroom

2 Promotion of Robt McCarty assistant in workroom & messenger to position vacated by Sheridan

3 Promotion of Gilbert Thomas messenger, to position vacated by Robt. McCarty

4th Miss J Partridge assistant at Branch No1 has requested to be transferred to a similar position at Branch No5. Committee therefore recommend that Miss Partridge be transferred as requested, & that Miss M L Whitcher, assistant at Branch No5 be transferred to the position at No1 vacated by Miss Partridge

Report and recommendations adopted by the following vote. Ayes Trustees Boyd Harrison Hittell Lilienthal O'Connor Shaw Wise & Davis.

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco April 4. 1899

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library.

Meeting called to order at 8.10 P.M. President Davis presiding

On roll call the following are noted present. Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, O'Connor, Shaw & Davis. Absent The Mayor Trustees Bishop Taylor & Wise Excused absent

Minutes of March 7 1899 read and approved

Report of the Secretary read & ordered filed — —

Report of the Librarian received & ordered filed —

Report of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $2110.90 Referred to Finance Committee

Committee recommends the purchase of

		Vols.	Est. Cost
1.	Books for the Young	167	125.00
2.	Replacements	400	300.00
3	German Works	14	37.00
4	Dictionary of architecture	5	75.00
5	Collingridge, Discovery of Australia	1	6.50
6	From F. P. Harper's list	12	42.75
7	American Antiquarian Soc'y	30	100.00
8	Periodicals to complete sets	138	211.00
9	Books relating to China	33	103.50
10	Scientific & technical works	42	170.00
11	Books on Ornament etc	44	357.50
	Stoddard Lectures	10	25.50
13	Fauna, by Mrs. Lowe	7	5.00
		903	1558.75

Recommendation adopted. Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mayor, O'Connor, Shaw & Davis

Committee further recommend periodical subscription for Branch 6 same as subscription for Branch No 5 omitting "Puck" —

That the Librarian be authorized to place the books of the Dunn collection in their proper classes.

Both recommendation adopted by the following vote Ayes Trustees Boyd, Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor, Shaw, Taylor & Davis.

San Francisco April 11 [illegible]

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $677.37. Referred to Finance Committee.

Committee make the following recommendations.

5	Bindery Books ext cost	14.00
500	Reference Book labels Br b	1.50
5000	Return to Branch "	2.50
250	Labels Gift of Hon Adolph Sutro	1.50
250	" " " Jno P. Dunn	1.50
1000	Report blanks for Books lost in circulation	3.00
5000	Branch daily fine Report	3.00
500	Colored guide cards	1.00
1000	Committee meeting notices	2.25
		$30.25

Recommendation adopted. Ayes Trustees Boyd Harrison Hittell, Lilienthal, Mann, O'Connor, Shaw Taylor & Davis

Committee on Building Fixtures etc.

Chairman O'Connor reports bills to amount of $347.22. Referred to Finance Committee

Committee recommend the purchase of

2	Rudolph Indexers (Cabinet only) @ 45.00	90.00
10	Temporary binders for Library Bulletins	10.00
24	" " " Branch No 6.	18.90
	Total	118.90

Recommendation adopted. Ayes Trustees Boyd Harrison, Hittell, Lilienthal, Mann O'Connor Shaw, Taylor & Davis

Committee on Branches.

Chairman Hittell reports no meeting of Committee, but that he had looked into the matter of keeping branch #1 open continuously from 9 A.M. to 9 P.M. & found that it was not necessary to do so at present, but that such the open hours should be increased within a few months

Committee on Municipal Relations

No Report

Committee on Finance & Audit

Chairman Taylor reports monthly bills as follows - - -

San Francisco April 4 1899

Salary warrants to amount of	$2480.70
Book bills	2110.90
Printing & Binding bills	677.37
Miscellaneous	347.22
total	$5616.19

E moved that these bills be ordered paid. Carried Ayes Trustees Boyd, Harrison, Hittell, Albrecht Mann, O'Connor Shaw, Taylor & Davis

Salary Warrants

10342	Clark E J	200	00	10367	Palmer. Edw.	30	00
10343	Mullin. Geo. A	130	00	10368	Rea. Robt	68	75
10344	Lichtenstein. J	100	00	10369	Robinson. W.	12	50
10345	Tyler. M. T.	85	00	10370	Sawyer. A L.	68	55
10346	Bernstein. M.	17	50	10371	Sturges E. J	38	00
10347	Blessing. S.	60	00	10372	Thomas. G.	22	50
10348	Byrne. M. A.	13	00	10373	Wade. E. J.	80	00
10349	Dixon. T.	20	00	10374	Wimmer. G.	48	50
10350	Elkan. C.	20	00	10375	Mel. C. F.	8	90
10351	Elkan. A	17	50	10376	McNally. M. E.	5	20
10352	Folger. S. J	145	00	10377	Marquart J.	15	00
10353	Goldman. B. A.	55	00	10378	Bernstein L	2	00
10354	Gomez J.	60	00	10379	Maxon. L. E	73	90
10355	Hahn A.	57	65	10380	Whitcher. M. L	37	75
10356	Hay. E. M.	70	00	10381	Byrne. Chas	20	00
10357	Haines C. L.	56	25	10382	Carson. M.	68	75
10358	Loveland E. F.	[illegible]	15	10383	Eastman. A.	28	00
10359	Martens J.	60	00	10384	Schmidt M. A.	75	00
10360	Melville. E	65	55	10385	Woodman. A.	38	40
10361	McCarty. R	25	00	10386	Wigg. M. A.	75	00
10362	McConnell A	15	00	10387	Morgan J. J.	23	00
10363	McLaughlin F.	19	35	10388	Carey. N. A.	62	50
10364	Nefser. H.	20	00	10389	Partridge J.	39	45
10365	Nolan. D. A	60	[illegible]	10390	Sperling M	62	50
10366	Nolan. G. J	[illegible]	[illegible]				
						[illegible]	[illegible]

[illegible]

10391	Payot Upham & Co	602	85	10396	[illegible] & Co	16	65
10392	Amer Tract Soc	227	60	10397	E L Bunson	3	[illegible]
10393	Emporium & Golden Rule Bazaar	[illegible]	[illegible]	10398	Deming & Co	2	[illegible]
10394	R E Cowan	20	00	10399	J D Morgan	3	[illegible]
10395	[illegible]	[illegible]	[illegible]	10400	[illegible]	2	[illegible]

San Francisco April 1 [illegible]

10901	Chas. E. Tallmadge	26	04	10916	Hicks Judd & Co	13	23
10902	G.E. Sketchet	551	54	10917	Buchanan Bros	3	65
10903	Jos. McDonough	19	50	10918	W.W. Gillespie	3	55
10904	J.W. Cadby	50	00	10919	E.H. Black	3	00
10905	Supt. California Rd for B F Stevens	63	95	10920	H.H. Scott & Co	21	00
10906	Geo. A. Mullin	94	50	10921	S.F. Gaslite Co	115	35
10907	Payot Upham & Co	6	35	10922	S.F. Gas & Elec. Co	20	11
10908	Jos. Winterburn Co	113	00	10923	Pac. Gas Imp. Co	3	30
10909	Pernau Bros	5	25	10924	Mission Masonic Hall Assn.	35	00
10910	Stanley Taylor Co	11	40	10925	A. M. Wilson	26	00
10911	Hicks Judd Co	15	50	10926	G H Umbsen & Co	6	00
10912	Hicks Judd Co	525	57	10927	C B Ryer	21	00
10913	Pac Telephone Co	7	50	10928	Madison & Burke	[illegible]	[illegible]
10914	L. Lebenbaum & Co	2	00	10929	Geo. H. [illegible]	[illegible]	[illegible]
10915	Cahill & Hall Elev. Co	47	09		—		
						[illegible]	[illegible]

Trustee Taylor calls attention to the fact that a quantity of books are always at the binders and suggest that insurance be placed on same

Motion made that the matter of insurance on books at the binders be referred to the Finance Committee & Trustee Boyd with power to act Carried. Ayes Trustees Boyd, Harrison, Hellett, Lilienthal, Mann, O'Connor, Shaw, Taylor & Davis.

Trustee Taylor suggests that some action be taken regarding the rent of Branch No. 3 same being excessive. Motion made and carried that the matter be referred to the Secretary he to see the landlord regarding a reduction, and to report at next meeting

Committee on Rules & Administration

In the absence of Chairman Wise acting Chairman Mann reports the following recommendation

1st That Miss C Mel now regular substitute be appointed second assistant in the Secretary's office

2nd That the salary for second assistant in the Secretary's office be fixed at $45.00 per month with a yearly increase of $5.00 per month until the maximum of $60.00 per month is reached

San Francisco April 4 1899

3rd. That Mrs L. E. Morton, Librarian at Branch No 1 be transfered to Branch No 6

4th That Miss N A Casey, Librarian at Branch No 5, be transfered to Branch No 1. vice Mrs Morton

5th That Mrs E. F. Loveland, now Assistant in Charge of Periodical Room be transfered to Br. #5 vice Miss Casey

6th That Mrs S. J Folger, now assistant in the Periodical Room, be promoted to the Charge of same, vice Mrs Loveland

7th That Miss S. Morgan, now assistant at Branch No 4 be promoted to be assistant ~~at~~ in Periodical Room vice Mrs Folger

8th That Miss M. McNally of the list of eligibles be appointed as an additional assistant at Branch No 1, to be employed three-fourths of full schedule time

9th That Miss Winslow of the list of eligibles be appointed assistant at Branch No 6

10th That Miss D. Wolfe of the list of eligibles be appointed assistant at Branch No 4 vice Miss Morgan promoted.

11th That Mrs C M. Dixon of the list of eligibles be appointed regular substitute vice Miss Mel

12th That Rule in relation to fines on overdue books on page 8 of "Borrowers Handbook" be amended to read "A fine of five cents will be imposed for each day or fraction thereof that a book or periodical is overdue." & that the rule be printed and displayed in the Main & Branches

13th That the open hours of Branch No 6 shall be the same as at the three larger Branches i.e. 9 AM to 1. P.M 2.30 to 9. P.M these hours covering 22½ hours each week of the assistant's time

14th That the usual summer vacations be authorized.

Recommendations adopted by the following vote Ayes Trustees Boyd Harrison Hittell, Lilienthal. Mann O'Connor. Shaw Taylor & Davis

Chairman Harrison of the Book Committee reports $2300 of the book appropriation still unexpended. Motion made that the Book Committee be authorized to expend the above amount for such books as they may see fit. Carried Ayes Trustees Boyd. Harrison Hittell. Lilienthal. Mann. O'Connor. Shaw Taylor & Davis

San Francisco April 4. 1899

Nominations for President being declared in order Trustee O'Connor nominated Trustee Hillett & moved that the Secretary cast the ballot. for The ballot being cast President Davis declared Trustee Hillett elected as President for the ensuing year.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary

Committees 1899-1900.

Books
Harrison, Chairman.
Davis
Taylor
Shaw
Mann

Rules and Administration
Wise, Chairman
Mann
Lilienthal
Harrison
Boyd

Binding and Printing
Shaw, Chairman
Taylor
Harrison

Municipal Relations
Boyd, Chairman
Lilienthal
Wise

Building and Supplies
O'Connor, Chairman
Shaw
Boyd

Finance
Taylor, Chairman
Lilienthal
Boyd

Branches
Mann, Chairman
Bishop
O'Connor
Boyd
Davis

San Francisco May 2. 1899

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.10 P.M. President Hittell presiding

On roll call the following are noted present. Trustees Boyd. Harrison Lilienthal. Mann. O'Connor, Taylor. Wise & Hittell. Absent The Mayor, Trustees Davis, Shaw & Bishop. Present 8 Absent 4.

Minutes of April 4. 1899 read & approved.

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Report of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1621.54 Referred to Finance Committee. Chairman Harrison reports that in accordance with the resolution adopted at the last meeting the Committee had placed orders for the following

1.	Huber's "Bees & Ants"	2 vols.	est. cost 5.00
2.	Hawaiian "Blue Book"	1 "	2.00
3	Dictionary of Spanish Academy	1 "	7.00
4.	Lewis & Dryden's Marine history	1 "	5.00
5.	Transactions of the Amer. Soc. of Mech. Engineers	15 "	120.00
6.	Hansards Parliamentary debates vol. 357 to pres	125 "	200.00
7.	From F. P. Harper's list	23 "	35.23
8	Century dictionary (B. 5)	7 "	65.00
9.	Branch #1. New & add. cop	1200	900.00
	Replacements.	86	68.00
10.	Branch #2 New Books	17	14.00
11.	" 3 " "	64	52.50
	Replacements.	25	20.00
12.	" 4 New Books	23	19.00
	" " Replacements	17	15.00
13.	" 5 New Books	23	19.00
	" " Replacements	59	47.00
14.	Miscellaneous Books	213	362.50
	Total	1902	1956.00

Committee on Printing & Binding

Chairman Shaw being absent Trustee Taylor reports bills to amount of $569.22 Referred to Finance Committee. Committee make the following

San Francisco May 2. 1894

Recommendations

1. 5000 Binding Tags	est cost	5.00
2. 20.000 Number Labels		5.00
	Total.	13.00

Recommendation adopted Ayes Trustees Boyd Harrison, Lilienthal. Mann, O'Connor, Taylor, Wise & Hittell.

Committee on Building Fixtures &c.

Chairman O'Connor reports bills to amount of $786.43 Referred to Finance Committee. Committee recommend the purchase of

1500 Plates for Rudolph Indexes @ 4c		60.00
3 Rudolph Indexers	$45.00	135.00
1 Office Desk		17.50
	Total	$212.50

Recommendation adopted. Ayes Trustees Boyd. Harrison Lilienthal, Mann, O'Connor Taylor Wise & Hittell.

Committee on Branches

Chairman Mann reports no meeting of the Committee, but moved that Branch No 6 be known as the "Fillmore Branch." Carried

Committee on Municipal Relations

Chairman Boyd reports that the broken glass in the new skylights would be replaced by the contractor this month & the skylights would then be accepted

Committee on Finance & Audit

Chairman Taylor reports monthly bills as follows.

Salary warrants to amount of	$2586.60
Book Bills	1621.54
Printing & Binding Bills	569.22
Miscellaneous	798.43
Total	$5575.79

He moved that these bills be ordered paid Carried Ayes Trustees Boyd. Harrison, Lilienthal Mann. O'Connor Taylor Wise & Hittell

San Francisco May 2 1899

Salary Warrants

10930	Clark G T	200	00	10956	Palmer Edw.	50	00
10931	Mullen G A	150	00	10957	Rea Robt	75	00
10932	Lichtenstein J	100	00	10958	Robinson W.	14	50
10933	Tyler M. T.	55	00	10959	Sawyer A L	67	65
10934	Bernstein M	17	50	10960	Stinger E J	60	50
10935	Blessing T	60	00	10961	Thomas G	22	50
10936	Byrne M	115	00	10962	Wade E J	80	00
10937	Dixon T	20	00	10963	Wimmer G	43	50
10938	Ehrhorn C	20	00	10964	Markwart J	13	00
10939	Ehrhorn A	17	50	10965	Dixon C M	1	95
10940	Folger S J	115	00	10966	Bernstein L	3	30
10941	Goldman B A	55	00	10967	Morton L E	73	95
10942	Gomez J	60	00	10968	Whitcher M L	40	00
10943	Hahn A	70	00	10969	Byrne C	20	00
10944	Hay E M	70	00	10970	McNally M E	27	05
10945	Haines A J	56	25	10971	Carson M	75	00
10946	Loveland E T	43	00	10972	Eastman A	25	00
10947	Martens J	60	00	10973	Schmidt M A	75	00
10948	Mel C T	39	00	10974	Woodman A	28	00
10949	Melville E	69	35	10975	Wigg M A	75	00
10950	McCarty R	23	00	10976	Morgan S D	43	75
10951	McConnell C	11	50	10977	Casey N A	67	60
10952	McLaughlin T	20	00	10978	Partridge J	35	00
10953	Nepin H.	20	00	10979	Sperling M C	62	[illegible]
10954	Nolan D Jr	60	00	10966½	Wolfe D.	1	65
10955	Nolan D C	63	00				
						2511	60

Monthly Bills

10980	Conn Fire Ins Co	12	00	10993	J W Cadly	10	00
10981	Payot, Upham & Co	373	31	10994	J Hopkins Press	1	66
10982	Amer. Tract Soc	133	19	10995	Payot Upham & Co	7	53
10983	Wm Doxey	5	25	10996	Jos Winterburn Co	75	40
10984	R. E. Cowan	137	95	10997	Stanley Taylor Co	12	50
10985	Edwd Stabard	259	00	10998	Pernau Bros	43	50
10986	A. J. Haines	15	75	10999	[illegible]	7	75
10987	Whitaker & Ray Co	25	00	11000	Hicks Judd Co	117	54
10988	J Vaney & Co	5	00	11001	Pac Telephone Co	7	50
10989	G W. Vincent	6	00	11002	Patrick & Co	5	25
10990	G E Shethell	100	00	11003	R Herring	250	00
10991	Boston Book Co	6	90	11004	G C McFarrell	235	00
10992	[illegible]	[illegible]	[illegible]	11005	Whitehead Hoag Co	6	[illegible]

San Francisco May 2 1899

11006	H H Scott & Co	21	50	11011	C. W. Wilson	26	00
11007	S. F. Gas & Elec Co	51	12	11012	G H Umbsen & Co	40	00
11008	S. F. Gas & Elec Co	16	80	11013	Easton & Eldridge	21	00
11009	Pac. Gas Imp Co	2	40	11014	Madame Burns	20	00
11010	Mission Lodge Masonic Hall Assn.	33	00	11015	Geo. A. Mullin	21	70
						2,959	14

Chairman Taylor reports that according to authority granted, the Committee had placed an insurance of $1000.00 on books in process of binding at Hicks Judd & Co 23 First St

Committee on Rules & Administration

Chairman Wise recommends "that the Librarian be granted leave of absence for three weeks in addition to his annual vacation for the purpose of visiting the leading public libraries of the Eastern States & observing and reporting on their methods of administration & further, that an appropriation not to exceed $250.00 be made to defray his travelling expenses while on said visit. Carried Ayes Trustees Boyd, Harrison, Lilienthal, Mann, O'Connor, Taylor, Wise & Hittell

The Secretary reported that the landlord of Branch No 3 had agreed to reduce the rent of 1505 Powell St from $40.00 to $35.00 per month, same to take effect May 1. 1899

The resignation of Miss Jennie Partridge assistant at Branch No 5, as an employee, is read & on motion same is accepted to take effect from at once. The action of the Chairman of the Rules Committee in placing Mrs Dixon, in the position until the Board takes further action in making a regular appointment is approved

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco June 6 1899

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.15 P.M. President Hittell presiding

On roll called the following are noted present Trustees Boyd, Harrison, Mann, Bishop, Shaw, Taylor & Hittell, Absent the Mayor, Trustees Davis, Lilienthal, Wise, & O'Connor Present 7 Absent 5

Minutes of May 2 1899 read & approved

Report of the Secretary read & ordered filed.

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $2.456.52 Referred to Finance Committee Committee recommends the purchase of

1st. 1 set of works of Chas Dickens. Gadshill ed. 32 vols. $24.00

2nd. Extension for one year from July 1.1899 of contracts for purchase of books now existing between the Library & the firms of Payot, Upham & Co & the American Tract Society.

Recommendations carried Ayes Trustees Boyd, Harrison, Mann, Bishop, Shaw, Taylor & Hittell.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $383.39 Referred to Finance Committee. Committee recommends the purchase of

10000 Borrowers Cards	32.50
2500 Note Size "Notice to return book"	4.50
2 "Record of Delinquent" Books	5.75
500 Supplements to Fiction catalogue	35.00
Total	$77.75

Recommendation adopted Ayes Trustees Boyd, Harrison Mann, Bishop, Shaw, Taylor & Hittell.

Committee on Building Fixtures &c

In the absence of Chairman O'Connor Trustee Shaw reports bills to amount of $1.718.17 Referred to Finance Committee Committee recommends the purchase

1 Chair for Cataloguing Room	5.00
1 Table " Branch No 6	5.00
Extra Shelving for B. 1.	70.00
Total	$80.00

San Francisco June 6 1894

Recommendation adopted. Ayes: Trustees Boyd, Harrison, Mann, Bishop, Shaw, Taylor & Hittell.
Committee also reports the cost of fitting up Branch No 6 to be $770.00.

Committee on Branches

Chairman Mann ~~reports~~ recommends that Miss Winslow, assistant at Branch No 6 be employed for six hours per week in addition to the schedule previously authorized & also
That the Librarian be authorized to detail a boy from the Main Library to assist at the above named branch on three evenings per week. Carried.
Ayes: Trustees Boyd, Harrison, Mann, Bishop, Shaw, Taylor, & Hittell.

Committee on Municipal Relations

Chairman Boyd reports that all work on the skylights are completed, and bill for same handed to the Finance Committee.

Committee on Finance & Audit

Chairman Taylor reports monthly bills as follows:

Salary warrants to amount of	$2694.90
Book Bills	2456.57
Printing & Binding Bills	383.39
Miscellaneous	1755.17
Total	$7292.98

& moves that same be ordered paid. Carried.
Ayes: Trustees Boyd, Harrison, Mann, Bishop, Shaw, Taylor & Hittell.

Salary Warrants

11016	Clark, Geo. T.	200	00	11027	Tilgn. J. J.	115	00
11017	Mullin, Geo. A	150	00	11028	Goldman, B. A	55	00
11018	Lichtenstein, J	100	00	11029	Gomez, J	60	00
11019	Tyler, M. J.	55	00	11030	Hahn, A	67	15
11020	Bernstein, M	17	50	11031	Hay, E. M	70	00
11021	Blessing, F	60	00	11032	Harris, C. J	56	25
11022	Byrne, M. A	11	60	11033	Martin, J	63	90
11023	Dixson, T.	20	00	11034	Mel, C. F.	45	00
11024	Bernstein, L	15	00	11035	Mitchell, E	68	83
11025	Einhorn, C	20	00	11036	Magee, H.	115	00
11026	[illegible]	17	50	11037	McCarty, [illegible]	25	00

San Francisco June 6 1899

11038	McLaughlin J.	2	00	11054	Whitcher M L	40	65
11039	Neper H	20	00	11055	McNally M E	30	00
11040	Nolan S. A	60	00	11056	Byrne Chas.	20	00
11041	Nolan G. J	65	00	11057	Healy A. M.	1	35
11042	Palmer Edw	50	00	11058	Carson M	75	00
11043	Rea Robt	75	00	11059	Eastman A	28	00
11044	Robinson W	15	00	11060	Schmidt M. A	75	00
11045	Sawyer A L.	66	50	11061	Woodman A.	38	40
11046	Stinges (E. J	60	35	11062	Wigg M. A	73	00
11047	Thomas G.	22	50	11063	Wolfe D.	23	00
11048	Ticoulet L T.	13	00	11064	Loveland E J	56	25
11049	Wade E. J	80	00	11065	Dixon C M	44	90
11050	Wimmer G	113	90	11066	Morton L E	75	00
11051	Markwart J	15	00	11067	Winslow G N	33	80
11052	Melrose M. C.	27	50	11068	Sperling M	62	30
11053	Casey N. A	68	75				
						$2694	90

Monthly Bills

11069	Corn Indus. C.	110	00	11092	L Lebenbaum & Co	2	00
11070	Payot Upham & C.	1231	98	11093	Mercantile Jewell Co	6	35
11071	Am. Tract Soc.	113	07	11094	E B Read	7	75
11072	R. E. Cowan	23	30	11095	Patrick & Co	1	50
11073	Elder & Shepard	271	50	11096	Buchanan Bros	20	10
11074	Whitaker & Ray	25	00	11097	Goll, Terrell	5	00
11075	E Maxwell	7	50	11098	Hicks Judd Co	27	57
11076	E D Brown & Co	60	75	11099	Library Bureau	16	00
11077	G. E Stechert	524	57	11100	H W Hannemann	65	00
11078	Boston Book Co	33	02	11101	W. W. Gillespie	36	65
11079	G. E Littlefield	90	00	11102	J Lichtenstein	90	00
11080	Statute Law Book Co	2	00	11103	E H. Black	22	00
11081	So. Marin Auktion & Marine Engineer	6	00	11104	Heywood Bros	63	50
11082	J. T Lott	5	00	11105	Cal Gas Fixt Co	32	95
11083	Daughters of the Amer. Revolution	1	00	11106	Nadeau Bros	3	90
11084	S F News Co	59	01	11107	J Quadt	61	50
11085	A L A Publishing Sect	2	12	11108	G.H. Fuller Co	36	05
11086	Payot Upham & Co	17	49	11109	E. Deering	11	60
11087	J Muntenbaum C.	66	50	11110	G. W Clark & Co	13	25
11088	Hicks Judd C.	3	50	11111	Ind Iron Co	67	00
11089	Myrick Rollins	12	00	11112	C McPlummer Co	166	25
11090	Hicks Judd C.	251	71	11113	Estola & Rossi	1	25
11091	Pac. Tiling C.	[illegible]	[illegible]	11114	Chas Brown & Son	6	50

San Francisco June 6 [illegible]

11115	Conlin & Roberts	645	00	11121	Baldwin & Howell	110	00
11116	Mission Lodge Masonic Hall Assn	35	00	11122	S. F. Gas & Elec Co	116	00
11117	A M Wilson	26	00	11123	S F Gas & Elec Co	13	90
11118	G H Umbsen & Co	40	00	11124	Pac Gas Imp Co	1	80
11119	Easton & Eldridge	21	00	11125	Geo A Mullin	3	70
11120	Madison & Burke	20	00				
						4598	05

Committee also reports as having placed insurance on Fixtures & Books at Branch No 6 to amount of $2,000.00

Committee on Rules & Administration

In the absence of Chairman Wm, Trustee Mann recommends.

1st That Miss M E Hyde be appointed assistant at Branch No 5 vice Miss Partridge resigned. Carried Ayes Trustees Boyd Harrison, Mann, Bishop, Shaw Taylor & Hellett.

2nd That the pay of M. Sperling, branch pressman 6 be increased to $65.00 per month. This increase is recommended because of the new branch which makes necessary an additional expenditure for car fare. Carried Trustees Boyd, Harrison, Mann, Bishop, Shaw, Taylor & Hellett

3rd That the pay of Chas Byrne, janitor at B. 1 be increased from $20.00 to 25.00 per month. Carried Ayes Trustees Boyd, Harrison, Mann Bishop O'Con Shaw Taylor & Hellett

Trustee Boyd reports that Trustee Davis has been called East, & moves that he be granted two months leave of absence. Carried

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco July 3. 1899

Special meeting of the Board of Trustees, of the San Francisco Free Public Library called by President Hittell.

Meeting called to order at 11.15 A. M. President Hittell presiding

On roll call the following are noted present. Trustees Boyd, Mann, O'Connor, Bishop. Shaw. Taylor & Hittell Absent The Mayor, Trustees Davis. Harrison Lilienthal & Wise. Present 7 Absent 5.

The minutes of June 6. 1899 read & approved.

Reports of Standing Committees

Committee on Books

In the absence of Chairman Harrison Trustee Mann reports bills for the month of June to amount of $2.744.54 Referred to Finance Committee.

Committee on Printing & Binding

Chairman Shaw reports bills to the amount of $754.53. Referred to Finance Committee

Committee on Building. Fixtures etc.

Chairman O'Connor reports bills to amount of $437.72. Referred to Finance Committee

Committee on Branches

Chairman Mann reports that the circulation of books at Branch 6, places this branch the second in the list of Branches, in regard to circulation.

Committee on Municipal Relations

No Report

Committee on Rules & Administration

No Report

Committee on Finance & Audit

Chairman Taylor reports monthly bills as follows

Salary warrants to amount of	2741.45
Books bills . .	2744.54
Printing & Binding bills . .	754.53
Miscellaneous . .	458.72
Total	$6.699.24

& moves that these bills be ordered paid. Carried Ayes Trustees Boyd. Mann. O'Connor. Bishop. Shaw. Taylor & Hittell.

San Francisco July 3 1899

Salary Warrants

11126	Clark. G. W.	200	00	11153	Rea. Robt	75	00
11127	Mullin. G. A.	150	00	11154	Robinson W	16	25
11128	Lichtenstein. J	100	00	11155	Sawyer. A L.	70	00
11129	Tyler. M. J.	85	00	11156	Sturges E. J	65	00
11130	Bernstein. M.	17	50	11157	Thomas G.	21	00
11131	Bernstein. L.	15	00	11158	Scarlett L. J	15	00
11132	Blessing J.	60	00	11159	Wade E J	50	00
11133	Byrne. M. A	45	00	11160	Wimmer G	—	
11134	Dixon. J.	20	00	11161	Dixon C M	[illegible]	
11135	Eluhan C	20	00	11162	Milton M C.	—	
11136	Eluhan. A	17	50	11163	Healy C M	20	00
11137	Folger. S. J	45	00	11164	Couture, M K	15	00
11138	Goldman B A	10	10	11165	Casey N A	65	75
11139	Gomez J	60	00	11166	Whitcher M L	40	00
11140	Hahn A	70	00	11167	McNall, M E	30	00
11141	Hay. E M.	68	55	11168	Byrne Chas	25	00
11142	Haines A. J	36	25	11169	Carson. M	75	00
11143	Markwart. J	15	00	11170	Eastman. A	25	00
11144	Martens J	65	00	11171	Schmidt M A	65	00
11145	Mel C. F	45	00	11172	Wideman A	125	00
11146	Melville E	60	65	11173	Wigg. M. A	75	00
11147	Magan. S D	115	00	11174	Wolf. D	10	25
11148	McCarty R	25	00	11175	Loveland E F	36	25
11149	Neper. H.	20	00	11176	Hyde M E	3	10
11150	Nolan D A.	60	00	11177	Martin L E	71	25
11151	Nolan G. J.	65	00	11178	Winter G H	[illegible]	
11152	Palmer Edw	50	00	11179	[illegible]	15	00

Monthly B

11180	Cinn Fire Ins C	21	00	11192	[illegible]	73	35
11181	Payot. Upham & Co.	922	57	11193	Geo C Mack	130	00
11182	Amer Tract Socy	455	02	11194	Payot Upham & Co	3	61
11183	W. E. Drey	7	50	11195	Jas Wintermantel	11	37
11184	Appleton & Co	1	00	11196	Myall Rollins Co	10	25
11185	Elder & Shepard	191	—	11197	Heck Judd Co	66	00
11186	H. S. Crocker & Co	140	00	11198	Pac. Telephone Co	1	50
11187	S F News Co	11	50	11199	R Herring	112	00
11188	L L Hay.	2	50	11200	Heywood Bros	3	00
11189	J H Vance	26	00	11201	Indiana Furn Co	3	50
11190	G E Stech[illegible]	[illegible]		11202	W W Gillespie	3	15
11191	[illegible]	[illegible]		11203	[illegible]	[illegible]	

San Francisco July 3. 1899

11204	Buchanan Bros	8	45	11209	Easton & Eldridge	21	00
11205	S. F. Gas & Elec.	47	52	11210	Madison & Burke	20	00
11206	Mission Hall Association	35	00	11211	Baldwin & Howell	40	00
11207	C. M. Wilson	26	00	11212	Geo. A. Mueller	69	60
11208	G. H. Mullan Jr.	35	00			—	
						3957	7

Trustee Boyd calls attention to the fact that the Finance Committee of the Board of ~~Trustees~~ Supervisors, in making up the Tax levy have reduced the Library appropriation from $61,000.# to $50.000.# and suggests that some action be taken by this Board.

After discussion on motion duly made & carried it is decided to send ~~to~~ a copy of the following to each member of the Board of Supervisors.

"To the Honorable Board of Supervisors of the
City & County of San Francisco

"The Trustees of the Free Public Library beg leave to submit the following reasons why the appropriation for the Library should not be reduced to $50.000.00

"They have practiced & are now practicing the economy which it is proposed to apply to other departments. They have paid relatively low salaries. They have exacted hard work from all their employees, they have enforced strict discipline. They have given appointments & promotion to none except those of superior merit & have thus obtained a highly competent & efficient set of employees. They have awarded contracts to the lowest bidders. They have paid all bills promptly. They have subjected their accounts to annual scrutiny by an expert. They have taken care to do everything in accordance with the best business principles & in a manner most beneficial & most creditable to the city. They invite & challenge investigation of the spirit, the methods & details of their management.

"In addition to the Main Library, they now maintain six branch libraries in different portions of the city. The present number of cardholders, or persons drawing books from the Main & branch libraries is 26.600. The number of books issued for home use during the year just ended is 575.000 an increase [illegible]

San Francisco July 3 1900

"previous year of 31%. For the year 1894-5 the number of books issued was 244,500, hence the annual circulation is larger by 300,500 volumes or 122% than it was five years ago & is steadily gaining.

"They represent to your Honorable body that if the proposed reduction be made they may be compelled to close some of the branch libraries. They would resort to such a measure with regret, because the Branches are now valuable auxiliaries of the school department, as well as important contributors to the instruction & entertainment of the adult citizens. This Library is doing excellent work with relatively little expense & is rapidly increasing its efficiency."

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary

San Francisco August 1 1899

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.15 PM President Hittell presiding

On roll call the following are noted present Trustees Boyd, Harrison, Davis, O'Connor, Shaw, Taylor & Hittell. Absent The Mayor, Trustees Lilienthal, Mann, Bishop & Wise. Absent 7 Absent 5.

Trustee Taylor moves that the reading of the minutes of the last meeting be dispensed with. Carried.

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $673.05. Referred to Finance Committee

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $271.54. Referred to Finance Committee

Committee on Building, Fixtures &c.

Chairman O'Connor reports bills to amount of $276.22 Referred to Finance Committee

Committee on Branches

No Report

Committee on Municipal Relations

No Report

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary warrants to amount of	2801.55
Books Bills	673.05
Printing & Binding Bills	271.54
Miscellaneous	276.22
Total	$4022.36

and moves that these bills be ordered paid Carried. Ayes Trustees Boyd, Davis, Harrison, O'Connor, Shaw, Taylor & Hittell

San Francisco August 1[illegible]

Salary Warrants

11213	Clark Geo T.	200 00	11241	Sawyer W L	70 00
11214	Mullin Geo A	150 00	11242	Steiger E J	61 75
11215	Liebenstein J	100 00	11243	Thomas G	20 00
11216	Tyler W. F.	55 00	11244	Trendlot E F.	15 00
11217	Bernstein M	17 50	11245	Wade E. J	72 50
11218	Bernstein L	15 00	11246	Wimmer G	36 75
11219	Blessing F.	60 00	11247	Dixon C. M	41 50
11220	Byrne M	115 00	11248	[illegible] M	49 50
11221	Dixson T.	20 00	11249	Healy A W	31 50
11222	Ehrhorn C	20 00	11250	Courtney M R	10 00
11223	Ehrhorn A.	17 50	11251	Sheridan R	10 55
11224	Folger S. J	45 50	11252	Casey W. A	61 60
11225	Gomez J	60 00	11253	Whitcher M L	40 00
11226	Hahn A	65 55	11254	McNally M E	31 15
11227	Hay E M	70 00	11255	Byrne Chas	35 00
11228	Haines A J	86 25	11256	Carson M	75 00
11229	Marxwart J	15 00	11257	Eastman A	50 15
11230	Martens J	65 00	11258	Schmidt M A	75 00
11231	Mel C F	45 00	11259	Woodman A	35 00
11232	Melrath E	60 00	11260	Wigg M. A	75 00
11233	Morgan J. D	45 00	11261	Wolfe D	71 15
11234	McCarry R.	25 00	11262	Loveland E. J.	51 25
11235	Neper H.	22 15	11263	Hyde M E	34 40
11236	Nolan D. A.	60 00	11264	Martin L E	41 25
11237	Nolan G. J	65 00	11265	[illegible] G	40 25
11238	Palmer Edw.	50 00	11266	Sperling M.	11 10
11239	Rea Robt.	75 00	11267	Roach A	5 50
11240	Robinson W	11 25	11268	Goldman [illegible]	2 50
					2301 [illegible]

Monthly Bills

11268	Payot Upham & Co.	364 61	11281	Hicks Judd Co.	11 10
11269	Amer Tract Soc	136 43	11282	Pac Telephone Co	7 50
11270	L P McCarty	3 50	11283	W W Gillespie	4 00
11271	G E Stecher	101 34	11284	Patrick & Co	1 25
11272	L B Weeks	9 00	11285	J J Gast Elec Co	51 15
11273	Whitaker & Ray	3 00	11286	Mission Hall Assn	35 00
11274	Library Bureau	1 00	11287	A W Wilson	26 00
11275	Hilman-Taylor Co	5 00	11288	G H Umbsen & Co	35 00
11276	A L A Pub Sect	4 15	11289	Easton Eldridge	21 00
11277	Payot Upham & Co	3 21	11290	Madison & Burke	20 00
11278	Jas Winterburn Co	33 37	11291	Baldwin & Howell	40 00
11279	Pernau Bros	2 50	11292	H H Scott & Co	9 00
11280	[illegible]-Rollins Co	13 22	11293	Geo A Mullen	26 35

San Francisco August 1. 1899

Committee on Rules & Administration

In the absence of Chairman Wise, Trustee Boyd recommends

1st "That Miss M. T. Tyler asst. secretary be granted two weeks leave of absence in addition to her vacation & for time lost, a deduction be made from her salary at the rate of $30.00 per month. Carried. Ayes Trustees Boyd, Davis, Harrison. O'Connor. Shaw. Taylor & Hellett.

2nd That a boy be engaged for Branch No 6. for a 12 hour per week schedule, at a salary not to exceed $5.00 per month. Carried. Ayes Trustees Boyd, Davis, Harrison O'Connor Shaw Taylor & Hellett

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary

San Francisco, September 5. 1899

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Present Trustees Boyd Davis Lilienthal Taylor Wise & Hittell. Absent Trustees Harrison Mann Shaw, O'Connor, Bishop & the Mayor. Present 6. Absent 6.

There being no quorum present the meeting adjourned to October 3. 1899.

George A. Mullin
Secretary

San Francisco October 3 1899

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.07 P.M. President Hittell presiding

On roll call the following are noted present Trustees Boyd Lilienthal, Mann Bishop Shaw Taylor, Wise & Hittell. Absent the Mayor, Trustee Davis Harrison & O'Connor Present 8. Absent 4.

The minutes of August 1st & September 5th read & approved.

Trustee O'Connor enters & takes his seat

Librarians reports for August & September received & ordered filed

Secretarys reports for August & September read & ordered filed

Trustee Harrison enters & takes his seat

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills for August 399.98 & for September $381.73. Referred to the Finance Committee. Committee recommends the purchase of

		vols.	cost
1.	Giles: Chinese-English dictionary	1.	33.25
2.	Canada, an encyclopaedia of the country.	5.	26.00
3.	Replacements Main Library	500	375.00
	Branch No 1	52	40.00
	" " 5	20	15.00
4.	Books for Branches 1. 2. 3. 4 & 5	54	48.40
5.	" " " 6	1000	500.00
	" (French & German)	135	115.00
6	Miscellaneous books	102	125.00
	Total	1869.	1577.[illegible]

Recommendation adopted Ayes Trustees Boyd, Harrison Lilienthal Mann. O'Connor Shaw, Taylor, Bishop, Wise & Hittell

Committee on Printing & Binding

Chairman Shaw reports bills for August $760.27 & for September $162.50. Referred to Finance Committee Committee recommend the purchase of

5000 Borrowers Hand Books

5000 Order Slips

5000 "Not to be taken from the library" slips

500 Copies Annual report at a cost not to exceed 1.00 per copy. Recommendations adopted by the following vote

San Francisco, October 3. 1899

Ayes Trustees Boyd. Harrison Lilienthal Mann. O'Connor. Shaw. Bishop Taylor. Wise & Hellman

Committee on Building, Fixtures etc.

Chairman O'Connor reports bills for August $542.49 & for September $610.24 Referred to Finance Committee. Committee recommend the purchase of a stove for Branch No. 2 at a cost not to exceed $30,00 Recommendation adopted. Ayes Trustees Boyd. Harrison, Lilienthal, Mann O'Connor, Shaw Bishop. Wise Taylor & Hellman

Committee on Branches

Chairman Mann calls attention to the large & increasing circulation at Branch No. 6 & reports that the committee is endeavoring to secure new quarters for Branch No 5

Committee on Municipal Relations

Chairman Boyd reports that the Board of Supervisors have made an appropriation of $55,000# in the [illegible]

Committee on Finance & Audit

Chairman Taylor reports bills for August as follows.

Salary warrants to amount of	2681.63
Book bills	399.86
Printing & Binding bills	760.71
Miscellaneous	619.10
Sum	$4460.92

& moves that these bills be ordered paid. Carried Ayes Trustees Boyd. Harrison. Lilienthal, Mann O'Connor, Shaw. Taylor. Wise, Bishop & Hellman

Salary Warrants

11294	Clark Geo.	200	00	[illegible]	Elkan C	18	73
11295	Mullen G. A	130	00	[illegible]	Folsom J	13	00
11296	Lichtenstein J	100	00	[illegible]	Gomes F	60	00
11297	Tyler M. T.	58	33	11307	Goldman B C	33	00
11298	Bernstein M	17	50	11308	Hahn. A	63	63
[illegible]	Bernstein L	13	00	[illegible]	Hay E M	70	00
11300	Blessing J.	60	00	[illegible]	Hamm C	[illegible]	[illegible]
[illegible]	Byrne M. A	[illegible]	[illegible]	[illegible]	Markwart J.	16	[illegible]
11302	Dixson T.	[illegible]	[illegible]		Markwart E.	11	30
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	13	00

San Francisco October 3 1899

[illegible]	Mel. C. F.	115 00	[illegible]	Quevedo A	5 50
[illegible]	Melville E	70 00	[illegible]	Casey N. A	65 75
[illegible]	Morgan S.D.	115 00	[illegible]	McNally M E	35 00
[illegible]	McCarry R	25 00	[illegible]	Melrose M.C	22 15
[illegible]	Nelson H	20 00	11336	Byrne Chas	25 00
[illegible]	Nolan D	32 00	11337	Carson M	71 45
[illegible]	Nolan G J	15 00	[illegible]	Eastman A.	31 35
[illegible]	Palmer Edw	50 00	[illegible]	Schmidt M.	73 00
11322	Rea R	75 00	[illegible]	Woodman A	38 10
11323	Sawyer W L	66 50	[illegible]	Wigg M A	40 00
[illegible]	Steiger E J	65 00	[illegible]	Wolf D.	36 35
[illegible]	Thomas G	22 50	[illegible]	Loveland E F	36 25
[illegible]	Tremlett L J	13 00	[illegible]	Hyde M E	45 75
[illegible]	Wade E J	80 00	[illegible]	Whitcher M L	40 00
[illegible]	Wimmer G.	113 00	[illegible]	Winslow G	40 40
[illegible]	[illegible]	44 90	[illegible]	Sperling M	65 00
[illegible]	Healy W M	25 85	[illegible]	Reeves C.	5 00
[illegible]	Sheridan R	116 63			—
					2651 65

Monthly Bills.

11349	Conn Fire Ins Co	56 65	11364	Bonestell Co	8 35
11350	C Williams	20 00	[illegible]	Mercantile Trust	6 15
11351	Payot Upham & Co	177 55	11366	Buchanan Bros	7 55
11352	Amer Tract Socy	31 82	11367	J Lichtenstein	201 05
11353	Elder & Shepard	13 09	11368	S F Gas & Elec Co	51 12
11354	H L Tyler	11 73	11369	S. F Gas & Elec Co	49 68
11355	G.E. Stechert	119 62	11370	Pac. Gas Impt Co	4 59
11356	Edw H Mitchell	1 00	11371	Mission Masonic Hall Assn.	33 00
11357	Payot Upham & Co	10 00	11372	A W Wilson	26 00
11358	Jas Winterburn Co	92 37	11373	G N Hulbert & Co	35 00
11359	Hartley Taylor Co	177 36	[illegible]	Easton & Eldridge	21 00
[illegible]	Norman Bro	3 35	[illegible]	Madison & Burke	21 00
11361	Mysell Rollins Co	14 75	[illegible]	[illegible]	[illegible]
11362	Hearn Jura Co	161 40	[illegible]	[illegible]	2 [illegible]
11363	Pac Tel Co	7 50			—
					177[illegible]

Wts for month of September as follows	[illegible]
Salary warrants to amount of	2649.80
Book Bills	381.73
Printing & Binding Bills	163.80
Miscellaneous	610.24
Total	4104.57

San Francisco October 3 1899

Mr [illegible] moved that these bills be ordered paid. Carried Trustees Boyd Harrison, Lilienthal Mann O'Connor Bishop. Shaw Taylor [illegible] —

Salary Warrants

[illegible]	Clark Geo T.	200	00	[illegible]	Palmer Edw	50	00
[illegible]	Mullen Geo A	150	00	11406	Rea Robt	75	00
[illegible]	Lichtenstein J	100	00	[illegible]	Sawyer A L	51	35
[illegible]	Tyler M. T	55	00	11408	Shinger E J	61	[illegible]
[illegible]	Bernstein M	15	75	11409	Thomas G	22	50
[illegible]	Bernstein L	13	00	11410	Wade E J	50	00
[illegible]	Blessing F	60	00	11411	Wimmer G	13	15
[illegible]	Byrne M A	45	00	11412	Dixon C M	31	35
[illegible]	Fremlet L G	13	00	11413	Sheridan R	36	65
[illegible]	Ehrhan C	20	00	[illegible]	[illegible] H	50	00
[illegible]	Ehrhan A	15	75	11415	Quando A	6	25
[illegible]	Folger S. J	45	00	11416	Carey W	[illegible]	[illegible]
[illegible]	Gomez J	60	00	11417	McNally M	40	00
11391	Goldman B A	33	15	11418	Melvin M C	51	15
11392	Hahn A	65	20	[illegible]	Burns Cha.	23	40
[illegible]	Hay E M	70	00	[illegible]	Carson M	75	00
[illegible]	Haines A. J.	56	25	11421	Eastman A	21	00
11395	Markwart I	16	25	[illegible]22	Schmidt M A	75	00
11396	Markwart E	15	00	[illegible]23	Woodman A	51	[illegible]
11397	Martens J	63	90	[illegible]	West M A	75	00
11398	Mel. C. F.	45	00	[illegible]	Wolf L	33	15
11399	Melville E	69	00	[illegible]	Loveland E F	51	[illegible]
11400	Morgan S J	45	00	[illegible]	[illegible] C M	[illegible]	[illegible]
11401	McCarry R	25	00	[illegible]	Whittier M L	[illegible]	[illegible]
[illegible]02	Meyer H	20	00	[illegible]	[illegible] G	[illegible]	[illegible]
[illegible]	Nolan D A	6	00	[illegible]	[illegible] H	[illegible]	[illegible]
[illegible]	Nolan G J	65	00	[illegible]	[illegible] L	[illegible]	[illegible]
						[illegible]	[illegible]

Miscellaneous Bills

[illegible]32	Payot, Upham & Co	61	30	[illegible]	[illegible] Co.	341	33
[illegible]3	Amer. Tract Socy	11	[illegible]	[illegible]	Pac. Telephone Co	7	30
[illegible]	G. E. Stechert	94	33	[illegible]	W. W. Gillespie	9	15
[illegible]	Johns Hopkins Press	2	60	[illegible]	Schussler Bros	1	30
11436	Burrows Bros	70	00	[illegible]	[illegible] Co.	[illegible]	[illegible]
[illegible]	Geo A Mullin	[illegible]	[illegible]	[illegible]	H P [illegible]	3	00
[illegible]	[illegible] Co.	[illegible]	[illegible]	[illegible]	[illegible]	1	[illegible]
[illegible]	[illegible]	15	00	[illegible]	[illegible]	[illegible]	[illegible]

San Francisco October 3 1899

[illegible]	S F Gas & Elec Co	116	80	[illegible]	G H Umbsen & Co	33	00
11449	S. F Gas & Elec Co	19	00	[illegible]	Easton & Eldridge	21	00
11450	Pac Gas Imp Co	2	30	[illegible]	Madison & Burke	20	00
11451	Mission Masonic Hall Assn	35	00	[illegible]	Baldwin & Howell	110	00
[illegible]	[illegible]	56	00	11457	Geo A Mullin	23	60
						11454	77

Trustee Taylor reports that, in accordance with Section 623½ of the Penal Code which makes it a misdemeanor for a person to detain a book after having been requested to return same, a number of persons have failed to return books when notified to do so & suggests that some action be taken regarding same. Motion made and carried that the matter be referred to the Law Committee with full power to act.

Committee on Rules & Administration

Chairman Wise reads a letter from Miss M E Hyde resigning her position as assistant at branch No 5, on account of entering Stanford University & requesting that her name be added to the list of eligibles. Trustee Bishop moves that the resignation be accepted and that Miss Hyde's name be restored to the list of eligibles. Carried unanimously.

Chairman Wise reads a letter from Miss M A. Schmidt Librarian of Branch 3 requesting that she be transferred to Branch 6 Motion made & carried that her application be received and placed on file.

Chairman Wise reports the following recommendation of the Committee

1st that the Librarian be authorized to distribute not more than 50 copies of Catalogue No 10 to libraries on our exchange list. Carried Ayes Trustees Boyd Harrison Lilienthal Mann, O'Connor, Bishop, Shaw Taylor Wise & Heller

2nd that the price of Catalogue No 10 be fixed at 25c in paper covers & 50c in cloth covers. Carried Ayes Trustees Boyd Harrison Lilienthal Mann O'Connor Bishop Shaw Taylor Wise & Heller

3rd That the open hours on week days at Branch No 1

San Francisco October 3, 1899

be fixed from 9 A.M. to 9 P.M. Carried unanimously

4th That Miss A. M. Healy be appointed Assistant at Branch No 5 in place of Miss [illegible] resigned.

5th That Miss C. A. Hayward be appointed Librarian of Branch No 6, vice Mrs Morton deceased. Vote as follows Ayes Trustees Boyd, Harrison, Mann, Taylor Wise & Hillett. Noes Trustees Lilienthal, O'Connor Bishop & Shaw. Ayes 6 Noes 4. Recommendation not adopted.

Trustee Wise then moved that Miss C. A. Hayward be elected as a Branch Librarian. Carried Trustees Boyd, Harrison, Lilienthal, Mann, O'Connor, Bishop, Shaw, Taylor & Wise + Hillett

6th That an examination of applicants for position in library service be held & that the date of the examination be advertised in the three morning & three evening papers. Carried by the following vote Ayes Trustees Boyd, Harrison, Lilienthal, Mann, O'Connor, Bishop, Shaw, Taylor & Wise & Hillett

7th That the following to be known as section 3 be added to the "Provisions relative to the examinations & appointment of applicants for positions in the Library service" providing it is deemed necessary by the Law Committee — "These rules are adopted for the exclusive benefit of the Trustees of the Library & therefore no legal right can be acquired under them, to an appointment, or to a permanent place, or to a promotion by seniority, or to the continued receipt of any salary or rank, absolute or relative, in the library." Carried Ayes Trustees Boyd Harrison Lilienthal, Mann O'Connor, Bishop Shaw, Taylor, Wise & Hillett —

8th That Miss M. Whitcher, assistant at Branch No 1 be transferred temporarily to Branch No 6 on account of the death of Mrs Morton, and that during the term of service there she be paid at the rate provided for in the salary schedule for Branch Librarians. Carried Ayes Trustees Boyd, Harrison, Lilienthal, Mann, O'Connor Bishop, Shaw, Taylor, Wise & Hillett

San Francisco October 3, 1899

President Hittell appoints Trustees Harrison Mann, & O'Connor, as a Committee on Examination.

Secretary reads a communication from Frederic Burk President of the State Normal School requesting the same privileges in drawing books as accorded the Public Schools. On motion same is granted by an unanimous vote

Trustee Taylor presents the following resolution

"Whereas we have learned with deep regret of the death of Mrs Laura E Morton;

And Whereas, Mrs Morton was for many years in the service of this Library, first as Librarian of the Mission Branch and thereafter as Librarian of the Fillmore Branch;

And Whereas in that service she was at all times faithful, intelligent, and efficient;

Now therefore Be It Resolved, as the sense of this Board that in the death of Mrs Morton the public have lost a valuable public servant, & one who has left a memory behind her that ought to linger long as one of the pleasant traditions of this Library

And be it further Resolved that a copy hereof be transmitted by the Secretary to the family of the decedent, and that the same be printed in the monthly Bulletin"

Resolution adopted by a unanimous vote

Librarian Clark addresses the Board, giving an account of his trip visit to the Libraries in the East

There being no further business the meeting adjourned

G. A. Mullin
Secretary

San Francisco November 7. 1899

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.20 P.M. President Hittell presiding.

On roll call the following are noted present Trustees Boyd, Harrison, Lilienthal, Mann, Shainwald & Hittell. Absent the Mayor, Trustees Davis, O'Connor, Bishop & Taylor. Present 7 Absent 5

Minutes of October 3 1899 read & approved

Secretary's report read & ordered filed

Librarian's report received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $915.02 Referred to Finance Committee

Committee recommends the purchase of

	Vols	Cost
1 Periodical List 1900 &		
2. Replacements Main Library	275	220.00
3 Branch #1	86	67.60
" #3	105	10.00
3. Books for Branches No 1	71	68.00
" 2	24	21.90
" 3	59	57.65
" 4	40	37.20
" 5	47	45.00
" 6	53	51.70
4 Webster's dictionary	1	9.85
5 Bradley's Atlas of the World	2	19.00
6 Oakland directory 1900	1	5.00
7 U.S. Catalogue of Books in print	1	10.00
8 Hittell's History of California B.1.3.5.6.	14	28.00
9 Guizot's History of France	5	7.50
10 Cervantes Don Quixote	2	10.00
11. Harper's History of the war with Spain	2	12.00
12 Odds & ends	11	36.50
13 Offered by Cuan	9	13.50
14 " " Boston Book Co	106	271.75
15. From Sotheran's list	119	167.00
16. German books	100	120.00
17. French & Spanish books	67	115.00
18 Juvenile Books	92	65.00
19 Miscellaneous Books	246	280.50
	1495	1819.65

San Francisco November 7. 1899

Recommendation adopted Ayes Trustees Boyd. Harrison, Lilienthal, Mann, Shaw, Wise & Hellett

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $489 56 Referred to Finance Committee. Committee recommends the purchase of

4 Branch withdrawal registers	est cost	12.00
2000 Periodical charging slips	. .	2.50
20 lbs Rope manila paper for covering pamphlets		2.50
Paper for covering soiled books		1.00
	" " "	$18.00

recommendation adopted Ayes Trustees Boyd Harrison, Lilienthal Mann, Shaw, Wise & Hellett

Committee on Building, Fixtures etc.

In the absence of Chairman O'Connor Trustee Shaw reports bills to amount of $378.16. Referred to Finance Committee. Committee recommend the purchase of

7 Bulletin Boards	. . . . est cost	15.00
1 Stove for Periodical Room	. .	15.00
2 doz Electric sockets.	- .	2.50
200 Zinc Indexer plates	. ..	30.00
2000 " wires	- .	40.00
	Total	$102.50

Recommendation adopted. Ayes Trustees Boyd, Harrison Lilienthal, Mann, Shaw, Wise & Hellett

Trustee Shaw reports that more shelf room is necessary at Branch No. 1 & that by removing the present heater & removing the rail the space can be secured. On motion duly carried the Committee is instructed to look into the matter & report at next meeting.

Committee on Branches

Chairman Mann reports the rapid growth of Branch No 6 & states that a demand is made for branches in the outlying districts & suggests that the Committee be authorized to look into the matter of establishing a depository at Ocean View; as an experiment. On motion the desired authority is granted with instructions to report at next meeting

San Francisco November , 1894

Committee on Municipal Relations

No Report

Committee on Finance Committee

In the absence of Chairman Taylor Trustee Lilienthal reports bills for the month of Oct. as follows

Salary warrants to amount of	2693.45
Books bills	915.02
Printing & Binding bills	499.51
Miscellaneous	371.71
Total	4476.19

He moves that these bills be ordered paid. Carried Ayes Trustees Boyd. Harrison, Lilienthal Mann. Shaw Wise & Heller

Salary Warrants

11458	Clark Geo T.	200	00	11487	Sawyer A L	70	00
11459	Mullen Geo A	150	00	11488	Sturges E J	64	05
11460	Lichtenstein J	100	00	11489	Tremblet L	16	25
11461	Tyler W T.	85	00	11490	Thomas G	22	50
11462	Bernstein M	18	75	11491	Wade E. J	50	00
11463	Bernstein L.	3	00	11492	Wimmer G.	40	50
11465	Byrne M A	45	00	11493	Dixon C. M	15	05
11466	Donohue B.	4	00	11494	Williams N.	17	00
11467	Ehrhorn C	20	00	11494½	Blaney F	60	00
11468	Ehrhorn A	18	75	11495	Courtney W R	10	00
11469	Folger S. J	45	00	11496	Quevedo A	2	25
11470	Gurney J	60	00	11497	Carey N. A	67	60
11471	Goldman B. A	55	00	11498	McNally M	40	00
11472	Hahn A	70	00	11499	Melrose M C.	31	15
11473	Hay E M.	70	00	11500	Byrne C	25	00
11474	Haynes A J.	56	25	11501	Carson M	75	00
11475	Markwart J	16	25	11502	Eastman A	28	00
11476	Markwart E	15	00	11503	Schmidt M	75	00
11477	Martens J	65	00	11504	Woodman A.	37	50
11478	Meel C F	115	00	[illegible]	Wigg M L	70	00
11479	Melville E	70	00	11506	Wolfe D.	26	35
11480	Morgan S. J	44	25	11507	Loveland E F.	36	25
11481	McCarty R.	25	00	11508	Healy Wm	34	10
11482	Neper H	20	00	11509	Whitcher M.	30	00
11483	Nolan D. A	60	00	[illegible]	Hamilton G	33	00
[illegible]	Nolan G J	15	00	11511	Luck L D.	5	00
[illegible]	Paine Edw	50	00	11512	Sperling M.	65	00
[illegible]	Rea R	[illegible]	[illegible]	11513	Kusa N	30	35

San Francisco November 7. 1899

Monthly Bills

11514	Payot Upham & Co.	741	80	11532	E H Black	2	50
11515	Emporium & Golden Rule Bazaar	88	20	11533	W.W. Gillespie	5	35
11516	A.W. Robertson	11	13	11534	Buchanan Bros	6	78
11517	Elder & Shepard	3	57	11535	D Samuel Co	5	15
11518	Amer Tract Socy.	3	44	11536	Patrick & Co	2	70
11519	Bancroft Whitney	12	50	11537	J Carr Co	2	80
11520	H.L. Tyler	2	25	11538	Holbrook Merrill & S	51	15
11521	Whitaker & Ray Co.	17	70	11539	Mission Masonic Hall Assn	1	75
11522	Luscott Pub Co	28	40	11540	Mission Masonic Hall Ass.	35	00
11523	S. F. News Co	12	98	11541	A W Wilson	26	00
11524	Payot Upham & Co.	18	67	11542	G H Umbsen & Co	35	00
11525	Bonestell & Co	2	00	11543	Easton & Eldridge	21	00
11526	J Winterburn Co	100	25	11544	Madison & Burke	20	00
11527	Sunset Press	29	00	11545	Baldwin & Howell	40	00
11528	Hicks-Judd Co	339	64	11546	S. F. Gas & Elec Co	46	08
11529	Pac Telephone Co	7	50	11547	S F Gas & Elec Co	29	16
11530	Gallagher Bros	1	50	11548	Pac Gas Imp Co	2	84
11531	E B Reed	1	[illegible]	11549	Geo A Mullin	31	35
						1782	[illegible]

Committee on Rules & Administration

Chairman Wise recommends –

1. That the assistant at Branch No 6 be employed for six additional hours each week. Carried Ayes Trustee Boyd, Harrison, Lilienthal, Mann ~~Shaw~~. Wise & Hittell.

2 That the time for which reserved books shall be loaned shall run from the date of mailing the notice of reservation. Carried. Ayes Trustees Boyd Harrison Lilienthal, Mann Shaw, Wise & Hittell

Law Committee through Trustee Harrison reports that the proposed section to be known as Section 5½ added to the Rules providing for the examination & appointment of applicants to the library staff as necessary

Committee on Examination report that 39 applicants were examined on Nov 4. 1899 & that the examination would be completed on Nov 11. 1899.

Communications.

Secretary reads a letter from C. McLean

San Francisco. November 7th [illegible]

"asking that the fines on his sons & daughter cards be remitted for the reason that his son went to ~~the~~ Manila with the volunteers & neglected to return the books in time. Trustee Boyd moves that the fines be remitted. Carried unanimously.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary

San Francisco December 5. 1899

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.02 P.M. President Hittell presiding.

On roll call the following are noted present. Trustee Boyd, Davis, Harrison, Hittell, Lilienthal, Mann, Shaw & Taylor. Absent the Mayor, Trustees O'Connor, Bishop & Wise. Present 8 Absent 4.

Minutes of the previous meeting read & approved

During the reading of the minutes Trustee Wise enters & takes his seat

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $576.47 Referred to Finance Committee

Committee recommend the purchase of

	Vols.	Cost
1. American Book Prices Current	1	6.00
2. The Library (Subscription)		
3. Colleccion de documentos inéditos. 2nd ser	10.	21.00
4. Hansards debates continuation		
5 Chicago Conference on Trusts.	1.	1.00
6. Bibl. de l'enseignement des Beaux-Arts.	38.	32.10
7. Offered by Miss Mel	6.	10.40
8. From Southeran's list	47	137.40
9. From Sutton's list	9	38.90
10. Replacements Main Library	257	177.75
11. " Branch do	10	9.00
12. Miscellaneous list #9.	48.	87.40
Totals	427	520.95

Recommendation adopted by the following vote Ayes Trustees Boyd, Davis, Harrison, Hittell, Lilienthal, Mann, Shaw, Taylor & Wise

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $385.81 Referred to Finance Committee

Committee recommend the purchase of

100 Cards "Explanation of Catalogues" ext. cut. 4.00

& that the [illegible]

San Francisco December 5. 1899

year be continued with Hicks-Judd Co. it being understood that if they are compelled to increase the prices, thirty days notice will be given the Library before increase takes effect. Recommendation adopted. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Mann, Shaw, Taylor, Wise & Hittell

Committee on Building Fixtures etc.

In the absence of Chairman O'Connor Trustee Shaw reports bills to amount of $339.33. Referred to Finance Committee.

Committee recommend the purchase of

1 Numbering Machine	est cost	10.00
Shelving & Changing rail B.1.		150.00
Stove		25.00
1 doz Magazine Covers		9.90
	Total	$194.90

Recommendation adopted. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Mann, Shaw, Taylor, Wise & Hittell

Committee on Branches

Chairman Mann reports that the Committee had looked into the matter of establishing a Station at Ocean View & finds that such a Station could be established at a cost not to exceed $15.00 per month & recommends that the experiment be tried. Trustee Lilienthal moves that the matter be laid over until next meeting. Carried unanimously.

Committee on Finance & Audit

Chairman Taylor reports bills for November 1899 as follows

Salary warrants to amount of	2681.18
Book bills " " "	876.41
Printing & Binding bills " "	385.81
Miscellaneous " " "	339.33
Total	$4282.73

& moves that these bills be ordered paid. Carried. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Mann, Shaw, Taylor, Wise & Hittell

San Francisco December 5. 1899

Salary Warrants

11550	Clark G T	200	00	11577	Rea R.	75	00
11551	Mullen Geo A	150	00	11578	Sawyer A L.	70	00
11552	Lichtenstein J	100	00	11579	Hedges E. J.	65	00
11553	Tyler M J.	85	00	11580	Tricoulet, L.	16	25
11554	Bernstein M	18	75	11581	Thomas G.	22	50
11555	Blessing F.	60	00	11582	Wade E J	50	00
11556	Byrne M. A	45	00	11583	Wimmer G.	44	25
11557	Donahue B	15	00	11584	Williams H.	15	00
11558	Ehrhan C.	20	00	11585	Courtney M K.	15	00
11559	Ehrhan A.	18	75	11586	Dixon C M	1	90
11560	Folger L J.	45	00	11587	Casey N. A.	65	75
11561	Going J.	60	00	11588	McNally M	37	65
11562	Goldman B	60	00	11589	Mutchler M L	47	63
11563	Hahn A	63	83	11590	McGuire M C.	23	00
11564	Hay E M.	70	00	11591	Byrne Chas	25	00
11565	Haines A J.	56	25	11592	Carson M	75	00
11566	Markwart J	16	25	11593	Eastman A.	28	00
11567	Markwart. E.	15	00	11594	Schmidt. M.	75	00
11568	Martens J	63	00	11595	Wideman A	38	40
11569	Mel C F.	45	00	11596	Wigg. M. A	75	00
11570	Merritt E	70	00	11597	Wolf D	23	00
11571	Morgan. T. J.	45	00	11598	Loveland E F.	56	25
11572	McCarty R	25	00	11599	Healy A M.	33	40
11573	Meyer H	20	00	11600	Hayward. C. A	11	65
11574	Nolan. D. A	60	00	11601	Winslow. G.	36	60
11575	Nolan. G. J	65	00	11602	Luck L D.	5	00
11576	Palmer. Edw.	50	00	11603	Sperling M	65	00
						$2681	10

Monthly Bills

11604	Payot Upham & Co	731	[illegible]	11616	Payot Upham & Co	13	03
11605	Amer Tract Soc	2	20	11617	Bonestell & Co	1	27
11606	W. E. Cowan	13	75	11618	J Winterburn Co	90	13
11607	Whitaker & Ray Co	25	85	11619	Hanly Sayler Co	27	50
11608	G. W. Vincent	31	00	11620	Sunset Press	4	00
11609	Miss J. Foster	2	00	11621	Hicks Judd Co	249	84
11610	Anglo Californian Bk J. Richardson & Co	33	25	11622	The Telephone Co	7	50
11611	G P Putnams Sons	5	00	11623	Mercantile Towel Co	6	75
11612	Burrows Bro Co	14	00	11624	W W Gillespie	3	20
11613	The Prince Soc	12	00	11625	Buchanan Bros	6	90
11614	W J Campbell	3	00	11626	Hebb Bros	5	15
11615	[illegible]	[illegible]	[illegible]	11627	J F [illegible]	[illegible]	[illegible]

San Francisco December 3 [illegible]

11628	H. H. Scott & Co.	14	00	11634	Baldwin & Howell	110	00
11629	Mission Masonic Hall Assc.	35	00	11635	S. F. Gas & Elec.	51	17
11630	A. M. Wilson	26	00	11636	S. F. Gas & Elec.	35	37
11631	G. H. Umbsen & Co.	35	00	11637	Pac. Gas Imp. Co.	3	51
11632	Easton & Eldridge	21	00	11638	Geo. A. Mullin	25	70
11633	Madison & Burke	20	00				
						[illegible]	63

Committee on Rules & Administration

Chairman Wise reports that Mrs. C. A. Hayward, who had been elected as a Branch Librarian, had been assigned to Branch No. 6 pending the action of the Trustees.

Trustee Boyd moves that the action of the Committee be approved. Carried. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Mann, Shaw, Taylor & Wise.

Communications

Letter read from Mrs. M. J. Rudden asking that a fine of 50¢ on her daughter's card be remitted. It is explained that the book was dropped on the street by the daughter when taken with a fainting spell ~~on the street~~ & returned by some party some days after it fell due. Motion to remit the fine is carried by unanimous vote the following vote.

There being no further business the Board adjourned.

George A. Mullin
Secretary

San Francisco January 2. 1900

Regular monthly meeting of the Board of Trustees of the San Francisco Free Public Library

Meeting called to order at 8.35 P.M. President Hellman presiding

On roll call the following are noted present Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Taylor & Hellman. Absent the Mayor, Trustees Mann, Bishop, Shaw & Wise. Present 7. Absent 5.

Minutes of the previous meeting read & approved

Report of the Secretary read & ordered filed

Report of the Librarian read & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $777.30. Referred to Finance Comm.

Committee recommends the purchase of

					vol	ext cost
1.	Subscription to Forester	per year				.50
2.	" Municipal Engineering	"				2.00
3	" Hale's Magazine	"				1.00
4	Hillebrand Flora of the Hawaiian Islands				1.	6.00
5	Austin Genealogical dictionary of R.I.				1.	10.00
6.	Offered by H.H. Moore				22.	34.00
7.	Replacement Main Library		9 vols	75.50		
	" Branch No	1	52 "	41.25		
	"	2	3 "	2.50		
	"	3	68 "	52.00		
	"	5	20 "	11.65	243.	193.50
8.	Additional copies popular Books 43				276.	207.00
9.	Books for Branches No	1	152 vols	121.60		
	"	2	59 "	47.20		
	"	3	177 "	141.60		
	"	4	89 "	71.20		
	"	5	131 "	104.80		
	"	6	206 "	165.00	814.	651.40
10.	Periodicals offered Boston Book Co				162.	437.00
11	Books in French Spanish & Italian				95.	105.00
12	Miscellaneous Books				147.	288.00
	Totals				1761	1935.70

Recommendation adopted by the following vote Ayes Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Taylor & Hellman

San Francisco January 2 1900

Committee on Printing & Binding

In the absence of Chairman Shaw, Trustee Taylor reports bills to amount of $327.02. Referred to Finance Committee. Committee recommends the purchase of

25 Placards for Branches, showing Periodicals in Library	est. cost	2.00
1/2 Ream Tag Board		3.25
50 M Issue slips		20.00
10 M Book slip holders		15.00
	Total.	40.25

Recommendation adopted by following vote. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Taylor & Hittell

Committee on Building Instruments

Chairman O'Connor reports bills to amount of $413.37. Referred to Finance Committee. Committee recommends the purchase of

1 Periodical Shelf	est. cost	5.00
2 doz Elec Light Shades		4.50
1 Rug B. L. B		5.00
	Total	14.50

Recommendation adopted by the following vote. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Taylor & Hittell

Committee on Branches

No Report

Committee on Municipal [illegible]

No Report

Committee on Finance & Claims

Chairman Taylor reports bills, as follows.

Salary Warrants	to amount of	2669.25
Book Bills		777.39
Printing & Binding Bills		327.02
Miscellaneous Bills		413.37
	Total	$4187.03

He moves that these Bills be ordered paid. Carried. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Taylor & Hittell

San Francisco January 2. 1900

Salary Warrants

[illegible]	Clark G. F.	200	00	[illegible]	Palmer Edw	30	00
[illegible]	Mullen Geo A	130	00	[illegible]	Rea R	75	00
[illegible]	Lichtenstein J	100	00	[illegible]	Sawyer A L	70	00
[illegible]	Tyler M. T.	85	00	[illegible]	Sturges E J	62	85
11643	Bernstein M.	18	75	[illegible]	Tremblet L	16	25
[illegible]	Blessing F	60	00	[illegible]	Thomas G	22	50
11645	Byrne M	45	00	[illegible]	Wade E J	80	00
[illegible]	Donohue B	15	00	[illegible]	Wimmer G	43	50
11647	Ehrhan C	20	00	11673	Williams N.	15	00
[illegible]	Ehrhan A	18	75	[illegible]	Melhorn M C.	12	75
11649	Folger S. J	45	00	[illegible]	Casey N A	67	60
11650	Gorney J	60	00	11676	Whitcher M L.	40	00
11651	Goldman B.	60	00	11677	McNally M	30	00
11652	Nahn A.	38	35	11678	Byrne Chas	25	00
11653	Hay E. M	68	85	11679	Carson M	75	00
[illegible]	Haines A. J.	68	75	[illegible]	Eastman A	25	00
[illegible]	Markwart J.	16	25	[illegible]	Schmidt M	75	00
[illegible]	Markwart E	15	00	[illegible]	Woodman A	38	40
11657	Martens J.	63	45	[illegible]	Miggs M A	75	00
[illegible]	Mel C. F.	42	00	[illegible]	Wolfe D	24	00
[illegible]	Meletti E	70	00	[illegible]	Loveland E. F.	36	25
11660	Morgan S. J	45	00	11686	Healy A M	33	40
11661	McCarty R.	25	00	11687	Hayward C.	30	00
[illegible]	Nepsel H.	20	00	[illegible]	Winklers G	38	60
[illegible]	Nolan P A	64	00	[illegible]	Luca L D.	5	00
[illegible]	Nolan G [illegible]	65	00		Sp[illegible] M	65	00
						2669	2[illegible]

[illegible] Bills

[illegible]	Payot Upham & Co	191	50	[illegible]	Hicks-Judd Co	3	25
[illegible]	Albert Sheppard	3	15	[illegible]	Hinton Print Co	36	00
[illegible]	Whitaker & Ray Co	17	75	[illegible]	Hicks-Judd Co	190	9[illegible]
[illegible]	Geo Spaulding & Co	1	00	[illegible]	Pac. Telephone Co	7	50
[illegible]	C F Mel	10	00	[illegible]	Bass-Hueter Co	3	50
[illegible]	G E Stechert	59	11	[illegible]	W M Gillespie	15	55
[illegible]	J P Hansen	1	[illegible]	[illegible]	Buchanan Bros	4	00
[illegible]	Bancroft Bro Co	7	00	[illegible]	Patrick & Co	22	25
[illegible]	Houghton Mifflin & Co	23	00	[illegible]	Hicks Judd Co	9	9[illegible]
[illegible]	Jas T. White & Co	1	00	[illegible]	G W Clark & Co	1	[illegible]
[illegible]	Geo A. Mullin	112	50	[illegible]	Holbrook Merrill & Stetson	25	2[illegible]
[illegible]	Payot Upham & Co	2	2[illegible]	[illegible]	Hale Bros	1	[illegible]
[illegible]	Jos Winterburn Co	[illegible]	[illegible]	[illegible]	Pac. Automatic Match Co	13	[illegible]

San Francisco January 2 1900

[illegible]	H H Scott & Co	112	95	[illegible]	Baldwin & Howell	110	00
[illegible]	Mission Masonic Hall Asso	35	00	[illegible]	Gas Lt Mutual	30	00
[illegible]	A. W. Wilson	26	00	[illegible]	Gas Lt Mutual	3	[illegible]
[illegible]	G. H. Umbsen & Co	35	00				
[illegible]	Easton & Eldridge	21	00				
[illegible]	Madison & Burke	20	00				
						1321	99

Committee on Rules & Administration.

No Report

Communication.

Petition read from residents of Potrero asking that more books be added to Branch No 7 Referred to Book Committee

Following letter is read

"Mayor's Office
City & County of San Francisco
Dec. 23. 1899

John S. Hittell, Esq.
President. Board of Library Trustees City

Dear Sir

"Some time since your Secretary asked me "if I would rent to the City a store in the new "improvements I am making at South Park, "for the purpose of housing the branch free library "for that section of the City. It occurred to me then "that the City should own its own branch library "buildings, & have them attractive in appearance "commodious & well lighted. The people then would "feel a sense of proprietorship in their own library "& its use would be encouraged.—

I have since conferred with your Librarian, "who approves of the idea. Therefore I desire to "offer the Trustees for the City a lot of land & "building for a branch library to be located in "the district bounded by Harrison, Brannan "Third & Fourth Sts. I will secure a good "building lot as soon as I can confer with "your Board upon the most desirable location, "& erect a building, a plan of which I have "asked the Architects, Curlett & McCaw to prepare, "which they have done for your inspection

San Francisco January 2. 1900

"The only condition I would make would be that the Trustees shall keep — as is their present purpose — the library & reading room open during the day & until, at least 9.30 in the evening.

On the approval of plan & location I will forthwith proceed to erect, a building to be constructed of brick & stone, or other durable material."

Yours respectfully

(signed) Jas. D. Phelan.

To this communication President Hittell reports the following reply."

San Francisco Free Public Library

December 23. 1899.

Hon. James D. Phelan.
Mayor of San Francisco.
Dear Sir

"Your generous offer, as proposed, will I am confident be gratefully accepted by the Trustees of the Public Library, to whom I will submit it at their next meeting.

As their representatives, and on behalf of the citizens of San Francisco, & for myself, as one among them, I tender to you most hearty thanks for your munificence.

Your idea that the library should own its buildings is excellent; the place which you suggest for one will accommodate many thousands of people, and I hope that your example will be followed by others."

Respectfully Yours

(Signed) John S. Hittell

Motion made that the offer be accepted with thanks and that the President be appointed a Committee of one to draft a suitable letter of acceptance, & that he further be empowered to ask the Mayor to withdraw the condition, namely the keeping open until 9.30 P.M. as 9. P.M. is the hour of closing at the Main & Branches. Carried Unanimously.

The matter of establishing a Delivery Station at Ocean View is again on motion of Trustee Lilienthal laid over.

The meeting then adjourned

Geo. A. Mullin
Secretary

San Francisco February 6 1900

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.07 P.M. President Hittell presiding.

On roll call the following are noted present. Trustees Boyd, Davis, Lilienthal, Shaw, Taylor, Wise, & Hittell. Absent The Mayor, Trustees Harrison, Mann, O'Connor & Bishop.

Minutes of previous meeting read & approved. During the reading of the minutes Trustee Harrison enters & takes his seat.

Report of the Secretary read & ordered filed.

Report of the Librarian received & ordered filed.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $3.227.66. Referred to Finance Committee. Committee recommends the purchase of

		Vols	Cost
1	Psychological Review	6	24.00
2	National Geographic Magazine	5	12.50
3	St Nicholas Magazine. Add cop for Main + Br 1 + 3	15	15.00
4	Bouvier's Law Dictionary	2	12.00
5.	From J. P. Harpers list	18	33.00
6.	" Hiersemann's "	7	10.00
7.	Replacements Main Library	292	235.00
8.	" Branch No 1.	37	30.00
9.	" " " 3	61	49.00
10.	Books for Branches No 1	47	38.50
	" " " " 3	59	68.75
	" " " " 6	240	196.00
11.	Miscellaneous Books	208	261.00
12	Offered by Mrs Maynard	65	32.50
13	City Directory	8	40.00
	Total	1070	1097.29

Recommendation adopted. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Shaw, Taylor, Wise & Hittell.

Trustee O'Connor enters & takes his seat.

Book Committee report that Mrs Ingraham Kip has presented to the Library 1291 volumes & 42 pamphlets & recommends that the Trustees

San Francisco February 6 1900

pass appropriate resolutions of thanks. Carried unanimously & resolutions ordered drawn

Committee further recommends that a stamp be purchased for the purpose of stamping book plates. - - - - - - - - - - est cost $25.00

Recommendation adopted. Ayes Trustees Boyd Davis Harrison, Lilienthal, O'Connor, Shaw, Taylor, Weir & Hittell.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of 376.59 Referred to Finance Committee. Committee recommends the purchase of

50.000 Book Slips	est. cost	40.00
7500 Replace order slip	"	5.00
1300 "K.p" Gift Labels	"	1.50
3000 Book labels	"	2.00
2 "Delinquent" Books	"	5.00
10 Renew when due Books	"	5.00
20 Glover Binders for Magazines	"	18.55
Labels for Periodical Racks	"	1.50
TOTAL		$78.55

Recommendation adopted. Ayes. Trustees Boyd Davis Harrison. Lilienthal, O'Connor, Shaw. Taylor Weir & Hittell

Committee on Building, Fixtures etc.

Chairman O'Connor reports bills to amount of $64.02 Referred to Finance Committee. Committee recommends purchase of

300 Electric Lamps @ .17c	est cost	51.00
1 Table Branch No 1.	"	12.00
6 Cases for Periodicals Racks	"	42.00
120 Blocks for Card Cases	"	4.00
200 Book supports	"	10.00
TOTAL		$119.00

Recommendation adopted. Ayes Trustees Boyd, Davis Harrison, Lilienthal, O'Connor, Shaw, Taylor, Weir & Hittell

Committee on Branches

No Report

Committee on Municipal Relations

No Report

San Francisco February 6 1900

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary warrants to amount of	2666 80
Books Bills	3.227.66
Printing & Binding Bills	376.59
Miscellaneous	614.02
Total	$6.885.07

& moves that these bills be ordered paid: Carried Ayes Trustees Boyd, Davis, Harmon, Lilienthal O'Connor, Shaw Taylor, Wise & Heller

Salary Warrants

11726	Clark Geo T.	200	00	11754	Robinson W	5	00
11727	Muller Geo A	150	00	11755	Sawyer A L	70	00
11728	Lichtenstein J	100	00	11756	Stinger E J	65	40
11729	Tyler M T	55	00	11757	Sullivan J	7	75
11730	Bernstein M	15	75	11758	Trevellet L	16	25
11731	Blessing F	30	00	11759	Thomas G	20	15
11732	Byrne M	115	00	11760	Wade E J	50	00
11733	Donahue B	13	00	11761	Wimmer G	115	00
11734	Ehrhorn C	20	00	11762	Williams N	15	00
11735	Ehrhorn A	15	75	11763	Mehan M C	37	[illegible]
11736	Folger D J	115	00	11764	Dixon C M	1	[illegible]
11737	Gomez J	60	00	11765	Curtin M K	30	00
11738	Goldman B	59	15	11766	Casey M A	65	75
11739	Hahn A	110	55	11767	Whitaker M	110	00
11740	Hay E M	70	00	11768	McNally M E	30	00
11741	Haines A J	62	50	11769	Byrne C	25	00
11742	Markwart I	7	15	11770	Carson M	75	00
11743	Markwart E	6	50	11771	Eastman A	25	00
11744	Martens J	65	00	11772	Schmidt M	75	00
11745	Mel C F	113	50	11773	Weidman A	35	00
11746	Melville E	70	00	11774	Wigg M A	72	50
11747	Morgan S D	45	00	11775	Wolf L	24	65
11748	McCarty R.	25	00	11776	Loveland E J	56	25
11749	Neper H.	20	00	11777	Heal C W	33	00
11750	Nolan D.	60	00	11778	Hayward C A	50	00
11751	Nolan G.	65	00	11779	Winslow G.	35	60
11752	Palmer Edw	50	00	11780	Luck L D.	5	00
11753	Rea Robt	75	00	11781	Sperling M	65	00
						2666	80

San Francisco February 6 1900

Monthly Bills

11782	Paigot Upham & Co	898	16	11803	W. W. Geller jr	10	85
11783	Elder & Shepard	191	95	11804	Patrick & Co	2	75
11784	Whitaker & Ray Co	10	67	11805	Cahill & Hall Elev Co	3	50
11785	H H Moore	34	00	11806	Chas M. Plum & Co	5	00
11786	E A Bronson & Co	21	00	11807	Chas Brown & Son	1	00
11787	J. N. Odell	10	50	11808	Holbrook Merrill & S	31	45
11788	Anglo Cal [illegible] Ba for Bancroft Bros	7	00	11809	J Kenny	102	75
11789	Anglo Cal [illegible] Ba for Barton Book Co	174	50	11810	W B Walker jr	5	00
11790	Anglo Cal [illegible] Ba for G E Sheckert	324	36	11811	J H Scott & Co	26	75
11791	Anglo Cal [illegible] Ba for G E Sheckert	267	45	11812	Ertola & Rossi	13	65
11792	S. F. News Co	1050	74	11813	S. F. Gas & Elec. Co	96	50
11793	E. K. Dennis	1	00	11814	S F Gas & Elec Co	65	31
11794	Paigot Upham & Co	13	55	11815	Pac Gas Imp Co	6	61
11795	Bonestell & Co	1	75	11816	Masonic Hall Assn	35	00
11796	Gulacach & Sons	14	69	11817	A. & W. Wilson	26	00
11797	Jas Winterburn Co	129	50	11818	G H Umbsen & Co	35	00
11798	Wyell Rollins Co	14	00	11819	Easton & Eldridge	21	00
11799	Hicks Judd Co	211	07	11820	Madison & Burke	20	00
11800	Pac Telephone Co	7	50	11821	Baldwin & Howell	40	00
11801	E. B. Read	8	25	11822	Geo A Mullen	45	20
11802	Buchanan Bros	1	65				
						4121	

Committee on Rules & Administration.

Chairman Wise, recommends

1st That the following applicants having passed the examinations for positions on the Library staff, that they be placed on the list of eligibles.

1 Miss I B. Weed
2 " C. V. Sullivan
3 Mr. R. E. Gibbs
4 Miss E R Wolf
5 Mrs M. R. McDougall
6 Miss M. Maxwell
7 " J Weed
8 " E P May
9 " E M. Bartlett
10 " K. Sullivan

Recommendation adopted by a unanimous vote

2nd That the Assistant at Branch No 3 be employed four additional hours each week. Adopted. Ayes. Smith. Boyd. Davis. Harrison. Lilienthal O'Connor. Shaw Taylor. Wint Hr

San Francisco February 6 1900.

3rd That teachers of all public schools, upon applications guaranteed by the principals of their respective schools, shall be granted teachers cards good for one year.

That the teachers of the high schools holding such cards shall be entitled to withdraw books not exceeding in number twenty-five at one time, upon the approval & endorsement of their respective principals. That teachers of lower grades shall be entitled to withdraw books not exceeding ten at one time upon similar approval & endorsement.

That on such cards only books desired for use in connection with the school work shall be issued; &

That teachers in all other schools heretofore granted library privileges shall be entitled to similar cards on presenting similar applications.

Adopted. Ayes Trustees Boyd. Harrison Davis Lilienthal. O'Connor Shaw, Taylor. Wise & Hittell

4th That the salary of J. Lichtenstein, Assistant Librarian, be increased $10.00 per month & the salary of Miss M. T. Tyler, Assistant ~~Librarian~~ Secretary $5.00 per month. Adopted. Ayes, Trustees Boyd Davis. Lilienthal, Harrison. O'Connor, Shaw Taylor, Wise & Hittell

Special Committees

President Hittell reports that according to instructions the following was sent.

January 31 1900

"Honorable James D. Phelan
Mayor of San Francisco

Dear Sir

The Trustees of the Public Library at their meeting last evening unanimously adopted a motion accepting your offer of a lot & building for a Branch Library in the neighborhood of South Park & instructing me to express to you their thanks for the liberal gift.

As a member of our Board you know that the management of its important linis without reproach & that it would be difficult to find a purpose in which such an amount as you offer to contribute would do more for the enjoyment of the people, or would give more enduring satisfaction to the even philanthropist

Respectfully

(signed) John S Hittell

President of the Board of Trustees of the Public Liby

President Hittell further reports, that with Trustee O'Connor he called upon the Mayor regarding the withdrawal of the condition that the branch should be kept open until 9.30 P M to which request the following was received

January 4 1900

Mr John S. Hittell

Pres. Board of Trustee Free Public Library

Dear Sir

I thank you for your letter of the 3rd inst. I will confer with Committee & desire to now withdraw the conditions regarding the hour of closing, requesting however that the library be kept open in the evening as a reading room for the working classes in that ~~portion~~ part of the City

Yours truly

(signed) J. D. Phelan

Trustee O'Connor reports progress in the selection of a site for the branch

Trustee [illegible] retires from the meeting

Communication

Letter read from Edward Palmer elevator attendant, requesting an increase of salary. On motion same is referred to Committee on Rules & Administration

There being no further business the meeting adjourned.

George A. Mullin

Secretary

San Francisco March 6 1900

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.05 P.M. President Hittell presiding.

On roll call the following are noted present. Trustees Boyd. Davis Lilienthal, Bishop, Shaw Weir & Hittell, Absent The Mayor, Trustees Harrison. Mann O'Connor & Taylor. Present 7 Absent 5.

Minutes of previous meeting read & approved

During the reading of the minutes Trustees Harrison & Taylor enter & take their seats

Report of the Secretary, read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1429.21. Referred to Finance Com.

Committee recommends the purchase of

		Vols.	Est Cost
1.	Historical Society publications	11	31.80
2.	British & Foreign state papers	85	225.00
3.	Allbutt. System of Medicine	5	36.00
4.	Dumas' Celebrated crimes	8	18.00
5.	Replacements main Library	276	220.00
	" Branch #1	13	10.70
	" #5	12.	7.60
6	Additional copies of popular books offered by Dewey	26.	23.25
7.	" " & books for Branches	95	76.00
8.	Miscellaneous Books	203	316.00
	sum	734	964.35

Recommendation adopted by following vote. Ayes Trustees Boyd. Davis Harrison Lilienthal. Bishop, Shaw Taylor Weir & Hittell.

Committee report a request from the State Librarian for the use of file of Alta. California for year 1855 for purpose of preparing an index & recommends that the request be granted. Recommendation adopted. Ayes Trustees Boyd Davis Harrison, Lilienthal, Bishop Shaw. Taylor & Weir. No Trustee Hittell. 8, Ayes. 1 No.

On motion the order of business to is suspended to allow a delegation from the

San Francisco March 6. 1900

Pt Lobos Improvement Club to address the Board & regarding more books for Branch No 4 which they request the Trustees to supply. The delegation retires & the regular order of business is resumed.

Committee on Printing & Binding

Trustee Shaw reports bills to amount of $662.99 & Referred to Finance Committee

Committee recommends the purchase of

3000 Blanks "Demands on Treasury"	est cost.	12.00
500 Cards "Teachers Special Cards"	" "	2.00
1000 Applications for " "	" "	3.00
1000 Blanks. Teachers Book Requests	" "	4.00
6000 " "Return book to Branch No"	" "	3.00
	Total	24.00

Recommendation adopted. Ayes Trustees Boyd. Davis. Harrison, Lilienthal, Bishop. Shaw. Taylor, Wise Taylor & Hittell

Committee on Building, Fixtures etc.

In the absence of Chairman O'Connor Trustee Shaw reports bills to amount of $303.63 Referred to Finance Committee

Committee recommends the purchase of

1. Hammond Typewriter in exchange for present mach. +		$50.00
Shelving for Branch No 6	est cost.	20.00
" " " " 3		30.00
	Total	$100.00

Recommendation adopted. Ayes Trustees Boyd. Davis. Harrison, Lilienthal. Bishop Shaw. Taylor Wise & Hittell.

Trustee O'Connor, enters & takes his seat.

Trustee O'Connor reports on a site for Branch No 5 & after discussion by a unanimous vote the Committee is instructed to advise the mayor that if the present site of Branch No 5, and the adjoining lot on Harrison St could be purchased, the location would be satisfactory.

Motion made and carried that the matter as to how the deed for this property shall be made be left to the ~~Law Committee~~ [illegible] and that they to report

In the matter of the request from the Pt Lobos Improvement Club for more books, on motion the matter is referred to the Book Committee, ~~etc~~

San Francisco March 6 1900

A general discussion follows as to the supply of books to branches, and on motion of Trustee Bishop the entire matter is referred to the Book Committee

Committee on Branches

No Report

Committee on Municipal Relations

No Report

Committee on Finance & Auditing

Chairman Taylor reports bills as follows

Salary Warrants	to amount	$2696.[illegible]
Book Bills	" "	1439.22
Printing & Binding Bills	" "	662.90
Miscellaneous	"	303.63
Total		[illegible]

He moves that these bills be ordered paid Carried. Trustees Boyd, Davis, Harrison, Lilienthal, Bishop, Shaw, Taylor, Wise & Hittell

Salary Warrants

11323	Clark Geo T	200 00
11324	Mullin Geo A	150 00
11325	Lichtenstein J	110 00
11326	Tyler M.T.	58 35
11327	Bernstein J.M.	18 75
11328	Byrne M.A	30 00
11329	Donohue B	15 00
11330	Elkhan C.	20 00
11331	Elkhan A.	20 00
11332	Folger. S. J	50 00
11333	Gomez J	60 00
11334	Goldman B A	58 00
11335	Hahn A.	61 85
11336	Hay E M.	70 00
11337	Haines A. J	62 30
11338	Martins J	65 00
11339	Mee C F	115 00
11340	Melvill. E	67 33
11341	Morgan. S.D.	45 00
11342	McCarty R	[illegible] 00
11343	M J. [illegible]	20 00
11344	Nolan D.A	60 00
11345	Nolan G J	65 00
11346	Palmer Eda	16 65
11347	Rea Robt	75 00
11348	Robinson. W	15 00
11349	Sawyer A.L	60 15
11350	Sturges. E J	63 90
11351	Sullivan J	15 00
11352	Trouleix L	16 25
11353	Thomas G.	22 30
11354	Wade E. J	50 00
11355	Wimmer G.	30 00
11356	Williams N	15 00
11357	Melvin M C	13 60
11358	Dixon C M.	8 15
11359	Cowley M.M.	60 00
11360	Korta N	85
11361	Carey. N.A	68 75
11362	Whitcher M.L	110 00
11363	McNally M.E	30 00
11364	B[illegible] C	25 00

San Francisco March 6 1906

11365	Carson M	75	00	11371	Loveland E J	56	25
11366	Eastman A	25	00	11372	Healy A M.	33	40
11367	Schmidt M.	75	00	11373	Hayward C A	50	00
11368	Woodman A	39	20	11374	Winslow G H.	38	60
11369	Wigg. M A	75	00	11375	Luck. L D	5	00
11370	Wolf. D.	23	00	11376	Sperling M.	65	00
						2693	[illegible]

Monthly Bills

11377	Payot Upham & Co	75	31	11399	Payot Upham & Co	11	88
11378	" "	188	10	11400	Jos Winterburn Co.	100	00
11379	" "	167	29	11401	Myrell Rollins Co.	7	50
11380	" "	195	55	11402	Hicks Judd Co	88	50
11381	Elder & Shepard	130	91	11403	Stanley Taylor Co	1	50
11382	J M Huske	5	00	11404	Hicks Judd Co	100	24
11383	Carnation Tab. Co.	1	00	11405	" " "	185	27
11384	E. D. Bronson & Co	21	00	11406	" " "	168	10
11385	H. L. Tyler	3	60	11407	Pac Tele Co	7	50
11386	Geo. W. Vincent	3	50	11408	W. C. Gillespie	8	50
11387	Mrs J C Maynard	52	00	11409	Terrill Bros	4	00
11388	Anglo Cal. Farmers Bk for Geo. Shekel	257	84	11410	Mission Masonic Hall Assn.	35	00
11389	" for Boston Bk	122	00	11411	A M Wilson	26	00
11390	" "	111	00	11412	G H Umbsen & Co	35	00
11391	" " Stevens & Bunn	47	94	11413	Easton & Eldridge	21	00
11392	" " Nat'l Ele. Assn.	2	00	11414	Madison & Burke	20	00
11393	" " Burnes Bros	7	00	11415	Baldwin & Howell	40	00
11394	" " Daily Com. News	2	00	11416	S F Gas & Elec Co	47	60
11395	J. W. Buckland	5	00	11417	S F Gas & Elec Co	29	[illegible]
11396	Angl. Californian Bk for G. E. Shekel	21	15	11418	Pac Gas Imp Co	2	7[illegible]
11397	" Amer. Lily Mfr	5	00	11419	Geo. A Mullen	26	[illegible]
11398	" All[illegible]	1	57				
						25[illegible]	[illegible]

Committee on Rules & Administration

No Report

Secretary reports that he has received $\$6^{00}$ from Jos David, second cook of the Almshouse, as a donation. On motion, a vote of thanks is tendered Mr David for his remembrance.

Communications

Letter read from the Finance Committee of the Board of Supervisors to the effect that from March 1st, the cost of lighting the

San Francisco March 6 19[illegible]

Library will be charged to the Library Fund. It is suggested that a number of Welsbach burners be purchased & placed in various parts of the Library. Motion made that the matter be referred to the Building & Fixture Committee with full power to act. Carried Ayes Trustees Boyd, Davis, Harrison, Hittell, Lilienthal, O'Connor, Bishop, Shaw, Taylor & Wise.

Petition read from Market St & Eureka Valley Improvement Club, asking that a branch be established in the neighborhood of 17th, Castro & Market Sts. On motion the request is placed on file & the Secretary instructed to advise this Club, that the Board is not in a position at this time, on account of lack of funds, to consider any propositions as to establishing more Branches.

Letter read from Geo. O. Jewett asking that he be appointed to position of janitor. Placed on file.

Trustee Taylor call attention to the fact that on April 1. 1990 the Board must file with the Board of Supervisors an estimate showing the amount of money required to run the Library during the coming fiscal year. Trustee Lilienthal moves that the matter be referred to the Committee on Municipal relations, they to advise the Supervisors that the Library can get along with the minimum of 1½ cents on the $100, but that their attention be called to the applications of various districts requesting the establishment of more Branches. Carried Ayes Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Bishop, Shaw, Wise & Hittell. Noes Trustee Taylor.

There being no further business the meeting adjourned.

George A. Mullin
Secretary

San Francisco April 3. 1900

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library —

Meeting called to order at 8.20 P.M. President Hittell presiding —

On roll call the following are noted present. Trustees Boyd, Harrison, Mann, O'Connor, Taylor, Weir & Hittell. Absent the Mayor, Trustees Davis, Lilienthal, Bishop & Shaw. Present 7 Absent 5 —

Minutes of the previous meeting read, corrected & approved —

Report of the Secretary read & ordered filed —

Report of the Librarian received & ordered filed —

Reports of Standing Committees

Committee on Books.

Chairman Harrison reports bills to amount of $1527.56 Referred to Finance Committee.

Committee recommends the purchase of

	Vols	Cost
1. Pioneer	3	10.00
2. Additional copies of popular books	150	127.50
3 Replacements Main Library	493	343.00
" Branch No 1	92	73.00
" " 3	44	35.00
" " 4	14	11.00
" " 5	2	2.20
4. Books for Branches No 1	116	95.00
" 2	82	62.00
" 3	65	54.00
" 4	90	72.00
" 5	36	30.00
6	140	112.00
5 Periodicals to fill sets	78	157.00
6 Subscription to Photo-Miniature		2.50
7. Offered by Cowan	6	20.20
8. From Sotheran's list	4	9.25
9. Egyptian Exploration Fund Publications	16	50.00
10. Items from catalogue of Quaritch & Harrassowitz	5	43.00
11. Miscellaneous list	153	162.00
Total	1592	1500.65

On vote the recommendation adopted. Ayes Trustees Boyd, Harrison, Mann, O'Connor, Taylor, Weir & Hittell

San Francisco April 3 1900

Committee on Printing & Binding

Chairman Shaw being absent, Trustee Taylor reports bills to amount of $770.07 Referred to Finance Committee. Committee recommends the purchase of

4000	Labels "Return to Branch"	, est cost	$2.50
1500	" "Branch Reference"	"	1.50
3	Accession Registers	"	15.00
2	Registers of Borrowers	"	14.00
1	Ream Manilla paper cut		6.00
	Total		$39.00

Recommendations adopted. Ayes. Trustees Boyd, Harrison, Mann, O'Connor, Taylor, Wise & Hittell

Committee on Building, Fixtures etc.

Chairman O'Connor reports bills to amount of $600.47. Referred to Finance Committee. Committee recommends the purchase of

1 Desk	, est cost	22.50
1 Library Bureau Book Truck	"	25.00
Total		$47.50

Recommendations adopted Ayes Trustees Boyd, Harrison, Mann, O'Connor, Taylor, Wise & Hittell.

Committee on Branches

No Report

Committee on Municipal Relations

Chairman Boyd reports that an appropriation of $1,000.00 has been [illegible] from the Board of Supervisors

Committee on Finance & Audit

Chairman Taylor reports bills as follows.

Salary warrants to amount of	2692.00
Book Bills	1327.36
Printing & Binding Bills	770.07
Furniture & Repairs & Miscellaneous	600.47
Miscellaneous	
Total	$5.390.11

I move that these bills be ordered paid

Carried Ayes Trustees Boyd, Harrison, Mann, O'Connor, Wise, Taylor & Hittell

San Francisco April 3 1900

Salary Warrants

11920	Clark Geo T.	200	00
11921	Mullen Geo. A.	150	00
11922	Lichtenstein J.	110	00
11923	Tyler M. F.	90	00
11924	Bernstein M.	18	75
11925	Blessing J	30	00
11926	Byrne M. A	50	00
11927	Donohue B.	15	00
11928	Ehrhorn C.	20	00
11929	Ehrhorn A	20	00
11930	Folger S. J	50	00
11931	Gomez J	60	00
11932	Goldman B A.	60	00
11933	Hahn A	70	00
11934	Hay E M.	61	65
11935	Haines A. J.	62	50
11936	Martens J.	65	00
11937	Mee C F.	115	00
11938	Melville E	69	35
11939	Morgan S. D.	115	00
11940	McCarty R.	25	00
11941	Nehr H.	20	00
11942	Nolan D A	60	00
11943	Nolan G. J	61	25
11944	Palmer Edw.	45	00
11945	Rea Robt	75	00
11946	Robinson [illegible]	[illegible]	[illegible]

11947	Sawyer A L.	70	00
11948	Sturges E J	58	50
11949	Sullivan J	15	00
11950	Tricoulet L	16	25
11951	Thomas G.	19	50
11952	Wade E. J.	80	00
11953	Wimmer G.	49	15
11954	Williams N	15	00
11955	Courtney M.	30	00
11956	Melrose M. C.	10	25
11957	Weed J. B.	50	35
11958	Casey N. A.	67	45
11959	Whitcher M. L	40	00
11960	McNally M. E.	30	95
11961	Byrne Chas	25	00
11962	Carson M	75	00
11963	Eastman A	28	00
11964	Schmidt M.	75	00
11965	Woodman A.	41	35
11966	Wigg M A	75	00
11967	Wolfe D.	23	00
11968	Loveland E F.	56	25
11969	Healy A M.	33	40
11970	Hayward C A.	40	85
11971	Winslow G. H.	37	05
11972	Luck L D	5	00
11973	Sprenger M	13	00
		2692	00

Monthly Bills

11974	Payot Upham & Co	159	01
11975	" " "	194	76
11976	" " "	191	71
11977	" " "	193	53
11978	" " "	40	91
11979	Elder & Shepard	8	39
11980	Whitaker & Ray Co.	41	00
11981	W. J. Dewey	13	52
11982	Doxey Book Co	71	15
11984	Anglo Californian Bk for G. E. Stechert	3[illegible]	[illegible]
11985	" Baum Book Co.	[illegible]	[illegible]
11986	" [illegible]	32	[illegible]

11983	R. E. Cowan	4	75
11987	Anglo Cal. Bank for Nanz Auerbach	6	00
11988	Geo. A. Mullen	102	25
11989	Payot Upham & Co	6	33
11990	for Winterburn	109	50
11991	Mysell Rollins Co.	16	00
11992	Sunset Press	7	13
11993	Hicks Judd	12	00
11994	" "	45	[illegible]
11995	" "	161	50
11996	" "	113	[illegible]
11997	" "	15[illegible]	[illegible]

San Francisco, April 3 1911

11998	Pac Telephone Co	7 50	12010	Pac Sheet Metal Wks	35 00
11999	Mercantile Trust Co	9 00	12011	Marin Marine Hall Assn	35 00
12000	Welsbach Exchange	51 52	12012	Carr & Wilson	26 00
12001	W. W. Gillespie	25 15	12013	G H Hudson & Co	35 00
12002	Buchanan Bros.	5 40	12014	Easton & Eldridge	21 00
12003	Indianapolis Furn Co	11 50	12015	Madison & Burke	20 00
12004	Geo H. Fay Co	16 00	12016	Baldwin & Howell	110 00
12005	Holbrook Merrill & Stetson	4 92	12017	S. F. Gas & Elec Co	51 17
12006	J. Penny	14 00	12018	.. ..	21 01
12007	Payot Upham & Co	50 00	12019	Pac Gas Imp Co	2 70
12008	Cahill & Hall Elev. Co	3 50	12020	Geo C. Mullen	119 00
12009	Anglo Cal Bank for B F Cummins Co	20 00			
					[illegible]

Committee on Rules & Administration

Chairman Wm recommends

1st That Branch No 6 (Fillmore) be kept open from 9 A.M to 9 P.M. without intermission

2nd That the Assistant at this Branch be employed for full schedule time 44½ hours per week

3rd That the salary of the Assistant at Branch No 6 be fixed at $40.00 per month, with an annual increase of $5.00 per month until the maximum of $55.00 per month is reached. (this is the same schedule as fixed for assistant at Branch No 1)

4th That a boy be employed to do the janitorial work & assist at Branch No 6, at a salary of $15.00 per month

5th That the position of Accessions Clerk be created

6th That the salary of Accessions Clerk be fixed at $45.00 per month with an annual increase of $5.00 per month until the maximum of $60.00 per month is reached

7th That Miss G. Wimmer Assistant in the Juvenile Department, be transferred to position of Accessions Clerk

8th That Miss M. L Whitcher Assistant at Branch No 1 be transferred to delivery desk to main Library to fill vacancy caused by the transfer of Miss Wimmer

9th That Miss M. E McNally second Assistant at Br 7 be promoted to position vacated by Miss Whitcher.

San Francisco April 3, 1900

10th That Mrs C. M Dixon regular substitute, be appointed to position vacated by Miss McNally

11th That Miss M C Mehan of the list of eligibles, be appointed, as regular substitute in place of Mrs Dixon promoted

12th That T Blessing & J Gurney be appointed to the positions of Curators.

13th That the salary of Curator be fixed at $60.00 per month.

14th That no salaried employe shall be competent as a guarantor for applicants for library cards

Recommendations adopted. Ayes Trustees Boyd, Harrison, Mann, O'Connor, Taylor, Wise & Hittell

Trustee Harrison moves that the following to be known as number 8, of Article 6 be added to the By-laws

"A Law Committee to consist of three members"

Motion carried, Ayes Trustees Boyd, Harrison, Mann, O'Connor, Taylor, Wise & Hittell

Nominations for President being declared in order Trustee O'Connor nominates Trustee Wise & moves that the Secretary cast the ballot for Trustee Wise. The ballot being cast President Hittell declares Trustee Wise elected President for the ensuing year.

Trustee O'Connor moves that the thanks of the Board of Trustees be extended to the retiring President for the impartial & excellent manner in which he has performed his duties during the past year. Trustee Wise puts the motion which is carried unanimously.

There being no further business the meeting adjourned.

George A. Mullin
Secretary

Committees for 1900-1901.

Law
Bishop, Chairman
Harrison
Taylor

Books
Harrison, Chairman
Davis
Shaw
Mann
Hittell

Rules and Administration
Boyd, Chairman
Harrison
Taylor
Lilienthal
O'Connor

Binding and Printing
Shaw, Chairman
Taylor
Harrison

Municipal Relations
Lilienthal, Chairman
Boyd
Bishop

Building and Supplies
O'Connor, Chairman
Shaw
Boyd

Finance
Taylor, Chairman
Lilienthal
Boyd

Branches
Mann, Chairman
Davis
Bishop
O'Connor
Shaw
Hittell

San Francisco May 1 1900

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.10 P.M. President Wise presiding

On roll call the following are noted present Trustees Boyd, Davis, Harrison, Hittell, Lilienthal, Bishop, Shaw, Taylor & Wise. Absent The Mayor, Trustees Mann & O'Connor. Present 9 Absent 3

Minutes of previous meeting read & approved

Report of the Secretary read & ordered ~~paid~~ filed

Report of the Librarian received & ordered filed

Trustee O'Connor enters & takes his seat

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1266.30 Referred to Finance Committee

Committee recommends the purchase of the following works

		Vol	Cost
1.	Subscription to British Museum General Catalogue		50.00
2.	" " Royal Historical Society		
3.	" " Asiatic Society of Japan		
4.	Additional copies of popular books	12	10.50
5.	Replacements Main Library	950	764.00
6.	" Branch No 1	121	96.80
7.	" " 5	38	31.00
8.	" " 6	4	3.60
9.	Books for Young	85	70.00
10.	Books for Branch No 1	185	154.00
11	" " 2	11	9.75
12.	" " 3	11	9.75
13.	" " 4	11	9.75
14.	" " 5	11	9.75
15.	" " 6	125	100.00
16.	Offered by Cowan	34	46.50
17.	From Sotheran's list	9	13.00
18.	" Nijhoff	10	35.40
19.	U.S. Army "	1	10.00
20	Champlain Oeuvres	6	20.00
21.	Institution of Naval Architects	40	200.00
22.	" " Civil Engineers Proceedings	12	45.00
23.	Miscellaneous Serials	34	105.60
24	" Books	171	220.00
	Totals	1881	1986.40

San Francisco Nov. 1. 1900

Recommendation adopted. Ayes Trustees Boyd. Davis Harrison Hittell, Lilienthal, O'Connor. Bishop Shaw. Taylor & Wise

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $361.36. Referred to Finance Committee.

Committee recommends the purchase of

250	Postals for notices of Contagious diseases	est cost	3.25
500	Blanks	"	2.50
3000	Book marks	"	4.50
3000	Salary warrants	"	7.20
10M	Book pockets	"	15.00
1000	"Not Renewable Slips"	"	1.25
500	Stamped envelopes	"	17.00
21	Glove Binders Style A	"	31.50
16	" " B	"	[illegible]
	sum		$85.20

Recommendation adopted. Ayes Trustees Boyd. Davis Harrison Hittell. Lilienthal. O'Connor. Bishop Shaw Taylor. & Wise

Committee on Building Fixtures etc.

Chairman O'Connor reports bills to amount of $396.42 Referred to Finance Com't.

Committee recommends the purchase of

10	Book Cases	cost	440.00
	Grill work & door	"	33.00
3	Framed placards for Counter	"	15.00
	sum		$488.00

Recommendation adopted Ayes Trustees Boyd Davis. Harrison Hittell, Lilienthal, O'Connor Bishop Shaw. Taylor & Wise

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary Warrants	to amount of	2755.20
Book Bills	"	1266.30
Printing & Binding Bills	"	361.36
Miscellaneous	"	396.42
	sum	4779.28

& moves that these bills be ordered paid. Carried. Ayes Trustees Boyd. Davis Harrison Hittell. Lilienthal O'Connor Bishop Shaw. Taylor & Wise

San Francisco May 1900

Salary Warrants

[illegible]	Clark Geo T	200	00	[illegible]	Sawyer A L	70	00
[illegible]	Muller Geo A	150	00	[illegible]	Sturges E J	63	15
1202[illegible]	Lichtenstein J	110	00	[illegible]	Sullivan J	15	00
1202[illegible]	Tyler M F	90	00	[illegible]	Trouillet L	16	25
120[illegible]	Bernstein M	18	75	[illegible]	Thomas G	21	10
[illegible]	Blessing F	60	00	[illegible]	Wade E J	64	60
120[illegible]	Byrne M A	50	00	[illegible]	Wimmer G	45	35
120[illegible]	Donohue B	16	25	[illegible]	Williams N	16	25
[illegible]	Elchan C	20	00	[illegible]	Weed J B	1	90
120[illegible]	Elchan A	20	00	[illegible]	Whitcher M L	56	00
[illegible]	Folger J J	50	00	[illegible]	Dixon C M	4	00
120[illegible]	Gomez J	60	00	[illegible]	Casey N A	75	00
120[illegible]	Goldman B A	39	00	[illegible]	McNally M E	37	35
[illegible]	Hahn C	68	85	[illegible]	Melrose M C	26	35
120[illegible]	Hay E M	70	00	[illegible]	Byrne Chas	25	00
120[illegible]	Haines A J	60	00	[illegible]	Carson M	75	00
120[illegible]	Martens J	65	00	[illegible]	Eastman A	25	00
120[illegible]	Mel C F	50	00	[illegible]	Schmidt M	73	75
[illegible]	Meluet E	70	00	[illegible]	Goodman A	42	70
[illegible]	Morgan J D	115	00	[illegible]	Wiggs M A	75	00
1204[illegible]	McCarty R	25	00	[illegible]	Wolfe D	23	00
120[illegible]	Nepel H	20	00	[illegible]	Loveland E J	56	25
120[illegible]	Nolan D A	60	00	[illegible]	Healy A M	33	00
120[illegible]	Nolan G J	65	00	[illegible]	Harward C	47	10
120[illegible]	Palmer Edw	50	00	[illegible]	Winslow G	39	60
120[illegible]	Rea R	75	00	[illegible]	Leech L D	12	[illegible]
[illegible]	[illegible]	15	[illegible]	[illegible]	Sparing M	65	00
						2733	[illegible]

[illegible] Bills

[illegible]	Payot Upham & Co	53	02	[illegible]	Merrill Rollins Co	5	00
[illegible]	" "	1[illegible]	2[illegible]	[illegible]	Hicks Judd Co	154	27
[illegible]	" "	193	01	[illegible]	" "	96	22
[illegible]	" "	191	76	120[illegible]	Pac Telephone Co	7	30
[illegible]	" "	197	9[illegible]	120[illegible]	Buchanan Bros	13	75
[illegible]	R E Cowan	20	20	[illegible]	G.H. Clark [illegible]	13	[illegible]
120[illegible]	Anglo Californian Bk fa G E Stickert	177	35	[illegible]	Terrill Bros	60	[illegible]
[illegible]	" "	1[illegible]	[illegible]	[illegible]	Murdoch Grant Co	1	35
[illegible]	" Boston Bird Co	27	00	[illegible]	G.H. Fuller Desk Co	14	[illegible]
[illegible]	" Burrows Bros	7	[illegible]	[illegible]	Howard Bros	[illegible]	[illegible]
[illegible]	Benedict & Co	[illegible]	[illegible]	[illegible]	[illegible] Whitney	2	[illegible]
[illegible]	Jo[illegible]	[illegible]	[illegible]	[illegible]	[illegible] Scott & Co	[illegible]	[illegible]

San Francisco May 1. 1900

[illegible]	Minor Marine Hall Assn	35	00	[illegible]	Madison Burn	20	00
1215	A. M. Wilson	26	00	[illegible]	Baldwin & Howell	10	00
[illegible]	G. Hillenbrand	35	00	[illegible]	Geo. A. Mullin	50	00
[illegible]	Easton & Eldridge	21	00	[illegible]	Geo. A. Mullin	31	15
						2024	[illegible]

Committee on Rules & Administration

Chairman Boyd recommends

1. Reports the resignation of Mrs C. M. Dexon, as 2nd Asst. at Branch No 1. & recommends ——
2. The election of Miss M. C. Melrose, (substitute) to vacancy caused by resignation of Mrs Dexon ——
3. That Ida B. Weed first on list of eligibles be elected substitute vice Miss Melrose ——
4. That the customary vacation of two weeks be granted to employees who have been in the service for one year or more & that a vacation of one week be granted to those who have been in the service from 6 months to one year ——
5. That Chas. Elkhorn be promoted to the position of messenger & assistant in work room, vice Gilbert Thomas resigned ——

Recommendations adopted Ayes Trustees, Boyd. Davis. Harrison. Hittell. Lilienthal. O'Connor Bishop. Shaw. Taylor & Wise. ——

Mayor Phelan enters & takes his seat. ——

The Mayor explains to the Board that the title to the property chosen for the proposed new building at Kirch & Harrison is clouded & that he will confer with the Committee further regarding a new location ——

The Mayor calls the attention of the Board to the matter of establishing a Branch in the ~~Rock~~ Lodge of Golden Gate Park & asks if this Lodge can be secured, will the Trustees agree to accept it for Library purposes. ——

Motion made and carried that the matter be referred to the joint Committees of Branches & Building for investigation & consideration, the said Committees to report at a special meeting to be held on Tuesday May 8. 1900 ——

San Francisco May 1. 1900

Trustee O'Connor presents the following resolution "Whereas the accomodations of the main Library are insufficient;
Resolved that the Chair appoint a Committee of four of which President John H. Wise & Mayor James D. Phelan shall be members, to consider & take the necessary steps to secure the erection of a central Public Library Building for this city." Resolution adopted by a unanimous vote.

Trustee Boyd, moves that the Board of Supervisors be requested to set aside for a Reading Room & Library purpose the quarters now occupied by the Street Department, when these quarters are vacated. Carried unanimously

Motion made that the Book Committee be instructed to confer with Dr Emma Sutro Merritt regarding the proposed donation of the Sutro Library & that the Secretary so advise Dr Merritt carried unanimously.

Board then adjourned to Tuesday eve. May 8. 1900.

Geo. A. Mullin
Secretary

San Francisco May 5. 1900

Special meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.45 P. M. President Wise presiding

On roll call the following are noted present the Mayor Trustees Boyd Hittell, O'Connor Bishop Taylor & Wise Absent Trustees Davis Harrison, Lilienthal Mann & Shaw. Present 7. Absent 5.

President Wise announces the following appointments of Committee on New Building for the Library Trustees O'Connor, Lilienthal, Harrison Wise & Mayor Phelan

Chairman O'Connor of the Building Committee reports that in compliance with instructions given at the last meeting the Committee on Branches & Building had visited the Park Lodge and find that with proper alterations, that rooms could be arranged for a Reading Room Branch

A letter is read from Trustee Mann Chairman of the Branch Committee, endorsing the report of Trustee O'Connor

After discussion Trustee O'Connor moves "That it is the sense of the Board of Trustees that it accept a portion of the Park Lodge, to be maintained as a Reference & Reading Room" Carried Ayes The Mayor Trustees Boyd Hittell O'Connor, Bishop, Taylor & Wise

A request is presented asking that the Library pay for the lighting of these rooms for months of April, May & June at [illegible] per month Motion made that the Secretary be instructed to draw the necessary warrants. Carried Ayes Trustees Boyd, Hittell O'Connor Bishop. Taylor Wise & the Mayor

Motion made that the Finance Committee be authorized to file with the Board of Supervisors an amended estimate of expenses, to cover the equipment & maintenance of the Park Branch & the lighting of the Library which it is learned is the intention of the Board of Supervisors to charge against this department during the next

San Francisco, May 8. 1900

fiscal year. Carried. Ayes the Mayor. Trustees Boyd, Hittell, Bishop, O'Connor, Taylor & Wise

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco June 5 1906

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 5.27 P.M. President Wise presiding.

On roll call the following are noted present. Trustees Boyd, Harrison, Hittell, Mann, O'Connor, Shaw & Wise. Absent The Mayor, Trustees Davie, Lilienthal, Bishop & Taylor. Present 7 Absent 5.

The President appoints Trustee Hittell as a member of the Finance Committee pro tem.

The minutes of May 1st & 5th read and approved.

The Report of the Secretary read & ordered filed.

The report of the Librarian received & ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to amount of $1662.95. Referred to Finance Com't.

Committee recommends the purchase of

1.	Cyclopaedia of American biography vol 7	5	20.00
2.	One set Dumas (Romanists library) in volumes 20	20	13.00
3.	Replacements Main Library	200.	135.00
4.	" Branch No 3	50.	65.00
5.	" " " 4	5.	3.90
6.	Books for " " 1	145.	117.50
7.	" " " " 2	5.	7.50
8.	" " " " 3	13	13.50
9.	" " " " 4	5	7.[illegible]
10	" " " " 5	5	7.50
11.	" " " " 6	245	185.25
	Miscellaneous "	111	132.75
	Totals	549.	7[illegible]

Recommendation adopted Ayes Trustees Boyd Harrison Hittell, Mann, O'Connor, Shaw & Wise

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $526.54. Referred to Finance Committee

Committee recommends the purchase of

500	Branch Librarians Report	[illegible]
250	Cataloguing Dept "	[illegible]
500	Copies Supplement to Fiction Catalogue	73.00
300	" " Juvenile "	
		120.75

San Francisco June 5. 1900

Recommendation adopted. Ayes Trustees Boyd Harrison Hitzell. Mann. O'Connor Shaw & Wise

Committee on Building Fixtures &c.

Chairman O'Connor xxxxxxxxxx reports bills to amount of $1073.90. Referred to Finance Comm.

Committee recommends the purchase of

1 Desk for Branch No. 1. - - - est cost $20.00

Recommendation adopted. Ayes Trustees Boyd Harrison Hitzell Mann O'Connor Shaw & Wise

Committee on Branches

Chairman Mann. No Report

Committee on Municipal Relations

Chairman Lilienthal. No Report.

Committee on Law

Chairman Bishop No Report.

Committee on Finance & Audit

In the absence of Chairman Taylor Trustee Boyd reports bills as follows

Salary warrants to amount of	2856.40
Book Bills " " "	1662.95
Printing & Binding Bills " "	526.54
Miscellaneous " " "	1125.90
Total	$6,172.09

& moves that these bills be ordered paid.
Carried. Ayes Trustees Boyd. Harrison. Hitzell. Mann O'Connor Shaw. & Wise

Salary Warrants

12107	Clark. Geo. T.	200	00	12121	Hay E M.	[illegible]	
12108	Mullen Geo A	150	00	12122	Hames A J	62	50
12109	Lichtenstein J	110	00	12123	Martens J.	70	00
12110	Tyler M T.	59	13	12124	Mee E J.	50	00
12111	Burnham M	20	00	12125	Melville E	69	00
12112	Blessing J.	60	00	12126	Morgan S D	50	[illegible]
12113	Byrne M. A.	50	00	12127	McCarty R	25	[illegible]
12114	Donohue. B	16	25	12128	Neper. H.	[illegible]	
12115	Ehrhorn. E.	22	50	12129	Nolan D A	[illegible]	
12116	Ehrhorn. A	20	00	12130	Nolan G J	[illegible]	
12117	[illegible]	50	00	12131	Palmer. Edw	[illegible]	
12118	Gunn J	60	00	12132	[illegible]	[illegible]	
12119	Goldman B A	60	[illegible]	12133	Robinson W.	[illegible]	
12120	[illegible]	[illegible]		12134	Sawyer A L.	[illegible]	

San Francisco June 5 1900

12135	Sturges E J	63 00	12148	Byrne C L	25 00
12136	Sullivan J	15 00	12149	Carson M C	75 00
12137	Fecoulet L	17 50	12150	Eastman C	25 00
12138	Wade E J	50 00	12151	Schmidt M C	75 00
12139	Wimmer G	49 15	12152	Weidman C C	[illegible]
12140	Williams N	16 25	12153	[illegible] M C	75 00
12141	Whitcher M L	35 00	12154	Ward D	25 00
12142	Wiggins W	13 50	12155	Loveland E F	[illegible]
12143	Weed J B	35 70	12156	Hentz C M	[illegible]
12144	Sullivan C V	21 15	12157	[illegible] C C	[illegible]
12145	Casey N C	[illegible]	12158	[illegible]	[illegible]
12146	McNally M E	[illegible]	12159	[illegible]	[illegible]
12147	McBride M C	[illegible]	12160	[illegible]	[illegible]

[illegible]

12161	Conn Fire Ins Co	52 00	12183	Hicks Judd Co	196 00
12162	Payot Upham & Co	147 30	12184	" "	169 49
12163	" "	136 36	12185	Pac Telephone Co	7 50
12164	" "	132 19	12186	Gallagher Bros	1 80
12165	" "	191 61	12187	E. B. Read	2 00
12166	" "	199 97	12188	Petersen & Co	1 50
12167	" "	153 28	12189	Wm Gillespie	4 91
12168	" "	199 30	12190	R Herring	[illegible]
12169	E. D. Bronson & Co	69 50	12191	Cal Artistic	35 00
12170	R. E. Cowan	71 75	12192	Geo. A. Mullin Library Bureau	25 00
12171	Elder & Shepard	3 91	12193	P J. O'Donnell	[illegible]
12172	Geo. A. Mullin for G. E. Stechert	205 06	12194	S F Gas & Elec Co	94 35
12173	" Boston Book Co	105 00	12195	" "	[illegible]
12174	" Library Bureau	7 00	12196	[illegible]	4 06
12175	" Amer. Hist. Assn	3 00	12197	"	[illegible]
12176	" A.L.A. Pub. Sect.	3 32	12198	Mission [illegible] Hall [illegible]	35 00
12177	Payot Upham & Co	9 20	12199	C. Williams	26 00
12178	Jas Winterburn & Co	[illegible]	12200	G H [illegible] & Co	35 00
12179	Sunset Press	[illegible]	12201	[illegible]	21 00
12180	Phillips Bros	19 50	12202	[illegible] Bros	[illegible]
12181	Hinton Print Co	2 00	12203	[illegible]	[illegible]
12182	Hicks Judd Co	[illegible]	12204	[illegible]	[illegible]
					3315 69

Trustee Boyd reports that the Board of Supervisors has allowed an appropriation of 0153 on the [illegible] on a valuation of 375.000.000

San Francisco June 5: 1900

Committee on Rules & Administration,
Chairman Boyd "No Report" —

There being no further business the meeting adjourned —

George A Mueller
Chairman

San Francisco July 3. 1900

Regular monthly meeting of the Board of Trustees of San Francisco Public Library

Present Trustee Hittell. Absent The Mayor Trustees Boyd. Davis. Harrison Lilienthal. Mann O'Connor. Shaw. Bishop. Taylor & Wise. Present 1. Absent 11.

There being no quorum the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco July 11 1900

Adjourned meeting of the Board of Trustees of San Francisco Public Library

Meeting called to order at 8.10 P.M. President Wise presiding

On roll call the following are noted present Trustees Boyd. Davis, Hittell. Lilienthal. Shaw. Taylor & Wise Absent the Mayor. Trustees Harrison, Mann. O'Connor & Bishop Present 7 Absent 5.

Minutes of June 5 & July 3 1900 read & approved

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books.

In the absence of Chairman Harrison, Trustee Davis Reports bills to amount of $2087.17 Referred to Finance Committee

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $851.30 Referred to Finance Committee

Committee recommends that the type of the Supplemental Fiction Catalogue be kept standing until May 1901 same to cost 50¢ per page. Carried Ayes Trustees Boyd, Davis, Hittell Lilienthal. Shaw Taylor & Wise. Committee further recommends the purchase of.

300 M	Pink Slips "Library use"	est. cost	45.00
1 M	Reserve book application sheets	"	5.00
10 M	"Renew when due" slips	"	5.00
6	Branch Books	"	12.00
500	Reference Room Checks	"	1.50
		Total	$68.50

Recommendation adopted Ayes Trustees Boyd, Davis Hittell Lilienthal Shaw Taylor and Wise

Committee on Building, Fixtures & c.

In the absence of Chairman O'Connor Trustee Shaw reports bills to amount of $137.15 Referred to Finance Com.

Committee on Branches

No Report

Committee on Mechanics' Relations

No Report

San Francisco July 10 1900

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary warrants to amount		2896.63
Book bills	" "	2057.14
Printing & Binding Bills	" "	551.30
Miscellaneous	" "	475.13
	Total	$6313.20

Wills moves that these bills be ordered paid. Carried Trustees Boyd, Davis, Hittell, Lilienthal, Shaw, Taylor, Wills

Salary Warrants

12205	Clark Geo	200	00	12234	Stone E J	[illegible]	[illegible]
12206	Muller Geo A	150	00	12235	Sullivan J	15	00
12207	Lichtenstein J	110	00	12236	Trouillet L	[illegible]	50
12208	Tyler M. T.	90	00	12237	Wade E J	10	00
12209	Bernstein M.	20	00	[illegible]	Wiemann G	50	00
12210	Blessing F.	60	00	[illegible]	Williams R	11	25
12211	Brune M A.	50	00	[illegible]	Whitaker M L	55	00
12212	Donohue B	16	25	[illegible]	[illegible]	1	00
12213	Ehrhorn C	22	50	[illegible]	Ware D B	35	[illegible]
12214	Ehrhorn A	20	00	[illegible]	[illegible]	[illegible]	[illegible]
12215	Folger A J	50	00	[illegible]	[illegible]	1	00
12216	Gomez J	60	00	[illegible]	[illegible]	1	[illegible]
12217	Goldman B	60	00	[illegible]	Carr M C	[illegible]	[illegible]
12218	Hahn A	70	00	[illegible]	McNall M C	[illegible]	[illegible]
12219	Hay E M.	70	00	[illegible]	Mulock M. C	[illegible]	[illegible]
12220	Haines A. J.	62	50	[illegible]	Byrne Chas	[illegible]	[illegible]
12221	Johnston C	6	50	[illegible]	Curran M	[illegible]	[illegible]
12222	Martins J.	70	00	[illegible]	Eastman C	[illegible]	[illegible]
12223	Mel C. F.	50	00	[illegible]	Schneider M	[illegible]	[illegible]
[illegible]	Merrill, E.	13	90	[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	Morgan S D	30	00	[illegible]	Wigg M C	[illegible]	[illegible]
[illegible]	McCarry R	25	00	[illegible]	Wolff L.	[illegible]	[illegible]
[illegible]	Nepper H.	20	00	[illegible]	Loveland E J.	[illegible]	[illegible]
[illegible]	Nolan D. A.	60	00	[illegible]	Heal C W	[illegible]	[illegible]
[illegible]	Nolan G J	[illegible]	[illegible]	[illegible]	McDonnell M	[illegible]	[illegible]
[illegible]	Palmer Edw	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	Rea Robt	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	Robinson W.	15	00	[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	Sawyer A L	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

San Francisco July 10 1900

Miscellaneous Bills

[illegible]	Conn Fire Ins Co	21	00	[illegible]	Hicks Judd Co	148	25
[illegible]	Payot Upham & Co	182	50	[illegible]	" "	116	66
[illegible]	" " "	194	69	[illegible]	" "	147	41
12266	" " "	162	17	[illegible]	Pac Telephone Co	7	30
12267	" " "	132	37	[illegible]	Mercantile Towel Co	6	70
[illegible]	" " "	195	98	[illegible]	Barr Hueter Co	3	30
12269	" " "	191	91	[illegible]	Schussler Bros	11	00
12270	H S Crocker Co	110	00	[illegible]	Buchanan Bros	6	27
12271	E D Bronson & Co	30	80	[illegible]	Patrick & Co	1	65
12272	D. Appleton & Co	20	00	12296	E H Black	3	00
[illegible]	H. L. Tyler	11	25	[illegible]	United Typewriter Co	7	45
12274	Geo. A. Mullin for G. E. Stechert	190	00	[illegible]	W W Gilles Sec	13	36
12275		191	63	[illegible]	Geo H Fuller Desk Co	19	80
12276	"	195	00	[illegible]	S. F. Gas & Elec. Co	44	80
12277	" "	133	21	[illegible]	" "	13	30
12278	Bunner Bros	7	00	[illegible]	Pac Gas Imp. Co	101	22
12279	S. F. News Co	25	75	[illegible]	Mission Masonic Hall Assn	35	00
12280	Wash. Pub Co	11	00	[illegible]	A. W. Wilson	26	00
12281	Geo. A. Mullin	156	35	12305	G H Nielsen & Co	35	00
[illegible]	Payot Upham & Co.	5	80	12306	Easton & Eldridge	21	00
[illegible]	[illegible]	[illegible]	75	12307	Madison & Burke	20	00
12284	Wynell Rollins Co	99	85	12308	Baldwin & Howell	146	00
12285	Jas H Barry	13	25	12309	Geo. A. Mullin	11	[illegible]
12286	Hicks Judd Co	[illegible]	[illegible]				
						$3416	59

Chairman Taylor further reports that as there appeared to be some question as to the interpretation of the Charter regarding the tax levy for the Library it was deemed advisable ~~wise~~ to send the following to the Board of Supervisors.

San Francisco, May 31, 1900.

To the Honorable the Board of Supervisors of
The City and County of San Francisco:

As you are about to fix the tax levy for the ensuing year, we have thought it well to draw your attention to the provisions of the Charter in that regard so far as they affect the Public Library.

Section two of Chapter seven of Article Seven of the Charter expressly provides that the Supervisors shall for the purpose of maintaining the Public Library with its branches, "annually levy a tax on all property in the City and County not exempt from taxation which shall not be less than one and one-half cents nor more than two and one-half cents upon each one hundred dollars assessed valuation of said property. The proceeds of said tax shall be credited to the Library Fund."

San Francisco July 11 1906

Section three of the same chapter and article provides that "all revenue from such tax, together with all money or property derived by gift, devise, bequest or otherwise, for the purposes of the Library, shall be paid into the Treasury and be designated as the Library Fund and be applied to the purposes herein authorized."

It is obvious from the quoted passage that the Charter in the most explicit manner makes provision for two sources of income for the support of the Library, viz., that derived from a special tax the levying of which is mandatory and peremptory, and that derived from all other sources than that of the special tax.

It is also obvious that Section twelve of Chapter one of Article three in regard to taking into account, in making the general levy, "the income and revenue estimated to arise during the fiscal year from licenses, fees and other sources," has no application to, and cannot control, the special provisions as to the Library. In other words, the levy of the tax for the Library cannot be determined by any reference to what the Library may receive from its own fines or from any other source; and that the only discretion the Supervisors have in the matter is that which is operative between one and one-half and two and one-half. It cannot be less than the former nor more than the latter. This special minimum and maximum tax is as inexorable and binding on the Supervisors as the maximum tax of one dollar for all municipal purposes, exclusive of the park tax, the State tax and the interest and sinking fund tax.

The reason for the Library Trustees and the Park Commissioners not being exempted from annually sending in estimates, in the same manner as is required of other heads of departments and Boards, of the amount required by them for the ensuing year, is in each case to enable the Supervisors to determine precisely what tax should be levied for the Library and Park respectively between the minimum and maximum rate.

The very special character of the Library tax is further shown by Section sixteen of Chapter one of Article three wherein it is provided that any surplus remaining at the end of a fiscal year in the Library Fund shall not be carried into the Surplus Fund, but remain in the Library Fund.

It is quite important to point out that unless the taxes are levied precisely as the Charter says they shall be, the whole levy may be invalid. There is nothing under our system, as we know, which requires such exact conformity to the letter of the law as the levying of taxes.

(Signed)
Edward R. Taylor
Chairman of Finance Committee of
Board of Trustees of Public Library

Moved by Trustee Hittell that a copy of the letter be spread on the minutes & the letter filed. Carried unanimously.

Committee on Rules & Administration

Chairman Boyd recommends that the price of the Supplemental Fiction & Juvenile Catalogue be fixed at ten cents each. Carried Ayes Trustees Boyd, Davis, Lilienthal, Hittell, Shaw, Taylor & Wise.

President Wise calls attention to the fact that the Annual report must be filed before August 1. 1906. On motion the matter is left in the hands of the President with power to act.

Adjourned

Geo. A. Mullin

San Francisco August 7 1900

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.15 P. M. & in the absence of President Wise, Trustee Bishop is elected President protem

On roll call the following are noted present. Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, Taylor & Bishop. Absent. The Mayor, Trustees Davis, O'Connor, Shaw & Wise

Minutes of July 10. 1900 read & approved

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $857.21 Referred to Finance Committee

Committee on Printing & Binding

In the absence of Chairman Shaw Trustee Taylor reports bills to amount of $413.40. Referred to Finance Committee. Committee recommends the purchase of

	Cost
10 M Borrowers Cards	33.50
50 M Application Blanks	30.00
2 Bindery Books	10.00
Total	73.50

Carried. Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, Mann, Taylor & Bishop

Committee on Building, Fixtures etc

In the absence of Chairman O'Connor Trustee Boyd reports bills to amount of $296.85 Referred to Finance Committee. Committee recommends the varnishing of linoleum in main and branch libraries at a cost of $126.00 Carried Ayes Trustees Boyd, Harrison, Hittell, Mann, Lilienthal, Taylor & Bishop

Committee on Branches

Chairman Mann. No Report

Committee on Municipal Relations

Chairman Lilienthal No Report

Committee on Finance & Audit

Chairman Taylor reports bills as follows

San Francisco August 7. 1900.

Salary warrants	to amount of	$2927.93
Book bills		557.91
Printing & Binding bills		713.46
Miscellaneous		296.55
	Total	$4495.85

Em moved that these bills be ordered paid. Carried Trustees Boyd. Harrison. Hittell Lilienthal, Mann Taylor & Bishop. ---

Salary Warrants

No.	Name	Amount	No.	Name	Amount
12310	Clark. Geo T.	200.00	[illegible]	Sturges E. J	70.00
[illegible]	Mullin. Geo. A.	150.00	[illegible]	Sullivan J	16.25
[illegible]	Lichtenstein J	110.00	[illegible]	[illegible] L	17.50
[illegible]	Tyler. M. T.	90.00	[illegible]	Wade. E. J.	61.55
[illegible]	Bernstein M.	20.00	[illegible]	Wimmer G	30.00
[illegible]	Blessing. F.	60.00	[illegible]	William. N.	13.70
[illegible]	Byrne. M. A	50.00	[illegible]	Whitcher M L	53.00
[illegible]	Donohue. B.	16.25	[illegible]	Weir J B	45.35
[illegible]	Ehrhorn C	22.50	[illegible]	Kota N	45.00
[illegible]	Ehrhorn. A	20.00	[illegible]	Schumacher. A	6.75
[illegible]	Folger. S. J	50.00	[illegible]	Carey N A	75.00
[illegible]	Gomez J	60.00	[illegible]	McNally, M E	40.00
[illegible]	Goldman B	60.00	[illegible]	Melvin M C	30.50
[illegible]	Hahn. A.	56.00	[illegible]	Byrne Chas	23.00
[illegible]	Hay E M.	67.65	[illegible]	Sullivan C. T.	23.75
[illegible]	Haines A. J	62.50	[illegible]	Carson. M	75.00
12326	Johnston C.	15.00	[illegible]	Eastman A	25.00
[illegible]	Martens J	70.00	[illegible]	Schimmer M A	15.00
[illegible]	Mel. C. F.	50.00	[illegible]	McDougall HR	17.50
[illegible]	Melville. E.	70.00	[illegible]	Wardman A	40.35
[illegible]	Morgan. J. D.	48.35	[illegible]	Wigg M A	55.00
[illegible]	McCarty R	25.00	[illegible]	Wolf D	25.00
[illegible]	Neper H	20.00	[illegible]	Leveland E J	12.50
[illegible]	Nolan D A	60.00	[illegible]	Heal. C M	32.40
[illegible]	Nolan G. J	65.00	[illegible]	Hayward C A	40.00
[illegible]	Palmer. Edw	45.35	[illegible]	Winkler G	40.00
[illegible]	Rea Robt.	75.00	[illegible]	Wolf E	11.80
[illegible]	Robinson W	16.25	[illegible]	Lewis L L	15.00
[illegible]	Sawyer C	[illegible]	[illegible]	[illegible]	65.00
					2927.93

San Francisco August 7. 1900

Miscellaneous Bills

[illegible]	Payot Upham & Co	155	88	[illegible]	Pac Telephone Co	7	50
[illegible]	" "	199	80	[illegible]	Bonestell & Co	7	50
[illegible]	Elder & Shepard	5	78	[illegible]	Cahill & Hall Co	52	55
[illegible]	D Appleton & Co	6	00	[illegible]	Mission Masonic Hall Assn	35	00
[illegible]	Geo A Mullen for G E Stechert	110	65	[illegible]	A. M. Wilson	26	00
[illegible]	" "	190	75	[illegible]	G H Umbsen & Co	35	00
[illegible]	" "	189	05	[illegible]	Easton & Eldridge	21	00
[illegible]	Payot. Upham & Co	24	33	[illegible]	Madison & Burke	20	00
[illegible]	Jos Winterburn & Co	64	85	[illegible]	Baldwin & Howell	40	00
[illegible]	Hicks Judd Co	179	08	[illegible]	Pac Gas. Imp Co	2	[illegible]
[illegible]	"	144	55	[illegible]	Geo A. Mullen	50	[illegible]
						$1367	90

Chairman Taylor reports that the Committee has received the report of expert C. Williams who examined the books of the Secretary & reports same as being correct. On motion the report is received & placed on file

Trustee Taylor moves that the salary of Librarian Geo T. Clark be increased to $3000 per year Carried Ayes Trustees Boyd Harrison Hittell. Lilienthal Mann. Taylor & Bishop

Committee on Rules & Administration

Chairman Boyd recommends that the Library be closed on the 9th 10th & 11th of Sept. Carried Ayes Trustees Boyd Harrison Hittell. Lilienthal Mann Taylor & Bishop

The annual report of President Wise is read by the Secretary & upon motion same is adopted & ordered transmitted to the Mayor

The annual reports of the Secretary & Librarian are read & ordered transmitted to the Mayor, with the report of the President.

Trustee Taylor moves that the annual reports be printed at a cost not to exceed 1c per page for 500 copies. Carried. Trustees Boyd. Harrison Hittell. Lilienthal. Mann. Taylor & Bishop

There being no further business the meeting adjourned

George A. Mullen
Secretary

San Francisco September 4. 1900

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 5.25 P.M. President Wise presiding

On roll call the following are noted present. Trustees Boyd. Harrison. Hittell Lilienthal. Mann. O'Connor. Taylor & Wise, Absent the Mayor. Jr. Davis: [illegible]

Minutes of Aug 7. 1900 read and approved

Report of the Secretary read & ordered filed.

Report of the Librarian received & ordered filed.

Reports of Standing Committees

Committee on Books

Chairman Harrison, reports bills to amount of $471.49 Referred to Finance Committee. Committee recommends the purchase of

			vols		Vols	Cost
1.	U. S. Patent Office Specifications & drawings					57.20
2.	Subscription to Bulletin Bureau of Economic Research					1.00
3.	" " Camera Craft.					1.50
4.	" " Shakespeare Society Publications					--
5.	Library of Literary Criticism				8	40.00
6.	U. S. Navy List				1	10.00
7.	Catalogo Libreria Italiana				1	14.25
8.	California Illustrated Magazine				5	7.50
9.	Replacements Main Library				390.	460.00
10.	" Branches	No 1	152	120.00		
	" "	2	15	12.00		
	" "	3 & 4	4	3.00		
	" "	5	95	76.00		
	" "	6	145	36.00	311.	247.00
11.	Additional copies of popular books.				12.	11.50
12.	Books for the Young					
13.	" " Branches	No 1	28			
	" " "	2	18			
	" " "	3	48			
	" " "	4	19			
	" " "	5	23			
	" " "	6	35		171	149.90
14.	Miscellaneous Books				111	281.00
			TOTAL.			1280 85

Recommendation adopted. Ayes Trustees Boyd. Harrison. Hittell. Lilienthal. Mann. O'Connor. Taylor & Wise

San Francisco September 4 1900

Committee recommends the renewal of contract with Payot Upham & Co. to supply books for one year at discounts allowed with following changes McClure, Phillips & Co. & Mershon Co 34% A.L. Burt 40% Houghton Mifflin & Co Text Books 17% Chas Scribners Sons Net Books 17%. Recommendation adopted. Ayes Trustees Boyd. Harrison, Hittell, Lilienthal, Mann, O'Connor. Taylor & Wise

Committee on Printing & Binding

In the absence of Chairman Shaw. Trustee Taylor reports bills to amount of $414.99. Referred to Finance Committee; Committee recommends the purchase of

6000	Slips "Return to Branch"	est. cost	3.00
1000	Reference	"	1.50
3000	Branch Delinquent Blanks	"	6.00
1000	Meeting Notices		2.00
		Total.	12.50

Recommendation adopted. Ayes Trustees Boyd. Harrison. Hittell. Lilienthal. Mann. O'Connor. Taylor & Wise

Committee reports that Hicks. Judd & Co have received notices that commencing with October 1. 1900 it will be necessary to raise the price for binding

On motion the matter is referred to the Binding Committee. they to investigate, and report at next meeting

Committee on Branches

Chairman Mann. – No Report

Committee on Municipal Relations

Chairman Lilienthal. – No Report.

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary Warrants to amount of	$2939.90
Book Bills	471.49
Printing & Binding Bills	414.99
Miscellaneous	399.79
Insurance	50.85
Total.	$4277.02

& moves that these bills be ordered paid. Carried Ayes Trustees Boyd. Harrison. Hittell. Lilienthal. Mann. O'Connor Chas Taylor & Wise

San Francisco September 6 1900

Salary Warrants

12390	Clark. Geo T.	250	00
12391	Mullen Geo A.	130	00
12392	Lichtenstein J	110	00
12393	Tyler M T.	90	00
12394	Bernstein M	20	00
12395	Blessing F.	60	00
12396	Byrne M.	30	00
12397	Donohue B.		80
12398	Ehrhorn C	22	85
12399	Ehrhorn A	20	00
12400	Folger S. J	49	30
12401	Gomez J	42	00
12402	Goldman B A	45	00
12403	Hahn A	66	65
12404	Hay E. M.	70	00
12405	Haines A. J	57	30
12406	Johnston C	15	00
12407	Martens J	70	00
12408	Mel C F	50	00
12409	Melville E	70	00
12410	Morgan S. D	30	00
12411	McCarry R	26	65
12412	Neper H	19	35
12413	Nolan D. A	60	00
12414	Nolan G. J	65	00
12415	Palmer Edw	50	00
12416	Rea Robt	75	00
12417	Robinson W	16	25
12418	Sawyer A L.	70	00
12419	Stinger E J	60	00
12420	Sullivan J	16	25
12421	Secondes L	17	50
12422	Wade E J	50	00
12423	Wimmer G	[illegible]	00
12424	Williams N.	16	25
12425	Whitcher M	55	55
12426	Schumacher C	15	25
12427	Weed J B	[illegible]	00
12428	Kerta H	11	00
12429	Sullivan C V	22	50
12430	Casey N	75	00
12431	McHaly M.	[illegible]	[illegible]
12432	McIntire M C.	[illegible]	[illegible]
12433	Burns Chas	25	00
12434	Carson M.	75	00
12435	Eastman A	25	00
12436	Schmidt M.	75	00
12437	Wiedman A	113	35
12438	Wigg M A	75	00
12439	Wolf D.	25	00
12440	Loveland E J	67	50
12441	Healy A M	33	[illegible]
12442	McDougall A R	21	55
12443	Hayward C A	50	00
12444	Wimmer G	79	35
12445	Wolf [illegible]	21	35
12446	Lum L [illegible]	15	00
12447	[illegible]	65	00
		2939	90

Monthly Bills

12448	Cons Ice Ins C.	50	85
12449	Payot Upham & Co	196	90
12450	" "	55	61
12451	Elder & Shepard	11	97
12452	Geo A Mullen for G E Stechert	113	67
12453	Strauss & Brown	9	00
12454	Burnes Bro	7	00
12455	A C McKenzie	[illegible]	[illegible]
12456	[illegible]	[illegible]	[illegible]
12457	Jas Winterburn C.	[illegible]	[illegible]
12458	Jas H Barry	16	15
12459	Sunset Press	32	00
12460	Phillips Bros	11	[illegible]
12461	Hicks Judd Co	92	00
12462	" "	165	99
12463	Pac [illegible] C.	7	50
12464	E B Wood	[illegible]	[illegible]
12465	Buchanan Bros	9	00

San Francisco, September 4. 1900

[illegible]	Ribbon Water Heat. Co	30	00	[illegible]	Madison & Burke	20	00
[illegible]	J J. Cogan	15	00	[illegible]	Baldwin & Howell	40	00
[illegible]	Mission Masonic Hall Assn	35	00	[illegible]	S F G & Elec Co	94	24
[illegible]	C. M. Wilson	26	00	[illegible]	" "	32	00
[illegible]	G H Allenbee & Co	35	00	[illegible]	Geo. A. Mullin	26	75
[illegible]	Easton & Eldridge	21	00				
						1337	5

Committee on Rules & Administration
Chairman Boyd recommends.

1st That Mrs Folger be granted leave of absence for 60 days, commencing Sept 6 1900. Carried ___

2nd That telephones with nickel in the slot attachments be placed in all branches. Carried Ayes. Trustees Boyd. Harrison. Hittell. Lilienthal. Mann. O'Connor Taylor, and Wise. ___

3rd That a telephone system be placed in the Main Library to connect offices of Librarian & Secretary with various departments. On motion duly carried this matter is referred to Committee on Buildings etc to report at next meeting.

4th That the "Dey time register" be tried for 30 days in place of present system of recording time of arrival and departure of employees in Main Library. Carried ___

Trustee Harrison reports that Dr Merritt had called upon him regarding the Sutro Library. Trustee Boyd moves "that the proposal of Dr Merritt to bestow the Sutro Library, to the Public Library, with conditions as stated by Trustee Harrison, be referred to the Book Committee with authority to consult with Dr Merritt. Carried unanimously. ___

There being no further business the meeting adjourned. ___

George A. Mullin
Secretary

San Francisco October 2. 1900

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library - Meeting called to order at 8.05 P.M. President Wise presiding

On roll call the following are noted present. Trustees Boyd, Davis, Hittell, Mann, O'Connor, Shaw Taylor & Wise. Absent The Mayor. Trustees Harrison, Lilienthal & Bishop. Present 8. absent 4.

Minutes of September 4. 1900 read & approved

Report of Secretary read & ordered filed.

Report of Librarian read & ordered filed

Trustee Harrison enters & takes his seat

Report of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $163.70 Referred to Finance Com^tt

Committee recommends the purchase of

		Vols	est cost
1.	American Catalogue	1	12.50
2.	Oakland, Alameda & Berkeley directory.	1	5.00
3.	Mercantile Guide	1	1.85
4.	Additional copies of books for the young	106	84.00
5	Replacements Main Library	175	140.00
6	" Branch No 3	55	44.00
7	" " " 4	8	5.30
8.	Books for Branch No 1	112	91.70
9.	" " " 2	70	52.00
10.	" " " 3	86	65.00
11.	" " " 4	100	76.80
12.	" " " 5	80	61.10
13.	" " 6	119	96.00
14.	French & German Books for Br 6	62	70.00
15.	German Books	138	175.00
16.	Whitney. Auriferous gravels	1	7.50
17.	Hopkins Miscellaneous essays	3	9.00
18.	Biblioteca de autores españoles	71	127.50
19.	From Batsford's list	101	303.50
20.	Additional copies for use in connection with school work	14	134.00
21.	Miscellaneous books	150	213.20
	Total	1374	1775.15

Recommendation adopted. Ayes Trustees Boyd. Davis Harrison. Hittell. Mann. O'Connor. Shaw Taylor & Wise

San Francisco October 2. 1900

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $307.95. Referred to Finance Committee

Committee recommends that the contract for binding be awarded to (the lowest bidders) Hicks Judd Co for one year from Oct. 1. 1900. Carried Ayes Trustees Boyd. Davis Harrison. Hittell, Mann, O'Connor, Shaw. Taylor & Wise

Committee on Building Fixtures etc

Chairman O'Connor reports bills to amount of $373.95. Referred to Finance Committee

Committee recommends the purchase of

1 Chair for Typewriter .... excess $6.00

Carried Ayes Trustees Boyd. Davis Harrison. Hittell Mann. O'Connor. Shaw Taylor & Wise.

Committee also recommends that a system of intercommunicating telephones be placed in the library at a cost of $175.00 Carried Ayes Trustees Boyd. Davis. Harrison. Hittell. Mann. O'Connor. Shaw. Taylor & Wise.

Committee on Municipal Relations

In the absence of Chairman Lilienthal, the Secretary reports that the Board of Supervisors had assigned to the library the rooms now occupied by Judge Dunne as a court room & jury rooms. On motion the matter is referred to the joint Committees of Municipal Relations & Building

Committee on Branches.

Chairman Mann No Report.

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary warrants to amount of	2813.85
Books bills . . .	163.70
Printing & Binding bills . .	307.95
Miscellaneous " . .	373.95
sum	$3659.45

Ch. moves that these bills be ordered paid. Carried Ayes Trustees Boyd, Davis, Harrison Hittell, Mann O'Connor. Shaw. Taylor & Wise

San Francisco October 2. 1900

Salary Warrants

12477	Clark Geo T	250	00	12505	Sullivan J	11	90
12478	Mullen Geo A	130	00	12506	Trenlet L	17	50
12479	Lichtenstein J	110	00	12507	Wade E J	50	00
12480	Tyler M T	76	65	12508	Wimmer G	50	00
12481	Bernstein M	20	00	12509	Williams M	16	25
12482	Blessing F	60	00	12510	Whitcher M L	55	00
12483	Byrne M A	50	00	12511	Schumacher C	15	00
12484	Ehrhorn C	18	00	12512	Weed J B	31	70
12485	Ehrhorn A	20	00	12513	Kerta N	25	55
12486	Gomez J	60	00	12514	Sullivan C L	9	75
12487	Goldman B A	38	55	12515	Casey N A	75	00
12488	Hahn A	70	00	12516	McNall M	40	00
12489	Hay E M	70	00	12517	Melrose M C	30	00
12490	Haines A J	62	50	12518	Byrne Chas	25	00
12491	Johnston J C	12	60	12519	Carson M	75	75
12492	Martens J	70	00	12520	Eastman C	25	00
12493	Mel C F	50	00	12521	McDougall H	2	90
12494	Melville E	68	20	12522	Schmar M	75	00
12495	Morgan S D	50	00	12523	Woodman C	41	55
12496	McCarry R	25	40	12524	Wegg M C	73	95
12497	Neppert H	20	00	12525	Wolf D	29	55
12498	Nolan D	60	00	12526	Loveland E J	62	50
12499	Nolan G	65	00	12527	Healy C M	33	[illegible]
12500	Palmer Edw	50	00	12528	Hayward C A	50	00
12501	Rea Robt	75	00	12529	Winslow G	21	[illegible]
12502	Robinson H	16	25	12530	Wolf E	9	50
12503	Sawyer A L	67	65	12531	[illegible] L D	15	00
12504	Sturges E J	60	65	12532	[illegible] M	65	00
						[illegible]	13

Monthly Bills

533	Hicks Judd Co	2	50	543	Hicks Judd Co	[illegible]	[illegible]
534	R E Curran	8	20	544	Pac Tele Co	7	[illegible]
535	J M [illegible]	7	50	545	Gallagher Bros	1	[illegible]
536	Geo A Mullen for Com of Patents	37	20	546	Mercantile [illegible]	6	75
537	J B Hicks	9	00	547	Bass Hueter Co	3	65
538	Shakespeare Press	1	25	548	Palmer & Co	[illegible]	[illegible]
539	G A Mullen	92	05	549	[illegible]	[illegible]	[illegible]
540	Jos Winterburn Co	91	50	550	J P[illegible]	1	[illegible]
541	Stanley Taylor	8	00	551	E H Black	[illegible]	[illegible]
542	[illegible]	10	75	552	[illegible]	[illegible]	[illegible]

San Francisco October 2. 1900

53	A M Wilson	26	00	57	Baldwin & Howell	40	00
54	G H Umbsen & Co	35	00	58	Pac Gas Imp Co	4	05
55	Easton & Eldridge	21	00	59	Geo. A. Mullin	20	00
56	Madison & Burke	20	00				
						845	60

Committee on Rules & Administration

Chairman Boyd recommends

1st That the trial of the "Dey time register" having proven a success, ~~that~~ be purchased at a cost of $50.00 & in future the time of employees in the Main library be kept by this system. Carried Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Shaw, Taylor & Wise.

2nd That Henry Riper be promoted to the position of messenger & assistant in work room, vice Chas. Ehrhorn resigned. Carried Ayes Trustees Boyd, Davis, Harrison, Hittell, Mann, O'Connor, Shaw, Taylor & Wise.

Communications

Letter read from the Market St & Eureka Valley Improvement Club, reminding the Trustees of the petition presented some time ago, requesting a branch for that district. On motion the letter is placed on file & the Secretary instructed to advise the Club, that the Trustees when presenting their estimate for appropriation, had called the attention of the Supervisors to the requests of the various districts, for the establishment of branches but that no allowance had been made.

Letter read from Robt. Rea, assistant Cataloguer, requesting an increase of salary. On motion the letter be placed on file, and the Secretary instructed to advise Robt Rea that no change could be made in the schedule of Assistant Cataloguers.

There being no further business the meeting adjourned.

George A. Mullin
Secretary

San Francisco November 7. 1900

Regular monthly meeting of the Board of Trustees of San Francisco Public Library

Meeting called to order at 8.15 P.M. President Wise presiding

On roll call the following are noted present. Trustees Boyd. Davis Harrison. Hittell. Lilienthal, Mann, O'Connor Taylor & Wise. Absent The Mayor, Trustees Bishop & Shaw Present 9. Absent 3

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books.

Chairman Harrison report bills to amount of $1069.75 Referred to Finance Com!! Committee recommends the purchase of the following books

		Vols.	Est. Cost
1.	Madison's Works	8	40.00
2.	Rand, McNally & Co. Business Atlas 1901	1	7.00
3	Los Angeles directory 1900-1	1	3.00
4.	Offered by H H Moore	14	10 20
5.	Pamphlets offered.		40.00
6.	St Nicholas (to replace worn out copies)	16	8 00
7	La Bree Confederate soldier	1	4.50
8.	Additional copies of popular books	5	3.25
9.	Replacements. Main Library	720	576.00
10	" Branch No1	135	108.00
11	" " 6	59	47.20
12	Books for the Young.	35	31.50
13	" " Branch No1	44	39.50
14	" " " " 3	30	27.00
15	" " " " 6	46	41.00
16	" " " 2-4 & 5	27	23 50
17	Miscellaneous books	190	201.00
	Totals	1332	1210.65

Recommendation adopted. Ayes Trustees Boyd. Davis, Harrison Hittell. Lilienthal. Mann O'Connor Taylor & Wise.

Committee also recommends the subscription to Periodicals for 1901, be placed, at a cost of $1419.15 Carried. Ayes. Trustees Boyd. Davis Harrison Hittell. Lilienthal. Mann. O'Connor. Taylor & Wise

San Francisco November 7. 1900

Committee recommends the purchase of an Embossing stamp for book covers, at a cost not to exceed $50.00. Carried. Ayes Trustees Boyd. Davis. Harrison. Hittell. Lilienthal. Mann. O'Connor. Taylor & Wise

Committee on Printing & Binding

In the absence of Chairman Shaw, Trustee Taylor, report bills to amount of $528.25 Referred to Finance Committee. Committee recommends the purchase of the following

	est. cost
1500 Shelf list sheets	12.00
40 M. Number labels	3.50
250 Provisions relating to examinations	2.00
2000 Branch application envelopes	6.00
400 M Home Use slips	40.00
2000 Note Heads	3.50
3000 Teacher's request blanks	6.00
1000 " Applications for cards	3.60
20 Glow binders style B	10.00
2 " " " A	3.00
TOTAL	$89.60

Recommendation adopted. Ayes Trustees Boyd. Davis Harrison. Hittell. Lilienthal. Mann. O'Connor, Taylor & Wise

Committee on Building Fixtures etc.

Chairman O'Connor reports bills to amount of $457.64. Referred to Finance Committee. Committee recommends the purchase of

1 doz Chairs for Newspaper Dept.	12.00
1 Ladder " "	4.00
1 - 12 drawer Card Cabinet for Br. 1.	27.50
TOTAL	$43.50

Recommendation adopted. Ayes Trustees. Davis Boyd Harrison. Hittell. Lilienthal. Mann. O'Connor. Taylor & Wise Committee reports that they find that the new style intercommunicating telephone system will cost $65.00 more than the expenditure authorized at last meeting. Motion made that the Committee be authorized to look into the matter with full power to act. Carried Ayes Trustees Boyd. Davis. Harrison. Hittell. Lilienthal Mann O'Connor. Taylor & Wise

San Francisco November 7 1900

In the matter of an public entrance from the main library to the proposed Annex, Trustee Harrison moves that ~~an~~ proper entrance be made by opening the door into the corridor of the City Hall. Ayes Trustee Davis. Harrison. ~~Hittell~~ Lilienthal. Mann. O'Connor. Taylor & Wise. Noes Trustee. Boyd & Hittell. Ayes. 7 Noes 2. Carried

Motion made that the Building Committee be authorized to fit up these new rooms, at a cost not to exceed $3000.00. Carried Ayes Trustees Boyd. Davis. Harrison. Hittell. Lilienthal. Mann, O'Connor. Taylor & Wise

Committee on Branches

Chairman Mann. No Report

Committee on Municipal Relations

Chairman Lilienthal. No Report

Committee on Finance & Audit

Chairman Taylor reports bills as follows.

Salary demands to amount	$2872.80
Book bills	1069.75
Printing & Binding bills	528.25
Miscellaneous	457.64
TOTAL	4928.44

and moved that these bills be ordered paid. Carried Ayes Trustees Boyd. Davis. Harrison. Hittell. Lilienthal. Mann. O'Connor. Taylor & Wise

Salary Demands

[illegible]	Clark Geo T.	250 00	12574	Hume. E.	12 00
[illegible]	Mullin Geo A	150 00	12575	Kochin W	15 00
12562	Lichtenstein J.	110 00	12576	Martens J	70 00
12563	Tyler M T	90 00	12577	Mee. C J	50 00
12564	Bernstein M	20 00	12578	Melville E	69 15
12565	Blessing F.	60 00	12579	Morgan S D	50 00
12566	Byrne M. A	50 00	12580	McCarry. R.	25 00
12567	Eichhorn A.	20 00	12581	Nippel H	22 50
12568	Gorney J	60 00	12582	Nolan S A	60 00
12569	Goldman B. A	50 00	12583	Nolan. G. J.	15 00
1257[illegible]	Hahn. A.	69 00	12584	Palmer Edw	50 00
12571	Hay E. M	70 00	12585	Rea. R	75 00
[illegible]	Haines A J	62 50	12586	Robinson W	[illegible]
[illegible]	Vinson J C	[illegible]			

San Francisco November 7. 1900

12587	Sawyer A. L.	70	00	12602	Carson M.	75	00
12588	Sturges E. J.	59	50	12603	Eastman A	33	00
12589	Sullivan J.	16	25	12604	Sullivan C. V.	19	95
12590	Trioulet L.	17	50	12605	Schmidt. M A	75	00
12591	Wade E. J.	80	00	12606	Woodman A.	41	85
12592	Wimmer. G	47	50	12607	Wigg M. A	75	00
12593	Williams N.	17	50	12608	Wolfe. D	28	00
12594	Whitcher. W. L	35	00	12609	Loveland, E. F.	62	50
12595	Schumacher. A	15	00	12610	Healy A M.	33	40
12596	Weed. J. B.	36	10	12611	Hayward. C. A	50	00
12597	Kosta. N.	30	33	12612	Winslow G.	40	00
12598	Casey N. A.	75	00	12613	Luck L D.	15	00
12599	McNally M. E.	110	00	12614	Sperling M	65	00
12600	Mehler M. E.	30	00				
12601	Byrne Chas	23	00				
						2872	80

Monthly Bills

12615	Payot Upham & Co	199	48	12628	W W Gillespie	10	55
12616	" "	198	64	12629	Nathan Dohrman	50	00
12617	" "	199	44	12630	Wyckoff & Benedict	7	00
12618	" "	197	11	12631	Mission Masonic Hall Assn	35	00
12619	" "	157	10	12632	A W Wilson	26	00
12620	Geo. A. Mullen for Boston Book Co	111	00	12633	G H Umbsen & Co	35	00
12621	" Burrows Bro	7	00	12634	Easton & Eldridge	21	00
12622	Payot Upham & Co	16	03	12635	Madison & Burke	24	00
12623	Jos Winterburn & Co	92	55	12636	Baldwin & Howell	40	00
12624	Hicks Judd Co	161	50	12637	S F Gas & Elec Co	91	96
12625	"	150	31	12638	" "	50	63
12626	" "	68	45	12639	Pac Gas Imp Co	3	10
12627	Pac. Tel. Co	5	00	12640	Geo A Mullen	32	1[illegible]
						2155	6[illegible]

Committee on Rules & Administration

Chairman Boyd. No Report

Communications

Letter read from Mrs M. B. Graham regarding a fine of 50¢ due on a book, & explaining that she had mailed a postal some days before the book fell due, asking for a renewal but for some reason the postal did not reach the Secretary. Motion made that the fine be remitted. Carried. Ayes Trustees

San Francisco November 7, 1900

Boyd, Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor, Taylor & Wise

Letter read from Mary Tiffany objecting to the collection of a five cent fine on an overdue book. The action of the Secretary in collecting the fine was approved, and he was instructed to advise Miss Tiffany, as to the rules regarding overdue books.

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco December 4. 1900

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.17 P.M. President Wise presiding.

On roll call the following are noted present. Trustees Davis, Kittell, Lilienthal, Mann, O'Connor, Shaw, & Wise. Absent. The Mayor. Trustees Boyd, Harrison, Bishop & Taylor. Present 7. Absent 5.

Minutes of the previous meeting read & approved

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees.

Committee on Books

In the absence of Chairman Harrison, Trustee Davis reports bills to amount of $1119.72 Referred to Finance Committee

Committee recommends the purchase of.

	Vols	Est Cost.
1. Offered by H.H. Moore	9	5.25
2. " " Bronson & Co	29	18.90
3. American ancestry, vols. 5-11	7	25.00
4. From Littlefield	10	42.50
5. Replacements.	188	150.00
6. Additional copies of popular books	31	27.00
7. Books for the Young.	212	152.50
8. Books for Branches No 1	41	37.75
" " " 2	5	4.50
" " " 3	21	19.00
" " " 4	5	4.50
" " " 5	7	6.50
" " " 6	45	40.50
9. Miscellaneous Books	123	175.00
	733	$708.90

10. Subscription to Seattle Post-Intelligencer (daily)
11. " " Journal of Chemical Society commencing with 1899.
12. That the Board of Supervisors be notified of our willingness to accept the files of daily papers now in the Recorder's office, when we shall have at our disposal the additional rooms recently assigned to us.

During the reading of the report Trustee Harrison entered

San Francisco December 1. 1900

& takes his seat

On roll call the Book Committee report is adopted. Ayes Trustees Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor, Shaw & Wise

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $695.08. Referred to Finance Com^tt.

Committee recommends the purchase of

20 M	Book Pockets	$25.00
1 M	Temporary Cards	1.50
10 M	Binding order tags	5.00
2 M	"Not renewable slips	1.75
2	Order Books	7.50
400	Index & title page for annual vol. of Bulletin	50.00
	TOTAL	$90.75

Recommendation adopted. Ayes Trustees Davis Harrison Hittell Lilienthal, Mann O'Connor, Shaw & Wise

Committee on Building, Fixtures &c

Chairman O'Connor reports bills to amount of $399.98 Referred to Finance Committee

Committee on Branches

Chairman Mann. No Report

Committee on Municipal Relations

Chairman Lilienthal. No Report

Committee on Law

Chairman Bishop. No Report

Committee on Finance & Audit

In the absence of Chairman Taylor, Trustee Lilienthal reports bills as follows

Salary warrants to amount of	$2836.63
Book Bills	1119.74
Printing & Binding bills	695.08
Miscellaneous	399.98
TOTAL	$5051.43

& moves that these bills be ordered paid Carried. Ayes Trustees Davis Harrison Hittell. Mann. O'Connor. Shaw. Lilienthal & Wise.

San Francisco December 4. 1900

Salary Warrants

12641	Clark Geo T.	250	00	12669	Sullivan J.	16	25
12642	Mullin Geo. A	150	00	12670	Trevulet L	18	75
12643	Lichtenstein, J	110	00	12671	Wade E. J.	80	00
12644	Tyler, M.P.	90	00	12672	Wimmer G.	41	65
12645	Bernstein M.	20	00	12673	Williams N.	17	50
12646	Blessing F.	60	00	12674	Whitcher M L	55	00
12647	Byrnes M. A.	50	00	12675	Schumacher A.	15	00
12648	Sheehan A.	20	00	12676	Folger A. J.	5	33
12649	Gorney J.	60	00	12677	Weed J B	33	15
12650	Goldman B. A	65	00	12678	Sullivan C. V	13	30
12651	Hahn A.	70	00	12679	Casey N. A	75	00
12652	Hay E M	70	00	12680	~~McNally~~ McNally M E	40	00
12653	Haines A. J.	68	75	12681	Mehan M. C	30	00
12654	Heinze E	15	00	12682	Byrne Chas	25	00
12655	Kochler W.	15	00	12683	Carson M	75	00
12656	Martins J.	70	00	12684	Eastman A	25	30
12657	Mel. E T.	50	00	12685	Mc Dougall H R		85
12658	Melville E	70	00	12686	Schmidt M A.	75	00
12659	Morgan S L	50	00	12687	Woodman A	41	85
12660	McCarry R.	25	00	12688	Wigg M. A	75	00
12661	Nepin H.	22	50	12689	Wolfe D.	30	00
12662	Nolan D. A.	60	00	12690	Leland E F.	62	50
12663	Nolan Geo J	65	00	12691	Healy A. M.	38	40
12664	Palmer Edw	50	00	12692	Hayward C. A.	53	10
12665	Rea Robt	7[illegible]	00	12693	Winslow G.	35	00
12666	Robinson W.	16	25	12694	Luce L. D.	15	00
12667	Sawyer A. L.	[illegible]	[illegible]	12695	Sperline M	65	00
12668	Stringer E.	[illegible]	[illegible]				
						2536	6[illegible]

[illegible]

12696	Payot Upham & Co.	196	05	12707	Jo Winterburn Co.	192	55
12697	" "	191	55	12708	[illegible] Co.	43	00
12698	" "	190	53	12709	Hicks Judd Co.	76	39
12699	" "	75	26	12710	" "	171	35
12700	"	197	53	12711	" "	141	59
12701	Elder & Shepard	6	15	12712	Pac States Phone Co.	5	00
12702	R. E. Cowan	55	65	12713	Geo H Fay & Co.	5	66
12703	Whitaker & Ray Co	1	50	12714	H. T. Whitney	0	30
12704	Geo A Mullin for G. E. Stebbins	159	[illegible]	12715	Cahill & Hall Co	7	[illegible]
12705	Payot Upham & Co	9	90	12716	Kelly Bros.	1	[illegible]
12706	Union Oak Co	[illegible]	00	12717	Buchanan Bros	[illegible]	[illegible]

San Francisco December 1. 1900

[illegible]	Jos Winterburn Co	35	50	[illegible]	Baldwin & Howell	44	00
[illegible]	Mission Masonic Hall Assn	35	00	[illegible]	S F Gas & Elec. Co	57	85
[illegible]	A. M. Wilson	26	00	[illegible]	" "	41	31
[illegible]	G H Umbsen & Co	35	00	[illegible]	Geo A Mullin	34	15
[illegible]	Easton & Eldridge	21	00	[illegible]	Pac Gas Imp Co	2	70
[illegible]	Madison & Burke	20	00				
						[illegible]	[illegible]

Committee on Rules & Administration

In the absence of Chairman Boyd, Trustee Harrison recommends that Miss E. J. Stringer be granted 90 days leave of absence from Nov 17, 1900 Carried unanimously

Trustee Harrison reports on the Sutro library & on motion the matter is left in his hands.

Letter read from J. C. Carrington, who was refused the use of the library on account of having arranged to have a book defaced, requesting that he now be allowed the use of the library. On motion the privilege is denied

There being no further business the meeting adjourned

George A. Mullin
Secretary

San Francisco January 2 1901.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.10 P.M. President Wise presiding.

On roll call the following are noted present. Trustees Boyd. Davis Harrison, Hittell, Lilienthal, O'Connor, Shaw & Wise. Absent The Mayor, Trustees Mann, Bishop & Taylor. Present 8 Absent 4.

Minutes of the previous meeting read & approved.

Trustee Mann enters & takes his seat.

Report of the Secretary read & ordered filed

Report of the Librarian presented & ordered filed

Reports of Standing Committees

Committee on Books.

Chairman Harrison reports bills to amount of $1701.70 Referred to Finance Committee

Committee recommends the purchase of

		Vols.	Cost
1.	Subscription to Annals of Botany, commencing No. 53.	56s per year	
2.	" Saturday evening Post	1.00	"
3.	California County maps	11	57.75
4.	Waters, Genealogical gleanings	2	10.00
5.	Thesaurus Linguae Latinae	12	180.00
6	Kelly's directory of merchants of the world.	1	10.00
7	Penafiel. Monumentos del arte Mexicano antiguo	1	120.00
8.	Morse. Catalogue of Japanese pottery	1	20.00
9.	Charlevoix History of new France	6	18.00
10.	Encyclopaedia of Canada, vol. 6	1	5.20
11.	Books on Architecture & decoration	9	153.00
12.	Second hand books from Cowan & others	37	99.50
13.	Brewer's World's best orations	10	25.00
14.	Spanish Books	35	55.00
15.	Additional copies of popular books	42	39.00
16.	Books for Branches	72	66.00
17,	Replacement, Main Library	285	164.00
18	" Branches	222	173.33
19.	Miscellaneous Books	134	152.50
	Total	824.	1378.50

Recommendation adopted by the following vote: Ayes Trustees Boyd. Davis. Harrison. Hittell. Lilienthal, Mann. O'Connor. Shaw & Wise

San Francisco January 2 19[illegible]

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $263.17. Referred to Finance Committee. Committee recommends the purchase of

20 M	"Renew when due" slips	Est cost	7.00
10 M	Renewal slips (WHDF)	"	6.00
20 M	Fine "	"	7.50
500	Stamped envelopes	"	12.00
		TOTAL	$32.50

Recommendation adopted. Ayes Trustees Boyd, Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor, Shaw & Wise.

Committee on Buildings Furnishing

Chairman O'Connor reports bills to amount of $316.70. Referred to Finance Committee. Committee recommends the purchase of

3 Rugs - - - - - - -	Est. cost	$15.00

Recommendation adopted. Ayes Trustees Boyd, Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor, Shaw & Wise.

Committee on Branches

Chairman Mann reports having visited Branches 3 & 6 & found them in fine condition. At Branch No 5 he found the room entirely too small for the number of people attending this Branch.

Committee on Municipal Relations

Chairman Lilienthal — No Report

Committee on Finance & Audit

In the absence of Chairman Taylor, Trustee Lilienthal reports bills as follows

Salary warrants	to amount	$2844.60
Book Bills	"	1101.74
Printing & Binding Bills	"	263.17
Miscellaneous	"	316.70
	Total	$[illegible]

& moves that these bills be ordered paid. Carried. Trustees Boyd, Davis, Harrison, Hittell, Lilienthal, Mann, O'Connor, Shaw & Wise.

San Francisco January 2. 1901

Salary Warrants

[illegible]	Clark. Geo. T.	250	00
12700	Mullen Geo. A	150	00
[illegible]	Lichtenstein J	110	00
[illegible]	Tyle M. J.	90	00
12733	Bernstein M	20	00
[illegible]	Blossom, F.	60	00
12735	Byrne, M A	30	00
[illegible]	Elkhan, A.	20	00
[illegible]	Tolson. J	43	00
12738	Gomez J	60	00
12739	Goldman B A	65	00
[illegible]	Hahn A	70	00
[illegible]	Hay. E M	70	00
[illegible]	Haines A	65	75
[illegible]	Krumpe E	13	00
[illegible]	Koehler. W.	13	00
[illegible]	Martens J	35	00
[illegible]	Niel C J.	50	00
[illegible]	Mitchell E.	65	55
12748	Morgan S. D	50	00
12749	McCarty R.	25	00
[illegible]	Nippen H	22	50
[illegible]	Nolan. D. J.	60	00
12752	Nolan. G.	65	00
12753	Palmer. Edw.	50	00
12754	Rea. Robt.	75	00
12755	Robinson. W	11	25
12756	Sawyer. A	70	00
[illegible]	Sullivan. J	16	25
[illegible]	Treoulet. L.	17	50
[illegible]	Wade. E. J.	80	00
[illegible]	Wimmer. G.	48	35
[illegible]	Williams N	17	50
[illegible]	Whitcher M. L	55	00
[illegible]	Schumacher A.	15	00
[illegible]	Weed J. B.	43	35
[illegible]	Sullivan C. V.	3	[illegible]
[illegible]	Carey N. A	59	20
[illegible]	McNail M E	41	30
[illegible]	Melrose M C	33	30
[illegible]	Brune Chas	25	20
[illegible]	McDougall H R	5	35
[illegible]	Carson. M.	75	00
[illegible]	Eastman A.	28	00
[illegible]	Schmidt M A	75	00
[illegible]	Wordman A	41	80
[illegible]	Wigg. M. A	75	00
12776	Wolfe D.	29	20
12777	Loveland. E. F.	62	50
12778	Healy A M	35	40
[illegible]	Hayward C A	54	40
[illegible]	Wunner G.	35	10
[illegible]	Luck L D	15	00
[illegible]	Spinney M	65	00
[illegible] 2	Wolf. C. K.	[illegible]	[illegible]
		$2844	60

Monthly Bills

12783	Payot Upham & Co	191	69
12784	" "	139	17
12785	" "	198	57
[illegible]	E D Bunson & Co	15	90
12787	H H Moore	15	[illegible]
[illegible]	Geo. A. Mullin for G E Stichert	[illegible]	57
[illegible]	"	[illegible]	[illegible]
[illegible]	"	[illegible]	[illegible]
12791	W. J. Campbell	[illegible]	[illegible]
[illegible]	Natl Educ. Assn	[illegible]	[illegible]
[illegible]	S F News Co	464	50
[illegible]	G. W. Mullen	129	10
[illegible]	Payot Upham & Co	11	11
12796	Jas. Winterburn Co	92	50
12797	Justi & Burry	[illegible]	[illegible]
12798	Sunset Press	[illegible]	[illegible]
[illegible]	[illegible] Co	148	50
[illegible]	" "	147	[illegible]
[illegible]	[illegible]	3	[illegible]
[illegible]	Mercantile Trust Co	[illegible]	[illegible]

San Francisco January 21, [illegible]

[illegible]	E B Read	4	50	[illegible]	A. M. Wilson	26	00
[illegible]	Buchanan Bros.	6	30	12840	G H Umbsen & Co	35	00
[illegible]	Geo A Mullin for Library Bldg plan	27	50	12841	Easton & Eldridge	21	00
12836	Welsbach Co	25	40	[illegible]	Madison & Burke	20	[illegible]
[illegible]	Foote & Wintenbum	13	00	12843	Baldwin & Howell	[illegible]	[illegible]
[illegible]	Mission Masonic Hall Assn	35	00	12844	Geo A Mullin	118	21
						[illegible]	61

Committee on Rules & Administration

Chairman Boyd reports the death of Mrs S J Folger. Motion made and carried that Trustee Hittell be appointed a committee of one to draw up a set of resolutions to be presented to the family of Mrs Folger & a copy of same be printed in the Monthly Bulletin

Chairman Boyd further reports that the increase in the circulation of books at Branch No 6 may make it necessary to change the schedule of time of assistants. Motion made that the Committee be authorized to make such changes as they may deem necessary until next meeting. Carried unanimously.

Trustee Harrison reports that Trustee Taylor has caused suit to be brought against one Theo. Koch, guarantor for Mrs A. J. Scott, who has refused to settle for a book valued at $5.00 borrowed by Mrs Scott & not returned, & moves that the action be approved. Carried unanimously.

Trustee Harrison suggests that the Legislature be requested to amend Section 123 of the Penal Code reducing the penalty from felony to misdemeanor. Motion made that the matter be referred to the Committee on Law, with power to act. Carried

Communications

Letter read from the Board of Supervisors requesting that an entrance will be provided from the interior of the City Hall to the Library. On motion made and duly carried, the Secretary is instructed to acknowledge

San Francisco January 2. 1901

receipt of the letter, & the matter is referred to the Building Committee

Trustee Mitchell calls attention to the matter of Special Officer Geo J Nolan who in addition to his duties of Officer now attends to all electrical work done for the Library & suggests that his salary be increased. Motion made & carried that the matter be referred to Committee on Rules & Administration Carried

There being no further business the meeting adjourned

George A Mullin
Secretary

San Francisco February 5. 1901

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.15 P.M. President Wise presiding.

On roll call the following are noted present. Trustees Boyd, Harrison Hittell, Lilienthal O'Connor, Bishop Shaw, Taylor & Wise. Absent The Mayor, Trustees Davis & Mann. Present 9. Absent 3.

Minutes of previous meeting read & approved.

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $2266.43. Referred to Finance Comm^tt^

Committee recommends the purchase of

	Vols	Cost
1. Subscription to additional copy Harper's Bazar		3.60
2 American Weekly Mercury	10	60.00
3. Century Atlas for Br #3	1	7.50
4. San Francisco Directory 1901-2	8	40.00
5. San Jose & Santa Clara County directory	1	1.00
6. Books from the library of G. W. Percy	20	54.50
7. Additional copies of popular books	21	22.00
8. Books for the Young	80	57.00
9. Replacements, main Library	415	330.00
10. " Branch No 1	40	32.00
11. " " 2	6	3.00
12 Books for Branches No 1	26	23.50
13. " " " 2	78	62.40
14. " " " 3	40	32.00
15 " " " 4	7	60.00
16. " " " 5	116	37.00
17. " " " 6	62	50.00
18. Miscellaneous books	148	238.00
Total	1050	$1163.50

Recommendation adopted. Ayes Trustees Boyd, Harrison Hittell, Lilienthal, O'Connor, Bishop Shaw Taylor & Wise.

Committee further recommends the purchase of 100 books each [illegible] for Branches 2, 4 & 5 to be known as a Deposit Collection. Roll call Ayes Trustees

San Francisco February 5. 1901

Boyd, Harrison, Hettell, Lilienthal, O'Connor, Bishop, Shaw, Taylor & Wise. Committee also recommends the subscription to printed catalogue cards issued by Library of Congress @ $6.00 per year. Roll Call. Ayes Trustees Boyd, Harrison, Hettell, Lilienthal, O'Connor, Bishop, Shaw, Taylor & Wise. Recommendation adopted

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $493 63 Referred to Finance Committee. Committee recommends the purchase of

2 Accession Registers	est cost	12.00
Shelf lists cards, labels, & bookslips for Deposit collection		5.50
2 M Envelopes		3.25
10 M Membership Cards		33.50
15 Glove Binders		11.00
	TOTAL	$68.25

Roll call. Ayes Trustees Boyd, Harrison, Hettell, Lilienthal, O'Connor, Bishop, Shaw, Taylor & Wise. Recommendation adopted

Committee on Building, Fixtures &c.

Chairman O'Connor reports bills to amount of $483 39. Referred to Finance Committee. Committee recommends the purchase of

1 File Box 8 divisions	est cost	7.50
1 " " for Reserve postals		2.00
6 dz Electric Lamps		12.00
Nickel rails for delivery desks		100.00
	TOTAL	$121.50

Roll call. Ayes Trustees Boyd, Harrison, Hettell, Lilienthal, O'Connor, Bishop, Shaw, Taylor & Wise. Recommendation adopted

Committee on Branches

No Report.

Committee on Municipal Relations

Chairman Lilienthal reports progress in regard to obtaining possession of the additional quarters assigned to the Library by the Supervisors

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary warrants to amount	$2850.95
Book Bills "	2266.43
Printing & Binding Bills "	493.63
Miscellaneous "	483.39
TOTAL	6094.40

San Francisco, February 5: 1901

[illegible] moved that these bills be ordered paid. Roll call Ayes Trustees Boyd, Harrison, Hitchcock, Lilienthal, O'Connor, Bishop, Shaw, Taylor & Wise. Recommendation adopted

Salary Warrants

12815	Clark Geo T.	250	00	12842	Sullivan J	11	50
12816	Mullin Geo A	150	00	12843	Sievert L	20	00
12817	Lichtenstein J	110	00	12844	Wade E J	50	00
12818	Tyler M T.	90	00	12845	Wimmer G.	45	35
12819	Bernstein M.	16	65	12846	Williams N.	17	50
12820	Blessing T.	60	00	12847	Whitcher M L	55	00
12821	Byrne M. A	50	00	12848	Schumacher A	15	00
12822	Ehrhorn A	20	00	12849	Weed J B.	43	55
12823	Gomez J	60	00	12850	Sullivan C L	43	55
12824	Goldman B. A	63	90	12851	Carey N. A	73	00
12825	Hahn A	70	00	12852	McNally, M E	40	00
12826	Hay E. M	70	00	12853	Melrose M C.	32	00
12827	Haines A. J	68	75	12854	Byrne C. A	25	00
12828	Hense E	15	00	12855	Carson M	75	00
12829	Koehler W	15	00	12856	Eastman A	25	00
12830	Martens J	70	00	12857	Schmidt, M. A	75	00
12831	Mee C F.	50	00	12858	Woodman A	41	55
12832	Melville E.	70	00	12859	Wigg M. A	75	00
12833	Morgan S L	50	00	12860	Wolfe L	32	15
12834	McCarty Robt.	23	35	12861	Loveland E F.	62	50
12835	Nolan D A	60	00	12862	Heal A. M	30	00
12836	Nolan G. J.	65	00	12863	Hayward C A	33	15
12837	Palmer Edw.	50	00	12864	Winslow G.	40	00
12838	Parmell R	15	00	12865	Wolf E	7	50
12839	Rea Robt	75	00	12866	Link L L	11	[illegible]
12840	Robinson W.	17	50	12867	Sperling M.	65	00
12841	Sawyer A L	70	00				
						21[illegible]	45

Monthly Bills

12868	Paid Warrant	191	60		F W Hastie	3	00
12869	" "	173	50	12876	Geo C Mueller for G E Stewart	133	[illegible]
12870	" "	193	33	12877	[illegible]	75	00
12871	"	193	26	12878	[illegible]	2	11
12872	A W Robertson	17	61	12879	B F Stevens & Brown	3	75
12873	J N Cadle	35	00	12880	Paul Wenzel	20	00
12874	H E [illegible]	38	45	12881	[illegible]	2	00

San Francisco February 8. 1911

12282	A. C. McKenzie	57 75	12297	Chas M Plum & Co	9 60
12283	S F News Co	457 05	12298	Buchanan Bros	5 65
12284	" "	257 10	12299	Cahill & Hall Elev Co	7 40
12285	Geo A Mullin for G E Stechert	358 13	12300	Chas Brown & Sons	2 20
12286	Ad a Pub Section	8 76	12301	Foote & Winterburn	24 00
12287	Payot Upham & Co	6 45	12302	Mission Masonic Hall Assn	35 00
12288	Jos Winterburn Co	144 93	12303	A. W. Wilson	26 00
12289	Jas H Barry	7 50	12304	G H Hudson & Co	35 00
12290	Stanley-Taylor Co	43 25	12305	Easton & Eldridge	21 00
12291	Payot Upham & Co	12 00	12306	Madison & Burke	20 00
12292	Hicks-Judd Co	174 68	12307	Baldwin & Howell	40 00
12293	" "	104 59	12308	S F Gas & Elec Co	104 15
12294	Pac. Tel. Co.	3 00	12309	S F Gas & Elec Co	93 42
12295	Patrick & Co	3 20	12310	Pac. Gas Imp Co	3 20
12296	Bass Hueter Co	3 25	12311	Geo A Mullin	43 21
					3243 45

Trustee Taylor moves that the Secretary be given authority to sell old the newspapers, that the Librarian may deem of no value to the Library. Roll call Ayes Trustees Boyd, Harrison Hittell, Lilienthal O'Connor Bishop, Sloan, Taylor & Wise. Motion carried.

Trustee Taylor reports that in the suit against Theo. Koch, guarantor for Mrs A. J. Scott, ~~the~~ judgement was rendered in favor of the Library.

Motion made that the Law Committee be given power to decide as to the compensation to be given Mr W. B. Kollmyer who handled this suit for the Trustees. Roll call. Ayes Trustees Boyd. Harrison. Hittell, Lilienthal O'Connor Bishop, Sloan Taylor & Wise. Carried.

Committee on Rules & Administration

Chairman Boyd recommends.

1st That Miss M McNally, assistant at Branch No 1 be promoted to position as Assistant in charge of Periodical Room, vice Mrs. S. J. Tolan deceased.

2nd That Miss M. C. Melrose, second assistant at Branch No. 1 be promoted to position of first assistant, vice Miss McNally, promoted.

3rd That Miss C. V. Sullivan, of the list of eligibles be assigned to the position of second assistant at Branch No. 1 vice Miss Melrose promoted.

San Francisco February 5 190[illegible]

4th That an additional assistant be assigned to Branch No 6 to serve twenty four hours each week

5th That the open hours of Branches No 2 & 6 be from 2 to 9 P.M. excepting on Saturdays & Sundays when they shall be as at present.

6th As this change will reduce the hours of service of the assistant at Branch No 2 to five hours per week, it is further recommended that Miss D. Wolfe, the said assistant, be assigned to twenty four hours of service at Branch No 6.

7th That the pay of the assistant at Branch No 2, be reduced to $17.65 per month, including the $3.00 per month allowed for weekly cleaning

8th That the Branch Librarians meet bi-monthly at the call of the Librarian.

9th That Miss E. Sturgis be granted an extension of her leave of absence for a period of two weeks.

10th That Alfred Ehrhorn be promoted to position of messenger & assistant in work-room, vice Henry Neser, resigned

11th That a messenger boy be appointed for the Secretary's office

12th That Miss M. Byrne, assistant in Reference Room, be designated Assistant at Delivery Desk

13th That in the matter of increase of the salary of the Special Officer referred to this Committee by the Board of Trustees at its last meeting, the Committee would report unfavorably on same

Motion made that the report of the Committee be adopted. Roll call. Ayes Trustees Boyd, Harrison, Hittell, Lilienthal, O'Connor, Bishop, Shaw, Taylor & Wise.

Committee on Law

Chairman Bishop recommends that the following be adopted as the Borrower's Application & Guarantee

San Francisco February 5 1901

THIS APPLICATION MUST BE FILLED OUT IN INK

LEAVE THIS BLANK

No.

BORROWER'S APPLICATION.

SAN FRANCISCO 190

TO THE TRUSTEES OF THE SAN FRANCISCO PUBLIC LIBRARY.

I, THE SUBSCRIBER, OVER TWELVE YEARS OF AGE, A RESIDENT OF THIS CITY, APPLY FOR THE PRIVILEGE OF BORROWING BOOKS IN ACCORDANCE WITH THE RULES OF THE LIBRARY, WHICH RULES I AGREE TO OBSERVE, PROMISING NOT TO WRITE IN, NOT TO MARK, NOR IN ANY WAY ~~ABUSE~~ DAMAGE OR DEFACE ANY LIBRARY BOOK.

. . . . APPLICANT.

(IF NO NUMBER, SAY NEAR WHAT STREET) RESIDING AT NO. . . . . STREET.

LOSS OF CARD NECESSITATES A NEW APPLICATION AND DELAY OF TWO WEEKS.

FORM 30.

THIS CERTIFICATE MUST BE FILLED OUT IN INK, AND BE DEPOSITED AT LEAST ONE DAY BEFORE CARD IS ISSUED.

GUARANTOR'S ENDORSEMENT.

SAN FRANCISCO 190

I HEREBY GUARANTEE THAT . . . . ; THE WITHIN NAMED APPLICANT, IS OVER 12 YEARS OF AGE, AND A RESIDENT OF THIS CITY, AND I HEREBY PROMISE TO PAY FOR ANY BOOK THAT MAY BE TAKEN OUT ON THE CARD ISSUED ON THE WITHIN APPLICATION IF ANY SUCH BOOK IS NOT RETURNED TO THE LIBRARY WITHIN TEN DAYS AFTER IT SHOULD HAVE BEEN RETURNED UNDER THE RULES OF THE LIBRARY. I FURTHER PROMISE TO PAY, UPON DEMAND THE AMOUNT OF ANY FINE THAT MAY BE IMPOSED UPON THE APPLICANT FOR DELINQUENCY, OR FOR VIOLATION OF ANY OF THE RULES OF THE LIBRARY, AND THAT I WILL ALSO PAY FOR ANY DAMAGE DONE TO A BOOK TAKEN OUT ON SAID CARD, AND I FURTHER AGREE THAT UNTIL THE CARD OF SAID APPLICANT SHALL HAVE BEEN RETURNED TO THE SECRETARY OF THE LIBRARY FOR CANCELLATION AND THE ABOVE OBLIGATIONS AND PAYMENTS FULLY SATISFIED AND DISCHARGED, THIS GUARANTY SHALL BE IN FULL FORCE AND BINDING UPON ME, NOTWITHSTANDING ANY OBJECTIONS OR NOTICE TO THE CONTRARY BY ME OR IN MY BEHALF.

. . . . GUARANTOR

GUARANTOR'S NAME SHOULD BE IN THE CITY DIRECTORY.

RESIDING AT NO . . . . STREET.

MEMBERS OF FIRMS WILL SIGN THEIR INDIVIDUAL AND NOT THEIR FIRM NAMES. GUARANTORS MUST BE OF AGE AND ACTUAL RESIDENTS OF THE CITY.

Roll call. Ayes Boyd, Harrison, Heller, Lilienthal, O'Connor, Shaw, Bishop, Taylor & Wise. Recommendation adopted

Communications

Letter read from Mr H N Stevens secty of the late Mr S. A. Folger thanking the Trustees for the resolutions adopted on the death of Mr Folger. On motion same is received and placed on file

Trustee Taylor moves that Section 2 of the By-Laws be amended to read as follows

"On the first regular meeting held in August of each year the Trustees shall elect from their body a President. The President shall be, ex officio, a member of all standing committees. In the absence of the President, the Trustees

San Francisco February 5 [illegible]

shall elect one of their number President pro tem
Roll call Ayes Trustees Boyd, Harrison, Hettell, Lilienthal, O'Connor, Bishop, Shaw, Taylor & Wise. Motion carried

There being no further business the meeting adjourned.

George W. [illegible]
Secretary

San Francisco March 5. 1901

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.20 P.M. President Wise presiding. On roll call the following are noted present. Trustees Boyd, Harrison, Lilienthal, Mann, O'Connor, Shaw & Wise. Absent. The Mayor, Dr Davis, Hutchee, Bishop & Taylor. Present 7. Absent 5.

Minutes of the previous meeting read and approved.

The regular order of business is suspended to allow Mr Curlett, the architect, of the new building presented by the Hon. Jas D Phelan, for a branch, to present the plans of the building. Motion made that the plans as presented be accepted. Carried.

Report of the Secretary read & ordered filed.

Report of the Librarian received & ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to amount of $917.29 Referred to Finance Committee.

Committee recommends the purchase of

			Vols	Cost
1. Offered by Cowan. St Nicholas			20	10.00
2. Additional copies of popular books.			92	82.00
3. Replacements. Main Library			233	187.00
4. " Branch No 1			62	49.50
5. " " " 2			6	5.00
6. " " " 3			75	60.00
7. " " " 4			7	5.65
8. " " " 5			37	29.00
9. " " " 6			63	50.00
10. Books for Branches No 1	15 vols	$20.00		
" 2	2	1.25		
" 3	15	13.75		
" 4	2	1.25		
" 5	2	1.60		
" 6	16	17.25	55	55.10
11. French books			45.	47.50
12. Miscellaneous books			141	252.00
			836	$832.75

Roll call Ayes. Trustees Boyd. Harrison. Lilienthal Mann. O'Connor. Shaw & Wise. Recommendation adopted.

13. Recommends that the Librarian be authorized to transfer certain books which are infrequently used from the branch libraries to other branches or to the main library. Carried

San Francisco March 5. 1901

14. The printing of 500 copies of a catalogue of periodicals & transactions of learned societies together with a selection of books of reference, at an estimate cost of $200.00 Roll call. Ayes Trustees Boyd. Harrison. Lilienthal. Mann O'Connor. Shaw & Wise. Recommendation adopted. —

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $563.63. Referred to Finance Committee —
Committee recommends the purchase of

2 Withdrawal Registers	est. cost	13.00
10M Replace order slips	" "	8.00
2500 Catalogue cards	" "	5.00
		$26.00

Roll call. Ayes Trustees Boyd. Harrison. Lilienthal, Mann, O'Connor, Shaw & Wise, Recommendation adopted

Committee on Building, Fixtures etc.

Chairman O'Connor reports bills to amount of $425.30 Referred to Finance Committee. Committee recommends the lettering of windows at Branches #2 & 4, at a cost of $15.00. Roll call Ayes. Trustees Boyd. Harrison Lilienthal, Mann, O'Connor, Shaw & Wise Recommendation adopted

Committee on Branches —

Chairman Mann - No report —

Committee on Municipal Relations

Chairman Lilienthal No report —

Committee on Finance & Audit

In the absence of Chairman Taylor, Trustee Lilienthal reports bills as follows,

Salary warrants to amount of	$2877.10
Book bills " " "	917.29
Printing & Binding bills "	563.63
Miscellaneous " " "	425.30
TOTAL.	4783.32

& moves that these bills be ordered paid. Roll call. Ayes Trustees Boyd. Harrison, Lilienthal. Mann. O'Connor. Shaw & Wise. Motion carried —

San Francisco March 5. 1901

Salary Warrants

12912	Clark. Geo T.	250	00	12940	Sawyer. A L.	66	50
12913	Mullen. Geo A.	150	00	12941	Sullivan. J.	17	50
12914	Lichtenstein J.	110	00	12942	Girouler. L.	18	75
12915	Tyler M. T.	90	00	12943	Wade E. I.	80	00
12916	Bernstein M.	20	00	12944	Wimmer G.	52	25
12917	Blessing. F.	60	00	12945	Williams N	17	50
12918	Byrne. M. A.	60	00	12946	Whitcher. M. L.	55	00
12919	Ehrhorn. A	20	00	12947	Dobbin. H	11	50
12920	Gorney. J	60	00	12948	Hay. E. P	3	35
12921	Goldman. B. A.	65	00	12949	McDougall A R.	4	25
12922	Hahn. A.	69	00	12950	Weed. I. B.	57	15
12923	Harrison. R.	15	00	12951	Casey N. A.	75	00
12924	Hay E. M.	70	00	12952	Melrose. M. C.	37	30
12925	Haines. A. J.	64	15	12953	Sullivan C. V.	32	35
12926	Heinze. E.	15	00	12954	Byrne. Chas	25	00
12927	Koehler W.	15	00	12955	Carson. M.	75	00
12928	Markus J.	67	65	12956	Eastman. A.	21	10
12929	McNally. M E.	44	00	12957	Schmidt M. A.	75	00
12930	Mel. C. F.	50	00	12958	Woodman A.	41	85
12931	Melville E	68	85	12959	Wegg M. A	75	00
12932	Morgan. S. D.	50	00	12960	Wolfe D.	35	30
12933	McCarty R.	25	00	12961	Loveland, E F.	62	50
12934	Nolan D. A	60	00	12962	Healy A. M.	38	40
12935	Nolan. G. J	65	00	12963	Hayward. C. A.	56	25
12936	Palmer Edw	50	00	12964	Winslow. G.	35	65
12937	Parnell R.	12	50	12965	Wolf E	6	00
12938	Rea. Robt.	75	00	12966	Lueck L. S	15	00
12939	Robinson. W	[illegible]	[illegible]	12967	Sperling M	65	00
						2577	1[illegible]

[illegible]

12968	Payot Upham & Co	182	03	12979	Geo. A. Mullen for Johns Hopkins Press	2	59
12969	"	131	60	12980	" Brunner Bros	3	50
12970	"	155	26	12981	[illegible] Pub Co	[illegible]	[illegible]
12971	R. E. Cowan	26	75	12982	Payot Upham & Co	5	99
12972	S. F. News Co	6	50	12983	Jos. Winterburn Co	54	15
12973	Geo. A. Mullen for G. E. Stechert.	198	50	12984	Stanley Taylor Co	33	45
12974	" "	[illegible]	[illegible]	12985	Hicks Judd Co	145	35
12975	P. Weiger	[illegible]	[illegible]	12986	" "	135	7[illegible]
12976	Jas. T. White & Co	5	00	12987	" "	152	25
12977	" Moulton Pub. C.	5	00	12988	Sac Steffens Co	5	[illegible]
12978	[illegible]	2	00	12989	[illegible] Co	16	[illegible]

San Francisco March 5. 1901

[illegible]	Gallagher Bros	1	50	[illegible]	G. H. Hutsin & C	35	00
[illegible]	Electrical Eng Co.	7	20	[illegible]	Easton & Eldridge	21	00
[illegible]	Sawman & Eber C.	6	15	[illegible]	Madison & Burke	20	00
[illegible]	Webber & Archer	32	50	[illegible]	Baldwin & Howell	00	00
[illegible]	Foote & Winterburn	24	50	[illegible]	S. F. Gas & Elec C	50	92
[illegible]	Mission Masonic Hall Asso	35	00	[illegible]	" "	35	64
				[illegible]	Pac Gas Imp	3	24
[illegible]	A. W. Wilson	26	00	[illegible]	Geo A. Mullin	61	60
						1906	22

Committee on Rules & Administration

Chairman Boyd. No Report

Committee on Law.

In the absence of Chairman Bishop. Trustee Harrison reports that H. B. Kollmyer had been allowed Twenty five dollars for prosecuting the suit against Theo Koch. Motion made that the action of the Committee be approved. Roll call Ayes Trustees Boyd. Harrison. Lilienthal Mann. O'Connor Shaw & Wise. Carried

Communications

A letter is read from the Clerk of the Board of Supervisors calling attention to the following ordinance known as No 251 adopted by the Board of Supervisors Feb 18. 1901

BILL No. 302, ORDINANCE No [illegible]
An ordinance transferring from the School Department to the Trustees of the Free Public Library [illegible] (70) feet of the [illegible] ner of Clara [illegible] the Police Department [illegible] eighty (80) feet of said lot.

Be it ordained by the People of the City and County of San Francisco as follows:

Section 1. That the following [illegible] lot of land, property of the City and County, now under the jurisdiction of [illegible] School Department, [illegible] hereby transferred to the Tr[illegible] Free Public Library, to be used for library purposes. The lot so transferred is particularly described as follows:

Commencing at the point of inter[illegible] of the southwesterly line of Fourth [illegible] with the northwesterly line of Clara street, running thence southwesterly along said line of Clara street [illegible] feet; thence at right angles [illegible] eighty (80) feet; thence [illegible] northeasterly seventy (70) feet to the southwesterly line of Fourth street; thence southeasterly along said line of Fourth street eighty (80) feet to the northwesterly line of Clara street and the point of commencement, being a portion of 100 vara block 371.

Sec. 2. That the following described lot of land, property of the City and County, now under the jurisdiction and control of the School Department, be and the same is hereby transferred to the Police Department, to be used by said Department for the construction thereon of a police station. The lot so transferred is particularly described as follows:

Commencing at a point on the northwesterly line of Clara street, distant thereon seventy (70) feet southwesterly from the southwesterly line of Fourth street; thence southwesterly along said line of Clara street eighty two fee[illegible]

[illegible]

right angles southeas[illegible] feet to the northwesterly [illegible] Clara street and point of beginning, being a portion of 100-vara block 371.

In Board of Supervisors, San Francisco February 18, 1901.

After having been published five successive days, according to law, taken up [illegible] the following vote: [illegible]

San Francisco March 5 1901

Motion made that the transfer, of property be accepted, & that a copy of the ordinance be spread in full on the minutes. Roll call. Ayes Trustees Boyd, Harrison, Lilienthal, Mann, O'Connor, Shaw & Weise. Motion carried.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary

San Francisco April 2. 1901

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 5 35 P.M. President Wise presiding.

On roll call the following are noted present: Trustees Boyd, Harrison, Mann, O'Connor, Shaw, Taylor & Wise. Absent The Mayor, Trustees Davis, Lilienthal & Becker. Present 7 Absent 4.

The minutes of the previous meeting read & approved.

Report of the Secretary read & ordered filed.

Report of the Librarian received & ordered filed.

Reports of Standing Committees.

Committee on Books

Chairman Harrison reports bills to amount of $1876.42 Referred to Finance Com.

Committee recommends the purchase of

	Vols	Est. Cost
1 Jewish Encyclopaedia	12	72.00
2. Polk's Gazetteer of Oregon, Wash. & Alaska.	1	6.00
3 Duruy History of Rome in Bk 1.	16	32.00
4. Scribner's monthly vols. 15-22.	22	13.70
5. American Ancestry vol. 12.	1	5.00
6. Silva of North America, vols 13-14.	2	25.00
7 Replacements	323	[illegible].00
8. Books for Branches No. 1	45	33.00
9. " " " " 2	10	7.50
10. " " " " 3	34	33.00
11. " " " " 4	10	7.50
12. " " " " 5	23	25.00
13. " " " " 6	60	50.00
14. Miscellaneous books	93	103.50
15. Map of Oakland & vicinity	1	6.50
Total	933	725.70

Roll call Ayes Trustees Boyd, Harrison, Mann, O'Connor, Shaw, Taylor & Wise. Recommendation adopted.

Committee further recommends the printing of a new edition of supplement to Fiction catalogue at an estimated cost of $42.00 Roll call. Ayes Trustees Boyd, Harrison, Mann, O'Connor, Shaw, Taylor & Wise. Recommendation adopted.

San Francisco April 2 1901

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $670.77 Referred to Finance Committee. Committee recommends the purchase of

5 Delinquent books	est cost	12.00
200 Notices to Branch Librarians	" "	2.00
5000 Branch call slips	" "	5.00
		$19.00

Roll call. Ayes Trustees Boyd, Harrison, Mann, O'Connor, Shaw, Taylor & Wise. Recommendation adopted

Committee on Building Fixtures &c

Chairman O'Connor reports bills to amount of $427.03 Referred to Finance Committee. Committee recommends the purchase of

1 Water Filter	20.00
1 Roll oil cloth to cover table	5.00
1 Screen for Branch No 2	5.00
1 Book case " " 6	60.00
4 Frames for Juvenile Dept.	5.00
TOTAL	$95.00

Roll call. Ayes Trustee Boyd, Harrison, Mann, O'Connor, Shaw, Taylor & Wise

Committee on Branches

Chairman Mann reports that Branch 6 has outgrown its present quarters.

Trustee O'Connor presents the following resolution "Resolved, that the Committee on Municipal Relations is hereby instructed to make the necessary explanations & request the Honorable Board of Supervisors to transfer the Fire Department lot on Sacramento St. between Webster & Fillmore Sts to the Public Library to be used as a site for a Branch Library." Carried unanimously

Committee on Finance & Audit

Chairman Taylor reports monthly bills as follows

Salary warrants to amount of	2912.15
Book Bills " " "	1876.42
Printing & Binding bills " "	670.77
Miscellaneous " " " "	427.03
TOTAL	5.886.37

& moves that these bills be ordered paid. Roll call. Ayes Trustees Boyd Harrison, Mann, O'Connor, Shaw Taylor & Wise Carried

San Francisco. Ap[illegible]

Salary Warrants

13005	Clark. Geo. T.	250 00	[illegible]	Robinson W	[illegible]
13006	Mullen. Geo. W	150 00	[illegible]	Simmons W L	[illegible] 55
13007	Lichtenstein J.	110 00	[illegible]	Sturges E.	[illegible] 55
13008	Tyler. M. T.	90 00	[illegible]	Sullivan [illegible]	[illegible] 50
13009	Bernstein. M.	20 00	[illegible]	[illegible] L	[illegible]
13010	Blessing. F.	60 00	[illegible]	Wade E. J.	[illegible] 00
13011	Byrne. M. A	60 00	[illegible]	[illegible] G	[illegible] 00
13012	Dobbin. H.	14 00	13040	Williams. N.	17 50
13013	Ehrhorn. A.	25 00	13041	McDougall. H R.	6 00
[illegible]	Gorny J.	60 00	[illegible]	Whitcher W. L.	[illegible]
13015	Goldman. B. A	65 00	13043	Hay. E. P.	4 50
13016	Hahn. A.	70 00	13044	Weed. I. B	[illegible] 31
13017	Harrison. R.	15 00	13045	Casey. M. A	75 00
13018	Hay E. M.	70 00	13046	Melrose M C.	39 [illegible]
13019	Haines. A. J.	68 75	13047	Sullivan. C. V.	30 00
13020	Heinze. E.	15 00	13048	Byrne. Chas.	25 00
13021	Koehler. W.	15 00	13049	Carson. M.	75 00
13022	Martens. J.	70 00	13050	Eastman. A	17 65
[illegible]	McNally M E	[illegible]	[illegible]	[illegible] M A	[illegible]
13024	Mel. E. F.	50 00	13052	Woodman. A	41 55
13025	Melville. E.	69 00	13053	Wigg M. A	75 00
13026	Morgan. S. D.	50 00	13054	Wolf. D.	35 55
13027	McCarry R.	25 00	13055	Loveland. E. J.	62 50
13028	Nolan. D.	60 00	13056	Healy A. W.	3[illegible] 00
13029	Nolan. G. J.	65 00	13057	Hayward. C. A.	56 25
13030	Palmer Edw.	50 00	13058	Winslow. G.	37 65
[illegible]	Parnell. A	15 00	[illegible]	Lees [illegible]	[illegible]
13032	Rea. Robt.	73 [illegible]	[illegible]	[illegible]	[illegible]

[illegible] B[illegible]

13061	Payot Upham & Co.	[illegible]	[illegible]	Geo. C. Martin for G E [illegible]	[illegible]
[illegible]	" "	[illegible]	[illegible]	"	[illegible]
13063	" "	165 28	[illegible]	"	[illegible]
[illegible]	" "	123 66	[illegible]	Barker Bros & Co.	[illegible] 00
13065	" "	139 85	[illegible]	" H. E. Hough[illegible]	[illegible]
13066	" "	129 27	[illegible]	" Amer Hist. Assn.	3 00
13067		[illegible]	[illegible]	" Soc. Naval Arch.	6 00
13068	" "	[illegible] 23	[illegible]	J. W. Burnham	[illegible] 00
[illegible]	[illegible]	40 00	[illegible]	Geo. C. Martin for Amer. Lib. Assn	[illegible] 00
[illegible]	[illegible]	[illegible]	[illegible]	Geo. C. [illegible]	[illegible]
13071	R. E. Cowan	[illegible]	[illegible]	Jas. Winter [illegible]	[illegible]

San Francisco April 2. 1901

13083	Hicks Judd Co	41	25	13095	Brilliant Sign Co	15	22
13084	Payot Upham & Co	1	15	13096	S. F. Gas & Elec Co	39	52
13085	Jas H Barry	11	00	13097	" "	24	30
13086	Hicks Judd Co	193	18	13098	Pac. Gas. Imp Co	2	84
13087	" "	101	23	13099	Mission Masonic Hall Assc.	35	00
13088	" "	176	11	13100	A. M. Wilson	26	00
13089	Pac. Tel Co	5	00	13101	G. H. Umbsen & Co	35	00
13090	Mercantile Gazette	6	15	13102	Easton & Eldridge	21	00
13091	Buchanan Bros	5	10	13103	Madison & Burke	20	00
13092	J Perry	6	00	13104	Baldwin & Howell	40	00
13093	Hammond Bros	10	00	13105	Geo. A. Mueller	65	[illegible]
13094	J J Harris	69	00				
						1914	2[illegible]

Committee reports that the Supervisors would be asked for ~~$63,700.00 for maintenance of library and branches~~ a rate of taxation to be levied for maintenance of library & branches that would raise the sum of $63,700. and a rate of .0025 in addition that would raise the sum of $10 000. for permanent improvements (building for B. 6). ~~And 10 000.00 " permanent improvements (building for B. 6)~~ making the rate on $400,000,000. of .0159 on the $100. for maintenance & .0025 for permanent improvements making a needed total levy of .0184

Amended May 7. 1901 G. A. M

Rules &c X [illegible] Next Page

Communications

Letter read from Mrs J. N. de Gregger, requesting that some provision be made in the Library for a reading room & library for the adult blind. On motion same is referred to the Book Committee.

Trustee Taylor offers the following resolutions in memory of Trustee Hittell.

John S. Hittell, who had been a member of this Board since the fourth day of January, 1894, died on the eighth day of March of the present year. Mr. Hittell came to California in the year 1849, and for the greater part of his life here had been prominently connected with newspaper and literary work. He wrote and published a number of valuable volumes, and was in every respect a worthy and important member of our community. His zeal and persistence in searching for the facts of the case in hand was perhaps his most individual characteristic. This was well illustrated in his researches as to the time of Marshall's discovery of gold in California, which resulted in his establishing the true date beyond all peradventure, thereby correcting the error which had maintained itself for many years. He probably had a better general knowledge of the material resources and of the geography of the State than any other person within her borders.

He was a man of strong and earnest convictions, and never hesitated, when he thought the occasion demanded, to speak out loud and bold. The arts of diplomacy were unknown to him; he must be direct or nothing. He was a college-bred man who had been well grounded in the classics; and he was, besides, a fine linguist,

San Francisco April 2

being at home, outside of his own language, in German, French, Spanish and Italian. He was an omnivorous reader, being widely read in all the branches of human knowledge.

As a member of this Board he was constant and assiduous in the discharge of his duties, and brought to that discharge all the resources of his high capabilities.

In view of the foregoing this Board hereby expresses its sense of the great loss it has sustained in Mr. Hittell's death, which it cannot but feel, however, is tempered with the compensation that his memory will remain with us as a permanent possession.

Moved that the resolutions be spread in full upon the minutes & a copy be sent to the relatives of the deceased & that the resolutions be printed in the Monthly Bulletin. Carried unanimously.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary

G.A.M. Committee on Rules & Administration

Chairman Boyd recommends that Chas. Byrne, who has held the position of Curator & Messenger, at Branch No 1. be appointed Curator at a salary of $15.00 per month & a boy be appointed to do the work of Messenger at a salary of $15.00 per month. Roll call. Ayes Trustees Boyd, Harrison, Mann, O'Connor, Shaw, Taylor & Weir. Recommendation adopted. G. A. M.

Minutes

San Francisco May 7. 1901

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.05 P.M. President Wise presiding

On roll call the following are noted present Trustees Boyd, Davis, Harrison, Lilienthal, Mann, Bishop, Shaw, Taylor & Wise. Absent the Mayor & Trustee O'Connor. Present 9 Absent 2.

Minutes of previous meeting read, amended & approved.

Report of the Secretary read and ordered filed

Report of the Librarian received and ordered filed.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1144.31 Referred to Finance Committee.

Committee recommends the purchase of

				Vols	Cost
1. Journal of Assoc. of Engineering Societies vols. 1-13 & sub 1901. &c.				13.	20.00
2. American catalogue, 1895-1900.				1	12.50
3. Harper's Round Table				14	21.00
4. Maclean. Parochial & family history				3	13.00
5 Archaeological Institute of America, Investigations at Assos				5	25.00
6. Audsley. Art of organ building				2	13.00
7. Chronicles & memorials of Great Britain & Ireland.				75.	180.00
8 Replacements: Main Library		480 vols	$360.00		
"	Branch No. 1	110 "	87.50		
"	3	74 "	60.00		
"	4	18 "	14.00		
"	5	39 "	31.00		
"	6	46 "	37.00	767	589.50
9. Books for Branches	No. 1	30 "	27.00		
	2	8 "	7.50		
	3	23 "	20.50		
	4	8 "	7.50		
	5	8 "	7.50		
	6	32 "	29.50	109	99.50
10 Miscellaneous books				164	272.00
		Total		1153	1249.50

Recommendation adopted on the following roll call Ayes Trustees Boyd Davis Harrison Lilienthal Mann Bishop Shaw Taylor & Wise.

San Francisco May 7 1901

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $694.18 Referred to Finance Committee. Committee recommends the purchase of

5000 Borrowers Hand Books	est cost	40.00
15 Inventory Blank Books	" "	22.50
	TOTAL	62.50

Recommendation adopted on following roll call Ayes Trustees Boyd Davis, Harrison. Lilienthal Mann. Shaw Taylor. Bishop & Wise.

Committee on Building Furniture

In the absence of Chairman O'Connor Trustee Shaw reports bills to amount of $604.95. Committee recommends the purchase of

3 clocks	est. cost	$15.00

Recommendation adopted on following roll call. Ayes Trustees Boyd. Davis Harrison. Lilienthal Mann Bishop Shaw Taylor & Wise.

Committee on Municipal Relations

Chairman Lilienthal reports that the indications are that the lot on Sacramento St between Webster & Fillmore Sts now under control of the Fire Commissioners be transferred to the control of the Library Trustees

Committee on Branches

Chairman Mann No report

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary warrants to amount of	$2913.30
Books bills	1144.38
Printing & Binding bills	694.18
Miscellaneous	604.95
TOTAL	$5356.81

He moves that these bills be ordered paid Adopted on roll call. Ayes Trustees Boyd Davis Harrison Lilienthal Mann, Bishop Shaw Wise & Taylor

San Francisco May 1 1901

Salary Warrants

13106	Clark. Geo T	250	00	13135	A.L. Sawyer	68	85
13107	Mullen. Geo A.	150	00	13136	E. J. Sturges	67	65
13108	Lichtenstein. J	110	00	13137	J Sullivan	17	30
13109	Tyler. M T	89	15	13138	Tecoulet. L.	19	35
13110	Bernstein. M.	20	00	13139	Wade E. J.	80	00
13111	Blessing. T.	60	00	13140	Wimmer G.	47	35
13112	Byrne. M. A.	60	00	13141	Williams. N.	18	75
13113	Dobbin. H.	15	00	13142	Whitcher M. L.	38	85
13114	Ehrhorn. A	22	50	13143	Hay E. P. B.	2	35
13115	Ehrhorn. W	14	00	13144	McDougall. H.R.	2	35
13116	Gorney. J	60	00	13145	Weed. I. B.	11	60
13117	Goldman. B A.	65	00	13146	Casey. N. A	73	15
13118	Hahn. A.	66	50	13147	Melrose. M. C.	40	00
13119	Harrison. R.	15	00	13148	Sullivan. C.V.	30	30
13120	Hay E. M.	70	00	13149	Byrne. Chas.	15	00
13121	Haines. A. J.	65	75	13150	Lotze. F.W.	2	50
13122	Heinze. E.	16	25	13151	Judson. W.	10	30
13123	Koehler. W.	16	25	13152	Carson. M.	75	00
13124	Martin J	70	00	13153	Eastman A.	17	65
13125	McNall. M E	50	00	13154	Schmidt. M.	75	00
13126	Mel. C. J.	54	10	13155	Woodman. A.	41	55
13127	Micoletti. E	68	35	13156	Wigg. M. A	73	15
13128	Morgan. S D	50	00	13157	Wolfe. D.	35	35
13129	McCarry. T.K.	25	00	13158	Loveland. E. T.	62	30
13130	Nolan. D. A	60	00	13159	Healy. A.M.	35	40
13131	Nolan. G. J.	65	00	13160	Hayward. C.	55	65
13132	Palmer. Edw.	50	00	13161	Winslow G.	34	65
13133	Rea. Robt.	75	00	13162	Parnell. R.	15	50
13134	Robinson. W	1	50	13163	Sperling. M	65	00
						2913	5[illegible]

Monthly Bills

13164	Payot Upham & Co.	163	71	13173	Geo A. Mullen for Linscott Co	4	95
13165	" "	17	26		" R.L. Polk	6	00
13166	A. M. Robertson	1	99		" P. Wenzel	31	50
13167	W. Drury	32	00		" Museum Fine Arts	20	00
13168	J. De Witt	15	70		" Mrs E C Percy	50	00
13169	Geo. A. Mullen for G. E. Stechert	196	70		A. C. McKenzie	6	5[illegible]
13170	" "	152	60		Geo A Mullen for Stevens Brown	34	00
13171	" "	179	51		Payot Upham & Co	15	1[illegible]
	[illegible] & Campion	12	[illegible]		[illegible] Co	15	[illegible]

San Francisco May 1 1901

12182	Jas H Barry	5 00	12195	Zellerbach & Sons	2 73
12183	Hicks-Judd Co	11 25	12196	Bonestell & Co	7 50
12184	" "	198 74	12197	Mission Masonic Hall Assn	35 00
12185	" "	197 57	12198	A. W. Wilson	26 00
12186	" "	108 58	12199	G H Umbsen & Co	35 00
12187	Pac Tel. Co	5 00	12200	Easton & Eldridge Co	21 00
12188	Heltz Bros.	4 50	12201	Madison & Burke	20 00
12189	Cahill & Hall	21 00	12202	Baldwin & Howell	40 00
12190	Welsbach Co	16 00	12203	S. F. Gas & Elec. Co	49 40
12191	Cala. Elec. Works	220 00	12204	" "	30 57
12192	Buchanan Bros.	6 93	12205	Pac Gas Imp Co	4 [illegible]
12193	Pasteur Filter Co	20 00	12206	G. A. Mullin	26 50
12194	Murphy Grant Co	2 65			
					[illegible] 55

Committee on Rules & Administration

Chairman Boyd. No report

Committee on Law

Chairman Bishop No report

Communications

Letter read from Miss A. Eastman requesting that she be promoted from assistant at Branch 2 to the Main Library & that her salary be increased. Motion made and carried that the letter be received & placed on file

Motion made and carried that the Library & Branches be closed from 3 to 6 P. M on Tuesday May 14 1901 that being the day that President McKinley will arrive in San Francisco

Trustee Harrison moves that the Trustees proceed to elect a Trustee to fill the vacancy caused by the death of Trustee Hill[illegible]. Adopted.

Trustee Lane places Sheldon G. Kellogg in nomination the roll being called Sheldon G Kellogg receives the vote of all Trustees present & is declared elected

On motion Trustee Lane is appointed as a committee to wait upon Mr Kellogg & request him to accept the office

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco June 4 1901

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.12 P.M. President Wise presiding

On roll call the following are noted present Trustees Boyd, Kellogg, Lilienthal, Mann, Bishop, Taylor & Wise. Absent. The Mayor, Trustees Davis, Harrison, O'Connor & Shaw. Present 7 Absent 5.

The minutes of the previous meeting read & approved

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed.

President Wise appoints Trustee Taylor as a temporary member of the Book Committee.

Reports of Standing Committees

Committee on Books

In the absence of Chairman Harrison, Trustee Mann reports bills to amount of $1152.58 Referred to Finance Committee. Committee recommends the purchase of

1.	Replacements Main Library	384 vols	est. cost	$305.00
2.	" Branch No 1	50		40.00
3.	" " 6	25		21.50
4.	Offered by Cowan	16		19.00
5.	" " DeWitt	13		12.50
		488		$397.00

Roll call. Ayes Trustees Boyd, Kellogg, Lilienthal, Mann, Bishop Taylor & Wise. Recommendation adopted

Committee recommends the renewal of contract with Payot Upham & Co to supply books for one year at previous discounts allowed with following changes as noted in their letter of June 1.1901. — H. S. Coates & Co. 38% Doubleday & McClure Co 35% G W Dillingham & Co 36% Orange Judd Co 30% Tho. Nelson & Son 35%. Recommendation adopted. Ayes Trustees Boyd, Kellogg, Lilienthal, Mann, Bishop, Taylor & W

Committee on Printing & Binding

In the absence of Chairman Shaw Trustee Taylor reports bills to amount of $987.61. Referred to Finance Committee. Committee recommends the purchase of

4000 Bulletin wrappers	est. cost	3.50
5000 Book marks		6.00

San Francisco June 4 1901

2000 Statistics blanks	3.95
6 Flexor binders	3.75
TOTAL	16 25

Recommendation adopted, on following vote Ayes. Trustees Boyd. Kellogg Lilienthal, Mann. Bishop Taylor & Wise

Committee on Building Fixtures &c

In the absence of Chairman O'Connor Trustee Boyd reports bills to amount of $576.01 Referred to Finance Committee

Committee on Branches

Chairman Mann - No report

Committee on Municipal Relations

Chairman Lilienthal. No report

Committee on Law

Chairman Bishop. No report.

Committee on Finance & Audit

Chairman Taylor reports monthly bills as follows

Salary warrants to amount of	$2932 15
Insurance bills	405.50
Book	1132. 38
Printing & Binding bills	987. 61
Miscellaneous	$ 576. 01
Total	6012. 15

& moved that these bills be ordered paid Carried Ayes Trustees Boyd. Kellogg. Lilienthal, Mann. Bishop Taylor & Wise.

Salary Warrants

13307	Clark. Geo T.	250 00	13321	Hay E. M.	70 00
13308	Mullin Geo A.	150 00	13322	Haines A. J	68 75
13309	Lochnustein J	110 00	13323	Hensge E	16 25
13310	Tyler. M. T.	83 35	13324	Koehler W.	15 15
13311	Bernstein M.	20 00	13325	Martens J	70 00
13312	Blessing M.	60 00	13326	McNally M. E	50 00
13313	Byrne M A	60 00	13327	Mee C J.	55 00
13314	Dobbin H.	15 00	13328	Melville. E.	65 90
13315	Ehrhorn A	22 50	13329	Morgan. S D	55 00
13316	" W	15 00	13330	McCarty R	24 15
13317	Gomez J	60 00	13331	Nolan D	60 00
13318	Goldman B A.	65 00	13332	" G J	65 00
13319	Hahn. A.	67 65	13333	Paine Edw	50 00
13320	Harrison R	15 00	13334	[illegible] R	75 00

San Francisco June 4 1901

19335	Robinson. W	17	50	19349	Byrne Chas	15	00
19336	Sawyer. A. L	70	00	19350	Judson. W.	15	00
19337	Sturges. E. J	67	65	19351	Carson. M.	75	00
19338	Sullivan. J	17	50	19352	Eastman. A.	17	65
19339	Ticoulet. L	20	00	19353	Schmidt. M. A.	75	00
19340	Wade E. J	80	00	19354	Woodman. A.	41	83
19341	Wimmer G	54	10	19355	Wigg M. A.	75	00
19342	Williams. N.	14	60	19356	Wolfe. D.	45	75
19343	Whitcher M. L	60	00	19357	Lorland. E. F.	61	90
19344	McDougall. H R.	12	80	19358	Healy. A. M.	41	75
19345	Weed. I. B.	13	25	19359	Hayward C. A.	56	25
19346	Casey N. A.	73	60	19360	Winslow. G.	48	65
19347	Melon. M. C	38	00	19361	Parmel. R.	15	00
19348	Sullivan C. V.	30	95	19362	Sperling. M	65	00
					$	2952	43

Monthly Bills.

19363	Conn. Fire Ins. Co	285	50	19385	Hicks. Judd Co	164	67
19364	Royal Exc. Assur.	70	80	19386	Pac States Tel Co	5	00
19365	Fire Asso. of Phil.	47	20	19387	E. B. Read	8	25
19366	Payot Upham & Co	191	26	19388	Buchanan Bros	12	10
19367	" " "	177	83	19389	Cahill & Hall Elev Co	126	45
19368	" " "	174	86	19390	Weisbach Co	15	90
19369	" " "	153	55	19391	Nordman Bros.	16	87
19370	" " "	142	65	19392	Ferrie Bros.	58	00
19371	A. M. Robertson	25	03	19393	Bullant Sign Co	11	06
19372	E. D. Bronson	4	80	19394	C. A. Byrne	10	00
19373	H. B. Nambly	15	00	19395	Mission Masonic Hall Assn	35	00
19374	Geo A Mueller for G. E. Strehle +	198	40	19396	A. M. Wilson	26	00
19375	" Paul Wenzel	22	00	19397	G N Unlsen & Co	35	00
19376	" Commr of Patents	37	20	19398	Easton & Eldridge	26	00
19377	" Kelly & Co	10	00	19399	Madison & Burke	35	00
19378	Payot Upham & Co	9	27	19400	Baldwin & Howell	21	00
19379	Jos Winterburn Co	86	10	19401	S. F. Gas & Elec. Co	50	[illegible]
19380	Hicks. Judd Co	12	00	19402	" "	2[illegible]	[illegible]
19381	" "	199	40	19403	Geo A Mueller	56	[illegible]
19382	" "	178	33				
19383	" "	175	93				
19384	" "	161	91				
						3[illegible]	[illegible]

San Francisco June 4 1901

Committee on Rules & Administration

Chairman Boyd No report.

Trustee Boyd calls attention to the fact that the next regular meeting should be held on July 2 1901 & moves that in the event of no quorum being present at that time that the Secretary be authorized to adjourn the meeting to July 23 1901 Carried unanimously

President Wise appoints Trustee Kellogg as a member of the Committee on Books, & Committee on Branches

Trustee Taylor moves that the President be appointed as a committee of one to consult with Mayor Phelan as to his desire regarding a cornerstone for the new branch building at 4th & Clara Sts & that he be given power to act as to the arrangement of a program providing a corner stone is to be laid. Carried unanimously.

There being no further business the meeting adjourned

Geo A Mullin
Secretary

San Francisco July 2. 1901

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

No quorum being present the Secretary adjourned the meeting to July 23. 1901 as authorized at the meeting held June 4. 1901

Geo. A. Mullin
Secretary

San Francisco July 23. 1901

Adjourned meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.10 P.M. & in the absence of President Wise, Trustee Taylor is elected temporary President.

On roll call the following are noted present. Trustees Boyd, Davis, Harrison, Kellogg, Mann, Shaw & Taylor. Absent. The Mayor, Trustees Lilienthal, O'Connor, Bishop & Wise. Present 7. Absent 5.

The minutes of June 4 & July 2. 1901 read & approved.

Report of the Secretary for July 1901 read &, ordered filed

Report of the Librarian for June 1901 read &, ordered filed.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills for the month of June to amount of $1313.38. Referred to Finance Committee

Committee on Printing & Binding

Chairman Shaw reports bills for month of June to amount of $675.98. Referred to Finance Committee.

Committee on Building, Fixtures etc

In the absence of Chairman O'Connor Trustee Shaw reports bills for the month of June to amount of $320.64. Referred to the Finance Committee

Committee recommends the purchase of

100 Electric light lamps . . . . . . cost $18.00

Recommendation adopted on following vote. Ayes. Trustees Boyd. Davis, Harrison. Kellogg. Mann, Shaw & Taylor.

Committee on Branches

Chairman Mann No Report

Committee on Municipal Relations

Chairman Lilienthal No Report

Committee on Finance & Audit

Trustee Boyd reports bills as follows

Salary warrants to amount of	$3099.90
Book bills	1313.38
Printing & Binding bills	675.98
Miscellaneous	341.64
	$5430.90

105 A2.

San Francisco July 23. 1901

I move, that these bills be ordered paid. Carried Ayes Trustees Boyd Davis Harrison, Kellogg Mann Shaw & Taylor.

Salary Warrants

12304	Clark Geo I.	250	00	12335	Sturges E J	67	65
12305	Mullen Geo A	150	00	12336	Sullivan J	16	35
12306	Lichtenstein J	110	00	12337	Trevoulet L	20	00
12307	Tyler M. T.	90	00	12338	Wade E J	50	00
12308	Bernstein M	20	00	12339	Wimmer G	53	15
12309	Blessing F.	60	00	12340	Williams N	15	75
10	Byrne M A	60	00	12341	Whitcher M L	60	00
12311	Caldenwood W.	14	00	12342	Hay E P B	3	35
12312	Dobbin N.	15	00	12343	Hyde M E	30	55
12313	Ehrhorn A.	22	50	12344	Jarabia F.	11	50
12314	Ehrhorn W	4	00	12345	Wind E B	51	15
12315	Gomez J.	60	00	12346	Kosta N	3	50
12316	Goldman B	65	00	12347	Casey N A	75	00
12317	Hahn A.	67	55	12348	Melrose M C	40	00
12318	Harrison R.	15	00	12349	Sullivan C V	54	50
12319	Hay E M	70	00	12350	McDougall H K	19	20
12320	Haines A. J	65	75	12351	Byrne Chas	15	00
12321	Heinze E	16	25	12352	Judson W	15	00
12322	Koehler W.	15	15	12353	Carson M.	75	00
12323	Martinez J	70	00	12354	Eastman A	36	00
12324	McNally M.E	50	00	12355	Schmidt M	75	00
12325	Mel C F.	35	00	12356	Woodman A.	[illegible]	[illegible]
12326	Melville E	70	00	12357	Wigg M A	75	00
12327	Morgan S.	35	00	12358	Wolf D	[illegible]	[illegible]
12328	McCarty R	25	00	12359	Loveland E J.	68	75
12329	Nolan D.J.	60	00	12360	Healy A W	[illegible]	[illegible]
12330	Nolan D J	65	00	12361	Maxwell M	17	70
12331	Palmer Edw	50	00	12362	Hayward C A	[illegible]	[illegible]
12332	Rea Robt	75	00	12363	Winslow G	45	00
12333	Robinson W.	17	50	12364	Parmell R	15	00
12334	Sawyer A L	53	15	12365	Sperling M	15	00
						[illegible]	[illegible]

	[illegible]	21	00		Payot Upham & C	193	36
	Payot Upham & C.	106	43		.	151	33
	.	161	09		.	193	04
	.	145	51		A W Robertson	26	74

San Francisco July 23. 1901

Elder & Shepard	12	83	Hicks Judd Co	194	42
D Appleton & Co	6	00	" "	142	78
F M DeWitt	12	50	Pac States Tel Co	5	00
Charl Taylor	1	25	Mercantile Towel Co	6	75
F. M. Husted	4	00	Patrick & Co	6	25
Geo A Mullin for G E Stechert	105	74	Foote & Winterburn	2	00
Rand McNally Co	7	00	Mission Masonic Hall Assn.	35	00
R. Roddimon	25	00	A.M. Wilson	26	00
Pac Coast Sur Co	3	00	G H Umbsen & Co	35	00
S F News Co	16	07	Easton & Eldridge	21	00
Geo A Mullin	142	75	Madison & Burke	20	00
Payot Upham & Co	10	43	Baldwin & Howell	40	00
Jos Winterburn Co	92	85	S F Gas & Elec Co	64	60
Hicks Judd Co	25	60	" "	25	50
	67	21	Pac Gas Impr Co	3	24
	112	64	Geo A Mullin	30	00
				2331	00

Committee on Rules & Administration

Chairman Boyd. No report

Committee on Law.

Chairman Bishop. No report

Communications

Letter read from the Market Street & Eureka Valley Improvement Club reminding the Trustees of their petition for a branch library. On motion the letter is placed on file & the Secretary instructed to advise the Club that the minimum amount only had been allowed & the Trustees were not in a position to establish any new branches at present

Letter read from West of Castro Street Improvement Club requesting the establishment of a branch library in the neighborhood of Castro & 21st St. On motion the letter is placed on file & the Secretary instructed to advise the Club that the Trustees are not in a position at this time to consider the establishment of new branches

The following [illegible] were then read

San Francisco, July 23 1901

Mayor's Office
City & County of San Francisco
July 8 1901

"Hon John H. Wise
President of the Board of Library Trustees
City & County of San Francisco

Dear Sir:

I herewith transmit, to you, a copy of letter received from Andrew Carnegie in response to the letter written by myself & the Building Committee of your Board on ~~June~~ March 22. 1901. I have acknowledged receipt of the letter by cablegram & suggest appropriate action by your Board in the premises.

I, also enclose you copy of a letter I have this day transmitted to the Board of Supervisors. I suggest that your Board meet as soon as possible, in order that definite action may be taken looking to the acceptance of the gift, selection of a site & construction of buildings.

Respectfully
(Signed) James D. Phelan
Mayor"

"Telegrams, Clashmore
Station Bonar Bridge

Skibo Castle
Ardgay. N.B.

June 20. 1901

Mayor James D. Phelan
San Francisco

Dear Mr Mayor:

Your letter of March 22nd is before me this morning. If San Francisco will furnish proper sites for Libraries & agree to expend $75.000 a year in their maintenance I shall be very glad to give $750 000 as needed to pay for the buildings. About half (not more, I think less) of this sum should be expended on the Central Library & the remainder on Branch Libraries. The site for the Central Library should be amply sufficient to provide for additions in the future, for San Francisco is a growing City.

~~V Yours~~ Very truly Yours
(Signed) Andrew Carnegie

San Francisco July 23, 1901

The Secretary reports that the following letter signed by seven of the Trustees had been forwarded to the Board of Supervisors

San Francisco Public Library
San Francisco, July 16. 1901

To the Honorable Board of Supervisors
City & County of San Francisco

Gentlemen

We the undersigned members of the Board of Trustees of the San Francisco Public Library respectfully recommend to your Honorable Board that the offer of Mr Andrew Carnegie of funds for library buildings for San Francisco, as set forth in his letter of June 20/01 to his Honor Mayor James D. Phelan, be accepted

Respectfully.
(signed) Colin M. Boyd.
Geo T. Shaw
Horace Davis
Edw R Taylor
Sheldon G Kellogg
Thos B Bishop
James D Phelan

The Secretary further reports the acceptance of the gift by the Board of Supervisors by the following ordinance.

BILL NO. 475

ORDINANCE NO. 330

ACCEPTING THE ANDREW CARNEGIE gift of $750,000 to the City and County of San Francisco for Public Library purposes.

Whereas, The Board of Library Trustees having declared the public necessity and [illegible] library buildings for the use of the Free Library and appointed a Building Committee in pursuance thereto; and,

Whereas, Subsequently, Andrew Carnegie made gifts of library buildings to the cities of New York, St. Louis and Philadelphia, cities of the first class, which gratefully accepted them, and at the same time he declared his intention of making gifts to other cities for the same laudable purpose, the Mayor and the Building Committee of the Board of Library Trustees wrote to Mr. Carnegie to the end that he might also consider the needs of the city of San Francisco;

And, Whereas, Mr. Carnegie did, by letter dated the 20th day of June, 1901, generously offer to give San Francisco $750,000 for a central Library and branch Library buildings, provided the city agrees to maintain therein libraries at a cost of $75,000 a year, and to provide the sites therefor;

And Whereas, The city does now appropriate, approximately, the same amount for library purposes, owns eligible sites and is in position to acquire others;

And Whereas, The Board of Free Library Trustees recommend the acceptance of the gift;

Therefore be it ordained by the People of the City and County of San Francisco as follows:

Section 1. That the gift of Andrew Carnegie be and the same is hereby accepted, and that the thanks of the Board of Supervisors of the City and County of San Francisco be and are hereby extended to him; and, further, that the example set by Mr. Carnegie in distributing his vast private fortune to great public purposes and at the same time inducing municipal cooperation in channels which might otherwise be neglected, should serve as an example to other citizens and meet the approval and encouragement of all.

Section 2. This Ordinance shall take effect and be in force from and after its passage.

In Board of Supervisors, San Francisco, July 22, 1901.

After having been published five successive days, according to law, taken up and passed by the following vote:

Ayes — Supervisors Booth, Boxton, Braunhart, Connor, D'Ancona, Hotaling, Jennings, Reed, Stafford, Tobin, Wilson.

Absent — Supervisors Brandenstein, Comte, Curtis, Dwyer, Fontana, McCarthy, Sanderson.

JNO. A. RUSSELL, Clerk

Approved San Francisco, July 23, 1901.

JAS. D. PHELAN,
Mayor and ex-officio President of the Board of Supervisors.

San Francisco July 25 1901

On motion, duly carried, the Acting President appoints the New Building Committee as a special Committee to most proper acknowledge the offer of Mr Andrew Carnegie

The annual report of President [illegible] is read & upon motion same is adopted & ordered transmitted to the Mayor.

The annual reports of the Secretary & Librarian are read, adopted & ordered transmitted to the Mayor with report of the President

Trustee Shaw moves that 500 copies of the annual report be printed at a cost not to exceed $1.00 per page. Carried. Ayes Trustees Boyd, Davis, Harrison, Kellogg, Mann, Shaw & Taylor.

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco August 6 1901

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.10 P. M. President Wise presiding.

On roll call the following are noted present Trustees Boyd. Davis. Harrison. Kellogg. Lilienthal. Mann. Shaw Taylor & Wise. Absent The Mayor. Trustees Bishop & O'Connor. Present 9 Absent 3.

The minutes of the previous meeting read and approved.

Report of the Secretary read & ordered filed.

Report of the Librarian read & ordered filed.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $949.97 Referred to Finance Committee.

Committee recommends the purchase of

	Cost
1. Replacements, Main Library	250.00
2. 26 vols Harpers Young People & St Nicholas	20.00
3. In part payment for above item, Cowan would like a vol. of the Alta California comprising six months of year 1869 @ $7.50	
4. Subscription to printed Catalogue cards for certain sets of serial publications, such as Johns Hopkins University studies, 2050 cards @ 75¢ per 100	15.40
Total	$285.40

Roll Call Ayes Trustees Boyd Davis Harrison, Kellogg Lilienthal. Mann, Shaw. Taylor & Wise. Recommendation adopted.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $732.50 Referred to Finance Committee.

Committee on Building Fixtures etc

In the absence of Chairman O'Connor Trustee Shaw reports bills to amount of $335.29. Referred to Finance Committee.

Committee on Branches

Chairman Mann – No Report.

Committee on Municipal Relations

Chairman Lilienthal No Report.

San Francisco August 6 1901

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary warrants to amount of	$3066.65
Book bills . . .	949.97
Printing & Binding bills . .	732.07
Miscellaneous . . .	335.29
Total	$5081.98

& moves that these bills be ordered paid. Carried Ayes Trustees Boyd. Davis. Harrison. Kellogg. Lilienthal Mann, Shaw Taylor & Wise

Salary Warrants

13406	Geo T. Clark	250	00	[illegible]	Sturges E J	60	75
13407	Geo A Mullin	150	00	[illegible]	Sullivan J	18	75
13408	Lichtenstein J	110	00	[illegible]	Tienlot L	13	35
13409	Tyler M T.	83	35	13440	Wade E J	75	90
13410	Bernstein M	20	00	13441	Wimmer G	51	75
13411	Blessing F	60	00	13442	Williams N.	11	75
13412	Byrnes M A	60	00	[illegible]	Whitcher M L	60	00
13413	Calderwood W.	15	25	[illegible]	Hay E S B	11	95
13414	Dobbin H.	15	00	[illegible]	Hyde M E	45	95
13415	Elkhorn A	22	50	[illegible]	McDougall H R	21	50
13416	Gomez J	60	00	[illegible]	Sarabia J.	5	50
13417	Goldman B. A	65	00	[illegible]	Weil J B	50	00
13418	Hahn A	61	55	[illegible]	Kista N	1	00
13419	Harrison R	15	00	[illegible]	Carey N. A	75	00
13420	Hay E. M.	70	00	[illegible]	Mitchell M. C	40	60
13421	Haines A. J	68	75	[illegible]	Sullivan C C.	33	45
13422	Hunge, E	16	25	[illegible]	Byrne Chas	13	00
13423	Kelly. G.	3	15	[illegible]	Judson W	15	00
13424	Koehler W	16	25	[illegible]	Carson M	75	00
13425	Martens J	70	00	[illegible]	Eastman A	11	65
13426	McNall W E.	50	00	[illegible]	Schmidt M	75	00
13427	Mel C F.	55	00	[illegible]	Woodman A	45	50
13428	Melville E.	70	00	[illegible]	Wigg. M A	77	70
13429	Morgan S D.	55	00	[illegible]	Wolf P.	35	85
13430	McCarty R.	25	00	13461	Loveland E F.	14	60
13431	Nolan D A	60	00	13462	Healy. A. M	39	00
13432	Nolan G. J	65	00	[illegible]	Hayward C A	36	25
13433	Palmer E.	50	00	13464	Wilson G	45	00
13434	Rea R	75	85	13465	Parmee. R	15	00
				13466	Maxwell. M	4	60
[illegible]	Robinson W	13	75	[illegible]	[illegible] M	65	00
[illegible]	Sumner C. A.	78	50			$3066	65

San Francisco August 6. 1901

Monthly Bills

19468	Payot Upham & Co	178	46	19485	Hicks Judd Co	23	98
19469	"	166	89	19486	Pac. State Tel Co	8	25
19470	"	161	78	19487	Bass-Hueter Co	3	25
19471	H. S. Crocker & Co	40	00	19488	Gallagher Bros.	1	50
19472	R. E. Cowan	38	95	19489	Shelby Elec. Co	18	00
19473	E D Bronson & Co	11	50	19490	Welsbach Co	17	40
19474	H. L. Tyler	4	25	19491	S. F. Gas & Elec Co	41	04
19475	Mercantile Guide Co	1	85	19492	" "	13	91
19476	A. W. Voorsanger	5	00	19493	Pac Gas Imp Co	1	49
19477	Geo A Mullen for G. E. Stichert	303	79	19494	Mission Masonic Hall Assn.	35	00
19478	Moulton Pub Co	5	00	19495	H. M. Wilson	26	00
19479	Com. of Patents	37	20	19496	G. H. Umbsen & Co	35	00
19480	Jas Winterburn Co	81	60	19497	Easton & Eldridge	21	00
19481	Stanley-Taylor Co	215	40	19498	Madison & Burke	20	00
19482	Hicks-Judd Co	52	60	19499	Baldwin & Howell	40	00
19483		175	46	19500	Geo A Mullen	56	70
19484	"	183	08				
						$1917	33

Committee on Rules & Administration

Chairman Boyd recommends that Miss M Whitcher be granted six weeks leave of absence, without salary, from Sept 11. 1901. Carried

Committee on Law.

Chairman Bishop. No report

Communications

Letter read from E. G. W. Dietrich of New York requesting that should the Board decide to invite Architects to compete for new building, that he be allowed an opportunity to submit a design. On motion the letter is placed on file & the Secretary instructed to acknowledge the receipt of same.

Trustee Bishop enters and takes his seat.

Nominations for President being declared in order Trustee Boyd nominates Trustee Taylor. There being no further nominations on motion the Secretary is instructed to cast the ballot. The ballot being cast President Wise declares Trustee Taylor elected President for the ensuing year.

Trustee Boyd moves that the thanks of the

San Francisco August 6 1901

Board of Trustees be extended to the retiring President for the excellent manner in which he has performed his duties. Trustee Taylor puts the motion which is carried unanimously.

There being no further business the meeting adjourned.

George A. Mullin
Secretary

San Francisco, August 9,1901.

Trustee
San Francisco Public Library.
Dear Sir:-

President Taylor announces the following Committees for 1901-1902.

Law
Bishop, Chairman
Harrison
Kellogg

Books
Harrison, Chairman
Davis
Mann
Shaw
Kellogg

Rules and Administration
Wise, Chairman
Kellogg
Lilienthal
Boyd
O'Connor

Binding and Printing
Shaw, Chairman
Wise
Harrison

Municipal Relations
Lilienthal, Chairman
Boyd
Bishop

Building and Fixtures
O'Connor, Chairman
Shaw
Mann

Finance and Audit
Boyd, Chairman
Davis
Lilienthal

Branches
Mann, Chairman
Davis
Bishop
O'Connor
Shaw
Wise

Very Respectfully Yours,

Secretary.

San Francisco, September 3. 1901

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.10 P.M. and in the absence of President Taylor, Trustee Wise is elected temporary President

On roll call the following are noted present, Trustees Boyd, Harrison, Kellogg, Lilienthal, Mann, O'Connor Shaw, & Wise. Absent The Mayor, Trustees Davis, Bishop Taylor. Present 8. Absent 4

Minutes of previous meeting read & approved

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $5843.16. Referred to Finance Committee. Committee recommends the purchase of the following

		vols	ex cost
1. Poole's Index to periodical literature		5	60.00
2. Barnard's Amer. Journal of Education		31	139.50
3. International year book		3	9.45
4. Lippincott's Biographical dictionary		2	12.25
5. Current encyclopedia		1	5.00
6. Cambridge records		2	1.25
7. Modern eloquence		10	29.70
8. Replacements	Main Library	358	275.00
	Branch No 1	130	105.00
	" 3	129	96.75
	" 6	120	90.00
9. Books for Branch Libraries		101	93.00
10. Miscellaneous books		155	292.00
		1031	$1211.90

Adopted by the following vote. Ayes Trustees Boyd, Harrison Kellogg, Lilienthal, Mann, O'Connor Shaw & Wise,

Committee on Printing & Supplies

Chairman Shaw reports bills to amount of $127.52 Referred to Finance Committee Committee recommends the pur.

5,000 standard linen catalogue cards @ 12.00 per M. $60.00

Adopted by the following vote. Ayes Trustees Boyd, Harrison Kellogg, Lilienthal, Mann, O'Connor, Shaw & Wise

San Francisco September 3 1908

Committee on Building Fixtures

Chairman O'Connor reports bills to amount of $256.95 Referred to Finance Committee

Committee on Branches

Chairman Mann calls attention to the large increase of circulation at the branches & reports that the new building now in course of construction for branch number 5, is progressing rapidly.

Committee on Municipal Relations

Chairman Lilienthal no report

Committee on Finance & Audit

Chairman Boyd reports bills [illegible]

Salary warrants to amount of	$3033.15
Book bills	543.16
Printing & Binding bills	427.32
Miscellaneous	308.90
Total	$4,312.53

and moves that these bills be ordered paid. Adopted by the following vote. Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal, Mann, O'Connor, Shaw & [illegible]

Salary Warrants

[illegible]	Clark Geo T	250	00		[illegible]	McNally M E	[illegible]	00
12502	Mullen Geo A	150	00		12522	Mee. C.T.	55	00
[illegible]	Lichtenstein J	110	00		[illegible]	Metcalf E	70	00
[illegible]	Tyler M J	90	00		[illegible]	Morgan J J	5[illegible]	00
[illegible]	Bernstein M	20	00		[illegible]	McCarry L	[illegible]	
12506	Blessing T.	60	00		12526	Nolan D.A	60	00
12507	Byrne M.A.	60	00		12527	Nolan E. J	65	00
12508	Calderwood W	15	00		12528	Palmer Edw	50	00
12509	Dobbin N	16	25		12529	Rea R	76	65
12510	Ehrhorn A.	22	50		12530	Robinson W	15	75
12511	Francis A	14	00		12531	Sawyer A.L	65	35
12512	Gomez J	60	00		12532	Sturges E J	70	00
[illegible]	Goldman B A	53	10		[illegible]	Sullivan J	[illegible]	
12514	Hahn A.	53	15		12534	Wade E J	50	00
12515	Harrison R.	15	00		12535	Wimmer G	35	00
[illegible]	Hay E M.	69	00		12536	Williams H	[illegible]	
[illegible]	Haines A J	[illegible]			[illegible]	Whitaker W L	60	00
[illegible]	[illegible] E	16	25		[illegible]	[illegible] K	11	00
[illegible]	Koehler W	16	25		[illegible]	Hyde M.E	26	10
[illegible]	[illegible]	[illegible]			[illegible]	[illegible]		

San Francisco September 3 1901

Maxwell M	8	15	Woodman A	41	85
Ward I B	60	00	Wigg M A	75	00
Casey N. A.	75	00	Wolf D	38	55
Melrose M C	110	00	Loveland E T	68	75
Sullivan C V.	30	00	Healy A M	35	40
Byrne Chas	15	00	Hayward C A	36	25
Judson W.	15	00	Winslow G	42	00
Carson M	80	00	Samuel K	15	00
Eastman C	17	65	Hay E P B	12	85
[illegible]	[illegible]		Spring M	65	00
				303[illegible]	[illegible]

Monthly Bills

Conn. Fire Ins. Co	51	95	Hicks Judd Co	193	51
Payot Upham & Co	193	17	Pac. States Tel. Co	5	00
" "	164	52	Bonestell & Co	2	70
"	1[illegible]	74	Buchanan Bros	10	95
Elder & Shepard	3	93	Patrick & Co	2	75
Geo A Mullen for A E Hix & Geary, Ly	10	00	Cahill & Hall Elev. Co	28	70
" New Zealand Ins. Co	5	00	Mission Masonic Hall Assn	35	00
L P McCarty	3	50	A. M. Wilson	26	00
Payot Upham & Co	13	66	G. H. Umbsen & Co	35	00
" "	27	25	Easton & Eldridge	21	00
Jas Winterburn Co	105	50	Madison & Burke	20	00
Stanley Taylor Co	53	40	Baldwin & Howell	40	00
Jas H Barry	26	01	Geo. A. Mullen	[illegible]	
				12[illegible]	

Committee on Rules & Administration

Chairman Wise - no report

Committee on Law

Chairman Bishop no report

Communications

Letter read from Brown & Brown, architects requesting that they be considered when selecting an architect for the proposed new buildings. On motion the letter is placed on file & the Secretary instructed to acknowledge the receipt of same

Letter read from the Educational Department of the Young Men's Christian Association requesting that "Year Card" be accorded the instructors [illegible]. On motion same is referred to the Rules [illegible]

San Francisco September 3 1901

Libanan Clark report, the mutilation of a book & on motion same is referred to the Committee on Law.

There being no further business the meeting adjourned.

George A. Mullin
Secretary

San Francisco October 1. 1901

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.10 P.M. President Taylor presiding.

Roll call the following are noted present Trustees Boyd Davis Harrison, Kellogg Lilienthal, Mann & Taylor. Absent His Mayor Trustees Bishop O'Connor Shaw & Wise. Present 7 Absent 5

Minutes of previous meeting read & approved.

Report of the Secretary read & ordered filed.

Report of the Librarian, received & ordered filed.

Trustees O'Connor & Wise enter & take their seats

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $457.31 Referred to Finance Committee

Committee recommends the purchase of

		Vol.	Cost.
1.	Larned's History for ready reference, vol 6	7	45.00
2.	Cabeza de Vaca. Bandelier	1	4.00
3.	Lamb's Biographical dictionary of the U.S	6	42.00
4.	Offered by H N Moore	8	20.00
5.	Additional copies	9	9.45
6.	Replacements Main Library	123	95.25
7.	" Branch No 4	17	13.55
8.	" " 5	110	78.75
9.	" on account fire at bindery.	264	335.00
10.	Books for Branch No 1	62	64.50
11.	" " 2	20	19.00
12.	" " " 3	52	47.50
13.	" " 4	20	17.50
14.	" " 5	31	26.50
15.	" " 6	63	65.50
16.	Miscellaneous books	46	212.00
17.	Extra catalogue cards for books of composite authorship	–	21.10
18.	Dictionnaire raisonné du mobilier (Viollet-le-Duc)	6	40.00
		845	$1156.60

Recommendation adopted by the following vote: Ayes Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, Mann, O'Connor Wise & Taylor

San Francisco October [illegible]

Committee on Printing & Binding

In the absence of Chairman Shaw Trustee Harrison, reports bills to amount of $336.71 Referred to Finance Comtt. Committee recommends that renewal of contract with Hicks-Judd Co for one year, for the binding of books, at same prices as last year. Recommendation adopted. Ayes Trustees Boyd, Davis, Harrison Kellogg Lilienthal Mann O'Connor, Wise & Taylor.

Committee on Building Fixtures etc

Chairman O'Connor report bills to amount of $339.89 Referred to Finance Committee. Committee recommends the recovering of the furniture in the Ladies' Parlor at a cost of $20.00 Recommendation adopted. Ayes Trustees Boyd. Davis Harrison Kellogg. Lilienthal, Mann. O'Connor Wise & Taylor.

Committee on Branches

Trustee O'Connor, moves that the Committee on Municipal Relations be empowered to take the necessary steps to have school lots No 10 on 16th Street between Sanchez & Noe Sts & lot in Block #176 on Seventh Ave 225 South from [illegible] transferred to the jurisdiction of the Library Trustees for Branch sites. Motion carried.

Committee on Municipal Relations

Chairman Lilienthal. No Report.

Committee on Finance & Audit

Chairman Boyd, report bills as follows

Book Bills to amount of	457.34
Printing & Binding Bills	336.71
Salary Warrant	3009.80
Miscellaneous Bills	341.24
Total	4151.09

& moves that these bills be ordered paid. Carried Ayes Trustees Boyd Davis Harrison Kellogg. Lilienthal, Mann, O'Connor, Wise & Taylor

Salary Warrant

[illegible]	Clark Geo T	250 00	[illegible]	Bergiund A.	2.00
[illegible]	Keller Geo A	150 00	[illegible]	Bernstein. H	20.00
[illegible]	Lichtenstein J	[illegible]	[illegible]	Bissing J	60.00
[illegible]	Tyler A	[illegible]	[illegible]	Byrne W. H	[illegible]

San Francisco October 1 1901

13595	Calderwood, W.	15	00	[illegible]	Williams N	18	75
[illegible]	Dobbin N.	16	25	[illegible]	Morgan S D	55	00
13597	Ehrhorn A	20	00	[illegible]	Whitcher M. L	8	00
13598	Gomez J.	60	00	[illegible]	Judson W	15	00
[illegible]	Goldman B.	62	20	[illegible]	Weed I B	46	15
[illegible]	Hahn A.	61	65	[illegible]	Kosta N.	36	35
[illegible]	Hay, E M.	70	00	[illegible]	Casey N A	75	00
[illegible]	Haines A J	68	75	[illegible]	Melrose M C	39	35
[illegible]	Heinze E	16	25	[illegible]	Sullivan C V.	30	00
[illegible]	Koehler W.	16	25	[illegible]	Cassidy H.	7	50
[illegible]	Martens [illegible]	70	00	[illegible]	Byrnes Chas	13	00
[illegible]	McNally M E	50	00	[illegible]	Waters Edw.	7	00
[illegible]	[illegible]	33	00	[illegible]	Carson M.	75	00
[illegible]	Melville E.	70	00	[illegible]	Eastman A	11	65
[illegible]	McCarry R.	20	15	[illegible]	Schmidt M A	75	00
[illegible]	Noland D.	60	00	[illegible]	Woodman A	41	55
[illegible]	Nolan G. C	65	00	[illegible]	McDougall A R	26	10
[illegible]	Palmer Edw	50	00	[illegible]	Wigg M A	75	00
[illegible]	Rea R.	75	00	[illegible]	Wolfe D.	38	85
[illegible]	Robinson W.	[illegible]	[illegible]	[illegible]	Loveland, E F	68	[illegible]
[illegible]	Sawyer N. L	70	00	[illegible]	Healy A M	39	30
[illegible]	[illegible]	13	00	[illegible]	Hayward C A	56	25
[illegible]	[illegible]	70	00	[illegible]	Winslow G.	45	00
[illegible]	[illegible]	[illegible]	15	[illegible]	Parnell R.	13	00
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	Hay, E P B	13	30
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	Sperling M	65	00
						3004	50

Monthly Bills

[illegible]	[illegible]	7	55	[illegible]	Weisbach C	16	90
[illegible]	[illegible] & Co.	105	01	[illegible]	Cal. Elec. Works	19	00
[illegible]	" "	[illegible]	[illegible]	[illegible]	Murphy Grant & Co	11	50
[illegible]	[illegible]	20	[illegible]	[illegible]	S F Gas & Elec Co	4	[illegible]
[illegible]	E. D. Bronson & Co.	2	25	[illegible]	" "	23	49
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	Pac. Gas Imp Co	2	03
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	Mission Masonic Hall Assn	30	00
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible] Wilson	26	00
[illegible]	[illegible] & Co	[illegible]	[illegible]	[illegible]	[illegible] & Co	35	[illegible]
[illegible]	[illegible] C.	[illegible]	[illegible]	[illegible]	[illegible]	21	00
[illegible]	[illegible] C.	[illegible]	[illegible]	[illegible]	Madison & Burke	20	00
[illegible]	" "	[illegible]	[illegible]	[illegible]	Baldwin & Howell	[illegible]	00
[illegible]	[illegible] C	[illegible]	[illegible]	[illegible]	Geo H Muller	35	[illegible]
	[illegible]						

San Francisco October 1. 1901

Chairman Boyd reports that the loss on books at bindery which was burned Sept 3 1901 amounted to $332.55 & that same had been collected from the Insurance Company & paid in to the City Treasury.

Committee on Rules & Administration.

Chairman Reis reports that a request has been received from the Mexican Commission of the Pan-American Exposition for five copies each of Rules Catalogues etc & moves that the request be granted. Carried Ayes Trustees Boyd, Davis, Harrison, Keeling, Lilienthal, Mann, O'Connor, Reis & Tevis

Communications

Letter read from Geo Lichtenstein, requesting an increase of salary. On motion same is referred to the Rules Committee

Letter read from Mayor Jas D. Phelan enclosing a letter from Geo [illegible] in which the latter offers a site for a Branch Library in Ocean View.

Trustee O'Connor moves that the Committee on Branches be requested to report at the next meeting as to the advisability of establishing a Delivery Station at Ocean View. Carried

Trustee Davis moves that the Librarian be requested to report to the Trustees at their next meeting as to the methods [illegible] most beneficial to other cities in the matter of delivery stations. Carried

The Secretary reports that a claim dated 1893 for $92. had been received from Mrs [illegible] & upon investigation he found that same was not for the Library. On motion the Secretary was instructed to so inform Mrs Keeling.

There being no further business the meeting adjourned

Geo A. Mullin
Secretary

San Francisco November 6 1901

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.10 P.M. President Taylor presiding.

On roll call the following are noted present. Trustees Boyd, Harrison, Kellogg, Lilienthal, Mann, O'Connor, & Taylor. Absent the Mayor, Trustees Bishop, Davis, Shaw & Wise. Present 7. Absent 5.

Minutes of the previous meeting read & approved.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

Trustee Shaw enters and takes his seat.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1118.97. Referred to Finance Committee.

Committee recommends the purchase of the following

			Vols	[illegible]
1. Periodical list for 1902				$2065.41
2. Second hand books from lists of Laurias, Sotheran, Quaritch and others			52	94.25
3. Directories - Oakland, Alameda & Berkeley S.F. Blue Book			2	10.00
4. Additional copies of popular books ...			15.	14.00
5. Books for the young			82.	72.00
6. French & German books			137.	142.50
7. " " for Branches (Deposit Collection)			72.	75.00
8. Books for Branches No 1.	45 vols.	$40.00		
2.	10 "	9.80		
3.	23 "	22.00		
4.	10 "	9.80		
5.	10 "	17.00		
6.	"	38.50	149.	137.10
9. Replacements Main Library			300	235.00
10. " Branch No 1	105 vols			
2	2 "			
3	6			
4	1			
5	2			
6	21		137	124.11
[illegible]			[illegible]	[illegible]
			1156.	3275.71

Recommendation adopted by following vote. Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal, Mann, O'Connor, Shaw & Taylor

San Francisco November 6 1901

Trustee Wise entered & Taylor his seat.

Committee on Books further recommends that the cataloguing of accessions to the library after January 1 1902 be done on cards. Adopted on the following vote Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal, Mann O'Connor, Shaw, Wise & Taylor

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $361.49. Referred to Finance Committee.

Committee recommends the purchase of

15.000	Binding slips	est cost	$10.00
3.000	Branch time	"	4.50
350.000	Home Use	"	55.00
50.000	Application blanks		35.00
			$104.50

Recommendation adopted on following vote Ayes Trustees Boyd. Harrison Kellogg Lilienthal Mann, O'Connor, Shaw Wise & Taylor

Committee on Building & Fixtures

Chairman O'Connor reports bills to amount of $519.80 Referred to Finance Committee

Committee recommends the purchase of

12 drawer Oak Cabinet for Secretary's office Cost $95.00

Recommendation adopted by the following vote Ayes Trustees Boyd Harrison, Kellogg Lilienthal, Mann, O'Connor Shaw, Wise, and Taylor Committee further recommends that changes be made in the lighting of Branch No 1, at a cost not to exceed fifty dollars. On motion the Committee is instructed to make inquiry regarding improvements in lighting, and to report at next meeting.

Committee on Branches

Chairman Mann recommends that a delivery station be established at Ocean View, with a deposit collection of 100 volumes or more as the circumstances may demand. On motion [illegible] carried the matter is referred back to the Branch Committee for a more specific report as to expenditures & methods.

Committee further reports that the new building for Branch No 5 will be finished about Dec 15."

San Francisco, November 6 1901

Motion made that the Branch Committee be empowered to make arrangements for suitable opening exercises at a reasonable expenditure. Carried by the following vote Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal, Mann, O'Connor, Shaw, Taylor, & Wise

Motion made and carried that the landlord, as Mr Harrison be given due notice that the premises will not be required after Jan 1. 1902

Committee on Municipal Relations

Chairman Lilienthal reports progress in the matter of having Eureka Valley & Richmond lots transferred to the jurisdiction of the Library Trustees for Branch sites.

Committee on Finance & Audit.

Chairman Boyd reports bills as follows

Salary warrants to amount of	$3016.20
Book bills . . .	1118.97
Printing & Binding bills . .	361.49
Miscellaneous . . .	579.80
Total	$5076.46

& moves that these bills be ordered paid. Carried Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal, Mann, O'Connor, Shaw, Wise & Taylor.

Salary Warrants

[illegible]	Clark Geo. J	250	00	[illegible]	Martens J	70	00
13675	Mullin Geo. A	150	00	[illegible]	McNally M. E	55	00
[illegible]	Lichtenstein J	110	00	13694	Mel. C. F.	53	15
13677	Sylva, M. I.	90	00	13695	Melville E.	68	35
[illegible]	Bernstein M.	20	00	[illegible]	Morgan S D	55	00
[illegible]	Blessing, J.	60	00	[illegible]	McCarry R.	21	25
[illegible]	Byrne M A	60	00	[illegible]	Nolan D J	60	00
13681	Calderwood. W	13	00	[illegible]	Nolan G. J	65	00
[illegible]	Dobbin. N	12	50	13700	Palmer Edw	30	00
13683	Ehrhorn. A.	25	50	13701	Rea. R.	75	00
13684	Gomez J	60	00	13702	Robinson W	13	75
[illegible]	Goldman B A	65	00	13703	Sawyer. A. L.	65	35
13686	Hahn. A	65	50	13704	Stefano. C	15	00
[illegible]	Hay E M	70	00	[illegible]	Sturges, E. J.	65	[illegible]
[illegible]	Haines, A. J	[illegible]	75	13706	Sullivan J	13	[illegible]
[illegible]	Heinze. E	[illegible]	[illegible]	13707	Wade. E. J.	50	00
[illegible]	Judson. W	45	00	13708	Wimmer G	52	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

San Francisco, November 16. 1901

13710	Whitcher M. L	23	55	13726	Loveland C. F.	65	75
13711	Weed I. B.	50	95	13727	Healy. A. M.	35	00
13712	Hay, E. P. B.	2	85	13728	Hayward. C. A.	56	25
13713	McDougall. H. R	19	15	13729	Winslow. G.	45	00
13714	Kosta. N.	51	35	13730	Parmee. A.	15	00
13715	Casey. N. A.	73	90	13731	Sperling. M.	65	00
13716	Melrose. M. C	38	65				
13717	Sullivan. C. V.	29	50				
13718	Cassidy. H.	15	00				
13719	Byrne Chas	15	00				
13720	Carson M.	75	00				
13721	Eastman A.	17	65				
13722	Schmidt M.	75	00				
13723	Woodman A.	111	85				
13724	Wegg M	75	00				
13725	Wolfe D.	31	[illegible]				
						[illegible]	

[illegible]

13732	Payot Upham & Co	199	25	13754	Hicks Judd Co	5	25
13733	" "	195	86	13755	" "	140	61
13734	" "	199	15	13756	Pac States Tel Co	5	00
13735	" "	113	31	13757	Patrick & Co	4	25
13736	Elder & Shepard	3	22	13758	Mercantile Trust Co	6	15
13737	A. M. Robertson	13	81	13759	Buchanan Bros	11	80
13738	R. E. Cowan	24	20	13760	Welsbach Co	13	50
13739	H. H. Moore	14	00	13761	Kragen Iron Co	33	00
13740	J. M. Hurka & Co	3	00	13762	Indianapolis Co.	2	50
13741	E. J. Dupuy	40	00	13763	Cal Photo Eng Co.	2	80
13742	Geo A Mullin for G. E. Stechert	124	89	13764	Geo A Mullin for Library Bureau	109	25
13743	" Stevens & Brown	6	65	13765	C. A. Byrne	11	00
13744	" J D Morris	29	70	13766	S. F. Gas & Elec. Co	101	08
13745	" C W Bardeen	108	00	13767	" "	[illegible]3	12
13746	" A. L. A. Pub. Bd	10	00	13768	Pac Gas Imp Co	5	40
13747	" "	27	93	13769	Mission Masonic Hall Assn	35	00
13748	Whitaker & Ray	6	00	13770	A. M. Wilson	26	00
13749	Payot Upham & Co.	17	13	13771	G H Hutchinson Co.	35	00
13750	" "	18	00	13772	Easton & Eldridge	21	00
13751	Jos Winterburn Co	133	75	13773	Madison & Burke	20	00
13752	Jas H Barry	4	75	13774	Baldwin & Howell	40	00
13753	Hinton Printing Co.	39	00	13775	Geo A Mullin	112	75
						[illegible]	

San Francisco November 6 1901

Committee on Rules & Administration

Chairman Wise No Report

Committee on Law

Chairman Bishop No Report

Communications-

Letter read from Mrs Helen Blywise requesting that she be appointed as janitor at Br 5. Referred to Rules Committee

Letter read from Mrs. Emily Legsworth requesting that the rules be amended so that her daughter age 10 years could secure a library card. Referred to Rules Committee

Letter read from William Emmett Coleman offering to donate his collection of books to the Board. Motion made that the offer be referred to the Book Committee with power to accept as they may be advised. Carried Aye. Trustee Boyd, Harrison, Kellogg, Lilienthal, Mann, O'Connor, Shaw, Wise & Taylor

Secretary reports that in the matter of the claim of Mrs H. Kreling for $80.10 it is claimed that the goods were delivered with a lot of plates for Indexes in Aug. 1. 1893 but not billed. On motion the matter is referred to the Law Committee

There being no further business the meeting adjourned

Geo A Mullin
Secretary

San Francisco December 3. 1901

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.15 P.M. President Taylor presiding

On roll call the following are noted present. Trustees Boyd, Kellogg, Lilienthal, Mann, O'Connor, Wise & Taylor. Absent. The Mayor, Trustees Bishop, Davis, Harrison & Shaw. Present 7 Absent 5

Minutes of the previous meeting read & approved

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books

In the absence of Chairman Harrison, Trustee Mann reports bills to amount of $1053.74. Referred to the Finance Committee

Committee recommends the purchase of

				vols	est cost
1. Second hand books from lists of Taliernan, Launat, Cowan & Moore				36	89.25
2. Sacramento City Directory				1	4.00
3. Additional copies of popular books				35	54.50
4. Books for the young				61	55.00
5. Books for Branches No	1.	34 vols	35.00		
" "	2.	4 "	3.95		
" "	3.	13 "	13.50		
" "	4.	5 "	5.00		
" "	5.	18 "	20.00		
" "	6.	41 "	50.00	115	127.45
6. Replacements Main Library				215	200.00
" Branch No	3			29	23.00
" " "	4			6	4.00
" " "	5			66	52.00
" " "	6			35	36.50
7. Miscellaneous books				134	359.30
			TOTAL	739	979.20

Recommendation adopted by the following vote Ayes Trustees Boyd, Kellogg, Lilienthal, Mann, O'Connor, Wise & Taylor.

Committee further recommends the publication of Bulletin of books added to Branch Libraries during current year at a cost of about $30.00

San Francisco December 3. 1901

Recommendation adopted by the following vote Ayes Trustees Boyd, Kellogg, Lilienthal, Mann, O'Connor, Taylor & Wise

Committee on Printing & Binding

In the absence of Chairman Shaw, Trustee Mann, reports bills to amount of $424.89 Referred to Finance Committee. Committee recommends the purchase of

Style A.	35 Glover Binders	est cost	54.00
" B.	46		23.00
		Total	$77.00

Recommendation adopted by the following vote. Ayes Trustees Boyd, Kellogg, Lilienthal, Mann, O'Connor, Wise & Taylor

Committee on Building, Furniture

Chairman O'Connor reports bills to amount of $336.29 Referred to Finance Committee. Committee recommends the purchase of

1 Stove for Branch No 6	est cost	17.50
2 - 30 drawer oak Cabinets for card & accession catalogues		130.00
1 Oak base for Cabinet		9.00
1 - 6 drawer Oak Cabinet for order cards		12.00
20 M heavy linen ledger cards		20.00
3 Oak card trays		1.80
	Total	$190.30

Recommendation adopted by the following vote Ayes. Trustees Boyd, Kellogg, Lilienthal, Mann, O'Connor, Wise & Taylor

Committee report that the chairs, [illegible] for Branch 5 will cost about $350.00. On motion the Committee is empowered to purchase the necessary articles at a cost not to exceed $350.00. Ayes Trustees Boyd, Kellogg, Mann, Lilienthal, O'Connor, Wise & Taylor

In the matter of improvement of lighting of branches the Committee reports progress

Committee on Branches.

Chairman Mann recommends the establishment of a Delivery Station with a deposit collection of one hundred volumes at

San Francisco December 3 1901

Oceanview at a cost of about $17.00 per month, & about $15.00 for the fittings shelving etc. Recommendation adopted. Ayes Trustees Boyd, Lilienthal, Kellogg, Mann, O'Connor, Wise & Taylor.

Committee reports that the new building for Branch No 5 would be dedicated on December 16 1901 at 8 P.M.

Committee on Municipal Relations

Chairman Lilienthal recommends that a request be made to the Fire Commissioners that they consent to the transfer of the Fire ~~Co~~ engine lot on Sacramento St. between Webster & Fillmore, to the jurisdiction of the Library Trustees. Carried.

Committee on Finance & Audit

Chairman Boyd reports bills as follows

Salary warrant to amount of	$2965.10
Book Bills	1053.74
Printing & Binding bills	421.89
Miscellaneous	336.29
Total	$4758.02

& move that these bills be ordered paid. Carried Ayes Trustees Boyd, Kellogg, Lilienthal, Mann, O'Connor, Wise & Taylor.

Salary Warrants

[illegible]	Clark Geo T	250	00	13691	Koehler W.	17	50
[illegible]	Mullin Geo A	150	00	[illegible]	Martens J.	70	00
[illegible]	Lichtenstein J	110	00	[illegible]	McNally M E	45	00
[illegible]	Tyler M. F	90	00	[illegible]	Mee C F	55	00
13678	Bernstein M	20	00	[illegible]	Metcalf E	66	65
[illegible]	Blessing F.	60	00	[illegible]	Morgan S L	55	00
[illegible]	Byrne M. A	60	00	[illegible]	McCarty R	19	15
[illegible]	Calderwood W	15	00	[illegible]	Nolan D A.	60	00
[illegible]	Dobbin H	16	25	13699	Nolan G J	65	00
[illegible]	Ehrhorn A.	22	50	13700	Palmer E	30	00
[illegible]	Gomez J	60	00	13701	Rea R	75	00
[illegible]	Goldman B A	70	00	13702	Robinson W.	17	50
[illegible]	Hahn A	70	00	13703	Sawyer A L.	70	00
[illegible]	Hay E M	70	00	13704	Stephens C.	15	00
[illegible]	Haynes A J	75	00	[illegible]	Sturges E J	65	[illegible]
[illegible]	Kearney E	17	50	[illegible]	Sullivan J	15	[illegible]
[illegible]	Justin [illegible]	15	[illegible]	13707	Wade E J	29	[illegible]

San Francisco December 3 1907

13708	Wimmer G	113	10	13721	Schmidt M A	75	00
13709	Williams N	20	00	13722	Woodman A	41	85
13710	Whitcher M L	65	00	13723	Wigg M A	75	00
13711	McDougall H R	7	50	13724	Wolfe D	37	75
13712	Kuth N	2	00	13725	Loveland E J	68	75
13713	Courtney M R	20	00	13726	Healy A M	38	40
13714	Casey M A	75	00	13727	Hayward C A	41	20
13715	Meher M C	25	65	13728	Winslow G	45	00
13716	Sullivan C V	30	00	13729	Weed J B	25	00
13717	Cassidy H	15	00	13730	Hay E P B		60
13718	Byrne Chas	15	00	13731	Parmell R	15	00
13719	Carson M.	75	00	13732	Sperling M	65	00
13720	Eastman G	1	11				
						2968	1[illegible]

Rent, &c. B.S.

13733	Payot Upham & Co	171	79	13750	Hicks Judd Co	183	75
13734	"	199	17	13751	Pac States Tel Co	5	00
13735	"	76	59	13752	Gallagher Bros	1	50
13736	"	191	80	13753	C A Malm & Co	3	00
13737	"	165	69	13754	Wilsback C	16	90
13738	C W Robertson	11	57	13755	Buchanan Bros	10	50
13739	T M DeWitt	26	75	13756	C A Byrne	8	40
13740	R E Cowan	9	90	13757	S F Gas & Elec Co	49	15
13741	Geo E Mueller G E Stechert	91	65	13758	"	37	26
13742	E D Bronson	26	65	13759	Mission Masonic Hall Assn	35	00
13743	Geo A Mulch for Dodd, Mead & Co	22	05	13760	A H Wilson	26	00
13744	Public Printer	50	00	13761	G H Umbsen & Co	35	00
13745	Cunningham Curtiss & Welch	3	50	13762	Easton & Eldridge	21	00
13746	[illegible] B	1	10	13763	Madison & Burke	20	00
13747	[illegible]	[illegible]	21	13764	Baldwin & Howell	40	00
13748	[illegible]	[illegible]	[illegible]	13765	Geo A Moore	26	65
13749		[illegible]					
						[illegible]	[illegible]

Committee on Rules & Administration

Chairman Wise recommends

1. That the price of the Catalogue of Periodicals be fixed at 25 & 50 cents respectively for copies in paper & cloth
2. That to borrowers desiring the same an additional card be issued good for books not classified as fiction. Exceptions for this limitation such cards are to be governed by the rules regulating the issuance & use of ordinary cards.

San Francisco December 3. 1901

3. That on & after Jan. 2. 1902 books lent be stamped with date when due instead of date of issue

4. That Section *1 of "Rules for Officers & Employees" be amended by striking out the words "in a book for that purpose" and inserting in lieu thereof the following: on cards kept for that purpose

5. That the age limit for borrowers be placed at ten years instead of twelve

6. That Robt. McCarry be promoted to the position of curator of Branch No 5 at a salary of $40.00 per mo

7. That Alfred Elkhorn be promoted to the position of assistant in workroom, vice McCarry promoted

8. That the librarian be authorized to substitute two boys on half time for one boy on full time

9. That the substitute be employed Sundays until April 15th next to assist at the Delivery Desk

10. That the request of the Educational Dept of the Y. M. C. A. for privileges similar to those granted to teachers of the public schools, be denied

11. That the salary of Joy Lichtenstein assistant librarian be increased to $150.00 per month

Recommendations adopted by the following vote Ayes Trustees Boyd. Kellogg. Lilienthal Mann. O'Connor Wise & Taylor

Committee on Law

Chairman Bishop No Report

Communications

Letter read from Robt. Real requesting an increase of salary. Referred to Rules Committee

Secretary reports that through correspondence with A. J. Rudolph he has ascertained that the library does not owe Mrs H Kisling for plates for indexing Harvard furnished in Aug 1891 as the charge is a duplicate one

Trustee Wise moves that the annual index to the Library Bulletin be printed at an expense estimated not to exceed $50.00. Carried. Ayes Trustees Boyd. Kellogg Lilienthal. Mann O'Connor. Wise & Taylor

In the matter of closing Branch No 5 during the summer period on motion same is left to the Branch Committee with power to act Adjourned

Geo. A. Mullin

San Francisco January 7. 1902

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.15 P.M. President Taylor presiding.

On roll call the following are noted present: Trustees Bishop, Boyd, Davis, Harrison, Kellogg, Lilienthal, Mann, O'Connor, Shaw, Wise & Taylor. Absent: The Mayor. Present 11. Absent 1.

Minutes of the previous meeting read and approved.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

Reports of Standing Committees

Committee on Books.

Chairman Harrison reports bills to amount of $2544.15. Referred to Finance Committee.

Committee recommends the purchase of

	vols	cost
Items from Sotheran's catalogue	11	32.00
Royal Asiatic Society, Journal & Transactions	11	25.40
Maps	2	5.00
Additional copies of popular books	27	25.50
Books for Branch Libraries	133	139.75
Replacement Main Library	600	475.00
Branch No 4	25	20.00
5	37	29.00
	184	245.00
	1030.	$996.65

Recommendations adopted. Ayes Trustees Bishop, Boyd, Davis, Harrison, Kellogg, Lilienthal, Mann, O'Connor, Shaw, Wise & Taylor.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $625.00. Referred to Finance Committee.

Committee on Buildings, Fixtures etc.

Chairman O'Connor reports bills to amount of $794.65. Referred to Finance Committee.

Committee report that it will be necessary to heat Branch 5. Motion made that the matter be referred to the Building Committee with power to act provided that in the present the Branch can be heated with oil heaters. Carried. Trustees Boyd, Bishop, Davis, Harrison, Kellogg, Lilienthal, Mann, O'Connor, Shaw, Wise & Taylor.

San Francisco January 7 [illegible]

Committee recommends the placing of an oak door in the vestibule leading to the Secretary's office and the placing of brass plates on the doors of [illegible]. Motion that the matter be referred to the Building Committee with power to act. Carried as follows. Bishop, Boyd, Davis, Harrison, Kellogg, Lilienthal, Mann, O'Connor, Shaw, Wise & Taylor

Committee on Branches

Chairman Mann report an increase of card holders & circulation at Branch #5 & that the Delivery Station at Ocean View has been opened [illegible]

Committee on Municipal Relations

Chairman Lilienthal – No Report

Committee on Finance & Audit

Chairman Boyd reports bills as follows.

Salary warrants to amount of	$2987.85
Book Bills	2344.15
Printing & Binding Bills	625.65
Miscellaneous	796.68
Total	6754.33

& moves that these bills be ordered paid. Carried [illegible]. Bishop, Boyd, Davis, Harrison, Kellogg, Lilienthal, Mann, O'Connor, Shaw, Wise & Taylor

Salary Warrants

[illegible]	Clark Geo T	250.00	[illegible]	Hall E M	66.50
[illegible]	Mullen Geo A	150.00	[illegible]	Harris A J	68.75
[illegible]	Lichtenstein J	130.00	13885	Henry E	11.50
[illegible]	Tyler M I	81.35	13886	Judson W	15.00
[illegible]	Bernstein M	20.65	[illegible]	Kochler W	11.50
[illegible]	Blessing F	52.00	[illegible]	Martin J	59.50
[illegible]	Buell W	3.70	13889	McNally M E	50.00
[illegible]	Byrne M A	60.00	[illegible]	Mee E F	55.00
[illegible]	Calderwood W	15.00	[illegible]	Metcalf E	70.00
13877	Dublin F.	5.70	13892	Morgan S D	55.00
[illegible]	Dobbin H	16.25	[illegible]	McCann K	34.00
[illegible]	Einhorn A.	24.00	[illegible]	Nolan S C	60.00
[illegible]	Gomez J	60.00	13895	Nolan G J.	65.00
[illegible]	Goldman B A	70.00	[illegible]	Palmer Edw	50.00
[illegible]	[illegible]	70.00	[illegible]	[illegible]	75.00

San Francisco January 7. 1902

13898	Robinson W	20 00	13914	Sullivan C V	28 65
13899	Sawyer A. L	70 00	13915	Cassidy H	15 00
13900	Stephens C	15 00	13916	Byrne Chas	15 00
13901	Sturges E. J.	45 50	13917	Carson. M.	75 00
13902	Sullivan J	11 35	13918	Eastman. A.	17 65
13903	Wade E. J.	80 00	13919	Schmidt M.	75 00
13904	Welch J	10 00	13920	Woodman A	41 85
13905	Wimmer G	55 00	13921	Wigg M. A	75 00
13906	Williams A.	20 00	13922	Wolfe D.	38 85
13907	Whitcher M L	55 00	13923	Loveland E J.	68 75
13908	Hoar E P B	20 65	13924	Healy A M	36 90
13909	Ward J B.	35 00	13925	Hayward C. A	62 50
13910	McDougall H K.	6 93	13926	Winslow G.	39 85
13911	Courtney W. R	5 00	13927	Parmel R	15 00
13912	Casey, N. A	75 00	13928	Sperling M.	65 00
13913	Melrose M. C.	40 00	13929	Dixson J.	5 00
					2959 55

Monthly Bills

13930	Payot Upham & Co	196 65	13953	Pac States Tel Co	5 00
13931	" "	191 96	13954	Mercantile Jewell Co	6 75
13932	" "	194 30	13955	Bonestell & Co	7 30
13933	" "	98 62	13956	Wellsbach Co	16 50
13934	Elder & Shepard	9 24	13957	Cahill & Hall	16 75
13935	E. D. Bronson	45 90	13958	Patrick & Co	10 70
13936	R E Cowan	19 00	13959	Goodyear Rubber Co	8 00
13937	H N Moore	25 50	13960	Jas Brown & Son	3 60
13938	Geo A Mullin for G E Stickel	137 17	13961	E H Black	28 00
13939	" Baton Book Co	52 00	13962	D N & E Walter & Co	213 91
13940	" Chas E Lamont.	23 25	13963	Howard Bros	90 00
13941	" J Kuhlman	30 00	13964	F H Morrill	5 75
13942	" [illegible]	9 86	13965	Chas A Byrne	22 00
13943	× S. F. News Co	1154 70	13966	S F Gas & Elec Co	54 72
13944	× Geo A Mullin	155 80	13967	S F Gas & Elec Co	43 36
13945	× Payot Upham & Co	20 75	13968	Pac Gas Imp Co	4 19
13946	Geo A Mullin for Dennison Mfg Co	2 50	13969	Mission Masonic Hall Assn	35 00
13947	Blake Moffitt Towne	9 00	13970	[illegible] M. Nelson	26 00
13948	Jos Kauffmann Co	115 60	13971	G. H. Umbsen & Co	35 00
13949	Phillips Smith [illegible]	52 50	13972	Easton & Eldridge	21 00
13950	Payot Upham & Co	30 50	13973	Madison & Burke	20 00
13951	[illegible] Co	199 31	13974	Baldwin & Howell	40 00
			13975	Geo A Mullin	75 [illegible]
					3764 48

San Francisco January 7 1902

Chairman Boyd reports that $7500.00 Insurance had been placed on the new branch building at 4th & Clara. On motion the action of the Committee is approved

Committee on Rules & Administration

Chairman Wise recommends

1 That the open hours of Branch No 5 be from 9 a.m until 9 o'clock P.M. & that the assistant Mrs Healy work full schedule time, [illegible] hours per week, at the rate of pay fixed for the assistants at Branches 1 & 6.

2. Inasmuch as the salary schedule with its semi-annual increase will not apply to the boys employed on half time that they be paid at the rate of 10 cents per hour

3. That the services of one of the boys be dispensed with, & a girl who has had experience in such work be employed to mend books at a salary not to exceed $30.00 per month.

4. That Miss Hayward, librarian of Branch No 6 be temporarily transferred to the Main Library in place of Miss Haines absent on account of illness,

5. That the librarian be authorized to send 200 copies of the Catalogue of Periodicals to the New York State Library.

Recommendations adopted by the following vote Ayes Trustees Bishop Boyd, Davis Harrison [illegible] Mann O'Connor Shaw Wise & [illegible]

Committee further recommends that some member of the library force be assigned to the Secretary's office for two hours of each day, thereby allowing the Secretary to put in his full time in the day. Carried Ayes Trustees Bishop Boyd, Davis [illegible] Lilienthal, Mann O'Connor Shaw Wise & [illegible]

Reports of Special Committees

Committee on New Building

Chairman O'Connor reports that it is desired that sites for Branch libraries be selected that they be placed in the bond issue. Upon motion duly carried the matter is

San Francisco January 7. 1902

left with the New Building Committee with power to act.

Chairman O'Connor reports that with the consent of the Board of Education the Supervisors had transferred to the Library Trustees, the school lot described as follows. Commencing on the east line of Seventh avenue 225 feet south from California St. thence south on Seventh avenue 150 feet by 240 feet in depth to Sixth avenue, being a portion of Outside Lands Block No 176.

Communications

Letter read from Mrs H. C. Almas complaining of ill treatment by the Librarian of Branch No 1. Referred to Rules Committee.

Letter read from Miss A. L. Sawyer, assistant in Primary Room requesting an increase of salary. Referred to Rules Committee.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary

San Francisco February 4 1902

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.05 P.M. President Taylor presiding

On roll call the following are noted present. Trustees Boyd. Davis, Mann, O'Connor, Shaw Wise & Taylor. Absent. The Mayor, Trustees Bishop Harrison Kellogg & Lilienthal. Present 7 Absent 5.

Minutes of previous meeting read and approved.

Trustee Harrison enters and takes his seat

Report of the Secretary read & ordered filed

Report of the Librarian received and ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $ [illegible] Referred to Finance Committee. Committee recommends the purchase of

		est. cost
1. Directories (San Francisco, 1902)	8 vols.	110.00
2. Subscription to "Bibliographer" ($5 per year)		
3. Additional copies of popular books	39 ..	51.50
4. Replacements, Main Library	226	180.00
5. .. Br. 1	214	171.00
6. 6	68	54.00
7. Books for Branch Libraries	130	154.00
8. Miscellaneous books	117	220.00
	802	$ 856.50

Recommendation adopted. Ayes Trustees Boyd Davis. Harrison, Mann. O'Connor, Shaw Wise & Taylor.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $503.83 Referred to Finance Committee. Committee recommends the purchase of

20 M	"Renew when due slips"	7.50
20 M	Renewal slips	7.50
10 M	Borrowers cards	31.50
5 M	Note heads	2.50
1 M	Book labels "Gift of W. E. Coleman"	2.00
10 M	Branch call slips	5.00
500	Order forms for Catalogue cards	3.50
400	Reference Room cards	2.50
	TOTAL	$ 62.00

San Francisco February 1902

Recommendation adopted. Ayes Trustees Boyd, Davis, Harrison, Mann, O'Connor, Shaw, Wise & Taylor

Committee on Building, Fixtures etc.

Chairman O'Connor reports bills to amount of $540.95. Referred to Finance Committee. Committee recommends the purchase of

1 Typewriter . . . . est. cost	$100.00
New Window letters for Br 6	10.00
Gilding letters, cut in stone Br 5	18.00
280 Electric Lamps	42.50
Total	$170.50

Recommendation adopted. Ayes Trustees Boyd, Davis, Harrison, Mann, O'Connor, Shaw, Wise & Taylor

Chairman O'Connor reports that the Committee had placed a hot air heater in Branch No 5, at a cost of $200.00 On motion the action of the Committee is approved.

Committee on Branches

Chairman Mann reports that the circulation at Station A is gratifying.

Committee on Municipal Relations

Chairman Lilienthal - No report

Committee on Finance & Audit

Chairman Boyd reports bills as follows

Salary warrant to amount of	$2999.45
Book Bills . . .	1057.31
Printing & Binding Bills . . .	503.83
Miscellaneous . . .	624.95
Total	$5185.54

On motion that these bills be ordered paid. Ayes Trustees Boyd, Davis, Harrison, Mann, O'Connor, Shaw, Wise & Taylor. Carried

[illegible]

13976	Clark G. T.	[illegible]		13050	Byrne M. F.	60	00
13977	Mullin Geo A	150	00	13051	Outdeward W.	16	25
13978	Lichtenstein J	150	00	[illegible]	Devlin J.	10	83
13979	Tyler M. J.	77	65	[illegible]	Dobbin H.	14	50
13980	Bernstein M.	22	50	[illegible]	Ehrhorn A	25	00
[illegible]	[illegible] J	[illegible]		[illegible]	[illegible] J.	60	00
13982	Brink H	[illegible]		[illegible]	Tollemen B	[illegible]	65

San Francisco February 14 1902

13990	Hahn A	70	00	14014	Hay E P B		90
13991	Hay E M	70	00	14015	Hayward C A	65	50
13992	Henze E	17	50	14016	McDougall H K	8	30
13993	Judson W	15	00	14017	Sullivan J C	17	50
13994	Kochler W	17	50	14018	Casey A A	75	00
13995	Martens J	70	00	14019	Melrose M C	40	00
13996	McNally M E	50	00	14020	Sullivan C J	54	00
13997	Mel C J	55	00	14021	Cassidy H	15	00
13998	Melville E	67	65	14022	Byrne Chas	15	00
13999	Morgan S D	55	00	14023	Carson M	75	00
14000	Nolan D	64	00	14024	Eastman A	17	65
14001	Nolan G J	65	00	14025	Schmidt M	75	00
14002	Palmer Edw	50	00	14026	Woodman A	41	85
14003	Rea R	75	00	14027	Wigg M A	75	00
14004	Robinson W	18	75	14028	Wolfe D	38	85
14005	Sawyer A L	70	00	14029	Loveland E J	68	70
14006	Sturges E J	65	35	14030	Healy A M	38	45
14007	Terry R	12	00	14031	Winslow G	45	00
14008	Morris G	10	00	14032	Sarmel R	16	00
14009	Wade E J	50	00	14033	Weed J B	45	10
14010	Welch J	10	50	14034	Sperling M	65	00
14011	Wimmer G	54	10	14035	Handman D	1	[illegible]
14012	Williams N	20	00	14036	McCurry [illegible]	[illegible]	[illegible]
14013	Whitcher M L	55	00				
						[illegible]	[illegible]

Monthly Bills

14037	Conn. Fire Ins Co	54	00	14052	Jas Winter Cowd.	136	75
14038	Payot Upham & Co.	158	15	14053	Payot Upham & Co	9	25
14039	" "	181	79	14054	Stanley-Taylor Co	36	20
14040	" "	144	99	14055	Hicks Judd Co	193	16
14041	F M Husted	5	00	14056	"	13	10
14042	Hicks-Judd Co	5	00	14057	Pac States Tel Co	5	00
14043	G A Mueller for G E Fischer	175	91	14058	E B Reed	8	75
14044	" Bonner Bros	7	00	14059	Patrick & Co	5	10
14045	" Natl Elec Assc	2	00	14060	Chas Brown & Son	13	25
14046	" Amer Lily "	5	00	14061	Terrill Bros	13	50
14047	" " Hist. "	3	00	14062	Buchanan Bros	32	20
14048	A C McKenzie	5	00	14063	Holtz Bros	6	55
14049	F W Barkhaus	5	00	14064	Payot Upham & Co	84	45
14050	Geo A Mueller for G E Fischer	359	47	14065	Lyons Bros	5	00
14051	Payot Upham & Co	23	37	14066	Holbrook Merrill & Stetson	23	[illegible]

San Francisco February 4. 1902

14067	Ind. Elec. Co	17	50	14072	Mission Masonic Hall Assn	35	00
14068	S. F. Gas & Elec Co	52	56	14073	A W Wilson	26	09
14069	〃 〃	38	35	14074	G H Umbsen & Co	35	00
14070	Pac Gas Imp Co	6	49	14075	Easton & Eldridge	21	00
				14076	Baldwin & Howell	40	00
14071	Chas Byrne	14	50	14077	Geo A Mullin	58	05
						$2,186	09

Committee on Rules & Administration
Chairman Wise – No Report

Committee on Law
Chairman Bishop – No report

Communications

Petition read from readers at Branch No 5, asking that stools be furnished at the Newspaper racks. On motion same is denied.

Letter read from C. Searle asking that he be excused from paying for a book lost in the wreck of the S. S. Walla Walla. On the following vote the request is granted. Ayes: Trustees Boyd, Davis, Harrison, Mann, O'Connor, Phelan & Taylor. Excused from voting Trustee Wise.

Letter read from Miss A. J. Haines, requesting leave of absence for one month on account of illness. On motion the request is granted.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary

San Francisco March [illegible]

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 5.07 P.M. President Taylor presiding

On roll call the following are noted present: Trustees Boyd, Davis, Harrison, Kellogg, Mann, Shaw, Wise & Taylor. Absent the Mayor, Trustees Bishop, Lilienthal & O'Connor. Present 8. Absent 4.

Minutes of the previous meeting read and approved.

During the reading of the minutes Trustee O'Connor enters & takes his seat.

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1011.92 Referred to Finance Committee

Committee recommends the purchase of

	Vols	est. Cost
1. Offered by H. H. Moore	37	43.50
2. " " A. M. Robertson	15	29.50
3. Subn to Barnes' Studies in Education	1	1.50
4 Fenollosa, Hokusai & Chinese Buddhist paintings	2	[illegible]
5. Helmolt History of the World	[illegible]	[illegible]
6. Replacements	307	270.00
7. Books for Branches	62	62.75
8. Additional copies of books in much demand	31	[illegible]
9. Books for the young	25	15.00
10. Miscellaneous books	113	210.00
	623	721.63

Recommendation [illegible] Ayes Trustees Boyd, Davis, Harrison, Kellogg, Mann, O'Connor, Shaw, Wise & Taylor

Committee on Printing & Binding

Chairman Shaw reports bills to amount of [illegible] Referred to Finance [illegible]

Committee recommends the purchase of

10M "Renewal Slips"	est. cost	6.00
50M Cataloguing Cards		120.00
10M " " No 33L		20.25
	Total	$146.25

San Francisco March 4. 1909

Recommendation adopted by the following vote. Ayes Trustees Boyd, Davis, Harrison, Kellogg, Mann, O'Connor, Shaw, Wise & Taylor.

Committee on Building & Fixtures

Chairman O'Connor reports bills to amount of $918.52. Referred to Finance Committee. Committee recommends the purchase of

1 Typewriter	est cost	83.50
3 Welsbach cluster lamps		45.00
	Total	$128.50

Recommendation adopted by the following vote. Ayes Trustees Boyd, Davis, Harrison, Kellogg, Mann, O'Connor, Shaw, Wise & Taylor

Trustee Bishop enters & takes his seat.

Committee on Branches

Chairman Mann calls attention to the circulation at Branch No 2 & Station A. & after discussion a motion is made and carried authorizing the Branch Committee to examine into the feasibility of supplanting Branch No 2 with a delivery station, or transferring same to some other locality.

Committee on Municipal Reference

Chairman Lilienthal. No Report

Committee on Finance & Audit

Chairman Boyd reports bills as follows:

Salary warrants	to amount of	$3048.15
Book Bills		1011.92
Printing & Binding Bills		708.20
Miscellaneous		918.52
	Total	$5,686.79

& moves that these bills be ordered paid. Carried by the following vote. Ayes Trustees Bishop, Boyd, Davis, Harrison, Kellogg, Mann, O'Connor, Shaw, Wise & Taylor

San Francisco, March [illegible]

Salary Warrants

[illegible]	Clark. Geo. T.	250	00	14109	Stanton. J.	4	50
14079	Mullin Geo. A.	150	00	14110	Sturges E J	57	20
14080	Lichtenstein J.	130	00	14111	Terry R.	15	00
14081	Tyler. M. T.	83	35	14112	Morris. G	30	00
14082	Bernstein. M.	22	50	14113	Wade. E J	50	00
14083	Blessing. F.	60	00	14114	Wimmer G	59	00
14084	Brierly W.	7	30	14115	Williams A	20	65
14085	Byrne M. A.	65	00	14116	Whitcher M L	65	00
14086	Calderwood W.	16	25	14117	Hay E P B	1	15
14087	Devlin F.	7	50	14118	Hayward. C. A	62	50
14088	Dobbin H.	17	50	14119	McDougall H R	19	60
14089	Ekhorn. A	25	00	14120	Sullivan F. C	8	50
14090	Eichwald. J	6	00	14121	Casey N. A	75	00
14091	Gomez J.	48	00	14122	Melrose M. C	115	00
14092	Goldman. B. A	70	00	14123	Sullivan C V	30	00
14093	Hahn. A	70	00	14124	Cassidy. H	13	75
14094	Hay E. M.	67	55	14125	Byrne Chas	15	00
14095	Heinze E	17	50	14126	Carson. M	75	00
14096	Judson W	15	00	14127	Eastman. A	17	65
14097	Koehler. W.	2	35	14128	Schmidt M A	75	00
14098	Martens J.	70	00	14129	Woodman. A.	41	85
14099	McNally. M. E.	50	00	14130	Wigg M. A	75	00
14100	Mel. C. F.	55	00	14131	Wolfe D.	38	25
14101	Melville E.	70	00	14132	Loveland E J.	68	75
14102	Morgan, S. D.	55	00	14133	Healy C M	40	00
14103	Nolan. D. A.	60	00	14134	Winslow. G.	43	50
14104	Nolan. G. J.	65	00	14135	Parmer R	15	30
14105	Palmer. Edw.	50	00	14136	Weed I B	31	15
14106	Rea Robt.	75	00	14137	Handmann D	17	00
14107	Robinson W.	15	[illegible]	14138	McCarry R.	110	00
14108	Sawyer A. L.	70	00	14139	[illegible] M R	12	00
					[illegible] "	13	00
						3[illegible]	[illegible]

[illegible]

14140	Payot Upham & Co	127	91	14147	E D Bronson Gen A Mail Co	21	[illegible]
14141	" "	136	92	14148	[illegible] G E Stewart	213	24
14142	" "	182	85	14149	C E Lummis & Co	33	60
14143	" "	192	68	14150	[illegible]	11	00
14144	Elder & Shepard	11	50	14151	Com of Patents	37	[illegible]
14145	J M [illegible]	[illegible]	[illegible]	14152	[illegible]	[illegible]	[illegible]
14146	C C [illegible]	[illegible]	[illegible]	14153	Mark Pub Co	[illegible]	[illegible]
~~14147~~	~~E D B[illegible]~~			14154	[illegible]	[illegible]	[illegible]

San Francisco March 4 1902

14155	Jos Winterburn Co	113	75	14171	H S Fook, &c	39	00
14156	Jas H Barry	26	50	14172	Mission Masonic Hall Assoc.	35	00
14157	Hicks Judd Co	80	70	14173	A M Wilson	26	00
14158	" "	140	10	14174	G H Umbsen & Co	35	00
14159	" "	143	87	14175	Easton Eldridge & Co	21	00
14160	" "	193	54	14176	Baldwin & Howell	40	00
14161	Pac States Tel Co	5	00	14177	S F Gas & Elec Co	51	48
14162	R Henning	90	00	14178	" "	32	39
14163	Royal Heating Co	200	00	14179	Geo A Mueller	7	[illegible]
14164	Edw Dunning	18	00				
14165	Geo A Mueller fc Library Bureau	174	60				
14166	J D Morrell	6	00				
14167	Bonestell & Co	8	00				
14168	Ind. Elec. Light Co	31	00				
14169	" Co	21	40				
14170	Spring Valley [illegible]	2	2[illegible]				
						$2638	[illegible]

Chairman Boyd calls attention to the fact that before April 1st 1902 the Board must file with the Supervisors a statement showing the amount of money necessary to conduct the Library for the fiscal year 1902-3. Motion made & carried that the Finance Committee prepare a statement & in conjunction with the Committee on Municipal Relations present same to the Board of Supervisors.

Committee on Rules & Administration.

Chairman Wise presents the following recommendations

1st That the request of Miss M L Sawyer for an increase of salary be denied. Adopted unanimously

2nd That the request of Robt Rea for an increase of salary be denied. Adopted unanimously.

Committee on Law

Chairman [illegible] No Report

Miscellaneous Business:

Trustee O'Connor moves that the New Building Committee be empowered to renew the request to the Board of Supervisors that the school lot known as No. 104 on 16th Street between Sanchez & Noe Sts be transferred to the jurisdiction of the Library Trustees. Carried unanimously

San Francisco, March [illegible]

Trustee Wise moves that the New Building Committee be empowered to have ~~sextant~~ properly engrossed & framed, the resolution of the Board of Supervisors accepting the Carnegie gift, & same be forwarded to Mr Carnegie. Adopted by the following vote. Ayes Trustees Bishop, Boyd, Davis, Kellogg, Mann, O'Connor, Shaw & Wise. Not voting Trustee Harrison. No, Trustee [illegible]. 8 Ayes 1 No 1 not voting.

Motion made that the proceedings of Nov 7 1900 relative to the opening of an entrance into the Library from the corridor of the City Hall & the fitting up of the additional [illegible] known as Judge Dunn's Court room & adjoining rooms be reconsidered. Carried unanimously.

Motion made that the consideration of this matter be post-poned until next meeting. Carried unanimously.

Motion made that the matter as to ~~the~~ what use the rooms shall be put is referred to the Committee on Rules & Administration, they to report at next meeting & the Committee on Building to report as to the cost of fitting up same. Carried unanimously.

Communications.

Letter read from the West of Castro St Improvement Club requesting the establishment of a Delivery Station in the neighborhood of Elizabeth & Douglass. On motion same is referred to Branch Committee for consideration.

There being no further business the meeting adjourned.

George A. Mullin
Secretary

San Francisco March 12 1902

Special meeting of the Board of Trustees of the San Francisco Public Library called for the purpose of receiving a report of the Committee on Branches

Meeting called to order at 8.20 P.M. President Taylor presiding.

On roll call the following are noted present Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal Mann, O'Connor, Shaw, Wise & Taylor. Absent The Mayor, & Trustee Bishop. Present 10 Absent 2

Chairman Mann reports that the Branch Committee that had investigated into the advisability of transferring Branch No 2 & would recommend That Branch No 2 be transfered to Eureka Valley & a Delivery Station be established in place of the Branch transferred. Recommendation adopted by the following vote Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Kellogg, Mann, O'Connor, Shaw, Wise & Taylor. 10 Ayes No Noes

Committee further recommends that a Delivery Station to be known as Station C. be established at 24th & Castro Street. Recommendation adopted by the following vote Ayes Trustees Boyd, Davis Harrison Kellogg, Lilienthal, Mann, O'Connor, Shaw, Wise & Taylor 10 Ayes No Noes,

Motion made that the Committee on Branches be empowered to select a place for Station B. (Potrero) Carried Ayes Trustees Boyd Davis, Harrison, Kellogg Lilienthal Mann O'Connor Shaw Wise & Taylor. 10 Ayes No

Motion made the Branch Committee be authorized to select a ~~new~~ location in Eureka Valley for Branch No 2 & the Building Committee be authorized to have same fitted up. Carried Ayes Trustees Boyd Davis Harrison Kellogg, Lilienthal Mann O'Connor, Shaw Wise & Taylor 10 Ayes No Noes

Motion made that the Building Committee be authorized to procure the necessary shelving etc for Delivery Stations B & C. Carried Ayes Trustees, Boyd, Davis, Harrison, Kellogg, Lilienthal Mann, O'Connor Shaw Wise & Taylor. 10 Ayes No Noes

San Francisco March 12 1902

On motion the Secretary is instructed to notify the owner of the premises at 1152 Kentucky Street, that the premises would not be required after May 1st.

On motion the ~~Building Com~~ Librarian is authorized to close the Protrero at such time as the Building Committee may designate.

Committee on Finance & Audit

Chairman Boyd reports that the Supervisors would be asked for $65,500 to carry on the Main & Branch Libraries for the fiscal year 1902-3. Motion made & carried that the report be approved.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary

San Francisco. April 1. 1902

Regular meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.01 P.M. President Taylor presiding.

On roll call the following are noted present. Trustees Boyd, Kellogg, Mann, O'Connor, Shaw, Wise & Taylor, Absent The Mayor, Trustees Davis, Harrison, Bishop & Lilienthal. Present 7 Absent 5.

Minutes of meetings held March 4, & 12, read and approved.

On motion duly carried the regular order of business is suspended to allow representatives of the Duboce Park Assc. to address the Board in relation to a branch library site at the S.E corner of Scott & Waller Sts. & representatives of the Eureka Valley Improvement Club to present the site on 16th Street between Noe & Sanchez Sts.

During the discussion Trustee Harrison enters & takes his seat.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

Reports of Standing Committees

Committee on Books.

Chairman Harrison reports bills to amount of $1120.57 Referred to Finance Committee.

Committee recommends the purchase of

		Vols	Est. Cost
1	Subscription to reports of the Historical MSS. Commission		
2	" Archaeological papers & Memoirs of Peabody Museum	3	19.25
3	Offered by Cowan	18	16.00
4	Replacements, Br. No 3 & 5	103	81.00
5	Books for the Young	48	28.00
6	" " all Branches	90	85.00
7	" " Branch No 2 (Eureka Valley) } To be selected	500	390.00
8	" " Stations (School Collection) } from B. list	500	390.00
9	Offered by E. D. Bronson 5 sets Dickens Works	150	60.00
10	Add copy of Bulletin & Post for Br. s		
11	Miscellaneous Books	117	170.00
		1529	123

Recommendation adopted. Ayes Trustees Boyd, Kellogg, Mann, O'Connor, Shaw, Wise, Harrison & Taylor.

San Francisco April [illegible]

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $668.75 Referred to Finance Committee

Committee on Building Furniture etc

Chairman O'Connor presents bills to amount of $499.63 Referred to Finance Committee

Committee reports progress in the matter of moving Branch No 2 to Eureka Valley.

Committee on Branches

Chairman Mann calls attention to the increase in circulation at Branches Nos. 1.5 & 6 & Station A.

Committee on Municipal Relations

Chairman Lilienthal - No Report

President Taylor begs leave to retire & Truskemann assumes the Chair.

Committee on Finance & Audit

Chairman Boyd reports bills as follows.

Salary warrants to amount of	$3 073.33
Book Bills	1.120.57
Printing & Binding Bills	668.75
Miscellaneous	499.63
Total	$5.362.33

We move that these bills be ordered paid. Carried Ayes Grueter Boyd Harrison Kellogg Mann O'Connor Shaw. Wm

Salary Warrants

17180	Clark Geo T.	250	00	17193	Goldman B C	65	55
17181	Mullen Geo A	130	00	17194	Mann C	70	00
17182	Lichtenstein J	130	00	17195	Hanes C J	32	50
17183	Tyler M F.	90	00	17196	Hay E M.	70	00
17184	Bernstein M	21	00	17197	Heinze C	17	50
17185	Burke W	8	40	17198	Judson W	16	25
17186	Byrne M C	61	50	17199	Martinez J	70	00
17187	Calderwood W	16	25	17200	McNally M C	30	00
17188	Dolan F	8	33	17201	Mel C J	33	00
17189	Dobbin H	11	50	17202	McNeill E	69	00
17190	Eickhorn C	25	00	17203	Morgan S L	33	00
17191	Ewald J	9	00	17204	Nolan J C	60	[illegible]
17192	[illegible]	60	00	17205	[illegible]	30	00

San Francisco April 1 1907

17206	Nolan Geo J	65	00	17224	Sullivan C. V.	29	40
17207	Rea Robt	75	00	17225	Cassidy H.	11	00
17208	Blessing J.	60	00	17226	Byrne Chas	15	00
17209	Robinson W	18	75	17227	Carson M	75	00
17210	Sawyer A L.	66	50	17228	Eastman A.	17	65
17211	Stanton J.	12	40	17229	Schmidt M. A	75	00
17212	Sturges E J	2	35	17230	Woodman A	41	00
17213	Jeskey R.	15	00	17231	Wigg M. A.	75	00
17214	Morris G.	30	00	17232	Wolfe. D	38	83
17215	Wade E. J	50	00	17233	Loveland E J.	68	75
17216	Wimmer G	39	00	17234	Healy A. M.	40	00
17217	Williams A	22	35	17235	McCarry R.	40	00
17218	Whitcher M. L	60	00	17236	Hayward C A.	62	50
17219	Hay E P B	11	55	17237	Winslow G	45	00
17220	McDougall H R.	39	35	17238	Parmel R.	15	00
17221	Weed J B.	51	65	17239	Handmann D	17	00
17222	Cain W C	72	50	17240	Sperling M	65	00
17223	[illegible]	113	00	17241	Sullivan J. C.	2	50
						3073	53

Monthly Bills

17211	Sup't Upham H.	150	23	17228	Mercantile Towel Co	6	75
17212	"	163	11	17229	India Alkali Works	6	00
17213	"	120	50	17230	Howe Scale Co	53	50
17214	" "	135	34	17231	Buchanan Bros	13	[illegible]
17215	A M Robertson	63	83	17232	Welsbach Co	56	50
17216	H H Moore	50	25	17233	H S Crocker & Co	10	00
17217	Geo A Mullin for G. E. Stechert	250	70	17234	Ind Elec Light Co	15	10
17218	Monckton Pub Co	6	[illegible]	17235	Spring Valley Wks	1	00
17219	S F News Co	[illegible]	[illegible]	17236	S F Gas & Elec Co	52	52
17220	Geo A Mullin	[illegible]	[illegible]	17237	" "	27	54
17221	[illegible] Public Printer	[illegible]	[illegible]	17238	Pac Gas Imp Co	2	70
17222	Cunningham Curtiss & Welch	[illegible]	[illegible]	17239	Mission Masonic Hall Assn	33	00
17223	[illegible] Co	92	[illegible]	17240	A M Wilson	26	00
17224	[illegible]	1	25	17241	G H Umbsen & Co	35	00
17225	[illegible]	73	[illegible]	17242	Easton & Eldridge	21	00
17226	"	[illegible]	[illegible]	17243	Baldwin & Howell	40	[illegible]
17227		[illegible]	[illegible]	17244	Geo A Mullin	[illegible]	[illegible]
						[illegible]	[illegible]

San Francisco [illegible]

Committee on Lib'y Administration

Chairman Wise recommends

1. That Miss Sturges be granted a leave of absence for 60 days from date
2. That members of the library staff be granted the customary annual vacations
3. That the pay of the boy at Branch No. 6 be fixed at $10.00 per month for janitorial work & 10¢ per hour for scheduled library work. (He now works 18 hours per week replacing books & keeping the shelves in order).
4. That on and after its removal to Noe St. the open hours of Branch No 2. be from 9 A.M. to 1 P.M. & from 2 30 to 9 P.M.
5. That the position of branch assistant of said branch be declared vacant, to take effect on May 1. 1902
6. That Mrs McDougall from the list of eligibles be elected branch assistant of Branch No 2. to begin the performance of her duties on the opening of the branch on Noe Street
7. That one of the rooms recently assigned to the library be fitted up to be used for the women employees & the other be used for the shelving of books & for the Catalogue Dept.

Recommendation adopted by the following vote Ayes Trustees Boyd, Hannon, Kellogg, O'Connor, Shaw, Wise & Mann

Trustee O'Connor reports the following bids for the alterations and fittings of the new rooms R. Herring $2700.00 J. P[illegible] $2425.00 Terrill Bros $1989. Motion made that the contract be awarded to Terrill Bros. Carried Ayes Trustees Boyd, Hannon, Kellogg, Mann, O'Connor, Shaw, Wise

Trustee O'Connor reports the following bids for the whitening [illegible] of the new rooms, A. H. Black $55.00 F. A. Jennings & Son $48.00 Motion made that the contract be awarded to F. A. Jennings & Son. Carried Ayes Trustees Boyd, Hannon, Kellogg, O'Connor, Shaw, Wise & Mann

San Francisco April 1. 1902

Communications

Letter read from the Duboce Park Assoc. recommending a ~~Library~~ branch library site on S. E. cor. of Scott & Waller Streets. On motion same is placed on file.

Letter read from G. A. Blank owner of premises 251-4th Ave. advising the Trustees that the rent would be increased from $21.00 to $26.00 per month from the 1st of May 1902, and "thereafter for three years to continue in that sum." Motion made that the letter be placed on file, and the Secretary be instructed to draw the demand for $26.00 beginning with May 1. 1902. Carried. Ayes Trustees Boyd, Harrison, Kellogg, Mann, O'Connor, Shaw & Wilson.

Trustee O'Connor reports that three of the new rooms will require the floors to be covered with linoleum. Motion made that the Building Committee be given power to act. Carried. Ayes Trustees Boyd, Harrison, Kellogg, Mann, O'Connor, Shaw & Wilson.

Motion made and carried that the Committee on New Building ~~Committee~~ still urge the Board of Supervisors to transfer the School on 16th St. to the jurisdiction of the Library Trustees.

There being no further business the meeting adjourned.

George A. Mullin
Secretary

San Francisco April 15. 1902

Special meeting of the Board of Trustees of the San Francisco Public Library called for the purpose of considering a letter received from Mayor Schmitz in relation to a gift of Mr. Andrew B. [illegible]

Meeting called to order at 8 15 P.M. President Taylor presiding.

On roll call the following were noted present Mayor Schmitz, Trustees Kellogg, Mann, O'Connor, Shaw, Wise and Taylor. Absent Trustees Boyle, Beck, Davis, Harrison and Lilienthal. Present 7 Absent 5

The following communication from Mayor E. E. Schmitz is read.

Mayors Office

April 10. 1902

"To the Honorable
The Board of Library Trustees
Gentlemen: -

I have the honor to inform you that I have this day received a notice from one of our public spirited citizens, Mr. Andrew B. McCreery, that he has deposited payable to my order with the Mercantile Trust Co of San Francisco, the sum of Twenty-five thousand dollars for the purpose of establishing a branch of the Free Public Library of San Francisco in such locality, and in such manner as the Board of Supervisors, the Board of Library Trustees and myself may determine.

It is a source of congratulation that this munificent gift is so opportune, in as much as the Committee on Public Utilities have under consideration the selection of a site for the main library building donated by Mr Carnegie. This gift is made unconditionally, and I would suggest that as soon as possible we take steps toward according the City the benefit of the same.

Yours very truly,
E. E. Schmitz"
Mayor

Trustee O'Connor moved that [illegible] regarding this gift be spread in full upon the minutes. Carried unanimously.

San Francisco April 13. 19

San Francisco Cal. Apr. 10. 1902

"Hon. E. E. Schmitz
Mayor City & County of San Francisco,
Dear Sir:

In view of the fact that San Francisco is soon to have a new Public Library Building, and believing that the usefulness of that institution can be greatly enhanced by the establishment of additional branch libraries, thus bringing the benefits to be derived more closely home to the great mass of the people, I have today deposited my Check for Twenty Five Thousand Dollars ($25,000) payable to your order, with the Mercantile Trust Co of San Francisco for the purpose of establishing a branch of the Free Public Library of San Francisco in such a locality, at such time and in such manner as you, the Board of Supervisors, and the Board of Library Trustees in your best judgement may determine.

I make this gift unconditionally, having from your course to this date confidence that the sum offered will be employed absolutely in accordance with the right, and to the best advantage of the citizens of San Francisco.

Very respectfully Yours,
(signed) A. B. McCreery.

P.S. Personally, I am in favor of the Lincoln School Lot as the site for the new Free Public Library building.

signed A B McCreery.

"Executive Department
Mayor's Office
San Francisco, Cal. Apr. 10. 1902

"Andrew B. McCreery, Esq
310 Pine St. City
Dear Sir

I have the honor to acknowledge receipt of your esteemed favor of the 10th inst. announcing that you have deposited with the Mercantile Trust Co. of San Francisco your check for Twenty five thousand ($25,000.) Dollars, payable to my order to be used for the establishment

San Francisco April 15. 1905

of a Branch Library in this City.

On behalf of the people of San Francisco I thank you for this exhibition of munificent public spirit, and I assure you that they will accept your generous donation with feelings of kindly sentiment and with warmest appreciation.

Gifts of this character from citizens of your standing go far to make us realize the actual brotherhood of man.

I shall be pleased indeed to co-operate with the Board of Supervisors of San Francisco and with the Trustees of the Free Public Library as to details of disposition of your most liberal gift and shall consider it a pleasant duty and privilege also, to consult your own personal views and preferences in this connection.

Permit me sir, in addition to express my profound appreciation of the confidence you have manifested in me personally and believe me,

Most sincerely Yours
(Signed) E. E. Schmitz
Mayor."

Trustee Mann presents the following resolution:

Whereas Andrew B. McCreery has given to the City & County of San Francisco twenty five thousand dollars for the purpose of erecting a building for a Branch Public Library,

Now therefore Resolved that the thanks of this Board be, and they hereby are tendered to Mr. McCreery in grateful appreciation of his generous gift.

Resolved further that an engrossed copy of these resolutions be [illegible]

On motion the resolutions are unanimously adopted.

On motion duly seconded the following resolution is unanimously adopted.

Resolved that the Board having full [illegible] the application to select a site for a Branch Library on a portion of [illegible] Park [illegible]

San Francisco. April 15. 190[illegible]

said application & adhere to its former decision to select said site on 16th St between Noe & Sanchez Sts. on the lot now under the control of the School department.

Trustee Shaw reports that the Eureka Valley Improvement Club desires to open the Branch in that district with appropriate exercises, and moves that the President appoint a Committee to confer with the Club and arrange a program. Carried unanimously. The President appointed Trustees Mann [illegible]

There being no further business the meeting adjourned.

George A Mullin
Secretary

San Francisco May 6 1903

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.10 P.M. President Taylor presiding.

On roll call the following were noted present Trustees Boyd, Kellogg, Lilienthal, Mann, O'Connor, Wise & Taylor. Absent the Mayor Trustees Bishop, Davis, Harrison & Shaw. Present 7 Absent 5

The minutes of meeting held April 18th 1903 were & approved.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

Reports of Standing Committees

Committee on Books

In the absence of Chairman Harrison, Trustee Mann reports bills to amount of $1213.61 Referred to the Finance Committee

Committee recommends the purchase of

				[illegible]	[illegible]
1.	Reference books, Main Library			11	9.75
2.	" " Branch No. 2			101	90.25
3.	St Nicholas, various years			39	19.00
4	Century magazine			20	6.00
5	Spectator (London) 1881			2	1.50
6	Subscription for extra Period. Br. 2.				23.20
7	Offered by P. J. Healy			19	13.30
8.	From Sotheran's list			47	201.00
9.	" Nijhoff's "			21	30.00
10	Books for Branches [illegible]		35.30		
	Branch No. 1.	109	92.50		
	2.	95	78.00		
	3.	60	50.50		
	4.	26	21.00		
	5.	67	56.25		
	6.	110	93.00	510.	426.55
11.	Replacements: Main Library			305.	25[illegible].00
	" Branch No 1	112 vols	54.00		
	4	9	7.25		
	6	118	92.00	239	153.25
12	Miscellaneous Books			134	2[illegible]
				1481	16[illegible]

Recommendation adopted Ayes Trustees

San Francisco May 6 1902

Kellogg, Lilienthal, Mann, O'Connor, Wise & Taylor
Committee presents the following resolution.
"Whereas Mr William Emmett Coleman has given to the Public Library of San Francisco a collection of thirty two hundred volumes and pamphlets, therefore be it
Resolved. That the thanks of this Board be tendered to Mr Coleman in grateful appreciation of his generous gift & be it further
Resolved that this resolution be spread upon the minutes of this meeting, and that a copy of same be transmitted to Mr Coleman."
On motion the resolution is unanimously adopted.

Committee on Printing & Binding

In the absence of Chairman Shaw Trustee Wise reports bills to amount of $629.24 Referred to Finance Committee. Committee recommends the purchase of the following.

1 Record book for statistics of Stations	5.00
500 Ruled & printed charging sheets	4.00
30000 Book slips for Main & branches	30.00
Total	$39.00

Recommendation adopted. Ayes Trustees Boyd, Kellogg, Lilienthal, Mann, O'Connor, Wise & Taylor

Committee on Building, Fixtures etc

Chairman O'Connor reports bills to amount of $1068.69 Referred to Finance Committee. Committee recommends the purchase of the following

1 File box for branch desk	8.00
3 Wooden racks for blanks & stationery	5.00
[illegible] B. 1	12.00
Total	$25.00

Recommendation adopted. Ayes Trustees Boyd, Kellogg, Lilienthal, Mann, O'Connor, Taylor & Wise

Committee on Branches

Chairman Mann reports that Branch #2 was removed from Potrero to 339 Noe St and promises to be a successful branch

Trustee Bishop enters and takes his seat

Trustee Mann further reports that Station B.

San Francisco May 6 1902

shows a healthy growth. That a delivery station is needed in the Sunset District & can be established at no cost to the Library with exception of messenger service.

On motion a delivery station was ordered established at a cost of messenger service only.

On motion duly carried the Committee was authorized to look into the advisability of establishing a delivery station at South San Francisco.

Committee on Municipal Relations

Chairman Lilienthal — No report.

Committee on Finance & Audit

Chairman Boyd reports bills as follows

Salary warrants to amount of	$3102.05
Book Bills	1213.61
Printing & Binding Bills	629.24
Miscellaneous	1046.49
Total	5991.39

Salary Warrants

[illegible]	Clark Geo T	250	00		[illegible]	Judson W	16	25
[illegible]	Mullin Geo A	150	00		[illegible]	Martin J.	70	00
[illegible]	Lichtenstein J	130	00		[illegible]	McNally M E	55	00
17248	Tyler M. T.	90	00		17267	Miel C. F.	55	00
17249	Bernstein M	22	70		17268	Melville E.	70	00
[illegible]	Blessing F	60	00		[illegible]	Morgan S	55	00
17251	Brierly M.	8	15		[illegible]	Morris G	29	00
[illegible]	Byrne M.	65	00		[illegible]	Nolan D	60	00
17253	Calderwood W	15	70		17272	Nolan G	65	00
17254	Devlin F.	8	50		17273	Palmer E	30	00
17255	Dobbin H.	17	50		17274	Rea R	75	00
17256	Ehrhorn A	25	20		17275	Robinson W	22	50
17257	Eichwold J.	7	90		17276	Sawyer C	67	65
17258	Gomez J	52	00		17277	Stanton J	8	[illegible]
17259	Goldman B	70	00		17278	Terry R	15	00
[illegible]	Hahn A	70	00		[illegible]	Wade E J	50	00
17261	Haines A J	75	00		[illegible]	Wiennen G	55	00
17262	Hay E M	70	00		[illegible]	Williams N.	20	[illegible]
[illegible]	Hinze E	15	75		[illegible]	Whiteley M	[illegible]	[illegible]

San Francisco May 6 1902

Hay E P	4	80	Wolf D	36	25
McDougall H.R	27	70	Loveland E. J.	68	75
Weed I B.	50	00	Healy A. M.	40	00
Casey N.A.	75	00	McCarry R.	40	00
Melrose M C	45	00	Hayward. C.	62	50
Sullivan C V	30	00	Winslow G.	45	00
Cassidy H.	14	50	Parmel R.	17	60
Byrne E A	15	00	Handman D	17	00
Carson M	75	00	Simpson J	6	00
Eastman A	17	65	Sperling M.	65	00
Schmidt M A	75	00	Sullivan J.C.	5	00
Woodman A	11	65	Courtney M	8	00
Wigg M A	15	[illegible]			
				3102	05

Monthly Bills

Payot Upham & Co	160	82	Wyckoff Seaman & B.	65	00
"	125	09	Geo A Mullin for Library Bureau	115	30
"	170	94	E H. Black	46	50
"	138	62	Bekins Van Co	10	00
"	183	83	Patrick & Co	3	65
"	156	08	Bass Hueter Co	3	40
E D. Bronson	64	50	R J Kerr & Co	18	75
R. E. Cowan	44	60	Sewell Bros.	164	00
Pac. Coast Press	6	00	W E Dubose	10	80
Geo A Mullin for G. E. Strehorn.	124	19	P A Espina	40	00
A. L. A. Pub. Co	8	94	H S Crocker & Co	10	00
Jos Winterburn Co	86	00	Ind. Elec. L. Co	16	30
Hicks Judd Co	41	00	Spring Valley W Wks	1	00
" "	177	09	S F Gas & Elec Co	73	64
" "	127	95	" "	23	22
" "	197	20	Pac. Gas Imp Co	2	43
Pac States Tel Co	10	00	Mission Masonic Hall Assoc.	35	00
Gallagher Bros	1	50	A. M Wilson	26	00
Brilliant Sign Co.	19	35	G N Elmborn & Co	35	00
D N & E Walter	132	27	Eaton & Eldridge	21	00
F. W. Jennings & Son	118	00	Baldwin & Howell	40	00
Murphy Grant Co	2	[illegible]	Geo. A. Mullin	72	50
				2559	3.

I move that these bills be ordered paid. Carried. Ayes Sunter Bishop Boyd. Lilienthal Kellogg Mann. O'Connor Wise & Taylor.

San Francisco May 6 1902

Committee on Rules & Administration

Chairman Wise No Report

Committee on Law

Chairman Bishop No report

Trustee Wise retires.

Communications

Letter read from Messrs Payot Upham & Co advising the Trustees that they had transferred the contract for supplying books to J. F. Snelling. On motion the letter is received and placed on file

Letter read from City Gas Regulator Company offering to furnish gas regulators at a monthly rental of 25¢ each. On motion same is referred to Committee on Building

Letter is read from the Clerk of the Board of Supervisors calling attention to the following ordinance known as No 489 adopted by the Board of Supervisors April 28. 1902

Petition from residents of [illegible] requesting that the Branch be not removed from that district was received & placed on file

BILL NO. 614.

ORDINANCE NO. 489.

TRANSFERRING FROM THE SCHOOL Department to the Board of Trustees of the Public Library and Reading Rooms a school lot situate in Mission Block No. 104, said lot to be used as a site whereon to erect a branch Public Library.

Be it ordained by the People of the City and County of San Francisco as follows:

Section 1. The following described lot of land, property of the City and County, now under the jurisdiction of the School Department, is hereby transferred to the Board of Trustees of the Public Library and Reading Rooms for a site whereon to erect a branch Public Library, said land being particularly described as follows, to wit:

Commencing at the intersection of the southwesterly corner of Sixteenth and Prosper streets; thence westerly along [illegible] ty-seven (137) feet and six (6) inches; thence at right angles easterly one hundred and thirty-seven (137) feet and six (6) inches to the westerly line of Prosper street; thence northerly along said last-named line one hundred and thirty-seven (137) feet and six (6) inches to the point of commencement, being a portion of Mission Block No 104.

Section 2. This Ordinance shall take effect and be in force from and after its passage.

In Board of Supervisors, San Francisco, April 28, 1902.

After having been published five successive days, according to law, taken up and passed by the following vote:

Ayes [illegible] Braunhart, Connor, Curtis, Egg[illegible], Loughery, Lynch, McClellan, Wilson.

Absent — Supervisors Bent, Box[illegible], [illegible] Sanderson

[illegible]S W. FAY, Clerk.

Approved, San Francisco, May 3, 1902. E. E. SCHMITZ, Mayor and ex-officio President of the Board of Supervisors. my5 1t

Letter read from Mrs [illegible] Librarian B. 11 resigning from the Library staff. On motion same is accepted & Secretary instructed to convey to Mrs [illegible] the appreciation of the Trustees for her services [illegible]

Trustee O'Connor moves that it is the sense of the Board of Trustees that a building be erected on ~~this~~ on 16th Street lot, with the money donated by Mr McCreery Carried unanimously.

Motion made and carried that the Building Committee be authorized to obtain plans for said building.

There being no further business the meeting adjourned

Geo. A. Mullin

San Francisco June 3. 1902

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8 o'c P. M. President Taylor presiding.

On roll call the following are noted present Trustees Davis, Lilienthal, Mann, O Connor Shaw Wise & Taylor Absent Trustee Bishop Boyd, Harrison Kellogg Present 7 absent 4

The minutes of the previous meeting are read & approved

The report of the Secretary read and ordered filed

The report of the Librarian received and ordered filed

Trustee Harrison enters and takes his seat

Report of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1284.78 Referred to Finance Committee. Committee recommends the purchase of the following

				Vols.	Cost
1. Subscription to Journal of Indian Art & Industry					
2. Offered by Cowan				7	21.00
3. Brinckley. Japan & China				12.	42.00
4 Maps - Humboldt & Co 8.00 Butler 7.50 Bay counties 2.00					17.50
5 Replacement: Main Library		300 vols	$240.00		
"	Branch No 1.	188 "	150.00		
"	" 2	12	9.50		
"	" 5	27.	21.00	527	420.50
6. Books for Branch libraries.	Dept Coll.	10 vols	9.00		
	Branch # 1.	34 vols	29.25		
	" 2.	25	21.25		
	" 3.	12.	10.75		
	4.	12	10.75		
	5	19	16.25		
	6.	31	26.50	133	123.75
7. Additional copies of popular books. . .				21	19.75
8. Miscellaneous books				178	265.00
				878	909.50
9. Printing bulletin of books added to Branches Jan - June 1902.					17.50
10. " Supplement to Fiction catalogue					95.00

Recommendation adopted Ayes Trustees Davis Harrison, Lilienthal Mann O Connor, Shaw Wise & Taylor

San Francisco June 3. 1902

Committee recommends that the contract for supplying books for the next fiscal year be awarded to the following firms, they being the lowest bidders.

To the Emporium.

PUBLISHER	REGULAR	PUB BEFORE MAY 1901 NET	PUBLISHER	REGULAR	PUB BEFORE MAY 1901 NET
H. C. Baird & Co	33⅓%	12½%.	Rand McNally & Co	38%.	16⅔%.
Baker & Taylor Co	38 .	16⅔.	Routledge & Sons	38.	16⅔.
Bowen Merrill Co	38.	20.	R. H. Russell	38.	16⅔.
Cassell & Co	37.	20.	Scribner's Sons	38.	20.
Chemical Pub Co	33⅓.	12½	Silver Burdett & Co.	33⅓.	16⅔
Dillingham	38.	20.	Spon & Chamberlain	33⅓.	16⅔
Dutton	38.	20.	H. S. Stone & Co	38.	16⅔
Ginn & Co	33⅓.	12½	Van Nostrand & Co	33⅓.	16⅔
Holt	33	20.	F. Warne & Co	38.	16⅔
Orange Judd Co	33⅓	16⅔.	W. A. Wilde Co	38.	20
Lippincott	38	20.	J. Wiley & Sons	33⅓.	16⅔
McClure Phillips Co	38	20.	Crowell & Co	38.	16⅔
A C McClurg & Co	38	20	Doubleday Page & Co	38	20
David McKay	38	20	Harper Bros	38	20
Nelson & Sons	38	16⅔	Lee & Shepard	38	20
New Amsterdam Co	38	16⅔	Lothrop & Co	38	20
L. C. Page & Co	38	16⅔	A L Burt HOME LIBRARY	38¢ per vol —	
Penn Pub Co	38	16⅔	NET Books pub since May 1901		10%

To Jas T Smiling

D Appleton & Co	38%	20%	Lane	38%	20%
Century Co	38%	20	Little Brown & Co	38.	20.
H. T. Coates & Co	38%	20	Longman Green & Co	34	10.
Dodd Mead & Co	38%	20	Macmillan & Co	38	20.
Educational Pub Co	20.	20	G P Putnam's Sons	38	20
Estes	38	20	Revell & Co	34	10
D. C Heath & Co	34	16⅔	F. A. Stokes & Co	38	20
Houghton Mifflin & Co	38	20	Net books pub since May 1901		10%

Recommendation adopted by the following vote Ayes Trustees Davis, Harrison, Lilienthal, Mann, O'Connor, Shaw, Wise & Taylor

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $356.54 Referred to the Finance Committee. Committee recommends the purchase of 50 ft Iron Shelf at a cost of $15.00 Recommendation adopted Ayes Trustees Davis, Harrison, Lilienthal, Mann, O'Connor, Shaw Wise & Taylor

San Francisco June 3 1902

Committee on Building Fixtures etc.

Chairman O'Connor, reports bills to amount of $2551.71 Referred to Finance Committee. Committee recommends the purchase of

2 Rugs for Catalogue & Ladies rooms	est cost	$30.00
1 Gas stove for Branch No 4	" "	2.00
		$32.00

also Extension telephone to Librarian's office at a cost of $1.00 per m Recommendation adopted Ayes Trustee Davis Harrison Lilienthal Mann O'Connor Shaw Wise & Taylor

Trustee Bishop enters and takes his seat

Committee on Branches

Chairman Mann recommends that a delivery station be established at 14th & Railroad Ave. at a cost of $12.00 per month & cost of messenger service. Recommendation adopted. Ayes Trustees Davis, Bishop, Harrison Lilienthal Mann O'Connor Shaw Wise & Taylor

Committee on Municipal Relations

Chairman Lilienthal reports that the Board of Supervisors had allowed the minimum of 1½¢ on the $100.00 for the year 1902-3.

Committee on Finance & Audit

In the absence of Chairman Boyd, Trustee Lilienthal reports bills as follows

Salary warrants to amount	$3132.30
Book Bills "	1284.76
Printing & Binding Bills "	356.54
Insurance "	49.60
Miscellaneous "	2551.71
	$7374.93

Salary Warrant

[illegible]	Clark Geo T	250	00		[illegible]	Dobbin H.	11	50
[illegible]	Mullen Geo. A.	150	00		[illegible]	Einhorn A.	25	50
17351	Lichtenstein J	150	00		[illegible]	Eichwald J.	7	35
17355	Tyler M. T.	90	00		17365	Gomez J	60	00
[illegible]	Bernstein M	22	50		[illegible]	Goldman B	67	00
[illegible]	Blessing F.	60	00		[illegible]	Hahn A.	68	85
[illegible]	Bundy E.C.	8	25		[illegible]	Hanner A J	75	00
[illegible]	Byrne M. A	65	00		[illegible]	Hay E M	70	00
[illegible]	Calderwood H	46	25		[illegible]	Henry E	15	75
[illegible]	[illegible]	[illegible]			[illegible]	[illegible]	16	25

San Francisco June 3. 1903

Salary Warrants contd

17372	Martens J	67	65	17393	Sullivan C V	37	65
17373	McNally M. E	53	00	17394	Sullivan J. C	22	00
17374	Mel. C. J.	60	00	17395	Cassidy H	111	80
17375	Melville E	70	00	17396	Byrne. Chas	15	00
17376	Morgan. S. D	60	00	17397	Carson M.	75	00
17377	Morris G.	30	00	17398	McDougall A R	29	90
17378	Nolan. D. A	60	00	17399	Schindler M. A	75	00
17379	Nolan. G. J	65	00	17400	Woodman. A	111	55
17380	Palmer. E	50	00	17401	Wigg. M. A	75	00
17381	Rea. A	75	00	17402	Wolfe D	38	55
17382	Robinson W	20	00	17403	Loveland E. F.	65	75
17383	Sawyer. A. L.	70	00	17404	Healy A M	40	00
17384	Stanton. J	7	95	17405	McCarry R	110	00
17385	Tesky R.	14	50	17406	Hayward C. H.	62	50
17386	Wade E. J.	80	00	17407	Winslow G	51	85
17387	Wimmer G.	59	00	17408	Parnell R.	15	00
17388	Williams N.	20	30	17409	Handmann D	17	00
17389	Hay. E P B	5	45	17410	Simpson J C	12	00
17390	Weed & I B	50	85	17411	Sperling M	13	00
17391	Casey. N. A	75	00	17412	Whelehan M L	65	00
17392	Melrose M. C	45	00				
						5122	[illegible]

Monthly Bills

17412	Payot. Upham & Co	191	48	17430	Geo A. Mueller for Library Bureau	20	25
17413	" "	33	23	17431	Jos Winterburn Co.	52	00
17414	" "	189	12	17432	Hicks Judd Co	151	33
17415	R E Cowan	55	20	17433	" "	62	91
17416	Jas T. Snelling	168	35	17434	Conn Fire Ins Co	119	60
17417	" "	184	45	17435	Pac States Tel Co.	3	00
17418	E D Bronson	11	50	17436	P C Express	3	00
17419	Mrs W F Holden	4	95	17437	Patrick & Co.	7	10
17420	P. J Healy	42	50	17438	Kelly Bros	7	67
17421	Pacific Coast Press	96	30	17439	Cahill & Hall Co	81	06
17422	F. M. DeWitt	6	00	17440	Welsbach Co	13	50
17423	G. A. Mueller for G E Stechert	203	21	17441	Chas Brown & Son	11	75
17424	" Arch. Institute	3	00	17442	Jos Fredericks & Co.	11	55
17425	" Stevens & Brown	39	60	17443	C J Forbes & Son	35	00
17426	" Johns Hopkins Press	1	39	17444	Dickey Calkins Co.	3	00
17427	" Talmud Pub Co	2	50	17445	Gerrill Bros	2033	01
17428	" Public Printer	50	00	17446	F. H. Mills	19	50
17429	Cunningham Curtiss & Welch	40	[illegible]	17447	Ind Elec L Co	15	75

San Francisco June 3. 1902

17148	Spring Valley Co	1	00	17153	M. C. Gumpel	30	00
17149	S. F. Gas & Elec Co	52	62	17154	G. H. Umbsen & Co	35	00
17150	" "	23	27	17155	Easton & Eldridge	26	00
17151	Pac Gas Imp Co	1	89	17156	Baldwin & Howell	40	00
17152	Mission Masonic Hall Assn	33	00	17157	Geo A. Mullin	61	90
						4242	63

Wy moved that these bills be ordered paid. Carried Ayes Trustees Bishop Davis Lilienthal Harrison Mann. O'Connor Shaw. Wise & Taylor.

Committee on Rules & Administration

Chairman Wise report the following recommendations

1. That Miss Sturges be granted an extension of her leave of absence of six months without pay
2. That Miss J Martens be transferred on probation to Branch No 4. in place of Mrs Wigg resigned
3. That Miss Morgan, assistant in the Periodical Room be transferred to the vacancy caused by the promotion of Miss Martens
4. That Miss Melrose first assistant at Branch No 1, be transferred to the Main Library in place of Miss Morgan promoted
5. That Miss Weed regular substitute be appointed to the position of first assistant at Branch No 1 in place of Miss Melrose promoted
6. That Miss Sullivan second assistant at Branch No 1 be appointed regular substitute in place of Miss Weed promoted
7. That Mrs McDougall now assistant at Branch No 2. be transferred to Br 1 in place of Miss Sullivan promoted
8. That Miss M. Maurice of the list of eligibles, be appointed assistant at Branch No 2 in place of Mrs McDougall transferred
9. That the car fare for messenger service for delivery Stations B & D be paid out of the petty cash account
10. That the salary of M. Sperling expressman be increased $1.50 per month on account of extra car fare for delivering books to Station C
11. That the Librarian be authorized to employ the messenger boys, now employed in the [illegible]:

San Francisco June 3 1902

for additional hours during the summer vacation for the purpose of the shifting of books and other work. Recommendations adopted by the following vote. Ayes Trustees Bishop, Davis, Harrison, Lilienthal, Mann, O'Connor Shaw, Wise & Taylor.

Committee on Law.

Chairman Bishop. No Report.

Miscellaneous Business

Branch In relation to the new building for Branch No 2. It is moved and seconded "that the Chairman of the Building Committee be instructed to inform Mr. McCreery that it is the desire of the Board that he instruct an architect to prepare plans for the Branch 2 building, to be submitted to the Board for their approval." Carried unanimously.

On motion duly seconded the Rules Committee is instructed to hold an examination for the selection of eligibles, at as early a date as necessary.

Communications

Letter read from Sunset Library Assn thanking the Trustees for the offer of the establishment of a delivery station in the Sunset district. On motion same is is received and placed on file.

Letter read from Edw. Palmer, requesting an increase of salary from $50.00 to $65.00 per month. Referred to Rules Committee.

Letter read from Mrs J. Selden requesting that distributing stations be established in various large manufactories. Referred to the Rules Committee.

Letter read from Mrs J. C. de Greayer in relation to accomodations for the blind. Referred to the Book Committee.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary

San Francisco, August 15, 1905.

Trustee San Francisco Public Library.

Dear Sir:

President Harrison announces the following Committees for 1905-1906.

Very respectfully yours

Secretary.

LAW. Bishop, Chairman.
Taylor
Kellogg

BOOKS. Kellogg, Chairman.
Davis
Taylor
Shaw
Mann

RULES AND ADMINISTRATION. Wise, Chairman.
Boyd
O'Connor
Lilienthal
Davis

PRINTING AND BINDING. Shaw, Chairman.
Kellogg
Bishop

MUNICIPAL RELATIONS. Boyd, Chairman.
Lilienthal
Wise

BUILDING AND FIXTURES. O'Connor, Chairman.
Shaw
Mann

FINANCE AND AUDIT. Taylor, Chairman.
Boyd
Lilienthal

BRANCHES. Mann, Chairman.
O'Connor
Davis
Wise
Bishop

San Francisco, August 6, 1904.

Trustee
San Francisco Public Library.

Dear Sir:

President O'Connor announces the following Committees for 1904-1905.

Law
Bishop, Chairman
Taylor
Kellogg

Books
Harrison, Chairman
Davis
Taylor
Mann
Kellogg

Rules and Administration
Wise, Chairman
Boyd
Harrison
Mann
Lilienthal

Printing and Binding
Lilienthal, Chairman
Shaw
Harrison

Municipal Relations
Boyd, Chairman
Wise
Bishop

Building and Fixtures
Shaw, Chairman
Mann
~~Davis~~ Li

Finance and Audit
Taylor, Chairman
Boyd
Lilienthal

Branches
Mann, Chairman
Bishop
Kellogg
Shaw
Wise
Davis

Very respectfully yours,

Secretary.

San Francisco, August 6, 1903.

Trustee

San Francisco Public Library.

Dear Sir:

President Mann announces the following Committees for 1903-1904.

Law

Bishop, Chairman
Taylor
Kellogg

Books

Harrison, Chairman
Davis
Taylor
Shaw
Kellogg

Rules and Administration

Wise, Chairman
Boyd
Harrison
O'Connor
Lilienthal

Printing and Binding

Shaw, Chairman
Harrison
Lilienthal

Municipal Relations

Boyd, Chairman
Wise
Bishop

Building and Fixtures

O'Connor, Chairman
Shaw
Davis

Finance and Audit

Taylor, Chairman
Boyd
Lilienthal

Branches

Davis, ~~Chairman~~
Bishop
O'Connor
Shaw
Wise
Kellogg Chairman

Very respectfully yours,

Secretary

San Francisco July 15 1902.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 5.05 P.M. President Taylor presiding

On roll call the following are noted present, Mayor Schmitz. Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Wise & Taylor. Absent Trustees Bishop, Kellogg, Mann & Shaw. Present 8. Absent 4.

The minutes of the previous meeting are read & approved.

The report of the Secretary is read & ordered filed

The report of the Librarian is received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $2005.88 Referred to the Finance Committee. Committee recommends the subscription for one year to proof sheets issued by Library of Congress at a cost of $30.00 Adopted. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Wise Mayor Schmitz & Trustee Taylor

Committee on Printing & Binding

In the absence of Chairman Shaw Trustee Wise reports bills to amount of $706.30 Referred to Finance Committee. Committee recommends the purchase of

50.000	Branch "call slips" . . est cost	6.00
1500	"Coleman" gift labels	1.25
4000	Inventory book slips . . .	4.00
35	Temporary covers for magazines .70 .	24.50
10	" " . . weeklies 1.50	15.00
9000	Bindery lists	14.00
		64.75

Recommendation adopted. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Wise, Mayor Schmitz & Trustee Taylor

Committee on Buildings

Chairman O'Connor reports [illegible] amounts [illegible] Referred to the [illegible]

San Francisco July 15 1902

Committee recommends the purchase of

1 Sign for Station B	est. cost	7.50
1 Numbering Machine	"	10.00
1 Revolving Chair	"	5.00
		$22.50

Recommendation adopted. Ayes Trustee Boyd, Davis, Harrison, Lilienthal, O'Connor, Weiss, Mayor Schmitz & Trustee Taylor.

Committee on Branches

Chairman Mann. – No Report.

Committee on Municipal Relations

Chairman Lilienthal – No Report.

Committee on Finance & Audit

Chairman Boyd reports bills as follows

Salary demands	to amount	3.186.30
Book Bills	"	2.045.88
Printing & Binding Bills	"	706.30
Miscellaneous		674.08
	Total	$6.612.56

Salary Warrants

17458	Clark Geo. J.	250.00	17479	Melrose M. C.	45.85
17459	Mullin. Geo. A.	150.00	17480	Melville E.	70.00
17460	Lichtenstein. J	130.00	17481	Morgan. S D	60.00
17461	Tyler M. J.	90.00	17482	Morris G.	30.00
17462	Bernstein. M.	21.75	17483	Nolan. D. A	60.00
17463	Blessing. J.	60.00	17484	Nolan. G. J.	65.00
17464	Buel. W.	11.50	17485	Palmer. Edw	50.00
17465	Byrne. M. A	65.00	17486	Rea. R	75.00
17466	Calderwood. W	16.25	17487	Robinson W	20.00
17467	Devlin. J.	12.60	17488	Sawyer A L	8.15
17468	Dobbin. Ho.	17.50	17489	Stanton J	12.60
17469	Elchorn A	25.55	17490	Tesky R	15.00
17470	[illegible] J	60.00	17491	Wade E J	50.00
17471	Goldman B	70.00	17492	Whitcher M L	65.00
17472	Hahn. A	70.00	17493	Wimmer G	59.00
17473	Hanna. A.	75.00	17494	Williams N	20.00
17474	Hay E M.	70.00	17495	Hay. E J B	51.00
17475	Henze. E.	18.75	17496	Sullivan. C. L	[illegible]
17476	Judson W	[illegible] 25	17497	Mullin A	[illegible]
17477	McNair M E	[illegible]	17498	Estee J	[illegible]
17478			17499	[illegible]	

San Francisco July 15. 1902

17500	Casey A. C.	75	00	17512	Hayward E. A.	62	50
17501	Weed. J.	40	50	17513	Winslow G	40	55
17502	McDougall H R	30	50	17514	Jarmee. R	15	00
17503	Carson. M.	73	75	17515	Sullivan. F. C.	50	10
17504	Maxwell. M	26	45	17516	Handmann. D	17	00
17505	Schmidt. M. A	75	00	17517	Simpson J H	12	00
17506	Woodman. A	41	55	17518	Seymour J. H	10	50
17507	Martens J	70	00	17519	Sperling M.	66	50
17508	Wolfe. D	39	55	17520	Byrne. Chas	15	00
17509	Loveland. E. J.	51	25	17521	Cassidy H	15	00
17510	Healy. A M	40	00	17522	[illegible] L	26	[illegible]
17511	McCarty R	40	00	17523	Hawthorn [illegible]	1	50
						3006	50

Monthly Bills

17524	Jas F. Snelling	190	71	17552	Hicks Judd Co	191	91
17525	" "	150	64	17553	" "	191	81
17526	" "	188	47	17554	" "	181	73
17527	" "	181	29	17555	Mercantile Towel Co	6	75
17528	" "	139	12	17556	E B Reed	5	25
17529	" "	181	21	17557	Buchanan Bros	26	00
17530	" "	127	18	17558	Patrick & Co	1	90
17531	" "	86	94	17559	Howe Scale Co	11	25
17532	" "	130	93	17560	Terrill Bros	41	00
17533	" "	161	36	17561	H S Crocker Co	54	30
17534	A M Robertson	5	27	17562	Brilliant Sign Co	41	19
17535	R. E. Cowan	22	50	17563	D N & E Walter & Co	87	65
17536	Elder & Shepard	1	28	17564	Welsbach Co	13	50
17537	H. S. Crocker	40	00	17565	Indian Furn Co	1	75
17538	G W. Vincent	5	00	17566	Kragen Furn. Co	24	00
17539	E D. Bronson	11	20	17567	Webber & Archer	9	00
17540	F. M. DeWitt	2	67	17568	G H Tuttle Drug Co	21	60
17541	D.C.M. for G. E. Stechert	169	96	17569	E H Black	16	75
17542	" Com. of Patents	31	20	17570	Spring Valley W.W.	1	90
17543	" Jas T. White & Co	5	00	17571	Ind. Elec L. Co	8	75
17544	" Univ. State of N.Y.	6	55	17572	S F Gas & Elec Co	51	17
17545	A C McKenzie	11	00	17573	" "	19	17
17546	S. F. News Co	50	63	17574	Pac. Gas Impt Co	1	75
17547	Geo A Mullen	144	10	17575	Mission Hall Assn	35	00
17548	Cunningham C & Welch	3	79	17576	M. C. Gumpel	30	00
17549	Wyckoff S & Benedict	2	25	17577	G H Umbsen & Co	35	00
17550	[illegible]	40	00	17578	Easton & Eldridge	26	00
17551	Hicks Judd Co	[illegible]	[illegible]	17579	Baldwin & Howell	[illegible]	[illegible]
				17580	Geo A Mullen	51	[illegible]
						[illegible]	[illegible]

[illegible] moves that these bills be ordered paid. Carried. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Wise, Mayor Schmitz, & Trustee Taylor.

Committee on Rules & Administration

Chairman Wise recommends

1st That Miss Martin resume her former position at the Main Library & that Miss Whitcher now assistant at the delivery desk be assigned to the position of Librarian of Branch No 4.

2nd That the assistant at Branch No 2 be authorized to work 3 additional hours per week.

3rd That a boy be employed at Branch No 2 during the evening hours, the time not to exceed 12 hours per week at 10c per hour.

Recommendations adopted by the following vote. Ayes Trustees Boyd, Davis, Harrison, Lilienthal, O'Connor, Wise, Mayor Schmitz & Trustee Taylor.

Committee further recommends that the application of Edward Palmer, elevator attendant for increase of salary be denied. Carried unanimously.

In the matter of the request of Mrs I L Tilden that distributing stations be established in large shops & factories, this referred to this Committee at the last meeting, the Committee reports back same, without recommendation.

On motion duly carried the request of Mrs Tilden is denied.

Committee on Law.

Chairman Bishop. No report.

In the matter of plans for Branch No 2, Chairman O'Connor of the Building Committee reports progress.

In the matter of the request of Mrs De Greayer for a reading room for the blind, referred to the Book Committee, Chairman Harrison reports that there had been no meeting of the Committee and suggests that the request be taken up by the Board. After discussion Trustee Harrison moves "that the application of Mrs De Greayer for the use of a portion of Branch 5 building for a reading room for the Blind be granted, for such times as may hereafter agreed upon by the [illegible]

San Francisco July 15. 1902

Vote. Carried Ayes Trustees Boyd, Davis Harrison Lilienthal O'Connor, Uhl. Mayor Schmitz Smith Taylor

President Taylor call attention to the death of former Trustee Louis Sloss Sr & [illegible] Trustee Boyd moved that the President be requested to draw up suitable resolutions to be spread upon the minutes.

There being no further business the meeting adjourned

Geo A Mullin
Secretary

San Francisco August 5 1902

Regular monthly meeting of the Board of Trustee of the San Francisco Public Library

Meeting called to order at 8 10 P.M. President Taylor presiding.

On roll call the following are noted present Trustee Boyd, Harrison, Lilienthal, Mann, O'Connor Shaw, Wise & Taylor Absent the Mayor. Trustees Davis, Kellogg, & Bishop Present 8. Absent 4.

The minutes of the previous meeting are read & approved.

The report of the Secretary is read & ordered filed

The report of the Librarian is received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison, reports bills to amount of $872.25 Referred to Finance Committee

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $1361.19 Referred to the Finance Committee

Committee on Building, Fixtures etc

Chairman O'Connor reports bills to amount of $1884.05 Referred to Finance Committee

Committee recommends the purchase of

1 Cover for Trustee Table	est cost 2.50
Window shades Br #5	12.00
Book case "	50.00
Shelving Station E	9.50
Screen door Br #6	15.00
Total	89.00

Recommendation adopted by following vote. Ayes Trustees Boyd, Harrison, Lilienthal, Mann, O'Connor Shaw Wise & Taylor

Committee on Branches

Chairman Mann reports that the premises occupied by Branch #6 are not in sanitary condition. Motion made that the matter be left with the Branch Committee with power to act & to close the branch if necessary. Carried by the following vote Ayes Trustees Boyd, Harrison Lilienthal Mann O'Connor Shaw Wise & Taylor

Continued

San Francisco, August [illegible]

Committee on Finance [illegible]

Chairman Boyd reports bills as follows

Salary demands to amount of	$3.255.50
Book Bills	572.25
Printing & Binding Bills	436.49
Miscellaneous	765.91
	5.033.91

Salary [illegible]

17581	Clark Geo T.	250 00	17615	Wade E J	80 00
17582	Mullin Geo A	150 00	17616	Whitaker M	65 00
17583	Lichtenstein J	130 00	17617	Wimmer G.	60 00
17584	Tyler M T.	90 00	17618	Williams N.	20 40
17585	Bernstein M.	22 50	17619	Hay E P B.	50 00
17586	Blessing F	60 00	17620	Sullivan C V.	30 20
17587	Brierly W.	13 70	17621	Sullivan F C	33 90
17588	Byrne M. A	65 00	17622	Miller H.	10 40
17589	Calderwood W.	11 50	17623	[illegible]	11 90
17590	Devlin F.	10 40	17624	Courtney M K	12 00
17591	Dobbin H.	11 50	17625	Casey N. A	75 75
17592	Eichwald J.	16 75	17626	Weld I.	60 15
17593	Einhorn A	25 00	17627	McDougall H.	31 15
17594	Gomez J.	60 00	17628	Byrne Chas	13 00
17595	Goldman B.	70 00	17629	Cassidy N.	15 00
17596	Hahn A	70 00	17630	Carson M.	75 00
17597	Haines A	75 00	17631	Maxwell M.	38 60
17598	Hay E. M.	70 00	17632	Schmidt M. A.	75 00
17599	Heinze E.	18 75	17633	Woodman A	41 85
17600	Judson W.	16 25	17634	Martens J	70 00
17601	McNally M E	55 00	17635	Wolfe [illegible]	31 15
17602	Mel C J.	60 00	17636	Loveland E J.	75 00
17603	Melrose M. C	45 00	17637	Healy H M.	110 00
17604	Melville E.	60 65	17638	McCarty R.	40 00
17605	Morgan S D.	60 00	17639	Hayward C A	62 50
17606	Morris G.	23 10	17640	Winslow G.	50 00
17607	Nolan G. J	60 00	17641	Parmee R	17 50
17608	Nolan G. J	65 00	17642	Handmann [illegible]	15 00
17609	Palmer E	50 00	17643	Simpson J	12 00
17610	Rea R.	75 00	17644	Seymour J H.	12 00
17611	Robinson W	24 80	17645	Sperling M.	66 50
17612	[illegible]	53 65	17646	Hawthorne W	15 35
17613	[illegible]	[illegible]	17647	[illegible]	[illegible]
17614	[illegible]	[illegible]			

3255.5

San Francisco, August 5, 190[illegible]

Mon[illegible]

17648	Conn Fire Ins Co	23	50		17667	Heywood Bros	4	50
17649	Jas T Snelling	196	36		17668	[illegible]	18	00
17650	" "	192	77		17669	J. J. New	19	75
17651	The Emporium	123	69		17670	Cameron Hall Co	44	25
17652	P J Healy	3	50		17671	[illegible]	22	62
17653	E. D. Bronson	5	60		17672	Buchanan Bros	13	25
17654	Geo A Hughes G. E. Stechert	110	10		17673	[illegible]	4	00
17655	" "	150	66		17674	Ind. Elec L Co	6	25
17656	Dodd, Mead & Co	21	60		17675	[illegible]	2	70
17657	Soc. of Naval Arch	6	00		17676	S F Gas & Elec. Co	51	12
17658	Cunningham C & Welch	15	94		17677	" "	20	02
17659	Wyckoff Seaman & B	11	90		17678	Pac Gas Imp Co	1	08
17660	Jos Winterburn Co	17	50		17679	Hansen Mahoney [illegible]	35	00
17661	Jas H. Barry	7	50		17680	H C Gumpel	30	00
17662	Hicks Judd Co	[illegible]	[illegible]		17681	G. H. Umbsen & Co	35	00
17663	" "	[illegible]	[illegible]		17682	[illegible]	26	00
17664	A. S. Dygert	[illegible]	[illegible]		17683	Baldwin & Howell	[illegible]	[illegible]
17665	[illegible]	[illegible]	[illegible]		17684	[illegible]	[illegible]	[illegible]
17666	[illegible]	[illegible]	[illegible]					

[illegible] moves that these bills be ordered paid. Carried Ayes Trustees Boyd, Hanson, Lilienthal, Mann, O'Connor, [illegible] [illegible] & Taylor. Chairman Boyd presents the report of [illegible] expert who reports having examined the books of the Secretary & found same correct. On motion the report was received & placed on file.

Committee on Rules & Administration

Chairman [illegible] recommends that the President appoint Trustees Hanson & Mann as temporary members of the Committee on Rules, to assist in the [illegible] of [illegible] to the staff. There being no objections the President made the desired appointments.

Report of Special Committee

Trustee O'Connor reports that M. H. Curlett has been appointed by the C. B. McCreery as architect for his new Branch building.

President Taylor who was requested to draw up suitable resolutions on the death of former Trustee [illegible] presented the [illegible]

San Francisco August 5 1902

In Memory of E. D. Sawyer

When one has faithfully served this Library for fifteen years, as did E. D. Sawyer, his death should not go unnoticed by its Board of Trustees.

Judge Sawyer, as he was familiarly known ever since he sat as Judge of the Fourth District Court of this State, was one of the eleven named in the legislative Act of 1878, as trustee for the management of a free public library for San Francisco, and from the time of his taking office under the Act until his resignation on November 7. 1893, he was continuously a member of the Board. In regard to the discharge of his duties as such trustee, it is within the bounds of moderation to say that no member of the Board was ever more faithful than he. It was seldom that he absented himself from meetings, and to every question that came up for determination he gave his best thought & his most considerate judgment. No public servant was ever more zealous; while back of his zeal there was an intelligence and a restraint which kept that zeal within due & proper limits. Beside this, his disposition was so kindly, and there was always in him such a desire to reach the right, that it was never less than a pleasure to do business with him on the Board.

Judge Sawyer was for very many years a familiar figure at the Bar of San Francisco, and at that Bar achieved a very considerable measure of success. He died peacefully at his home on the 20th day of June, 1902; and now that he has passed away from earth, this Board makes this brief minute to its honor & in perpetuation of his memory.

On motion duly carried this memorial was ordered spread in full on the minutes, and printed in the Monthly Bulletin and a copy sent to the family of the late E. D. Saw

San Francisco August 5. 1902

In Memory of Louis Sloss

The Board of Trustees of the San Francisco Public Library, deems it fitting that some brief memorial words be said and recorded respecting the recent decease of Louis Sloss.

Mr Sloss was one of the eleven persons named in the legislative act of 1878 to constitute a Board for the management of a free public library for San Francisco, & he served under this appointment until his resignation on November 17. 1879. On April 5. 1883, he was elected by the Board to fill a vacancy therein, and under this election he again served as a trustee of the Library until his resignation on April 7. 1885. He died on the fourth day of June, 1902, at a very advanced age, and with his great faculties unimpaired.

Mr Sloss was one of the most interesting personalities in San Francisco. He came to the city at an early day, and from the very first seems to have favorably and forcefully impressed himself upon the business community. His nature was one of those rare ones that can strictly devote itself to business & to money getting and yet at the same time never become narrow or

In this respect Mr Sloss was certainly exceptional. He became pecuniarily interested in many business enterprises, and achieved great success in them, he accumulated a large fortune, and still there never seemed to be a time when his heart was not open to the calls of benevolence, or to the demands of civic duty. All these calls and demands he met not perfunctorily, as is so often the case, but with such cheerfulness and readiness as to show that he really enjoyed the opportunity of making himself kind and useful. It is perhaps not extravagant to say that no person in San Francisco could count for himself more personal friends than could Mr. Sloss. He discharged his duties on the Library Board as he did [illegible]

San Francisco, August [illegible]

all his duties zealously, intelligently and with that irrepressible cheeriness which he carried into all places and into all relations; & now that his days on earth are done, this Board esteems it a privilege, and at the same time considers it a duty, to make this perpetual record of him.

On motion duly carried this memorial was ordered spread in full upon the minutes, printed in the Monthly Bulletin, and a copy sent to the family of the late [illegible].

Trustee O'Connor reports that the elevator needs an entire overhauling & on motion the matter is referred to Building Committee to report at the next meeting.

Communication

Letter read from Mrs. [illegible] President S F Auxiliary of the Reading Room and Library for the Blind, thanking the Trustees for the use of the room at Branch No. 5. On motion same is received & placed on file.

The annual report of President Taylor is presented & upon motion same is adopted & ordered transmitted to the Mayor.

The annual reports are of the Secretary & Librarian are presented and ordered transmitted with the report of the President to the Mayor.

It is moved that the annual reports be printed at a cost not to [illegible]. Carried Ayes Trustees Boyd Harrison Lilienthal Mann O'Connor Phelan [illegible]

Nominations for President being declared in order Trustee Lilienthal is placed in nomination and upon motion is elected by an unanimous vote.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary

San Francisco September 2. 1902

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.05 P.M. President Lilienthal presiding

On roll call the following are noted present. Trustees Bishop, Boyd, Mann, O Connor, Shaw, Wise & Lilienthal. Absent The Mayor, Trustees Davis, Harrison Kellogg & Taylor. Present 7. Absent 5

The minutes of the previous meeting are read & approved.

During the reading of the minutes Trustee Harrison enters & takes his seat

The Report of the Secretary is read & ordered filed

The report of the Librarian is received & ordered filed

Reports of Standing Committees

Committee on Books.

Chairman Harrison reports bill to amount of $2,307 Referred to Finance Committee. Committee recommends the purchase of the following

		Vols.	List Cost
1. Replacements: Main Library	......	306	244.80
2. " Branch No. 1	....	185	145.00
3. " " 1	.....	165	132.00
4. Additional Copies	....	11	12.10
5. Books for Branches & Deposit Collection	.	60	53.10
6. Miscellaneous books	....	135	241.50
7. Offered by Heal	....	2	5.00
8. Subscription to printed Catalogue Cards for Juvenile Dept	--	—	75.00
9. Subscription to Club Life	......	—	1.00
		864	909.50

Recommendation adopted by the Ayes Trustees Bishop Boyd Harrison Mann O Connor Shaw Wise & Lilienthal

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $535.79 Referred to Finance Committee. Committee recommend the purchase of the following

5000 Accession book slips	
1 Magazine covers	.... 4.00
6 Cases for weeklies	3.50
	6.00
	13.50

Recommendation adopted. Ayes Trustees Bishop Boyd Harrison Mann O Connor Shaw, Wise & Lilienthal

San Francisco, September 2 1902

Committee on Building Fixtures &c

Chairman O'Connor reports bills to amount of $250.20 Referred to Finance Committee. Committee reports having received the following bids for a new elevator — Cahill & Hall Elev. Co. $1950.00 Otis Elev. Co. $2000.00 Electrical Engineering Co $2115.00 Motion made that the Building Committee be authorized to enter into a contract with the Otis Elev Co to install an elevator, according to specification furnished, at a cost of $2000.00 providing that they furnish a bond to keep the elevator in good running order for the period of two years, they to pay damages as may be agreed for each day that the elevator cannot be run, during these two years. The Company to further agree to wait for payment until such time as the Library shall receive the appropriation for the elevator & that the Committee be given power to have the safety device attached at an additional cost of $160.00 providing they deem it necessary. Carried by the following vote Ayes Trustees Bishop Boyd Harrison Mann, O'Connor, Shaw, Wise & Lilienthal ——

On motion duly carried the Law Committee is requested to draw up a contract as above =

Motion made that the Building Committee be authorized to have new gates placed to the openings at Branch No 5 Carried Ayes Trustees Bishop, Boyd, Harrison Mann, O'Connor Shaw Wise & Lilienthal ——

On motion duly carried the Secretary is instructed to request the owner of the premises occupied by Branch #3 to have same cleaned & tinted =

Committee on Branches

Chairman Mann reports that a vacant lot on Sacramento St 100 ft E. of Fillmore & moves that an offer be made to lease same for B. 7, for a period of five years at a rental of $40.00 per month the owner to construct a building [illegible] plans to suit the Trustees Building to cost not less than $1500.00. Lease terminable at pleasure of either party, on payment of one half

San Francisco September 2 1902

rent to become forfeited. Trustee Boyd moves that the term of the lease be three years. The recommendation as amended, is carried by the following vote Ayes Trustees Bishop, Boyd, Harrison, Mann, O'Connor, Shaw, Wise & Lilienthal.

Committee on Municipal Relations

Chairman Boyd no report.

Committee on Finance & Audits

In the absence of Chairman Taylor, Trustee Boyd reports bills as follows

Salary warrants	$3.229.00
Insurance Bills	42.95
Books	273.47
Printing & Binding	835.79
Miscellaneous	280.20
Total	$4.661.41

Salary Warrants

17685	Clark Geo. F.	250	00
17686	Mullin Geo A	150	00
17687	Lichtenstein J	130	00
17688	Tyler M. J.	90	00
17689	Bernstein M	22	50
17690	Bluming J.	60	00
17691	Brierly W.	8	35
17692	Burne M. A	65	00
17693	Calderwood W.	17	50
17694	Devlin J.	8	55
17695	Dobbin H.	15	75
17696	Ellehorn A.	25	00
17697	Gomez J.	60	00
17698	Goldman B A.	70	00
17699	Hahn A.	70	00
17700	Haines A. J.	75	00
17701	Hawthorne W.	5	35
17702	Hay E. M.	70	00
17703	Heinze E.	17	75
17704	Judson W.	16	25
17705	Martens J.	70	00
17706	McNally M E	55	00
17707	Mel. C F	[illegible]	[illegible]
17708	Melrose A C	[illegible]	[illegible]
17709	[illegible]	[illegible]	[illegible]
17710	Morgan S. D.	60	00
17711	Morris G.	30	00
17712	Nolan D. N	60	00
17713	Nolan G. J.	65	00
17714	Palmer Ed.	50	00
17715	Rea R.	75	00
17716	Robinson W.	20	00
17717	Sawyer A L	70	00
17718	Siebel C	15	00
17719	Stanton J	8	05
17720	Wade E. J	80	00
17721	Wimmer G.	60	00
17722	Williams N.	20	00
17723	Hay E P. B	50	00
17724	Sullivan C V.	50	00
17725	Lecouteux L.	35	35
17726	Casey N.	75	00
17727	Weed J	40	00
17728	McDougall W R	29	60
17729	Byrne Chas	15	00
17730	Cassidy J.	15	00
17731	Carson M.	75	00
17732	Maxwell M.	35	05
17733	[illegible]	[illegible]	[illegible]
17734	[illegible]	[illegible]	[illegible]

San Francisco, September 2[illegible]

17735	Woodman A	41	55	17743	Sullivan J. C	45	00
17736	Whitcher. M. L	60	00	17744	Farmer. R	17	50
17737	Wolf. D.	35	55	17745	Handmann D	14	00
17738	Loveland. E F.	75	00	17746	Simpson J	12	00
17739	Healy A M	40	00	17747	Seymour J h	12	00
17740	McCarty R.	40	00	17748	Todd E B	6	00
17741	Hazeland C A	60	05	17749	[illegible]	63	[illegible]
17742	Winslow G	[illegible]	[illegible]	~~17750~~			

Monthly Bills

17752	Conn Fire Ins Co	42	95	17763	Terrill Bros	26	00
17752	Geo A Mullin for G E Stechert	177	77	17764	Jos Fredericks & Co	12	50
17753	" Com. of Patents	31	20	17765	Eden Deering	8	00
17754	" C W Bardeen	31	50	17766	Ind Elec L Co	6	90
17755	" Marston Pub Co	5	00	17767	Pac Gas Impt Co	1	50
17756	" P Wenzel	22	00	17768	Masonic Hall Assn	33	00
17757	Jos Winterburn Co	193	25	17769	M C Gumpel	30	00
17758	Stanley-Taylor Co	56	35	17770	G H Umbsen & Co	[illegible]	[illegible]
17759	Hicks-Judd Co	33	00	17771	Easton & Eldridge	[illegible]	[illegible]
17760	"	179	49	17772	Baldwin & Howell	[illegible]	[illegible]
17761	"	[illegible]	57	17772	Geo A Mullin	[illegible]	[illegible]
17762		[illegible]	[illegible]				

[illegible] moves that these bills be ordered paid. Carried. Ayes Trustees Bishop, Boyd, Harrison, [illegible], O'Connor, Wise & [illegible] ——

Committee on Rules & Administration.

Chairman Wise recommends that Miss Ward, assistant at Branch 1 be granted two months leave of absence, (without pay) beginning Oct 15 1902. Carried ——

Committee on Law

Chairman Bishop no report ——

Communications

Letters read from Mrs Louis Ross & Mrs E L [illegible] thanking the Board for the expression of sympathy. On motion the letters were ordered placed on file ——

Letter was read from Mr A B McCreery, advising the Board that he had selected Mr Curlett as architect for new building for Branch No 7 [illegible]

San Francisco September 2 1902

pay the architects commission of 5%, separate and apart from the $35,000.00 donation, that of this sum $25,000.00 had already been deposited with the Mercantile Trust Co in name of Mayor Schmitz, & asking if the remaining $10,000 should be deposited in the same way

President Lilienthal reports that he had written Mr McCreery requesting that the $10,000.00 be deposited in the bank where the original $25,000.00 was placed & that the whole be made subject to the order of the present or any future mayor who might be called upon in an official capacity to withdraw the same against architects certificate

There being no further business the meeting adjourned

George A Mullin
Secretary

San Francisco October 7 1902

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.07 P.M. President Lilienthal presiding

On roll call the following are noted present Trustees Bishop, Boyd, Harrison, O'Connor, Shaw, Taylor, Wise & Lilienthal. Absent The Mayor, Trustees Davis, Kellogg & Mann. Present 8 Absent 4

Minutes of the previous meeting are read & approved.

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books.

Chairman Harrison reports bills to amount of $565.47 Referred to Finance Committee. Committee recommends the purchase of the following

					Vols	Cost
1. Subs. to Bulletin for Study published by Amer. Instituto of Sacred Literature,						
2. Arts & Artists Japanese $2.00 per year						
3. Map of Sonoma Co.					1.	9.00
4. New International Cyclopaedia					17.	90.44
5. For sale by DeWitt					3.	2.25
6. Additional copies of popular books					31.	31.25
7. Replacements	Main Library		350 vols	280.00		
	Branch No.	1	30 "	24.00		
	"	3	145 "	116.00		
	"	4	21 "	15.75		
	"	5	150	112.50	696.	548.25
8. Books for branches & Stations					150	139.50
9. Miscellaneous books					183	374.00
					1081	1194.69

Ayes Trustees Bishop, Boyd, Harrison, O'Connor, Shaw, Taylor, Wise & Lilienthal. Recommendation adopted.

Committee on Printing & Supplies

Chairman Shaw reports bills to amount of $[illegible] Referred to Finance Committee. Committee recommends the purchase of the following

10,000 Branch order slips	est. cost	$10.00
10,000 Branch return-book slips	"	3.00
50.000 Borrowers applications	"	38.50
	total	51.50

Ayes Trustees Bishop, Boyd, Harrison, O'Connor, Shaw, Taylor, Wise & Lilienthal. Recommendation adopted.

San Francisco October 7 1902

Committee reports that the contract for the binding of books had expired & on motion duly carried the Committee was instructed to invite bids from responsible firms that may be [illegible]

Committee on Building, Fixtures &c

Chairman O'Connor presents bills to amount of $690.74 Referred to Finance Committee. Committee recommends the purchase of the following

Rugs for Office	est. cost	20.00
1 Barrel Electric Lamps		42.50
		$62.50

Recommendations adopted Ayes Trustees Bishop, Boyd, Harrison, Mann, O'Connor, Phelan, Taylor, Wise & Lilienthal

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary Amounts to amount of	$3205.40
Book Bills	565.47
Printing & Binding Bills	448.73
Insurance	12.00
Miscellaneous	690.74
TOTAL	$4,922.34

Salary Warrants.

17773	Clark Geo. T.	250	00	17793	Martino J.	70	00
17774	Mullen Geo. A	150	00	17794	McNally M.E	55	00
17775	Lichtenstein [illegible]	130	00	17795	Mel C F.	60	00
17776	[illegible]	56	65	17796	Milrose M C	45	00
17777	Bernstein M	22	50	17797	Mitchell E	70	00
17778	Blossom J	49	35	17798	Muller H.	7	25
17779	[illegible] W	1	40	17799	Morgan S.D.	60	00
17780	[illegible] M.A	65	00	17800	Morris G.	30	00
17781	Cardinell W.	16	90	17801	Nolan D A	60	00
17782	Durkin J	8	15	17802	Nolan G J	65	00
17783	Dobbin H	11	70	17803	Palmer Eda	45	55
17784	Elkan A	27	35	17804	Rea R	75	00
17785	Gomez J	60	00	17805	Robinson W	19	95
17786	Goldman B	70	00	17806	Sawyer A. L	70	00
17787	Hahn A	70	00	17807	Sieber C	15	00
17788	[illegible]	[illegible]	[illegible]	17808	Wade E J	50	00
17789	[illegible]	[illegible]	[illegible]	17809	[illegible] G	55	00
17790	[illegible]	[illegible]	[illegible]	17810	[illegible]	2	35
17791	[illegible]	[illegible]	[illegible]	17811	[illegible]	[illegible]	[illegible]
17792				17812	[illegible]		

San Francisco October [illegible]

17813	Trioulet L.	25	00
17814	Casey N. A.	75	00
17815	Weed. J.	40	00
17816	McDougall A R	31	65
17817	Byrne. C.	15	00
17818	Cassidy H.	9	50
17819	Carson. M	75	00
17820	Maxwell M.	34	55
17821	Boyn. B	3	40
17822	Schmidt M.	75	00
17823	Woodman A.	41	55
17824	Whitcher. W L	70	00
17825	Wolfe. J	31	35
17826	Loveland E T	[illegible]	[illegible]
17827	Keale C M	40	00
17828	McCarty R.	40	00
17829	Hayward C A	62	50
17830	Winslow G	47	50
17831	Parmel R.	17	50
17832	Handmann D.	17	00
17833	Simpson J H	12	00
17834	Seymour J H	12	00
17835	Todd D B	12	00
17836	Sullivan T C	33	33
17837	Spilman M	11	5[illegible]
17838	Williams R	[illegible]	[illegible]
17839	[illegible]	[illegible]	[illegible]

Monthly Bills

17839	Conn Fire Ins Co	12	00
17840	Jas. T. Snelling	191	55
17841	Ice Emporium	172	07
17842	R. E. Cowan	7	05
17843	P. J. Healy	5	00
17844	Edw Bronson	8	00
17845	A W Voorsanger	5	00
17846	Mrs M. P. Hopper	25	00
17847	E H Owen	45	00
17848	G. A. M. Jas B Black	8	85
17849	Geo A Muller	95	65
17850	Cunningham C & M	27	16
17851	Jos Winterburn	80	15
17852	Stanley Taylor Co	11	65
17853	Geo Spaulding Co	2	75
17854	Hicks Judd Co	180	90
17855	" Co "	106	12
17856	Pac. States Tel Co	12	00
17857	Gallagher Bros	1	50
17858	[illegible]	6	[illegible]
17859	E H Black	125	00
17860	Patrick Co	17	80
17861	Buchanan Bros	10	15
17862	Ind. Term Co	8	50
17863	R. Herring	95	00
17864	C. Rulfs	12	40
17865	Hells Bros	10	52
17866	W E Dubois	4	00
17867	Ind Elec Light Co	8	45
17868	Spring Valley Co	5	65
17869	S. F. Gas & Elec Co	51	30
17870	" "	22	62
17871	Pac Gas Imp Co	1	95
17872	Mission Masonic Hall Assn	33	00
17873	M C Gun [illegible]	30	00
17874	G H Underwood Co	35	00
17875	Easton & Eldridge	26	[illegible]
17876	[illegible]	110	00
17877	Geo H [illegible]	[illegible]	[illegible]
17878	Cohen [illegible]	[illegible]	[illegible]

4 [illegible] that [illegible] [illegible] [illegible] Cummins
Ang Trustees Bishop Boyd, Harrison, [illegible], Shaw
Taylor Wise & L[illegible]
Justice Marx [illegible]

San Francisco October 7. 1902

Committee on Branches

Chairman Mann presents a proposition from Hooker & Lent agents for the property on south line of Sacramento St 104 feet east of Fillmore St, offering to erect a $1500. building for Branch 6 providing the Board will take a 5 year lease & pay a rental of $50.00 per month.

Trustee O'Connor calls attention to the Fire Engine lot on the same block & suggests that providing the lot can be secured that the library erect a building thereon.

Motion made that the Building Committee be authorized to employ an architect to draw plans, with estimates & submit same at next meeting. Carried Ayes Trustees Bishop, Boyd, Harrison, Mann, O'Connor, Shaw, Taylor, ~~Trustee~~ Weir & Lilienthal

Committee on Rules & Administration

Chairman Weir recommends.

1. That the station known as the "Pink slip desk" be discontinued & hereafter books & periodicals be issued to gallery readers by the attendant in the Periodical Room.
2nd That the position of "Assistant in charge of branch & station work" be created
3rd That Miss Hayward, librarian of Branch No 6. be transferred to the position of assistant in charge of branch & station work
4th That Miss Whitcher librarian of Branch No 4 be transferred to fill the vacancy thus created at Br 6
5th That Miss Morgan, assistant at Main Library be transferred to Br 4 vice Miss Whitcher.

"The saving in time effected by closing the "pink slip desk" will make it unnecessary to fill the vacancy caused by the transfer of Miss Morgan.

6. If on account of the work thus added to the Periodical Room an additional messenger be found necessary we recommend that one be employed for not to exceed 4 hours per day at 10¢ per hour.

Recommendations adopted. Ayes Trustees Bishop, Boyd, Harrison, Mann, O'Connor, Shaw, Taylor, Weir & Lilienthal

Committee further recommends

That the Examiner's endorsement on Borrower's application be amended as follows— In place of "taken out on his card" amend to read "taken out on any card."

San Francisco October 7 [illegible]

of damage done to a book" amend to read "damage done to any book" Recommendation adopted.

Committee also reports that the lady who has had charge of the distribution of books at Station [illegible] [illegible] that she be allowed the same pay as other station keepers. Motion made and carried that the Sunset Library Association be communicated with in regard to the matter and their attention called to the fact that when asking for the station they agreed to furnish the keeper without cost to the Library.

Miscellaneous Business

Chairman O'Connor of the New Building Committee moves that the Law Committee be requested to look into the matter of acquiring the Lincoln School lot [illegible] for the new building site providing the School department will consent to the transfer of same. Motion carried.

Chairman O'Connor of the Building Fund & Supplies Committee report that the abolishment of the "Pink Slip" desk will necessitate the moving of the rail & recommends that the same be done at a cost of not more than $18.00 & that new shelving is necessary at Branch No 4 to cost not more than $[illegible]. Recommendation adopted. Ayes Trustees Bishop, Boyd, Harrison, Mann, O'Connor, [illegible] Wise, Taylor & Lilienthal.

Communications

Letter read from the Independent Electric Light [illegible] offering to supply power for the elevator at a cost of [illegible] for a term of one, two or three years. Motion made that the Building Committee be authorized to enter into a contract [illegible] at the lowest figure that can be secured from either company for a term of three years. Carried. Ayes Trustees Bishop, Boyd, Harrison, Mann, O'Connor, Shaw, Wise, Taylor & Lilienthal.

Letter read from the [illegible] Library Association asking the privilege that their librarian elect be allowed to spend a months time [illegible]

San Francisco Oct 7 19[illegible]

[illegible] to familiarize herself with library work. Motion made & carried that the request be granted.

Letter read from the President of the Reading Room & Library for the Blind requesting that they be allowed the privilege of using the room at 4th & Clara Street one or more evenings each month for lecture purposes. On motion the Secretary was directed to advise the President of the Association that the Trustees could not at this time see their way clear to grant the request.

The Secretary report the need of one dozen chairs for the Reading Room for the Blind. Motion made that same be purchased. Carried Ayes Trustees Bishop Boyd

The Secretary reports that he had written to the owner of premises occupied by Branch No 3 requesting him to have same cleaned but that nothing had been done On motion the matter is referred to the Branch Committee.

There being no further business the meeting adjourned

Geo A Mullen
Secretary

San Francisco November 5 1902

Regular monthly meeting of the Board of Trustees of the Public Library of San Francisco

Meeting called to order at 8.40 P.M. President Lilienthal presiding

On roll call the following are noted present. Trustees Boyd, Davis, Harrison, Kellogg, Mann, McConnor, Shaw & Lilienthal. Absent the Mayor, Trustees Bishop, Taylor & Wise. Present 8 Absent 4.

Minutes of previous meeting read & approved

During the reading of the minutes Trustee Taylor entered & takes his seat

Report of the Secretary, read &, ordered filed

Report of the Librarian read & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1031.53 Referred to Finance Committee

Committee recommends the purchase of the following

	vols	est cost
1 Map of San Francisco	1	5.00
2. Public Opinion, vols 6-15, 17	11	16.30
3. Additional copies of Popular books	7	5.85
4. Replacements: Main Library	260	205.00
5. " Brs. 1. 2. + 6	250	200.00
6. County histories, Amador & Yolo	2	7.00
7. Books for Brs. & deposit collection	164	155.60
8. Books for the Young	20	17.75
9. Miscellaneous books	133	220.25
items	848.	835.95

Recommendation adopted. Ayes Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, Mann, O'Connor, Shaw & Taylor

Committee also reports Periodicals for the year 1903 to amount of $ & recommends the subscription to same. Adopted Ayes Trustees Boyd, Davis, Harrison, Kellogg, Mann, O'Connor, Shaw, Taylor & Lilienthal.

Chairman Harrison reports that F. M. DeWitt desired to purchase a number of duplicate vols of the Bulletin. On motion duly carried the matter is referred to the Book Committee with power to act

San Francisco, November 5. 1902

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $602.14 referred to Finance Committee. Committee recommends the purchase of the following

6 Record of Delinquent Books ... est. cost	12.00
5 M. Branch Fiction Postals	6.00
3 M Application envelopes	5.25
2 M Note Heads	3.00
2 M Recommendation Blanks	3.50
	$29.75

Recommendation adopted Ayes Trustees Boyd, Davis, Harrison, Kellogg, Mann, O'Connor, Shaw, Taylor & Lilienthal. Committee reports that bids for binding had been received & recommends that the contract for binding with exception of newspapers be award to Hicks-Judd Co & the newspapers to J. B. McIntyre these parties being the lowest bidders, Should McIntyre [illegible] to accept contract for newspapers offer to [illegible] Contract to be for one year from November 1 1902. Adopted Ayes Trustees Boyd, Davis, Harrison, Kellogg, Mann, O'Connor, Shaw, Taylor & Lilienthal.

Committee on Building, Fixtures etc.

Chairman O'Connor reports bills to amount of $117.32 Referred to Finance Committee. Committee makes the following recommendations.

Changing of door & cutting glass & others for Trustees room. 1 case of 11 [illegible] & 11 shelves 14x30 for newspapers in patent office cost 15.00 total expenditure $31.00. Adopted Trustees Boyd, Davis, Harrison, Kellogg, Mann, O'Connor, Shaw, Taylor & Lilienthal.

Committee on Branches

Chairman Mann No report.

Committee on Municipal Relations

Chairman Boyd No report.

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands to amount of	3161.65
Book Bills	1031.53
Printing & Binding Bills	602.14
Miscellaneous	417.32
	$5.212.64

San Francisco November 3 1902

Salary Warrants

18879	Clark Geo. I.	250	00	18913	Palmer E.	50	00
18880	Mullen. Geo. A	150	00	18914	Rea R	75	00
18881	Lichtenstein. J	130	00	18915	Robinson W.	20	00
18882	Tyler. M. F.	90	00	18916	Sawyer A. L.	16	50
18883	Bernstein. M	22	50	18917	Siebel. C.	15	00
18884	Blessing F.	56	00	18918	Wade. E. I	50	00
18885	Brierly W.	2	75	18919	Wimmer G.	39	00
18886	Byrne. M. A	65	00	18920	Hay. E. P. B	50	00
18887	Calderwood W.	17	50	18921	Sullivan. F. C	44	55
18888	Devlin F.	8	35	18922	Sullivan. F. C.	36	70
18889	Dobbin H.	18	75	18923	Trevillet. L	10	55
18890	Eichwald J	6	40	18924	Carey N	75	00
18891	Elshorn. A	28	20	18925	Weed I.	15	[illegible]
18892	Fairchild. W E	6	10	18926	McDougall. H R	31	65
18893	Gomez J	60	00	18927	Byrne C.	15	00
18894	Goldman B A	66	30	18928	Curran. M	75	00
18895	Hahn. A	56	00	18929	Mannville M.	33	10
18896	Haines A. J	75	00	18930	Boyer B	[illegible]	[illegible]
18897	Hawthorne W	11	05	18931	Schmidt M. A	75	00
18898	Hay. E. M	70	00	18932	Woodman. A	41	85
18899	Hunze E	20	00	18933	Whitcher M L	15	00
18900	Hirsch S	7	00	18934	Wolfe. D	33	35
18901	Judson. W.	17	50	18935	Loveland. E F	75	00
18902	La Moine C.	3	55	18936	Healy A. M	40	00
18903	Martens J	70	00	18937	McCarry R	41	35
18904	McNally M E	55	00	18938	Hayward. C. A	62	50
18905	Mel. C F.	60	00	18939	Winslow. G.	50	00
18906	Melrose. M. C	45	00	18940	Parnell R	11	50
18907	Melville E.	70	00	18941	Handmann S	11	00
18908	Miller H.	5	45	18942	Simpson J H	12	00
18909	Morgan. S. D	60	00	18943	Seymour J H	12	00
18910	Morris G.	28	55	18944	Todd D. B.	12	00
18911	Nolan D. A	60	00	18945	[illegible] M	66	50
18912	Nolan [illegible]	[illegible]	[illegible]	18946	Bowlby R.	15	00
						3161	63

Monthly Bills

18947	Jas F Snelling	199	16	18952	[illegible]	12	80
18948	" "	184	84	18953	E. C. M. for G. E Steebert	166	11
18949	Emporium	193	03	18954	" Danz Amer. Rev.	2	00
18950	"	156	[illegible]	18955	New Zealand Co.	5	00
18951	[illegible]	[illegible]	[illegible]	18956	[illegible] Public Print	[illegible]	[illegible]

San Francisco November 12 190[illegible]

18957	Public Printer	50	00	18969	Heyward Bros	13	50
18958	A C. McKenzie	9	00	18970	Otis Elev. Co	11	70
18959	Jos Winterburn Co.	102	50	18971	Ind Elec. L Co	10	75
18960	Geo Spaulding & Co	29	50	18972	Spring Valley Wks	1	80
18961	Thos Judd Co	13	00	18973	S F. Gas & Elec. Co	26	78
18962	" "	150	79	18974	Pac Gas Imp Co	1	95
18963	" "	191	53	18975	Mission Masonic Hall Assn	35	00
18964	" "	79	37	18976	M C. Gumpel	26	00
18965	Bonestell & Co	9	84	18977	G. H Umbsen & Co	35	00
18966	Brilliant Sign Co	7	50	18978	Easton & Eldridge	26	00
18967	A Rulfs	57	65	18979	Baldwin & Howell	40	00
18968	[illegible]	[illegible]	[illegible]	18980	Geo A Mullin	61	[illegible]
						$2150	99

[illegible] moves that these bills be ordered paid. Carried. Trustees Boyd. Davis Harrison Mann. O'Connor Shaw Taylor and Linforth.

Committee on Rules and Administration

No report

Committee on Law

No report

Communications

Letter read from the Fire Commissioners notifying the Board that they were willing that the Fire lot on Sacramento St near Webster should be transferred to the library for a branch site. On motion duly carried the Secretary was instructed to convey the thanks of the Board to the Fire Commissioners

Letter read from the Sunset Library Association asking if it were not possible to make some provision to compensate the librarian of Station D. On motion same was referred to the Committee on Branches

Request received that the superintendent of the "Columbia Park Boys Club" be allowed to draw books in names of members of the Club. Referred to Committee on [illegible]

Bids for the construction of McCreery building Branch No 2 were opened and referred to the Building Committee.

There being no further business the meeting adjourned

Geo A Mullin

Secretary

San Francisco December 2 1902

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.05 P.M. & in the absence of President Lilienthal, Trustee Davis is elected as temporary President

On roll call the following are noted present Trustees Bishop Boyd Davis Harrison Mann O'Connor Shaw, Taylor & Wise. Absent the Mayor Trustees Kellogg & Lilienthal. Present 9 Absent 3.

Minutes of the previous meeting are read & approved

During the reading of the minutes Trustee Kellogg enters & takes his seat

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $701.80 referred to Finance Committee.

Committee recommends the purchase of

			vols	amount
1. Offered by H. H. Moore			5	8.50
2. " " A. E. Cowan			9	21.00
3. Additional copies of popular books			21	19.55
4. Replacements: Main Library			94	75.50
5. " Branch No 1			10	9.15
6 " " 4			9	7.60
7. " " 5			30	39.50
8 " " 6			5	4.25
9. Books for Branches & Deposit Collection				
Branch No 1	10 vols	10.80		
" " 2	17 "	15.30		
" " 3	7 "	6.30		
" " 4	10 "	8.20		
" " 5	8 "	7.90		
" " 6	9 "	9.85		
Deposit collection	7 "	7.85	68.	66.20
10. Miscellaneous books			556	96.95
			327.	348.20

Recommendation adopted Ayes Trustees Bishop Boyd Davis Harrison Kellogg Mann O'Connor Shaw Taylor & Wise

San Francisco December 2. 1902

Committee further recommends, that, in exchange for Pacific Medical Journal 2 vols. Statesmans year book 3 vols Whitakers almanac 5 vols we give the Mechanics' Institute the following: Minneapolis year book 1 vol. Sabine Notes on duels & duelling 1 vol. Transactions of the 2d. International Library Conference 1 vol which we have in duplicate Recommendation adopted. Ayes Trustees Bishop. Boyd, Harrison Kellogg Mann O'Connor Shaw Taylor Wise & Davis

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $313.16 Referred to Finance Committee. Committee recommends the purchase of 1 Ream manilla paper cut for "call tags" est cost $5.00. Recommendation adopted. Ayes Trustee Bishop Boyd Harrison Kellogg Mann O'Connor Shaw Taylor Wise & Davis

Committee on Building Fixtures etc

Chairman O'Connor reports bills to amount of $397.24 referred to the Finance Committee. Committee recommends the purchase of "1 File Box est cost $8.00 Recommendation adopted Ayes Trustee Bishop. Boyd Harrison Kellogg Mann O'Connor Shaw Taylor, Wise & Davis.

Committee reports that bids for the erection of a branch building on Sacto. St had been received I. Penny being the lowest bidder & the sum bid $2751.00 Motion made that the Board accept the bid of I Penny of $2751 and matter be referred to the Building Committee with power to act they to fix the limit as to time of construction Carried Trustees Bishop. Boyd Harrison Kellogg Mann O'Connor Shaw Taylor Wise & Davis.

Committee on Branches

Chairman Mann recommends that "Miss Adams be allowed $12.00 per month for her service at Station 11 for three hours daily & two hours on one evening of each week, making 20 hours service per week, payment to be given from Nov. 1. 1902. Recommendation amended to read "two hours on three evenings of each week i.e Tuesday. Thursday & Saturday evenings making 24 hours service per week" Recommendation as amended carried by the following vote Ayes Trustees Boyd Bishop Harrison Kellogg Mann Shaw O'Connor Taylor Wise & Davis

San Francisco December 2 1907

Committee on Finance & Audit

Chairman Taylor report bills as follows

Salary demands to amount of	$3137.00
Book bills	701.50
Printing & Binding bill	515.16
Miscellaneous	397.24
Total	$4751.90

Salary Warrants

18981	Clark Geo T.	250 00	19015	Gea R.	75 00
18982	Mullin Geo A	150 00	19016	Robinson W	19 35
18983	Lichtenstein J.	130 00	19017	Sawyer A	71 65
18984	Tyler M T	90 00	19018	Seibel C	15 00
18985	Bernstein M.	22 50	19019	Wade E I	50 00
18986	Blessing F.	60 00	19020	Weiss H	5 55
18987	Byrne M A.	65 00	19021	Wimmer G.	55 00
18988	Calderwood W.	17 50	19022	Hay E P B	50 00
18989	Devlin F.	7 70	19023	Sullivan C V	32 05
18990	Dobbin H	17 50	19024	Ticoulet L	9 20
18991	Eichwald J.	7 15	19025	Casey A	74 35
18992	Elkhorn A.	25 00	19026	McDougall A K	42 00
18993	Fairchild W E	5 25	19027	Byrne C. A	15 00
18994	Gomez J.	60 00	19028	Bowly A	13 50
18995	Goldman B. A.	67 65	19029	Sullivan F. C.	32 00
18996	Hahn A.	68 85	19030	Carson M	75 00
18997	Haines A. J	75 00	19031	Maxwell M.	32 70
18998	Hamann P.	5 90	19032	Boyer B.	3 50
18999	Hawthorne W.	12 50	19033	Schmidt M	75 00
19000	Hay E. M.	70 00	19034	Woodman A.	41 85
19001	Hayward C. A.	65 60	19035	Morgan S D	60 00
19002	Hunze E	5 00	19036	Wolfe D.	37 85
19003	Hirsch S.	8 65	19037	Loveland E I	75 00
19004	Judson W	17 65	19038	Healy M M	40 00
19005	La Moine C.	2 55	19039	McCarty R	39 55
19006	Martins J	67 65	19040	Whitcher M L	65 00
19007	McNally M E	55 00	19041	Winslow G.	30 00
19008	Meil C F.	60 00	19042	Barnell R.	11 80
19009	Melrose M C	45 00	19043	Handmann D.	17 00
19010	Melville E	68 30	19044	Simpson J H.	12 00
19011	Morris G.	30 00	19045	Seymour [illegible]	12 00
19012	Nolan D. A	60 00	19046	Todd B B	12 00
19013	Nolan G. [illegible]	65 [illegible]	19047	Sperling M	64 [illegible]
19014	Palmer [illegible]	[illegible]			

San Francisco December 2. 1902

Miscellaneous Bills

19048	Jas T Snelling	185	45	19064	Bass Hueter Co	1	85
19049	" "	199	13	19065	Terrill Bros	60	50
19050	The Emporium	116	35	19066	Wyckoff Seamans & B.	5	15
19051	" "	154	28	19067	E H Black	2	50
19052	R. E. Cowan	8	60	19068	H S Foote & Co	3	25
19053	J. M. DeWitt	7	00	19069	Ind Elec L. Co	14	50
19054	E D Bronson	5	60	19070	Spring Valley Co	1	50
19055	M. B. Smith	16	50	19071	S. F. Gas & Elec. Co	39	22
19056	H. B Walkup	5	00	19072	" "	27	82
19057	Cunningham C & W.	23	33	19073	Pac Gas Imp Co	3	10
19058	Jos Wintenburn Co	89	50	19074	Mission Masonic Hall Assn	35	00
19059	Hinton Print. Co	30	00	19075	M. C. Gimpel	30	00
19060	Hicks Judd Co	131	71	19076	G H Umbsen & Co	35	00
19061	" "	105	17	19077	Easton & Eldridge	26	00
19062	" "	115	45	19078	Baldwin & Howell	40	00
19063	Pac States T & T Co	12	00	19079	Geo H Mullin	59	85
						$1614	[illegible]

[illegible] moved that these bills be ordered paid. Carried Ayes Trustees Bishop Boyd. Harrison Kellogg. Mann. O'Connor Shaw Taylor Wise & Davis

Committee on Rules & Administration.

Chairman Wise recommends

1. That Miss Sturges be granted an additional leave of absence for four months from Nov. 1. 1902 without pay. Carried.
2. That the salary schedule of the assistant in charge of branch & station work be the same as that of the branch librarian. Carried Ayes Trustees Bishop. Boyd. Harrison Kellogg Mann O'Connor, Shaw Taylor Wise & Davis
3. That the assistant at Branch No 2 be authorized to work five additional hours per week of library time. Carried Ayes Trustees Bishop Boyd. Harrison Kellogg. Mann O'Connor Shaw Taylor Wise & Davis

Committee on Law.

Chairman Bishop - No report

Miscellaneous Business

Motion made & carried requesting that the Committee on Law report on the matter of securing a site for the main library building

San Francisco December 2 19[illegible]

in one of the public squares.

Printing and Binding

"That the Printing & Binding Committee be authorized to have the usual title page & index printed for the Monthly Bulletin. Carried. Ayes Trustees Bishop, Boyd, Harrison, Kellogg, Mann, O'Connor, Shaw, Taylor, Ure & Davis.

There being no further business the meeting adjourned.

George A. Mullin
Secretary

San Francisco January 6 1903

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.12 P.M. President Lilienthal presiding

On roll call the following are noted present Trustees Boyd, Davis, Harrison, Kellogg, Mann, O'Connor, Shaw, ~~Taylor~~, Wise & Lilienthal. Absent: The Mayor, Trustees Bishop & Taylor. Present 9 Absent 3

Minutes of the previous meeting read & approved

Report of the Secretary, read, and ordered filed

Report of the Librarian received and ordered filed.

Reports of Standing Committees.

Committee on Books

Chairman Harrison reports bills to amount of $2161.93 referred to Finance Committee

Committee recommends the following purchases

				vols	cost
1. March's Thesaurus				1	9.00
2. Additional copies of popular books				21	19.40
3. Books for the young				43	32.25
4. Replacements: Main Library				86.	68.50
5. "	Branch No 1	56 vols	44.50		
"	3	77 "	61.00		
"	6	86 "	68.00	219.	173.50
6. Books for Branch Libraries					
	Branch No 1	17 "	17.25		
	2	29 "	27.50		
	3	9 "	10.00		
	4	12	12.50		
	5	13 "	13.75		
	6	19 "	19.25	99	100.25
7. Miscellaneous books				93.	175.55
Total				562	578.45

Also that 1500 copies of "List of books added to Branches July–Dec. 1902" be printed, at an estimated cost of $15.00

Recommendation adopted. Ayes: Trustees Boyd, Davis, Harrison, Kellogg, Mann, O'Connor, Shaw, Wise & Lilienthal

Committee further recommends that the following exchange be made with the Library of Congress: that for the S.F. Argonaut vols 18. 19. 23. 25. 26 & 28 this Library to to receive:

Amer. School of Classical Studies at Athens. vol 1.

Biblical Repertory & Princeton Review vols 8. 9. 25

Political Science Quarterly vol 1. No [illegible]

San Francisco January 6 1903

Recommendation adopted.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $244.29 Referred to Finance Committee. Committee recommends the purchase of

10 M Borrowers Cards	at $3.25	32.50
2 M Temporary Cards		1.50
	total	34.00

Recommendation adopted. Ayes Trustees Boyd, Davis, Harrison, Kellogg, Mann, O'Connor, Shaw, Wise & Lilienthal.

Committee on Building Extension

Chairman O'Connor reports bills to amount of $458.19 Referred to Finance Committee. Chairman O'Connor reports that rapid progress was being made in the erection of the new branch building on Sacramento Street.

Committee on Branches

Chairman Mann presents a letter from the librarian of Station 11 and reports that she did not desire to hold the position if the Station was to be opened three evenings each week. Motion made & carried that the Station be opened three evenings each week & the matter be referred to the Librarian with power to close the Station providing it cannot be kept open the three evenings.

Committee recommends that the owners of premises occupied by Branch 2 be notified that same would be vacated March 1 [illegible]

Trustee Davis moves that a Delivery Station be established on Polk Street near [illegible] Carried. Ayes Trustees Boyd, Davis, Harrison, Kellogg, Mann, O'Connor, Shaw, Wise & Lilienthal.

Committee on Finance &c.

In the absence of Chairman Taylor Trustee Boyd reports bills as follows

Salary Warrants to amount of	3106.10
Book Bills	2161.93
Printing & Binding Bills	244.29
Miscellaneous	458.19
total	$5.970.51

San Francisco, January 6 1903

Salary Warrants

18981	Clark Geo T.	256	00	19015	Sawyer A L.	70	85
18982	Mullin Geo A	150	00	19016	Sichel M.	4	30
18983	Lichtenstein J	130	00	19017	Siebel C.	15	00
18984	Tyler M T.	90	00	19018	Wade E	80	00
18985	Bernstein M.	22	50	19019	Weed D B	21	35
18986	Byrne M A.	65	00	19020	Weiss H.	8	30
18987	Calderwood W	17	50	19021	Wimmer G	36	00
18988	Dobbin H.	20	00	19022	Hay E P B	21	65
18989	Eickwood J.		60	19023	Sullivan C. V.	38	50
18990	Ehrhorn A.	26	25	19024	Casey N.	75	00
18991	Fairchild W.	10	25	19025	McDougal H.	37	10
18992	Gomez J	60	00	19026	Byrne C.	15	00
18993	Blossing F	60	00	19027	Bowley R	14	70
18994	Goldman B.	71	15	19028	Sullivan F. C.	9	70
18995	Hahn A	70	00	19029	Carson M.	75	00
18996	Haines A J.	75	00	19030	Maxwell M.	32	70
18997	Hamann P	8	40	19031	Boyer B.	3	40
18998	Hawthorne W.	15	00	19032	Schmidt M A	75	00
18999	Hay E M.	70	00	19033	Woodman A	41	85
19000	Hayward C A	68	75	19034	Morgan S D.	60	00
19001	Hadman S	8	50	19035	Wolf D.	38	85
19002	Hirsch S	8	40	19036	Loveland E F.	75	00
19003	Judson W	17	50	19037	Healy A M	40	00
19004	Martens J	59	50	19038	McCarty R	40	00
19005	McNally M. E	55	00	19039	Hutchens M L	65	00
19006	Mel C. F	60	00	19040	Winslow G.	46	65
19007	Milrose M C	45	00	19041	Parnell R	16	55
19008	Melville E	70	00	19042	Handmann D.	17	00
19009	Morris G.	30	00	19043	Simpson J. A	12	00
19010	Nolan D.	60	00	19044	Seymour J H	12	00
19011	Nolan G J	65	00	19045	Adams L. H.	24	00
19012	Palmer Edw	[illegible]	[illegible]	19046	Todd D. B	12	00
19013	Rea R	[illegible]	[illegible]	19047	[illegible]	36	00
19014	[illegible]	26	00				
						[illegible]	[illegible]

[illegible]

19048	Jas F. Sullivan	[illegible]	97	19053	H N Moore		
19049	" "	[illegible]	[illegible]	19054	[illegible] Skeleton	143	09
19050		[illegible]	[illegible]	19055	[illegible]	5	00
19051	The Emporium	[illegible]	[illegible]	19056	[illegible]	24	[illegible]
19052	C. Cowan	20	[illegible]	19057	[illegible]	[illegible]	[illegible]

San Francisco January 6 1903

19058	Geo A Mullin for Natl Educ Assn	2	00	19073	W Sperry	35	00
19059	S. F News Co	1218	99	19074	Calton Water Co	4	50
19060	Geo A Mullin	106	50	19075	Ind Elec L Co	28	50
19061	Jos Winterburn Co	89	00	19076	Ind Gas & P Co	4	95
19062	J.B. McIntyre	9	85	19077	S. F. Gas & Elec Co	15	[illegible]
19063	Stanley-Taylor Co	27	20	19078	" "	39	[illegible]
19064	Hicks-Judd Co	11	65	19079	Pac Gas Imp Co	3	50
19065	"	100	54	19080	Spring Valley Co	1	00
19066	Pac States Tel Co	6	00	19081	Mission Hall Assn	35	00
19067	Mercantile Towel Co	6	15	19082	H C Gemple	30	00
19068	Bonestell, R & Co	3	10	19083	G H Umbsen & Co	35	00
19069	Buchanan Bros	15	05	19084	Easton & Eldridge	25	00
19070	Patrick & Co	5	05	19085	Baldwin & Howell	[illegible]	[illegible]
19071	Hetty Bros	2	50	19086	Geo A Mullin	[illegible]	[illegible]
19072	A. Rulfs	14	70				
						2401	27

Ey moves that these bills be ordered paid. Carried
Ayes Trustees Boyd, Davis, Harrison, Kellogg, Mann, Phelan O Connor, Wise & Lilienthal

Committee on Rules & Administration

Chairman Wise recommends

1 That H. C. Stuart be appointed curator of Branch No 1 vice Chas Byrne, resigned. Carried

2 That Miss Wolf, assistant at Branch No 6 be granted a leave of absence for three months without pay, provided that she may be recalled at any time her services are needed

Committee on Law

In the absence of Chairman Bishop Trustee Harrison reports that no portion of a public park can be used for a library site.

Communications

Letter read from Gertrude Wiseman Bonner resigning her position as Accession Clerk. On motion the resignation is accepted

Letter read from Mrs H Rubin requesting that a fifty cent fine be remitted. Request denied

Notification received from Baldwin & Howell that the rent of Branch No 2016 Fillmore St would be increased to fifty dollars per month commencing January 1, 1903. Received & placed on file

San Francisco January 6 1903

Letter read from Andrew Carnegie acknowledging receipt of framed resolutions. Received and placed on file.

Request from the Single Tax Society requesting that the "Public" & "Commoner" be placed on file. Referred to Book Committee.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary

San Francisco February 3 1903

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8 P.M. & in the absence of President Lilienthal, Trustee Mann is elected temporary President.

On roll call the following are noted present, Trustees Davis, Harrison, Kellogg, O'Connor, Shaw, Wise & Mann. Absent The Mayor, Trustees Bishop, Boyd, Lilienthal & Taylor.
Present 7 Absent 5.

The Report of the Committee on Finance & Audit is taken up out of order & in the absence of Chairman Taylor, Trustee Davis reports bills as follows

Salary demands to amount	3065.00
Book Bills	1072.64
Printing & Binding Bills	318.41
Miscellaneous	533.00
	$4.989.0

Salary Warrants

[illegible]	Clark Geo J	250 00	19111	McNair W. C	55 00
19088	Mullin Geo A.	150 00	19112	Mel C. F.	60 00
19089	Lichtenstein J	130 00	19113	Melrose M. C	45 00
19090	Tyler M. J.	90 00	19114	Melville C	70 00
19091	Allen H.	5 00	19115	Morris G	28 55
19092	Bernstein M.	22 50	19116	Nolan D. A	60 00
19093	Blessing F.	60 00	19117	Nolan G. J	65 00
19094	Byrne M. A	65 00	19118	Palmer Edw	50 00
19095	Calderwood W.	18 15	19119	Rea R.	75 00
19096	Dobbin H.	15 55	19120	Ward J. B.	39 45
19097	Ehrhorn A.	25 00	19121	Robinson W	20 00
19098	Fairchild W. E	9 55	19122	Sawyer A. L.	70 00
19099	Gomez J	60 00	19123	Sichel M.	[illegible]
19100	Goldman B. A	70 00	19124	Seibel C	16 25
19101	Hahn A	70 00	19125	Wade E. J	80 00
19102	Haines A.	75 00	19126	Weiss H	8 95
19103	Hamann P	9 00	19127	Sullivan J C	[illegible]
19104	Hawthorne W.	15 00	19128	Case J. C	74 30
19105	Hay E M	70 00	19129	McDowell H R	27 45
19106	Hayward C. A	63 7-	19130	Sullivan C. L.	33 [illegible]
19107	Hardman J	9 1[illegible]	19131	Stuart H	15 00
19108	Hirsch J.	[illegible]	19132	Bowler K	14 [illegible]
19109	Judson W.	17 50	19133	Carson M. C.	7 [illegible]
19110	M[illegible]	[illegible]	19134	Maxwell M.	[illegible]

San Francisco February 3 1903

19135	Boyer. B.	4	00	19144	Winslow G	50	00
19136	Schmidt. M. A	75	00	19145	Hay. E. P. B.	23	05
19137	Woodman. A.	41	85	19146	Parmel. K	17	50
19138	Morgan. S. D.	60	00	19147	Standmann D.	17	00
19139	Wolfe. D.	19	15	19148	Simpson. J. A.	12	00
19140	Loveland. E. F.	75	00	19149	Seymour J. H.	12	00
19141	Healy. A. M.	45	00	19150	Adams. L. M	12	00
19142	McCurry. K	40	00	19151	Todd. S. B	12	00
19143	Whitcher. M. L	65	00	19152	Sperling. M.	66	50
						3065	00

Miscellaneous Bills

19153	Jas. T. Snelling	150	36	19170	A. Rulfs	20	30
19154	Emporium	192	78	19171	D. N. & E. Walter Co	28	50
19155	P. J. Healy	30	30	19172	N. S. Dygert.	27	55
19156	[illegible] Hoag Co	9	00	19173	Terrill Bros.	7	00
19157	Cam for Houghton. M. Co	25	00	19174	Bekins Van Co	20	65
19158	" Dodd Mead & Co	22	20	19175	Chas. A. Byrne	76	50
19159	Boston Book Co	40	50	19176	Ind. Elec. L. Co	39	75
19160	G. E. Stechert	192	22	19177	" Gas & Power Co	15	10
19161	" "	355	08	19178	S. F. Gas & Elec. Co	11	80
19162	F. W. Barkhaus	5	00	19179	Pac. Gas Imp. Co	3	40
19163	Cam for Lehmann [illegible]	30	00	19180	Spring Valley Co	1	00
19164	Cunningham C & Welch	21	80	19181	Munson Hall Ass	35	00
19165	J. [illegible] Co	139	00	19182	M. E. Gimpel	30	00
19166	[illegible] Co	137	61	19183	G. H. Umbsen & Co	35	00
19167	Pac. States Tel. Co	6	00	19184	Easton & Eldridge	26	00
19168	Bass. Hueter Co	1	75	19185	Baldwin & Howell	50	00
19169	Cal. Elec. & [illegible]	13	75	19186	[illegible]	81	9[illegible]

Chn moves that these bills be ordered paid. Carried. Ayes Trustees Davis, Harrison, Kellogg, O'Connor, Shaw, Wise & Mann.

The regular order of business is then resumed.

The minutes of the previous meeting are read & approved.

During the reading of the minutes Trustee Taylor enters & takes his seat & Trustee Davis retires.

The report of the Secretary read and ordered filed.

The report of the Librarian read and ordered filed.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1072.64. Referred to Finance Committee.

San Francisco February 3 1903

Committee recommends the purchase of

				Vols	Cost
1.	8 copies City Directory 1903			8	40.00
2.	Amer. Catholic Historical Soc. Records			13	25.00
3.	Rand. McNally & Co Atlas of the World (Unbound.)			2	17.65
4.	Offered by Healy			2	6.00
5.	From Grant's Catalogue			10	10.00
6.	Philippine Islands Records			33	220.00
7.	Additional copies			12	14.35
8.	Replacements Main Library	235	188.30		
	Branch No 2	18	14.40		
	〃 4	14	11.20		
	5	41	32.50	308	246.40
9.	Books for Branch Libraries:				
	No 1	25	29.80		
	2	15	13.25		
	3	10	8.45		
	〃	7	5.95		
	5	11	9.10		
	6	26	30.75		
	Deposit Collections	13	20.35	107	117.65
10	Miscellaneous books			71	149.2
				588	$849.25

Recommendation adopted Ayes Trustees Harrison, Kellogg, O'Connor, Shaw Taylor, Wise 6 Noes —

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $318.41 Referred to Finance Committee

Committee on Buildings Fixtures etc.

Chairman O'Connor reports bills to amount of $533.00 Referred to Finance Committee. Committee recommends that the contract for the moving of old cases & the building of new cases etc. for branch No 6 be awarded to D. [illegible] at a cost of $125.00 he being the lowest bidder. Carried Ayes Trustees Harrison Kellogg O'Connor Shaw. Taylor, Wise 6.

The Committee is authorized to place the new building for Branch No 6 in proper order by the following vote Ayes Trustees Harrison Kellogg O'Connor Shaw Taylor Wise 6

San Francisco, February 3, 1903

Committee on Branches

Chairman Mann reports that Delivery Station, had been established, at 1613 Polk St.

Committee on Municipal Relations

No Report

Committee on Rules & Administration

Chairman Wise recommends

1. That the work hitherto performed by the accessions Clerk be transferred to the catalogue department.
2. That Miss Goldman be transferred from the Delivery desk to the position of assistant in the Catalogue Department.
3. That Miss McNally be transferred from the Periodical Room to the Delivery desk vice Miss Goldman
4. That Miss Melrose assistant in Periodical Room be made Assistant in Charge thereof, vice Miss McNally
5. That Miss Healy, assistant at Br. 5 be made Assistant in Periodical room vice Miss Melrose.
6. That Miss C. V. Sullivan substitute, be made assistant at B. 5 vice Miss Healy.
7. That Miss E. P. B. Hay, from the list of eligibles be elected substitute, vice Miss Sullivan.
8. They also recommend the adoption of the following "For disorderly conduct maltreatment of books, or other cause, library cards may be taken up, in the Main & Branch Libraries, and the holders thereof be deprived of the privileges of the library for such time as in the judgment of the librarian may be warranted by the offense. Branch librarians will report immediately to the librarian all cards so taken up, and will retain them for such time as he may approve." Adopted Ayes Trustees Harrison, Kellogg, O'Connor, Shaw, Taylor, Wise & Mann

On motion duly carried the recommendation No 8 was ordered printed in the Branch libraries.

Communications

Letter read from the Merchant Exchange offering the old files of newspapers in their possession the Secretary advised the Board that President Lilienthal had accepted the offer, and upon motion

San Francisco February 3 1903

duly carried, a vote of thanks was tendered the Board of Directors of the Merchants Exchange for the valuable donation.

Letter read from the Sunset Library Assn. notifying the Trustees that Mrs Adams, keeper of Station D had resigned & requesting that M. W. Burr be appointed in her place. On motion the matter is referred to the Branch Committee with power to act.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary

San Francisco. March 3. 1903.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.07 P. M. and in the absence of President Lilienthal, Trustee Kellogg is elected temporary President

On roll call the following are noted present. Trustees Bishop Boyd. Davis, Harrison, Mann, O'Connor, Shaw Taylor, Wise & Kellogg. Absent. Trustees Lilienthal & the Mayor. Present 10. Absent 2

The minutes of the previous meeting are read & approved

The report of the Secretary is read and ordered filed

The report of the Librarian is read and ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $692.60 Referred to Finance Committee

Committee recommends the purchase of

	Vols	Cost
1. Historic highways of America	16	39.00
2. Subscription to Webster's Works	18	90.00
3. Additional copies of popular books	32	32.65
4. Books for the Young	72.	51.00
5. Replacements, Main Library	174	131.00
6. " Branch No 1	103	82.50
7. " " 6	71	56.50
8. Books for Branch Libraries No 1	27	22.85
9. " " " 2	18	14.50
10. " " " 3	19	16.00
11. " " " 4	22	19.25
12. " " " 5	15	10.50
13 " " " 6	20	16.00
14. Miscellaneous books	64	53.65
15. Scores of Classical music		200.00
	676	$835.40

Roll call Ayes Trustees Bishop Boyd Davis Harrison, Mann O'Connor Shaw Taylor Wise & Kellogg, Recommendation adopted

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $314.55. Referred to Finance Committee.

San Francisco March 3. 1903

Committee on Building. Furniture &c

Chairman O'Connor reports bills to amount of $3549.23 Referred to Finance Committee. Committee recommends the purchase of:—

300 Book supports	est cost	$15.00
Sidewalk & coping for Br 6.		70.00
		$85.00

Roll call. Ayes Trustees Bishop, Boyd, Davis, Harrison, Mann, O'Connor, Shaw, Taylor, Wise & Kellogg. Report adopted

Committee on Branches

Chairman Mann reports that Branch 6 had been removed to the new building on Sacramento St. near Webster St. & opened February 21st. Committee further reports that Wm. Burr had been appointed keeper of Station 11 in place of W. Adams resigned. Action of the committee was approved by the following vote. Ayes Trustees Bishop, Boyd, Davis, Harrison, Mann, O'Connor, Shaw, Taylor, Wise & Kellogg

Committee on Municipal Relations

Chairman Boyd — No Report

Committee on Finance & Audit

Chairman Taylor reports bills as follows:—

Salary warrants	to amount	3093.35
Books bills	"	692.60
Printing & Binding bills	"	314.55
Miscellaneous	"	3549.23
	Total	$7649.73

Salary Warrants

19187	Clark Geo. T.	260.00	19197	Copeland J	14.30
19188	Muller G. A	150.00	19198	Gilbert R	15.00
19189	Lichtenstein J	150.00	19199	Gamble W. C	[illegible]
19190	Tyler M. T.	90.00	19200	Gorney J	60.00
19191	Allen H.	6.90	19201	Goldman. B	70.00
19192	Banks R.	5.40	[illegible]	Hahn A.	70.00
19193	Burnstein M	25.20	19203	Harnisch J.	75.00
19194	Blessing F.	60.00	19204	Heimann, J.	5.00
19195	[illegible]	[illegible]	19205	[illegible]	[illegible]
19196			19206		

San Francisco, March 3 1903

19207	Hayward C C	65	75	19231	Stuart H	15	00
19208	Woodman. S	5	30	19232	Bentley R	13	60
19209	Healy C M	45	00	19233	Carson. M.	75	00
19210	Sturges E J	19	65	19234	Maxwell. M.	54	45
19211	Judson W	11	30	19235	Boyer R.	3	50
19212	Martin J	90	00	19236	Schmidt M	75	00
19213	McNally. M.C.	55	00	19237	Woodman. A.	41	85
19214	Mc. C J.	60	00	19238	Morgan. S. D	60	00
19215	Milner M C	15	00	19239	Wolfe. D.	17	65
19216	Metcalf. E	69	35	19240	Loveland E F	75	00
19217	Moore G	30	00	19241	Sullivan C V	40	00
19218	Nolan S C	60	00	19242	McGarry R	40	00
19219	Nolan C J	65	00	19243	Hutchen M L	65	00
19220	Palmer. Edw	50	00	19244	Winslow G	50	00
19221	Rea R	75	00	19245	Sullivan J C	13	60
19222	Robinson W	22	50	19246	Parnell. R.	17	80
19223	Sawyer W L	60	70	19247	Handmann D	17	00
19224	Siebel. C	16	55	19248	Simpson J. A	12	00
19225	Wade E J	10	00	19249	Seymour. J N	12	00
19226	Weiss H	8	30	19250	Burn W	12	00
19227	Way E J B	25	75	19251	Todd. D B	12	00
19228	Odsey & N. C	75	00	19252	Keller C	12	00
19229	McDougall. N K	[illegible]	[illegible]	19253	[illegible]	66	50
19230	Weise Bd. S						

Miscellaneous Bill

19254	Jas I. Smith	69	13	19270	Hoelhner Mrs Stetson	2	25
19255		161	52	19271	Cunningham Curtis Welch	15	00
19256	The Emporium	103	25	19272	Buchanan Bros	20	53
19257	Eldred Shepard	[illegible]	50	19273	A Ruef	25	80
19258	E D Bronson	21	10	19274	SN & E Walter C	57	60
19259	Daly & Cunan	32	50	19275	Brilliant Sign C	14	10
19260	S. A. M. Jas G E Stecher	77	[illegible]	19276	J D. Morrell	7	00
19261	" "	[illegible]	69	19277	Cal Gas Light C	13	50
19262	" Dore Mead Co	63	[illegible]	19278	E H Black	11	15
19263	" Shanahan Press	8	25	19279	J Penny	2995	70
19264	" Ward Pub Co	[illegible]	[illegible]	19280	F H Mills	18	00
19265	Jas Winterburn Co	77	60	19281	Charles Brown	50	50
19266	Hicks Judd Co	31	50	19282	[illegible]	35	[illegible]
19267	" "	[illegible]	[illegible]	19283	N. C. Gumple	[illegible]	[illegible]
19268	J B McIntyre			19284	Geo Tillenbren & Co	[illegible]	[illegible]
19269				19285	[illegible]		

San Francisco March 3 1903

19286	Baldwin & Howell	50	00	19290	S. F. Gas & Elec. Co.	9	52
19287	Spring Valley W. Co.	1	00	19291	Pac. Gas Imp. Co.	3	52
19288	Ind. Elec. L. Co.	41	15	19292	Geo. A. Muller	68	00
19289	Ind. Gas & Power Co.	13	15				

Wise moved that these bills be ordered paid. Carried. Ayes. Trustees Bishop, Boyd, Davis, Harrison, Mann, Shaw, O'Connor, Taylor, Wise 9

Committee on Rules & Administration

Chairman Wise recommends

1. That the resignation of J. Gorney as Curator be accepted, to date from March 1, 1903.
2. That Robt. McCarry, Curator at Branch No. 5 be transferred to the Main Library vice J. Gorney resigned.
3. That Roy Parmel, Messenger at Branch 6, be transferred to Branch No 5 as Curator, vice Robt. McCarry transf.

Roll call Ayes. Trustees Bishop, Boyd, Davis, Harrison, Mann, O'Connor, Shaw, Taylor, Wise and Kellogg.

Also - that the Reading Room & Library for the Blind be allowed the use of the room at Branch No 5, now used by them during the day, for two evenings per week, namely Monday & Friday from 7 to 9 P.M. Recommendations adopted.

Committee on Law

Chairman Bishop - No report

Communications

Letter read from H. Stecher, applying for the position of Curator in the Main Library. Referred to the Rules Committee.

Miscellaneous Business

Trustee Taylor calls attention to a small building supposed to be on the library lot on Sixth St. On motion duly carried the matter is referred to the Building Committee to ascertain the facts, and report to the Law Committee.

On request of Trustee O'Connor the Board goes into Executive session.

Board resumes regular session. Trustee O'Connor moves that the Salary of the Secretary be increased to two hundred dollars per month and

San Francisco March 3. 1903

the salary of the Assistant Secretary be increased to one hundred dollars per month, both to date from March 1 1903. Roll Call. Ayes. Trustees Bishop. Boyd Davis Harrison. Mann, O'Connor Shaw. Taylor. Wise and Keller.

There being no further business the meeting adjourned

Geo A Mullen
Secretary

San Francisco April 7, 1905

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.12 P.M. In the absence of President Lilienthal, Trustee Mann is acting President protem.

On roll call the following are noted present: Trustees Davis, Harrison, Kellogg, O'Connor, Shaw, Taylor, Weil & Mann. Absent The Mayor, Trustee Boyd, Dohrmann & Lilienthal. Present 8. Absent

Minutes of the previous meeting are read and approved

Report of the Secretary read and ordered filed

Report of the Librarian received and ordered filed

Report of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1099.99 Referred to Finance Committee

Committee recommends the purchase of

		vols	cost
1.	Subscriptions Statistician & Economist		[illegible]
2.	" Official Gazette (Manila)		6.00
3.	" Printing Art		3.00
4.	" Architectural Index		1.00
5.	Exchange of 14 vols and certain pamphlets which the library has in duplicate, for an equivalent in books & pamphlets offered by Mr Cowan.		
6.	From P. P. Harper's list	3	[illegible]
7.	Burton Holmes lectures	10	24.1
8.	Additional copies of popular books	15	13.
9.	Childrens books	115	24.
10.	Books for Branches	88	[illegible]
11.	Replacements Main Library	198	[illegible]
12.	" " Brs. Nos 2. 3. 4. 5. 6	164	131.
13.	Miscellaneous books	130	[illegible]
		653	63

Roll call Ayes Trustees Davis, Harrison, Kellogg, O'Connor, Shaw, Taylor, Weil & Mann. Recommendation adopted.

Committee on Printing

Chairman Shaw reports bills to $201.42 Referred to Finance Committee

Committee recommends the purchase of

San Francisco April 7 1903

Form 29 –	15 M Binding Tags	ex cost	7.00
" 45	5 M Book Marks	"	6.00
" 26.	20 M Time Slips	"	7.00
" 27	20 M Time Renewal Slips		7.00
" 71	5 M Branch Requisition		5 00
	20 M Cataloguing Cards		22 50
		Total	52.50

Roll call. Ayes, Smith Davis, Harrison, Kellogg, O'Connor Shaw, Taylor, Wise & Mann Noes none. Recommendation adopted

Committee on Building Fixtures &c

Chairman O'Connor reports bills to amount of $418.35 given to Finance Committee.
Committee recommends the purchase of
1 doz Chairs - - - - - - - - - - - - - cost $13.50
Roll call Ayes, Smith Davis, Harrison, Kellogg, O'Connor, Shaw, Taylor, Wise & Mann. Noes None. Recommendation adopted

Committee on Branches.

Chairman Mann No Report

Committee on Municipal Relations

Chairman Boyd. No Report

Committee on Finance & Audit

Chairman Taylor reports bills as follows.

Salary warrants	3205.40
Insurance Bills	132.25
Book "	1097.99
Printing & Binding Bills	408.42
Miscellaneous	418.35
Total	5.264.91

Salary Demands

19293	Clarke Geo T	250	00	[illegible]	Robbin C	15	00
[illegible]	Mullin Geo	200	00	[illegible]	Sanborn C G.	4	40
[illegible]	[illegible]	130	00	[illegible]	Lorman A.	5	50
[illegible]	[illegible]	100	00	[illegible]	Goldman B L	70	00
[illegible]	Allen A.	[illegible]	50	[illegible]	[illegible]	70	00
[illegible]	[illegible]	[illegible]	50	[illegible]	Francis C.	75	00
[illegible]	Simpson [illegible]	25	00	19310	Hamann P	5	35
19300	Blessing J	60	00	[illegible]	Gray E. M.	70	00
19301	Byrne Nellie	60	00	[illegible]	[illegible]	75	00
19302	Guilmann W	75	00	[illegible]	[illegible]	[illegible]	[illegible]
19303	[illegible]			[illegible]	[illegible]	[illegible]	[illegible]

San Francisco [illegible]

19315	Stingo E J	35	50	19337	Ulm J B	4 00
19316	Judson W	15	75	19338	Stuart A	15 00
19317	Martens J	70	00	19339	Bowley R	15 30
19318	McCarr R	60	00	19340	Carson M	75 00
19319	McCarthy R	16	00	19341	[illegible] M	50 00
19320	McNally M E	35	00	19342	Boyne B	[illegible]
19321	Mee E F	60	00	19343	Schmidt M	75 00
19322	Melrose M C	55	00	19344	Woodman C	41 [illegible]
19323	Morris G	30	00	19345	Morgan J D	60 00
19324	Nolan D C	60	00	19346	[illegible] D	23 00
19325	Nolan G J	65	00	19347	[illegible]	75 00
19325½	Melville E	70	00	19348	Sullivan C A	[illegible]
19326	Palmer Edw.	50	00	19349	Parnell R	40 00
19327	Rea Robt	75	00	19350	Whitcher M L	65 00
19328	Robinson W	19	90	19351	Winslow G	35 [illegible]
19329	Ross J.	4	50	19352	Sullivan F C	2 75
19330	Sawyer A L	63	00	19353	Hoey Jas. F	1 40
19331	Siebel C.	16	25	19354	Handemann D	1 00
19332	Wade E J	80	00	19355	Simpson [illegible]	1 00
19333	Weiss H	9	30	19356	Seymour [illegible]	1 00
19334	Hay E P B	27	85	19357	Burr [illegible]	1 [illegible]
					[illegible]	[illegible]
19335	Carey N C	75	00	19358	[illegible]	[illegible]
19336	McB[illegible]	2[illegible]	00	19359	[illegible]	[illegible]

[illegible]

19361	Conn Fire Ins Co	132	25	19377	San Jose [illegible] Co	1 00
19362	Jas F. Snelling	66	98	19378	[illegible]	6 [illegible]
19363	" "	153	00	19379	Galla[illegible] B[illegible]	1 [illegible]
19364	" "	120	65	19380	Fresno Judd Co	1 [illegible]
19365	The Emporium	196	59	19381	Ind. Furn. Co	2 00
19366	" "	127	11	19382	L. Penn	3 [illegible]
19367	Ga. M for G. E. St. chest	178	56	19383	M & E Walsh Co	[illegible]
19368	" Univ Stat Co	2	51	19384	Berns Van Co	12 00
19369	" W. H. Clark Co	61	25	19385	Jos Frederick Co	11 60
19370	" Amer Loby Ass	5	00	19386	C. Rulfo	[illegible]
19371	J. F. Neust[illegible]	9	74	19387	Palmer & Co	[illegible]
19372	Geo A Mullin	147	30	19388	Buch[illegible] Bros	13 [illegible]
19373	Cunningham Curtis W.	24	12	19389	F. H. Miles	[illegible]
19374	Jo Wintermann Co	72	00	19390	Helbig Bros	[illegible]
19375	Geo Sravillen Co	6	75	19391	Chas. W. Byrne	[illegible]
19376	Fresno [illegible]	173	59	19392	Ind. Coal [illegible]	[illegible]
		[illegible]	66	19393	[illegible]	[illegible]

San Francisco April 1903

[illegible]	S. F. Gas & Elec. Co.	7	8	[illegible]	H. O. Gumbel	30	00
[illegible]	Pac. Gas Imp. Co.	2	55	[illegible]	G. H. Ulrich & Co.	35	00
[illegible]	Spring Valley W. Co.	1	00	[illegible]	Cas. & Pickering	26	00
19397	Mission & Masonic Hls.	[illegible]	[illegible]	19401	Geo. A. Mudd	64	[illegible]
						2359	[illegible]

[illegible] moves that these bills be ordered paid. Roll call Ayes Davis, Harrison, Kellogg, O'Connor, Shaw, Wise, Taylor & Mann. Noes None. Carried

Chairman Taylor reports that $69.4260 was the estimate of appropriation necessary to conduct the library on for the [illegible] [illegible]. On motion duly carried it was decided to ask for an additional $30.000# for the purchase of site & the erection thereon, of a building for Branch [illegible]

Committee on Rules & Administration

Trustee Harrison reports for the Committee & makes the following recommendations

1. That M. Sperling, branch [illegible] be allowed $1.50 per month in addition to the salary heretofore paid him, for performing the messenger service to Station F.
2. That Miss Doris Wolfe, assistant at Brs. No. 4 & 6, and now on a leave of absence about to expire, be placed at the foot of the list of eligibles and her position be declared vacant, provided she does not wish to assume her duties at this time
3. That the Committee be authorized to fill temporarily the vacancy caused by the resignation of Curator F. Clausen which takes effect June 20 1903
4. That the maximum salary of 2nd assistant in the [illegible] be increased to $70.00 per month, the amount paid to assistants in the Delivery Dept.

Upon motion these recommendations [illegible] on the following roll call. Ayes Trustees Davis, Harrison, Kellogg, O'Connor, Shaw, Wise, Taylor, Mann. Noes None

Librarian Clarke reports the scarcity of messenger boys & after discussion ~~thereon~~ a motion is made that the matter be referred to the Rules Committee with the recommendation that the messenger boys' schedule be [illegible] that the minimum salary be $20.00 per month with an increase of $1.25 every six months until the sum of $25.00 [illegible] [illegible] [illegible] [illegible] month be given until the maximum of $50.00 per month is reached & the Librarian be empowered to proceed on these lines. Roll call being taken. Davis. Harrison, Kellogg, O'Connor, Shaw. Wise, Taylor, Ullmann. Noes none. Motion [illegible]

Committee on Law.

In the absence of Chairman [illegible], Trustee Taylor reports that a survey of the Library lot on Sixth Ave. had been made and it had been found that the shed and fence, referred to at last meeting was on the lot. On motion the matter is referred to the Law Committee with power to act.

On motion of Trustee O'Connor duly carried a vote of thanks is extended to Architect T. Curlett for the voluntary services rendered by him in the erection of new building for the Library.

Communications

Letter read from Executive Board of the Reading Room & Library for the Blind expressing their thanks, for the permission granted by this Board in allowing the use of the rooms two evenings per week. On motion same is placed on file.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary

San Francisco May 5 1903.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.05 P.M. and in the absence of President Lilienthal, Trustee Harrison is elected President pro tem.

On roll call the following are noted present: Trustees [illegible] Davis Harrison Kellam [illegible] O'Connor & Shaw. Absent His Honor Mayor, Trustees Bishop Lilienthal, Taylor & Wise [illegible]

The minutes of the previous meeting are read and approved.

During the reading of the minutes Trustees Bishop, Taylor & Wise enter & take their seats.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

Reports of Standing Committees

Committee on Books

Trustee Davis reports bills to amount of 1072.[illegible] Referred to Finance Committee. Committee recommends the purchase of the following

	Vols.	Cost
1. Greenleigh's Book trade bibliography	1	5.00
2. H[illegible] Industrial arts of 19th Century	2	15.75
3 Subscription to the Craftsman	3	3.50
4 County Maps	3	22.50
5. From Wanamaker's list	18	249.6[illegible]
6. German books	100	110.00
7 Replacements Main Library	175	140.00
8. " Branch No 1	160	125.00
9 " " 5	68	54.00
10. " " 6	120	95.00
11 Books for Branch libraries	136	115.00
12. [illegible] books for branch libraries	50	55.00
13. Miscellaneous books		
	[illegible]	[illegible]

[illegible] O'Connor [illegible]

Committee on Library & Reading Rooms

Chairman Shaw reports bills to amount of 290.10 Referred to Finance Committee. Committee recommends the purchase of [illegible]

[illegible]

2nd District [illegible] [illegible]
5th Branch [illegible] - - -

Roll call Ayes Trustees Bishop, Boyd, Davis, [illegible] O'Connor, Shaw, Wise, Taylor [illegible]

Committee on Building [illegible]

Chairman O'Connor reports bill [illegible] of $275.10 Referred to Finance [illegible] Committee recommends the purchase of [illegible]

1 Card Cabinet 12 Tray	30.25
1 " " 6 "	12.00
1 Iron Fence for Br. 6	35.00
1 Revolving Chair Br. 2	5.00
2 Lights [illegible]	[illegible]
250 Electric Light bulbs @ .17	42.50
	[illegible]

Roll call - Ayes Trustees Bishop, Boyd, Davis, Keil[illegible] Mann, O'Connor, Shaw, Taylor, Wise & Harrison [illegible] None. Recommendation adopted. Chairman reports that bids had been received for the [illegible] of sidewalk repairing in front of Branch No 6 that the lowest bidder had been notified to call at the Secretary's office but had failed to make his appearance. On motion duly carried the matter is referred to the Building Committee with full power to act in [illegible] the contract to [illegible] lowest bidder

Committee [illegible]

Chairman Mann presents [illegible] of W. Burr as keeper of Sta[illegible] some arrangements should be made [illegible] Motion made that the matter be referred to the Branch Committee with full power to act [illegible] if necessary to suspend the [illegible] such time as [illegible] seconded. Roll call. Ayes Trustees Bishop, Boyd, Davis, Keiler, Mann, O'Connor, Shaw, Wise [illegible] Noes none. Carried

[illegible] was [illegible]
[illegible] advise him that he [illegible]
[illegible] to the $35000 already

San Francisco. May 5. 1[illegible]

as [illegible] [illegible] on the [illegible] that the lowest bidder had raised his bid $600 [illegible] of increase of price of material & labor, making the bid $43.999.00. Trustee B[illegible] moves that the Building Committee be empowered to proceed with the building as soon as the check is [illegible] from the [illegible]. Roll call. Ayes Trustees B[illegible], Bond, Davis, Miller, Mann, O'Connor, Schraw, Taylor, Wise & Harrison. Noes none. Carried

Municipal Relations Committee

Chairman Bond [illegible]

Committee on Finance & Audit

Chairman Taylor, reports bills as follows

Salary demands	$3.253.25
Book Bills	1072.74
Printing & Binding Bills	490.15
Miscellaneous	275.10
[illegible]	5091.24

Salary demands

19403	[illegible]	250	00	19427	Judson. W	23	75
19404	[illegible]	200	00	19428	[illegible] J.	70	00
19405	[illegible]	130	00	19429	McCarthy, R	5	50
19406	[illegible]	[illegible]	[illegible]	19430	[illegible]	60	00
19407	[illegible]	[illegible]	[illegible]	19431	[illegible] C. J.	65	00
19408	Bartel. C	3	05	19432	[illegible]	44	15
19409	Banns. [illegible]	3	45	19433	[illegible]	70	00
19410	[illegible]	12	00	19434	Morris. G.	25	00
19411	Bernstein M	21	00	19435	[illegible]	60	00
19412	Bissing J.	3[illegible]	00	19436	[illegible]	62	50
19413	[illegible]	70	00	19437	[illegible]	60	40
19414	Calderwood. H	22	45	19438	[illegible]	50	00
19415	[illegible]	20	00	19439	[illegible]	70	00
19416	[illegible]	3	[illegible]	19440	[illegible]	2	65
19417	German. H.	9	20	19441	Robinson [illegible]	2[illegible]	[illegible]
19418	Goldman. B.	70	00	19442	[illegible]	20	00
19419	[illegible]	65	[illegible]	19443	[illegible]	70	00
19420	[illegible]	15	00	19444	[illegible]	21	25
19421	[illegible]	9	00	19445	[illegible]	5	00
19422	[illegible]	[illegible]	[illegible]	19446	[illegible]	22	00
19423	[illegible]	[illegible]	[illegible]	19447	[illegible]	50	00
19424	[illegible]	[illegible]	[illegible]	19448	[illegible]	[illegible]	[illegible]
19[illegible]	[illegible]	[illegible]	[illegible]	19449	[illegible]	[illegible]	[illegible]
19[illegible]	[illegible]	[illegible]	[illegible]	19450	[illegible]	[illegible]	[illegible]

San Francisco [illegible]

19451	McDougall A K	25	40	19464	Sullivan [illegible]	[illegible]	[illegible]
19452	Weed J B.	40	00	19465	Jarnee. K	[illegible]	[illegible]
19453	Reed. C J	6	25	19466	[illegible]	[illegible]	[illegible]
19454	Stuart H	15	00	19467	[illegible]	[illegible]	[illegible]
19455	Bowley R	15	30	19468	Sullivan [illegible]	[illegible]	[illegible]
19456	Carson M	75	00	19469	Flory. Jas	11	[illegible]
19457	Maxwell M	34	45	19470	Handmann [illegible]	[illegible]	[illegible]
19458	Bowyer B	4	20	19471	Simpson [illegible]	12	[illegible]
19459	Schmidt M E	75	00	19472	Seymour [illegible]	[illegible]	[illegible]
19460	Woodman C	41	55	19473	[illegible]	[illegible]	[illegible]
19461	Morgan J D	60	00	19474	Todd. D B	[illegible]	[illegible]
19462	Wolfe. D	31	15	19475	[illegible]	[illegible]	[illegible]
19463	Loveland E F	75	00	19476	[illegible]	[illegible]	[illegible]

[illegible]

9477	Jas I Sullivan	147	52	19493	[illegible]	156	[illegible]
19478	" "	149	16	19494	" "	117	[illegible]
19479	The Emporium	195	53	19495	Pac States Tel Co	6	00
19480	Edw Brown	40	40	19496	Hermann & Bro	13	50
19481	Pac Coast Press	6	00	19497	Cunningham Curtiss & Welch	6	00
19482	P J Field	3	00	19498	Ind. Elec Light Co	31	[illegible]
19483	B Curtaz & Son	72	68	19499	Ind Gas & Power Co	10	[illegible]
19484	G. E. Shehrl	279	15	19500	S F Gas & Elec Co	11	[illegible]
19485	Amer. Cath. Soc.	28	00	19501	Pac [illegible] Co	2	30
19486	Library Bureau	22	50	19502	Spring Valley Co	[illegible]	[illegible]
19487	Lib. of Congress	50	00	19503	Mission Hall Ass	[illegible]	[illegible]
19488	Carnegie L of Pittsburgh	25	00	19504	M. C. Gumple		
19489	Jas Winterburn Co	111	75	19505	C H Hudson & Co		
19490	Jas H Barry	[illegible]	[illegible]	19506	[illegible]		
19491	Geo Spaulding & Co	13	50	19507	Geo [illegible]		
19492	[illegible]						

[illegible] moved that these bills be ordered paid. Roll call
Ayes Trustees Bishop Boyd. Davis Kellogg. [illegible]
O'Connor. Shaw. Taylor Wm & Harrison =

Committee on Rules

[illegible]

1 That the salary schedule in so far as it [illegible]

[illegible]

San Francisco, May 5 1903

$1.25 per month for each half year of service and thereafter $2.50 per month for each additional year of service until the maximum is reached at the end of the fourth year. Roll call Ayes Trustees Bishop, Boyd, Davis, Kellogg, Mann, [illegible] Shaw, Taylor, West & Harrison. Noes none. Carried.

2. That H. T. Talbot be appointed curator, vice F. Bliss resigned. Roll call Ayes Bishop, Boyd, Davis, Kellogg, Mann, Shaw, O'Connor, Taylor, West & Harrison. Noes.

Trustee O'Connor called attention to the fact that the President of the United States will arrive in the city on [illegible] May [illegible] and suggests that the library be closed. Motion made that the library close on May 12 1903 at 1. P.M. Roll call. Ayes Trustees Bishop, Boyd, Davis, Kellogg, Mann, O'Connor, Shaw, Taylor, West & Harrison.

Committee [illegible]

Trustee Taylor reports that the obstruction on the library lot on 6th Ave had been removed.

Miscellaneous Business

Trustee O'Connor reports that the Auditor [illegible] reported favorably upon the request for $30,000 for the purchase of a lot and erection of a building [illegible]. On motion duly carried the matter is referred to the Municipal Relations, Finance & Building Committees.

There being no further business the meeting adjourned.

San Francisco June [illegible] 1903

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.10 P.M. In the absence of President Lilienthal, Trustee Mann is [illegible] pro. tem

On roll call the following are noted present Trustees Bishop, Boyd, Davis, Harrison, [illegible] Mann, O'Connor, [illegible] Taylor & Wise. Absent [illegible] Mayor and Trustee Lilienthal [illegible]

The minutes of the previous meeting are read and approved

The report of the Secretary is read and ordered filed

The report of the Librarian is received and ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $697.98 Referred to Finance Committee. Committee recommends the purchase of

1. Ortega. Apostolicos afanes		1	6.0[illegible]
2. Publications of Bishop Museum . . .		2.	10.2[illegible]
3. Bankside Shakespeare vol 21		1.	3.0[illegible]
4. International Year book 1902		[illegible]	[illegible]
5. From Quaritch's catalogue		14	39.6[illegible]
6. Arthur McEwen's letters		3	10.0[illegible]
7 Forum to complete [illegible] Br 1 & 6		33	[illegible]
8. French books . .		34	[illegible]
9. Additional copies		30	2[illegible]
10. Replacements main Library		143	114.3[illegible]
11. " " Br 2. 3. & 4.		101.	57.00
12. New books for Branches No 1 vols	21.95		
2 "	21.50		
3 "	13.50		
4 "	21.00		
5 "	13.50		
6 "	21.95		
Deposit 13.	1[illegible]	1[illegible]	13[illegible]
13. Miscellaneous books		[illegible]	[illegible]
		17[illegible]	[illegible]

Roll call Ayes Trustees Bishop, Boyd [illegible]

San Francisco June 2. 1903

Kellogg, O'Connor, Shaw, Taylor, Wise & Mann Noes none Recommendation adopted

Committee recommends that the contract for supplying books for the ensuing year be awarded to the Emporium & Jas. T. Snelling at the same discounts allowed during the past year Roll call Ayes Trustees Bishop, Boyd, Davis, Harrison, Kellogg, Mann, Shaw, O'Connor, Taylor & Wise Noes none Recommendation adopted

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $575.66 Referred to Finance Committee

Committee on Building, Fixtures &c

Chairman O'Connor reports bills to amount of $2536.50 referred to Finance Committee Committee recommends New shelving for branch #3 est. cost $60.00 — Roll call Ayes Trustees Bishop, Boyd, Davis, Harrison, Kellogg, O'Connor, Shaw, Taylor, Wise & Mann Noes none Recommendation adopted

Committee on Branches

Chairman Mann reports that Mrs J. H. Frost had been appointed as keeper of Station II. On roll call the action of the Committee is approved by following vote Ayes Trustees Bishop, Boyd, Davis, Harrison, Kellogg, O'Connor, Shaw, Taylor, Wise & Mann Noes none

Trustee O'Connor reports that [illegible] the contract for the construction of the McCreery building had been awarded to R. Bowen the contract price being [illegible] and that the construction of same had begun

Trustee O'Connor offers the following resolution.

Whereas Andrew B. McCreery, Esq. has given to the City & County of San Francisco Forty two thousand five hundred dollars & architects fee for the purpose of erecting a Branch Library Building on Sixteenth Street near Market Street

Resolved That our thanks as Trustees and directors of the San Francisco Public Library are due and are hereby tendered to Andrew B. McCreery Esq. for his munificent gift and we sincerely hope that this building with its possibilities for usefulness, may prove a lasting source of pleasure and satisfaction to the generous donor

San Francisco June 2 190

Resolved further that an engrossed copy of these resolutions be presented to Andrew B McCreery [illegible]

Roll call Ayes Trustees Bishop Boyd Davis Harrison Kellogg O'Connor Shaw Taylor Wise & Mann Noes none Carried

Motion made that the Building Committee be instructed to arrange with the Mayor as to the drawing on the McCreery fund for the construction of Branch No 2 as needed and the Committee be further empowered to make the first payment on certificate of architect, before the next meeting of the Board if found necessary. Roll call Ayes Trustees Bishop Boyd Davis Harrison Kellogg O'Connor Shaw Taylor Wise & Mann Noes none Carried

Committee on Municipal Relations

Chairman Boyd No report

Committee on Finance

Chairman Taylor report [illegible]

Salary demands	3299.10
Book Bills	697.95
Insurance "	14.[illegible]
Printing & Binding Bills	575.66
Miscellaneous	2557.50
Total	7144.71

Salary Demands

19508	Clark Geo 1	250	00	19525	Hedeman S	5	10
19509	Mullen Geo A	200	00	19526	Healy C M	45	00
19510	Tyler M J	46	65	19527	Hissel S	1	30
19511	Lichtenstein J	130	00	19528	Kutmeyer C	[illegible]	[illegible]
19512	Bartel C	2	75	19529	Martins J	70	00
19513	Behning F	20	20	19530	McCarry R	60	00
19514	Byrne M A	70	00	19531	McNeill M E	60	00
19515	Calderwood W	23	75	19532	M[illegible] E J	60	00
19516	Dobbin J	20	00	19533	Melrose M C	30	00
19517	German H	9	10	19534	Melville E	69	33
19518	Goldman B	70	00	19535	Morris G	30	00
19519	Graves S	18	[illegible]	19536	Nolan T C	60	00
19520	Hahn A	6[illegible]	00	19537	Nolan G J	60	00
19521	Harnes A J	75	00	19538	Otis M	16	[illegible]
19522	Hamann P	7	65	19539	Palmer Edw	30	[illegible]
19523	Hay E M	39	50	19540	Rea R		
19524	[illegible]	65	[illegible]	19541	Levy [illegible]		

San Francisco June 2 1903

19541	Robinson W	27	50
19542	Ross S.	20	20
19543	Sawyer A.L	68	80
19544	Weiss N	2	15
19545	Siebel C	21	40
19546	Spencer H	11	10
19547	Stinger E Jr	43	80
19548	Talbot H F	60	00
19549	Wade E I	80	00
19550	Hafner B.S.	16	05
19551	Hay E.P.B.	13	80
19552	Sullivan F.C	31	50
19553	Carey N.A	75	00
19554	McDon[illegible] H R	34	60
19555	Weil J.B	39	20
19556	Head L R	11	60
19557	Strait H	13	00
19558	Bowles R	13	90
19559	Carden M	[illegible]	[illegible]
19560	Maxwell M	34	45
19561	Boyer B	3	80
19562	Schmidt M A	75	00
19563	Woodman A	41	85
19564	Morgan L D	66	25
19565	Wolfe D	38	85
19566	Loveland E F	75	00
19567	Sullivan C W	40	00
19568	Parmer R	44	00
19569	Whitcher W L	71	25
19570	Winslow E	55	00
19571	Allen H	7	40
19572	Hoey Jas	10	30
19573	Handemann D	11	00
19574	Simmons J H	12	00
19575	Simmons J A	12	00
19576	Frost	12	00
19577	[illegible]oda D B	12	00
19578	Parmelee W	12	00
19579	Sperling [illegible]	61	[illegible]
		3244	1[illegible]

Monthly Bill

19580	Conn Fire Ins Co	14	50
19581	Jas F Snellings	147	73
19582	Emporium	101	25
19583	"	108	07
19584	A E Cowan	2	50
19585	Elder & Shepard	1	25
19586	Sanders Wheeler Co	55	50
19587	B. Century & Son	62	34
19588	[illegible]	1	20
19589	" Hume & Brown	45	16
19590	" W H Clare Co	2	50
19591	A C McKenzie	22	50
19592	Carr. for A.L.A. Publ.	7	77
19593	Cunningham C & Welch	23	60
19594	[illegible] Co	79	10
19595	Hicks Judd Co	405	40
19596	J.S. McDonald	1	[illegible]
19597	Pac States Tel Co	6	00
19598	[illegible]		
		[illegible]164	5[illegible]
19599	H.S. Crocker Co	10	11
19600	Haywards Bros	4	[illegible]
19601	[illegible]	[illegible]	[illegible]
19602	Buchanan Bros	15	40
19603	A Rulfs	63	50
19604	Carr. for Library Bureau	42	25
19605	C A Brown	6	50
19606	Ind Elec Light Co	36	10
19607	Ind. Gas & Power Co	[illegible]	[illegible]
19608	S. F. Gaslight Co	[illegible]	[illegible]
19609	Pac Gas Imp Co	[illegible]	[illegible]
19610	Spring Valley Co	2	[illegible]
19611	Mission Masonic [illegible]	3[illegible]	40
19612	E H Ulmer & Co	35	00
19613	Eucker & Eldridge	26	00
19614	W C Goodale	30	00
19615	Geo H Mullin	43	60
		[illegible]545	[illegible]

San Francisco June 19[illegible]

Ensure that their bills be ordered paid. Roll call Ayes Trustees Bishop Boyd Davis Harrison Kellogg Mann O'Connor Shaw Taylor & Weir Noes none. Carried

Chairman Taylor calls attention to the fact that no insurance had been placed on the books in the Stations and asks the pleasure of the Board

Motion that the matter be referred to the Finance Committee with power to act. Roll call Ayes Trustees Bishop Boyd, Davis Harrison Kellogg O'Connor Shaw Taylor & Weir & Mann. Noes none.

Chairman further reports that the Committee were unsuccessful in securing $30,000 from the Board of Supervisors for the purchase of a lot and the erection thereon of a building for Branch No 6 at North Beach

Committee on Law.

Chairman Bishop no report

Committee on Rules & Administration

Chairman Weir recommends that the following be placed on the list of eligibles in the order named, they being successful in the examination of eligibles

		Per Cent			Per Cent
1.	Read Cora J.	.842	7.	Hartwick L.A.	.654
2.	Hafner B.S.	.776	8	Willis Mary	.63[illegible]
3	Dowling Mary	.689	9.	Fisher C.A.	.608
4	Windrum N.	.679	10.	Pauella A.	.6[illegible]
5	Dowty Ada M.	.679	11.	Williams J.G.	[illegible]
6	Smith Anna	.6[illegible]			

Roll call Ayes Trustees Bishop Boyd Davis Harrison Kellogg O'Connor Shaw Taylor Weir & Mann Noes none. Recommendation adopted

Committee further recommends that Miss M. T. Tyler assistant Secretary be granted two weeks leave of absence in addition to her vacation without pay. Roll call Ayes Trustees Bishop Boyd Davis Harrison Kellogg O'Connor Shaw Taylor Weir & Mann Noes none Adopted

Trustee Harrison moves that Section 2 of Provisions relating to Examinations be amended by striking out the words "twenty one to forty five"

San Francisco June 2 [illegible]

inserting in place thereof the words eighteen to thirty five years thereby making the age limit of those desiring to take the examinations eighteen to thirty five years of age. Roll call. Ayes Brucker, Bishop, Boyd, Davis, Harrison, Kellogg, O'Connor, Shaw, Taylor, Wise & Mann. Noes None. Carried.

There being no further business the meeting adjourned.

Geo. A. Moulton
Secretary

San Francisco July 7, 1903

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library held in the Directors room of the Savings & Loan Society

Meeting called to order at 3.10 P.M. & in the absence of President Lilienthal, Trustee Kellogg was elected President pro tem

On roll call the following are noted present Trustees Boyd, Davis, Harrison, Mann, Shaw, Wise & Kellogg. Absent The Mayor, Trustees Diamond, Lilienthal, O'Connor & Taylor. Present [illegible]

On motion duly carried the reading of the minutes of the previous meeting & the Secretary's & Librarian's report for the month of June are dispensed with

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1,317.04 referred to Finance Committee. Committee recommends

1. That one copy of each of the five local daily papers taken for the Main Library and for Branch No. 1 be discontinued, also one copy of each of the morning papers taken for B[illegible]
2. That the new [illegible] bulletin of [illegible] additions to the branches be printed at an estimated cost of $13.00 for 1500 copies
3. That the supplement to pictures catalogue be reprinted at an estimated cost of $40.0[illegible] [illegible] 400 copies

Roll call Ayes Trustees Boyd, Davis, Harrison, Mann, Shaw, Wise & Kellogg. Noes None. recommendation adopted

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $354.25. Referred to Finance Committee

Committee on Buildings [illegible]

In the absence of Chairman O'Connor Trustee Shaw reports bills to amount of [illegible]5.3[illegible] referred to Finance Committee

Committee on Finance & Audits

[illegible] in absence of [illegible]

San Francisco July [illegible]

Trustees Board reports bills as follows.

Salary demands	$3354.40
Book bills	1317.04
Printing & Binding Bills	354.25
Miscellaneous Bills	425.30
	[illegible]450.89

Salary Demands

19616	Clark Geo T	250	00	19653	Jacobus L	43	00
19617	Muller Geo. A	200	00	19654	Thompson W	3	35
19618	Lichtenstein J	130	00	19655	Tallox H. J.	60	00
19619	[illegible] W. J	100	00	19656	Wade E J	50	00
19620	Byrne M.	70	00	19657	Ward J J.	6	00
19621	Calderwood. W	23	95	19658	Haynes. B.S	1	05
19622	Dobbin P.	11	35	19659	Hay. E P B.	31	30
19623	German. A.	11	15	19660	Sullivan J C	29	10
19624	Goldman B	70	00	19661	Carey N G	73	15
19625	Glavinovich L.	9	35	19662	LaDouquell H K	33	10
19626	Hahn. G	65	10	19663	Reed H. B	40	00
19627	Hames. A. J.	75	00	19664	Read C F	24	90
19628	Hay. E M	70	00	19665	Stuart. A.	15	00
19629	Hayward C. G	61	75	19666	Bowley R.	14	10
19630	Hedeman J	11	70	19667	McErlean R.	4	10
19631	Heal, R.M.	45	00	19668	Quinn M	75	00
19632	Hesick J	9	00	19669	Maxwell M	40	50
19633	Kirkman. G	20	20	19670	Boyn B	4	40
19634	Martens F	70	00	19671	Schmied M	75	00
19635	McCarey R	60	00	19672	Woodman G	41	10
19636	McNally M.	55	00	19673	Morgan S.C	66	25
19637	McL. C. J.	65	00	19674	Wolfe. D	[illegible]	[illegible]
19638	[illegible] M. E	50	00	19675	Loveland E F	70	90
19639	Merrill E	18	30	19676	Sullivan C.V.	37	50
19640	Morris G	50	00	19677	Parnell R	40	00
19641	Nolan D	60	00	[illegible]	[illegible]	71	25
19642	Nolan G.	60	00	[illegible]	[illegible] E	[illegible]	[illegible]
19643	O'Hea M.	18	10	[illegible]	[illegible]	[illegible]	[illegible]
19644	Paine E	50	00	[illegible]	[illegible]	[illegible]	[illegible]
19645	Rea R	35	00	[illegible]	[illegible]	[illegible]	[illegible]
19646	Robinson T.C	25	00	[illegible]	[illegible] E	[illegible]	00
19647	Ross J.	21	00	[illegible]	[illegible]	[illegible]	[illegible]
19648	Sawyer [illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
19649	[illegible] C	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
19650	Sturges E	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
19651	Graves [illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
19652	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

San Francisco [illegible]

[illegible]

19690	[illegible]	22.65	19710	[illegible]	57.50
19691	Jas F Snelling	199.44	19711	Hicks Judd Co	5.75
19692	" "	76.98	19712	" "	279.14
19693	" "	196.36	19713	Mercantile [illegible] Co	6.75
19694	The Emporium	111.07	19714	Buchanan Bros	9.10
19695	" "	165.25	19715	P. C. Express	[illegible]
19696	R C Cowan	32.85	19716	A Rulfs	3.[illegible]
19697	Sloat Monument Ass'n	3.00	19717	S. L. Fay	131.50
19698	G.A.M. for G. Stickley	3.50	19718	[illegible]	[illegible]
19699	" Prince Day	4.30	19719	C. A. Byrne	11.[illegible]
19700	" Shakespeare Press	5.00	19720	Ind Elec L. Co	[illegible]
19701	" Univ. Book Store	3.00	19721	Ind Gas Co	
19702	" F. P. Harper	3.35	19722	S. F. Gas & Elec Co	[illegible]
19703	" G. E. Stechert	315.78	19723	Pac Gas Impt Co	[illegible]
19704	" Dodd Mead & Co	21.60	19724	Spring Valley Co	4.50
19705	" [illegible]	5.00	19725	[illegible]	[illegible]
19706	" Johns Hopkins [illegible]	3.05	19726	[illegible]	30.00
19707	L. L. [illegible]	2.50	19727	[illegible]	[illegible]
19708	Geo A Mullin	[illegible]	19728	Easton & Eldridge	26.[illegible]
19709	[illegible]	[illegible]	19729	[illegible]	[illegible]

[illegible] moved that these bills be ordered paid. Roll call Ayes Trustees Boyd. Davis. Harrison. Mann, Frank. Wise & Kellogg. Carried

Miscellaneous Business

In the matter of [illegible] in McCreery [illegible] on motion duly carried the Building Committee is given [illegible]

Communications

Letter read from Building Trades Council endorsing the minimum scale of wages of the Elevator operators Union. Referred to Rules Committee

Letter read from Mrs Mary [illegible] requesting that she be appointed janitress of the McCreery Building. Placed on file

There being no further business [illegible] meeting adjourned.

[illegible]
[illegible]

San Francisco August 4 1903

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.05 P.M. President Lilienthal presiding.

Roll call the following are noted present Trustees Boyd, Davis, Harrison, Kellogg, Mann, O'Connor, Shaw, Wise & Lilienthal. Absent the Mayor, Trustees Bishop & Taylor. Present 9. Absent 3.

Minutes of the previous meeting are read & approved.

Report of the Secretary is read & ordered filed.

Monthly report of the Librarian is presented & ordered filed.

Upon consent of the Board the annual report of the Librarian is taken up out of order, and read & ordered transmitted to the Mayor with the President's annual report.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bill to amount of $35.48. Referred to Finance Committee.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $229.67 Referred to Finance Committee.

Committee on Building, Fixtures etc.

Chairman O'Connor reports bills to amount of $329.65 Referred to Finance Committee.

Committee on Finance & Audit

In the absence of Chairman Taylor, Trustee Boyd reports bills as follows

Salary demands	3455.23
Book bills	35.48
Printing & Binding bills	229.67
Miscellaneous	329.65
	4,050.03

Salary Demands

19730	Clark Geo. T.	250	00	19737	Dobbin P.	16	35
19731	Mullin, Geo. A.	200	00	19738	Gunman H.	18	30
19732	Lichtenstein J.	130	00	19739	Goldman B.	70	00
19733	Tyler M. T.	63	35	19740	Glaimarch L.	9	15
19734	Byrne M. A.	70	00	19741	Graves S.	9	35
19735	Bergin F.	20	00	[illegible]	Kahn A.	60	00
19736	Calderwood H.	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

San Francisco August 1 1903

19744	Hay E. M	67	35	19775	Hay E. R. B	46	90
19745	Hayward C. A	52	90	19776	Sullivan T C	61	65
19746	Headman. S	16	50	19777	Windheim N.	15	00
19747	Healy A. M	45	00	19778	Read C J	40	30
19748	Hirsch S	10	25	19779	Casey N. L	75	00
19749	Kutmeyer. A	16	15	19780	McDougall A F	35	75
19750	Lindley J.	8	20	19781	Weed E. B	41	00
19751	Martens. J	69	00	19782	Stewart H	15	00
19752	McCarry A	60	00	19783	Bowley R	17	45
19753	McNally M E	50	50	19784	Carson M	70	00
19754	Mel. C J.	65	00	19785	Maxwell M.	62	10
19755	Melrose. M. C	50	00	19786	Bwyer. B	4	20
19756	Melville E	68	85	19787	Schmidt M C	75	00
19757	Morris G.	27	70	19788	Woodman H	41	00
19758	Murray W.	17	55	19789	Morgan. S. D	66	25
19759	Nolan. D. A	60	00	19790	Wolf D	31	00
19760	Nolan. G J	62	85	19791	Loveland. E J.	75	00
19761	Palmer. Edw	50	00	19792	Sullivan. C. V.	28	75
19762	Rea - R	75	00	19793	Dowling M	9	90
19763	Robinson. W	27	50	19794	Parnell. R	[illegible]	[illegible]
19764	Ross. S	20	20	19795	Whitcher. M L	71	25
19765	Sawyer. A. L.	69	00	19796	Winslow G	55	00
19766	Siebel. C	22	50	19797	Allen H	7	75
19767	Stringer. E J	40	35	19798	Jane Mrs M E	10	00
19768	Sprenth E	17	35	19799	Handmann L	17	00
19769	Thompson. W	12	65	19800	Simpson J A	12	00
19770	Tecenlet L	41	05	19801	Seymour J H	12	00
19771	Talbot H F	60	00	19802	Frost. J A	12	00
19772	Wade. E J.	[illegible]	10	19803	Todd. D. B.	12	00
19773	Hafner. B. S.	[illegible]	00	19804	[illegible]	[illegible]	[illegible]
19774	Hartreck. L	[illegible]	[illegible]	19805	Sperling [illegible]	[illegible]	[illegible]

Monthly Bills

19806	R E Cowan	10	00	19814	Ind. Light Co	32	80
19807	J C Rowell	10	00	19815	Ind Gas Co	8	30
19808	E a m for Amer Architect	6	00	19816	S F Gas & Elec Co	5	05
19809	Bishop Museum	12	15	19817	Museum Hall Assn	35	00
19810	Jos Hertz [illegible] Co	73	25	19818	M. C. Gemple	30	[illegible]
19811	Hall [illegible]	150	00	19819	G H Umbsen & Co	31	00
19812	[illegible]	33	[illegible]	19820	Easton & Eldridge	26	00
19813	[illegible]	[illegible]	[illegible]	19821	Geo H Mullin	63	[illegible]
						1577	[illegible]

O'C moves that these bills be ordered paid. Roll call Ayes Trustees Boyd, Davis, [illegible], Keeley, Mann, O'Connor, [illegible], Wise & Lilienthal. Noes none. Carried

See Page 69

Committee on Lib'y & Administration

Chairman Wise, recommends

1 That for taking a book from Branch No 3 without having it Charged, Miss Sara V. Wilde be suspended from Library privileges for a period of six months.

2 That Miss Victoria Rhodes be granted permission to visit the Library for the purpose of familiarizing herself with the details of library work.

3 That the maximum pay of the elevator attendant, E. B. Palmer be increased from $50.00 to $55.00 per month.

4 That the following rules governing elevator attendants be adopted.

1. Hours on duty will be according to the schedule presented to the Librarian which must be strictly & punctually adhered to.

2. While on duty the attendants must wear the uniform directed by the Board of Library Trustees. The uniform must be kept neat & clean, and careful attention must be given to personal appearance.

3 Attendants must answer courteously in response to questions asked by visitors, but will refrain from all conversation not required in a direct performance of duty.

4. When on duty attendants must refrain from reading newspapers or other matter and also from the use of tobacco in any form.

5. Attendants will not leave the elevator during the hours of duty unless when absolutely necessary, [illegible] and be [illegible]. In no case shall the car be left with the door open.

6. In general the attendants will endeavor to perform their duties in a manner that will reflect credit upon [illegible] the Library.

Roll call on adoption of recommendations [illegible] Ayes Trustees [illegible] Mann, O'Connor, [illegible] Wise & Lilienthal. Noes none. Carried

San Francisco [illegible]

Trustee Ure [illegible]

Miscellaneous Business

President Lilienthal reads his annual report, which is ordered transmitted to the Mayor.

Annual report of the Secretary is received & ordered transmitted to the Mayor.

It is moved that the annual report be printed ~~not~~ at a cost not to exceed $1.00 per page for 500 copies & bids submitted to the President [illegible] to award same. Roll call on adoption [illegible] Trustees Boyd, [illegible] Mann O'Connor [illegible] & Lilienthal [illegible]

Nominations for President being declared in order Trustee Mann is placed in nomination & upon motion is elected by a unanimous vote.

Upon motion of Trustee O'Connor [illegible] of the Board is [illegible] to President [illegible] for the interest displayed in the affairs of the library.

There being no further business the meeting adjourned.

George A Mullin

Trustee Boyd presents the report of Expert C Williams who reports having examined the books of the Secretary & found same correct. On motion the report &c is received and placed on file.

San Francisco September 1. 1905

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8 05 P.M. President Mann presiding.

On roll call the following were noted present: Trustees Bishop, Boyd, Davis, Kellogg, Lilienthal, Shaw & Mann. Absent the Mayor, Trustees Harrison, O'Connor, Taylor, & Wise. Present 7, Absent 5.

Minutes of the previous meeting are read & approved.

During the reading of the minutes Trustees Taylor & Harrison enter & take their seats.

Report of the Secretary read and ordered filed.

Report of the Librarian read and ordered filed.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $49.60 referred to the Finance Committee. Committee recommends the purchase of the following:

	vols.	cost
1. Encyclopedia Americana (3 sets)	48	288.00
2. Kelly's Directory of the Merchants of the World	1	10.00
3 Universities & their sons	6	30.00
4 Voltaire. Works	43	63.00
5. Cumulative index to Periodicals 1902	1	3.75
6. Replacement Main Library	395	316.00
7. " Branch No 1	290	232.00
8 " " 2	46	36.50
9 " " 3	175	140.00
10 Additional copies of books in demand	10	8.75
11. Books for Branch Libraries & Deposit Cas	116	102.90
12. Miscellaneous Books	131	215.00
Total	1262	1445.90

Roll call on adoption of recommendation. Ayes Trustees Bishop, Boyd, Davis, Harrison, Kellogg, Lilienthal, Shaw, Taylor & Mann. Noes none. Carried.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $453.99 referred to Finance Committee [illegible] recommends the purchase of

Form #81.	500 Branch Library Reports	est cost	14.00
"	1000 Books sent to Branches [illegible]	"	11.00
"	5000 [illegible]	"	7.00

San Francisco September 190[illegible]

Roll call on adoption of recommendation. Ayes Trustees Bishop, Boyd, Davis, Harrison, Kellogg, Lilienthal, Shaw, Taylor & Mann. Noes none. Adopted =

Committee on [illegible]

In the absence of Chairman O'Connor Trustee Shaw report bills to amount of $[illegible] referred to Finance Committee. Committee recommends the purchase of 1 [illegible]. Roll call on adoption of recommendation. Ayes Trustees Bishop, Boyd, Davis, Harrison, Kellogg, Lilienthal, Shaw, Taylor & Mann =

Committee on Branches

Trustee Kellogg Chairman — No Report

Trustee O'Connor [illegible]

Committee on Finance & [illegible]

Chairman Taylor report bills as follows

Salary demands	$3.392.35
Book Bills	49.60
Printing & Binding Bills	483.99
Miscellaneous	[illegible]
	[illegible]

Salary Demands

19822	Clark Geo. I	250	00	19843	McNulty M. E.	60	00
19823	Muller Geo. A	200	00	19844	[illegible]	15	00
19824	Lichtenstein [illegible]	130	00	19845	[illegible]	[illegible]	[illegible]
19825	[illegible]	100	00	19846	[illegible]	63	[illegible]
19826	Byrne M. A.	68	65	19847	Murray W	20	00
19827	Berger J.	20	00	19848	Nolan D. A.	60	00
19828	Calderwood W.	25	00	19849	Nolan E. J.	65	00
19829	Dobbin J.	21	21	19850	[illegible]	[illegible]	[illegible]
19830	German H.	9	50	19851	Rea R.	75	00
19831	Goldman B. A.	70	00	19852	Robinson W	7	50
19833	Glavinovich L.	6	90	19853	Ross J.	2	00
19833	Hahn A	55	30	19854	Sawyer A. L.	66	00
19834	Hunner A. J.	75	00	19855	Siebel C	23	50
19835	Hay E. M	70	00	19856	Sturges E. J.	61	50
19836	Hayward C. A.	61	70	19857	Spinetti E.	25	00
19837	Hendman L.	4	10	19858	Thompson W	20	00
19838	Hay A. M.	40	00	19859	[illegible] L.	30	00
19839	Kretzmeyer A	9	50	19860	Talbot [illegible]	60	00
19840	Lindley J.	4	10	19861	Wade E. J.	50	00
19841	Martens J.	70	00	19862	Hafner B. S.	14	70
19842	McCarty [illegible]	60	00	19863	[illegible]	5	[illegible]

San Francisco September 1[illegible]

19864	Hay & P B	37 00	[illegible]	Wolfe D	20 [illegible]
19865	Sullivan J C	33 05	19881	Ludland E F.	70 00
19866	Windrem N	14 40	19882	Sullivan O F	38 50
19867	Reed C [illegible]	24 50	19883	Parnell R	40 00
19868	Dowling W	[illegible]	19884	Whitcher W L.	71 20
19869	Carey A C	74 40	19885	Winslow G.	46 75
19870	McDougall W R	30 00	19886	Allen A	8 10
19871	Ward J B	45 00	19887	Dane Wm W	10 00
19872	Stuart H	15 00	19888	Lundemann D	17 00
19873	Bowley R.	15 00	19889	Simpson J G	12 00
19874	Carlson M	75 90	19890	Seaman [illegible]	12 00
19875	Maxwell M.	50 50	19891	Fox J G.	12 00
19876	Berger B	5 00	19892	Todd J B	12 00
19877	Schmidt W. C	75 00	19893	Parmelee W L	12 00
19878	Wiederman C	41 00	19894	[illegible]	6[illegible]
19879	Morgan J J	66 25			
					[illegible]

Miscellaneous [illegible]

19895	Branson W.	9 60	19908	Bass Hueter Co	3 50
19896	[illegible] Co	40 00	19909	E J Blum	1 50
19897	Comm. Fire Ins Co	[illegible]	19910	Ind Elec L Co	31 70
19898	[illegible]	10[illegible]	19911	[illegible] Gas Co	10 60
19899	Geo Spaulding Co	16 50	19912	S F Gas L Co	11 [illegible]
19900	Stanley Taylor Co	15 00	19913	Spring Valley W W	3 60
19901	Hicks Judd Co	96 10	19914	Museum [illegible]	35 00
19902		106 19	19915	M C Gumpel	30 00
19903	Mercantile Travel Co	6 50	19916	[illegible]	35 00
19904	[illegible]	1 00	19917	Easton & Eldridge	[illegible]6 00
19905	[illegible]	[illegible]	19918	Geo H Fuller	41 50
19906	Goodyear Rubber Co	[illegible]	19919	Pac [illegible]	2 35
19907	J D Mann	[illegible]			
					[illegible]

S[illegible] moved that these bills be ordered paid. Roll call on adoption Ayes Supervisors [illegible] Boyd Davis Harrison, Kellogg, McCarthy O'Connor [illegible] Noes none Carried

Committee on Rules & Commission

[illegible]

Committee on [illegible]

[illegible]

San Francisco September [illegible]

the corner stone of the McCreery building Trustee Boyd moves the President & Mann deliver the oration. Carried.

The matter of inscription for corner stone & as to what shall be deposited in the receptacle on ceremony, & whom shall be invited is upon motion referred to the Building Committee with power to act.

Upon motion duly carried it is ordered that circulars calling attention to the issue of bonds for new building be distributed to patrons of the library.

Communications

Letter read from B'nai B'rith Library Ass requesting that a Rudolph Indexer be sold to them. On motion the matter is referred to the President & Chairman of Book Committee with power to act.

Trustee Harrison calls attention to the matter of bound music scores & asks the pleasure of the Board as to allowing same to circulate. On motion the matter is referred to the Book Committee with power to act.

There being no further business the meeting adjourned.

George A. [illegible]
Secretary

San Francisco, October 8th 1903

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.10 P.M. President Mann presiding

On roll call the following are noted present Trustees Davis Harrison, Kellogg, Lilienthal, Mann, Taylor, Wise. Absent the Mayor, Trustees Boyd Bishop O'Connor & Shan. Present 7, Absent 5.

Minutes of the previous meeting are read & approved

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $300.20 Referred to Finance Committee

Committee recommends the purchase of

		vols	cost
1. N.Y. Genealogical & Biographical Register		31.	147.00
2. From Grant's list		4	11.15
3. From Lizac's list		7	10.00
4. Set Mark Twain's work		23	32.85
5. San Francisco Blue Book		1	5.00
6. Books for the Young		85	58.50
7. Replacement - Main Library		519	410.00
8. " Branch No 3 - 38 vols	30.40		
" " 4 - 27 "	21.60		
" " 5 - 52 "	41.60	117	93.60
9. Books for Branch Libraries			
" Branch No 1 - 44 vol	38.65		
" 2 - 40 "	33.60		
" 3 - 17 "	14.30		
" 4 - 17 "	14.30		
" 5 - 21 "	17.65		
" 6 - 55 "	46.30	194	164.80
10. Miscellaneous books		179.	330.00
11. Works of John Fiske		24	43.20
	Total.	1184	1299.10

Roll call on adoption of recommendation. Ayes Trustees Davis, Harrison, Kellogg, Lilienthal, Taylor, Wise & Mann. Noes none. Absent.

Committee on Printing & Binding

In the absence of Chairman Shan, Trustee Wise reports bills to amount of $725.14 Referred to Finance Committee

San Francisco October 6 1903

Committee on Building Furniture &c

In the absence of Chairman O'Connor Trustee Davis reports bills to amount of $355.11 referred to Finance Committee. Committee recommends the purchase of

22D 30.—1—30 drawer Card Cabinet	—	65.00
22D 15.—1—15 " " "	—	33.00
1 File Box for Bx 1	—	5.00
1 Typewriter Table	—	7.50
	Total	110.00

& that the Committee be given power to act in the purchase of 5 Humphrey burner lights at a cost of $50.00 Roll call on adoption. Ayes Trustees Davis Harrison, Kellogg, Lilienthal, Taylor, Weir & Mann. Noes none. Carried

Trustee Davis further reports that the corner stone of the McCreery was laid by the Grand Parlor of the Native Sons of the Golden West, on Saturday September 19. 1903 & the following articles were deposited in the receptacle of the stone

Act relating to Free Public Libraries 1880
Charter of City & County of San Francisco
By-laws of the Board of Trustees of the Public Library
Borrowers Handbook of Rules
Provisions relative to examination and appointment for positions in the Public Library
List of City Officers
List of Invited Guests
List of Officers of the Grand Parlor Native Sons of the Golden West
Map of San Francisco
Cards of Architect & Builder
Copy of Invitation to laying of corner stone
Copy of Monthly Library Bulletin for Sept 1903
First annual report 1878-9 of Board of Library trustees.
Annual report 1902 of Board of Library Trustees
Evening papers, Sept. 18. 1903
Morning papers Sept. 19. 1903
Photographs of Mr & Mrs Andrew B McCreery

Committee on Branches &c

Chairman Kellogg. No report

San Francisco October 6 1903

Committee on Municipal Relations
No report

Trustee O'Connor enters & takes his seat

Committee on Finance & Audit.

Chairman Taylor reports bills as follows

Salary demands	3.472.40
Book Bills	300.20
Printing & Binding	735.00
Insurance Bills	12.00
Miscellaneous Bills	353.88
	$4.873.62

Salary Demands

19920	Clark. Geo T.	250	00	19951	Rea. R	75	00
19921	Mullen Geo A	200	00	19952	Robinson W	27	50
19922	Lichtenstein J	130	00	19953	Ross. S.	20	00
19923	Tyler W.T.	100	00	19954	Sawyer A L	57	15
19924	Byrne M	67	65	19955	Siebel C.	22	50
19925	Bryant L.	15	35	19956	Stinger E J	69	00
19926	Berges. F.	6	65	19957	Spinetti E.	20	00
19927	Calderwood W	25	00	19958	Thompson. W.	18	65
19928	Dobbin P.	20	35	19959	Tremblet L.	56	10
19929	German H.	8	70	19960	Talbot. A F	64	00
19930	Goldman B.	70	00	19961	Wade E J	80	00
19931	Glavinovich L.	6	55	19962	Hafner. B.S	16	95
19932	Hahn C	70	00	19963	Hay E P. B	45	00
19933	Haines A J	75	00	19964	Sullivan F. C	39	35
19934	Hay. Ethel	70	00	19965	Windham A	5	55
19935 19936	Hayward. C. A Headman J	65 8	75 70	19966	Reid C J.	21	5[illegible]
19937	Healy A M.	45	00	19967	Morris G	30	[illegible]
19938	Hirsch. J.	12	90	19968	Casey A. A	75	00
19939	Kentmeyer A	8	85	19969	McDougall. H R	35	30
19940	Lindley F.	8	35	19970	[illegible] E. E	40	00
19941	Martin J.	70	00	19971	Stuart H	15	00
19942	McCarty R.	60	00	19972	Bowley R.	14	10
19943	McNally M. E	60	00	19973	Cassin M.	75	00
19944	Mee. C. F.	62	85	19974	Maxwell M	41	70
19945	Milner M C	50	00	19975	Berger. B.	2	50
19946	Mitchell E.	50	00	19976	Schmidt M A	75	00
19947	Murray W.	20	00	19977	Woodman. A.	33	65
19948	Nolan D. A	60	00	19978	Morgan. S.D.	66	25
19949	Nolan G J	33	[illegible]	19979	Wolfe. D.	31	3[illegible]
19950	[illegible] E	53	00	19980	[illegible]	[illegible]	[illegible]

San Francisco October 6 190[illegible]

19981	Sullivan E. J	39	45	19988	Simpson J C	12	00
19982	Parmee R.	40	00	19989	Seymour J H	12	00
19983	Whitcher M L	71	25	19990	Trox J C	12	00
19984	Winslow G	35	00	19991	Todd D B	12	00
19985	Allen H	7	40	19992	Wyatt C	12	00
19986	Jane Mrs M	10	00	19993	Sperling M	12	00
19987	Handmann D	17	00				
						[illegible]	[illegible]

Miscellaneous Bills

19994	Conn Fire Insl.	12	00	20010	Kelly Bros	4	35
19995	R E. Cowan	35	40	20011	Murphy Grant Co	9	05
19996	Garn for W. Murray	63	00	20012	Cunningham, C & Welch	5	71
19997	" L. R Hammersly	3	00	20013	Buchanan Bros	17	90
19998	" Lebanon Congress	50	00	20014	C Roeff	31	21
19999	Geo H Muller	148	50	20015	Mason Hall Co	33	00
20000	Cunningham C & Welch	27	65	20016	M C. Gumpel	30	00
20001	Jos Winterburn Co	97	10	20017	G H Umbsen & Co	33	00
20002	Stanley-Taylor Co	20	50	20018	Easton & Eldridge	26	00
20003	C. A Murdock & Co	94	50	20019	Ind Elec L Co	31	[illegible]
20004	Geo Spaulding Co	19	75	20020	" Gas "	12	70
20005	Hicks Judd Co	54	00	20021	S F Gas & Elec.	11	00
20006	" "	421	64	20022	Pac Gas Impl Co	1	[illegible]
20007	Geo Hildebrant	5	50	20023	Spring Valley Co	5	[illegible]
20008	Ind. Furn. Co	20	00	20024	Geo H Muller	[illegible]	[illegible]
20009	Radke & Co	15	00				
						1961	[illegible]

[illegible] moved that these bills be ordered paid. Roll call Ayes Trustees Davis, Harrison, Kellogg, Lilienthal, O'Connor, Taylor, Wise & Mann. Noes none. Carried.

Committee on Rules & Administration

Chairman Wise no report

Committee on Law

No report.

Miscellaneous Business

Trustee Harrison called attention to the expiration of the Binding contract in November. Motion made that the matter be referred to the Printing & Binding Committee with power to act regarding the continuance of the contract for another term. Roll call Ayes Trustees Davis Harrison. Kellogg. Lilienthal, O'Connor, Taylor Wise & Mann. Noes none. Carried

San Francisco October 6 1903

Trustee Wise moved that the Branch Library at 17th & Clara Streets, be known & named Phelan Branch Public Library. Roll call Ayes Trustees Davis. Harrison. Kellogg. Lilienthal, O'Connor. Taylor. Wise & Mann Noes none. Carried

Communications

Letter read from League of California Municipalities requesting desk space in, a portion of the Library known as "Judge Dunne's old courtroom" Referred to Rules Committee

There being no further business the meeting adjourned

George A Mullin
Secretary

San Francisco November 3 1903

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.10 P.M. President Mann presiding.

On roll call the following are noted present Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, Shaw, Taylor, Wise & Mann. Absent The Mayor Trustees Bishop & O'Connor. Present 9 Absent 3

Minutes of the previous meeting are read & approved.

Report of the Secretary read & ordered filed.

Report of the Librarian received and ordered filed.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $2202.47 Referred to Finance Committee.

Committee recommends the purchase of

	Vols	Cost
1. From second hand lists	14	44.75
2. Offered by Cowan	10	13.00
3. Oakland directory, 1904	1	5.00
4. Additional copies	9	7.00
5. Books for the Young	12	13.05
6. Replacements: Main Library	137	106.55
7. " Branch No 1	162	126.36
8. " " " 2	38	29.64
9. " " " 6	93	74.15
10. Books for Branch libraries	217	214.30
11. Miscellaneous books	185	308.00
Totals	878	942.05

Roll call on adoption. Ayes Trustees Boyd Davis Harrison Kellogg, Lilienthal, Mann Shaw Taylor & Wise. Noes none Carried.

Committee further recommends that Periodicals to amount of $2,083.51 be ordered for year 1904. Roll call on adoption. Ayes Trustees Boyd, Davis Harrison, Kellogg, Lilienthal, Shaw, Taylor Wise & Mann. Noes none Carried.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $946.14 Referred to Finance Committee. Committee recommends the purchase of

San Francisco November 3 1907

50 Magazine covers	est. cost	37.50
5000 Branch Shelf list cards		7.50
2000 Deposit collection slips		4.50
5000 Branch Books replace slips		6.00
50,000 " order slips		12.00
1000 "Failure to get books" slips		2.00
50,000 Issue slips		15.00
	Total	84.50

Roll call on adoption Ayes Trustees Boyd Davis Harrison Kellogg Lilienthal Shaw Taylor Wise & Mann Noes none Carried

SEE PAGE 13. Cam

Committee on Building Fixtures etc.

In the absence of Chairman O'Connor Trustee Shaw reports bills to amount of $349.07 referred to Finance Committee. Committee recommends the purchase of

3 Newspaper Racks	est. cost	150.00
1 Humphrey Bunch lights		10.00
	Total	$160.00

Roll call on adoption Ayes Trustees Boyd Davis Harrison Kellogg Lilienthal Shaw Taylor Wise & Mann Noes none Carried

Committee on Branches

Chairman Kellogg report having visited Branches 6 & 3 & finds that the plumbing at the later branch needs attention

Committee on Municipal Relations

Chairman Boyd no report

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands	3.312.55
Book Bills	2.202.47
Printing & Binding Bills	946.14
Miscellaneous	349.07
	$6810.23

Salary Demands

20025	Clark Geo	250.00	20031	Bryant L	16.[illegible]
20026	Mullen Geo A	200.00	20032	Caldemore W	25.00
20027	Lichtenstein J	150.00	20033	Dobbin P	21.25
20028	Tyler M F	100.00	20034	German H	[illegible]
20029	[illegible]	8.50	20035	Goldman B A	[illegible]
20030	[illegible]	[illegible]	20036	Greenwood L	[illegible]

San Francisco November 1905

20037	Hahn A	70	00
[illegible]	Hames A. J	75	00
20039	Hay E M	70	00
20040	Hayward C A	65	75
20041	Headman S.	9	45
20042	Healy A. M	45	00
20043	Hirsch S.	2	30
20044	Krutmeyer A	9	45
20045	Lindley. F.	6	55
20046	Martens. J	70	00
20047	McCarry R	61	25
20048	McNally M E	60	00
20049	Mee C F	65	00
20050	Melrose M. C.	50	00
20051	Melville E	69	35
20052	Morris G	30	00
20053	Murray W.	20	00
20054	Nolan. D. A	60	00
20055	Nolan. G. J	59	50
20056	Palmer. Edw	55	00
20057	Rea. R.	75	00
20058	Robinson W	21	50
20059	Ross. S.	12	85
20060	Sawyer. A L	65	35
20061	Siebel. C	22	50
20062	Sturges E J	61	20
20063	Spinella E	20	00
20064	Thompson W.	20	00
20065	Tremblet. L	22	15

20066	Talbot. H F.	60	00
20067	Wade. E. J	50	00
20068	Hay. E. P. B	7	75
20069	Casey A G	75	00
20070	McDougall H R	30	00
20071	Ward R. B	50	00
20072	Stuart R	15	00
20073	Bowley R	14	90
20074	Carson M	14	[illegible]
20075	Maxwell	59	91
20076	Boyle R	4	40
20077	Schmidt. M G	75	00
20078	Woodman G	41	85
20079	Morgan S. D.	66	25
20080	Wolf D	51	[illegible]
20081	Loveland E J	75	00
20082	Sullivan. C V.	39	40
20083	Parmee. R	40	00
20084	Whitcher M. L.	71	25
20085	Winslow. G.	35	00
20086	Allen H	5	50
20087	Jane Mrs M	10	00
20088	Handmann D	17	00
20089	Simpson. J A.	12	00
20090	Seymour J H	12	[illegible]
20091	Trist J G	13	[illegible]
20092	Todd D P	12	[illegible]
20093	Wyatt. A	12	[illegible]
20094	Sparling M	65	[illegible]
		3312	[illegible]

Miscellaneous Bills

20095	Jas F Snelling	199	06
20096	.. ..	193	55
20097	.. ..	199	08
20098	.. ..	184	38
20099	Emporium	166	43
20100	"	194	63
20101	"	197	47
20102	..	195	69
20103	E L Brown	[illegible]	[illegible]
20104	H C Tyler	[illegible]	[illegible]
20105	Sanitary [illegible]	[illegible]	[illegible]

20106	L J McCarty	3	50
20107	A W Gronanger	10	00
20108	E arm for G E Steckert	353	33
20109	.. E Wasmuth	138	40
20110	. G E Steckert	24	25
20111	Jas Untenbaum	96	25
20112	Hicks Judd Co	389	33
20113	.. "	460	57
20114	Gallagher Bros	4	50
20115	[illegible]	[illegible]	[illegible]
20116	[illegible]	[illegible]	[illegible]

San Francisco November 3 190

20117	Holbrook Merrill & Stetson	15	17	20123	Spring Valley Co	3	15
20118	Chas G. Byrne	22	25	20124	Mission Hall Assn	35	00
20119	Ind Elec L & P Co	36	80	20125	M. C. Temple	30	00
20120	Ind Gas & Power Co	13	30	20126	G H Umbsen & Co	35	00
20121	S F Gas & Elec. Co	10	60	20127	Easton & Eldridge	26	00
20122	Pac Gas Impt	1	60	20128	Geo A Mullen	42	95
						$349	68

& moves that these bills be ordered paid. Roll call ayes Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, Shaw, Taylor, Wise & Mann Noes none Carried

Trustee O'Connor enters and takes his seat

Committee on Rules & Administration

Chairman Wise recommends:—

1 That having no information at hand to warrant reporting favorably upon the request from League of California Municipalities for desk room in the library, the Committee recommends that the request be denied

2. That during the winter months, a substitute be employed on Sundays in the Main Library and in Branch Library No 1

3. That Miss Wolfe assistant at Branch No 4 be relieved from the janitor work & in addition to her regular salary she be allowed $1.00 per month carfare on account of her being employed at two branches

4. That the services of M. Sperling, expressman, be dispensed with and the Committee be empowered to have the work done by a man with a horse and wagon at a cost not to exceed $65.00 per month & in case M. Sperling desires to do the work with horse and wagon he be allowed an opportunity to do so.

5. That the salary of the assistant Librarian Joy Lichtenstein be increased to $150.00 per month

Roll call on adoption of report Ayes Trustees Boyd Davis Harrison Kellogg Lilienthal O'Connor Shaw Taylor, Wise & Mann. Noes none Carried

Committee on Law

No report

San Francisco [illegible]

Committee Printing & Binding

Committee recommends that the contract for the binding of books with Hicks Judd Co & for the binding of papers with E. B. McIntyre be continued for another year at same price as for the year past. Roll call on adoption Ayes Trustees Boyd Davis Harrison Kelley Robinson Shaw Taylor Ellis & Mann Noes none. Carried.

There being no further business the meeting adjourned.

George A Mullin
Secretary

San Francisco December 1 1903

Regular monthly meeting of the Board of Library Trustees of the San Francisco Public Library

Meeting called to order at 8.07 P.M. President Mann presiding

On roll call the following are noted present. Trustees Boyd, Harrison, Kellogg, Lilienthal, Shaw, Taylor, & Mann. Absent the Mayor. Trustees Davis, Bishop, O'Connor & Weir. Quorum of Absent.

Minutes of the previous meeting are read and approved

Report of the Secretary read & ordered filed

Report of the Librarian received and ordered filed

Report of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1202.1 Referred to Finance Committee. Committee recommends the purchase of

	Vols.	Cost
1. Subscription to Litterarische Echo		3.00
2. Evans, American bibliography	1	15.00
3. Hartman, Archaeological researches in Costa Rica	1	36.25
4. Pendleton. History of S F Fire Department	1	1.00
5. Additional copies of popular books	34	33.10
6. Books for the Young	42	31.50
7. Books for Branch Libraries	216	216.10
8. Replacement Main Library	151	119.40
9. " Br. 2.3.4.5 & 6	178	135.60
10. Miscellaneous books	149	273.25
	773	864.20

Committee also recommends that the annual index to the Library Bulletin be printed at an estimated expense of $15.00

Roll call on adoption. Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal, Shaw, Taylor & Mann

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $523.05 Referred to Finance Committee

Committee on Building, Grounds etc.

In the absence of Chairman O'Connor, Trustee Shaw reports bills to amount of $323.07 Referred to Finance Committee. Committee recommends that

Branch #5 Roof be painted	est. cost	60.00
" " Iron ladder for building		35.00
Main library. New rope for elevator		40.00

San Francisco December 1 1903

Roll call Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal, Shaw Taylor & Mann. Noes none [illegible]

Committee on Branches

Chairman Kellogg – No report

Committee on Municipal Relations

Chairman Boyd – No report.

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands	3318.85
Book Bills	1202.07
Printing & Binding Bills	523.05
Miscellaneous Bills	+ 323.07
	5.367.04

20129	Clark Geo G	250	00	20157	Nolan D A	60	00
20130	Mullin Geo A	200	00	20158	Nolan G J	65	00
20131	Lichtenstein J	150	00	20159	Palmer Edw	55	00
20132	Tyler M E.	100	00	20160	Rea R	75	00
20133	Bennino G.	20	00	20161	Robinson W	21	50
20134	Byrnes M A	70	00	20162	Ehrhorn W	20	65
20135	Calderwood W	25	00	20163	Sawyer A L	70	00
20136	Dobbin P.	21	25	20164	Siebel C	22	50
20137	German H.	8	65	20165	Sturges E J	69	00
20138	Goldman B A	10	00	20166	Sprowell E	20	00
20139	Glavinovich L	6	55	20167	Thompson W	11	00
20140	Hahn A	68	85	20168	Trevoulet L	17	50
20141	Haines A J.	75	00	20169	Talbot H	46	00
20142	Hay E M	70	00	20170	Wade E J	80	00
20143	Hayward C A	71	55	20171	Hay E & B	7	35
20144	Headman J	8	70	20172	Hofner B	3	65
20145	Healy A M	39	95	20173	Read C	5	45
20146	Keller W.	1	50	20174	Sullivan J C	4	50
20147	Kretmeyer A	9	35	20175	Casey A A	75	00
20148	Lindley F.	5	35	20176	McDougal W	[illegible]	[illegible]
20149	Martens J	10	00	20177	[illegible]	45	00
20150	McCarry L	60	00	20178	Strauss H	15	00
20151	McNally M E	55	00	20179	Brady R	13	50
20152	Mee C F.	65	00	20180	Carson M	75	00
20153	Milhove M E	44	65	20181	Manning M	39	95
20154	Michelle M E	60	00	20182	Beaufer [illegible]	[illegible]	[illegible]
20155	Morris G	25	00	20183	Schmidt M	[illegible]	[illegible]
20156	[illegible]	[illegible]	[illegible]	20184	[illegible]dman A	[illegible]	[illegible]

San Francisco December 1 190[illegible]

20185	Morgan S D	66	25	20194	Handmann S.	11	00
20186	Wolfe D	31	55	20195	Simpson J H.	12	00
20187	Liviland E J	75	00	20196	Seymour J N	12	00
20188	Sullivan C J.	40	00	20197	Frost J A	12	00
20189	Parme R	40	00	20198	Todd D B	12	00
20190	Hutcher M L	71	25	20199	Wyatt A.	12	00
20191	Winslow G.	34	55	20200	Sperling M	60	00
20192	Allen H.	7	40				
20193	Jane Miss M	10	00				
						3318	[illegible]

Miscellaneous Bills

20201	Jas T Snelling	406	15	20215	Patrick & Co	6	55
20202	Examiner	491	51	20216	A. Rulfs	18	52
20203	R.E. Cowan	15	10	20217	D.N.&E. Walter Co	3	75
20204	G.A.M. for G E Speckert	253	81	20218	Webber & Archer	9	00
20205	" H H Clark Co	7	50	20219	Chas. A. Byrne	17	50
20206	J.H. Barnhams	5	00	20220	Ind. Elec. L. Co	45	75
20207	Cash for Carnegie Lib'y	25	00	20221	Ind. Gas Co	18	10
20208	Jas Hunter Carr Co	103	60	20222	S F. Gas & Elec. Co	15	40
20209	Hicks Judd Co	10	00	20223	Spring Valley Co	3	45
20210	"	353	20	20224	Mission Hall Assn	35	00
20211	J.B. McIntyre	21	25	20225	[illegible]	30	00
20212	[illegible]	[illegible]	[illegible]	20226	G. H. Umbsen & Co	35	00
20213	Murphy Grant Co	[illegible]	[illegible]	20227	Easton & Eldridge	26	[illegible]
20214	Pac. Elec. Co	[illegible]	[illegible]	20228	Geo. A. [illegible]	[illegible]	[illegible]
						[illegible]	[illegible]

[illegible] moves that these bills be ordered paid. Roll call Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal, Shaw, Taylor & Mayor. Noes none. Carried

Committee on Rules & Administration

In the absence of Chairman Wise, Trustee [illegible] reported:

1. That inasmuch as a new edition of the Borrower's Handbook is about to be printed, that certain alterations they have made therein for the most part verbal be approved

2. That the resignation of the Sperling branch expressman be accepted to take effect Dec 31-1903.

3. That Louis Tremblet be appointed branch expressman in accordance with the terms of the resolution adopted Nov 3. 1903, to begin the performance of his duties Jan 2 1904

San Francisco December 1. 1905

4. That the pay of janitors at Branch No 4 Richmond be fixed at $7.50 per month

Roll call on adoption. Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal, Shaw, Taylor & Mauzy

Committee on Law

No report

Communications

Letter read from M. Sperling expressman resigning his position Dec. 31. 1905, ordered placed on file

New Business

Trustee Shaw called attention to the expiration of time allowed the contractor to complete the McCreery building. Motion made that the matter be referred to the Building Committee with power to extend the time. Roll call. Ayes Trustees Boyd Harrison, Kellogg Lilienthal, Shaw Taylor & Mauzy Noes none Carried

There being no further business the meeting adjourned

Geo A Mullin
Secretary

San Francisco January 5. 1904.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order, at 8.07 P.M. President Mann presiding

On roll call the following are noted present Trustees Boyd Harrison, Kellogg Lilienthal, O'Connor, Taylor & Mann Absent The Mayor. Trustees Bishop, Davis, Shaw and Wise. Present 7 Absent 5

Minutes of the previous meeting are read and approved

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $2387.27 Referred to Finance Committee.

Committee recommends the purchase of the following

	Vols.	Est. Cost
1. From Sotheran's list	6	10.50
2. Additional copies of books in demand	29	25.50
3. Books for the young	13	12.00
4. Replacements Main library	258	206.40
5. " Branch No 1	158	126.00
6. Books for branches & deposit collection	164	153.00
7. Miscellaneous books	198	394.00
	826	$927.40

The Committee also recommends that 1500 copies of the semi-annual list of books added to the branches be printed at an estimated cost of $10.50

Roll call on adoption Ayes Trustees Boyd. Harrison. Kellogg. Lilienthal, O'Connor, Taylor, & Mann. Noes none carried.

Committee on Printing & Binding

In the absence of Chairman Shaw. Trustee Harrison reports bills to amount of $252.01 Referred to Finance Com.

Committee on Buildings Fixtures etc

Chairman O'Connor reports bills to amount of $403.74 referred to Finance Committee. Committee recommends the purchase of

2 Brass signs for delivery wagon	5.00
250 Electric light bulbs @ 17¢	42.50
6 Boxes for transporting books to & from Branches	40.00
	[illegible]

Roll call on adoption Ayes Trustee Boyd. Harrison Kellogg. Lilienthal, O'Connor. Taylor & Mann

San Francisco January 5. 1904

Committee on Branches

Chairman [illegible] No special report.

Committee on Municipal Relations

Chairman [illegible] No report.

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands	3.315.95
Book Bills	2 387.27
Printing & Binding Bills	232.01
Miscellaneous Bills	405.14
	6,358.97

Salary Demands

20229	Clark Geo T.	250	00	20259	Palmer Edw	47	61
20230	Mullin Geo A	200	00	20260	Rea R	70	00
20231	Lichtenstein J	150	00	20261	Robinson W	[illegible]	[illegible]
20232	Tyler M T.	100	00	20262	Ehrhorn W	20	00
20233	Benimo T.	20	00	20263	Sawyer C L	65	50
20234	Byrne M. A	70	00	20264	Siebel C	22	50
20235	Calderwood W	25	00	20265	Steiger E J	69	00
20236	Dobbin P.	21	25	20266	Spinetti E	18	00
20237	German H	9	85	20267	Thompson W	20	00
20238	Goldman B. A	70	00	20268	Tremblet L	7	35
20239	Glavinovich L	7	40	20269	Talbot H	60	00
20240	Hahn A.	70	00	20270	Wade E J	80	00
20241	Haines A. J	75	00	20271	Wise Chas	10	00
20242	Hay E. M.	70	00	20272	Hay. E. P. B	16	40
20243	Hayward C. A	75	00	20273	Hafner B	6	10
20244	Headman S.	9	85	20274	Read C.	3	20
20245	Healy A. M	45	00	20275	Sullivan J. C	13	25
20246	Keller W.		30	20276	Casey A A	72	50
20247	Knutmeyer A	10	60	20277	McDougall H R	22	91
20248	Lindley J.	9	00	20278	Weed. I. B.	115	00
20249	Martens J	58	30	20279	Stuart H	13	00
20250	McCarty R	60	00	20280	Bouty R	14	30
20251	McNally M E	60	00	20281	Carson M.	75	00
20252	Mel. C. J.	65	00	20282	Mazurelle M	39	95
20253	Melrose M	50	00	20283	Boyer B.	4	40
20254	Melville E.	69	00	20284	Schmidt M. A	75	00
20255	Morris G	[illegible]	[illegible]	20285	Woodman A	[illegible]	[illegible]
20256	Murray W	[illegible]	[illegible]	20286	Morgan S. D.	66	20
20257	Nolan [illegible]	[illegible]	[illegible]	20287	Foye M. [illegible]	[illegible]	[illegible]
20258	[illegible]	[illegible]	[illegible]	20288	[illegible]	[illegible]	[illegible]

San Francisco January 5 1904

20289	Wolfe D	22	40	20297	Handemann D	17	00
20290	Loveland E. T.	75	00	20298	Simpson J. H	12	00
20291	Sullivan C. V.	40	00	20299	Seymour J S	12	00
20292	Parnell R.	40	00	20300	Todd D. B	12	00
20293	Whitaker M. L	71	25	20301	Wyatt. A	12	00
20294	Winslow E	45	85	20302	First J A.	12	00
20295	Allen H	8	20	20303	Sperling. M	65	00
20296	Jane M	10	00				
						3310	

Miscellaneous Bills

20304	Jas. F. Snelling	490	03	20318	Merc. Towel Co	6	75
20305	Emporium	294	39	20319	Cunningham C & Welch	19	34
20306	H L Tyler	20	45	20320	E a/c fr Dennison Mfg Co	2	50
20307	Carr'g fr G. E. Sherlock	205	04	20321	E H Black	48	00
20308	" Chas. Evans	15	00	20322	Buchanan Bros.	34	01
20309	" Amer Hist Assn	3	00	20323	S. F. Gas & Elec. Co	43	20
20310	S. F. News Co	1216	25	20324	" "	35	70
20311	Geo. A. Mullin	55	65	20325	Spring Valley Co	2	50
20312	Carr'g fr Librarian of Congress	50	00	20326	Mission Hall Assn	35	00
20313	" A. L. A. Pub. Bd.	4	16	20327	M. C. Gumpel	30	00
20314	Cunningham C & Welch	20	09	20328	G H Umbsen	35	00
20315	Jas. [illegible] Co.	95	00	20329	Easton & Eldridge	26	00
20316	Jas. H. Barry	12	50	20330	Geo. A. Mullin		
20317	Hicks-Judd Co.	94	[illegible]	20331	Chas. A. Byrne	[illegible]	10
						3043	

[illegible] moves that these bills be ordered paid. Roll call Ayes: Trustees Boyd Hanson Kellogg Lilienthal O'Connor Taylor & Mann. Noes None. Absent [illegible]

Committee on Rules & Administration

[illegible]

Committee on Law

Trustee Taylor reports that the Committee has been requested to look into the proposed ordinance relative to the issuance of buildings bonds. Motion duly carried that the matter be referred to the Law Committee with power to confer with those in the Board of Supervisors interested.

There being no further business the meeting adjourned.

George A. Mullin
Secretary

San Francisco February 2. 190[illegible]

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8 P. M President Mann presiding

On roll call the following are noted present Trustees Boyd Davis, Kellogg, Lilienthal O'Connor Shaw & Vose & Mann. Absent Trustees Bishop Harrison Taylor & Mayor Schmitz. Present 8 Absent 4

Minutes of the previous meeting were read and approved

Report of the Secretary read and ordered filed

Report of the Librarian received and ordered filed

Trustee Taylor enters and takes his seat.

Reports of Standing Committees

Committee on Books.

In the absence of Chairman Harrison Trustee Davis reports bills to amount of $ 933.34 referred to Finance Committee, Committee recommends the purchase of the following

	vol	cost
1. Music	85	100.00
2. American history	80	250.00
3. Early Western travels	31	[illegible]
4. Brereton's Relation	1	2.50
5. Cumulative Index to periodicals 1900-03.	1	15.00
6. American Library Assoc. Portrait Index	2	10.00
7. Bret Harte Works vols 15-19	5	9.00
8 Hamilton's Works	12	56.00
9. Offered by Healy	2	16.00
10. Offered by Pac. Coast Press	45	36.25
11. Foreign books (French, German & Spanish) for Brs	110	110.00
12. Spanish books, Main Library	15	12.00
13. Books for Branches & Deposit Collection	131	84.00
14. Additional copies of books in demand	23	20.[illegible]
15. Replacements, Brs 2. 3. 5 & 6.	223	178.00
17. Miscellaneous Books	107	194.40
16 Replacements main library	153	126.50
	1028	$[illegible]

Roll call on adoption of recommendations [illegible] Ayes Trustees Boyd, Davis, Kellogg, Lilienthal, Mann, O'Connor, Shaw, Taylor, Vose, [illegible]

Trustee Harrison enters, during the reading [illegible] and takes his seat

San Francisco February 2 1904

Letter from Stanford University with reference to sale of duplicate files of newspapers is upon motion of Mr referred to the Book Committee with power to act by the following vote: Ayes Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, O'Connor, Shaw, Taylor, Wise & Mann.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $1113.82 referred to Finance Committee. Committee recommends the purchase of the following

2000 "Return to Branch" labels	2.00
1000 "Deposit Collection" "	1.50
1000 "Failure to secure books" slips	1.50
50 Cases for Circulating Magazines	30.00
Total	$34.50

Roll call on adoption of recommendation. Ayes Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, O'Connor, Shaw, Taylor, Wise & Mann. Noes none. Adopted.

Committee on Building Fixtures etc

Chairman O'Connor reports bills to amount of $129.36. Referred to Finance Committee. Committee recommends the purchase of the following

1 File box for Branch No 3 — at cost.	2.00
1 Rack for Circulating Magazines	27.00
TOTAL	$29.00

Roll call on adoption of recommendation. Ayes Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, O'Connor, Shaw, Taylor, Wise & Mann. Noes none. Adopted.

Committee on Branches.

Chairman Kellogg reports that the Sunset Library Assn. would give up the quarters in which Station D is located & recommends that the Station be removed to Dr. McFarland's drug store on 9th Ave. Roll call on adoption Ayes Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, O'Connor, Shaw, Taylor, Wise & Mann. Noes none. Adopted.

Committee further calls attention to the need of more seats at the Phelan Branch. Motion made that the matter be referred to the Building Committee with power to act the expense not to exceed $50.00. Roll call on adoption. Ayes Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, O'Connor, Shaw, Taylor, Wise & Mann. Noes none. Adopted.

San Francisco February 2 190

Committee on Municipal Relations

Chairman Boyd. No report

Committee on Finance and Audit

Chairman Taylor report bills as follows

Salary demands - - - -	3318.00
Book Bills - - - - - - -	933.34
Printing & Binding Bills - -	415.82
Miscellaneous Bills - - -	729.36
Total	$5,396.52

& moves that these bills be ordered paid. Roll call on adoption. Ayes Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, Mann, O'Connor, Shaw, Taylor, Wise & Mann. Noes, none. Carried.

Salary Demands

20332	Clark Geo T.	250	00	20360	Nolan D. A.	60	00
20333	Mullin Geo A	200	00	20361	Nolan G. J	65	00
20334	Lichtenstein J	150	00	20362	Palmer Edw	55	00
20335	Tyler M. S.	70	00	20363	Rea R	75	00
20336	Benrimo T.	20	00	20364	Robinson W.	6	40
20337	Byrne M. A	70	00	20365	Elkhorn W.	20	00
20338	Calderwood W	27	50	20366	Sawyer G L	61	00
20339	Dobbin P.	22	50	20367	Seibel C.	21	05
20340	German H	11	80	20368	Sturges E J.	65	15
20341	Goldman B.	75	00	20369	Sims B	9	35
20342	Glazewood L	10	15	20370	Spinetti E.	19	30
20343	Hahn A.	70	00	20371	Thompson W.	20	35
20344	Haines A. J	75	00	20372	Talbot H	60	00
20345	Hay E. M	70	00	20373	Wade E J	80	00
20346	Hayward C A	75	00	20374	Were Chas	18	30
20347	Herdman S.	10	65	20375	Hay E. P. B	6	40
20348	Healy A M	50	00	20376	Hafner B. S	1	70
20349	Hirsch S.	2	65	20377	Read C.	2	15
20350	Keller H.	1	20	20378	Sullivan J C.	19	65
20351	Kutmeyer A.	9	85	20379	Carey A G	76	20
20352	Lindley T.	9	20	20380	Hall J B	45	00
20353	Martins J	65	55	20381	[illegible]	30	00
20354	McCarty R	60	00	20382	Stuart H	15	00
20355	McNally M E	60	00	20383	Lyman F	10	00
20356	Mel C J.	65	00	20384	Carson M.	75	00
20357	Mehon M C.	49	30	20385	Maxwell M	39	95
20358	Melville E.	70	00	20386	Berger B.	11	40
20359	[illegible]	[illegible]	[illegible]	20387	[illegible]	[illegible]	[illegible]

San Francisco February 4 1904

20388	Woodman A	41	85	20397	Allen K	7	90
20389	Morgan S. D.	66	25	20398	Zane Mrs M	10	00
20390	Hahn F	7	50	20399	Handmann D.	17	00
20391	Loveland E. S.	75	00	20400	Simpson J A	12	00
20392	Sullivan C V.	34	15	20401	Seymour J H	12	00
20393	Parmel R.	40	00	20402	Frost J. A.	12	00
20394	Whitaker M K	71	25	20403	Todd D. B	12	00
20395	Winslow G	55	00	20404	Wyatt A.	12	00
20396	Wolfe D	20	00	20405	[illegible] L	65	00
						338	[illegible]

Miscellaneous Bills

20406	Jas F Snelling	234	31	20422	I Penny	133	00
20407	Emporium	231	01	20423	A. Rulfs	30	21
20408	Paul Elder Co	4	50	20424	Kragens	3	50
20409	F. M Husted	5	00	20425	Hicks Judd Co +	50	70
20410	Scientific Amer. Club	108	00	20427	Gary for Library Bureau	40	00
20411	Exam for G E Stechert	338	63	20428	Pac. Elec Co	59	30
20412	.. A H Clark Co	2	30	20429	Western Iron Wks	30	00
20413	.. E Wasmuth	2	40	20430	Chas. A Byrne	45	10
20414	.. Natl Educ Assn	2	00	20431	S. F Gas & Elec. Co	48	30
20415	.. Amer. Liby Assn	5	00	20432	Spring Valley Co	2	50
20416	Van Wintenburn Co	99	30	20433	Mission Hall Ass.	35	00
20417	C. A Murdock Co	60	00	20434	M. C. Gumpel	30	00
20418	Commercial Pub Co	29	50	20435	C H Umbsen Co	35	00
20419	Hicks Judd Co	226	82	20436	Easton & Eldridge	26	00
20420	[illegible] Co	11	30	20426	F H Mill	[illegible]	[illegible]
20421	E E [illegible]	[illegible]	[illegible]	20437	Geo A Mullin	56	30
						2075	57

Committee on Rules & Administration

Chairman Shaw recommends that Miss Sawyer be granted leave of absence for the months of April & May without pay. Roll call on adoption. Ayes Trustees Boyd. Dane. Harrison Kellogg. Lilienthal O'Connor Shaw. Taylor, Wise & Mann. Noes None. Carried

There being no further business the Board adjourned

Geo A Mullin
Secretary

San Francisco March 1. 1904

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.05 P.M. President Mann presiding

On roll call the following are noted present Trustees Boyd Davis, Harrison, Kellogg, Shaw, Taylor & Mann. Absent The Mayor, Trustees Bishop Lilienthal O'Connor & Weir. Present 7 Absent 5

Minutes of the previous meeting are read and approved

Trustee O'Connor enters & takes his seat

Report of the Secretary read and ordered filed

Report of the Librarian received and ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1084.80 referred to Finance Committee. Committee recommends the purchase of

		Vols	Cost
1.	Beacon Lights of history	15	31.00
2.	From Mudie's Catalogue	32	46.40
3.	Mercantile Library Reports 1st 16th		3.00
4.	Pamphlets offered by DeWitt	40	2.00
5.	Replacements, Main Library	430	300.00
6.	" " Branch No 1	252	201.50
7.	" " " 4	61	48.00
8.	" " " 6	61	48.50
9.	Additional copies of books in demand	36	36.25
10.	Books for Branch Libraries	335	353.00
11.	Miscellaneous books	54	144.70
	Totals	1316	1214.35

Roll call on adoption of recommendation. Ayes Trustees Boyd, Davis, Harrison, Kellogg, Shaw, O'Connor Taylor & Mann

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $[illegible].59 Referred to Finance Committee

Committee on Building, Fixtures etc

Chairman O'Connor reports bills to amount of $440.43 Referred to Finance Committee. Committee recommends the purchase of

12 doz Rubber tips for Chairs 60 7.20

San Francisco March 1 1904

1 Pair Hangers for front door	5.00
1 Steel Tape	4.00
50 Chairs recaned	37.50
Total	$53.70

Roll call on adoption of recommendation: Ayes. Trustees Boyd, Davis, Harrison Kellogg, O'Connor, Shaw Taylor & Mann. Noes none. adopted. Committee reports that it will be necessary to fit up the McCreery building with furniture etc. Motion made that the Building Committee be empowered to secure the proper furniture at a cost not to exceed $1000. Roll call on adoption Ayes Trustees Boyd Davis, Harrison, Kellogg, O'Connor, Shaw Taylor & Mann. Noes none adopted

Motion made that the owner of premises now occupied by Branch #2 be notified that the building would be vacated about May 1.1904. Roll call Ayes. Trustees Boyd Davis, Harrison, Kellogg, O'Connor, Shaw, Taylor & Mann. Noes none. carried

On motion duly carried the matter of exercises for the dedication of the McCreery building is referred to the Building & Branch Committees with power to act

Committee on Branches

Chairman Kellogg reports that Station D had been moved to Dr MacFarlanes drug store and that the circulation had increased

Committee on Finance & Audit.

Chairman Taylor reports bills as follows

Salary demands	$3284.25
Book Bills	1.084.80
Printing & Binding Bills	444.59
Miscellaneous	440.43
	5.254 07

Salary Demands

[illegible]	Clark Geo. T.	250	00	[illegible]	Cavanagh L.	[illegible]	40
[illegible]	Mullen Geo. A	200	00	[illegible]	Hahn G	70	00
[illegible]	Lichtenstein C.	150	00	[illegible]	Haines A.J.	75	00
[illegible]	Bammo T.	20	00	[illegible]	Hay E M	[illegible]	00
[illegible]	Byrne M.A.	70	00	[illegible]	Hayward C.A.	[illegible]	00
[illegible]	Calderwood H	26	60	[illegible]	Hindman J.	[illegible]	[illegible]
[illegible]	Dobbin C.	22	50	[illegible]	Hinds H M	[illegible]	[illegible]
[illegible]	Germaine A	[illegible]	[illegible]	[illegible]	Keller H	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

San Francisco March 1. 1900

[illegible]	Lindley. J.	5	70
20457	Martens J	70	00
20458	McCarry. A.	60	00
20459	McNally. M.E.	60	00
20460	Mel. C J.	65	00
20461	Melrose. M.	53	95
20462	Melville. E	70	00
20463	Morris. G.	30	00
20464	Nolan. D A	60	00
20465	Nolan. G. J	65	00
20466	Palmer. Edw	55	00
20467	Rea. R.	75	00
20468	Ehrhorn W	20	00
20469	Sawyer A.L.	68	55
20470	Siebe C.	22	15
20471	Sturges. E J	68	85
20472	Simms P	20	00
20473	Spireth E	22	50
20474	Thompson W	21	75
20475	Talbot H	60	00
20476	Wade E J	80	00
20477	Wise C	20	00
20478	Hay E & B	5	50
20479	Hafner B.S.	4	75
20480	Read C	3	00
20481	Sullivan J C	50	85
20482	Carey N.	73	75

[illegible]	Clark J. S	[illegible]	[illegible]
[illegible]	McDonnell W K	30	85
[illegible]	Stuart R.	15	00
[illegible]	Lyman J	13	50
[illegible]	Cannon M	75	00
[illegible]	Maxwell M	39	95
[illegible]	Boyer B	5	00
[illegible]	Schmidt M C	75	00
[illegible]	Woodman C	41	85
[illegible]	Morgan S B	66	25
[illegible]	Hahn C	7	[illegible]
[illegible]	Loveland E J	75	00
[illegible]	Sullivan C V	[illegible]	[illegible]
[illegible]	Parmel R.	[illegible]	00
[illegible]	Whitaker M K	[illegible]	[illegible]
[illegible]	Hindham G	35	00
[illegible]	Wolfe E	[illegible]	[illegible]
[illegible]	Allen H	7	[illegible]
[illegible]	Cann Mc M	10	00
[illegible]	Hartman J	17	00
[illegible]	Simpson J A	12	00
[illegible]	Seymour W	12	00
[illegible]	Frost M	1	[illegible]
[illegible]	Todd D B	13	[illegible]
[illegible]	Wyatt C	1	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
		[illegible]	[illegible]

Miscellaneous Bills

[illegible]	Jas T Snelling	320	[illegible]
[illegible]	Emporium	108	65
[illegible]	P J Healy	15	00
[illegible]	Scientific Amer. Adv	15	00
[illegible]	Sanders Wheelock	50	00
[illegible]	Pac. Coast Press	36	25
[illegible]	Gas for P Wensel	22	00
[illegible]	G E Stickel	163	35
[illegible]	G E Stickel	344	[illegible]
[illegible]	[illegible]	19	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]		[illegible]	[illegible]

[illegible]	Hess Judd Co	14	[illegible]
[illegible]	J B McIntyre	[illegible]	[illegible]
[illegible]	Andrew Wilkie	[illegible]	00
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	Hess Judd Co	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	Chas A Byrne	7	[illegible]
[illegible]	S F Gas & Elec Co	119	00
[illegible]	Spring Valley Co	3	00
[illegible]	Mission Hall Ass	[illegible]	00
[illegible]	M. E. Gimple	[illegible]	00
[illegible]	Eaton & Aldrich	[illegible]	[illegible]
[illegible]	E A Umbsen Co	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	A Ruel	[illegible]	[illegible]
		[illegible]	[illegible]

San Francisco March 1. 1907

& moved that these bills be ordered paid. Roll call Ayes Trustees Boyd Davis Harrison Kellogg O'Connor Shaw Taylor and Mann. Noes none. Carried

Trustee Taylor calls attention to a concert held in the room occupied as a Reading Room for the Blind at Br. #5 & upon motion duly carried the matter is referred to the Chairman of the Branch Committee & the Librarian for investigation

Trustee Taylor calls attention to the lack of heat in the Library & upon motion duly carried the matter is referred to the Committee on Municipal Relations

On motion duly carried the Committees on Finance, Municipal Relations & Branches, are instructed to request the Board of Supervisors to allow $30,000 for a site & building for Br #3 North Beach

There being no further business the meeting adjourned

Geo A Mullin
Secretary

San Francisco April 5 190[illegible]

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.10 P.M. President Mann presiding

On roll call the following are noted present Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, Mann, O'Connor, Shaw & Taylor. Absent the Mayor, Trustees Bishop & Wise. Present 9 Absent 3.

Minutes of the previous meeting are read & approved

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1706.50 Referred to Finance Committee.

Committee recommends the purchase of

		vols	cost
1.	Books on China	9	12.00
2.	Offered by Cowan	[illegible]	55.50
3.	" " Healy	3	3.50
4.	Purchase His Pilgrimages	20	50.00
5.	California Business Directory	1	3.50
6.	City directory (S F 1 copies	1	10.00
7.	Directories offered by F M Huston	2	5.00
8.	Books for the Young	15	10.10
9.	Additional copies of popular books	55	32.50
10.	Books for Branches	148	141.30
11.	New International Encyclopaedia [illegible]	34	160.00
12	Replacements Main Library 160 vols		
	Branch No 2 30		
	" 3 52		
	" 5 58	300	235.75
13.	Miscellaneous books	85	142.00
		684	911.13

Roll call on adoption of recommendation. Ayes Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, O'Connor, Shaw, Taylor & Mann. Noes none.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $627.89 Referred to Finance Committee. Committee recommends the purchase of the following;

San Francisco June 5. 19[illegible]

1 Accession book for Br. 1 - - " " est. cost	4.00
1 Withdrawal " " " " 5 - - - " "	4.00
15 000 Accession cards " - -	12.00
	$20.00

Roll call on adoption of recommendation. Ayes Trustees Boyd, Davis, Harrison Kellogg. Lilienthal O'Connor, Shaw, Taylor & Mann Noes none. Carried

Committee on Building Fixtures &c.

Chairman O'Connor report bills to amount of $461.63 Referred to Finance Committee Committee recommends the purchase of

2205. 1 Nine tray Oak card cabinet - -	$18.00
331 " 10 M Shelf list cards	20.25
TOTAL	$38.25

Roll call on adoption of recommendation. Ayes Trustees Boyd Davis Harrison Kellogg Lilienthal. O'Connor Shaw. Taylor & Mann. Noes none. Carried Committee reports that the McCreery is about ready for occupancy & motion made and carried that the date of the dedication be left in the hands of the Building & Branch Committees with power to act

Committee on Branches

Chairman Kellogg reports that he had investigated the matter of the concert given in the Reading Room for the Blind at the Phelan Branch & found that the readers in the Branch had not been disturbed.

Committee on Municipal Relations

Chairman Boyd No report

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands - - - - -	3.313.80
Book Bills - - - - -	1706.80
Printing & Binding Bills - -	627.89
Miscellaneous - - - - -	461.63
TOTAL	$6.110.12

& moves that these bills be ordered paid. Roll call. Ayes Trustees Boyd Davis Harrison. Kellogg Lilienthal. O'Connor. Shaw. Taylor & Mann. Noes none. Carried

San Francisco April 5. 1904

Salary Demands

20538	Clark Geo T.	250	00	20574	Thompson T.W	20	20
20539	Mullen Geo A	200	00	20575	Talbot H	60	00
20540	Lichtenstein J	150	00	20576	Wade E J	80	00
20541	Brennan T.	20	00	20577	Wise C	20	00
20542	Byrne M. A	70	00	20578	Hay E P. B	23	25
20543	Calderwood. W.	27	50	20579	Hafner B.S.	24	00
20544	Dobbin. P	21	20	20580	Reed C.	10	50
20545	German H	10	90	20581	Sullivan J C	37	50
20546	Goldman. B. A.	75	00	20582	Casey N. A	70	00
20547	Glavmarch L	8	25	20583	Weed I. B.	45	45
20548	Green L	19	35	20584	McDougall H E	25	[illegible]
20549	Hahn A	70	00	20585	Stuart [illegible]	15	00
20550	Haines A. J.	75	00	20586	Lynn [illegible]	15	00
20551	Hay E. M.	70	00	20587	Carson M	75	00
20552	Hayward C.	75	00	20588	Maxwell M.	39	95
20553	Headman S.	12	30	20589	Berger B	6	90
20554	Healy A M	50	00	20590	Schmidt M C	75	00
20555	Hirsch S.		55	20591	Woodman C	11	65
20556	Kretmeyer A	12	10	20592	Morgan S D	66	25
20557	Lindley J.	9	10	20593	Hahn J.	7	50
20558	Martens J	70	00	20594	Garland E. J	75	00
20559	McCarty R	60	00	20595	Sullivan C V	35	25
20560	McNally M.	60	00	20596	Parnell R	40	00
20561	Mel. C J.	65	00	20597	Whitcher M.L.	71	25
20562	Melrose M. C.	54	50	20598	Winslow G	55	00
20563	Melville E	67	10	20599	Wolfe D	26	50
20564	Morris G.	30	00	20600	Allen H	8	50
20565	Nolan D.	60	00	20601	[illegible] M. M	10	00
20566	Nolan. G. J	65	00	20602	Handmann D	17	00
20567	Palmer Edw	55	00	20603	Simpson J A	17	00
20568	Rea R	75	00	20604	Seymour J H	17	00
20569	Eichhorn W	19	35	20605	MacFarlane C	17	00
20570	Sawyer A L	69	35	20606	Todd D. B.	17	00
20571	Silva C	22	95	20607	Wyatt A	17	00
20572	Hunger C J	68	65	20608	Tremlett L	66	00
20573	[illegible] P	19	33				
						[illegible]	[illegible]

Miscellaneous Bills

20609	Jas Fineberg	489	90	20613	C. W. Robertson	2	03
20610	Emporium	117	05	20614	Pac. Coast Press	[illegible]	[illegible]
20611	"	[illegible]	[illegible]	20615	E. D. Bronson	[illegible]	[illegible]
20612	R. E. Cowan	[illegible]	[illegible]	20616	Family Wholesale	[illegible]	[illegible]

San Francisco April 5. 1904

20617	J M DeWitt	2	00	20632	L. E. Clausen & Co	16	50
20618	C. C. Hoag	5	00	20633	Wm Sperry	21	00
20619	G. A. M. fr. G E. Stechert	435	44	20634	Patrick & Co	2	75
20620	" Bd. of Museum	2	65	20635	T. J. New	16	60
20621	" Univ. State of New York	2	63	20636	Palace Hdw Co	4	70
20622	" Ark. A. Pub. Bd	10	89	20637	Chas. A. Byrne	15	30
20623	" Library Bureau	6	60	20638	S. F. Gas & Elec. Co	55	00
20624	Waps Pub. Co	5	00	20639	" " "	72	60
20625	Geo A. Mullen	179	45	20640	Spring Valley Co	2	75
20626	Joel Winterburn Co	110	00	20641	Mission Masonic Hall.	35	00
20627	Stanley Taylor Co	42	60	20642	M. C. Gimpel	30	00
20628	Hicks-Judd Co	473	29	20643	G. Altenberg & Co	35	00
20629	Goodyear Rub. Co	11	57	20644	Easton & Eldridge	26	00
20630	Buchanan Bros	39	25	20645	Geo A. Mullen	53	45
20631	[illegible]	[illegible]	16				
						$ 2796	3

Committee on Rules & Administration

In the absence of Chairman Wise Trustee Boyd presents report of Committee recommending

1. That the McCreery Branch be kept open on week days from 9 A.M. until 9 P.M.

2 That Miss Maxwell, assistant at said branch be employed for full schedule time, at the rate provided for branch assistants so employed

3. That Mrs White be appointed curator of the McCreery Branch at a salary of $30.00 per month

4. That the time of the boy now employed at said Branch to replace books & keep the shelves, be increased to a maximum of 25 hours per week at the rate of 10 cents per hour

5. That Miss Martens be placed in charge of the Juvenile department vice Miss Steiger, and that the latter be assigned to the position at the Delivery desk formerly filled by Miss Martens

6 That the Librarian be authorized to arrange for a temporary exchange of positions between branch librarians & assistants at the main Library

7. That the salary schedule in so far as it relates to the pay of messenger and work room boys working full time be amended to read as follows. Minimum $20.00 per month; maximum $30.00 per month. Increase

San Francisco April 5. 1904

during the first two years to be $1.25 per month for each half year of service & thereafter $2.50 per month for each additional year of service until the maximum is reached. Provided, that in all cases the increase shall be given only upon the indorsement of the Librarian that satisfactory service has been rendered.

Roll call on adoption of recommendations. Ayes Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, O'Connor, Shaw, Taylor & Mann. Noes none car

Committee on Law.

No report

Communications

Letter read from Mr. Wilcox requesting that he be appointed curator of the McCreery Branch. On motion the letter is ordered filed & Mr Wilcox be advised that the position has been filled.

Trustee Wise enters & takes his seat

Miscellaneous Business

Trustee O'Connor reports that the gas lamps for the entrance of the McCreery Building had been ommitted from the specifications and asks the pleasure of the Board concerning same. Motion made that the Building Committee be authorized to procure the necessary lamps the cost of same not to exceed the surplus remaining in the fund for the construction of the building. Roll call Ayes Trustees Boyd, Davis, Harrison, Lilienthal, Kellogg, O'Connor, Shaw, Wise, Taylor & Mann.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary

San Francisco April 25. 1904

Special meeting of the Board of Trustees held at 4 P.M. in the office of Trustee Kellogg, President Mann presiding and the following present Trustees Harrison, Kellogg, Lilienthal, O'Connor, Shaw, Taylor & Mann. Absent the Mayor, Trustees Bishop, Boyd, Davis & Wise. Present 7. Absent 5.

President Mann states that the meeting is called to accept the McCreery Building from the contractor, and calls upon the Committee on Buildings for a report. Chairman O'Connor reports that the building had been examined by the City Architect who reported that the plans & specifications had been duly carried out & further that the contractor had received a certificate from Architect Curlett that (the Contractor) had lived up to his contract. & the Committee would therefore recommend that the building be accepted. Roll call on adoption Ayes Trustees Harrison, Kellogg, Lilienthal, O'Connor Shaw Taylor & Mann Noes none Carried

Motion that the President & Secretary file the required notice of acceptance with the Recorder Roll call on adoption Ayes Trustees Harrison Lilienthal Kellogg O'Connor Shaw Taylor & Mann. Noes none Carried

Trustee O'Connor reports that bill for extras for the McCreery Building to amount of 248^{00} had been received (and moves that same be ordered paid. Roll call on adoption Ayes Trustees Harrison Kellogg Lilienthal ~~Kellogg~~ O'Connor Shaw Taylor & Mann Noes none Carried

There being no further business ~~the~~ meeting adjourned

Geo A. [illegible]
Secretary

San Francisco May 3. 1904.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8 10 P M President Mann presiding

On roll call the following are noted present. Trustees Boyd. Davis Harrison, Kellogg Lilienthal Mann. Shaw Taylor & Wise. Absent The Mayor. Trustees Bishop & O'Connor. Present 9 Absent [illegible]

Minutes of the previous meetings held April 5. & 25. 1904 are read and approved

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed

Report of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1226.56 Referred to Finance Committee

Committee recommends the purchase of

		vols	cost
1.	Life of Nathaniel Macon	1	2.00
2.	Set of Universal Encyclopaedia for B[illegible]	16	50.00
3.	Additional copies of popular books	7	7.00
4.	Books for the young	31	21.05
5.	Books for Branch Libraries	48	42.13
6	Replacements, Main Library	[illegible]	110.00
7.	" Branch No 1	153	106.00
8.	" " 6	83	66.00
9.	Miscellaneous books	93	141.25
	Total	532	545

Roll call on adoption of recommendation Ayes, Trustees Boyd. Davis Harrison Kellogg Lilienthal Shaw Taylor Wise & Mann. Noes none Adopted

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $371.60 Referred to Finance Committee

Committee on Building Fixtures &c.

Chairman O'Connor being absent. Trustee Shaw reports bills to amount of $903.23 Referred to Finance Committee. Committee reports the need of an extra curator for one month to assist in a thorough dusting of the books in [illegible]. Trustee Lilienthal moves that an extra man be employed for one month at

San Francisco May 3 1907

at salary not to exceed $2.00 per day. Roll call on adoption Ayes Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, Shaw, Taylor, Wise, and Mann. Noes none. Carried

Committee on Branches

Chairman Kellogg - no report

Committee on Municipal Relations

Chairman Boyd - no report

Committee on Finance & Audit

Chairman Taylor, reports bills, as follows

Salary demands	$3282.50
Books bill	1226.56
Printing & Binding bills	371.60
Miscellaneous bills	917.72
TOTAL	$5.798.38

Salary Demands

20646	Clark Geo. J.	250	00	20673	Nolan D	60	00
20647	Mullen Geo. A	200	00	20674	Nolan G. J.	65	00
20648	Lichtenstein J	150	00	20675	Palmer Edw	55	00
20649	Brennan F.	15	00	20676	Rea R.	75	00
20650	Byrne M. A	61	50	20677	Elsthorn W.	20	00
20651	Calderwood W	26	60	20678	Sawyer A. L		65
20652	Dobbin P.	22	50	20679	Sutee C	23	75
20653	German H.	9	20	20680	Sturges E. J.	65	[illegible]
20654	Goldman B. A	75	00	20681	Strine Geo	17	50
20655	Glavinovich L	7	50	20682	Jones P.	2	00
20656	Greer L	20	00	20683	Thompson W	20	[illegible]
20657	Hahn A	65	15	20684	Tacker H	60	00
20658	Haines A. J	75	00	20685	Wade E J.	50	00
20659	Hay E M	70	00	20686	Wise C.	20	00
20660	Heyward C A	75	00	20687	Hay E. P. B	50	00
20661	[illegible] J	9	50	20688	Hafner B. S.	7	75
20662	Healy A M	50	00	20689	Read. C.	5	65
20663	Hosek J		30	20690	Sullivan J. C	50	00
20664	Kirtman A	9	50	20691	Keller W.		50
20665	Lindler J	9	50	20692	Carey N. A	74	5[illegible]
20666	Martin J.	[illegible]	[illegible]	20693	Ward D B	45	00
20667	McCann R	[illegible]	[illegible]	20694	[illegible]	30	45
20668	McNally M	[illegible]	[illegible]	20695	Stuart H	15	00
20669	Mee C J	[illegible]	[illegible]	20696	Lemon J	10	50
20670	Mahan M. C	[illegible]	[illegible]	20697	Dixon M	75	[illegible]
20671	Melville E	[illegible]	[illegible]	20698	Michael M	39	[illegible]
20672	[illegible]	[illegible]	[illegible]	20699	[illegible]	[illegible]	[illegible]

San Francisco May 3 1904

20700	Schmidt W	75	00	20710	Allen A	1	00
20701	Woodman A	41	55	20711	Rosenthal B	7	00
20702	Morgan J	66	25	20712	Jane McM	10	00
20703	Hahn A	7	50	20713	Hardmann D	1	00
20704	Loveland E F	75	00	20714	Simpson J A	1	00
20705	Sullivan C V	45	00	20715	Seymour J H	[illegible]	[illegible]
20706	Parmee R	40	00	20716	Todd D B	[illegible]	[illegible]
20707	Whitcher M L	75	00	20717	Wyatt A	[illegible]	[illegible]
20708	Winslow G	52	55	20718	MacFarlane A	[illegible]	[illegible]
20709	Wolf D	21	60	20719	[illegible]	[illegible]	[illegible]

Miscellaneous Bills

20720	Conn Fire Ins Co	14	50	20737	[illegible]	59	10
20721	Jas F Snelling	357	53	20738	[illegible]	[illegible]	[illegible]
20722	Emporium	250	39	20739	J B McIntyre	14	00
20723	R E Cowan	55	15	20740	Indian Alkali Works	6	50
20724	A W Woorsanger	10	00	20741	Mrs Spring	2	10
20725	H L Tyler	1	70	20742	[illegible]	[illegible]	[illegible]
20726	P J Healy	6	50	20743	F A Jackson	40	84
20727	Scientific Amer Clu	18	00	20744	W D Gillespie	7	30
20728	Hicks Judd Co	3	50	20745	C A Byrne	21	00
20729	E. Am for G E Stechert	266	79	20746	S F Gas & Elec Co	63	15
20730	" A H Clark	2	50	20747	" "	[illegible]	[illegible]
20731	" Kelly & Co	10	00	20748	Spring Valley Co	4	25
20732	" Monarch Pub Co	5	00	20749	Mechanics Hall Assn	35	00
20733	" Dodd Mead Co	160	00	20750	M C Gumpler	30	00
20734	" Carnegie Lib	30	00	20751	[illegible]	[illegible]	[illegible]
20735	" Liber of Congress	[illegible]	[illegible]	20752	[illegible]	[illegible]	[illegible]
20736	Cunningham Curtis & Welch	11	27	20753	Geo A Mead	[illegible]	[illegible]

[illegible] moves that these bills be ordered paid. Roll call on adoption Ayes Trustees Boyd Davis Harrison Kellogg Lilienthal Shaw Taylor Wise & Mann. Noes none carried. Trustee Taylor calls attention to the fact that no insurance had been placed on the McCreery Building. Trustee Lilienthal moves that $15.0000 insurance be placed upon same Roll call on adoption Ayes Trustees Boyd Davis Harrison Kellogg Lilienthal Shaw Taylor Wise and Mann. Noes none carried.

Committee on Rules & Administration

Chairman Wise - [illegible]

[illegible]

[illegible]

San Francisco June 7 1904

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.03 P.M. President Mann presiding

On roll call the following are noted present Trustees Boyd Davis, Harrison, Kellogg, O'Connor, Wise & Mann. Absent the Mayor, Trustees Bishop Shaw Taylor, Lilienthal. Present 7 Absent 5.

Minutes of the previous meeting are read, and approved

Report of the Secretary read and ordered filed

Report of the Librarian received and ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1274.55 Referred to Finance Committee. Committee recommends the purchase of

	vols.	cost
1. Early vols. of Congressional documents.	40	30.00
2. San Jose directory for 1904	1	4.00
3. Spanish-colonial architecture	10	135.00
4. Additional copies of books in demand	17	16.15
5. Books for branch libraries	30	25.20
6 Replacements, Main Library	192	153.00
7 . Branch No. 4	40	31.00
8. . . . 5	35	27.50
9. . . . 6	51	40.00
10 Miscellaneous Books	38	87.80
Totals	454	552.65

The Committee also recommends that 1500 copies of the semi-annual list of books added to branch libraries be printed at an estimated cost of $14.40

Also 300 copies of the supplement to the Fiction Catalogue at an estimated cost of $48.00. Roll call on adoption of recommendation Ayes Trustees Boyd Harrison Davis Kellogg O'Connor Wise & Mann. Noes none Adopted

Committee reports that the contract for supplying books with Jas. Duffy & the Emporium, expires July 1, 1904 and recommends that same be renewed

Motion made that the Committee be empowered to renew the contract for one year. Roll call on adoption Ayes Trustees Boyd Harrison Davis Kellogg O'Connor Wise & Mann. Noes none Carried

San Francisco June 7 190

Committee on Printing & Binding

In the absence of Chairman Shaw, Trustee Harrison report bills to amount of $463.51 referred to Finance Committee

Committee on Building & [illegible]

Chairman O'Connor reports bills to amount of $906.68 referred to Finance Committee. Committee recommends that two rugs be purchased for the Librarian's office at a cost of $40.00. Roll call on adoption Ayes Trustee Boyd Davis Harrison Kellogg O'Connor Weir & Mann Noes none. Adopted

Committee on Branches

Chairman Kellogg - no report

Committee on Municipal Relations

Chairman Boyd reports that the Board of Supervisors had allowed about $69.700 in the budget for 1905

Trustee Shaw enters and takes his seat

Committee on Finance & Audit

In the absence of Chairman Taylor, Trustee Boyd reports bills as follows

Salary demands	3316.10
Book Bills	1274.83
Printing & Binding Bills	463.51
Miscellaneous	906.68
Insurance	354.00
	$6,315.12

Salary Demands

20754	Clark Geo T	250.00	20769	Hayward C	75.00
20755	Mullin Geo A	200.00	20770	Headman S.	10.50
20756	Lichtenstein J	150.00	20771	Healy C. M.	50.00
20757	Tyler M. S.	40.00	20772	Heller H	1.35
20758	Benzoni J	21.25	20773	Hintmeyer C	1.30
20759	Byrne M A	70.00	20774	Lindley J.	3.65
20760	Dobbin P.	22.55	20775	Martins J	70.00
20761	Dunham J	25.40	20776	McCurry K	60.00
20762	German H.	8.65	20777	McNally M.	64.15
20763	Goldman B.	75.00	20778	Mill C J	70.00
20764	Glavinovich L	7.90	20779	Milroy M C	54.50
20765	Grim L.	19.35	20780	Metcalf E	68.55
20766	Hahn A	70.00	20781	Morris G	[illegible]
20767	Haines A J	75.00	20782	Nolan L	60.00
20768	Hay E K	42.00	20783	Nolan G	65.00

San Francisco June 7 1907

20784	Palmer Eam.	118	60	20805	Maxwell M	39	95
20785	Rea R	75	00	20806	Boyer B	6	50
20786	Ehrhorn W	21	25	20807	Schmidt M	75	00
20787	Siebel C	25	75	20808	Woodman A	41	55
20788	Sturges E J	66	65	20809	Morgan S.	71	30
20789	Stevens Geo.	20	00	20810	Hahn F.	7	50
20790	Thompson W	20	90	20811	Loveland E F.	75	00
20791	Talbot H	60	00	20812	Sullivan C V.	45	00
20792	Wade E J	80	00	20813	Parmel R	40	00
20793	Wise Chas	20	00	20814	Whitcher M L.	75	00
20794	Hay E P B	5	00	20815	Winslow G.	53	40
20795	Hafner B S	33	45	20816	Wolfe D.	26	9[illegible]
20796	Dunding M J	11	15	20817	Rosenthal B	7	80
20797	Rean C	42	35	20818	Zane Mrs W	10	00
20798	Sullivan J. C.	43	05	20819	Handmann D.	17	00
20799	Casey N. A	75	00	20820	Simpson J. A	12	00
20800	Weed D.	45	00	20821	Seymour J H.	12	00
20801	McDougall H R	30	00	20822	Todd D B	12	00
20802	Stuart H.	15	00	20823	Wyatt A	12	00
20803	Lyman J	14	00	20824	MacFarlane A H	12	00
20804	Carson M	75	00	20825	Tremlet L	65	00
						3316	10

Monthly Bills

20826	Conn. Fire Ins Co	306	80	20842	C. A. M. fr. A. H. Clark Co	2	50
20827	Liverpool L & G Ins Co	47	20	20843	A Rulfo	4	50
20828	[illegible] Ins [illegible]	457	83	20844	Buchanan Bros	10	40
20829	[illegible]	344	41	20845	C Brown & Son	6	40
20830	A. E. Cowan	9	00	20846	J. A. Jaccard	9	43
20831	C. A. M. [illegible] of Pacific	37	20	20847	J Fredericks & Co	108	68
20832	H. L. Tyler	8	53	20848	Otis Elev Co	48	92
20833	Mrs L Kengla	50	00	20849	West Coast Furn Co	435	00
20834	C. A. M. fr. Geo Clark	31	00	20850	C. A. M. fr Library Bureau	64	50
20835	" [illegible] & Brown	47	04	20851	S F Gas & Elec Co	31	80
20836	" G. E. Stechert	256	53	20852	Spring Valley Co	2	70
20837	" " "	27	50	20853	Museum Hall Assc	35	00
20838	" A. L. A. Pub Co	3	29	20854	M. C Gimpel	30	00
20839	[illegible]	152	35	20855	G H [illegible] & Co	[illegible]	[illegible]
20840	Hicks Judd Co	311	16	20856	[illegible]	26	[illegible]
20841	Mechanics Inst Co	6	75	20857	Geo A Mullin	[illegible]	[illegible]
						[illegible]	[illegible]

[illegible] moved that these bills be ordered paid. [illegible]

San Francisco June 7 1904

Boyd Davis Harrison Kellogg O'Connor Shaw Wise & Mann. Noes none. Carried.

Committee on Rules & Administration.

Chairman Wise reports & recommends that the library be closed on Sunday July 3 1904 in addition to July 4 1904. Roll call on adoption of recommendation Ayes Trustees Boyd Davis Harrison Kellogg O'Connor Shaw Wise & Mann Noes none carried

Communications

Application of J Whitaker for position of janitor of McCreery Branch, received and ordered filed.

Letter read from Geo J Nolan special officer requesting an increase of salary. Motion made that the salary be increased to $75.00 per month from July 1 1904. Roll call on adoption Ayes Trustees Boyd Davis Harrison Kellogg O'Connor Shaw Wise & Mann. Noes none. adopted.

Miscellaneous Business

Trustee O'Connor reports that Mr McCreery had let a contract for the construction of a fence around the McCreery Building at a cost of $4835.00

On motion duly carried the Board adjourned to meet in July at the call of the President of the Board of Trustees

Geo A Mullin
Secretary

San Francisco July 7 1904

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library held in the Directors Room of the Savings & Loan Society at 11.45 A M President Mann presiding.

On roll call the following are noted present Trustees Bishop Boyd, Davis, Kellogg Shaw O'Connor & Mann Absent The Mayor Trustees Harrison, Lilienthal, Weil & Taylor. Present 7 Absent 5

Trustee Davis is appointed a temporary member of the Finance Comte

On motion duly carried the reading of the minutes of the previous meeting is dispensed with.

Report of the Secretary read and ordered filed

Reports of Standing Committees

Committee on Books

In the absence of Chairman Harrison Trustee Davis reports bills to the amount of $697.68. Referred to Finance Committee Committee recommends that the contract for supplying books to the library for the year ending June 30 1905 be awarded to Cunningham Curtis & Welch, they being the lowest bidders Roll call on adoption Ayes Trustees Bishop, Boyd, Davis, Kellogg, Shaw, O'Connor & Mann Noes none Carried

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $195.59 Referred to Finance Committee

Committee on Building, Fixtures &c

Chairman O'Connor reports bills to amount of $362.43 Referred to Finance Committee. Committee recommends that a typewriting machine be purchased for the Secretary's office, at a cost not to exceed $75.00 Roll call on adoption Ayes Trustees Bishop, Boyd, Davis, Kellogg, Shaw, O'Connor & Mann. Noes none Carried. Committee reports that the McCreery Building is nearly completed but that a number of small expenditures were necessary. Motion that the Building Committee be authorized to make the necessary expenditures to complete the building. Roll call on adoption Ayes Trustees Bishop, Boyd, Davis, Kellogg, Shaw, O'Connor & Mann Noes none Carried.

San Francisco [illegible]

Committee on Finance & Audit

In the absence of Chairman Taylor. Trustee Boyd. reports bills as follows

Salary demands	$3496.25
Book Bills	697.65
Printing & Binding Bills . . .	495.59
Insurance Bill	135.00
Miscellaneous Bills	362.43
	$5.186.93

Salary Demands

20858	Clark. Geo T.	250	00	20890	Rea R	75	00
20859	Mullin Geo A	200	00	20891	Ehrhorn W	21	25
20860	Lichtenstein. J	150	00	20892	Siebel. C.	23	75
20861	Tyler M. T.	85	60	20893	Stenger E. J	67	65
20862	Bennimo T.	21	25	20894	Stern G.	17	[illegible]
20863	Byrne M. A.	39	65	20895	Sawyer C. L	[illegible]	[illegible]
20864	Dobbin P.	23	75	20896	Thompson W.	22	50
20865	Durham. F	51	35	20897	[illegible] M	60	00
20866	German. H.	9	30	20898	Wade E J	50	00
20867	Goldman B.	75	00	20899	Wise. Chas.	20	00
20868	Glavinovich. L	15	05	20900	Young. L	5	90
20869	Greer L.	20	00	20901	Hay E. P. B	[illegible]	[illegible]
20870	Hahn C.	70	00	20902	Hofer B J	[illegible]	[illegible]
20871	Haines A. J	75	00	20903	Dowling. M J	12	00
20872	Hay. E. M.	70	00	20904	Read C	28	25
20873	Hayward. C. A	75	00	20905	Windrem H	[illegible]	65
20874	Headman S	9	85	20906	Sullivan T. C	6	20
20875	Healy A. M	50	00	20907	Casey A	70	50
20876	Kratmeyer A	13	35	20908	Ward J.	50	00
20877	Levy J	5	85	20909	McDougall H K	31	70
20878	Lindley. F	12	60	20910	Stuart H	15	00
20879	Martinez. J	70	00	20911	Lyman. F.	10	50
20880	McCarty. R	60	00	20912	Carson. M.	72	10
20881	McNally M	65	00	20913	Marzullo. M	13	[illegible]
20882	Mee. C. F.	70	00	20914	Bowyer B.	1	[illegible]
20883	Mohun M C	51	00	20915	Schmidt M. C.	[illegible]	[illegible]
20884	Minnich E	70	00	20916	Wiedeman C.	[illegible]	[illegible]
20885	Moniz G	24	25	20917	Morgan S.	72	50
20886	Nolan. D.	60	00	20918	Hahn C	7	50
20887	Nolan. G J	65	00	20919	Loveland E. T.	75	—
20888	[illegible]	[illegible]	[illegible]	20920	[illegible]	[illegible]	[illegible]
20889				20921			

San Francisco July 7 1900

20922	Whitcher M L	75	00	20928	Simpson J. A.	12	[illegible]
20923	Winslow G	134	[illegible]	20929	Seymour, J. H.	12	[illegible]
20924	Wolfe D	21	30	20930	Todd B B	12	[illegible]
20925	Rosenthal B	[illegible]	30	[illegible]	Elgall. C	12	[illegible]
20926	Zane Mrs M	[illegible]	[illegible]	[illegible]	MacFarlane C	12	[illegible]
20927	Handsman [illegible]	4	[illegible]	[illegible]	[illegible]	13	[illegible]
						31	[illegible]

Miscellaneous Bills

20934	Conn Fire Ins Co	135	00	20948	Patrick & Co	2	00
20935	Emporium	211	07	20949	Emporium	2	00
20936	Jas. F. Snelling	234	51	20950	Royal Heating Co	4	50
20937	P. J. Healy	9	00	20951	Buchanan Bros	7	60
20938	H. S. Crocker Co	40	00	20952	D N & E Walter Co	33	50
20939	C L Taylor	2	00	20953	S F Gas & Elec. Co	55	31
20940	Jno. A. H. Clark Co	52	25	20954	" "	114	[illegible]
20941	Geo. A. Mullin	128	85	20955	Spring Valley Co	10	[illegible]
20942	Jas F Snelling	8	54	20956	Masonic Hall Assn	35	[illegible]
20943	Cunningham Curtiss & Welch	14	65	20957	G. H. Umbsen & Co	35	[illegible]
20944	[illegible] Co	[illegible]	50	20958	M. C. Gumpel	30	[illegible]
20945	Hicks Judd Co	379	90	20959	Easton & Eldridge	25	[illegible]
20946	Bancroft Richardson	4	00	20960	Geo A Mullin	[illegible]	[illegible]
20947	[illegible]	[illegible]					
						[illegible]	[illegible]

[illegible] moves that these bills be ordered paid. Roll call on adoption. Ayes Trustees Bishop, Boyd, Davis, Kellogg, Shaw, O'Connor Tillmann. Noes none. Carried.

Trustee Boyd reports that a demand in favor of Easton & Eldridge for the February rent of the premises 254-11th Ave. had been lost in the Board of Supervisors office & recommends that a duplicate demand be drawn. Roll call on adoption of recommendation. Ayes Trustees Bishop, Boyd, Davis, Kellogg, Shaw, O'Connor Tillmann. Noes none. Carried.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary

San Francisco August 2 190[illegible]

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.05 P.M. President Mann presiding

On roll call the following are noted present Trustees Boyd, Davis, Kellogg, Lilienthal, O'Connor, Shaw, Wise & Mann. Absent The Mayor. Trustees Bishop, Harrison & Taylor. Present 1 Absent 4.

Minutes of the previous meeting are read and approved

During the reading of the minutes Trustee Harrison enters & takes his seat

Report of the Secretary read & ordered filed

Report of the Librarian received & ordered filed

Reports of Standing Committees.

Committee on Books

Chairman Harrison reports bills to amount of $161.80 Referred to Finance Committee recommends the purchase of

	vols	cost
1 Replacements Main Library	250	$200.00
2 Books for McCreery Branch	300	[illegible]

Roll call on adoption of recommendation Ayes Trustees Boyd, Davis, Harrison, Kellogg, Lilienthal, O'Connor, Shaw, Wise & Mann. Motion adopted

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $87.25 Referred to Finance Committee

Committee on Building, Fixtures etc

Chairman O'Connor reports bills to amount of $209.65 Referred to Finance Committee

Committee on Branches

Chairman Kellogg no report

Committee on Municipal Relations

Chairman Boyd no report

Committee on Finance & Audit

In the absence of Chairman Taylor Trustee Boyd reports as follows

Salary demands to amount of	$3660.30
Book Bills	161.80
Printing	87.25
Miscellaneous Bills	209.65

San Francisco August 2 1904

Salary Sundries

20961	Clark Geo. J.	250	00
20962	Muller Geo A	200	00
20963	Lichtenstein J	150	00
20964	Tyler M.F.	90	00
20965	Benrimo T.	22	15
20966	Byrne H	70	00
20967	Dobbin P.	22	50
20968	Gunn R M.	13	35
20969	Durham J.	57	35
20970	Elchhorn W	21	25
20971	German H.	11	15
20972	Goldman B.	75	00
20973	Glavinovich L.	10	00
20974	Green L	17	35
20975	Hahn A	65	35
20976	Haines A J	75	00
20977	Hay E M.	70	00
20978	Hayward C A	75	00
20979	Headman J.	31	50
20980	Healy A. M	50	00
20981	Kintmeyer A	14	30
20982	Levy J	12	70
20983	Lindley J.	8	65
20984	Martens J	70	00
20985	McCarty R.	60	00
20986	McNally M	15	00
20987	McL C J.	70	00
20988	Melrose M. C	55	00
20989	McGrath E	60	00
20990	Marrs G	20	75
20991	Nolan D	60	00
20992	Nolan G J	75	00
20993	Palmer Edw	55	00
20994	Rea A	75	00
20995	Sieber C	25	00
20996	Stringer E C	52	10
20997	Strane G.	[illegible]	15
20998	Sawyer A L	[illegible]	[illegible]
20999	Thompson W.	22	00
21000	Salber	[illegible]	[illegible]
21001	Wade E J	14	00
21002	Wise C	21	25
21003	Young L.	12	00
21004	Hay E P B	41	35
21005	Hafner B.S.	34	00
21006	Dowling M J	22	35
21007	Presley A	7	00
21008	Read C.	34	95
21009	Windrem J	7	45
21010	Sullivan J C	45	15
21011	Hartreck L.	13	[illegible]
21012	Casey N.	75	00
21013	Weed J.B.	50	00
21014	McDougall H	31	15
21015	Stuart H.	15	00
21016	Lyman J.	13	50
21017	Carron H	75	00
21018	Maxwell M.	62	10
21019	Borgen B.	6	00
21020	Schmidt H A	75	00
21021	Wiedeman A	44	20
21022	Morgan S D.	72	50
21023	Hahn J.	7	50
21024	Loveland E J.	75	00
21025	Sullivan C.V.	34	15
21026	Douty A. M	5	15
21027	Parnell R.	40	00
21028	Whitcher M L	75	00
21029	Winslow G.	55	00
21030	Wolfe E	25	30
21031	Rosenthal B.	7	50
21032	Jones Mrs M	10	00
21033	Brandemann D	17	00
21034	Simpson J. A.	12	00
21035	Seymour J H	12	00
21036	McFarlane A H	12	00
21037	Todd D B.	12	00
21038	Wyatt A.	12	00
21039	[illegible] E	65	[illegible]
		3660	[illegible]

San Francisco August 2 [illegible]

Miscellaneous Bills

21040	Mrs A Neville	10 00	21046	S. F. Gas & Elec Co.	11 80
21041	G A M for E Holloway Pub.	135 00	21047	[illegible]	55 00
21042	" E. Wasmuth	16 80	21048	[illegible]	50 00
21043	Jos Winterburn	57 25	21049	[illegible]	21 00
21044	F. A. Jaccard	8 50	21050	[illegible]	3 00
21045	C. A. Byrne	10 50	21051	Geo. A. Mullin	59 51

[illegible] moves that these bills be ordered paid. Roll call on adoption Trustees Boyd, Davis, Hamman, Kellogg, Lilienthal, O'Connor, Shaw, Wise & Mann. Noes none. Adopted. Trustee Boyd presents the report of Expert C. Williams who reports that he had examined the books of the Secretary and had found same correct. On motion duly carried the report is received and placed on file.

Committee on Rules & Administration

Chairman Wise recommends that the Library close on the day of the parade of the Knight Templars until two o'clock P.M. Roll call on adoption Ayes Trustees Boyd, Davis, Hamman, Kellogg, Lilienthal, O'Connor, Shaw, Wise & Mann. Noes none. Adopted.

Committee on Law

Chairman [illegible]

Communications

Letter read from Miss G. Winslow assistant at Branch 6 resigning her position to take effect August [illegible]. On motion duly carried the resignation is accepted and the Secretary instructed to extend to Miss Winslow the congratulations of the Board on her marriage & regret at losing her from the library.

Miscellaneous

President Mann reads his annual report which on motion is adopted.

Librarian Clark reads his annual report.

Annual report of the Secretary presented.

Motion duly carried that the reports of the President, Librarian & Secretary be transmitted to the [illegible]

Trustee Shaw moves that 5000 copies of the annual

San Francisco August 2 1900

report be printed, at a cost not to exceed $1.25 per page. Roll call on adoption Ayes. Trustees Boyd. Davis Harrison Kellogg. Lilienthal. O'Connor. Shaw. Wise & Mann. Noes none. Adopted.

Nominations for President being declared in order Trustee O'Connor is nominated, and upon motion duly carried, nominations are closed and the Secretary instructed to cast the ballot for Trustee O'Connor who is declared elected as President for the ensuing year.

Trustee Boyd moves that the thanks of the Board be extended to President Mann for the efficient and able manner in which he has performed his arduous duties during his term of office. Adopted by an unanimous vote.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary

San Francisco September 23 1908

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 5.05 P.M. and in the absence of President O'Connor Trustee Lilienthal is named temporary President.

On roll call the following are noted present: Trustees Bishop, Boyd, Harrison, Lilienthal, Mann, Wise. Absent Trustees Davis, Kellogg, Mayor, O'Connor & Gallagher. Present 7. Absentees

Minutes of the previous meeting are read and approved.

Report of the Librarian received and ordered filed.

Report of the Secretary read & ordered filed.

Reports of Standing Committees

Committee on Books

Chairman [illegible] reports bills to amount of $111.80 referred to Finance Committee.

Committee recommends the purchase of

		Vol.	Cost
1.	Lendoyro. Tagalog language	1	3.00
2.	Books for the Young	102	77.10
3.	Books for Branches Libraries & Deposit Collec.	231	200.00
4.	Replacements, Main Library	249	156.75
5.	" Branch No 1	277	170.25
6.	" " 2	115	56.25
7.	" " 3	40	67.50
8.	" " 4	25	13.75
9.	" " 5	92	64.00
10.	" " 6	104	75.00
11.	" Deposit Collection	7	——
12.	Miscellaneous books	170	191.50
		1413	1207.10

Roll call on adoption of recommendation. Ayes Trustees Bishop, Boyd, Harrison, Lilienthal, Mann, Wise & Shaw. Noes none. Adopted.

Committee reports that a donation of 1,350 volumes have been received from Mr [illegible] Coleman. Upon motion duly carried the books are accepted & a vote of thanks tendered to Mr Coleman.

Committee on Printing & Binding

Trustee Mann reports bills to amount of $167.50 referred to Finance Committee.

San Francisco September 13 1907

Committee on Building Fixtures etc

Chairman Shaw reports bills to amount of $272.99 Referred to Finance Committee

Committee on Branches

Chairman Mann — No report

Committee on Municipal Relations

Chairman Boyd No report

Trustee Taylor [illegible] [illegible] [illegible] [illegible] his seat

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands	3530 15
Insurance bills	42.95
Book "	111.80
Printing "	167.50
Miscellaneous	272.99
Total	$4.125.39

He moves that these bills be ordered paid. Roll call on adoption Ayes Trustees Bishop Boyd Cannon Lilienthal Mann Shaw & [illegible] Taylor

Salary Demands

[illegible]	Clark Geo J	250	00	21074	Martens J	1 00
21053	Mullen Geo A	200	00	21075	McCarty R.	60 00
21054	Lichtenstein J	150	00	21076	McDevitt P.	20 [illegible]
21055	Tyler M. T	95	35	21077	McNally M.	6 00
21056	Bennino T.	21	65	21078	Mee C F.	70 00
21057	Conrad C.C.	4	15	21079	Melrose M. C.	55 00
21058	Dobbin P	23	75	21080	Melville E.	[illegible]
21059	Durham F	65	00	21081	Morris G	25 [illegible]
21060	Ehrhorn W	21	50	[illegible]	Nolan D	60 00
21061	German H	9	20	[illegible]	Nolan G J	75 00
[illegible]	Goldman S	15	00	21084	Palmer Edw	50 00
[illegible]	Glavinovich L	3	35	[illegible]	Rea R	75 00
21064	Hahn A	65	35	21086	Seibel C.	25 00
21065	Haines A. J	75	00	21087	Sturges E. J.	68 35
21066	Hay E M.	65	35	21088	Strine Geo	[illegible]
21067	Hageman C A	75	00	21089	Sawyer A L	60 00
21068	Headman S.	8	85	21090	Swan Edw	[illegible]
21069	Healy A M	50	00	[illegible]	Thompson [illegible]	[illegible]
21070	Keller W	3	10	[illegible]	[illegible]	60 00
21071	Kretzmeyer A.	4	25	[illegible]	Wade E. J.	50 00
21072	Lee J	7	25	[illegible]	Wm C.	22 25
21073	[illegible] J	4	00	[illegible]	[illegible]	

San Francisco September [illegible]

21096	Hafner B.S.	25	35	21112	Byrne M	70	00
21097	Dowling M J	9	60	21113	[illegible]	75	00
21098	Read C. J	42	45	21114	Sullivan C.V.	39	00
21099	Sullivan J.C	40	55	21115	Tarmie R.	40	00
21100	Carey N.A	75	00	21116	Whitcher M.K	74	10
21101	Weed D.B	50	10	21117	Wolfe D.	27	70
21102	McDougall A.K	35	05	21118	[illegible] B	8	[illegible]
21103	Stuart H	15	10	21119	Zane Mrs M	10	00
21104	Laville M.	14	15	21120	Handemann D	17	00
21105	Carson M	75	10	21121	Simpson C.A	12	00
21106	Maxwell M.	52	40	21122	Seymour J.H	[illegible]	[illegible]
21107	Boyer B.	6	90	21123	McFarland W.H	12	[illegible]
21108	Schmidt M.A	75	10	21124	Todd D.B.	[illegible]	[illegible]
21109	Woodman A	43	50	21125	Wyatt. A	12	[illegible]
21110	Morgan S.D.	72	50	21126	Trevalier. L	[illegible]	[illegible]
21111	Hahn F.	7	50				
						3350	15

21127	Conn Fire Ins Co	47	95	21140	[illegible]	[illegible]	[illegible]
21128	R.E. Cowan	4	80	21141	J Penny	10	40
21129	F.W. Austin	4	00	21142	W.W. [illegible]	1	00
21130	Carr for Jas Chryste	3	00	21143	Webber & Alexander	8	70
21131	" New Columbia Co	5	00	21144	Spring Valley Co	4	[illegible]
21132	" J.H. Cadby	45	00	21145	S F Gas Light Co	[illegible]	[illegible]
21133	Jos Wintenburner	43	00	21146	Mission Hall Assn	35	00
21134	C.A. [illegible] & Co	52	71	21147	M. C [illegible]	30	[illegible]
21135	Geo Spaulding & Co	21	75	21148	[illegible]	32	[illegible]
21136	F.H. Mills	7	00	21149	" "	26	[illegible]
21137	Geo Hildebrant	2	00	21150	Geo A Mullin	47	[illegible]
21138	Rudolph & Co	[illegible]	75	21151	[illegible]	[illegible]	[illegible]
21139	[illegible]	[illegible]	21				
						[illegible]	

Committee on [illegible]

[illegible]

1. That the pay of the branch [illegible] be [illegible] to $70.00 per month ——
2. That Miss [illegible] be transferred from Branch No 1 to Branch No 6. vice Miss Winslow, resigned. ——
3. That Miss McDonald, 2nd assistant at Branch No 1. be promoted to the position of 1st assistant [illegible] ——

San Francisco September 17 1907

4. That Miss Hay substitute be elected 2nd assistant at Branch No1. vice Mrs McDougall

5. That Miss F. C. Sullivan next on the list of eligibles be elected substitute vice Miss Hay

Roll call on adoption of recommendations. Ayes Trustees Bishop Boyd. Harrison Mann Shaw Wise Taylor & Lilienthal

Miscellaneous Business

On motion duly carried the Committees on Buildings & Mechanical Relations are appointed to consult with the Supervisors in relation to the selection of lot for the new building

On motion duly carried Librarian Clark is granted leave of absence to attend the American Library Association Convention

On motion duly carried the library is ordered closed during the parade of the Odd Fellows on Sept 19th

Communications

Letter read from Miss D. Wolfe assistant at Branch 6. requesting a leave of absence for three months from Oct. 1. 1907. On motion duly carried the leave of absence is granted without pay

There being no further business the meeting [illegible]

Geo A Mullin
Secretary

Committees 1904-1905.

Law
Bishop Chairman
Taylor
Kellogg

Books
Harrison Chairman
Davis
Taylor
Mann
Kellogg

Rules & Administration
Wise - Chairman
Boyd
Harrison
Mann
Lilienthal

Printing & Binding
Lilienthal Chairman
Shaw
Harrison

Municipal Relations
Boyd Chairman
Wise
Bishop

Building & Fixtures
Shaw Chairman
Mann
Lilienthal

Finance
Taylor Chairman
Boyd
Lilienthal

Branches
Mann Chairman
Bishop
Kellogg
Shaw
Wise
Davis

San Francisco October 4 1904

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.08 P.M. President O'Connor presiding.

On roll call the following are noted present. Trustees Boyd, Harrison, Kellogg, Lilienthal, Shaw, Taylor & O'Connor. Absent. The Mayor, Trustees Bishop, Davis, Mann, & Wise. 7 Present 5 absent.

Minutes of the previous meeting read & approved.

During the reading of the minutes Trustee Wise enters & takes his seat.

On motion duly carried the regular order of business is suspended, and Messrs Cutler, Handy, Simon & Stinger, a committee from the Grand Army addressed the Board, requesting that a Memorial Hall be set aside in the new Library Building for the Grand Army of the Republic. On motion duly carried the matter is taken under advisement.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $259.65 Referred to Finance Committee.

Committee recommends the purchase of

	vol	cost
1. Index to New England Historical & Genealogical Register.		50.00
2. Philadelphia Library Catalogue	1	1.25
3. Henry Clay's Works	10	47.50
4. Maps of San Francisco & Berkeley	2	13.50
5. Additional copies of books in demand	62	60.00
6. Books for the Young	113	92.00
7. Books for Branch Libraries	162.	148.00
8. Replacements: Main Library	340	272.00
9. " Branch No 1	176	132.00
10. " " 2	30	22.50
11. " " 3	62	46.50
12 " " 4	6	3.50
13 " " 5	[illegible]	55.50
14. " " 6	57	42.75
15. Miscellaneous Books	123	160.52
	1213	[illegible]

San Francisco October 4. 1907

Roll call on adoption of recommendation. Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal, Shaw Taylor. Wise & O'Connor. Noes none. Carried.

Committee also recommends that Periodicals to amount of $2030.01 be ordered for the year 1908

Roll call on adoption of recommendation Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal, Shaw Taylor Wise & O'Connor. Noes none. Carried.

Committee on Printing & Binding

Chairman Lilienthal reports bills to amount of $115.60 Referred to Finance Committee. Committee recommends the purchase of

45 Covers for current periodicals --	cost $37.50
5000 Labels "Return this book"	3.50
	$41.00

Roll call on adoption. Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal, Shaw Taylor Wise & ~~Taylor~~ O'Connor. Noes none adopted.

Committee on Building, Fixtures &c

Chairman Shaw reports bills to amount of $495.65 Referred to Finance Committee. Committee recommends the purchase for Br. 7

1 Oak Card Tray - - - - - - - - - cost $37.00

Roll call on adoption. Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal Shaw Taylor Wise & O'Connor. Noes none adopted.

Committee reports that the Park Commissioners had given special attention to the grounds surrounding the McCreery Building, and upon motion duly carried the thanks of the Trustees is tendered to the Park Commissioners for the artistic manner in which the grounds have been laid out & planted.

Committee on Branches

Chairman Mann - No report -

Committee on Municipal Relations

Chairman B[illegible] - No report

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands - - - - -	3469.80
Book Bills - - - - - -	239.65
Printing & Binding Bills - - -	115.60
Miscellaneous Bills - - -	495.65
[illegible]	$[illegible]

San Francisco October 4 1907

Salary Demands

[illegible]	Clark Geo T	250	00	[illegible]	Thompson W	22	50
[illegible]	Mullin Geo A	200	00	[illegible]	Talbot H	60	00
[illegible]	Lichtenstein J	150	00	[illegible]	Wade E J	80	00
[illegible]	Tyler M J	100	00	[illegible]	Wise C	21	25
21156	Bennino T.	21	25	21193	Hay E P B.	34	70
21157	Byrne M.	7	00	21194	Hafner B.S.	22	85
21158	Conrad C.C.	6	35	21195	Dowling M J	7	50
[illegible]	Dobbin P	25	75	21196	Read C.	30	30
[illegible]	Durham J.	26	60	21197	Sullivan J.	53	75
21161	Ehrhorn W.	21	25	21198	Carey N. A	75	60
[illegible]	Guinan H	8	70	21199	McDougall H K	34	00
21163	Goldman B. A	75	00	21200	Stuart N.	15	00
[illegible]	Grannack L	5	05	21202	Lavelle M.	13	70
21165	Hahn A	69	55	21203	Carson M	73	75
21166	Haines A J	75	00	[illegible]	Maxwell M	48	60
21167	Hay E M.	70	00	21205	Boyer B.	6	00
21168	Hayward C. H	75	00	21206	Schmidt M	75	00
21169	Healy A M.	50	00	21207	Woodman A	50	85
21170	Kintmeyer A.	5	55	21208	Morgan S D	72	50
21171	Levy J	9	00	[illegible]	Hahn J.	7	50
21172	Mathews J	70	00	[illegible]	Lehmann E F.	15	00
[illegible]	McCarty R	6	00	21211	Sullivan C V	43	50
[illegible]	McDowell P	20	00	[illegible]	Parnell R	40	00
21175	McNally M.	65	00	[illegible]	Whitcher W L	75	00
21176	Mee C J.	34	90	21214	Weed S B.	50	00
21177	Mehan M C	54	20	21215	Wolfe D.	28	30
[illegible]	[illegible] E	67	60	21216	Lanthier B	7	50
[illegible]	Mann G	30	00	[illegible]	Sam Moo W	10	00
[illegible]	Nolan D J	60	00	[illegible]	Lindemann D	17	00
21181	Nolan E J	70	00	[illegible]	Simpson L A	12	00
21182	Palmer Edw	54	10	[illegible]	Seymour L H	12	00
21183	Rea R.	70	00	[illegible]	McFarlane A H	12	00
[illegible]	Seibel C	25	00	[illegible]	Todd D B	12	00
[illegible]	Strong E J	67	35	[illegible]	Wyatt A	12	00
21186	Stone Geo	20	00	[illegible]	Leroux L	72	50
[illegible]	Sawyer W H	67	60				
[illegible]	Swan Edw	20	00				

[illegible]

San Francisco October , 1904

Miscellaneous Bills

21225	Scientific Amer. Club	72	00	21241	Cunningham C & W.	62	50
21226	A.E. Cowan	8	20	21242	L. A. Batchelder	24	00
21227	Jas. H. King	15	00	21243	Chas. Ellis Co	1[illegible]	25
21228	Carew for Jas. T. White Co	6	50	21244	Murphy Grant Co	4	06
21229	" Munchen Art Co	5	00	21245	D.N. & E. Walter Co	14	00
21230	" Daugh. Amer. Rev.	2	00	21246	Pac. Fence Co	10	00
21231	" A.H. Clark Co	5	00	21247	E.H. Black	54	25
21232	F.W. DeWitt	4	00	21248	Dunham C & H	10	60
21233	Geo. H. Mullen	15	95	21249	Spring Valley Co	16	60
21234	Carew for Lib. of Congress	50	00	21250	Mission Hall Assn	35	00
21235	J.B. McIntyre	14	00	21251	M. C. Gunzel	50	00
21236	Jos. Winterburn Co	101	60	21252	G.H. Umbsen & Co	35	00
212[illegible]	India Alkali Works	6	80	21253	" "	26	00
21239	Bass Hueter Co	2	50	21254	Geo. H. Mullen	3	15
21240	Cunningham C & Welch	7	50	21255	Bartlett & Co	[illegible]	[illegible]
						[illegible]	[illegible]

[illegible] moves that these bills be ordered paid. Roll Call on adoption. Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal, Shaw, Taylor, Wise & O'Connor. Noes none. adopted

Committee on Rules & Administration

Chairman Wise recommended

"the employment on Sundays during the coming six months of an extra desk assistant at the Main Library & also at Branch No 6, as was done last year." Roll call on adoption Ayes Trustees Boyd, Harrison, Kellogg, Lilienthal, Shaw, Taylor, Wise & O'Connor. Noes none, adopted

Committee on Law

Chairman Bishop. no report

Communications

Letter read from Mrs J. M. Rowan President of the Reading Room & Library for the Blind thanking the Board for the interest shown in the Library for the Blind. On motion duly carried the letter is ordered received and placed on file

Miscellaneous Business

Motion made that the McCreery Branch Library Building be dedicated on the evening

San Francisco October 14 1904

of October 18 1904, at 3 o'clock, providing that this date meets with the approval of Mr. McCreery. Roll call on adoption. Ayes Trustees Boyd, Harrison, Lilienthal, Kellogg, Shaw Taylor Wm. E. O'Connor. Noes none. Carried.

Motion made that the Branch Committee be authorized to close Branch No 2 when necessary & have the books moved to the McCreery building. Roll call on adoption. Ayes Trustees Boyd Harrison Kellogg Lilienthal Shaw Taylor Wm. E. O'Connor.

There being no further business the Board adjourned.

Geo. A. Mullin
Secretary

San Francisco November 1 1900

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8 PM and in the absence of President O'Connor Trustee Harrison is elected temporary President

On roll call the following are noted present Ayes Trustees Bishop Boyd Harrison Kellogg Mann Shaw Taylor & Wise Absent the Mayor Trustees Davis Lilienthal & O'Connor. Present 8 Absent 4.

Minutes of the previous meeting read and approved

Report of the Secretary read & ordered filed

Report of the Librarian read and ordered filed

Reports of Standing Committees

Committee on Books

Trustee Mann reports bills to amount $606.82 referred to Finance Committee. Committee recommends the purchase of books in demand seventeen volumes at an estimated cost of $24.35 Roll call on adoption Ayes Trustees Bishop Boyd Harrison Kellogg Mann Shaw Taylor & Wise Noes none

Committee on Printing & Binding

In the absence of Chairman Lilienthal Trustee Shaw reports bills to amount of $1214.23

Committee on Building Fixtures &c.

Chairman Shaw reports bills to amount $388.51 Referred to Finance Committee. Committee recommends the purchase of

250 Electric Light Bulbs @ 16½c	41.25
1 Stamp Machine	5.00
1 Telephone Guard	1.50
1 Wire mat for elevator	15.00
	$62.75

Roll call on adoption Ayes Trustees Bishop Boyd Kellogg Mann Shaw Taylor Wise [illegible] Noes none

Committee on Branches

Chairman Mann [illegible] that the McCreery Branch was opened on Oct [illegible]

San Francisco November 1 190

Committee on Municipal Relations
Chairman Boyd No report

Committee on Finance & Audit
Chairman Taylor reports bills as follows

Salary demands	3407.30
Book Bills	606.82
Printing & Binding Bills	1214.23
Miscellaneous	388.51
Total	5616.86

Salary Demands

21255	Clark Geo F.	250	00	21287	Schopp E.	16	65
21256	Mullen Geo A.	200	00	21288	Sturges E. J	60	20
21257	Lichtenstein J	150	00	21289	Stone Geo	2	65
21258	Tyler M.F.	100	00	21290	Sawyer A.L.	70	00
21259	Brennan T.	21	25	21291	Swan Edw	20	00
21260	Byrne M.	70	00	21292	Thompson W.	22	50
21261	Corman C.C.	7	40	21293	Talbot H.	60	00
21262	Dobbin P.	23	05	21294	Wade E. J.	50	00
21263	Elkhorn W.	21	25	21295	Wise C.	19	85
21264	German H.	2	50	21296	Young L.	6	65
21265	Goldman B.A.	75	00	21297	Hafner B.S.	11	85
21266	Glavinovich L.	5	55	21298	Read C.	14	55
21267	Hahn A	70	00	21299	Casey N.	73	05
21268	Haines A. J	75	00	21300	McDougall A.R.	40	00
21269	Hay E.M.	70	00	21301	Hay E P.B	30	90
21270	Hayward C.A.	75	00	21302	Stuart H.	15	00
21271	Healy A.M.	50	00	21303	Lavelle M.	14	70
21272	Kintmeyer A.	9	55	21304	Carson M.	75	00
21273	Levy J.	9	50	21305	Maxwell M.	40	00
21274	Markus J	15	35	21306	Boyer B.	[illegible]	[illegible]
21275	McCarty R.	60	00	21307	White Mrs A	30	00
21276	McDevitt P	20	00	21308	Schmidt M.A	75	00
21277	McNally M	65	00	21309	Wiedmann A.	[illegible]	[illegible]
21278	Mel C.F.	67	70	21310	Morgan S.	75	[illegible]
21279	Melrose M.C.	55	00	21311	Hahn J.	7	[illegible]
21280	Melville E.	65	60	21312	Laclaire E.F.	75	00
21281	Morris G	25	25	21313	Sullivan C.V.	45	00
21282	Nolan D.A	60	00	21314	Parnell R.	40	00
21283	Nolan E.J	75	00	21315	Whitcher M.L.	75	[illegible]
21284	Palmer Edw	57	55	21316	Ward J.B.	50	[illegible]
21285	Rea R.	75	00	21317	Sullivan F.	2	[illegible]
21286	Siebel C	[illegible]	[illegible]	21318	Rosenthal B	5	[illegible]

San Francisco November 1[illegible]

21319	Holland J.R	10	00	21323	McFarlane W.H	12	00
21320	Handmann D	17	00	21324	Todd D.B	12	00
21321	Simpson J A.	12	00	21325	Wyatt A	12	00
21322	Seymour J.N	17	00	21326	Lecomte L.	80	00

Miscellaneous Bills

21327	The Emporium	175	53	21343	Hicks-Judd Co	115	66
21328	Jas F. Snelling	175	22	21344	" "	187	39
21329	" "	151	32	21345	Patrick & Co	7	11
21330	Tandy-Wheeler Co	47	50	21346	A Rulfo	53	00
21331	G.A.M. for Frank & Magnolls	5	00	21347	Schwabacher Bros	8	35
21332	" Free Lily Ohio	1	25	21348	Geo Hildebrant	3	50
21333	A. C McKenzie	13	50	21349	Nathan Dohrmann	12	00
21334	R.E. Cowan	4	50	21350	Heywood Bros	105	00
21335	Cunningham C & Welch	21	90	21351	Cunningham C & Welch	[illegible]	[illegible]
21336	Jas F Snelling	3	25	21352	Spring Valley Co	14	16
21337	Pernau Bros	34	00	21353	Mission Hall Assn	35	00
21338	Jas Winterburn Co	99	60	21354	M E Gumple	30	00
21339	Hicks-Judd Co	126	41	21355	G H Umbsen Co	[illegible]	00
21340	"	197	78	21356	" "	26	—
21341	"	188	66	21357	Geo A Mullin	48	50
21342	" "	169	68	21358			
						$4209	56

& moves that these bills be ordered paid. Roll call on adoption Ayes Trustees Bishop, Boyd, Kellogg, Mann, Shaw, Taylor, Wise & Harrison. Noes none. Adopted.

Committee on Rules & Administration

Chairman Wise recommends that a substitute be sent to McCreery Branch for the month of November to cover 17 hrs time each week. Roll call on adoption Ayes Trustees Bishop, Boyd, Kellogg, Mann, Shaw, Taylor, Wise & Harrison, Noes none. Adopted.

Communications

Letter from Genl Geo. G. Meade Post G.A.R. requesting a Memorial Hall in the new Library Building & upon motion duly carried the letter is placed on file & Secretary instructed to advise that the matter would be [illegible]

Trustee Boyd moves that the Building Committee be requested to look into the matter of [illegible] kept for the Memorial [illegible]

Adjourned.

Geo A Mullin

San Francisco December 6 1904

Regular monthly meeting of the Trustees of the San Francisco Public Library

Meeting called to order at 8.05 P.M. President O'Connor presiding.

On roll call the following are noted present Trustees Bishop Boyd Harrison Kellogg, Mann Shaw Taylor & O'Connor. Absent the Mayor Trustees Davis Lilienthal & Wm Dunne & Abney.

The regular order of business is suspended to allow Mr J C Jones an opportunity to present the matter of a library site in the shape of Western Addition Lot #67 which he states could be secured for $647.000

Minutes of the previous meeting read and approved

Report of the Secretary read and ordered filed

Report of the Librarian received and ordered filed

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $2275.20 Referred to Finance Committee. Committee recommends the purchase of

Miscellaneous books for Main Library	128 vols	207.50
Books for branch libraries	175 "	175.00
Totals	303 .	382.50

Roll call on adoption of recommendation. Ayes Trustees Bishop Boyd Harrison Kellogg Mann Shaw Taylor & O'Connor Noes none carried

Committee on Printing & Binding

In the absence of Chairman Lilienthal Trustee Shaw reports bills to amount of $332.63 Referred to Finance Committee. Trustee Shaw reports that the contract for binding had expired, and upon motion duly carried the Committee is authorized to secure bids for binding for the ensuing year

Committee on Building, Furniture

Chairman Shaw reports bills to amount of $1205.99 referred to Finance Committee. Committee recommends the purchase of 10 Electric Stoves at a cost not to exceed $6.50 Roll call on adoption. Ayes Trustees Bishop Boyd Harrison Kellogg Mann Shaw Taylor & O'Connor Noes none carried.

Trustee [illegible] requests to be [illegible] meeting

San Francisco December [illegible]

Building Committee further recommends the purchase of 115 feet Rubber matting at cost $65.00 Roll call, on adoption. Ayes Trustees Bishop Boyd. Harrison, Mann. Shaw. Taylor & O'Connor. Noes none adopted

Committee reports the need of a number of Brass signs, Book rack for "display books" [illegible] boxes, and motion is made that the Committee be authorized to obtain same. Roll call on adoption. Ayes Trustees Bishop Boyd. Harrison, Mann, Shaw Taylor & O'Connor. Noes none adopted

Committee on Branches

Chairman Mann No report

Committee on Municipal Relations

Chairman Boyd. No report

Committee on Rules & Comments [illegible]

In the absence of Chairman [illegible] Trustee Boyd recommends that the substitute be continued at McCreery Branch for the next thirty days. Roll call on adoption. Ayes Trustees Bishop Boyd Harrison, Mann, Shaw, Taylor & O'Connor. Noes none adopted

Committee on Finance & Claims

Chairman Taylor reports bills as follows

Salary demands	3414.93
Book bills	2275.24
Printing & Binding Bills	332.63
Miscellaneous	601.79
form	$6624.61

Salary Demands

21359	Clark Geo. T.	250	00	21370	Glammeck K	8	70
21360	Mullen Geo. A	200	00	21371	Hahn A	69	00
21361	Lichtenstein J	150	00	21372	Hummels J	75	00
21362	Tyler M. T	100	00	21373	Hay E. M	49	[illegible]
21363	Buck R	9	15	21374	Hayman C	75	00
21364	Bennum T.	21	75	21375	Healy A M	50	00
21365	Byrne M.	70	00	21376	Heitmeyer A.	9	—
21366	Conrad C. C.	6	75	21377	Levy J	8	70
21367	Dobbin P	23	75	21378	Martens J	70	00
21368	[illegible]	[illegible]	[illegible]	21379	McCarty R.	60	00
21369	[illegible]	[illegible]	[illegible]	21380	McDevitt [illegible]	[illegible]	[illegible]

San Francisco December 6 191[illegible]

21381	McNally M	65	00	21406	Carson M	75	00
21382	Mel C J.	70	00	21407	Maxwell M	40	00
21383	Mehan M. C.	55	00	21408	Boyer B	10	00
21384	Melville E	66	00	21409	White Mrs A	30	00
21385	Morris G.	27	10	21410	Schmidt M	73	60
21386	Nolan D	60	00	21411	Woodman A.	42	[illegible]
21387	Nolan C J	75	00	21412	Morgan S D	72	50
21388	Palmer Edw.	55	00	21413	Hahn F.	7	50
21389	Rea R.	75	00	21414	Loveland [illegible]	15	00
21390	Siebel C	25	00	21415	Sullivan C.V.	45	00
21391	Schriefp E.	19	35	21416	[illegible] R	40	00
21392	Sturges E. J.	67	00	21417	Whitcher M L	75	00
21393	Sawyer A L	55	00	21418	Weir E B	50	00
21394	Swan Edw	20	00	21419	Sullivan C.V.	21	90
21395	Thompson W.	22	50	21420	Leonhardt G.	2	50
21396	Talbot N.	60	00	21421	Rosenthal B	4	60
21397	Wade E I	50	00	21422	Holland J	10	00
21398	Wire C	21	25	21423	Handman D	17	00
21399	Dowling M J	21	90	21424	Simpson J F	12	00
21400	Read C	17	50	21425	Seymour J H	12	00
21401	Carey N.	72	50	21426	McFarlane H H	12	00
21402	McDonald H R	[illegible]	[illegible]	21427	Todd D B	12	00
21403	Hay E/P B	[illegible]	[illegible]	21428	Wyatt [illegible]	12	00
21404	Stuart S	[illegible]	[illegible]	21429	[illegible]	8	00
21405	Lavelle M	1[illegible]	[illegible]				
						5[illegible]	

Miscellaneous Bills

21430	Cunningham Curtis & Welch	269	71	21445	G.A.W. for Labor Congress	[illegible]	[illegible]
21431	"	192	26	21446	Fulton Engineering Co	74	10
21432		192	58	21447	Cross Junk Co	1	65
21433	"	191	02	21448	B M McIntyre	12	[illegible]
21434	"	429	17	21449	Gallagher Bros	3	[illegible]
21435	"	188	65	21450	Schiff Newman B	1	50
21436	"	149	70	21451	Monarch Jewell Co	1[illegible]	[illegible]
21437	"	180	00	21452	Goodyear Co	[illegible]	[illegible]
21438	[illegible] Cowan	11	00	21453	Elec Instruments Co	[illegible]	[illegible]
21439	Scientific Amer Club	[illegible]	[illegible]	21454	Holly Bros	[illegible]	[illegible]
21440	Hunt Sullivan	[illegible]	[illegible]	21455	M Ellis Co	[illegible]	[illegible]
21441	G.A.W. for A H Clark Co	[illegible]	[illegible]	21456	Buchanan Bros	[illegible]	[illegible]
21442	" G E Stecher	[illegible]	[illegible]	21457	E H Black	[illegible]	[illegible]
21443	"	[illegible]	[illegible]	21458	[illegible]	[illegible]	[illegible]
21444	[illegible] Neu	[illegible]	[illegible]	21459	[illegible]	[illegible]	[illegible]

San Francisco December [illegible]

21460	Pac Coast Paper Co	12	30	21467	Geo A Mullin	66	50
21461	F H Mills	2	00	21468	Geo L. C. Handy	11	50
21462	C. A Byrne	37	50	21469	Geo T. Clark	155	00
21463	Spring Valley Co	3	25				
21464	Mission Hall Assn	35	00				
21465	G H Umbsen & Co	35	00				
21466	" "	26	00				

E moves that same be ordered paid. Roll call on adoption Ayes Trustees Bishop, Boyd, Harrison, Mann Shaw Taylor, & Clunie

Committee on Law

Chairman Bishop No report

Communications

From Board of Supervisors requesting that the Library Trustees advise said Board of Supervisors which in their opinion would be the best site whereon to build the proposed New Library Building. After discussion the following resolution was adopted by a unanimous vote

"Resolved That it is the sense of the Board of Library Trustees that the following described land be selected as a site for the Public Library Building: the block bounded by Franklin, Fell & Hayes Streets & Van Ness Avenue, the same being block 73 of the Western Addition, and that this resolution be transmitted to the Board of Supervisors"

From Grand Army of the Republic in reference to a Memorial Hall in the new Library Building. Received and placed on file

On motion duly carried all communications in reference to the Memorial Hall are referred to the Law Committee for consideration

From residents of the Park Panhandle district requesting that a Branch be established in that district. Referred to Branch Committee

There being no further business the meeting adjourned

Geo A Mullin
Secretary

San Francisco January 3 1905

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.05 P.M. President O'Connor presiding

On roll call the following were noted present Trustees Boyd, Harrison, Kellogg, Shaw, Taylor, Wise & O'Connor. Absent the Mayor, Trustees Bishop, Dare, Lilienthal & Mann. Present 7. Absent 5

Minutes of the previous meeting read and approved.

Report of the Secretary read & ordered filed

Report of the Librarian received and ordered filed

President O'Connor appoints Trustee Shaw as temporary member of the Book Committee & Trustee Kellogg as a temporary member of Building Committee.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $2180.63 Referred to Finance Committee.

Committee recommends the purchase of

	Vols	Cost
1. Books offered by Mrs McKenty	16	7.50
2. Hutchings magazine	5	50.00
3 Oakland directory, 1905	1	5.00
4. American books		50.00
5. Subscription to periodicals	3	6.00
6. Books for the Young	16	12.80
7. Books for Branch Libraries	95	93.80
8. Replacements, Main Library	445	356.00
9. " Branch Libraries	523	415.45
10. Miscellaneous books	175	379.25
	1252	1375.80

also recommends

Printing of Index to Bulletin 1904. 500 copies at cost 60.00

" " List of books added to Branches 1500 copies at cost 15.00

Roll call on adoption of recommendations. Ayes Trustees Boyd, Kellogg, Harrison, Taylor, Shaw, Wise & O'Connor. Noes none. Adopted

Committee on Printing & Binding

In the absence of Chairman Lilienthal Trustee Shaw reports bills amount of $316.51 Referred to

San Francisco January 5. 1905

Committee recommends the purchase of

15.000	Binding order tags Form 29 - - -	4.00
2000	" record cards - - - -	5.00
10.000	accession slips (Forms 72+73) - - -	12.50
1	Statistics Read book - - -	10.00
10	Delinquent books - - -	1.00
	TOTAL	53 50

Roll call on adoption of recommendation. Ayes Trustees Boyd Kellogg Harrison Taylor Shaw Weir & O'Connor. Noes none. Adopted.

Committee reports that bids have been received for the printing of the annual report at a cost of $82.50 & recommends that the contract for the printing of same be awarded to Stanley-[illegible] the lowest bidder. Roll call on adoption of recommendation. Ayes Trustees Boyd Kellogg Harrison Taylor. Shaw Weir & O'Connor. Noes none. Carried. Committee reports that bids have been received for binding and that the bid of the California Bookbinding Co was slightly lower than that of Hicks-Judd Co. After discussion the following resolution is introduced. "In as much as the California Book binding Co has not at the present time a plant capable of doing the binding for the Library as promptly as required, it is moved that the bid of Hicks-Judd Co be accepted, and that the Book Committee be empowered to make a contract with Hicks-Judd Co to do the binding the [illegible] to forfeit five cents per volume for books [illegible] in four weeks" Roll call and adoption. Ayes Trustees Boyd Kellogg. Harrison Taylor. Shaw Weir & O'Connor.

Committee on Building [illegible]

Chairman Shaw reports bills to amount of $[illegible] Referred to [illegible] Committee recommends that the [illegible] be removed from the lower [illegible] & same be set up in the [illegible] room - - - at cost $15.00. Roll call on adoption. Ayes Trustees Boyd Kellogg Harrison Taylor Shaw. Weir & O'Connor. Noes none [illegible]

San Francisco January 3 1905

Committee on Branches

Chairman Mann No report

Committee on Municipal Relations

Chairman Boyd No report

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands	3421.70
Book Bills	2180.63
Printing & Binding Bills	316.51
Miscellaneous	57[illegible]
Total	6.493.12

21470	Clark Geo. J.	250	00	21501	Palmer Edw	55	00
21472	Mullen Geo A.	200	00	21502	Rea R	75	00
21473	Lichtenstein J	150	00	21503	Siebel C	25	00
21474	Tyrie M.A.	100	00	21504	Schopp E	20	00
21475	Cook B.	28	65	21505	Sturges E J	67	35
21476	Birch K.	11	40	21506	Sawyer A.L.	70	00
21477	Bennums J.	19	10	21507	Swan Edw	27	00
21478	Byrne M.	70	00	21508	Talbot H	60	00
2147[illegible]	Conrad C C	7	50	215[illegible]	Wade E J	80	00
21480	Dobbin P.	22	85	21510	Wise C	21	10
[illegible]	[illegible] W	16	65	215[illegible]	Dooly G W		[illegible]
21482	Goldman B.	75	00	21512	Dowling M. J	11	55
21483	Giammarini L	10	30	21513	Reese C	16	[illegible]
21484	Hahn G.	70	00	21514	Carey N. A	75	00
21485	Haines W. J	75	00	21515	McDougall H.R	40	00
21486	Hax E M	70	00	21516	Gray E P B	30	00
21487	Hayward C.A	75	00	21517	Stuart H	15	00
21488	Healy W M	50	00	21518	Lavelle M	14	45
21489	Kristensen G	9	30	21519	Carson M	75	00
[illegible]	Lee J	[illegible]	40	215[illegible]	Manuel M	40	00
[illegible]	Martin J	55	30	21[illegible]	Sawyer R.	10	15
21492	McCarr R.	60	00	21522	White Mrs A.	30	00
214[illegible]	McDonald P	20	00	[illegible]	Simmons M	75	00
21494	McNally W	65	00	21524	Woodman G	41	85
21495	Mill C F.	70	00	21525	Morgan S.L	72	50
21496	Milner M.C.	54	75	21526	Hahn F.	7[illegible]	
21497	Mitchell E.	69	35	21527	Todd D B	12[illegible]	
[illegible]	Morris G.	50	00	[illegible]	Flynn A	[illegible]	
[illegible]	Nolan J	[illegible]	50	[illegible]	Ferreller L	1[illegible]	
21500	Nolan G.						

San Francisco January 3 1905

21530	Loveland E. F.	75 00	21536	Lionhardt G	[illegible]
21531	Sullivan C. N.	42 75	21537	Holland J.	[illegible]
21532	Parmel R.	40 00	21538 21539	Handmann D Sampson J	[illegible]
21533	Whitcher M L	75 00			[illegible]
21534	Weed I. B	49 30	21540 21541	Seymour A	[illegible]
21535	Sullivan J.	36 90	[illegible]	W. Forgie E H	[illegible]

21542	Cunningham C & Welch	196 83	21557	Patrick & Co	3 50
21543	" "	198 54	21558	Consumers Ice Co	59 80
21544	" "	197 47	21559	Library Bureau	77 00
21545	Emporium	56 53	21560	Buchanan Bro	18 35
21546	Jas T. Snelling	13 55	21561	Mac Don Co	4 00
21547	Sutro Thurston Co	4 50	21562	Sewell Bro	40 00
21548	Geary for G E Strehart	132 52	21563	Chr [illegible] Co	[illegible]
21549	" Moncher Co	5 00	21564	Pac Stokes [illegible]	[illegible]
21550	J J Newbegin Co	1228 06	21565	Pac. Coast Rubber	[illegible]
21551	Geo A Mullin	127 80	21566	C. H. Byrne	39 [illegible]
21552	Cunningham C & Welch	36 75	21567	Spring Valley Co	3 50
21553	Jas Winterburn Co	112 50	21568	Mission [illegible]	35 00
21554	Geo Spaulding Co	14 50	21569	G Allen [illegible]	[illegible]
21555	Hicks-Judd Co	152 76	21570	" "	26 [illegible]
21556	Geo T Clark	103 40	21571	[illegible]	[illegible]

& moves that these bills be ordered paid. Roll call on adoption Ayes Trustees Boyd Kellogg Harrison Taylor Shaw Wise & O'Connor Noes none Adopted.

Committee on Rules & Administration

Chairman Wise no report

Committee on Law

Chairman Bishop no report

Communications

From Miss L Wolf assistant at Branch 6 resigning her position. On motion duly seconded the resignation is accepted.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary

San Francisco January 7. 1903

Special meeting of the Board of Trustees of the San Francisco Public Library, held in the office of President O'Connor 310 Pine St.

Meeting called to order at 10.30 A.M. President O'Connor presiding.

The following are noted present: Trustees Bishop, Harrison, Kellogg, Mann, Taylor, Wise & O'Connor. Absent The Mayor, Trustees Boyd, Davis, Lilienthal & Shaw. Present [illegible] Librarian [illegible]

It is moved and seconded that the awarding of the contract for binding for the year 1903 to Hicks-Judd Co. be reconsidered. Roll Call. Ayes Trustees Bishop, Harrison, Kellogg, Mann, Taylor Wise & O'Connor. Noes [illegible]

After discussion Trustee Taylor presents the following, which is duly seconded.

"Resolved:- that for the period of two months from the present time the California Book bindery be permitted to do such of the binding for the Library as is necessary to be done in buffing at the price at which they have offered to do the same, and that as to all the binding for the Library other than buffing the Hicks Judd Co. be permitted to do the same for said period of two months at the prices at which they are now doing the same, and that the matter of awarding the contract for all of the binding of the Library be postponed until the regular meeting of the Board in March next.

Resolved further that the Committee on Printing & Binding attend to all necessary details herein"

Roll call on adoption Ayes Trustees Bishop, Harrison Kellogg, Mann Taylor Wise & O'Connor. Noes none. Carried.

Adjourned
Geo A Mullin
Secretary

San Francisco February 7. 1905

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.06 P.M. & in the absence of President O'Connor Trust. Mann is elected President pro tem.

On roll call the following are noted present. Trustees Bishop Boyd. Harrison, Kellogg, Shaw, Taylor & Mann. Absent. The Mayor Trustees. Davis Lilienthal, Wise & O'Connor. Present 7 Absent 5.

Minutes of meetings of January 3 & 7. 1905 read and approved.

Report of the Secretary read and ordered filed

Report of the Librarian received and ordered filed

Reports of Standing Committees

Committee on Book

Chairman Harrison reports bills to amount of $1296.74 Referred to Finance Committee. Committee recommends the purchase of.

	Vols	Cost
1 Muratori, Rerum Italicarum Scriptores	50	50 00
2. Offered by Cowan	5	22.00
3. Additional copies of books in demand	38	45.00
4. Books for the Young	12	1.75
5. Books for Branch Libraries	450	450 00
6. Replacements, Main Library	615	442.00
7 Miscellaneous books	[illegible]	[illegible]
8. Foreign books	100	110
Total	1351	131

Roll call on adoption of recommendation. Ayes. Trustees Bishop Boyd. Harrison Kellogg. Shaw Taylor & Mann Noes none adopted.

Committee on Printing & Binding

Chairman Lilienthal being absent Trustee Shaw reports bills to amount of $163.55 Referred to Finance Committee. Committee recommends the purchase of

500 blanks for Librarians monthly report, est. cost	$5.
10.000 Reserve postals	10.00
4.000 Branch Sheets: Books returned	10.00
1 Register of Borrowers	7.50
Total	32.50

Roll call on adoption of recommendation. Ayes Trustees Bishop Boyd. Harrison Kellogg Shaw Taylor Mann. Noes None adopted.

San Francisco February 1. 1905

Committee on Building & Fixtures

Chairman [illegible] reports bills to amount of $377.53 Referred to Finance Committee. Committee recommends the purchase of

Fence at Branch #6 - - - at cost	$50.00
2 Sets of Date blocks for Charging files - - -	2.00
Repaint signs & posts at door of Library - - -	10.00
Total	$62.00

Roll call on adoption. Ayes Trustees Bishop, Boyd, Harris, Kellogg, Shaw, Taylor, Wollman. Noes none. Adopted.

Committee on Branches

Chairman Mann no report

Committee on Municipal Relations

Chairman Boyd no report

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands - -	3416.65
Book Bills - .	1296.74
Printing & Binding Bills.	463.32
Furniture & Repairs -	377.53
Insurance [illegible] . .	46.00
Total	5650.24

Salary Demands

21572	Clark Geo. T.	250	00	21591	Levy J	9	
21573	Mullen Geo A	200	00	21592	Mathews [illegible]	70	00
21574	Lichtenstein J	150	00	21593	McCarty R.	60	00
21575	Tyler M F.	100	00	21594	McDonald T.	20	00
21576	Clark B	20	30	21595	McNeill M.	65	00
21577	Birch R.	10	00	21596	Mc[illegible] C J	70	00
21578	[illegible] B	[illegible]		21597	Milton M C	[illegible]	
21579	Byrne M. A	70	00	21598	Mitchell G	[illegible]	
21580	Conrad C. C	7	20	21599	Morris G	50	00
21581	Chickering W.	22	50	21600	Nolan D J	75	00
21582	Goldmann B. A	75	00	21601	Nolan D J	60	00
21583	Zimmerman L	9	75	21602	Palmer [illegible]	55	00
21584	Gunn R	6	00	21603	[illegible] R	75	00
21585	[illegible] A	70	00	21604	Seaton C	15	00
21586	[illegible]	[illegible]		21605	[illegible] R	20	50
21587	Gray E. M	70	00	21606	[illegible] R	20	00
21588	Hayward C H	75	00	21607	[illegible] C J	[illegible]	
21589	[illegible] A M	[illegible]		21608	[illegible] C	[illegible]	
21590	[illegible]	[illegible]		21609	[illegible]	[illegible]	

San Francisco February [illegible]

21610	Swan Edw	20 00	21629	Morgan J D	72 50
21611	Talbot H	60 00	21630	Hoban J	7 50
21612	Wade Ed	75 00	21631	Loveland E I	75 00
21613	Wise C	22 50	21632	Sullivan C I	30 00
21614	Dowty C W	1 10	21633	Farmer K	40 00
21615	Dowling M	17 25	21634	[illegible]	75 00
21616	Reed C	16 55	21635	Wise J B	50 00
21617	Hafner B J	3 25	21636	Sullivan J	[illegible] 00
21618	Carr A H	75 00	21637	Robertson D	10 00
21619	McDougall H R	40 00	21638	Behan C	2 10
21620	Hare P B	29 60	21639	Holland J	10 00
21621	Stuart H	15 00	21640	[illegible]	11 00
21622	Lavelle M	14 00	21641	Simpson J H	12 00
21623	Carson M	71 10	21642	Seymour J K	12 00
21624	Maxwell M	39 60	21643	McFarlane W H	12 00
21625	Bryan B	10 00	21644	[illegible] D B	12 00
21626	White Mrs A	30 00	21645	[illegible] H	12 50
21627	Schmidt M A	75 00	21646	[illegible]	20 00
21628	Woodman [illegible]	[illegible]			

Miscellaneous Bills

21647	Conn Fire Ins Co	46 00	21664	Jno Wertenberger	74 60
21648	Cunningham C & W [illegible]	197 12	21665	Geo Spaulding Co	6 50
21649	" "	188 02	21666	J B McIntyre Co	11 [illegible]
21650	" "	146 66	21667	Hicks Judd Co	17 [illegible]
21651	" "	190 44	2166[illegible]	"	1 [illegible] 52
21652	"	193 59	21669	Gallagher Bros	3 60
	"	173 88	21670	Bass Hueter Co	1 [illegible]
21653	C L Bronson	3 75	21671	Mercantile Fuel Co	6 75
21654	C. C. Hoag	5 00	21672	Morris [illegible] Co	13 00
21655	Geo Riley	4 25	21673	Kelly Bros	3 00
21656	F W Hurlin	3 00	21674	F H Mills	30 40
21657	R E Cowan	6 65	21675	Patrick & Co	26 75
21658	Gas for W H Clark Co	2 50	21676	C Ruef	71 33
21659	" Nat. Educ. Assn	2 00	21677	Chas Byrne	[illegible]
21660	Amer Pub Co	3 00	21678	Spring Valley Co	[illegible]
21661	Gas for Allen Hist. Assn	3 00	21679	Mission Hall Assn	[illegible]
21662	[illegible]	6 7[illegible]	21680	G H Umbsen & Co	3[illegible]
21663	" [illegible]	[illegible]	21681	"	26 00
			21682	Geo H Mullin	4[illegible]

I move that these bills be ordered paid. Roll call on adoption. Ayes Messrs. Brokaw, [illegible], Hammond, Tilling & [illegible] Nays none. Adopted.

San Francisco February 7 1905

Trustee Wise enters & takes his seat & Trustee Kellogg [illegible]

Excused & retires

Rules & Administration Committee [illegible]

Communications.

From Hale Bros. requesting that a traveling library be installed in their store for use of their employees. Mrs E C Whitley welfare Secretary of Hale Bros. addressed the Board on the subject. After due consideration a motion is made and carried denying the application on the ground that the Board was no legal right to establish libraries of this nature.

From California Book binders advising that they were not able to do further binding for the Library. On motion duly carried the action of the Board of Trustees taken on January 7.1905 postponing the awarding of the binding contract until the March meeting is rescinded.

The following resolution is then introduced. Inasmuch as the California Bookbinders have withdrawn their offer to do the binding of the library at prices quoted it is moved that the bid of the Hicks-Judd Co be accepted & that the Printing & Binding Committee be empowered to make a contract with the Hicks Judd Co to make a contract with the Hicks Judd Co to do the binding. The Hicks-Judd Co to forfeit five cents per ~~volume~~ week per volume for books held over [illegible] weeks. Roll call on adoption Ayes Trustees Bishop, Boyd, Harrison, Shaw, Taylor, Wise & Mann. Ayes 7 Noes none. Adopted.

From the Department of Education of the California [illegible] [illegible] [illegible] [illegible] established between the library & the public schools. Referred to [illegible]

From Herbert E Law offering space in the Rialto Building for a delivery station. Motion made that same be referred to Branch Committee. Roll call Ayes Trustees Shaw, Taylor, Wise & Mann Noes Trustees Boyd, Bishop & Harrison. Ayes 4 Noes 3 carried.

Trustee Taylor calls attention to the fact that the Russian Church at North Beach is for sale and that it has been suggested that it would be a good place for a branch library. On motion duly carried the matter is referred to the Building & Finance Committee [illegible] [illegible] [illegible] [illegible] [illegible]

[illegible]

San Francisco February 7 1905

Committee on Pub^c Administration

Chairman Rice recommends

1. That the employment of a substitute at the McCreery branch to cover the extra time be continued until the next meeting of the Board.

2. That the Committee be given power to appoint from the eligible list a stenographer & typewriter to serve until the next meeting of the Board at a salary not to exceed $50.00 per month.

Roll call on adoption. Ayes. Trustees Bishop, Boyd, Harrison, Shaw, Taylor, Weil & Mann. Ayes 7 Noes none Adopted

San Francisco February 27. 1903

Special meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 4.20 P.M. in the office of Trustee O'Connor 310 Pine St. President O'Connor presiding.

The following are noted present Trustees Bishop Boyd. Harrison. Kellogg Mann. Shaw Taylor & O'Connor. Absent The Mayor, Trustees Lilienthal, Davis & Uhl. Present 8 Absent 4

The joint Committee on Finance & Building through the Chairman Trustee Taylor reports on the matter of the desirability of securing the property now occupied by the Russian Church, and recommends that the Board of Supervisors be requested to acquire the property. On motion duly seconded the report is received. After discussion the following resolution is adopted by a unanimous vote.

"Resolved: that this Board recommend to the Board of Supervisors the acquisition of the property described as follows: Commencing at a point on the Westerly line of Powell St distant Northerly 105 feet 6 inches from the intersection of the Northerly line of Union St with the Westerly line of Powell St thence Northerly along said Westerly line of Powell St 35 feet 3/4 in to the Southwesterly line of Montgomery Ave: thence Northwesterly along said line of Montgomery Ave 45 feet 3½ in: thence in a westerly direction 61 feet & 8 7/8 inches to a point: thence Northerly 12 feet & 6 inches to a point: thence Westerly 35 feet to a point thence Northerly 70 feet to the Southerly line of Filbert St: thence Westerly along said line of Filbert St 12 feet thence Southerly 171 feet 6 inches to a point; thence Easterly 137 feet 6 inches to the Westerly line of Powell St. at the point of Commencement. Being a portion of 50 vara Block #154: the same to be used for a Branch Public Library.

Adjourned.

Geo A Mullin
Secretary

San Francisco March 7th

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library ——

Meeting called to order at 8.07 P.M. in the absence of Chairman O'Connor Trustee Lilienthal was elected President pro tem ——

On roll call the following are noted present. Trustees Bennett Boyd Harrison Kellogg Mann Shaw Taylor & Lilienthal. Absent the Mayor. Trustees Davis O'Connor & Wise. Present 8 Absent 4 ——

Minutes of meetings of Feb 7th & 27. 1905 read and approved ——

Report of the Secretary read and ordered filed ——

Report of the Librarian received and ordered filed ——

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $644.78 Referred to Finance Committee. Committee recommends the purchase of:

1	Subscription to Garden Magazine & Bird Lore		
2.	S. F. City Directory 1905	5.	40.00
3.	Livingston, Auction prices of books	4	40.00
4.	Swedish & Danish books	70	100.00
5.	Additional copies of much called for books . .	66	89.00
6.	Replacements, Main Library	246	222.00
7.	" Branch Libraries	364	423.00
8.	Books for Branch Libraries	392	312.[illegible]
9	Miscellaneous books	138	[illegible]
		1333	1336.[illegible]

Roll call on adoption of recommendation. Ayes Trustees Bennett Boyd. Harrison. Kellogg. Mann. Shaw Taylor & Lilienthal Noes none Carried ——

Committee on Printing & Binding

Trustee Shaw reports bills to amount of $744.59 Referred to Finance Committee. Committee recommends the purchase of

50 m Application blanks . . . est. cost $30.00

Committee on Buildings Fixtures &

Chairman Shaw reports bills to amount of $336.50 Referred to Finance Committee. Committee recommends the purchase of

San Francisco March 7 1905

1 Improved Book Truck	30.00
1 Ash " "	15.00
1 60 drawer Card Cabinet	125.00
1-12 Tray " "	25.00
Total	$195.00

Roll call on adoption of recommendation. Ayes Trustees Bishop, Boyd, Harrison, Kellogg, Mann, Shaw, Taylor & Lilienthal. Noes none. adopted

Trustee Wise enters and takes his seat

Committee on Branches

Chairman Mann reports the need of more shelving at Branch #6 and recommends that the necessary shelving be procured at a cost not to exceed 75.00. Roll call on adoption of recommendation. Ayes Trustees Bishop, Boyd, Harrison, Kellogg, Mann, Shaw, Wise, Lilienthal & Taylor. Noes none. adopted

Committee recommends the establishing of a Delivery Station in the Rialto Building. Roll call on adoption. Ayes Trustees Kellogg, Mann, Shaw, Wise, Taylor & Lilienthal, Noes Trustees Bishop, Boyd & Harrison. Ayes 6. Noes 3. Carried.

Chairman Mann reads a letter from a teacher in the Public School located in the neighborhood of 45th Av & S. St. requesting that a Station be established in that district. Referred to [illegible]

Committee on Finance & Audit.

Chairman Taylor reports bills as follows.

Salary demands	3,435.60
Book Bills	644.78
Printing & Binding Bills	794.89
Miscellaneous Bills	336.50
Total	$5,211.77

Salary Demands

21683	Clark Geo. T.	250	00	21692	Conrad C.C	7	[illegible]
21684	Mullen Geo. A	200	00	21693	Ehrhorn W.	[illegible]	[illegible]
21685	Lichtenstein [illegible]	[illegible]	00	21694	[illegible]	[illegible]	00
21686	[illegible]	[illegible]	[illegible]	21695	[illegible]	[illegible]	[illegible]
21687	Cook [illegible]	[illegible]	[illegible]	21696	Gallagher [illegible]	5	[illegible]
21688	[illegible]	[illegible]	[illegible]	21697	[illegible]	20	[illegible]
21689	[illegible]	[illegible]	[illegible]	21698	[illegible]	[illegible]	[illegible]
21690	[illegible]	[illegible]	[illegible]	21699	[illegible]	[illegible]	[illegible]
21691	[illegible]	[illegible]	[illegible]	21700	[illegible]	[illegible]	[illegible]

San Francisco. March 7 [illegible]

21701	Hayward C.W	75	00	21730	Hafner B.S	51	10
21702	Healy W.M	55	00	21731	Carey A.W	72	50
21703	Kratmeyer A	9	95	21732	McDougall A.K	40	50
21704	Levy J	5	40	21733	May E P.S	30	50
21705	Leeva W	16	00	21734	Stuart H	15	00
21706	Martens J	70	00	21735	Lavelle M	15	00
21707	McCann R	60	00	21736	Carson M	78	20
21708	McDevitt J	20	20	21737	Maxwell M	40	00
21709	McNally M	65	00	21738	Berger B	9	05
21710	Mc[illegible] C J	70	00	21739	White Mrs W	30	60
21711	Milrose M.C	60	00	21740	[illegible] M	75	00
21712	Melville E	63	20	21741	Woodman W	41	85
21713	Morris G	28	85	21742	Warren J B	72	50
21714	Nolan A	60	00	21743	Nolan J	7	50
21715	Nolan G J	75	00	21744	Lochman E J	75	00
21716	Palmer Edw	55	00	21745	Sullivan C D	20	10
21717	Rea R	75	00	21746	Parnell R	40	00
21718	Scholz R	14	00	21747	Whitaker Wm	75	00
21719	Sbarpo R	20	00	21748	Ward J B	50	00
21720	Sim[illegible] C J	64	85	21749	Behan C	7	10
21721	Swoboda C	4	10	21750	[illegible] J	10	00
21722	Sumner W L	66	00	21751	Hartmann A	17	00
21723	Sudrix A	60	00	21752	Sampson C W	12	00
21724	Wade E J	81	00	21753	Simmons N	12	00
21725	Wes C	22	50	21754	Mc[illegible]	12	00
21726	Sowly H.H	[illegible]	[illegible]	21755	[illegible] D B	[illegible]	[illegible]
21727	Sterling M	[illegible]	[illegible]	21756	[illegible]	[illegible]	[illegible]
21728	Rean C	[illegible]	[illegible]	21757	[illegible]	[illegible]	[illegible]
21729	Sullivan J.C	[illegible]	[illegible]				
						[illegible]	[illegible]

Miscellaneous Bills

21758	Cunningham C & Welch	198	05	21769	Stanley Taylor Co	104	30
21759	" "	181	67	21770	" "	40	75
21760	" "	182	75	21771	C A Murdock & Co	57	00
21761	R E Cowan	24	[illegible]	21772	Jas H Barry	2	50
21762	De Witt & Co	9	71	21773	[illegible] Judd & Co	40	00
21763	Jas F Snelling	1	00	21774	" "	124	50
21764	Mrs L McKinty	7	50	21775	" "	17[illegible]	96
21765	E D Bronson	14	40	21776	[illegible]	[illegible]	[illegible]
21766	A W Robertson	6	30	21777	[illegible]	36	[illegible]
21767	Cunningham C & Welch	19	93	21778	[illegible]	[illegible]	
21768	[illegible]	111	[illegible]	21779	[illegible]	[illegible]	

San Francisco March 7 1905

21780	W. W. Gelson & Co	6 25	21786	Otto Olsen	7 55
21781	S.F. & E. Wash Co	1 75	21787	Spring Valley Co	3 00
21782	Baird & Macmillan	17 50	21788	Mission Hall Assn	35 00
21783	Andrew Walker	30 00	21789	G. A. Mulbren & Co	35 00
21784	Fremont B[illegible]	[illegible]	21790	" "	26 00
21785	[illegible]	[illegible]	21791	G. A. Martin	42 [illegible]
					1776

moves that these bills be ordered paid. Roll call on adoption Ayes Jenks Bishop, Boyd, Harrison, Kellogg Mann, Shaw Sutro Wise & Lilienthal. Noes none. [illegible]

Committee on Rules & Administration.

Chairman Wise recommends

1. That Miss C. V. Sullivan be granted a leave of absence for six months without pay.
2. That Miss Cora Read be appointed assistant at Branch #6 vice of Miss Dora Wolfe resigned, and further more, that she be employed for three hours per day to assist in the Branch work in the Main Library.
3. That Miss F. C. Sullivan be appointed typewriter and stenographer at a salary of $40.00 per month, with a yearly increase of $5.00 per month until the maximum $70.00 be reached.
4. That Miss B. J. Hanna be employed for eight hours per week in the McCreery Branch Library; and also fifteen hours per week in the Reference Room in the Main Library.
5. That the salary of Miss Morris, book repairer, be increased from $30.00 to $35.00 per month.
6. That the pay of the assistant in the Work-room be fixed at $30.00 per month (the maximum now allowed for the position) and that the Librarian be authorized to employ one of the girls from the eligible list for the position.

Roll call on adoption of recommendations Ayes Jenks Bishop Boyd Harrison Kellogg Mann Shaw Sutro Wise & Lilienthal.

Communications

From San Francisco Chapter of American Chemists regarding [illegible] taken in preparing plans for new buildings. Received and ordered on file.

[illegible]

San Francisco March [illegible]

Special meeting of the Trustees of the San Francisco Public Library held in the Office of President O'Connor 310 Pine Street

Meeting called to order at 4.10 P.M. President O'Connor presiding

The following Trustees are noted present Trustees Bishop Boyd Harrison Lilienthal Mann Taylor West & O'Connor.

Motion made that the matter of suit instituted by Martin A O'Connor et al. to remove the Board of Library Trustees from office be referred to the Law Committee with power to act. Roll call. Ayes Trustees Bishop, Boyd Harrison Lilienthal Mann Taylor West & O'Connor. Noes none, Carried.

Adjourned

Geo. A. [illegible]

Secretary

San Francisco April 4. 1905

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.10 P.M. President O'Connor presiding.

On roll call the following are noted present Trustees Boyd Kellogg Lilienthal, Shaw Taylor, Wise & O'Connor Absent the Mayor Trustees Bishop Davis Harrison & Mann Present 7 Absent 5

Minutes of meetings of March 7 & 20 1905 read and approved

Report of the Secretary read and ordered filed

Report of the Librarian read and ordered filed

Reports of Standing Committees

Committee on Books

In the absence of Chairman Harrison Trustee Kellogg reports bills to amount of $2132.85 Referred to Finance Committee. Committee recommends the purchase of

1	Subscription to the L.A. Book list	50¢ per year	
2	Students' reference work	3	14.00
3	Italian books	14	15.00
4	Music scores		150.00
5	[illegible]	1	25.00
6.	Additional copies of books in demand	24	25.65
7	Books for the young	86	106.40
8	Books for Branch Libraries	536	496.40
9.	German books for Branch Libraries ...	66	75.00
10.	Replacements Main Library	151	120.00
11	" Br. 3. 4. & Deposit Coll. ...	60	45.20
12	Miscellaneous books	127	234.70
		1068	$1307.35

Roll call on adoption Ayes Trustees Boyd Kellogg Lilienthal Shaw Taylor, Wise & O'Connor Noes none Adopted

Committee on Printing & Binding

Chairman Lilienthal reports bills to amount of $695.31. Referred to Finance Committee. Committee recommends the purchase of 1 Book for Register of Borrowers [illegible] Roll call on adoption Ayes Trustees Boyd Kellogg Lilienthal Shaw Taylor Wise & O'Connor Noes none adopted

San Francisco April 1. 1905

Committee on Building, Fixtures etc

Chairman Shaw reports bills to amount of $322.73 Referred to Finance Committee. Committee recommends the purchase of

1 Bracket & pedal for perforator	5.00
New Window shades Branch No 1	7.00
Remove old sign & place gilt letters on windows at Br 4	7.00
20 Welsbach lights Brs 4 & 6	15.00
	$34.00

Roll call on adoption. Ayes Trustees Boyd Kellogg Lilienthal Shaw Taylor Wise & O'Connor noes none adopted. Committee reports bids having been received for whitening & tinting the Main Library the lowest bidder being E H Black price $195.00 Motion made that the contract be awarded to E H Black at price bid $195.00 Roll call on adoption Ayes Trustees Boyd Kellogg Lilienthal Shaw Taylor Wise & O'Connor Noes none adopted Lowest bid received for tinting Mission Branch from F. H. Jennings & Son. Price $126.00. Motion made that contract be awarded to F. H. Jennings & Son at price quoted $126.00 Ayes Trustees Boyd Kellogg Lilienthal Shaw Taylor Wise & O'Connor Noes none adopted

Lowest bid received for tinting & painting Branch No 6. from Donovan & Gunnis [illegible] Motion that contract be award to Donovan & Gunnis at price quoted $55.00 Roll call Ayes Trustee Boyd Kellogg Lilienthal Shaw Taylor Wise & O'Connor Noes none adopted

Committee on Branches

In the absence of Chairman Maun Librarian Clark reports that Trustee Mauntine had visited Oceanside and that a Delivery Station was needed in that vicinity. Motion made that a Delivery Station be established at Oceanside at a cost not to exceed $12.00 per month Roll call on adoption. Ayes Trustees Boyd. Kellogg. Lilienthal. Shaw. Taylor. Wise & O'Connor noes none adopted

San Francisco April 4 1905

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands - - - -	3496.25
Board Bills	2132.85
Printing & Binding Bills - -	695.31
Miscellaneous Bills - -	322.73
Total	$6.647.14

Salary Demands

21792	Clark Geo F.	250	00	21825	Nolan G. J	15	00
21793	Mullen Geo A	200	00	21826	Palmer Edw	53	[illegible]
21794	Lichtenstein J	150	00	21827	Panella A	20	70
21795	Tyler M. J	100	00	21828	Rea R	75	00
21796	Asch B	20	00	21829	Read C	44	95
21797	Beck R	10	35	21830	Spargo R.	20	00
21798	Bemmis J	22	50	21831	Sturges E. J	66	60
21799	Byrne M C	10	00	21832	Sullivan F. C	40	00
21800	Cavell C	2	50	21833	Sawyer A L.	70	00
21801	Conrad C C	5	05	21834	Talbot H	60	60
21802	Ehrhorn W	22	50	21835	Wade E J	10	00
21803	Goldman G	15	00	21836	Wise C	22	50
21804	Glavanovich L	9	40	21837	Douty A W	14	20
21805	Gallagher Geo.	7	35	21838	Fisher C A	15	00
21806	Gunn R	20	00	21839	Hartman L	2	50
21807	Hahn A	60	[illegible]	21840	Carey N. A	71	25
21808	Haines A	64	25	21841	McDougall H K	40	00
21809	Haines B. S.	56	35	21842	[illegible] E P B	31	10
21810	Hay E M	10	00	21843	Shaw H	15	00
21811	Hayward C. A	15	00	21844	Laville W	15	00
21812	Heal A M	[illegible]	00	21845	Carson M	15	00
21813	Ruhmeyer A	9	90	21846	[illegible] M	40	00
21814	Ley J	9	00	21847	Bourne B	10	60
21815	Lown W	20	00	21848	[illegible] Miss A	[illegible]	[illegible]
21816	Martens J	10	00	21849	Schmidt Wm	15	00
21817	McCarty R	61	10	21850	Woodman A	41	[illegible]
21818	McDonald P	26	35	21851	Morgan J D	72	50
21819	McNally M	60	00	21852	Johns G	7	50
21820	Mill C J	70	00	21853	Lorrimer C F.	15	00
21821	Milner M E	60	00	21854	Sullivan C. V.	17	50
21822	Mitchell E	[illegible]	[illegible]	21855	Irwin M	46	[illegible]
21823	Moore G	[illegible]	[illegible]	21856	[illegible] K	[illegible]	[illegible]
21824	Nolan [illegible]	[illegible]	[illegible]	21857	[illegible]	[illegible]	[illegible]

San Francisco April [illegible] 1905

21858	Weed D B	50	00	21862	Simpson J [illegible]	12	00
21859	Behan C	8	65	21863	[illegible]	12	00
21860	Holland J	10	00	21864	[illegible]	12	[illegible]
21861	Handemann J	17	00	21865 21866 21867	[illegible]	[illegible]	[illegible]
						[illegible]	[illegible]

Miscellaneous Bills

21868	Cunningham Curtis & Welch	200	21	21890	Hicks Judd Co	96	1[illegible]
21869	" "	195	40	21891	" "	191	45
21870	" "	191	36	21892	"	[illegible]	31
21871	" "	157	71	21893	Cal [illegible] Co	94	1[illegible]
21872	" "	196	34	21894	Hermann Bros	6	00
21873	" "	139	11	21895	[illegible]	10	00
21874	" "	195	73	21896	Chas Brown & Son	2	55
21875	A E Cowan	25	15	21897	Hicks Judd Co	45	[illegible]
21876	Emporium	12	55	21898	Mrs E. Walker Co	16	13
21877	R J Machin	21	00	21899	The [illegible]	4	[illegible]
21878	Ginn for Boston Book Co	54	70	21900	Dunham Carrigan & Hayden	2	20
21879	Doubleday, Page	11	31	21901	[illegible]	6	[illegible]
21880	Stevens & Brown	40	77	21902	A Rulfs	35	40
21881	G E Stechert	163	30	21903	Chas W Byrne	114	00
21882	Amer Lib Assn	5	60	21904	Spring Valley [illegible]	3	71
21883	A L A Pub Co	15	00	21905	[illegible] Hall Assn	35	00
21884	G E Stechert	341	77	21906	G H Umbsen [illegible]	35	00
21885	Geo A Mullin	113	40	21907	" "	26	00
21886	Jos Wintenbaum [illegible]	110	10	21908	Geo A Mullin	34	60
21887	J B McIntyre	3	20				
[illegible]	Janssen Litho Co	10	50				
21889	Hicks Judd Co	9	50				
						3150	[illegible]

[illegible] moves that these bills be ordered paid. Roll call on adoption Ayes Trustees Boyd, Kellogg, Lilienthal, Shaw, Wise, Taylor & O'Connor [illegible] none. adopted

Committee on Rules & Administration

Chairman Wise [illegible]

Communications

From Board of Supervisors requesting an architect's program for new building. Referred to Building Committee.

[illegible]

San Francisco. April 26. 1905

4 P.M.

Special meeting of the Board of Trustees of the San Francisco Public Library in the office of President O'Connor 520 Pine St. President O'Connor in the chair. The following Trustees are noted present: Trustees Boyd, Kellogg, [illegible] Lilienthal, Mann, Shaw, Taylor, Wise, and O'Connor. Absent His Honor the Mayor, Trustees Bishop & Davis. Present 9 Absent 3.

A plan of the interior of the new Library building is presented and after discussion it is moved and seconded that blue prints be made so that each Trustee may have a copy for study. Roll call: Ayes Trustees Boyd, Kellogg, Harrison, Lilienthal, Mann, Shaw, Taylor, Wise & O'Connor.

Motion made that the action of the Trustees taken upon [illegible] awarding contract on tinting walls of Main Library & Branches 5 & 6 be reconsidered. Carried.

Motion made that all bids for the work be rejected & new bids be called and that the lowest bid for all the work be adopted. Carried. Adjourned.

Geo. A. Mullin
Secretary.

San Francisco May [illegible]

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library ——

Meeting called to order at 8.12 P.M. President O'Connor presiding ——

On roll call the following are noted present. Trustees Bishop Boyd Harrison, Lilienthal, Mann, Shaw Taylor & O'Connor. Absent Trustees Davis Kellogg Wise & the Mayor. Present 8 Absent 4 ——

Minutes of April 4 & 26 1903 read & approved ——

Report of the Secretary read & ordered filed ——

Report of the Librarian received and ordered filed ——

Trustee Kellogg enters & takes his seat. ——

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $927.50 Referred to Finance Committee

Committee recommends the purchase of

	vols	cost
Subscription to Cumulative Book Review Digest		5.00
Seibold's Nippon	6.	100.00
Books for the Young	95.	57.15
Books for Branch Libraries	243	211.55
Replacements, Main Library	402	317.65
" Branch Libraries	455	344.50
Miscellaneous books	305	443.35
Totals	1506	1479.20

Roll call on adoption of recommendation. Ayes Trustees Bishop Boyd Harrison Kellogg Lilienthal, Mann, Shaw Taylor & O'Connor. Noes none. Adopted ——

Trustee Wise enters and takes his seat

Chairman Harrison reports that the Book Contract would expire in July & asks the pleasure of the Board. Motion made that the matter be referred to the Book Committee with power to act. Roll call. Ayes Trustees Bishop Boyd Harrison Kellogg Lilienthal Mann Shaw Taylor Wise & O'Connor. Noes none. Adopted ——

The following [illegible]

San Francisco May 4. 1903

Mr Jos O'Connor
President of the Bd of Library Trustees
City

Dear Sir

The following is a [illegible]

San Francisco May 16 1905

"The Mercantile Trust Company of San Francisco"

San Francisco Apr. 27 1905

Mercantile Trust Co.
San Francisco, Cal.

Gentlemen:

My check of Apr 26 1905 for Five thousand ($5000.) which I left with you yesterday, is to be deposited to the credit of Branch Library #2: subject to the order of Mr Geo. O'Connor, President of the Board of Library Trustees. The whole of the sum will be drawn during the present year, no interest to be allowed on said deposit.

I will thank you for taking charge of the matter.

(signed) A. B. McCreery

On motion duly carried the President is requested to acknowledge receipt of the gift, & to convey to Mr McCreery the thanks of the Board for his munificent gift.

Letter read from Mercantile Trust Co advising that Five thousand dollars had been deposited by Mr A. B. McCreery to the credit of Branch Library.

Committee on Printing & Binding

Chairman Lilienthal reports bills to amount of $431.85 Referred to Finance Committee.

Committee recommends the purchase of

3000 Cards for record of gifts + continuations	est. cost	5.00
[illegible] Borrowers Cards		43.00
1000 Renewal Slips		6.00
1 doz. temporary binders for current periodicals		18.00
2 Books Record of Borrowers		15.00

[illegible] Bishop Boyd [illegible]
[illegible]

Committee on Building Furniture

Chairman Shaw reports bills to amount of $[illegible]. Committee recommends the purchase of

1 Typewriter	est cost	$70.00
1 Table		6.00
4 [illegible]		7.50
1 Desk Rug		4.00
4 Chairs [illegible]		6.00
Recane 21 chairs @ 75¢		15.75

[illegible]

[illegible] Ayes [illegible] Bishop Boyd, [illegible] Kelly
[illegible]

San Francisco May 16 1905

Committee on Branches

Chairman Mann reports that a Delivery Station had been established at Ocean Side and that good use was being made of same. Trustee Mann moves that a Delivery Station be established in the Rialto Building at a cost of $12.00 per month, and that shelving be placed therein at a cost not to exceed $25.00 Motion seconded by Trustee [illegible] Roll call on adoption [illegible] Trustees [illegible] Mann, Shaw, Taylor, Wise & O'Connor. Noes Trustees Bishop, Boyd & Harrison. 7 Ayes 3 Noes Carried.

In the matter of the failure of the contractor to attend to the concrete floor in the [illegible] Branch the Secretary is instructed to call the attention of Architect Curlett to the matter and request that the matter be attended to at once.

Committee on [illegible]

Chairman Boyd. No report.

Committee on Finance & Audit

Chairman Taylor reports bills as follows:

Salary Demands	3327.10
Book Bills	427.50
Printing & Binding Bills	451.55
Miscellaneous Bills	266.55
Total	5133.45

Salary Demands

21909	Clark Geo. T.	250	00	21924	Haines C. J.	75	00
21910	Mullen Geo. A	200	00	21925	Mann B. S.	22	00
21911	Lichtenstein J.	150	00	21926	Hay E. M.	67	50
21912	Tyler M. S.	100	00	21927	Hayward C. L.	75	00
21913	Acker B.	20	00	21928	Healy C. M.	[illegible]	[illegible]
21914	Birch R	9	90	21929	Kuhlmeyer C.	[illegible]	[illegible]
21915	Benrimo J	22	50	21930	Levy J	[illegible]	[illegible]
21916	Byrne M. E.	70	00	21931	Lewis H	[illegible]	[illegible]
21917	Conrad C. C.	7	00	21932	Mahoney J	[illegible]	[illegible]
21918	Clinton W	22	70	21933	McCann K	[illegible]	[illegible]
21919	Goldman B	75	00	21934	McDevitt P	[illegible]	[illegible]
21920	Giannovich L	9	40	21935	McNally M	[illegible]	[illegible]
21921	Gallagher G	5	55	21936	Mee C. J.	[illegible]	[illegible]
21922	Guinn K	19	55	21937	Moore M. C.	[illegible]	[illegible]
21923	[illegible]	[illegible]	[illegible]	21938	[illegible] C	[illegible]	[illegible]

San Francisco May 16, 19[illegible]

21939	Morris G	35	00	21961	Maxwell M	39	33
21940	Nolan D A	60	00	21962	Boyne B	9	6
21941	Nolan Geo J	73	75	21963	White Mrs A	30	00
21942	Palmer Edw	55	00	21964	Schmidt M A	75	00
21943	Panella A	31	65	21965	Woodman A	44	00
21944	Rea R.	75	00	21966	Morgan S.D.	72	00
21945	Rossi C	113	90	21967	London Mrs M	7	50
21946	Spargo R	20	00	21968	Lovland Mrs E F	75	00
21947	Stingo E J	65	85	21969	Dowling M	40	00
21948	Sullivan F. C	40	60	21970	Parnell R	40	00
21949	Sawyer W L	53	65	21971	Whitcher M L.	15	00
21950	Talbot H	60	00	21972	Weed I B.	50	00
21951	Wade E J	80	00	21973	Bohan C	2	00
21952	Ware C	20	65	21974	Sergent C	5	00
21953	Doody W M	17	45	21975	Holland J	10	00
21954	Fisher C W	6	35	21976	Handmann D	17	00
21955	Carson H W	75	00	21977	Simpson A	12	00
21956	McDonald A R	40	00	21978	Sermon J Jr	12	00
21957	Hay E P B	34	65	21979	McFarlane A	12	00
21958	Stuart H	15	00	21980	Todd D B	12	00
21959	Lavelle M	14	75	21981	Wyatt A	12	00
21960	Carson M	75	00	21982	[illegible]	[illegible]	00
						[illegible]	[illegible]

[illegible]

21983	Cunningham Curtis [illegible]	171	17	21997	[illegible]	110	60
21984	" "	197	12	21998	Cunningham [illegible]	24	00
21985	" "	195	35	21999	[illegible]	132	71
21986	" "	197	[illegible]	–	" "	164	[illegible]
21987	Dewitt & Co	3	00	22001	[illegible]	5	50
21988	Co Co Richards	12	00	22002	[illegible] Bros	5	60
21989	R J Meehan	[illegible]	00	22003	[illegible]	74	50
21990	R E Cowan	31	[illegible]	22004	[illegible] Co	3	00
21991	Exam fee Chas Evans	15	00	22005	[illegible] Co	[illegible]	50
21992	" [illegible]	10	[illegible]	22006	[illegible]	22	00
21993	" [illegible]	[illegible]	[illegible]	22007	[illegible]	35	60
21994	[illegible]	[illegible]	[illegible]	22008	[illegible]	85	00
21995	" Wm Abbott	5	00	22009	" "	26	00
21996	[illegible]	50	00	22010	[illegible]	30	[illegible]
						[illegible]20	[illegible]

[illegible] Mann [illegible]

[illegible]

San Francisco May 16 1905

Committee on Rules & Administration

Chairman Ware recommends

1. That the assistant librarian be authorized to attend the conference of the American Library Association to be held at Portland during the week commencing July 5. 1905 and that he be allowed a sum not exceeding $100.00 for expenses

3. That Miss Margery Mastick be deprived of the privileges of the library for the period of one year from May 1. 1905 for mutilating a file of newspapers in the reference room & that the Librarian notify the principal of the Girls High School of the occurrence

4. That the Librarian be relieved of evening work until Sept. 1. 1905

Roll call on adoption of recommendation Ayes Trustees Bishop Boyd Harrison Kellogg Lilienthal Mann, O'Connor Shaw Taylor Ware & [illegible] Noes none adopted

Committee on Law.

Chairman Bishop reports that the Committee would report at the next meeting regarding the appropriation for a Memorial Tablet in the new Library Building, and that the proposed ordinance on Architectural competition had been carefully examined and while not all that the Committee desired, it was thought best to allow it to be presented to the Supervisors

New Business

Chairman Shaw recommends that the contracts for tinting etc be awarded as follows

Main Library	E. H. Bl[illegible]	$695.00
Branch 5.	Donovan & Grimes	55.00
" 6.	J. A. Jennings & Son	1[illegible].00

Roll call on adoption of recommendation Ayes Trustees Bishop Boyd Harrison Kellogg Lilienthal Mann Shaw Taylor Ware & [illegible] Noes none adopted

Trustees Boyd ~~[illegible]~~ and Mann retires

In the matter of preparing a program for architectural competition Trustee Lilienthal moved that the President be

San Francisco Mar. 16 18[illegible]

[illegible] to assist in preparing [illegible] Roll call on adoption Ayes [illegible] Boster, Harrison Kellogg, [illegible] O'Connor Shaw [illegible] Noes none. Adopted.

There being no further business the meeting [illegible]

Geo. A. [illegible]
Secretary

San Francisco June 1 1903

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.15 P.M. President O'Connor presiding.

On roll call the following are noted present Trustees Boyd, Harrison, Kellogg, Lilienthal, O'Connor, Shaw & Wise. Absent the Mayor, Trustees Bishop, Davis, Mann & Taylor. Present 7 Absent 5.

Minutes of the previous meeting are read and approved.

Report of the Secretary read and ordered filed.

Report of the Librarian read and ordered filed.

Trustees Bishop & Mann enter and take their seats.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1571.85. Referred to Finance Committee.

Committee recommends the purchase of

		vol.	cost
1	Oakland Alameda & Berkeley directory	1	5.00
2.	From Phil^a Bookstore Co's list	125	62.05
3.	Replacements Main Library	389	304.00
4.	" Branches	331	264.35
5.	Additional copies	42	43.00
6.	Books for Branches	83	100.10
7.	Publications, Bureau of Amer Republics	11	10.75
8.	Miscellaneous books	175	325.70
		1157	1114.95
9.	For the McCreery Branch, from McCreery fund	410	495.00

Roll call on adoption of recommendation. Ayes Trustees Bishop, Boyd, Harrison, Kellogg, Lilienthal, Mann, Shaw, Wise & O'Connor. Noes none. Adopted.

Committee reports the Consorsium as being the lowest bidders to supply books for the next fiscal year & recommends that the contract be awarded to the Consorsium. Roll call on adoption. Ayes Trustees Bishop, Boyd, Harrison, Kellogg, Lilienthal, Mann, Shaw, Wise & O'Connor. Noes none. Adopted.

Committee on Printing & Binding

Chairman Lilienthal reports bills to amount of $439.85. Referred to Finance Committee.

San Francisco June 6 1905

Committee recommends the purchase of

10 Inventory blank books - - -	est. cost	15.00
20 M Book pockets - - - -		25.00
20 M Fine blanks - - -		9.00
	Total	$49.00

Roll call on adoption of recommendation. Ayes Trustees Bishop Boyd Harrison Kellogg Lilienthal, Mann Shaw Wise & O'Connor. Noes none. Adopted.

Committee on Building Fixtures

Chairman Shaw reports bills to amount of $332.57 Referred to Finance Committee. Committee recommends the purchase of

Ropes for elevator - - - - - -	est. cost	$32.50
Letter press & Cabinet - - - -		15.00
Linoleum & Rug for Trustees Room		140.00
	Total	187.50

Roll call on adoption of recommendation Ayes Trustees Bishop Boyd Harrison Kellogg Lilienthal Mann Shaw Wise & O'Connor. Noes none adopted.

Committee calls attention to the need of varnishing some of the woodwork. Motion made that the Committee be authorized to have same done at a cost not to exceed $125.00 Roll call on adoption Ayes Trustees Bishop Boyd Harrison Kellogg Lilienthal Mann Shaw Wise & O'Connor

Committee on Branches

Chairman Mann no report.

Committee on Municipal Relations

Chairman Boyd no report

Committee on Finance & Audit

In the absence of Chairman Taylor, Trustee Boyd reports bills as follows.

Salary demands - - - - - -	3567.43
Book bills - - - - - -	1877.85
Printing & Binding bills -	[illegible]
Miscellaneous bills - - -	375.37
	6310.52

Salaries

12011	Clark C. T.	[illegible]	12016	Buck R	[illegible]
12012	Mullen [illegible]	[illegible]	12017	[illegible]	[illegible]
12013	Dickinson J	150 00	12018	Brown M. A	[illegible]
12014	[illegible]	[illegible]	12019	[illegible] R	[illegible]
12015	[illegible]	[illegible]	12020	[illegible]	[illegible]

San Francisco June 6 1[illegible]

22021	Ehhorn W	23	75
22022	Goldman B. A	75	00
22023	Glavinovich L	9	10
22024	Gallagher Geo	6	25
22025	Ginn R	20	00
22026	Hahn A	70	00
22027	Harms A J	75	00
22028	Hafner B S	25	00
22029	Hay E W	70	00
22030	Hayward C A	75	00
22031	Kentmeyer A	9	30
22032	Levy J	9	30
22033	Lesta W	20	00
22034	Martens J	70	00
22035	McCarty R	61	00
22036	McDevitt P	20	55
22037	McNally M	70	00
22038	Mel C F.	70	00
22039	Melrose M. C	60	00
22040	Melville E	68	85
22041	Morris G	35	00
22042	Nolan D	60	00
22043	Nolan G J	75	00
22044	Palmer Edw	55	00
22045	Panella A	31	45
22046	Rea R	75	00
22047	Read C	43	90
22048	Sprague R	20	00
22049	Stinger E J	[illegible]	[illegible]
22050	Sullivan T C	[illegible]	[illegible]
22051	Sawyer A R	68	55
22052	Talbot H	60	00
22053	[illegible] E J	30	00
22054	Wise C	22	50
22055	Dowty A W	22	10
22056	Fishler C A	16	55
22057	Casey A A	75	00
22058	McGregor H R	[illegible]	00
22059	Hay E A B	32	00
22060	Stuart H	15	00
22061	Lovell M	10	30
22062	Carson M	75	00
22063	Maxwell M	[illegible]	00
22064	Berger B	10	00
22065	White Mrs A	30	00
22066	Schmidt M A	75	00
22067	Woodman A	48	95
22068	Meyer L D	75	00
22069	London M	7	50
22070	Loveland E J.	75	00
22071	Dowling M	35	00
22072	Parmee R	40	00
22073	Whitcher M L	75	00
22074	Olive J B	[illegible]	[illegible]
22075	Sargent C	8	[illegible]
22076	Holland J	[illegible]	[illegible]
22077	Handmann J	[illegible]	[illegible]
22078	Simpson J A	12	00
22079	Seymour J H	12	00
22080	McIntosh A	[illegible]	[illegible]
22081	[illegible] L R	[illegible]	[illegible]
22082	Wyatt C	[illegible]	[illegible]
22083	[illegible] J	[illegible]	[illegible]
22084	[illegible] L	[illegible]	[illegible]
22085	Healy A W	[illegible]	[illegible]
		[illegible]	[illegible]

[illegible]

22086	[illegible]	22	50
22087	Cunningham C W Clerk	397	54
22088	" "	194	57
22089	" "	[illegible]	91
22090	" "	199	95
22091	" "	194	82
22092	" "	19[illegible]	[illegible]
22093	R E Cunnar	1	50
22094	Jas T. Snelling	12	00
22095	D A M for G E Stehlick	130	71
22096	" "	193	53
22097	" "	186	55
22098	" H W Wilson	5	00
22099	" A H Clark C	2	50

San Francisco June 2 1905

22100	G.A.M. fr. Daught Amer. Revol	2|00	22112	A Ruef	31|[illegible]
22101	Murray [illegible]	3|00	22113	Indianapolis Furn Co	4|50
22102	Jas Winterburn Co.	89|51	22114	W.H. Davis	11|85
22103	Geo Spaulding & Co	6|50	22115	Buchanan Bros	24|60
22104	Jas H Barry	2|75	22116	G.A.M. fr. J.H. Berry.	5|00
22105	Hicks Judd Co.	42|45	22117	Spring Valley Co	12|20
22106	" "	191|68	22118	Mission Hall Assn	35|00
22107	" "	131|[illegible]	22119	G.H. Umbsen & Co	35|00
22108	Bass Hueter Co.	[illegible]	22120	" "	26|00
22109	[illegible]	[illegible]	22121	Donovan & Grimes	65|00
22110	[illegible]	11|[illegible]	22122	Geo A Mullin	70|00
22111	[illegible]	[illegible]			
					[illegible]

[illegible] moved that these bills be ordered paid. Roll call on adoption of recommendation Ayes Trustee Bishop Boyd. Harrison Kellogg. Lilienthal Mann. Shaw. Wise & O'Connor. Noes none adopted

Committee on Rules & Administration

Chairman Wise recommends

1. That Miss Rankine, librarian of the Los Gatos Public Library be permitted to work at this library for one month without pay to learn our methods.
2. That Miss E. I. Wade, Chief Cataloguer be given leave of absence of two weeks without pay, in addition to the usual vacation.

Roll call on adoption of recommendation, Ayes Trustee Bishop Boyd. Harrison Kellogg. Lilienthal, Mann. Shaw Wise & O'Connor. Noes none adopted

Law Committee

Chairman Bishop- No report

Special Committee

Committee on plans for architectural competition through Chairman O'Connor reports progress

There being no further business the Board adjourned to meet on July 7. 1905

Geo A Mullin
Secretary

San Francisco July 7. 1905

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library held in the Trustees Room of the Savings & Loan Society at 12.10 P.M. In the absence of President O'Connor Trustee Mann was elected President pro tem.

On roll call the following answered present Trustees Boyd. Davis Harrison Kellogg Lilienthal, Shaw Taylor & Mann. Absent the Mayor Trustees Bishop O'Connor & [illegible] Absent

The reading of the minutes, and reports of Secretary & Librarian was postponed until next meeting.

Reports of Standing Committees

Committee on Books

Chairman Harrison reports bills to amount of $1401.76 Referred to Finance Committee. Committee recommends the printing of a new Fiction Catalogue at a cost not to exceed $2.25 per page. Roll call on adoption Ayes Trustees Boyd, Davis Harrison, Kellogg Lilienthal, Shaw Taylor & Mann. Noes none adopted.

Committee on Printing & Binding

Chairman Lilienthal reports bills to amount of $495.29. Referred to Finance Committee

Committee on Building, Fixtures &c

Chairman Shaw reports bills to amount of $1374.32 Referred to Finance Committee. Committee recommends the purchase of

1 Brass sign for Station H cost	24.00
Paint Skylight Nos 5 & 6	15.00
	[illegible]

Roll call on adoption Ayes Trustees Boyd Davis Harrison Kellogg Lilienthal Shaw Taylor & Mann Noes none adopted

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands - -	3672.00
Book Bills -	1401.76
Printing & Binding Bills -	495.29
Miscellaneous Bills - -	1398.12
Total -	[illegible]

San Francisco July 7 1905

22123	Clark Geo J	250	00
22124	Muller Geo A	200	00
22125	Lichtenstein J	150	00
22126	Tyler M.T.	100	00
22127	Alber C	3	20
22128	Ash B	20	00
22129	Bird R	9	30
22130	Byrne M. A	70	00
22131	Clayton R	20	00
22132	Conrad C.C	7	95
22133	Eastman W	23	75
22134	Goldman B	75	00
22135	Gravemann L	1	95
22136	Gallagher G	7	[illegible]
22137	Griffith J	6	00
22138	Gunn R	20	00
22139	Hahn W	70	00
22140	Harned A. J	75	00
22141	[illegible] B J	41	35
22142	Hay E M	70	00
22143	Howard C.A	75	00
22144	[illegible] A M	35	00
22145	[illegible] C	15	00
22146	Levy J	9	50
22147	[illegible] L H	[illegible]	[illegible]
22148	[illegible] W	20	00
22149	Marten J	70	00
22150	McCann R	72	25
22151	McDevitt P	20	00
22152	McNeil M C	70	00
22153	Mel C F	70	00
22154	Mahon M C	60	00
22155	Mitchell E	70	00
22156	Marrs G	35	00
22157	Nolan D	60	00
22158	Nolan G J	75	00
22159	[illegible]	[illegible]	
22160	[illegible]	[illegible]	
22161	Rea R	[illegible]	
22162	[illegible]	[illegible]	

22163	Spargo R	20	00
22164	Sturges E J	67	35
22165	Sullivan J.C.	40	00
22166	Sawyer A.H	70	00
22167	Talbot H	74	[illegible]
22168	Wade E J	30	00
22169	Wise C	23	[illegible]
22170	Fisher C.A	13	25
22171	Bernheim J.E.	20	[illegible]
22172	Casey M.A	75	00
22173	McDougall H R	40	00
22174	Hay E P B	30	00
22175	Stewart H	15	00
22176	Lavelle M	14	50
22177	Carson M	75	00
22178	Maxwell M	40	00
22179	[illegible] H	7	[illegible]
22180	Bayer D	10	[illegible]
22181	White Mrs A	30	00
22182	White Geo	7	00
22183	Schmidt M A	75	00
22184	Woodman A	43	[illegible]
22185	Morgan S.D	75	00
22186	London Mrs M	7	50
22187	Loveland E F	75	00
22188	Dowling M	40	00
22189	Parnell R	40	00
22190	Whitaker M L	75	00
22191	Weed S B	50	00
22192	Wright R	[illegible]	
22193	Holland J	10	00
22194	[illegible] L	17	[illegible]
22195	Simpson J A	12	00
22196	[illegible] J H	12	[illegible]
22197	McFarland A	12	[illegible]
22198	Todd D.B	12	[illegible]
22199	[illegible] A	12	[illegible]
22200	[illegible] J	[illegible]	
22201	[illegible] L	[illegible]	

San Francisco [illegible]

Miscellaneous [illegible]

2202	Crown Fire Ins Co	23 80	2223	Cha. [illegible] Co	[illegible]
2203	Cunningham Collection	199 15	2224	Hicks Judd Co	[illegible]
2204	" "	199 62	2225	[illegible] Bros	[illegible]
2205	" "	194 49	2226	Patrick & Co	[illegible]
2206	" "	191 55	2227	[illegible]	[illegible]
2207	" "	186 66	2228	Helly Bros	[illegible]
2208	Jas F Snelling	4 00	2229	P Bernhard & Co	[illegible]
2209	R E Cowan	16 60	2230	E & H S Black	[illegible]
2210	H S Crocker Co	40 00	2231	" "	[illegible]
2211	Ext Mr for G E Steckat	1[illegible]6 19	2232	Cunningham C & W	[illegible]
2212	" E Wasmuth	36 00	2233	A Rulfs	[illegible]
2213	S F News Co	39 55	2234	W W Gillespie	[illegible]
2214	Geo A Mullin	106 15	2235	Chas Brown & Sons	1 40
2215	Jos Hertenbeen Co	17 00	2236	Thos Day Co	2 50
2216	Hicks Judd Co	3 55	2237	Buchanan Bros	10 50
2217	" "	19[illegible]	2238	Chas Brown	[illegible]
2218	" "	1[illegible]	2239	Spring Valley W Co	52 70
2219	Cunningham C & Welch	[illegible]	2240	Mission Hall [illegible]	35 00
2220	Mercantile Trust Co	[illegible]	2241	G H Umbsen & Co	35 00
2221	Library Bureau	[illegible]	2242	" "	26 [illegible]
2222	"	48 11	2243	Geo A Mull[illegible]	59 [illegible]

[illegible] moves that these bills be ordered paid. Roll call on adoption Ayes Trustees Boyd, Davis Harrison Lilienthal Shaw Taylor & Mann. Noes none; adopted

Committee on Law

Committee presents the following report which is ordered spread in full upon minutes ——

San Francisco June 6 1905

"To the Board of Trustees of the
San Francisco Public Library

Your Committee, to whom was referred the application of the Memorial Hall Committee of the G A R. for a memorial hall in the building about to be constructed for a public library, in which the meetings of the G A R association may be held & wherein may be kept, preserved and exhibited its historical relics and property, have carefully considered the legal question [illegible] unanimously report as follows:

The Board of Trustees of the Public Library possesses only, and is limited to the powers which are conferred upon it by the Charter of the City and County of San Francisco. That Charter provides (Chap V. Sec 6 Sub 6.) that the Board of Trustees with the approval of the Board of Supervisors expressed by ordinance shall have power "to erect and equip such building or buildings, room or rooms as may be necessary for the library and reading rooms and branches thereof."

It will be seen, therefore, that the powers so given the Board of Trustees in the use of the public property extend only to what is "necessary" for the purposes above indicated & these plainly do not include the use of a room in that property for the purposes wished by the G.A.R in their application, for it cannot be said that the room so desired comes within the definition of the Charter, which limits the power of the Board to the erection & equipment of such building or buildings, room or rooms as may be necessary for the library & reading rooms and branches thereof.

The great service rendered to our Country by the members of the G.A.R cannot be overestimated, & their noble acts of self-sacrifice at a critical period of our history cannot be too highly regarded by right-minded citizens. It would seem to be eminently proper that the government — national, state or municipal, should provide meeting places for the surviving members of this organization & depositaries for the preservation of its records, its historical memorials & relics. The request however, should properly be addressed to some governing body having authority by law to [illegible]

We have not overlooked the fact as shown by the memorandum furnished us, that in many States such meeting places for the purposes indicated are provided in public buildings, but in all these cases the law of the particular place authorizes, either by statute, municipal ordinance or otherwise, such a use of the public property.

Respectfully submitted

Thos B. Bishop Chairman

San Francisco July 7 1901

Committee on Rules & Administration

In the absence of Chairman Wise, Trustee Bird reports the resignation of Mr Palmer as Curator of the Phelan Building & would respectfully request that the matter of filling the vacancy be referred back to them with power to act. Roll call on adoption Ayes Trustees [illegible] Davis Harrison Kellogg Lilienthal Shaw Taylor Wiseman Noes none Carried.

There being no further business the Board adjourned

Secretary

San Francisco August 2. 1905

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library held in the office of President O'Connor 310 Pine St [illegible]

Meeting called to order at 4.10 P.M. President O'Connor presiding

On roll call the following are noted present. Trustees Boyd Davis Kellogg Mann Shaw Taylor & O'Connor. Absent Trustees Bishop Harrison Lilienthal, Weil & the Mayor. Prest. 7 Absent 5

On motion duly carried the reading of the minutes are dispensed with

Report of the Secretary read and ordered filed

Report of the Librarian read and ordered filed

Reports of Standing Committees

Committee on Books

In the absence of Chairman Harrison Trustee Davis reports bills to amount of $159.65 Referred to Finance Committee. Committee recommends the purchase of

1.	Additional copies of popular books	25 vols	28.00
2.	Account McCreery Fund	163	240.00
	total	191	$268.00

Roll call on adoption of recommendation. Ayes Trustees Boyd. Davis, Kellogg, Mann. Shaw. Taylor and O'Connor. Noes none adopted

Trustee Lilienthal enters and takes his seat

Committee on Printing & Binding

Chairman Lilienthal reports bills to amount of $138.30 Referred to Finance Committee. Committee recommends the purchase of

1 Loose leaf ledger and binder	est. cost	$30.00
1 Journal	"	2.50
1000 Meeting notices	"	2.25
1000 Slips for "books paid for"	"	2.00
10.000 Deposit book slips		7.50
total		44.25

Roll call on adoption of recommendation. Ayes Trustees Boyd. Davis. Kellogg. Lilienthal, Mann, Shaw. Taylor & O'Connor. Noes none adopted

San Francisco, [illegible]

Committee on Buildings, Fixtures &c

Chairman Shaw reports bills to amount of $418.75 Referred to Finance Committee. Committee recommends that ~~purchase~~ the floors of the Main and Branch Libraries, be shellacked at a cost of $115.00 that the contract for doing same be awarded to E. H. Black the lowest bidder, that the work be done on Sept 9. 1905 & the library and branches be closed on Sunday Sept. 10. 1905 so that the shellac may dry. Roll call on adoption of recommendation. Ayes Trustees Boyd Davis Kellogg Lilienthal, Mann Shaw, Taylor & O'C. Noes none adopted

Committee also reports that roof of the Phelan Building was in bad condition and that a contract had been let to J. Mills (the lowest bidder) to remove & replace the tin gutters at a cost of $35.00 the action of the Committee is approved by the following vote. Ayes Trustees Boyd, Davis, Kellogg, Lilienthal Mann, Shaw, Taylor & O'Connor.

Committee on Branches

Trustee Mann No report

Committee on Finance & Audit

Trustee Taylor reports bills as follows

Salary demands	3712.15
Book Bills	139.65
Printing Bills	133.20
Miscellaneous	[illegible]
	[illegible]

Salary Demands

2244	Clark Geo T	250 00	2257	Gallagher G.	[illegible]
2245	Mullen Geo A	200 00	2258	Griffith J	20 00
2246	Lichtenstein J	150 00	2259	Gunn K	20 00
2247	Tyler M T	100 00	2260	Hahn A	70 00
2248	Altree C.	10 95	2261	Haines A J	75 00
2249	Asch B	19 35	2262	[illegible]	[illegible]
2250	Buck R	12 40	2263	Hay E W	70 00
2251	Byrne M. A	68 85	2264	Hayward C. A	75 [illegible]
2252	Clifton R.	20 00	2265	Healy C. W	35 00
2253	Andrews [illegible]	3 00	2266	Kuhlmeyer H	22 [illegible]
2254	Ehrhorn W.	23 75	2267	Levy J	[illegible]
2255	Goldman L G	75 00	2268	Livingston	
2256	[illegible]	[illegible]	2269		

San Francisco August 2 1905

22270	Martens J	70	00	22298	Carson M	75	[illegible]
22271	McCarty R	60	00	22299	Marwell M	40	00
22272	McNally M E.	70	00	22300	Presby A	[illegible]	[illegible]
22273	Mel C F.	70	00	22301	Boyer B	[illegible]	[illegible]
22274	Melrose M. E.	60	00	22302	White Mrs A	30	00
22275	Melville E	70	00	22303	Schmidt M A	75	00
22276	Morris G	33	65	22304	Woodman A	45	35
22277	Nolan D	60	00	22305	Morgan S D	75	00
22278	Nolan G. J.	75	00	22306	London Mrs M	75	[illegible]
22279	Palmer E	55	00	22307	Loveland E J	75	00
22280	Panella A	44	15	22308	Sullivan C V	13	35
22281	Rea R	75	00	22309	Dowling M	29	35
22282	Rean E	45	60	22310	Gunnison W	2	00
22283	Sparge R	20	00	22311	McWatt Mrs	25	00
22284	Stinson E J	67	04	22312	Whitcher M L.	75	00
22285	Sullivan F. C	40	00	22313	Weed D B	42	15
22286	Sawyer A L	70	00	22314	Wright R	8	40
22287	Talbot N	60	00		Holland J	10	00
22288	Wade E J	52	30	22315	Hundeman D	17	00
22289	Wise E	22	50	22316	Simpson J. A	12	00
22290	Young L.	14	15	22317	Seymour J H	12	00
22291	Fisher C A	43	15	22318	McFarlane A	12	00
22292	Durham J E	59	50	22319	Todd D B	12	00
22293	Casey J. A	74	30	22320	Wyatt A	12	00
22294	McDougall H R	40	00	22321	Fildeaush J	[illegible]	[illegible]
22295	Hay E P B	30	50	22322	Trenent R	[illegible]	[illegible]
22296	Stuart H	15	00	22323	[illegible]	[illegible]	[illegible]
22297	[illegible]	[illegible]	[illegible]	22324	[illegible]	[illegible]	[illegible]
						3712.65	

[illegible]

22325	G & M for F. P. Harper	33	10	22333	Indian Assoc. Am	6	50
22326	" Phil^a Bookstore	47	35	22334	Jimmond & Son	171	50
22327	" L B Weiss	4	40	22335	J Lichtenstein	65	00
22328	" Lib of Congress	50	00	22336	Mission Hill Ass	35	00
22329	J A Wentzlaum	94	50	22337	[illegible]	[illegible]	[illegible]
22330	J B McIntyre	[illegible]	[illegible]	22338	[illegible]	[illegible]	[illegible]
22331	[illegible]	[illegible]	[illegible]	22339	[illegible]	[illegible]	[illegible]
22332	[illegible]	[illegible]	[illegible]				

[illegible] moved that the bills be ordered paid. Roll call. Ayes Trustees Boyd. Davis Kellogg. Lilienthal. Mann. Shaw. Taylor [illegible]

San Francisco August 2 1905

Committee would further report that they passed bill for books to be paid from the M^c [illegible] fund to amount of $33.40 & recommend the payment of same. Carried

Committee on Rules & Administration

In the absence of Chairman [illegible], Trustee Boyd recommended

1. That Miss M. L. Schmidt Librarian of Branch No 3 be granted a leave of absence for the month of August without pay
2. That Miss Marten, in charge of the Children's Room be granted a leave of absence for six months without pay commencing September 1st, or as soon thereafter as practicable. Recommendation adopted by unanimous vote.

Communications

Letter read from Board of Supervisors enclosing a letter from the G.A.R. regarding a Memorial Hall in the New Library Building, & requesting an opinion thereon. Motion made and carried that the letter be referred to the Law Committee, the said Committee to reply to the Communication on behalf of this Board.

Miscellaneous

In the matter of Architectural Program for new building, Motion made that the matter be referred to a Committee consisting of Trustees Taylor, Lilienthal, Shaw & O'Connor with power to select and engage an architect to prepare an Architectural Program. Roll call on adoption. Ayes Trustees Boyd, Davis, Kellogg, Lilienthal, Mann, Shaw, Taylor, & O'Connor [illegible]

Trustee Taylor reported that a report had been received from Mr Williams, expert, that the books of the Secretary for the fiscal year ending June 30. 1905 had been examined and found correct.

President O'Connor reads his annual report which is adopted and ordered transmitted to the Mayor, together with the reports of the Secretary & Librarian.

Trustee Shaw moves that 500 copies [illegible]

San Francisco August 2 190[illegible]

upon to printed at a cost not to exceed $75.00 Roll call. Ayes Trustees Boyd Davis Kellogg Lilienthal Mann Shaw Tucker O'Connor

Nominations for President being declared in order, Trustee Boyd nominates Trustee Harrison and upon motion duly carried, nominations are declared closed and the Secretary instructed to cast the ballot for Trustee Harrison, who is declared elected as President for the ensuing year

Trustee Mann moves that the thanks of the Board be extended to President O'Connor, for the able and efficient manner in which he has conducted the office during the past year. Carried unanimously.

There being no further business the meeting adjourned

Geo A. Mullin
Secretary

San Francisco September 5. 1905

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8 o'c P.M. President Harrison presiding

On roll call the following are noted present Trustees Boyd. Davis Harrison Kellogg Mann O'Connor Shaw Stoppel Absent. The Mayor. Trustees [illegible] Present 8 Absent [illegible]

The minutes of June 6. July 7 & Aug 2 1905 are read & approved

Reports of the Secretary for July & August 1905 were read & ordered filed

Report of the Librarian [illegible]

Reports of Standing Committees

Committee on Books

Chairman Kellogg reports bills to amount of $[illegible] and also the amount of $63.96 to be paid out of the McCreery Book fund Referred to Finance Committee. Committee recommends the purchase of

	Vols	Est Cost
1. Four sets Burton Holmes travels	40	100.00
2. One set New International Encyclopedia	20	66.00
3. Additional copies of books in demand	22	21.40
4. Books for the young	11	6.55
5. Replacements Main Library	430	337.50
Branch No 1	267	200.0
2	93	69.70
3	64	45.00
6	137	102.70
[illegible]	[illegible]	[illegible]
6. Miscellaneous books	145	29
8. Books for Branch Libraries	214	[illegible]

adopted unanimously on roll call

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $710.33 Referred to Finance Committee. Committee recommends the purchase of

2 Tarboard cases for Atlas sheets of U.S. Geological Survey [illegible]

10,000 Reserve postal forms [illegible]

San Francisco September [illegible]

Committee on Building, Fixtures etc

Chairman O'Connor reports bills to amount of $401.20 Referred to Finance Committee. Committee recommends the purchase of

250 Book supports @ 10¢	$ 25.00
1 Desk Chair B. 2	7.50
250 Electric light bulbs @ 20¢	50.00
1 Stool for elevator	2.50
Total	$ 85.00

Adopted unanimously on roll call

Committee on Branches

Chairman Mann call attention to the unsanitary condition of Branch No 3 and upon motion duly carried the matter is left in the hands of the Committee with power to act

Committee on Municipal Relations

Chairman Boyd no report

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands	3638.00
Book Bills	1995.40
Printing & Binding Bills	710.35
Insurance Bills	41.25
Miscellaneous Bills	401.20
	6786 22

Sa[illegible]

2343	Clar G. [illegible]	[illegible] 00	2359	Hahn B.S.	3[illegible]
2344	Mattl G. A	200 00	2360	Ha[illegible] E M	70 [illegible]
2345	Lichtenstein J	1[illegible]0 00	2361	Hammond C A	65[illegible]
2346	[illegible] M J	100 00	2362	Hurd A M	35 00
2347	Acker C	12 20	2363	Kille W	35[illegible]
2348	Andrews J. J	9 50	2364	Klein L	9 35
2349	Cook B	[illegible]	2365	Kummer A	25[illegible]
2350	Buck R	9 50	2366	Levy J	12[illegible]
2351	Brown M. A	70 00	2367	Lisinsky L	3[illegible]
2352	Clayton R	12 60	2368	[illegible]	21[illegible]
2353	Coleman W	23 [illegible]	2369	[illegible]	70[illegible]
2354	Goldman B A	75 00	2370	McCann R.	60[illegible]
2355	Grauenwald L	9 60	2371	McNally M E	[illegible]
2356	Griffith J	15 60	2372	Miel C. F.	[illegible]
2357	[illegible] R	67 35	2373	Malone	[illegible]
2358	[illegible]	[illegible]	2374	[illegible]	[illegible]

[illegible]

2375	Mones G	17	55
2376	Nolan D	6	00
2377	Nolan G J	75	00
2378	Palmer Edw	55	00
2379	Panella A	32	95
2380	Rea R	75	00
2381	Read C	[illegible]	[illegible]
2382	Rumbold J	[illegible]	[illegible]
2383	Spargo R	[illegible]	[illegible]
2384	Sturges E J	15	00
2385	Sullivan F C	[illegible]	[illegible]
2386	Sawyer A L	[illegible]	[illegible]
2387	Talbot H	6	00
2388	Wade E J	[illegible]	[illegible]
2389	Wise C	[illegible]	[illegible]
2390	Young L	1	13
2391	Durham J E	1	35
2392	Dowling M	1	13
2393	Carr N A	73	[illegible]
2394	McDougall A R	40	00
2395	Hay E P B	[illegible]	[illegible]
2396	Stuart H	[illegible]	[illegible]
2397	Larne M	[illegible]	[illegible]
2398	Carson M	[illegible]	[illegible]
2399	[illegible]	[illegible]	[illegible]

2400	Presley A	11	[illegible]
2401	Bergen P	8	20
2402	White Mrs A	50	00
2403	Woodman A	50	00
2404	Fisher C H	33	[illegible]
2405	Morgan J D	75	00
2406	London Mrs M	7	50
2407	Loveland E J	75	00
2408	Sullivan W	50	00
2409	Gunnison W	5	00
2410	[illegible] Mrs	32	00
2411	Whitcher M L	75	00
2412	Wood J B	33	00
2413	Williams J	19	90
2414	Blair W	7	40
2415	Holland J	10	00
2416	Handmann D	17	00
2417	Simpson W	12	00
2418	Kramer J H	12	—
2419	McFarlane A	12	—
2420	Todd D B	12	—
2421	Wyatt A	12	[illegible]
2422	Feldbush J	1	[illegible]
2423	Welty Mrs L	1	[illegible]
2424	[illegible]	[illegible]	[illegible]

Miscellaneous [illegible]

2425	Cross Fire Ins Co	41	20
2426	Cunningham Curtis & Welch	[illegible]	61
2427	"	197	43
2428	"	109	53
2429	"	[illegible]	33
2430	"	193	85
2431	"	[illegible]	21
2432	"	199	25
2433	Jas F. Snellens	13	00
2434		16	90
2435		100	04
2436	[illegible] for G E Strehen	167	67
2437		165	35
2438	"	192	17
2439	[illegible]	[illegible]	[illegible]

2440	J W Turner Waynalls	3	00
2441	Com. of Patents	37	20
2442	G E Strehen	12	00
2443	L P McCarty	[illegible]	[illegible]
2444	Barham Bros Store	5	00
2445	[illegible] Co	113	[illegible]
2446	Stanley-Taylor Co	15	75
2447	Hicks-Judd Co	[illegible]	[illegible]
2448	" "	396	25
2449	T N Mills	94	30
2450	Dunton & Walker Co	60	[illegible]
2451	[illegible]	[illegible]	[illegible]
2452	[illegible]	[illegible]	[illegible]
2453	Buchanan [illegible]	[illegible]	[illegible]
2454	[illegible]	[illegible]	[illegible]

San Francisco September [illegible]

72455	Spring Valley Co	21	[illegible]	72458	G. H. Umbsen & Co	350	0[illegible]
72456	[illegible] Assn.	3[illegible]	[illegible]	72459	[illegible]	49	7[illegible]
72457	G. H. Umbsen & Co	31	[illegible]				
						51[illegible]	

[illegible] moved that these bills be ordered paid. Carried unanimously, on roll

Committee further reports that bills in the amount of 313.91 to be paid out of the McCreery Book Fund have been audited & Trustee Taylor moves that same be ordered paid. Carried unanimously on roll call.

Committee on Law

In the absence of Chairman Bishop, Trustee Taylor reports that the Committee had forwarded (as instructed) to the [illegible] an opinion regarding the request that the G.A.R. for a Memorial Hall in the new Library building. That the opinion of the Committee is that the building can be used for library purposes [illegible]

Communications

Letter from Miss A. L. Haines cataloguer requesting two months leave of absence from Sept 7. 1905. Motion made that same be granted. Carried unanimously on roll call.

Letter read from Mrs. M. [illegible] an extension of her leave of absence for five months. Motion made that same be granted Carried unanimously on roll call.

Special Committees

Committee on Architectural program reports through Chairman Taylor, that Mr. A. Jacobs has been engaged to assist in preparing the program.

New Business

[illegible] reports that Branch No. 1 is to be [illegible], and moves that the Branch be closed for not more than [illegible] for that reason. Carried unanimously on roll call.

Chairman reports that it will be necessary to employ [illegible] on account of the leave of [illegible]. Motion made that the matter be referred to Committee on [illegible] with power to act. Carried unanimously on roll call.

Adjourned

San Francisco September 25. 190[illegible]

Special meeting of the Board of Trustees of the San Francisco Public Library held in the Directors Room of the Savings & Loan Society for the purpose of considering the report of the Committee on Architectural Program.

The meeting called to order at 4 P.M. President Harrison. On roll call the following are noted present Trustees Davis, Harrison, Kelly, Mann, O'Connor, Shaw & Taylor. Absent the Mayor, Trustees Bishop, Boyd, Leventhal, Mills.

Chairman Taylor of the Program Committee presents the report & moves that same be adopted & Carried unanimously on roll call.

Motion that the President transmit the Program to the Board of Supervisors with the following letter

San Francisco Sept. 25. 190[illegible]

"To the Honorable the
Board of Supervisors of the City &
County of San Francisco.

The Board of Trustees of the Public Library & Reading Rooms hereby present the accompanying documents as their Architectural Programme for the erection of a Library Building upon Block Twenty three heretofore selected for that purpose by your Honorable Body & said Board of Trustees hereby request that you will, by ordinance duly expressed in that regard, approve of said Programme, so that said Board of Trustees may, in accordance with said programme, erect & equip proceed to erect & equip said Library Building upon said Block

By order of the
Board

Carried unanimously on roll call

Trustee Taylor moves that the following be added to the Architectural Program viz

It is the intention of the Library Trustees that competition shall be open to all architects, resident & non-resident, the Board of Trustees reserving the right to reject any and all designs submitted.

Carried unanimously on roll call

Approved

San Francisco October 3 1905

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 3.05 P.M. President Harrison presiding.

On roll call the following are noted present: Trustees Davis, Harrison, Kellogg, Lilienthal, O'Connor, Taylor & Wise. Absent the Mayor, Trustees Bishop, Boyd, Mann & Shaw. [illegible]

Minutes of meetings held Sept 5th & 25, 1905 read and approved

Trustee Mann enters and takes his seat

Report of the Secretary read and ordered filed

Report of the Librarian received and ordered filed

President Harrison appoints Trustee Wise a temporary member of the Printing & Binding Committee

Report of Standing Committees

Committee on Books

Chairman Kellogg reports bills to amount of $551.75 & bills to be paid from the McCreery Fund to the amount of $217.81 Referred to Finance Committee.

Committee recommends the purchase of

	Vols	Cost
Writings of Chas Dudley Warner by Lounsbury	15	24.00
Local papers from Lee's collection	15	28.00
War on the Philippines	4	22.50
From Bain's Catalogue	10	43.25
Ordered by Cowan	7	8.50
Lincoln's Works, Federal edition	8	40.00
Additional copies of books in demand	22	21.00
" music scores	13	35.00
Books for juvenile department	69	41.40
Books for Branch Libraries	118	118.10
Replacements: Main Library	345	258.75
" Branch No 4	64	44.70
" " " 5	100	70.00
Miscellaneous Books	95	185.35
	[illegible]	$94[illegible]
Books for McCreery Branch	600	[illegible]

Recommendation adopted unanimously on roll call

Committee on Printing & Binding

In the absence of Chairman [illegible] Trustee Kellogg reports bills to amount of $632.21 Referred to Finance Committee

San Francisco October 3 1905

Committee recommends the purchase of

4000 Blanks for records of Books delivered to Branches	10.50
1 Withdrawal register - - - - - - -	5.00
Total	$15.50

Recommendation adopted unanimously on [illegible]

Committee on Building, Fixtures etc.

Chairman O'Connor reports bills to amount of $386.18 Referred to Finance Committee

Committee recommends the purchase of

1 Sign for Station C	each	7.50
1 " " " D	"	7.50
1 Book case for " G	"	15.00
2 File Boxes		6.00
1 Filing tray for Reserve postals		5.00
1 Hat Rack for Trustees Room - - - . .		15.00
1 Table " "		8.00
		$[illegible]

The report is amended to read "Hat & coat hooks" instead of "Hat Rack" & as amended adopted unanimously on roll call.

Trustee Taylor moves that the Building Committee be authorized to procure the necessary umbrella racks for the Trustees room. Adopted Carried unanimously, [illegible]

Chairman O'Connor reports that the furnace in the McCreery building as being out of order. Motion made that the Building Committee be empowered to have same repaired. Carried unanimously.

Committee on Branches

Chairman Mann - no report

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands - - -	3493.80
Book bills -	151.75
Printing & Binding Bills . .	632.25
Miscellaneous "	386.18
Insurance "	[illegible]
Total	[illegible]

[illegible]

2460	Cross G. J	[illegible]	2464	Cohn C	7 [illegible]
2461	Mullen. Geo A	20000	2465	Asch. B.	20 [illegible]
2462	Lichtenstein	16[illegible]	2466	Brick R	7[illegible]
2463	John W. J	[illegible]	2467	Byrne W	[illegible]

San Francisco [illegible]

2468	Cook G	6	00	2505	Weir C	25	15
2469	[illegible] R	10	65	2506	Young L	1	00
2470	Durden J	5	65	2507	Durham J E	29	1[illegible]
2471	Chisholm W	23	75	2508	Dowling M	34	[illegible]
2472	Goldman W A	37	70	2509	Carey N A	75	[illegible]
2473	Garnwood L	5	35	2510	McDougall H R	[illegible]	
2474	Hoover A	70	00	2511	Hay E P B	33	20
2475	Hancock J	13	45	2512	Stuart N	11	[illegible]
2476	Haines B S	37	95	2513	Lavelle M	13	40
2477	Hay E M	70	00	2514	Carson M	73	75
2478	Hayman C A	69	25	2515	Maxwell M	40	[illegible]
2479	Heal C M	55	00	2516	Presley A	4	60
2480	Hill W	5	35	2517	Boyer P	6	85
2481	Hellmer L	2	00	2518	White Mrs A	30	00
2482	Kratmeyer A	7	80	2519	Woodman A	50	00
2483	[illegible] L	4	50	2520	Fisher C A	37	85
2484	Lowe W	21	25	2521	Morgan S D	75	00
2485	Martin J	9	30	2522	London Mrs M	7	50
2486	McCall R	64	75	2523	Loveland E F	75	00
2487	McNally M E	70	00	2524	Sullivan C V	45	00
2488	Mee C J	70	00	2525	Gunnison W	3	20
2489	Minor M C	60	00	2526	McWatt Mrs M	30	00
2490	Minch E	70	00	2527	Whitcher M L	75	00
2491	Moore G	35	00	2528	Weed L S	55	00
2492	Nolan G L	75	00	2529	Williams J	13	15
2493	Nolan J	60	00	2530	Wright F	7	50
2494	Palmer E	55	00	2531	Holland J	10	00
2495	Panella A	26	65	2532	Handmann D	17	00
2496	Rea R	7[illegible]	[illegible]	2533	Simpson J A	12	00
2497	Read C	45	00	2534	Seymour J H	12	00
2498	Rainbird T	20	00	2535	McFarlan A	12	00
2499	Spargo R	20	95	2536	Todd D B	12	00
2500	Stinger E	69	00	2537	Wyatt A	12	00
2501	Sullivan J	40	00	2538	Feldbusch J	12	00
2502	Sauer A L	65	65	2539	Weily Mrs L N	12	00
2503	Talbot [illegible]	65	2[illegible]	2540	[illegible]	10	[illegible]
2504	[illegible]						

Miscellaneous [illegible]

2541	[illegible]	12	[illegible]	2544	Compensation	188	[illegible]
2542	[illegible]	[illegible]		2545	[illegible] Machen	[illegible]	
2543				2546	[illegible]	[illegible]	

San Francisco October 3. 1905

2547	S. am for H W Wilson	15.00	2559	Cunningham C & Welch	7.50
2548	" A N Clark Co	52.25	2560	A Ruiss	75.35
2549	" N. E. Hix Sec	5.00	2561	Emporium	2.75
2550	Geo A. Mullin	117.90	2562	[illegible]	16.70
2551	Jos Winterburn Co	66.30	2563	E H Black	115.00
2552	Stanley-Taylor Co	20.00	2564	Stevens Bros	5.75
2553	Cunningham C & Welch	11.00	2565	Goodyear Rubber Co	9.00
2554	Hess Ink Co	113.45	2566	Spring Valley W Co	9.55
2555	" "	199.76	2567	Mission Hall Assn	35.00
2556	"	157.63	2568	G. Allen Co	31.00
2557	Cunningham. C & Welch	33.91	2569	" "	26.00
2558	Mercantile Towel Co	6.75	2570	[illegible]	[illegible]
					[illegible]

& moves that these bills be ordered paid. Carried unanimously on roll call. Committee further reports bills to the amount of $217.81 against the McCreery book fund & moves that same be ordered paid. Carried un[illegible] on roll call.

Committee on Rules & Communication

Chairman Wise no report

Committee on Law

In the absence of Chairman Bishop Trustee Saxon reports that P. J. Kuhlmann 1630 Eddy St. had been detected in mutilating a newspaper. Motion made that he be deprived of the use of the Library for six months & that a notice be posted in the Reference Room to that effect. Carried unanimously.

President Harrison reports that in accordance with resolution adopted Sept 21 1905 the [illegible] Programme had been transmitted to the Board of Supervisors.

There being no further business the meeting adjourned.

San Francisco November 7. 1905

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.15 P.M. President Harrison presiding

On roll call the following are noted present. Trustees Davis. Kellogg. Lilienthal, Mann, Shaw. Taylor & Harrison

Absent Trustees Boyd. Bisnos. O'Connor. Wise and the Mayor

Present 7 Absent 5

Minutes of the previous meeting read and approved

Report of the Secretary read and ordered filed

Report of the Librarian received and ordered filed

Reports of Standing Committees

Committee on Books

Chairman Kellogg reports bills to amount of $3448.80. Referred to Finance Committee & bills on the McCreery Fund to amount of $378.08 also referred to Finance Committee

Committee recommends the purchase of

Periodical list for 1906		$2040.00
National Intelligencer 10 vols 1844-53	10 vols	25.00
Additional copies new books	40 "	38.30
Books for the [illegible]	25 "	24.80
Replacements, Main Library	320 "	235.00
Br. 1 to 6	502 "	352.50
Books for Branch Libraries	282 "	253.80
Miscellaneous Orders	193	305.00
Totals	1372	1237.40
Books for McCreery Branch from the McCreery Fund	375 vols	420.00

Recommendation adopted unanimously on roll call

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $561.64 Referred to Finance Committee. Committee recommends the purchase of

20,000 Borrowers' Accession Cards	at 10 cts	20.00
10,000 Borrowers		41.50
		$61.50

Recommendation adopted unanimously on roll call

Committee on Buildings, Furniture etc

In the absence of Chairman [illegible]

San Francisco November 7, 19[illegible]

Trustee Shaw reports bills to amount of $325.75 referred to Finance Committee. Committee recommends the purchase of

1 Rug for Branch No 1 - - - at cost	5.00
1 " " " 6 - - - -	5.00
1 Bbl. Cleaning powder 300 lbs [illegible]	15.00
4 " Do clean @ 3.00	12.00
Total	$[illegible]

Recommendation adopted unanimously on roll call. Trustee Shaw reports "dry rot" in the flooring of the basement of McCreery Branch. Motion made that the Building Committee be given full power to act in the matter of having all necessary repairs done to the Branch. Carried unanimously on roll call.

Committee on Branches

Chairman Mann — No report.

Committee on Finance & Auditing

Chairman [illegible] reports bills as follows

Salary demands	3441.10
Books bills	114.77
Printing & Binding Bills	561.64
Miscellaneous	[illegible]
Total	$5221.[illegible]

Salary Demands

2571	Clark Geo T.	250	00	2587	Hay E M	70	00
2572	Mullen Geo A	200	00	2588	Hayward C A	15	00
[illegible]	[illegible]	150	00	[illegible]	Hall C. H.	[illegible]	[illegible]
2574	Tyler M T "	100	00	2590	Kelvin W	5	40
2575	Albee C	9	35	2591	Kuhmeyer C	4	[illegible]
2576	Asch B	20	55	2592	Leova W	[illegible]	[illegible]
2577	Birch R	7	35	2593	Morgan E	4	[illegible]
2578	Burgess E	9	20	2594	McCarty R	60	00
[illegible]	[illegible]	70	00	[illegible]	McNeill W C	[illegible]	[illegible]
2580	Cook G	20	00	2596	Mill C F	70	00
[illegible]	Duncan [illegible]	[illegible]	[illegible]	[illegible]	Wilson W C	[illegible]	[illegible]
2582	Ehrhorn W	15	05	2598	Melville E	63	[illegible]
2583	Goldman B	54	55	2599	Morris E	35	00
2584	Glavinovich L	11	25	2600	Nolan G J	75	00
258[illegible]	Hahn A	70	00	2601	Nolan B	60	[illegible]
[illegible]	[illegible]	25	00	2602	[illegible]		

San Francisco [illegible]

2603	Paulla C	41 05	2627	White Mrs C	30 00
2604	Rea R	75 00	2628	Woodman C	50 00
2605	Read C	32 55	2629	Fisher C C	41 50
2606	Roach J.	3 50	2630	Morgan S D	75 00
2607	Rumbold J	20 20	2631	London Mrs W	7 50
2608	Spargo R	12 05	2632	Lovelace E J	75 00
2609	Sturges E J	65 00	2633	Sullivan C V.	45 00
2610	Sullivan J C	40 00	2634	Gunnison W.	3 40
2611	Sawyer W L.	70 00	2635	McWall Mrs M	30 00
2612	Talbot H	60 00	2636	Whitcher W L	75 00
2613	Wade E J	50 00	2637	Maxwell W	45 00
2614	Ware J B	55 00	2638	Williams J.	28 50
2615	Winden A	1 65	2639	Rennie F W.	8 50
2616	Wirn C	24 00	2640	Holland J	10 00
2617	Durham J G	6 00	2641	Handemann S	11 00
2618	Carr N C	15 00	2642	Simpson J A.	12 00
2619	McLonquil H R.	41 70	2643	Dunmore J H	12 00
2620	Harr E P B	35 00	2644	McFarland C.	12 00
2621	Stuart H	13 00	2645	Todd D B	12 00
2622	Lavelle W	10 60	2646	Wyatt C	12 00
2623	Carson W	[illegible]	2647	Fillbrook J	12 00
2624	Dowling W	[illegible]	2648	Wiley Mrs	12 00
2625	Pisti C	[illegible]	2649	[illegible]	10 [illegible]
2626	Bovier P	[illegible]			

[illegible] Bic

2650	Emporium	133 96	2667	[illegible]	3 [illegible]
2651		134 30	2668	[illegible]	3 0[illegible]
2652		186 01	2669	[illegible]	6 [illegible]
2653	[illegible] C M Welch	37 45	2670	Nathan Dohrmann Co	[illegible]
2654	J J Sullivan	1 00	2671	G H Fuller Co	[illegible]
2655	R E Cowan	11 50	2672	San Francisco Co	3 00
2656	[illegible]	28 00	2673	[illegible] Co	10 6[illegible]
2657	R [illegible]	32 50	2674	[illegible]	6 [illegible]
2658	Sala Geo Shreve & Co	162 07	2675	Buchanan Bros	[illegible]
2659	[illegible]	6 05	2676	[illegible] Bros	[illegible]
2660	[illegible]	103 60	2677	[illegible] Co	9 [illegible]
2661	[illegible] & Co	15 00	2678	[illegible] & Co	[illegible]
2662	[illegible] & Co	[illegible]	2679	[illegible] Co	[illegible]
2663	"	[illegible]	2680	[illegible]	[illegible]
2664	[illegible] C	[illegible]	2681	[illegible] & Co	[illegible]
2665	Pac Coast [illegible] Co	[illegible]	2682	[illegible]	[illegible]
2666	[illegible]	[illegible]			

San Francisco November [illegible]

& moves that these bills be ordered paid. Carried unanimously on roll call

Committee on Rules & Administration

In the absence of Chairman Wise Trustee Lilienthal recommends

1 That Robt Rea be appointed 2d assistant Librarian at a salary of $100- per month. Adopted unanimously on roll call

2. That three eligibles be appointed to serve at the delivery desk, in place of three boys. Adopted unanimously on roll call

The Librarian recommends changes to the Rules providing for appointments to the Staff which upon motion duly carried [illegible]

Trustee Wise enters & takes his seat

Trustee Mann moves that the salary of the eligibles to be appointed to take the place of the boys at the delivery desk be fixed at $40.00 per month with an increase of $5.00 per year until the maximum of $50.00 per month is reached. Carried unanimously on roll call

Trustee Lilienthal moves that the Library Committee be empowered to hold an examination for eligibles to the Library Staff. Carried

There being no further business the meeting adjourned

Geo. A. [illegible]

[illegible]

San Francisco December 5. 1905

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library.

Meeting called to order at 8.05 P.M. President Harrison presiding.

On roll call the following are noted present. Trustees Davis, Kellogg, Rosenthal, O'Connor, Shaw, Taylor, Wise & Harrison. Absent the Mayor, Trustees Boyd, Bishop & Mann. Present 8 Absent 4.

Minutes of the previous meeting read & approved.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

Reports of Standing Committees

Committee on Books

Chairman Kellogg reports bills to amount of $2750.14 & bills on the McCreery Fund to amount of $170.96 Referred to Finance Committee.

Committee recommends the purchase of

		Vols	Cost
1	Hill's Directory 1906	1	10.00
2	Directories of Sacramento & Los Angeles	2	10.00
3	Eastwood's Trees of California for Branches	4	10.00
4	German Books for Main Library	80	100.00
5	" " " Branches	60	75.00
6	Additional copies of books in demand	62	65.00
7	Books for the Young	14	9.50
8	Books for Branch Libraries	145	214.00
9	Replacements Main Library	316	270.00
10	" Branches 2.3.4.5 & Deposit Collections	336	235.20
11	Miscellaneous Books	106	175.00
			1177.00
	McCreery Fund books	330	534.00
	Index to Bulletin 500 copies [illegible]		50.00
	Semi-annual List of Branch Accessions 1000 copies [illegible]		16.00

Recommendation adopted unanimously on roll call.

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $495.56 Referred to Finance Committee.

Committee on Buildings [illegible]

Chairman O'Connor reports bills to amount of $506.71 Referred to Finance Committee.

Committee on Branches

No report.

Committee on [illegible] Relations

San Francisco [illegible]

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Doors Bills	2750 1[illegible]
Salary demands - - - - -	3473.60
Printing +Binding Bills - - - - -	995.36
Miscellaneous Bills - - - -	506.71
	[illegible]

Salary Demands

22684	Clark Geo T	250 00	22718	Rea C	28 25
22685	Mullen Geo A	200 00	22719	Reed F	6 70
22686	Lichtenstein J	150 00	22720	Rumbold A	20 00
22687	Tyler M S	95 35	22721	Sturges E J	68 00
22688	Rea K.	100 00	22722	Sullivan T C	40 00
22689	Althee C	8 15	22723	Sawyer A L	70 00
22690	Asch B	20 90	22724	Talbot H	60 00
22691	Birch K.	6 35	22725	Wade E J	10 00
22692	Burgess E	19 00	22726	Ward D B	55 00
22693	Byrne M. A	70 00	22727	Windrum A	2 00
22694	Cook G.	18 00	22728	Wise C	23 [illegible]
22695	Durden T.	20 00	22729	Casey A C	7[illegible]
22696	Goldman B.	75 00	22730	McDougall H	[illegible]
22697	Glavinovich L	8 65	22731	Hay E C B	37 [illegible]
22698	Gunnison K	6 65	22732	Stuart H	1[illegible]
22699	Hahn A	70 00	22733	Lovell M	14 00
22700	Hafner B S	50 00	22734	Carson M	75 00
22701	Hay E M	70 00	22735	Danbury M	11 00
22702	Hayward C A	75 00	22736	Arnold J A.	7 [illegible]
22703	Healy A M	55 00	22737	White Mrs A	30 00
22704	Keller W	9 00	22738	Woodman A	—
22705	Kutmeyer A	3 75	22739	Fisher C C	—
22706	Levin W	21 25	22740	Morgan S D	75 00
22707	Morgan E	20 00	22741	London Mrs	7[illegible]
22708	McCarty K	60 00	22742	Lovelan E J	75 00
22709	McNally M E	70 00	22743	Sullivan C W	30 00
22710	Mull C F	70 00	22744	Feldman W	2 00
22711	Melrose M C	60 00	22745	McWall Mrs M	30 00
22712	Mitchell C	59 00	22746	Whitcher M K	75 00
22713	Morris G	[illegible]	22747	Marquette M	[illegible]
22714	Nolan G J	75 00	22748	Williams J	28 3[illegible]
22715	Nolan E	60 00	22749	Russell F W	9 [illegible]
22716	Palmer Edw	55 00	22750	Holland J	1[illegible]
22717	[illegible]	[illegible]	22751		

San Francisco December [illegible]

22752	Simpson J A	12	00	22756	Wyatt A	12	00
22753	Seymour J H	12	00	22757	Feldbusch J	12	00
22754	McFarlane A	12	00	22758	Welly M L	12	[illegible]
22755	Todd D B	12	00	22759	Tremblet L	[illegible]	[illegible]
						[illegible]	[illegible]

Miscellaneous Bills

22760	Emporium	161	12	22783	Joel Winterburn Co	112	00
22761	"	161	38	22784	Stanley-Taylor Co	399	50
22762	"	193	43	22785	Hicks Judd Co	76	67
22763	"	195	89	22786	" "	195	81
22764	"	197	15	22787	" "	194	34
22765	Cunningham Curtiss & Welch	88	72	22788	Globe Sanitary Co	27	00
22766	[illegible]	4	15	22789	Terrill Bros	16	35
22767	[illegible] Co.	20	00	22790	[illegible] E Walker Co	18	00
22768	C L Taylor	2	50	22791	A Rulfs	9	90
22769	R J Machen	10	50	22792	L M Alexander Co	52	70
22770	R E Cowan	27	40	22793	Holbrook Merrill & Stetson	10	81
22771	G. C. M. for G E Stechert x	133	81	22794	Royal Heating Co	60	00
22772	" "	199	33	22795	Heywood Bros	1	15
22773	" N.E. Hist. Soc.	5	00	22796	Indianapolis Fur. Co	4	00
22774	" Dodd Mead & Co	20	70	22797	Otis Elev. Co	4	40
22775	" A H Clark Co	13	53	22798	J. C. Wells	20	50
22776	[illegible] Co	66	83	22799	C A Byrne	47	50
22777	" "	190	80	22800	Spring Valley Co	12	50
22778	" "	144	74	22801	Masonic Hall Assn	35	00
22779	" "	76	95	22802	G H Umbsen & Co	35	00
22780	" "	[illegible]	[illegible]	22803		26	00
22781	G. A. M. for Library of Congress	50	00	22804	Geo A Mullin	65	70
22782	Cunningham C & W	17	07				
						$4252	21

Moved that these bills be ordered paid. Carried

Committee on Rules and Recommendation

1. Adoption of the rule heretofore submitted providing for Sunday service and fixing salaries for the [illegible]
2. That the pay of the Curator of the Newspaper Department be increased from $60 to $65.00

Recommendation adopted unanimously on [illegible]

San Francisco December [illegible]

SAN FRANCISCO PUBLIC LIBRARY.

GRADED SERVICE.

Article I.

1. The graded service shall include all positions for which technical knowledge in library methods is required, except such as may be specifically included in the non-graded service.

2. The positions in the graded service shall be classified in four grades, as follows:

First grade. Heads of the Catalogue, Reference, Children's and Branch & Station departments and the head of each branch library.

Second grade. Senior assistants.

Third grade. Junior assistants.

Fourth grade. Substitutes, partial time employees, and eligibles who have successfully passed a competitive intellectual test. Admissions to this grade shall convey no assurance of permanent employment. Its members shall be regarded as probationers whose services may be dispensed with at any time it may become evident they do not possess the essential qualifications for competent library service. They will be expected to familiarize themselves with library work and to hold themselves in readiness for duty as substitutes at all times. Any who are not available for such duty when needed, may upon the recommendation of the Committee on Rules and Administration be dropped from the service.

Article II.

EXAMINATIONS.

1. Admission to Fourth Grade.

Examinations for admission to the fourth grade shall be held from time to time as circumstances may require, under the supervision of an Examining Committee composed of the members of the Committee on Rules and the Librarian. Candidates must be between the ages of 18 and 35 years, must be in good physical condition, and have had a high school training or its equivalent. They shall furnish such references as the Examining Committee may require. The examinations shall be competitive, and the Committee will select from the candidates those who have attained a satisfactory standing and place their names upon a list of eligibles to be filed with the Secretary. The names will be ranked according to standing in the examination, and in general the order thus established will be followed in making assignments. Any who have remained two years in this grade, without obtaining a regular position in the service may be dropped from the list upon the recommendation of the Committee on Rules and Administration.

2. Admission to the Third Grade.

Members of the fourth grade shall be eligible to appointment in the third grade upon recommendation from the Librarian to the effect that their probationary service has been satisfactory.

Graduates of library schools of approved standing may be appointed to the third grade upon the recommendation of the Committee on Rules, without taking the examination for admission to the fourth grade or rendering the probationary service.

3. Promotion to the Second Grade.

Employees of the third grade who have been in the service of the Library in that grade for not less than three years may be promoted to the second grade upon the recommendation of the Committee on Rules and the Librarian; provided, however, that in cases of exceptional merit promotions may be made after two years of service in the grade named. Such recommendation will be based upon the previous records of the candidates and upon examinations designed to test the candidates' technical knowledge of library work.

4. Appointments to the First Grade.

As a general rule, vacancies in the first grade will be filled by the appointment of employees of the second grade who have shown marked ability

San Francisco Examiner

in their work.

Article III.

SALARIES.

Fourth Grade.

Substitutes shall be paid at the rate of $50.00 per month for the time actually worked.

Members of the fourth grade working on their own schedules shall be paid at the rate of 20 cents per hour.

Third Grade.

Forty dollars per month for the first year with a yearly increase of $5.00 per month to a maximum of $50.00 per month.

Second Grade.

Fifty five dollars per month for the first year with a yearly increase of $5.00 per month to a maximum of $65.00 per month.

First Grade.

Seventy dollars per month for the first year and $75.00 per month thereafter except in the case of those positions where a higher limit may be established by the Board of Trustees.

Assistants now in the library service, and eligibles shall be classified as follows:

First Grade: All those designated in Section 2, of Article 1. of the foregoing regulations.

Second Grade: Assistants in the Catalogue department and others not classified in the first grade now receiving salaries not less than $55.00 nor more than $70.00 per month

Third Grade: Assistants on full time schedules now receiving salaries not more than $50.00 per month.

Fourth Grade: Assistants employed on partial time schedules, substitutes, and eligibles.

The foregoing provisions shall not be construed to reduce the salary now received by any employee in the graded service.

San Francisco December 5 19

Trustee O'Connor calls attention to a note sent by Miss E. P. B. Hay to the Secretary in response to a complaint to the Librarian of Branch 1 regarding the use of [illegible]. Motion made that the Rules Committee through the Librarian reprimand Miss Hay. Carried unanimously on roll call.

Communications

Letter from Miss A. [illegible] Haines resigning her position as Cataloguer. On motion duly carried the resignation is accepted & the letter placed on file

Miscellaneous Business

Trustee O'Connor reports that the Building Committee had investigated the matter of the flooring in the basement of the McCreery Branch & found it in very bad condition.

Trustee O'Connor also calls attention to the condition of the premises occupied by Branch No 3. Motion made that the Branch Committee be instructed to look into the matter of securing a building site and to report. Carried unanimously.

There being no further business the ~~Board~~ adjourned.

Geo. A. Mullin
Secretary

San Francisco January 2 1906

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.10 P. M President Harrison presiding

On roll call the following are noted present Trustees Davie, Kellogg, Mann, O'Connor, Shaw, Taylor, Wise & Harrison. Absent The Mayor Trustees Bishop, Boyd & Lilienthal. Present 8 absent 4

Minutes of the previous meeting read and approved.

Report of the Secretary read and ordered filed

Report of the Librarian received and ordered filed

Reports of Standing Committees

Committee on Books

Chairman Kellogg reports bills to amount of $837.05 Referred to Finance Committee Committee recommends the purchase of

Subscription to London Times daily		24.00
" " Los Angeles Herald		3.90
County maps	5	50.00
Offered by C. C. Goldschmidt	9	100.00
Books for Branch Libraries	244	303.00
Replacements: Main Library	246	114.50
" Deposit	105	73.50
Branch No 1	201	144.90
" 6	140	95.00
Miscellaneous Books	90	134.60
Totals	1046	1153.50

Recommendation adopted unanimously on roll call

Committee on Printing & Binding

Chairman Shaw reports bills to amount of $543.24. Referred to Finance Committee Committee recommends the purchase of

50000 Issue slips	est. cost	$20.00
1,000 [illegible]		10.00
1 Pair covers for same		2.50
	Total	$32.50

Recommendation adopted unanimously on roll call. Committee reports that [illegible] were the lowest bidders to supply the monthly [illegible] for the year and recommends that they be awarded the contract. Carried unanimously on roll call

San Francisco January 2 1906

Committee on Building Fixtures &c.

Chairman O'Connor reports bills to amount $318.53, Referred to Finance Committee. Committee recommends the purchase of

1 Table for Catalogue room - at cost 4.50
1 Office stool - - - [illegible]
$7.00

Recommendation adopted unanimously on roll call

Committee on Branches.

No report

Committee on Municipal Relations

Committee on Finance & Audit.

Chairman Taylor reports bills as follows

Salary demands - - -	$3.461.35
Books Bills	837.05
Printing & Binding Bills	543.24
Miscellaneous Bills	318.53
Total	$5.166.17

& bills on the McCreery Fund to amount $492.50 and moves that the bills be ordered paid. Carried unanimously on roll call.

Salary Demands

22796	Clark G. J	[illegible]	22815	Hayward C.W.	75 00
22797	[illegible]	[illegible]	22816	Healy A.M.	55 00
22798	Lichtenstein J	150 00	22817	Keller W	9 65
22799	Ryan M.F.	100 00	22818	Levan W.	21 25
22800	Rea Robt	100 00	22819	Morgan E.	20 00
22801	Alten C.	5 65	22820	McCarty R	60 00
22802	Beck B	3 55	22821	McNally M.E.	70 00
22803	Birch R.	6 70	22822	Mee C.F.	70 00
22804	Bragg E.	15 35	22823	Minrose M.C.	60 00
22805	Byrne M.A.	70 00	22824	Morelle E	60 00
22806	Cavell C.	[illegible]	22825	Myers G.	[illegible]
22807	Cooke G.	50 00	22826	[illegible] G.C.	75 00
22808	Durden J	[illegible]	22827	Nolan D	[illegible]
22809	Goodman B.A.	[illegible]	22828	Palmer E	[illegible]
22810	[illegible] L.	[illegible]	22829	[illegible] A	[illegible]
22811	Gunnison R	[illegible]	22830	Reed C	[illegible]
22812	[illegible] C	[illegible]	22831	[illegible]	[illegible]
22813	Hagan B.S	[illegible]	22832	[illegible]	[illegible]
22814	[illegible]	[illegible]	22833	[illegible]	[illegible]

San Francisco January 2 1906

2834	Sullivan J C	31 50
2835	Sawyer A L	75 [illegible]
2836	Talbot H	60 00
2837	Wade E J	50 00
2838	Wier L B	35 00
2839	Wise C	35 00
2840	Casey N. G	75 00
2841	McDougall N R	45 00
2842	Hay & P. B	[illegible]
2843	Stuart N	15 00
2844	Lavelle M	13 75
2845	Carson M	12 50
2846	Dowling M	40 00
2847	Arnott J G	10 [illegible]
2848	Young J	70
2849	White Miss G	[illegible]
2850	Woodman G	[illegible]
2851	Fisher C G	[illegible]
2852	Morgan L D	[illegible]
2853	[illegible]	1 [illegible]
2854	Loveland E J	75 00
2855	Sullivan C V	[illegible]
2856	Feldman W	3 00
2857	McCall Mrs M	30 00
2858	[illegible] M L	50 00
2859	Maynard M	[illegible]
2860	Windrum A	[illegible]
2861	Williams J	[illegible]
2862	Russell M	9 [illegible]
2863	Holland J	10 00
2864	Holden Miss G	6 [illegible]
2865	Simpson J G	12 00
2866	Simmons W	10 00
2867	[illegible]	[illegible]
2868	[illegible] P B	[illegible]
2869	[illegible]	[illegible]
2870	[illegible] J	[illegible]
2871	Willy Mrs	[illegible]
2872	[illegible]	[illegible]
		[illegible]

Miscellaneous

2873	Emporium	193 [illegible]
2874	"	120 69
2875	deWitt & Snelling	10 85
2876	C L Taylor	10 00
2877	Sary for G E Strehart	34 11
2878	" "	172 [illegible]
2879	" L B Weeks	9 50
2880	" Shaverlean Bros	2 50
2881	" Soc. Naval Architect	20 00
2882	" A H Clark Co	9 [illegible]
2883	W E Stat. Se.	5 [illegible]
2884	Frank H Marvill	[illegible]
2885	" Amer Stat Soc	[illegible]
2886	Geo A Muller	[illegible]
2887	[illegible]	[illegible]
2888	Stanley Taylor	[illegible]
2889	Cunningham [illegible]	[illegible]
2890	Thos Gould C	41 [illegible]
2891	"	154 [illegible]
2892	"	153 [illegible]
2893	[illegible]	6 [illegible]
2894	Buchanan Bros	12 [illegible]
2895	Library Bureau	17 [illegible]
2896	Brilliant Sign Co	13 [illegible]
2897	W W Gillette	[illegible]
2898	De Ruyter	[illegible]
2899	[illegible]	11 [illegible]
2900	Spring Valley Co	4 [illegible]
2901	Curran & Williamson	[illegible]
2902	[illegible]	[illegible]
2903	[illegible]	[illegible]
2904		[illegible]
2905	[illegible]	[illegible]
		1695 [illegible]

Chairman Taylor report that the Boys at Ocean View [illegible]

San Francisco January 2. 1906

was laid, covered by an Insurance of $1500.00 which had now expired

Committee on Rules & Administration
Chairman Wm. [illegible] no report

Communications

Letter read from Hon. Julius Kahn advising the Board that "The Official Gazette" of the U. S. Patent Office for the year 1906 would be sent the Library for the year. On motion duly carried a vote of thanks is tendered Congressman Kahn

Letter read from Chas. H. Laton on behalf of the San Francisco Theological Seminary, located in San Anselmo, Marin Co., requesting that the Faculty be allowed to borrow books from the Library. On motion duly carried the Secretary is instructed to advise Mr Laton that under the rules the Trustees had no power to grant the request

Miscellaneous Business

On motion duly carried a vote of thanks is tendered Mr. W. B. [illegible] for the legal services rendered

Trustee O'Connor requests that the lower room of the McCreery Branch be opened as a Students' Reference ~~Room~~ and Study Room from the hours of 3.30 to 6.30. Motion made that the matter be referred to Trustee O'Connor and that the sum of $500.00 be allowed from the McCreery Fund. Carried unanimously on roll call

There being no further business the meeting adjourned

Geo. A. Mullin
Secretary

San Francisco February [illegible]

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 8.05 P.M. President Harrison presiding.

On roll call the following are noted present Trustees Davis, Kellogg, Lilienthal, Mann, O'Connor, Wise & Harrison. Absent His Mayor, Trustees [illegible] Boyd, Shaw & Taylor. Present 7 Absent 5

On motion of Trustee Davis the reading of the minutes & Secretary's report was postponed.

Report of Standing Committees

Committee on [illegible]

Chairman Kellogg reports regular bills to amount of $3504.25 and bills on the McCreery fund to amount of 310.73. Referred to Finance Committee. Committee recommends the purchase of

	Vols	Cost
Subscription to City Directory	8	$40.00
" " Amer Builders Review	1	4.50
Rand McNally Atlas of U.S	1	[illegible]
U.S. Catalogue of books	2	18.00
Offered by Robertson	13	25.10
Additional Copies	43	45.75
Books for the Young	81	64.00
Books for Branch Libraries	216	194.40
Replacements, Main Library	425	297.50
" Branches	[illegible]	[illegible]
Miscellaneous Books	149.	[illegible]

Recommendation adopted unanimously by a [illegible]

Committee on Printing & Binding

Chairman Shaw being absent Trustee Kellogg reports bills to amount of 193.50. Referred to Finance Committee. Committee recommends purchase [illegible]

Form 90 -	50.000	Order slips est cost	12.00
" 2 -	350.000	[illegible] "	55.00
[illegible]	[illegible]	Application blanks	[illegible]
" 32 -	1.000	Committee meeting notices	2.00
52 -	2.000	Statistic blanks	4.50
	5.000	Note heads	4.00
	5000	Letter heads	3.00
45 -	4000	Branch [illegible]	12.00
	3000	Demands on Treasury	10.00
	1000	List of Periodicals	20.00

San Francisco February 8 1906

Recommendation adopted unanimously on roll call. Committee reports that the contract for binding will expire during the present, but that Foster & Futernick Co will continue to do the work at present schedule of prices until July 1. 1906. & the Committee recommends the contract now in force be continued in operation until that date. Adopted unanimously on roll call.

Committee on Building Fixtures &c

Chairman O'Connor reports bills to amount of $380.80 Referred to Finance Committee. Committee recommends the purchase of

4 Revolving Chairs @ $7.50 - - - - -	30.00
3 Small Desks @ 15.00 - - -	45.00
1 File box - - - - - - - - - - - -	8.00
4 Small rugs for desks . - - - -	18.00
Alterations to flooring at Counter - - .	15.00
total	$116.00

Adopted unanimously on roll call.

Committee on Finance and Audit

In the absence of Chairman Taylor, Acting [illegible] reports bills as follows.

Salary demands	3504.25
Book Bills	1963.94
Printing & Binding Bills - - .	193.30
Miscellaneous Bills -	380.80
total	$6.047.29

Also bills on the McCreery Fund to amount of $310.73

Salary Demands

2906	Clark, Geo. T.	250.00	2920	Hahn. A	70.00
2907	[illegible]	200.00	2921	Hafner B S	50.45
2908	Lichtenstein J	150.00	2922	Hammer. Geo	7.75
2909	Tyler. M. F	100.00	2923	Hay. E M	70.00
2910	Rex R.	100.00	2924	Hayward. C A	75.00
2911	Buck. R	7.30	2925	Healy. A M	61.65
2912	Bragg. E.	20.00	2926	Henkle. L.	19.50
2913	Byrne. M. A	70.00	2927	Keller W.	13.00
2914	Carlyle. C	8.40	2928	Leeva W.	21.25
2915	Coone. G.	20.00	2929	Morgan E.	20.00
2916	Durden J.	10.00	2930	McCarty R.	60.00
2917	Goldman. B. A.	75.00	2931	McNiall. M.	70.00
2918	[illegible] E.	[illegible]	2932	[illegible]	[illegible]
2919	[illegible]	[illegible]	2933	[illegible]	[illegible]

San Francisco, February 1896

22934	Mitchell E	67	31	22958	Young L A	7	[illegible]
22935	Morris G	33	65	22959	White Mrs A	30	00
22936	Nolan G J	73	75	22960	Woodman C	50	00
22937	Nolan D	65	00	22961	Fisher C C	41	5[illegible]
22938	Palmer E	55	00	22962	Morgan J D	75	00
22939	Pantella A	32	65	22963	London Mrs M	75	[illegible]
22940	Reed C	29	25	22964	Farland E F	75	00
22941	Roach F	10	30	22965	Sullivan C L	50	00
22942	Rumbold J	22	50	22966	Fickman A	3	60
22943	Sturges E	69	00	22967	McCall M M	50	00
22944	Sullivan F C	40	00	22968	Whitaker M L	75	00
22945	Sawyer A L	75	00	22969	Maxwell M	45	00
22946	Talbot H	60	00	22970	Anderson H	28	5-
22947	Wade E J	50	00	22971	Russell J H	8	03
22948	Weed J B	55	00	22972	Holland J	1[illegible]	00
22949	Wise C	25	00	22973	Holden Mrs R	17	00
22950	Casey N A	74	30	22974	Simpson J A	12	00
22951	McDougall H R	115	45	22975	Seymour J H	12	00
22952	Hay E P B	37	80	22976	McFarlane H	[illegible]	[illegible]
22953	Stuart H	15	00	22977	Todd D B	[illegible]	[illegible]
22954	Lavelle M	13	70	22978	Kelshaw Mrs A	12	—
22955	[illegible]	[illegible]	[illegible]	22979	[illegible] J	25	—
22956	Dowling M	40	00	22980	Weily Mrs E H	1	—
22957	Arnold [illegible]	[illegible]	[illegible]	22981	[illegible]	10	—

Miscellaneous Bills

22982	Ex. premium	177	27	22998	Com. for G E Heckert & Co	146	61
22983	"	174	39	22999	"	194	[illegible]
22984	"	155	21	23000	" Times Mirror Co.	4	51
22985	"	145	54	23001	" Herald Co.	3	90
22986	"	196	46	23002	Bankers Bond Sh.	5	00
22987	"	78	68	23003	The Wasp	3	00
22988	"	196	53	23004	Com. for Amer L Ry Assn	5	00
22989	Jas F. Snelling	4	00	23005	W B Waldorf	52	50
22990	J H Goldman	3	[illegible]	23006	Cunningham C Mitchell	13	5[illegible]
22991	Cunningham C Mitchell	[illegible]	[illegible]	23007	for Winternitz [illegible]	225	—
22992	R J Marker	[illegible]	[illegible]	23008	Sherman Judd & [illegible]	3	—
22993	Ex. frt. for G E Heckert & Co	184	21	23009	"	45	[illegible]
22994	" "	149	89	23010	Com. for Singer Chem Co	12	—
22995	" Daught Amer Rev	1	—	23011	J H Mills	[illegible]	[illegible]
22996	" Stevens & Brown	13	[illegible]	23012	[illegible]	[illegible]	[illegible]
22997	[illegible]	[illegible]	[illegible]	23013	[illegible]	[illegible]	[illegible]

San Francisco February [illegible]

23014	J D Monell	7	00	23019	[illegible]	[illegible]
23015	Rulfs Bros	[illegible]	[illegible]	23020	G H Anderson & C	[illegible]
23016	Terrill Bros	[illegible]	[illegible]	23021	"	[illegible]
2301[illegible]	Cunan & Williamson	[illegible]	[illegible]	23022	[illegible]	[illegible]
230[illegible]	[illegible]	[illegible]	[illegible]			
						[illegible]

[illegible] moves that these bills be ordered paid. Carried unanimously on roll call.

Committee on Rules & Administration

Chairman Wise recommends

1. That the resignation of Miss M. A. Schmidt, Librarian of Branch No 3 be accepted to take effect Feb 1. 1906
2. That Miss Annie Woodman, Assistant at Branch No 3 be elected librarian of branch named vice Miss Schmidt
3. That the following named members of the 4th grade be promoted to 3rd grade; Misses E. P. B. Hay, B. S. Hagner, Mary Dowling. Nellie Windrem, & Le Panella

That the Branch hours of 2nd assistant at Branch No 1 be increased from 32 to 33 hours per week.

The Examining Committee begs to report that in accordance with a resolution of the Board, an examination was held on January 13. 1906. Sixteen candidates were examined. The following seven passed satisfactorily & the Committee recommends that they be enrolled as members of the fourth grade

Misses G. Blanchi, Anna H Holden, Edith A. Healy, Anita Murray, Mary L. Bourn, Ella L. Smith, Margaret Blaisdell.

Recommendation adopted unanimously on roll call.

Communications

Letter from Miss M. A. Schmidt Librarian of Branch No 3 offering her resignation, the resignation [illegible] The resignation is accepted [illegible] [illegible] [illegible]

In the matter of collecting rents from tenants on the recently purchased [illegible] block same is referred to the [illegible] Committee.

There being no further business the meeting [illegible]

San Francisco March 6 1906

Regular monthly meeting of the San Francisco Public Library Trustees

Meeting called to order at 8 oc P.M. President Harrison presiding

On roll call the following are noted absent Trustees [illegible] Boyd, Taylor & the Mayor. Present Trustees Davis Kellogg, Lilienthal, Mann, O'Connor, Shaw, Wise & Harrison. Present 8 Absent

Minutes of Jan 2 & Feb 6 1906 read and approved

During the reading of the minutes Trustee Taylor entered & took his seat

Reports of the Secretary read and approved

Report of the Librarian received and ordered filed

Trustee Taylor moved that a Committee be appointed to draw up resolutions in memory of Trustee Thos. B. Bishop. Carried. The President appoints the Law Committee as the Committee [illegible] [illegible]

Reports of Standing Committees

Committee on Books

Chairman Kellogg reports bills to amount of $1303.52 Referred to Finance Committee

Committee recommends the purchase of

	vols	amount
From the Bonestell Collection	27	64.00
Subscription to North American Flora . .	30	195.00
Ellicott's Journal	1	10.00
Additional copies	[illegible]	[illegible]
Books for the Young	9	6.60
Books for Branch Libraries . .	318	[illegible]
Replacements Main Library	[illegible]	[illegible]
Branch	[illegible]	[illegible]
Miscellaneous	[illegible]	[illegible]
	[illegible]	[illegible]

Recommendation adopted unanimously

Committee on Printing & Binding;

Chairman Shaw reports bills to amount of $504.53 Referred to Finance Committee

Committee on Building, Fixtures &c

Chairman O'Connor reports bills to amount $325.91 Referred to Finance Committee

San Francisco March 5 1908

Committee recommends the purchase of

250 Electric Lamps @ 17c	$42.50
5 Small steps for book cases -------	10.00
Brass signs for branches	12.50
Total	$75.00

Recommendation adopted unanimously on roll call.

Committee on Branches

Chairman Mann – No report

Committee on Municipal Relations

Chairman Boyd No report

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands . .	3552.85
Book bill	1303.82
Printing & Binding Bill .	504.53
Miscellaneous .	325.91
Insurance	160.75
Total	$5877.86

Also bills on the McCreery fund to amount of $

3823	Clark Geo	250	00	3844	Keller W	9	30
3824	Mullin Geo A	200	00	3845	Liebek J	9	30
3825	[illegible] J	150	00	3846	Lewis W	22	50
[illegible]	[illegible]	100	00	3847	Maxwell M	45	00
[illegible]	[illegible] R	100	00	3848	McCarty R	60	15
[illegible]	Breed R	6	50	3849	McNally M	70	00
[illegible]	Berry E	4	65	3850	Mee C. F.	70	00
3830	Brice M	70	00	3851	Melrose M C	64	10
3831	Carlyle C.	6	00	3852	Melville E	67	65
3832	Coone G	20	00	3853	Morris G	35	00
[illegible]	Foster C A	67	50	3854	Murray W	40	50
3834	Goldman S A	75	00	3855	Nolan G J	75	00
3835	Gunnison R.	9	30	3856	Nolan D	65	00
[illegible]	[illegible] B S	65	00	[illegible]	Putnam Ada	35	00
3837	Hayden B S	40	00	3858	Pauline W	40	70
[illegible]	[illegible] Geo	4	00	[illegible]	Rosen F	9	[illegible]
3839	Hay E M	70	00	3860	Rumbold J	20	00
3840	[illegible] C	30	00	3861	[illegible] E	[illegible]	[illegible]
3841	Heal W M	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
3842	Heal E	[illegible]	[illegible]	[illegible]	[illegible] B C	[illegible]	[illegible]
3843	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

San Francisco [illegible]

23065	Wade E J	16	00	23083	Sullivan E V	3[illegible]	[illegible]
23066	Weed J. B	34	10	23084	Gleason [illegible]	3	00
23067	Win C	23	50	23085	McNeill Mrs M	50	00
23068	Carey N A	73	95	23086	Whitcher M L	7	[illegible]
23069	McDonald A R	45	70	23087	May E P	[illegible]	[illegible]
23070	Wendum. A	12	00	23088	Holden [illegible]	[illegible]	[illegible]
23071	Stuart A	15	00	23089	Russell T H	7	[illegible]
23072	Lavelle P	10	15	23090	Williams J	[illegible]	[illegible]
23073	Carson M	75	00	23091	Hidden Mrs R	[illegible]	[illegible]
23074	Dowling M	40	00	23092	Simpson [illegible]	[illegible]	[illegible]
23075	Arnott J A	9	00	23093	Sennevin J H	[illegible]	[illegible]
23076	Young L A		70	23094	[illegible]	[illegible]	[illegible]
23077	White Mrs	30	00	23095	Todd J B	[illegible]	[illegible]
23078	Wordeman C	70	00	23096	Kirkland Mrs [illegible]	[illegible]	[illegible]
23079	Reed C	[illegible]	[illegible]	23097	Hildebrandt J	[illegible]	[illegible]
23080	Morgan S D	[illegible]	[illegible]	23098	[illegible] Mrs	[illegible]	[illegible]
23081	London Mrs M	[illegible]	[illegible]	23099	[illegible]	[illegible]	[illegible]
23082	Loveland O J	[illegible]	[illegible]	23100	[illegible]	[illegible]	[illegible]
						[illegible]	

Miscellaneous

23101	Conn Fire Ins Co	160	71	23120	James [illegible]	13	00
23102	Emporium	110	4[illegible]	23121	[illegible]	1[illegible]	[illegible]
23103	"	194	82	23122	" "	194	91
23104	"	196	15	23123	same Geo Dennison Co	3	50
23105	"	153	65	23124	Goldsmith Bros Co	43	50
23106	"	157	47	23125	E H Black	6	00
23107	A. W. Robertson	11	37	23126	Wm H Walker Co	9	00
23108	A. E. Cowan	17	30	23127	Kelly Bros	5	91
23109	J M Trusko	5	00	23128	[illegible]	4	[illegible]
23110	DeWitt & Snelling	9	50	23129	Cho Cline Co	2	3[illegible]
23111	R J Machen	11	20	23130	[illegible]	[illegible]	[illegible]
23112	Payot Upham & Co	4	90	23131	Spring Valley Co	3	[illegible]
23113	[illegible] G E Tucker & Co	16[illegible]	[illegible]	23132	[illegible]	34	00
23114	" " "	153	99	23133	Pac Coast [illegible] Co	9	00
23115	Dodd Mead & Co	15	50	23134	Western Saddlery	35	00
23116	G W Maynard & Co	[illegible]	[illegible]	23135	[illegible]	35	00
23117	Amer Builders Review	3	4[illegible]	23136	" "	26	00
23118	Jo Hinkelburn & Co	9	3[illegible]	23137	[illegible]	56	70
23119	Geo Spaulding & Co	17	[illegible]				
						$ 229[illegible]	

I move that these bills be ordered paid. Carried.

[illegible]

San Francisco March [illegible]

Communications

Letter from Miss N Windrem resigning from the Library Staff. On motion duly seconded the resignation is accepted.

The Building Committee submits a bid from the S F Compressed Air Cleaning Co to clean the Library & books for the sum of $275.00. Motion made that the bid be accepted and payment to be made only if work is satisfactory. Carried unanimously on roll call.

Trustee Taylor calls attention to the meeting of the American Library Association on June 29 1906 at Narragansett Pier at which time a meeting of the Council of the Association is held. Mr Librarian Clark is a member of the Council and has also been asked to take part in the program of the Association. It is moved and seconded that Librarian Clark be allowed a leave of absence not to exceed four weeks & an amount not to exceed $300.00 be allowed for expenses. Carried unanimously on roll call.

Committee on Resolutions in memory of the late Thos B. Bishop present the following:

IN MEMORY OF THOMAS B. BISHOP.

WHEREAS, The hand of death has been laid upon our associate trustee THOS B. BISHOP, Esq.

Resolved, That we, the trustees of the Public Library, unite in paying to the memory of the deceased the tribute of our great respect.

That his sound judgment, his legal attainments and his discriminating knowledge of books were of eminent advantage to the Library during the twenty years of his service to the public in the guardianship of this important trust.

That we sympathize with the members of his bereaved household and assure them of our sincere sorrow for their irreparable loss.

That these resolutions be spread upon the minutes and a copy be sent to Mr. Bishop's family.

On motion duly seconded the resolutions are adopted by a unanimous vote.

Trustee Clement moves that James D. Phelan be elected as a Trustee of the San Francisco Public Library in place of the late Thos B. Bishop. The motion is

[illegible]

San Francisco March [illegible]

On motion duly carried the building ordinance is referred to the Law Committee [illegible]

There being no further business the Board adjourned.

[illegible]
Secretary

San Francisco April 3. 1906

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library

Meeting called to order at 9.09 P.M. President Harrison presiding.

On roll call the following are noted present. Trustees Kellogg, Mann, Shaw, Taylor Wise, Phelan & Harrison. Absent. The Mayor, Trustees Boyd, Davis, Lilienthal and O'Connor. Present 7. Absent 5

Minutes of the previous meeting read and approved.

Report of the Secretary read and ordered filed

Report of the Librarian received and ordered filed

Reports of Standing Committees

Committee on Books

Chairman Kellogg reports bills to amount of $2148.21. Referred to Finance Committee. Committee recommends the purchase of

	vols.	cost
Subscription to Philippine Journal of Science		5.00
Excavations at Nippur	6 pts.	12.00
Messages and Papers of the Confederacy	2	6.00
Works on Japan & China	7	23.40
Books for Branches from Mudie's list	30	51.25
U.S. Compiled Statutes	4	23.00
Additional copies	13	18.00
Books for the Young	78	64.00
Books for Branches	195	216.50
Replacements: Main Library	275	220.00
" Brs 1 & 5	53	60.75
Miscellaneous books	135	277.35
Total	798	977.25
Books on account McCreery Fund	157	$266.00

Recommendation adopted unanimously on roll call

Committee on Printing & Binding

Chairman Shaw shows bills to amount of $712.66 Referred to Finance Committee. Committee recommends the purchase

1 Accession Book for Branches --- at cost	10.00
15000 Binding Tags. -	11.00
TOTAL	$21.00

Recommendation adopted unanimously on roll call

San Francisco April 3 1906

Committee on Building Fixtures &c

In the absence of Chairman O'Connor Trus. Shaw report bills to amount of $269.56. Referred to Finance Committee. Committee recommends the purchase of

2 Book Trucks	each 30.00	60 00
1-16 Tray Card Cabinet		12 00
	Total	$ 72.00

Recommendation adopted unanimously [illegible]

Committee on Finance & Audit

Chairman Taylor reports bills as follows

Salary demands	3658.45
Book Bills	2148.21
Printing & Binding Bills	712.66
Miscellaneous Bill	269.56
Total	$ [illegible]

Salary Demands

23138	Clark. Geo T.	250 00	23162	Maxwell. M	45 00
23139	Mullen. Geo A.	200 00	23163	McCarry. R	63 00
[illegible]	Lichtenstein. J	150 00	23164	McNally. M E	70 00
23141	Tyler. M T.	100 00	23165	Mel. C. F.	[illegible]
23142	Rea R	100 00	23166	Melrose. M. C	[illegible]
[illegible]	Birch. R	4 55	23167	Melville. E	[illegible]
23144	Byrne. M.A	70 00	23168	Morris. G.	[illegible]
23145	Carlyle. C.	6 45	23169	Nolan D	[illegible]
23146	Cooke. Geo	14 70	23170	Nolan. G. J	
23147	Fisher. C.A	37 25	23171	Palmer. Edw	55 00
23148	Goldman B. A	75 00	23172	Panella A	40 00
23149	Gunnison W.	10 65	23173	Petzold. R	2 00
23150	Hahn A	69 00	23174	Rea. C	30 70
23151	Hafner B S.	27 05	23175	Roach F.	10 85
23152	Hammer Geo	10 45	23176	Rumbold T.	21 25
23153	Hay. E. M	70 00	23177	Sturges. E	64 70
23154	Hayward. C.A	75 00	23178	Sullivan F.C	45 00
23155	Healy A [illegible]	59 00	23179	Sawyer. A L	67 15
23156	Healy E.	32 15	23180	Talbot. H	[illegible]
23157	Henkel. L	20 00	23181	Towle W.G	2 75
[illegible]	Keller W	9 35	23182	Wade. E. J	[illegible]
23159	Latch J	20 00	23183	Ward. I. B	[illegible]
23160	Lewin. W.	22 50	23184	Wise C	[illegible]
23161	Martin. J	70 [illegible]	23185	Clarkson. H	[illegible]

San Francisco April 3. 1906

23186	Carey. N. A	75	00	23202	McWatt. Mrs M	30	00
23187	McDougall H	44	55	23203	Whitcher M L	75	00
23188	Stuart. H	15	00	23204	Hay. E. P. B	40	00
23189	Laville P	14	40	23205	Murray A	27	55
23190	Carson. M	75	00	23206	Russell F W	9	20
23191	Dowling M	40	00	23207	Holland. J	10	00
23192	Arnott. J. A	10	40	23208	Holden. R	17	00
23193	Young C. A		70	23209	Simpson. J.	12	00
23194	White Mrs A	30	00	23210	Seymour. J H	12	00
23195	Woodman. A	70	00	23211	McFarlane. A	12	00
23196	Holden E	40	55	23212	Todd. D. B.	12	00
23197	Morgan S D.	75	00	23213	Kelshaw. Mrs A	12	00
23198	Conroy G. E.	10	00	23214	Feldbusch. J	12	00
23199	Loveland. E. F.	75	00	23215	Welty. Mrs L	12	00
23200	Sullivan C V	55	00	23216	Tremblet L	80	00
23201	Gleason [illegible]	3	60			—	
						3658	[illegible]

Miscellaneous Bills

23217	Emporium	197	59	23242	Geo H Mullin	122	15
23218	"	264	77	23243	L & M Golden Congress	50	00
23219	"	198	11	23244	Cunningham Curtiss & Welch	19	71
23220	"	199	99	23245	J. A. Winterburn Co	154	50
23221	"	186	85	23246	Stanley Taylor Co	55	00
23222	"	120	80	23247	Jas H Barry Co	7	10
23223	"	98	86	23248	Hicks-Judd Co	77	00
23224	"	140	08	23249	" "	64	92
23225	"	101	09	23250	" "	154	05
23226	F M Driscoll	4	00		" "	180	35
23227	R. J. Machen	16	00	23252	Mercantile [illegible]	6	75
23228	R. E. Cowan	24	00	23253	Pac. Coast Paper Co	4	50
23229	DeWitt & Snelling	87	25	23254	Buchanan Bros	25	50
23230	Cunningham Curtiss & Welch	21	17	23255	Heywood Bros	17	50
23231	B. Curtaz & Son	7	65	23256	[illegible] & Mills	10	00
23232	Sherman Clay & Co	5	86	23257	Patrick & Co	10	50
23233	G & M for & H Wallace & Co	18	00	23258	L L Dressel	2	25
23234	S B Wells	4	60	23259	Royal Heating Co	1	50
23235	Bishop [illegible]	3	90	23260	Rulfs Bros	32	61
23236	G E Stechert & Co	100	54	23261	Spring Valley Co	3	00
23237	" "	102	86	23262	Mission Hall Assn	35	00
23238	Funk & Wagnalls	[illegible]	[illegible]	23263	C H Wheeler & Co	35	00
23239	Rosenbach	[illegible]	[illegible]	23264	" "	26	00
23240	Olney [illegible]	[illegible]	[illegible]	[illegible]	[illegible]	5[illegible]	00
23241							

San Francisco April [illegible]

[illegible] moved that these bills be ordered paid. Carried unanimously on roll call.

Committee on Rules & Administration

Chairman Wise recommends

1. That the pay of the janitor of Branch 4, Richmond be increased from $7.50 to 10.00 per month
2. That Miss McGuirk be appointed book-mender and bindery assistant at a salary of $40.00 per month vice Miss Morris resigned, the appointment to be conditional upon satisfactory work for three months on probation.
3. That an assistant book-mender be appointed at a salary not to exceed $35.00 per month.
4. That an additional assistant be assigned to the Catalogue Department subject to the rules governing the graded service
5. That the Examining Committee be authorized to hold another examination for eligibles at the earliest practicable date

Recommendations carried unanimously on roll call

Communications

Letter read from the San Francisco Theological Seminary requesting that the faculty of the Seminary be allowed to borrow books from the library, on the ground that the Seminary is a taxpayer in San Francisco. Referred to Rules Committee

There being no other business the meeting adjourned

Geo A Mullin
Secretary

[illegible]

219